



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

**Tuesday 17 February 2026**

**9:00 am**

CCEC Chambers, 49 Stockyard Street, Cunnamulla



49 Stockyard Street  
Cunnamulla Qld 4490  
[www.paroo.qld.gov.au](http://www.paroo.qld.gov.au)

## Notice of Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Paroo Shire Council is to be held on Tuesday, 17 February 2026, at the Cunnamulla Chambers, CCEC Building, 49 Stockyard Street, Cunnamulla commencing at 9:00am.

### AGENDA

#### 1 OPENING OF THE MEETING

#### 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present.

We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

#### 3 ATTENDANCES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

#### MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director Corporate Services	Sarmad Habib
Director Infrastructure	Ajay Agwan
Special Projects Advisor	David Burges (via Teams)

#### 4 MOTION OF SYMPATHY

**Recommendation:** That Council move a motion of sympathy for the late Kathleen Lillis Martel, the late June Charles, the late Trevor Edward Bryan, and the late Kiefer Hooper.

#### 5 MAYOR MOTION

NIL.

<b>6</b>	<b>CONFIRMATION OF MINUTES</b>	<b>5</b>
	<i>Recommendation:</i>	
	<i>That Council adopt the minutes of the Ordinary Meeting of Council held on 20 January 2026 as a true and correct record of that Meeting.</i>	
<b>7</b>	<b>BUSINESS ARISING FROM PREVIOUS MINUTES</b>	<b>15</b>
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**11 CONFIDENTIAL REPORTS**

**12 LATE REPORTS**

**13 GENERAL BUSINESS**

**14 CLOSURE OF MEETING**



**UNCONFIRMED**

**ORDINARY MEETING  
MINUTES**

**Tuesday 20 January 2026**

**CCEC Chambers, 49 Stockyard Street, Cunnamulla**

UNCONFIRMED

## 1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9.04 am.

## 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners, the Kunja People, of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

## 3 ATTENDANCE

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Councillor Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

## MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director of Corporate Services	Sarmad Habib (joined via Teams at 10:30 am)
Special Projects Advisor	David Burges (Via Teams)

## 4 MOTION OF SYMPATHY

### Council Resolution (RES.M26/1)

**Moved:** Cr King  
**Seconded:** Cr Jackson

*That Council move a motion of sympathy for late Mr Ian Mitchell McLaren, the late Mr Gordon Cuffe, the late Mr Keith Wightman and the late Mr Douglas Locke.*

**Carried unanimously.**

## 5 MAYORAL MOTION

*Nil.*

## 6 CONFIRMATION OF MINUTES

### Council Resolution (RES.M26/2)

**Moved:** Cr King  
**Seconded:** Cr Brain

*That Council adopt the minutes of the Ordinary Meeting of Council held on 11 December 2025 as a true and correct record of that meeting.*

**Carried unanimously.**

**Council Resolution (RES.M26/3)**

**Moved: Cr Brain**  
**Seconded: Cr King**

*That Council adopt the minutes of the Special Meeting of Council held on 18 December 2025 as a true and correct record of that meeting.*

**Carried unanimously.**

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****8 DECLARATION OF INTEREST**

In accordance with Chapter 5B of the Local Government Act 2009, Councillor King declared a Prescribed Conflict of Interest with Agenda Item 11.1 Flood Damaged Roads NW Quadrant Zones 1-5 Panel Report as he has previously sub-contracted to one of the tenderers and may do so again in the future.

Councillor King will leave the Ordinary Meeting when this matter is considered and will take no part in discussions in relation to the Flood Damaged Roads NW Quadrant Zones 1-5 Panel Report and will not participate in voting on this matter.

**9 MAYOR****9.1 Mayor's Report****Council Resolution (RES.M26/4)**

**Moved: Cr King**  
**Seconded: Cr Jackson**

*That Council receive and note the Mayor's Report.*

**Carried unanimously.**

## 10 OFFICER REPORTS

### 10.1 Chief Executive Officer

#### 10.1.1 Action Items Register Report

##### Council Resolution (RES.M26/5)

Moved: Cr King  
Seconded: Cr Brain

*That Council receive and note the Action Items Register Report.*

**Carried unanimously.**

#### 10.1.2 Grant Applications Report

##### Council Resolution (RES.M26/6)

Moved: Cr Woodcroft  
Seconded: Cr King

*That Council receive and note the Grant Applications Report*

**Carried unanimously.**

#### 10.1.3 Human Resources Report

##### Council Resolution (RES.M26/7)

Moved: Cr King  
Seconded: Cr Jackson

*That Council receive and note the Human Resources Report.*

**Carried unanimously.**

Ordinary Meeting broke for morning tea at 10:40 am and re-commenced at 11:03 am.

#### 10.1.4 Local Government Remuneration Commission Annual Report 2025

##### Council Resolution (RES.M26/8)

Moved: Cr King  
Seconded: Cr Jackson

*That Council receive and note the Local Government Remuneration Commission Annual Report 2025.*

**Carried unanimously.**

*(Council noted that they were not required to vote on accepting the Local Government Remuneration Commission Annual Report 2025. A vote was only required if they wished to amend the recommendations of the report).*

### 10.1.5 Civic Leaders Summit Attendance

#### Council Resolution (RES.M26/9)

Moved: Cr King  
Seconded: Cr Woodcroft

*That Council authorise the attendance of the Mayor, Deputy Mayor, CEO and Councillor Jackson at the LGAQ Civic Leaders Summit in Brisbane between 25-26 March 2026.*

**Carried unanimously.**

## 10.2 Community

### 10.2.1 Community Services Report

#### Council Resolution (RES.M26/10)

Moved: Cr Jackson  
Seconded: Cr King

*That Council receive and note the Community Services Report.*

**Carried unanimously.**

### 10.2.2 Community Grant Expenditure Report

#### Council Resolution (RES.M26/11)

Moved: Cr King  
Seconded: Cr Jackson

*That Council receive and note the Community Grant Expenditure Report.*

**Carried unanimously.**

### 10.2.3 Cunnamulla Swimming Pool Report

#### Council Resolution (RES. M26/12)

Moved: Cr Brain  
Seconded: Cr Woodcroft

*That Council receive and note the Cunnamulla Swimming Pool Report.*

**Carried unanimously.**

### 10.2.4 Library Services Report

#### Council Resolution (RES. M26/13)

Moved: Cr King  
Seconded: Cr Brain

*That Council receive and note the Library Services Report.*

**Carried unanimously.**

### 10.2.5 Tourism Report

#### Council Resolution (RES. M26/14)

Moved: Cr King  
Seconded: Cr Woodcroft

*That Council receive and note the Tourism Report.*

**Carried unanimously.**

### 10.2.6 Cunnamulla Hot Springs Report

#### Council Resolution (RES. M26/15)

Moved: Cr Brain  
Seconded: Cr Jackson

*That Council receive and note the Cunnamulla Hot Springs Report.*

**Carried unanimously.**

### 10.2.7 Rural Lands and Compliance Report

#### Council Resolution (RES. M26/16)

Moved: Cr Brain  
Seconded: Cr King

*That Council receive and note the Rural Lands and Compliance Report.*

**Carried unanimously.**

## 10.3 Infrastructure

### 10.3.1 Infrastructure Operations Status Report

#### Council Resolution (RES.M26/17)

Moved: Cr King  
Seconded: Cr Jackson

*That Council receive and note the Infrastructure Operations Status Report*

**Carried unanimously.**

### 10.3.2 2025-26 Works Program Status Report

#### Council Resolution (RES. M26/18)

Moved: Cr King  
Seconded: Cr Jackson

*That Council receive and note the 2025-26 Works Program Status Report.*

**Carried unanimously.**

### 10.3.3 Restoration of Essential Public Assets Status Report

#### Council Resolution (RES. M26/19)

Moved: Cr Jackson  
Seconded: Cr King

*That Council receive and note the Restoration of Essential Public Assets Status Report.*

**Carried unanimously.**

## 10.4 Corporate Services

### 10.4.1 Financial Position Update Report

#### Council Resolution (RES. M26/20)

Moved: Cr Woodcroft  
Seconded: Cr Brain

*That Council receive and note the Financial Position Update Report.*

**Carried unanimously.**

### 10.4.2 Capital Budget Update Report

#### Council Resolution (RES. M26/21)

Moved: Cr King  
Seconded: Cr Brain

*That Council receive and note the Capital Budget Update Report.*

**Carried unanimously.**

### 10.4.3 Customer Service Report

#### Council Resolution (RES. M26/22)

Moved: Cr Jackson  
Seconded: Cr Woodcroft

*That Council receive and note the Customer Service Report.*

**Carried unanimously.**

#### 10.4.4 Workplace Health and Safety Report

##### **Council Resolution (RES. M26/23)**

**Moved: Cr Jackson**  
**Seconded: Cr Brain**

*That Council receive and note the Workplace Health and Safety Report.*

**Carried unanimously.**

Ordinary Meeting broke for lunch at 1:03 pm and re-commenced at 1:55 pm.

In accordance with Chapter 5B of the Local Government Act 2009, Councillor King declared a Prescribed Conflict of Interest with Agenda Item 11.1 Flood Damaged Roads NW Quadrant Zones 1-5 Panel Report as he has previously sub-contracted to one of the tenderers and may do so again in the future.

Councillor King left the Ordinary Meeting at 1:56 pm and took no part in discussions in relation to the Flood Damaged Roads NW Quadrant Zones 1-5 Panel Report and did not participate in voting on this matter.

#### 11 CONFIDENTIAL REPORTS

Pursuant to Section 254J(3)(g) of the Local Government Regulation (LGR) 2012, Council may resolve that a meeting is necessary to be closed to the public for councillors and members to consider negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

##### **Council Resolution (RES. M26/24)**

**Moved: Cr Brain**  
**Seconded: Cr Jackson**

*That Council resolve to move into Closed Session.*

**Carried unanimously.**

##### **Council Resolution (RES. M26/25)**

**Moved: Cr Woodcroft**  
**Seconded: Cr Brain**

*That Council resolve to re-open the meeting to the public.*

**Carried unanimously.**

## 11.1 Flood Damaged Roads NW Quadrant – Zones 1- 5 Panel Report

### Council Resolution (RES. M26/26)

**Moved:** Cr Brain  
**Seconded:** Cr Woodcroft

*That Council:*

1. Resolves to appoint Tuckwell Transport & Earthmoving Pty Ltd for Contract 2026-0014 Flood Damaged Roads North-West Quadrant – **Zone 1** for the tendered price of \$600,927.75 ex GST; and
2. Resolves to appoint BK Russell Family trading as Russell's Grader Hire Pty Ltd for Contract 2026-0015 Flood Damaged Roads North-West Quadrant – **Zone 2** for the tendered price of \$1,963,007.40 ex GST; and
3. Resolves to appoint Schmidt Contracting Pty Ltd for Contract 2026-0016 Flood Damaged Roads North-West Quadrant – **Zone 3** for the tendered price of \$1,183,272.15 ex GST; and
4. Resolves to appoint BK Russell Family trading as Russell's Grader Hire Pty Ltd for Contract 2026-0017 Flood Damaged Roads North-West Quadrant – **Zone 4** for the tendered price of \$2,117,139.41 ex GST; and
5. Resolves to appoint Schmidt Plant Hire Pty Ltd for Contract 2026-0018 Flood Damaged Roads North-West Quadrant – **Zone 5** for the tendered price of \$2,153,674.51 ex GST; and
6. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to enter into contracts with the above named companies to deliver the above identified contracts, noting the contracts have a value in excess of the Chief Executive Officers normal financial delegation of \$200,000.

**Carried unanimously.**

Councillor King returned to the Ordinary Meeting at 2:45 pm.

## 12 LATE REPORTS

Nil.

## 13 GENERAL BUSINESS

Nil.

**14 CLOSURE OF MEETING**

The Ordinary Meeting was declared closed at 2:50 pm.

<b>MINUTES CERTIFICATE</b>	
This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.	
Suzette Beresford Mayor Date:	Martin Leech Chief Executive Officer Date:

UNCONFIRMED

## Business arising from Paroo Shire Council Ordinary meetings



Date	Agenda Item	Subject	Action required	Responsibility	Status
14 Oct 25	10.2.2	2025-26 Works Program Status Report	Detailed report on projects over budget to be presented to November Council Workshop	DOI	Report for SCADA project is being prepared
14 Oct 25	10.3.11	Hot Springs Status Report	Follow up on pool overflow	DOI	Quotes received. Approximate \$85,000 estimate plus material.
18 Nov 25	10.3.3	Installation of final flags	Awaiting final 6 brackets from the workshop and availability of scissor lift	DOI	4 completed
18 Nov 25	10.3.3	Tree lighting	Installation is linked to availability of scissor lift for banners, and then lights will be installed	DOI	Awaiting availability of scissor lift
18 Nov 25		Florence Street	Letter to be sent to resident (Darly Coustly) providing a status that design costing done but awaiting funding	DOI/CEO	Pending
18 Nov 25	10.4.1	Operations Report	A strategic review of the road network condition is required as part of R2R funding. Also need to consider road maintenance schedule and how we can “fill the gaps” in road repairs	DOI	Comparison of REPA chainages & awaiting review of conditions assessment of network .REPA contractors have been advised to inform PSC if they find any issue with road condition.

## Business arising from Paroo Shire Council Ordinary meetings



Date	Agenda Item	Subject	Action required	Responsibility	Status
11 Dec 25		Tender assessment criteria	Contact GBA to better understand how they developed their tender assessment criteria	DOI	Awaiting on GBA response
11 Dec 25		Illegal dumping funding	Prepare a briefing to Council in respect of the acquittals status as role is currently vacant	DCS	Acquittals are being processed. An offer has been made to a new EFO.

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## 9.1

### Mayor's Report

Council Meeting: 17 February 2026  
Department: Office of the Mayor  
Author: Suzette Beresford, Mayor  
Attachments: NIL

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#### **Purpose**

The purpose of this report is to provide an update on the meetings and events that Mayor Beresford has attended in January.

#### **Recommendation**

*That Council receive and note the Mayor's Report.*

#### **Previous Council Resolutions**

Not Applicable.

#### **Discussion**

Set out below is a summary of meetings and events attended by the Mayor in January 2026:

Date	Meeting and Events attended
7/1/26	Meeting with CEO and Tamara Allen-Canny from Wagtail Red Pty Ltd in relation to Asset Management
15/1/26	Virtual update session on the draft Avoided Re-clearing and Native Reforestation Method for carbon sequestration being developed by DETSI In conjunction with CEO, meeting with Mike Townsend, CEO of the South-West Indigenous Corporation
20/1/26	Chaired Ordinary Council Meeting
21/1/26	In conjunction with CEO, meeting with Pippa Jones, Drought Hub and Trish McKenzie regarding the FRRR and ARLF Impact Leadership Program
25/1/26	Attended welcome dinner with Councillors and CEO for the Australia Day Ambassador, Emeritus Professor Roland (Roly) Sussex OAM
26/1/26	Attended Australia Day celebrations in Cunnamulla, Yowah and Eulo with the CEO and Australia Day Ambassador, Emeritus Professor Roland (Roly) Sussex OAM
29/1/26	Participated in the Outback Queensland Recovery Campaign Tourism Industry Webinar

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### 10.1.1 Action Items Register Report

Council Meeting: 17 February 2026  
Department: Office of the Chief Executive Officer  
Author: Martin Leech, Chief Executive Officer  
Attachment: 1. Action Item Register

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#### **Purpose**

The purpose of this report is to provide Council with an update on items that were raised during the Cunnamulla, Eulo, Noorama, Wyandra and Yowah Community Consultation Visits requesting information, action or follow up.

#### **Recommendation**

*That Council receive and note the Action Items Register Report.*

#### **Previous Council Resolutions**

Not Applicable.

#### **Discussion**

Council hold community consultation sessions in Cunnamulla, Eulo, Noorama, Wyandra and Yowah. An action items register was developed for each location, with officers providing updates on the progress on these items (Attachments 1).

The Action Items Registers have been updated in line with discussions at the previous month's Council meeting and at the Town Site Visits and follow up by the responsible officer.

#### **Budget/Financial Implications**

Multiple items may have considerable budget impacts both from an operational and capital budget. Council's ability to action requested works will be aligned to Councils adopted budget.

#### **Legislation/Statutory Implications**

Not applicable

#### **Corporate Plan and/or Operational Plan**

Operational Plan

Theme: 1. Excellence in Governance  
1.3 Deliver excellence in customer service

## Risk Management

The following risks are relevant to the matters considered within this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Reputation & Civic Leadership Failure to undertake action on requested items by the community.	Items requested by the community for action are undertaken. These items are multiple risks, namely budgetary and level of service provisions. Items may also be other entities to manage and deliver, which may raise unrealistic community expectations of Council.
Failing to meet community expectations	Community, social and cultural infrastructure services that do not align with community expectations or are not sufficiently responsive to changed / evolving community expectations or are beyond Council's capacity for delivery.

## Consultation

Community consultation session was held at each of Cunnamulla, Eulo, Noorama, Wyandra and Yowah.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

### NOORAMA

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>NOORAMA Community Meeting 27th May 2024</b>				
<p>Council to ensure work request system SNAP SEND SOLVE (SSV) is working efficiently and rolled out to public.</p> <p>Customer Service emails still not receiving replies</p>	<p>Advise public of process once working effectively. Further work with staff required to ensure all emails, phone and in person complaints/requests are logged into the system, referred to the relevant Council officer for attention and a reply provided that includes a reference number.</p>	DCS	November 2025	<p>SSV available to be used and Council responds via its Customer Service System. Integration with the practical system is not available.</p> <p>Complete set up of the SNAP SEND SOLVE. 2/10 Council has started the implementation process of the software. The system to be fully functional will require 8 weeks.</p> <p>4/11 Council to promote SSV via website and social media.</p> <p>11/12: New website has been launched but unfortunately full roll out of SSV is not yet ready to be rolled out.</p>
<b>NOORAMA – Community Meeting raised items 19th May 2025</b>				
Signposting	Provide signposts at start of each road showing names of rural properties on that road	DOI	June 2026	<p>Mock up of content and design to be presented at the October 2025 Workshop.</p> <p>2/10 Awaiting mock up design from supplier.</p> <p>4/11 Council agreed to trial a sign on Jobs Gate Road and then ask for feedback from the community. A copy of the road sign will be posted on Facebook</p> <p>17/11: Pilot sign discussed at Community consultation and amendments suggested</p> <p>11/12: Mock-up presented to December workshop and minor amendments agreed to improve ease of use.</p> <p>20/1: Sign has been ordered</p>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>NOORAMA – Community Meeting 17 November 2025</b>				
Directional sign required at junction of Fernlee and Murra Murra Roads Also a reduce speed sign at the crossroads of the Munda Munda/Murra Murra Roads	Signage to be provided	DOI	Mar 2026	20/1: Procurement of signs in progress. Installation planned for March 2026
Include Shire road maintenance with REPA road flood damage repairs Shepherds Services missing some smaller damage issues Current work causing damage to Jobs Gate Road	Include where possible and within budget some shire road maintenance with REPA work. Discuss with Shepherd the collection of smaller points of damage. Prepare scope of work to reinstate and reseal sections of Jobs Gate Road for consideration of R2R work in 2026/2027	DOI	Mar 2026	20/1 Most of the works likely to be covered in March 25 event repairs.  Staff and Sheperd have been directed to inspect and prepare the scope of work to repair damaged section of Jobs Gate Road. Completion March 2026
At next PRAG meeting have a road map of the Shire and workshop each quadrant noting the maintenance required.	Advise community of their PRAG members via FB and request they contact their representative regarding road maintenance within their quadrant.  A suitable map be provided to the December workshop with suggested road classifications	DOI/Council	Dec 2025	20/1: Road classification provided in Dec 25 workshop.  Maintenance schedule will be prepared with REPA works and presented in March Workshop.
Reducing frequency of Noorama consultation meetings	Due to formation of PRAG, reduce to one a year and hold in May prior to budget so both strategic and operational matters can be factored into the budget.	CEO	2026	20/1: Consultation will be held in May
Transfer of lease to amalgamated Noorama group – Noorama Picnic Racing and Community Group Inc. is still in progress	Follow up on lease transfer	CEO/DCS	Feb 2026	20/1: Will be actioned in February 2026

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

### WYANDRA

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>WYANDRA – Community Meeting 20 November 2025</b>				
What’s happening with the Town Orderly position	Will be advertised on Friday 21st November 2025  Town orderly’s tasks will be carried by Cunnamulla staff until an appointment is made	CEO/HR	1 day	11/12: Position advertised on Facebook and website on 22 November 2025. Role has been filled on 4 December 2025.  20/1: An additional resource has been engaged to support the other Town Orderlies especially in Yowah where the normal town orderly in on light duties and due to have shoulder surgery in January.
Flood damage in Railway and Macks Streets – outside front of church	Check with Shepherds if damage to these roads has been logged.  Repair potholes on Macks Street outside of church	DOI	Dec 2025	<b>17/2: Works scheduled for March 2026</b>
Racecourse building stumps and amenities. Previously agreed Council would be responsible for infrastructure work. Progress Assn would carry out minor repairs and Town Orderly would maintain grounds	Program work required to Racecourse buildings – stumps and other major repairs required.  Include maintenance of racecourse grounds in Town Orderly’s PD	DOI/HR/ Building Officer	Dec 2025	20/1: Building officer has been directed to inspect the stumps and submit a report to the February workshop  <b>17/2: Building officer inspected and no major issue found with stumps. Few stumps may require packing which Council will arrange to be done.</b>
Disabled parking sign in front of hall rusted off at base and being held up with star picket	Replace sign	DOI	Feb 2026	20/1: On schedule  <b>17/2: Sign will be inspected in February and base replaced.</b>
Town Hall fencing in disrepair	Program repairs to fence	DOI	March 2026	20/1: On schedule  <b>17/2: Fence to be inspected in February and fence repaired in March.</b>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Hall building – broken windows in kitchen above sink and behind fridge	Arrange for repairs to be undertaken	DOI/ Building Officer	Feb 2026	20/1: On schedule  <b>17/2: Building Officer in the process of boarding up windows so sashes can be repaired in Cunnamulla workshop.</b>
Playground behind hall – perimeter sleepers need replacing and playground requires a general tidy up	Install new playground perimeter boards  P&G team to do general tidy up	DOI/ Building Officer	March 2026	20/1: On schedule  <b>17/2: Sleepers will be inspected and replaced if required. A regular tidy up of the playground will be scheduled into the town orderlies workflow.</b>
Remove large satellite-type dish in front of hall if possible	Investigate the purpose of the large dish in front of the Wyandra hall and have removed if not needed	DOI/ Building Officer	June 2026	
Toilets at hall – toilet roll holder broken	Arrange for maintenance work to be carried out to hall toilets	DOI/ Building Officer	Dec 2025	20/1: Toilet roll holder to be installed in January.  <b>17/2: Toilet roll holders replaced.</b>
Consider installing new toilets, a barbecue and a sign listing the town facilities available.	Look at funding avenues to provide new hall toilets (2M & 2F), barbecue and sign	Grants Officer	May 2026	<b>17/2: Toilets to be assessed with a view to renovate rather than replace.</b>
Hall – request inside rubbish bins for kitchen and replace cleaning equipment required.  Lino in kitchen needs cleaning.	Have staff take two inside rubbish bins and liners to Wyandra next trip. Check what cleaning equipment needs replacing and action.  Look at utilising Council’s floor cleaning machine to clean scum off kitchen lino otherwise have floor commercially cleaned.	DOI/Building Officer	Dec 2025  Jan 2026	20/1: Stores instructed to purchase and replace. Will be done in January.  <b>17/3: Rubbish Bins purchased. Will be transported to Wyandra.</b>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Hall floor is due for repolishing	Check on polished floors in Council buildings and houses and obtain quotes for light sanding and polishing where required		June 2026	
Hall – improve acoustics	Obtain an estimate of cost to provide the Wyandra and Eulo halls with acoustic panels for budget consideration or funding allocation	DOI	March 2026	20/1: On schedule
Racecourse water line	May need checking as was fixed by locals due to no response from Council	DOI	March 2026	20/1: On schedule
Limited contact and communication	Provide pertinent Council contact names, email addresses and mobile phone numbers to Progress Association	CEO	Dec 2025	11/12: Emailed to Progress Association 7 December 2025
New footpaths in Railway and Moody Streets.  Moody Street – kerb and channel with wheelchair/pram access at school	Inspect and submit report for discussion to Council workshop	DOI	April 2026	20/1: Report to be submitted to March workshop
Mt Alfred Road potholes in bitumen need patching.  Sandy and Deep Creek – poor vision on oncoming vehicles	Program bitumen patching  Sandy Creek – remove shrubs on side of road to improve visibility  Deep Creek – inspect and report for discussion – reduced speed signs suggested	DOI	April 2026	20/1: On schedule

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Lighting at entrance to town from Mitchell Highway	Check whether this is responsibility of TMR or Council	DOI	Feb 2026	11/12: Matter raised at meeting with Transport and Main Roads on 9 December 2025.
Improve street lighting – particularly from free camp area to hotel where tourists tend to walk at night.  Request for streetlight at southern end of Moody Street	Investigate and provide report with estimated costs to Council workshop for discussion.	DOI	March 2026	
Request for overgrown allotments in Moody Steet to be cleared	Wyandra be inspected for overgrown allotments and notices send to owners to clear their land	DOI/Local Laws Officer	Dec 2025	11/12: Blocks have been inspected and a letter is to be issued to the absent owners regarding maintenance of their properties
Could ramp beside southern side of Moody Street be removed	Inspect and report to Council workshop for discussion	DOI	March 2026	
Truck Stop on Mitchell Highway – noise from truck motors overnight causing nuisance to resident in Railway Street	Refer to TMR for appropriate signage	DOI	Dec 2026	11/12: Matter raised at meeting with Transport and Main Roads on 9 December 2025 including installation of appropriate signage.
Council depot – check that installation of accommodation in yard will not prevent access for fire truck to fill up at diesel tank	Liaise with Fire Services and SES regards installation of new fuel tanks and ensure ease of access for fire truck to refuel	DOI	Dec 2026	
Lack of available housing prevents people moving to Wyandra and due to a lack of families there will be only 2 children for the school next year	Advocate for some community housing in Wyandra  List the vacant land Council has available in Wyandra and ascertain interest with NFP housing provider	CEO/Mayor	June 2026	11/12: Matter raised with NFP housing provider at 2 December workshop. They are quite some distance away from commencing any construction but agreed to keep Wyandra in mind.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<p>How to attract more tourists to the town</p> <p>Consider having a manned tourism information centre during the tourist season</p>	<p>Develop a tourist trail of interesting sites to visit</p> <p>Investigate if having a manned facility is practical and/or improved tourist signage</p>	<p>Tourism Officer/ Media &amp; Marketing Officer</p>	<p>June 2026</p>	<p>11/12: Discussions with media and tourism team. A number of locations in Wyandra already have QR codes providing information regarding points of interest. The project will formalise a trail incorporating these and other points of interest.</p>
<p>Free Camping Ground – fire pit and barbecue</p>	<p>Check if fire pit and barbecue meet Council's safety requirements</p>	<p>DOI</p>	<p>Feb 2026</p>	
<p>Pub camping</p>	<p>Connect publican with Town Planner</p>	<p>CEO</p>	<p>Dec 2026</p>	<p>11/12: Email introducing Steve Mizen with publican sent on 7 December 2025.</p>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

### EULO

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>EULO Community Meeting held on 24 November 2025</b>				
Eulo Development Association support the proposed establishment of a Mechanical Display in Eulo.	EDA to select preferred site via community meeting and communicate this to Council. Council will promote meeting via Facebook website, and newsletter  Council to locate previous design concept and if unable to be found CEO to visit Eulo to develop new drawing  Council to support development application.	CEO  Mayor/CEO	Feb 2026	<b>17/2: Council awaiting feedback from EDA.</b>
Large satellite dish at entrance to town	Investigate role satellite dish plans and plan for its removal in the long term if no longer required	CEO	June 2026	
Cane Grass to be considered in plans for new Eulo Bridge	To liaise with TMR regarding the location of Cane Grass in planning for the new bridge	Mayor/CEO	Feb 2026	11/12: Matter raised at meeting with Transport and Main Roads on 9 December 2025
Corner shallowing at end of Leo Street heading toward Eulo Bridge	Check with TMR if any plans exist to adjust the turn at the end of Leo Street closest to the Eulo Bridge as part of the bridge redevelopment plans.	Mayor/CEO	Feb 2026	11/12: Matter raised at meeting with Transport and Main Roads on 9 December 2025
Develop a walkway from the river camping areas to town including solar lighting	To advocate for a pathway from the new bridge into town whilst concept plans are being developed. Likely to be dependent on whether old bridge is retained or not.	Mayor/CEO	Feb 2026	<b>17/2: Awaiting detailed plans from TWR regarding road design. Community consultation from TMR will inform whether this will be feasible to include in new bridge works.</b>
Columbarium/Memorial wall for the cemetery	Investigate the possibility of installing a columbarium/memorial wall at the cemetery including cost considerations.	DOI	March 2026	

**COUNCIL COMMUNITY MEETINGS STATUS UPDATE**

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Swing sets in playground to be replaced	Existing swing sets are not fit for purpose due to age profile of children in town. Require 2 x small swings (to accommodate young children) and 2x large swings	DOI	Feb 2026	<b>17/2: Swing sets have been ordered early February.</b>
Lids on the two septic tanks need to be secured or fenced off to prevent children lifting them up. Concrete around septic tanks has broken and is a hazard	All access lids to septic tanks need securing with a locking mechanism. Broken concrete needs fixing	DOI	Feb 2026	<b>17/3: Works scheduled for February 26</b>
Water leak in Eulo Hall cold room	Roof over cold room has a leak. This is causing water ingress into the cold room which is now impacting the structural integrity of the floor. Need an inspection and repairs as soon as possible.	DOI	Dec 2025	<b>17/3: Leak has been repaired.</b>
Eulo dump needs fixing	Requires signage Consider using fenced area as a dedicated metal, concrete and green waste transfer station Remove metal/concrete in pit to extend life of pit	DOI	Feb 2026	
Shepherd	Need to report missing signs, grid issues etc to improve overall condition of roads. CEO to meet with Shepherd to discuss	CEO	Dec 2025	<b>17/2: CEO met with Sheperd and they have been requested to do this</b>
Urgent Airport works	Gate to the grid needs exclusion fencing to prevent Kangaroos gaining access to the airport Fence line needs removal of all trees (189) that are now growing as part of the fence.	DOI  DOI	Feb 2026  Dec 2025	11/12: Fence line trees have been poisoned. Kangaroos within fence removed. Gate to grid inspected and agree exclusion fencing required as kangaroos are entering under the fence. 20/1: A second treatment of fence line applied and full weedkiller spray of runway completed <b>17/2: Quotes requested for airport maintenance works</b>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Grid on Eulo – Toompine Road needs installing	This grid and associated works has been on-going for a couple of years. Need to action works as replacement grid already present	DOI	Feb 2026	20/1: Grid has not been installed as no fencing either side of the grid. Grid and signage to be returned to depot until such times as a fence is erected.  Crew to inspect all the grids on Eulo Toompine road.
Improvement to bait meat to retain poison	Current meat used does not retain poison and so is ineffective in animal control. Better meat costs more so need land owners to agree to additional expense.	CEO/RLO	Mar 2026	11/12: The Wild Dog Committee make the decisions around baiting. We will be guided by them as there is a cost to the landowners of using different types of meat
Lino flooring in kitchen and doctors rooms is old and dirty and well passed its use by date	Flooring in the kitchen and doctor's rooms at Eulo Hall to be replaced	DOI	March 2026	<b>17/2: Building officer inspected the floor. Supplier and quotes being researched.</b>
TV and shelf required for Town Hall	As the VAST system is now installed, a large TV and shelf is required (shelf to be above height children can reach) to support disaster management centre awareness and also TV to allow presentations on the screen.	CEO/DOI	Feb 2026	<b>17/2: Televisions and mounts have arrived ready for installation.</b>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

### YOWAH

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>Yowah – Community Meeting 24 November 2025</b>				
VAST system rollout – approx. 32 properties remain to be installed	Town orderly to coordinate completion of the roll-out of the VAST systems when residents return to their homes next year.	DCS	June 2026	
Freeholding of leasehold land with continued advocacy for the township as a whole	Mayor to identify if advocacy cover letter sent If previously sent, follow up letter to be sent to keep matter front of mind with the Minister	Mayor CEO/Mayor	Dec 2025 Feb 2026	<b>17/2: The advocacy letter was issued and we have received a response that there is no change to the current arrangements and that individual ILUAs are still required.</b>
Who are the traditional owners of the land in Yowah and contact details	Approach QSNTS to determine who are the traditional owners of the land in Yowah and obtain contact details	CEO	Feb 2026	<b>17/2: Currently two Traditional Owner groups: Budjiti and Mardigan Peoples (being confirmed by QSNTS)</b>
Generator for Telstra Tower	Whilst a battery has been installed which has improved coverage in power outages, it is likely service will be lost if outage greater than 12 hours.  To request Telstra install a generator in Yowah with automatic switch over when power fails	CEO/Mayor	Feb 2026	20/1: Matter to be raised with Telstra CEO at a face to face meeting on 17 March 2026
Improve marketing materials in Cunnamulla Visitor Information Centre to promote Yowah	Work with Yowah progress association to assess what resources VIC holds and how Yowah can be better promoted to tourists	CEO/ Tourism leader	Feb 2026	<b>17/2: Tourism staff requested to reach out again to Progress association ahead of the tourist season to see how we can help them get a better flow of visitors to Yowah</b>
Regional events clashing with Yowah Opal Festival	Tourism team to work with regional colleagues to schedule events to minimise clashes with major long standing events such as the Opal festival	CEO/ Tourism leader	Dec 2026	11/12: Tourism team do liaise with their regional peers but due to limited available weekends in the tourist season, clashes will always occur and we have limited control over the dates over shires select.
Microphone and speaker required to support functions in Town Hall	Purchase microphone and speaker for town halls (Yowah, Wyandra and Eulo) if they do not already have	CEO	Feb 2026	

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

### CUNNAMULLA

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
<b>CUNNAMULLA Community Meeting 13th June 2024</b>				
Robbers Tree – using wood to make seats; preserving stump; similar to lizard lounge incorporating information about the historical story	Council to workshop ideas and notify group on possibilities for consideration	DB/ DOI	October 2025	<p>Council to source concept design drawings for proposal so work can proceed</p> <p>Fee proposal requested from Fulton Trotter Architects (FTA)</p> <p>Workshop held with FTA 12 August. Proposal to be submitted by FTA</p> <p>2/10 : waiting on FTA. Have followed up recently, particularly in light of the Regional Tourism Infrastructure Fund grant opportunity. Refer to separate report October workshop.</p> <p>DOI to follow-up on locating original wood from the tree.</p> <p>4/11: Update provided to November workshop</p> <p>11/12: Publicity regarding the proposed plans for the Robber’s Tree site to be introduced</p> <p><b>17/2: Facebook article published in February</b></p>
Roads – reclassification of roads should be revisited and reviewed	Council to review road classifications in line with the establishment of the roadworks program	DOI	October 2025	<p>In progress in conjunctions with the SWRRTG technical group utilising a different system so roads in the region will all be categorized under the same method. To be discussed at the next SWRRTG Technical Committee meeting.</p> <p>Discussed at the SWRRTG TC meeting of 2025-02-20. Details of options being collated. Will require a Council workshop (place on agenda for November workshop)</p> <p>4/11: Paroo Rural Advisory Group seeking a simpler system. DOI to prepare a 2026 maintenance program based on road classification to be presented at December workshop</p> <p>11/12: A simplified system presented to the December workshop. Service levels based on classification of each road is still being discussed, noting that repairs/ maintenance is subject to budget and seasonal demands.</p>

**COUNCIL COMMUNITY MEETINGS STATUS UPDATE**

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
<b>CUNNAMULLA Community Meeting 22nd May 2025</b>				
<p>Water mains replacement – what are the contractual requirements for pavement repair, expected time and quality of repair. Is the mains pressure tested, flushed and disinfected prior to use. Is the quality of finish on footpaths to an acceptable standard</p>	<p>Council will answer this enquiry directly to the person who forwarded it and was unable to attend</p>	<p>CEO/DOI</p>	<p>October 2025</p>	<p>Mains were pressure tested and disinfected. With concrete footpath patches - these were inspected at on-maintenance and where needed Trazlbat had to rectify and provide photos prior to PC being issued. It is worth noting - the condition of existing concrete paths/kerbs was very poor in a lot of places including concrete directly adjacent to their patching. This made joints etc. look a bit uneven and untidy in places.</p> <p>With the pavement trench crossings. It was flagged after they completed them that some future settlement may occur. This was also raised with Trazlbat.</p> <p>Trazlbat are still within their defects liability period so if there are issues council could request they rectify prior to end of defects. *note - all of the "phase 1 contract" trenches were done internally by council at a prior DOIs instruction so it would only be trenches in phase 2 and 3. 4/11: DOI to investigate making a claim under contract retentions <b>17/2: DOI and team to inspect defects on trenches in February. Contractor has been made aware that retention will not be paid until defects rectified.</b></p>
<p>Stormwater management – cleaning of stormwater drainage system</p>	<p>Maintenance of stormwater drainage system is being discussed as part of the flood debrief and action required will be undertaken</p>	<p>DOI</p>	<p>December 2025</p>	<p><b>17/2: Matter to be consider in next year’s budget considerations. Quotes to be obtained for vacuum pump services.</b></p>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
<b>CUNNAMULLA Community Meeting 19 November 2025</b>				
Road inspections – could it include collection of signs or fixing signs rather than just driving the road	Ensure all roads within the Shire are regularly inspected and include sign collection/replacement	DOI	Dec 2025	20/1: Council intends to reinstate a dedicated road inspection position who will also cover grid inspections, fixing signs and retrieving signs not in use.
Rockwell Rd from Cuttaburra Rd towards Terralton – 3 grid approaches require pothole patching/repairs either side of house on Amenda-Tinnenburra Road. Email submitted with photos 3 weeks ago on 27/10/25	Provide advice in writing as to when work will be carried out	DOI		11/12: Customer Service Charter requires a reply in writing within 7 working days  <b>17/2: Works scheduled for February 2026</b>
Enquiry as to why private landholders are not being engaged to carry out grading maintenance near their properties	Noted for future reference. The process Council follows is to request three quotes from the list of pre-qualified contractors subject to availability.	DOI		
Provision of Shire road grading programme	Submit draft document shown to PRAG to December workshop for discussion	DOI	Dec 2025	
Decrease speed sign to 40km/hr on Cuttaburra Crossing	Consider installing decreased speed signs on all Shire causeways/floodways	DOI	March 2026	<b>17/2: Rockwell Rd signs to be erected at the same time.</b>
Improve communication by replying to emails	Comply with Customer Service Charter – written reply within 7 working days	All staff	Dec 2025	11/12: All staff email issued 23 November 2025 reminding them of Customer Service Charter and need for written response.
Newsletter – need more roadwork reporting	Include more information on Council roadwork	DOI/CEO/ Mayor	Dec 2025	11/12: More detail has been introduced to the newsletters
Have road contractors report infrastructure issues	Speak with local roadworks contractors regarding this issue	DOI	Dec 2025	<b>17/2: CEO met with Sheperd and they have been requested to do this and inform contractors to do also.</b>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Moon Creek – no flood reading post	Arrange for installation of flood reading post at Moon Creek	DOI	March 2026	<b>17/2: Works scheduled for February 2026</b>
Recruitment – where are positions vacant advertised as they don't seem to be visible online	All positions vacant, including apprenticeships and positions currently filled by temporary staff provided by recruitment agencies, are to be advertised on Council's website, on regional job websites and on Facebook.	CEO	Feb 2026	20/1: Improvements to advertising of vacancies has occurred. Council is preparing advertisements for all recruitment agency staff positions.
Lack of housing hindering economic growth	Council will continue to promote the Shire to housing providers and consider where it can partner with housing developers.	CEO	Dec 2026	<b>17/2: Council is actively preparing for the next round of Residential Activation Funding round to establish a platform to increase house stock in Cunnamulla. Council is looking to make investment by developers more appealing by way of ensuring trunk infrastructure is in place.</b>  <b>17/2: Planning Scheme review is underway to identify any avenues to streamline the planning and development processes, particularly for housing developments.</b>
Flood signage on Cuttaburra Rd	Installation of new signs at each end of Cuttaburra Rd advising motorists when the road is closed	DOI	June 2026	
Incorporate the Cunnamulla Fella Roundup into the Cunnamulla Show weekend	This matter has been discussed and whilst not achievable in 2026 due to some planning and upgrading proposed for the showgrounds, work on the proposal will continue to see if it can occur in 2027.	CEO/Major Projects Steering Committee	Dec 2026	

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## 10.1.2 Development Application For A Material Change of Use – Short-term Accommodation Units Report

Council Meeting:	17 February 2026
Department:	Office of the Chief Executive Officer
Author:	Stephen Mizen, Planning Officer
Attachment:	1. Development Application 2. TIA – Application decision – s62A (PA) – Approval 3. SARA – Response with conditions – 2511-49352SRA 4. Documents referenced in conditions - 2511-49352 SRA 5. GE83-N Representations about a referral agency response

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### Purpose

The purpose of this report is for Council to decide the Development Application for a Material Change of Use to establish four (4) short-term accommodation units at 14 Louise Street Cunnamulla on land formally described as Lots 1 & 2 on RP51645 and Lot 1 on RP90964.

### Recommendation

*That Council approve the development application to establish four (4) short-term accommodation units at 14 Louise Street Cunnamulla on land described as Lots 1 & 2 on RP51645 and Lot 1 on RP90964 subject to the following conditions:*

- 1. That the allotments Lots 1 & 2 on RP51645 and Lot 1 on RP90964 be amalgamated at the applicant's expense.*
- 2. That a 6 metre wide vehicle access be provided from the proposed development to Louise Street at the applicant's expense.*
- 3. That the applicant either pays compensation of up to \$5,000 to Council for the removal of the street tree or plants and maintains 2 trees within the Centre Zone for a period of at least 2 years.*

### Previous Council Resolutions

Not Applicable.

### Discussion

A Development Application Material Change of Use has been received from SWEP Consulting to establish four (4) short-term accommodation units on land situated at 14 Louise Street Cunnamulla - Lots 1 & 2 on RP 51645 and Lot 1 on RP 90964.

The land is zoned Centre Zone under the Paroo Shire Planning Scheme and has access to Louise and Jane Streets Cunnamulla with a total area of 2,291 metres. The land was previously used for the Cunnamulla R.S.L.

The land is situated near a State Transport Corridor (Schedule 10, Part 9, Division 4, Subdivision 2, Table 4 Item 1) and has been referred to SARA for consideration.

Approval has been received from SARA and will need to form part of any Council decision.

The proposed use of Code Assessable under Council's Planning Scheme. Subject to conditions the proposed use will comply with the code.

Due to the driveway location one existing street tree will need to be removed from Lousie Street. Council should seek compensation for this with the applicant being required to pay monetary compensation or to plant and maintain 1 or 2 other trees on a location to be determined by Council.

Council should note that the applicant is a Council employee.

### **Budget/Financial Implications**

Not applicable, the development will be cost neutral to Council but will attract higher rateable income in the future.

### **Legislation/Statutory Implications**

Ensure compliance with the Planning Act and Council's Planning Scheme.

### **Corporate Plan and/or Operational Plan**

Operational Plan

- Theme:
- 1. Excellence in Governance
    - 1.3 Deliver excellence in customer service
  - 3. Prosperous Economy
    - 3.2 Grow and enhance tourism
    - 3.3 Nurture and build the overall business and industry sector

### **Risk Management**

The following risk is relevant to the matters considered within this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Reputation & Civic Leadership Failure to support growth of the local economy	A key tenet of Council's Operational Plan is to grow and enhance tourism and the general business sector. Cunnamulla has a shortage of quality tourist accommodation. If the application is rejected the applicant may appeal citing conflict with the adopted Operational Plan.



## MATERIAL CHANGE OF USE TO ESTABLISH SHORT-TERM ACCOMMODATION (4 ACCOMMODATION UNITS)

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14 LOUISE STREET, CUNNAMULLA

LOTS 1 & 2 ON RP51645 AND LOT 1 ON RP90964

IAN STONE

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## Attachments

Attachment A – DA Form 1

Attachment B – Owner’s Consent

Attachment C – Title Search & Smart Map

Attachment D – Proposal Plans

Attachment E – Planning Scheme Code Responses

Attachment F – State Code Responses

## EXECUTIVE SUMMARY

### Site

<b>Address</b>	14 Louise Street, Cunnamulla
<b>Lot on Plan</b>	Lots 1 & 2 on RP51645 and Lot 1 on RP90964
<b>Lot Size</b>	Lot 1 on RP51645: 1,349m <sup>2</sup> Lot 2 on RP51645: 674m <sup>2</sup> Lot 1 on RP90964: 268m <sup>2</sup> <b>TOTAL: 2,291m<sup>2</sup></b>
<b>Ownership</b>	Julia-Ann Tina Stone

### Proposal

<b>Assessment Manager</b>	Paroo Shire Council
<b>Planning Scheme</b>	Paroo Shire Planning Scheme
<b>Zoning</b>	Centre Zone
<b>Precinct</b>	N/A
<b>Overlays</b>	Planning Scheme Overlays <ul style="list-style-type: none"> <li>N/A</li> </ul> SPP Overlays <ul style="list-style-type: none"> <li>Level 1 Queensland Floodplain Assessment Overlay</li> <li>State Controlled Road</li> </ul>
<b>Referral Agencies</b>	Material Change of Use near a State transport corridor <i>Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1</i>

### Application Details

<b>Application Type</b>	Development Permit
<b>Proposal</b>	Material Change of Use to establish Short-Term Accommodation (4 Accommodation Units)
<b>Level of Assessment</b>	Code Assessment
<b>Applicant</b>	Ian Stone
<b>Applicant's Representative</b>	Kate Swepson Swep Consulting PO Box 257 CHINCHILLA QLD 4413  <a href="mailto:kate@swepcon.com.au">kate@swepcon.com.au</a> Ph: 0407 599 265

## 1.0 Introduction

Swep Consulting has been engaged by the applicant, Ian Stone, to prepare an application for a Development Permit for Material Change of Use to establish Short-term Accommodation (4 Accommodation Units) on land described as Lots 1 & 2 on RP51645 and Lot 1 on RP90964, situated at 14 Louise Street, Cunnamulla.

This application comprises an overview of the subject site and the proposed development and provides an assessment of the proposal in relation to the applicable statutory planning instruments, and is accompanied by:

- DA Form 1 (Attachment A);
- Owner's Consent (Attachment B); and
- Relevant Plans (Attachment D).

Based on the town planning assessment undertaken in relation to the proposed Material Change of Use, this report considers that the development complies with the relevant outcomes of the Paroo Shire Planning Scheme. Accordingly, the proposed development is recommended for approval by Council, subject to reasonable and relevant conditions.

## 2.0 Site and Locality

### 2.1 Subject Site

The subject site constitutes three adjoining allotments located at 14 Louise Street, Cunnamulla, formally described as Lots 1 & 2 on RP51645 and Lot 1 on RP90964.

The subject site is located on the southern fringe of the Cunnamulla Central Business District. The location of the site is shown below in Figure 1 – Locality Plan.

The subject lots are generally regular shaped allotments with a total area of 2,291m<sup>2</sup>. The site has frontages to Louise Street and John Street to the south and east respectively (refer Attachment C – Smart Map).

The site currently contains the Cunnamulla RSL building, as well as an existing amenities building and shed.



Figure 1 - Locality Plan

Source: Google Maps

## 2.2 Characteristics of the Site

### 2.2.1 Road and Site Access

The subject site has frontages to two constructed roads, being John Street and Louise Street.

John Street is a 20m wide bitumen-sealed road, containing kerb and channel and angle parking along both sides of the road.

Louise Street (Adventure Way) is a 21m wide State-controlled bitumen-sealed arterial road, containing kerb and channel on both sides of the road. Perpendicular parking is undertaken on the southern side of Louise Street, with adequate shoulder width to accommodate parallel parking on the northern side of the road.

The existing building does not have a formalised vehicular access to either road.

## 2.2.2 Services

The subject site is serviced by Council’s reticulated water and sewerage networks, as well as reticulated electricity and telecommunications connections.

An existing sewerage main runs north-south through Lot 1 on RP90964, with a mapped depth of between 1.5m and 3m. An associated sewer manhole exists on the south western corner of the site.

## 2.3 Surrounding Land Uses

### 2.3.1 Surrounding Locality

The subject site is situated within the Centre Zone of Cunnamulla. The lots surrounding the site are generally located in the Centre Zone. Surrounding land uses are generally commercial in nature, including Shops, a Low Impact Industry (Workshop), Hotel and Short-term Accommodation. The zoning map is provided below as Figure 2.

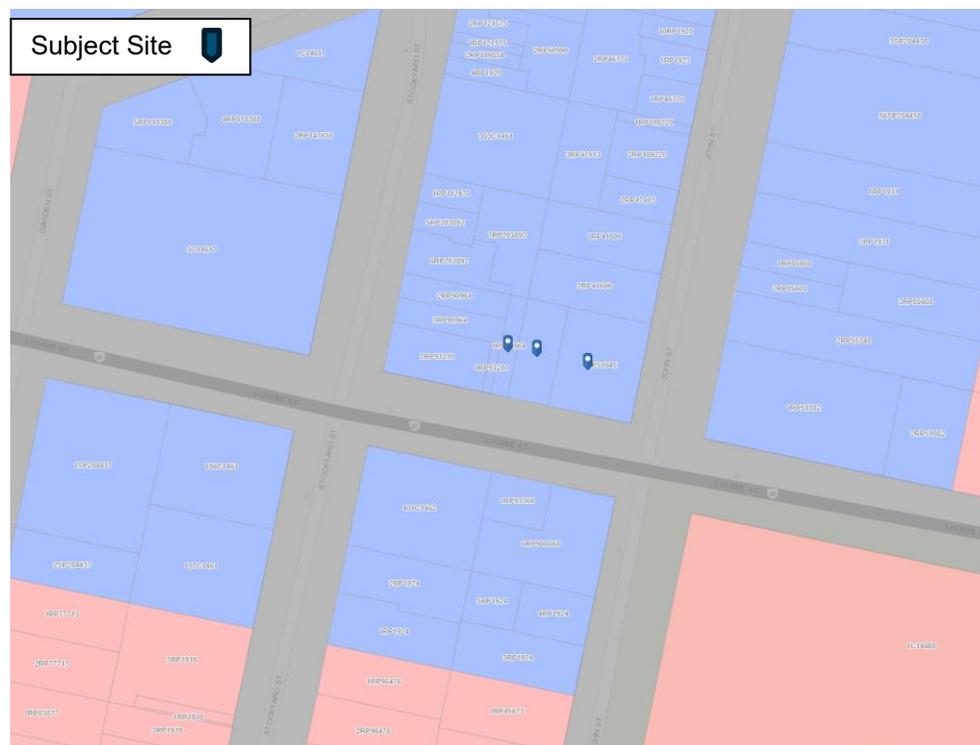


Figure 2 - Zoning Map

Source: Paroo Shire Interactive Mapping System

## 3.0 Proposal

This application is to obtain a Development Permit for a Material Change of Use to establish Short-term Accommodation (4 Accommodation Units) behind the existing RSL building.

### 3.1 Development Outline

The proposed development is to establish four (4) short-term accommodation units on the subject site.

Each unit will have one bedroom, as well as a bathroom, kitchen and lounge room. One accessible unit will be provided within the proposal.

No changes to the existing RSL building are proposed as part of this application. The existing outbuildings on the site will be demolished to accommodate the new units. The balance of the site will be improved with garden and turfed areas.

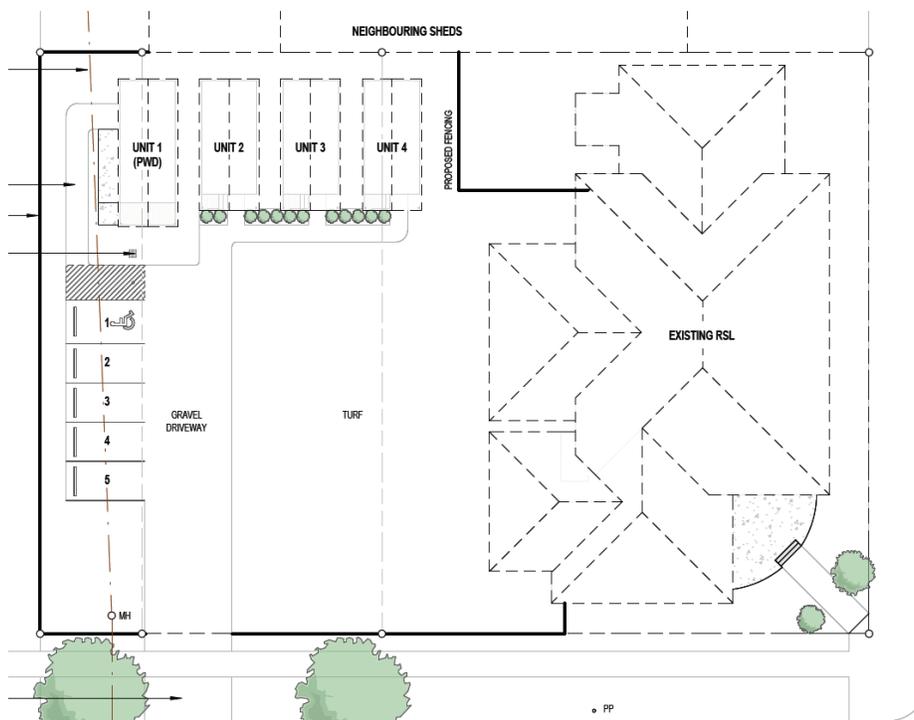


Figure 3 – Site Plan

Source: Proposal Plans

### 3.2 Infrastructure and Servicing

The site has access to Council's reticulated water and sewerage networks. The proposed units will be connected to the available services.

Electricity services are available and the development will be connected in accordance with the relevant standards.

### **3.3 Access and Car Parking**

The proposal also includes construction of a new 6m wide access to Louise Street. As noted above, the site does not currently have a formal access to the road network.

Five car parking spaces will be provided on site, adjacent to the proposed units. There is adequate area within the site for the safe access and manoeuvring of all vehicles associated with the use.

## 4.0 Planning Framework

### 4.1 Planning Act 2016

The purpose of the *Planning Act 2016* is to “establish an efficient, effective, transparent, integrated, coordinated, and accountable system of land use planning (planning), development assessment and related matters that facilitates the achievement of ecological sustainability”.

The proposal constitutes a material change of use as defined in the *Planning Act 2016* as it involves the establishment of a new use on the subject site. A Development Permit must be obtained to authorise the lawful commencement of the use.

### 4.2 State Planning Policy 2017

The following State interests have been identified for the subject site:

- Natural Hazards Risk and Resilience
  - Flood Hazard Area – Level 1 – Queensland Floodplain Assessment Overlay\*
  - State controlled road

The Paroo Shire Planning Scheme includes specific flood hazard mapping for Cunnamulla, and this application will be assessed against the Council flood overlay as the best available information.

### 4.3 Regional Plan

The *South West Regional Plan* was adopted in August 2009, and covers the local government areas of Murweh, Quilpie, Bulloo and Paroo. The intent of the South West Regional Plan is to manage change and shape the prospects of rural communities in South West Queensland.

The *Planning Regulation 2017* requires that impact assessable applications be assessed against the relevant regional plan, irrespective of whether the planning scheme appropriately reflects the regional plan.

The subject site is located within the township of Cunnamulla. The proposed development promotes economic development in the Cunnamulla centre while not impacting the unique character of the town, with the buildings separated from nearby Local Heritage places.

Further, the development supports the role of Cunnamulla as a district rural activity centre by providing additional accommodation options in the town centre. The proposed development is therefore considered to comply with the regional outcomes within the South West Regional Plan.

### 4.4 Referrals

Schedule 10 of the *Planning Regulation 2017* contains all relevant referral triggers for development assessment. The following referrals have been identified:

Relevant Provision	Referral Agency
<p>Development application for a material change of use, other than an excluded material change of use, that is assessable development under a local categorising instrument, if all or part of the premises—</p> <ul style="list-style-type: none"> <li>(a) are within 25m of a State transport corridor; or</li> <li>(b) are a future State transport corridor; or</li> <li>(c) are— <ul style="list-style-type: none"> <li>(i) adjacent to a road that intersects with a State-controlled road; and</li> <li>(ii) within 100m of the intersection</li> </ul> </li> </ul> <p><i>Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1</i></p>	<p>The Chief Executive</p>

#### 4.5 State Development Assessment Provisions

The State Development Assessment Provisions (SDAP) provide assessment benchmarks for the assessment of development applications where the chief executive administering the *Planning Act 2016* is the assessment manager or a referral agency.

This development applications triggers assessment against State Code 1 – Development in a State-controlled road environment. An assessment against the codes is included as Attachment F.

#### 4.6 Paroo Shire Planning Scheme

Schedule 1 of the Paroo Shire Planning Scheme defines the use as:

**Short term accommodation—**

- (a) means the use of premises for –
  - (i) providing accommodation of less than 3 consecutive months to tourists or travellers; or
  - (ii) a manager’s residence, office, or recreation facilities for the exclusive use of guests, if the use is ancillary to the use in subparagraph (i).
- (b) does not include a hotel, nature-based tourism, resort complex or tourist park.

Table SC1.2.2 defines Short-term Accommodation in the Commercial Activities defined activity group. Table 5.5.6 identifies the categories of development and assessment within the Centre Zone. A Material Change of Use for a Commercial activity is Accepted Development where for

- (a) the reuse of an existing building and no external building work is proposed; or
- (b) the reuse of a local heritage place and requires no building work or operational work in relation to it; or
- (c) the reuse of a local heritage place requiring building or operational work in relation to it and an exemption certificate has been granted by PSC.

As the proposed development does not meet the requirements to be Accepted Development, the application is Code Assessable.

Pursuant to Section 45 of the *Planning Act 2016*, a Code Assessable application is an assessment that must be carried out only—

- (a) *against the assessment benchmarks in a categorising instrument for the development; and*
- (b) *having regard to any matters prescribed by regulation for this paragraph.*

Following is a summary of the assessment of the development against the relevant assessment benchmarks.

#### 4.6.1 Planning Scheme Zoning

The primary subject site is located in the Centre Zone of the Paroo Shire Planning Scheme.

##### 4.6.1.1 Centre Zone – Overall Outcomes

*The purpose of the code will be achieved through the following outcomes:*

- (a) *a range of uses including retail, business and education are supported in the zone where they do not impact on neighbouring uses.*
- (b) *development is serviced with PSC infrastructure where PSC infrastructure exists.*
- (c) *development is located in areas that are flood protected and where bushfire hazard risk is low.*

*The purpose of the zone will also be achieved through the following additional overall outcomes for particular zones:*

- (a) *this zone promotes the commercial, professional, government and retail uses that service the Shire and South West Queensland, and that are consolidated in the Cunnamulla town centre.*
- (b) *new developments create a highly attractive and pedestrian-based built form that achieves a high standard of design and blends with the existing town character and streetscape.*
- (c) *new commercial buildings make provision for on-site handling of goods, car parking, landscaping and shade areas in keeping with the existing streetscape.*
- (d) *new businesses are encouraged to use existing buildings to help keep the Centre zone vibrant.*

*Development provides a high level of amenity through a compatible mixing of land uses, activities and building forms, access to services and facilities, cohesive streetscapes and quality urban design.*

The proposed development is considered to comply with the Overall Outcomes as:

- The proposed development is for a tourist use that integrates with the character and fabric of the town;
- The subject site is serviced by PSC infrastructure and no changes to the services connections are required.
- The site is not mapped as being at risk of flooding in Council's Flood Hazard mapping.
- The development of the site includes on-site landscaping and carparking areas.
- The proposed development achieves a high level of amenity and will not impact the viability of surrounding land uses.

##### 4.6.1.2 Centre Zone – Performance and Acceptable Outcomes

A complete assessment of the proposal against the Performance and Acceptable Outcomes of the Centre Zone Code is included in Attachment E. The proposed accommodation units have been designed to complement the existing built form in the locality and will not compromise existing commercial operations on surrounding properties. Safe access will be provided from the road network.

The proposed development is considered to comply with the relevant Performance and Acceptable Outcomes of the Centre Zone Code.

#### 4.6.2 General Development Code

A complete assessment of the proposal against the Performance and Acceptable Outcomes of the General Development Code is included in Attachment E. Following is an overview of the assessment, including addressing any areas of non-compliance.

The proposed development is for the establishment of a use defined as a commercial activity in the Centre Zone. Landscaping and fencing will be provided on the site to achieve a high quality design outcome. The development complies with the provisions in the code in relation to site cover, height, landscaping and building form. The proposed development will be connected to all available urban services.

##### **Driveway Location**

Acceptable Outcome 11 requires that the proposed driveway is clear of all street furniture, gully pits, manholes, power poles and street trees. The proposed new driveway will require the removal of one existing street tree on Louise Street.

Three existing street trees are in place along the frontage of the site to Louise Street. At present, the site does not currently have a formalised access to the road network. As can be seen in Figure 4 below, the layout of the existing RSL building prevents vehicular access via John Street and there is insufficient distance between the existing building and the trees to construct a formalised access to the site without removal of one tree.



**Figure 4 - Site Aerial**

The proposed layout removes the central tree, retaining the overall appearance of street trees along the Louise Street frontage. Further, the proposed driveway has been sited to maintain separation to the adjoining property access to the west, existing street lights and power poles. The proposed driveway will be clear of all retained street impediments and is considered to comply with the Performance Outcome.

The proposal is therefore considered to comply with the intent of the General Development Code.

## 5.0 Conclusion

This application seeks approval for a Development Permit for a Material Change of Use to establish Short-term Accommodation (4 Accommodation Units) on the subject site.

The subject land is located in the Centre Zone under the *Paroo Shire Planning Scheme*, where the development is defined as a Commercial Activity and is Code Assessable.

The above assessment has demonstrates that the proposal is generally consistent with the provisions of the Planning Scheme, including the outcomes of the zone and relevant development and overlay codes.

Having regard to the matters and issues raised in this report it is recommended that Council support the application for a Development Permit for Material Change of Use, subject to the imposition of reasonable and relevant conditions.

## ATTACHMENT A – DA FORM 1

# DA Form 1 – Development application details

Approved form (version 1.6 effective 2 August 2024) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving only building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development (i.e. material change of use, operational work or reconfiguring a lot)**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

**Note:** All terms used in this form have the meaning given under the *Planning Act 2016*, the *Planning Regulation 2017*, or the *Development Assessment Rules (DA Rules)*.

## PART 1 – APPLICANT DETAILS

### 1) Applicant details

Applicant name(s) (individual or company full name)	Ian Stone
Contact name (only applicable for companies)	C/- Swep Consulting (Kate Swepson)
Postal address (P.O. Box or street address)	PO Box 257
Suburb	Chinchilla
State	QLD
Postcode	4413
Country	
Contact number	0407 599 265
Email address (non-mandatory)	<a href="mailto:kate@swepcon.com.au">kate@swepcon.com.au</a>
Mobile number (non-mandatory)	
Fax number (non-mandatory)	
Applicant's reference number(s) (if applicable)	

#### 1.1) Home-based business

Personal details to remain private in accordance with section 264(6) of *Planning Act 2016*

### 2) Owner's consent

#### 2.1) Is written consent of the owner required for this development application?

- Yes – the written consent of the owner(s) is attached to this development application  
 No – proceed to 3)

## PART 2 – LOCATION DETAILS

### 3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

**Note:** Provide details below and attach a site plan for any or all premises part of the development application. For further information, see DA Forms Guide: Relevant plans.

#### 3.1) Street address and lot on plan

- Street address **AND** lot on plan (all lots must be listed), **or**  
 Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
		14	Louise Street	Cunnamulla
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
		1	RP51645	PSC
b)	Unit No.	Street No.	Street Name and Type	Suburb
		14	Louise Street	Cunnamulla
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
		2	RP51645	PSC
c)	Unit No.	Street No.	Street Name and Type	Suburb
		14	Louise Street	Cunnamulla
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
		1	RP90964	PSC

#### 3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

**Note:** Place each set of coordinates in a separate row.

- Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other: <input type="text"/>	

- Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other: <input type="text"/>	

#### 3.3) Additional premises

- Additional premises are relevant to this development application and the details of these premises have been attached in a schedule to this development application  
 Not required

#### 4) Identify any of the following that apply to the premises and provide any relevant details

- In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer:

- On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

Name of port authority for the lot:

- In a tidal area

Name of local government for the tidal area (if applicable):

Name of port authority for tidal area (if applicable):

<input type="checkbox"/> On airport land under the <i>Airport Assets (Restructuring and Disposal) Act 2008</i>
Name of airport: <input type="text"/>
<input type="checkbox"/> Listed on the Environmental Management Register (EMR) under the <i>Environmental Protection Act 1994</i>
EMR site identification: <input type="text"/>
<input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>
CLR site identification: <input type="text"/>

**5) Are there any existing easements over the premises?**

*Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see [DA Forms Guide](#).*

- Yes – All easement locations, types and dimensions are included in plans submitted with this development application
- No

## PART 3 – DEVELOPMENT DETAILS

### Section 1 – Aspects of development

**6.1) Provide details about the first development aspect**

a) What is the type of development? *(tick only one box)*

- Material change of use     Reconfiguring a lot     Operational work     Building work

b) What is the approval type? *(tick only one box)*

- Development permit     Preliminary approval     Preliminary approval that includes a variation approval

c) What is the level of assessment?

- Code assessment     Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

Short-term Accommodation (4 Units)

e) Relevant plans

**Note:** *Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms guide: Relevant plans](#).*

- Relevant plans of the proposed development are attached to the development application

**6.2) Provide details about the second development aspect**

a) What is the type of development? *(tick only one box)*

- Material change of use     Reconfiguring a lot     Operational work     Building work

b) What is the approval type? *(tick only one box)*

- Development permit     Preliminary approval     Preliminary approval that includes a variation approval

c) What is the level of assessment?

- Code assessment     Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

e) Relevant plans

**Note:** *Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).*

- Relevant plans of the proposed development are attached to the development application



**6.3) Additional aspects of development**

- Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application
- Not required

**6.4) Is the application for State facilitated development?**

- Yes - Has a notice of declaration been given by the Minister?
- No

**Section 2 – Further development details****7) Does the proposed development application involve any of the following?**

Material change of use	<input checked="" type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	<input type="checkbox"/> Yes – complete division 2
Operational work	<input type="checkbox"/> Yes – complete division 3
Building work	<input type="checkbox"/> Yes – complete <i>DA Form 2 – Building work details</i>

**Division 1 – Material change of use**

**Note:** This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

**8.1) Describe the proposed material change of use**

Provide a general description of the proposed use	Provide the planning scheme definition <i>(include each definition in a new row)</i>	Number of dwelling units <i>(if applicable)</i>	Gross floor area (m <sup>2</sup> ) <i>(if applicable)</i>
Accommodation Units	Short-term Accommodation		

**8.2) Does the proposed use involve the use of existing buildings on the premises?**

- Yes
- No

**8.3) Does the proposed development relate to temporary accepted development under the Planning Regulation?**

- Yes – provide details below or include details in a schedule to this development application
- No

Provide a general description of the temporary accepted development	Specify the stated period dates under the Planning Regulation

**Division 2 – Reconfiguring a lot**

**Note:** This division is only required to be completed if any part of the development application involves reconfiguring a lot.

**9.1) What is the total number of existing lots making up the premises?**

--

**9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)**

<input type="checkbox"/> Subdivision <i>(complete 10)</i>	<input type="checkbox"/> Dividing land into parts by agreement <i>(complete 11)</i>
<input type="checkbox"/> Boundary realignment <i>(complete 12)</i>	<input type="checkbox"/> Creating or changing an easement giving access to a lot from a constructed road <i>(complete 13)</i>





14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)

\$

## PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application

Paroo Shire Council

16) Has the local government agreed to apply a superseded planning scheme for this development application?

- Yes – a copy of the decision notice is attached to this development application
- The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached
- No

## PART 5 – REFERRAL DETAILS

17) Does this development application include any aspects that have any referral requirements?

**Note:** A development application will require referral if prescribed by the Planning Regulation 2017.

- No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the **Chief Executive of the Planning Act 2016:**

- Clearing native vegetation
- Contaminated land (*unexploded ordnance*)
- Environmentally relevant activities (ERA) (*only if the ERA has not been devolved to a local government*)
- Fisheries – aquaculture
- Fisheries – declared fish habitat area
- Fisheries – marine plants
- Fisheries – waterway barrier works
- Hazardous chemical facilities
- Heritage places – Queensland heritage place (*on or near a Queensland heritage place*)
- Infrastructure-related referrals – designated premises
- Infrastructure-related referrals – state transport infrastructure
- Infrastructure-related referrals – State transport corridor and future State transport corridor
- Infrastructure-related referrals – State-controlled transport tunnels and future state-controlled transport tunnels
- Infrastructure-related referrals – near a state-controlled road intersection
- Koala habitat in SEQ region – interfering with koala habitat in koala habitat areas outside koala priority areas
- Koala habitat in SEQ region – key resource areas
- Ports – Brisbane core port land – near a State transport corridor or future State transport corridor
- Ports – Brisbane core port land – environmentally relevant activity (ERA)
- Ports – Brisbane core port land – tidal works or work in a coastal management district
- Ports – Brisbane core port land – hazardous chemical facility
- Ports – Brisbane core port land – taking or interfering with water
- Ports – Brisbane core port land – referable dams
- Ports – Brisbane core port land – fisheries
- Ports – Land within Port of Brisbane's port limits (*below high-water mark*)
- SEQ development area
- SEQ regional landscape and rural production area or SEQ rural living area – tourist activity or sport and recreation activity
- SEQ regional landscape and rural production area or SEQ rural living area – community activity
- SEQ regional landscape and rural production area or SEQ rural living area – indoor recreation
- SEQ regional landscape and rural production area or SEQ rural living area – urban activity
- SEQ regional landscape and rural production area or SEQ rural living area – combined use
- SEQ northern inter-urban break – tourist activity or sport and recreation activity



- SEQ northern inter-urban break – community activity
- SEQ northern inter-urban break – indoor recreation
- SEQ northern inter-urban break – urban activity
- SEQ northern inter-urban break – combined use
- Tidal works or works in a coastal management district
- Reconfiguring a lot in a coastal management district or for a canal
- Erosion prone area in a coastal management district
- Urban design
- Water-related development – taking or interfering with water
- Water-related development – removing quarry material (*from a watercourse or lake*)
- Water-related development – referable dams
- Water-related development – levees (*category 3 levees only*)
- Wetland protection area

**Matters requiring referral to the local government:**

- Airport land
- Environmentally relevant activities (ERA) (*only if the ERA has been devolved to local government*)
- Heritage places – Local heritage places

**Matters requiring referral to the Chief Executive of the distribution entity or transmission entity:**

- Infrastructure-related referrals – Electricity infrastructure

**Matters requiring referral to:**

- The **Chief Executive of the holder of the licence**, if not an individual
- The **holder of the licence**, if the holder of the licence is an individual
- Infrastructure-related referrals – Oil and gas infrastructure

**Matters requiring referral to the Brisbane City Council:**

- Ports – Brisbane core port land

**Matters requiring referral to the Minister responsible for administering the Transport Infrastructure Act 1994:**

- Ports – Brisbane core port land (*where inconsistent with the Brisbane port LUP for transport reasons*)
- Ports – Strategic port land

**Matters requiring referral to the relevant port operator, if applicant is not port operator:**

- Ports – Land within Port of Brisbane’s port limits (*below high-water mark*)

**Matters requiring referral to the Chief Executive of the relevant port authority:**

- Ports – Land within limits of another port (*below high-water mark*)

**Matters requiring referral to the Gold Coast Waterways Authority:**

- Tidal works or work in a coastal management district (*in Gold Coast waters*)

**Matters requiring referral to the Queensland Fire and Emergency Service:**

- Tidal works or work in a coastal management district (*involving a marina (more than six vessel berths)*)

**18) Has any referral agency provided a referral response for this development application?**

- Yes – referral response(s) received and listed below are attached to this development application
- No

Referral requirement	Referral agency	Date of referral response

Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application, or include details in a schedule to this development application (*if applicable*).

## PART 6 – INFORMATION REQUEST

### 19) Information request under the DA Rules

I agree to receive an information request if determined necessary for this development application

I do not agree to accept an information request for this development application

**Note:** By not agreeing to accept an information request I, the applicant, acknowledge:

- that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties
- Part 3 under Chapter 1 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules or
- Part 2 under Chapter 2 of the DA Rules will still apply if the application is for state facilitated development

Further advice about information requests is contained in the [DA Forms Guide](#).

## PART 7 – FURTHER DETAILS

### 20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)

Yes – provide details below or include details in a schedule to this development application

No

List of approval/development application references	Reference number	Date	Assessment manager
<input type="checkbox"/> Approval <input type="checkbox"/> Development application			
<input type="checkbox"/> Approval <input type="checkbox"/> Development application			

### 21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)

Yes – a copy of the receipted QLeave form is attached to this development application

No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid

Not applicable (e.g. building and construction work is less than \$150,000 excluding GST)

Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

### 22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?

Yes – show cause or enforcement notice is attached

No

## 23) Further legislative requirements

### Environmentally relevant activities

23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?

- Yes – the required attachment (form ESR/2015/1791) for an application for an environmental authority accompanies this development application, and details are provided in the table below
- No

**Note:** Application for an environmental authority can be found by searching “ESR/2015/1791” as a search term at [www.qld.gov.au](http://www.qld.gov.au). An ERA requires an environmental authority to operate. See [www.business.qld.gov.au](http://www.business.qld.gov.au) for further information.

Proposed ERA number:		Proposed ERA threshold:	
Proposed ERA name:			

- Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.

### Hazardous chemical facilities

23.2) Is this development application for a **hazardous chemical facility**?

- Yes – *Form 536: Notification of a facility exceeding 10% of schedule 15 threshold* is attached to this development application
- No

**Note:** See [www.business.qld.gov.au](http://www.business.qld.gov.au) for further information about hazardous chemical notifications.

### Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation that the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

- Yes – this development application includes written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)
- No

**Note:** 1. Where a development application for operational work or material change of use requires a s22A determination and this is not included, the development application is prohibited development.  
2. See <https://www.qld.gov.au/environment/land/vegetation/applying> for further information on how to obtain a s22A determination.

### Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

- Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter
- No

**Note:** The environmental offset section of the Queensland Government’s website can be accessed at [www.qld.gov.au](http://www.qld.gov.au) for further information on environmental offsets.

### Koala habitat in SEQ Region

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work which is assessable development under Schedule 10, Part 10 of the Planning Regulation 2017?

- Yes – the development application involves premises in the koala habitat area in the koala priority area
- Yes – the development application involves premises in the koala habitat area outside the koala priority area
- No

**Note:** If a koala habitat area determination has been obtained for this premises and is current over the land, it should be provided as part of this development application. See koala habitat area guidance materials at [www.desi.qld.gov.au](http://www.desi.qld.gov.au) for further information.

### Water resources

23.6) Does this development application involve **taking or interfering with underground water through an artesian or subartesian bore, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water under the *Water Act 2000*?**

Yes – the relevant template is completed and attached to this development application and I acknowledge that a relevant authorisation or licence under the *Water Act 2000* may be required prior to commencing development

No

**Note:** Contact the Department of Resources at [www.resources.qld.gov.au](http://www.resources.qld.gov.au) for further information.

DA templates are available from [planning.statedevelopment.qld.gov.au](http://planning.statedevelopment.qld.gov.au). If the development application involves:

- Taking or interfering with underground water through an artesian or subartesian bore: complete DA Form 1 Template 1
- Taking or interfering with water in a watercourse, lake or spring: complete DA Form 1 Template 2
- Taking overland flow water: complete DA Form 1 Template 3.

### Waterway barrier works

23.7) Does this application involve **waterway barrier works?**

Yes – the relevant template is completed and attached to this development application

No

DA templates are available from [planning.statedevelopment.qld.gov.au](http://planning.statedevelopment.qld.gov.au). For a development application involving waterway barrier works, complete DA Form 1 Template 4.

### Marine activities

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants?**

Yes – an associated resource allocation authority is attached to this development application, if required under the *Fisheries Act 1994*

No

**Note:** See guidance materials at [www.daf.qld.gov.au](http://www.daf.qld.gov.au) for further information.

### Quarry materials from a watercourse or lake

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake under the *Water Act 2000*?**

Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development

No

**Note:** Contact the Department of Resources at [www.resources.qld.gov.au](http://www.resources.qld.gov.au) and [www.business.qld.gov.au](http://www.business.qld.gov.au) for further information.

### Quarry materials from land under tidal waters

23.10) Does this development application involve the **removal of quarry materials from land under tidal water under the *Coastal Protection and Management Act 1995*?**

Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development

No

**Note:** Contact the Department of Environment, Science and Innovation at [www.desi.qld.gov.au](http://www.desi.qld.gov.au) for further information.

### Referable dams

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the *Water Supply Act*)?

Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the *Water Supply Act* is attached to this development application

No

**Note:** See guidance materials at [www.resources.qld.gov.au](http://www.resources.qld.gov.au) for further information.



### **Tidal work or development within a coastal management district**

23.12) Does this development application involve **tidal work or development in a coastal management district**?

- Yes – the following is included with this development application:
- Evidence the proposal meets the code for assessable development that is prescribed tidal work (*only required if application involves prescribed tidal work*)
  - A certificate of title

No

**Note:** See guidance materials at [www.desi.qld.gov.au](http://www.desi.qld.gov.au) for further information.

### **Queensland and local heritage places**

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?

Yes – details of the heritage place are provided in the table below

No

**Note:** See guidance materials at [www.desi.qld.gov.au](http://www.desi.qld.gov.au) for information requirements regarding development of Queensland heritage places. For a heritage place that has cultural heritage significance as a local heritage place and a Queensland heritage place, provisions are in place under the Planning Act 2016 that limit a local categorising instrument from including an assessment benchmark about the effect or impact of, development on the stated cultural heritage significance of that place. See guidance materials at [www.planning.statedevelopment.qldgov.au](http://www.planning.statedevelopment.qldgov.au) for information regarding assessment of Queensland heritage places.

Name of the heritage place:		Place ID:	
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### **Decision under section 62 of the Transport Infrastructure Act 1994**

23.14) Does this development application involve new or changed access to a state-controlled road?

Yes – this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)

No

### **Walkable neighbourhoods assessment benchmarks under Schedule 12A of the Planning Regulation**

23.15) Does this development application involve reconfiguring a lot into 2 or more lots in certain residential zones (except rural residential zones), where at least one road is created or extended?

Yes – Schedule 12A is applicable to the development application and the assessment benchmarks contained in schedule 12A have been considered

No

**Note:** See guidance materials at [www.planning.statedevelopment.qld.gov.au](http://www.planning.statedevelopment.qld.gov.au) for further information.

## **PART 8 – CHECKLIST AND APPLICANT DECLARATION**

### **24) Development application checklist**

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17

Yes

**Note:** See the *Planning Regulation 2017* for referral requirements

If building work is associated with the proposed development, Parts 4 to 6 of [DA Form 2 – Building work details](#) have been completed and attached to this development application

Yes

Not applicable

Supporting information addressing any applicable assessment benchmarks is with the development application

**Note:** This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see [DA Forms Guide: Planning Report Template](#).

Yes

Relevant plans of the development are attached to this development application

**Note:** Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).

Yes

The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 21)

Yes

Not applicable



**25) Applicant declaration**

- By making this development application, I declare that all information in this development application is true and correct
- Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

**Note:** It is unlawful to intentionally provide false or misleading information.

**Privacy** – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager’s and/or referral agency’s website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, Planning Regulation 2017 and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the Planning Regulation 2017, and the access rules made under the *Planning Act 2016* and Planning Regulation 2017; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

**PART 9 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY**

Date received:  Reference number(s):

**Notification of engagement of alternative assessment manager**

Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

**QLeave notification and payment**

*Note: For completion by assessment manager if applicable*

Description of the work	
QLeave project number	
Amount paid (\$)	Date paid (dd/mm/yy)
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

## ATTACHMENT B – OWNER’S CONSENT



I, Julie Stone

[Insert full name.]

as owner of the premises identified as follows:

14 Louise Street Cunnamulla, QLD 4490  
L1,2/RP51645 & L1/RP90964

consent to the making of a development application under the *Planning Act 2016* by:

Julie Stone

on the premises described above for:

Development Application - Construction of 4 self contained cabins for tourism accomodation

[signature of owner and  
date signed]

9/10/2025

## ATTACHMENT C – SMART MAP & TITLE SEARCH

Queensland Titles Registry Pty Ltd  
ABN 23 648 568 101

<b>Title Reference:</b> 11935049	<b>Search Date:</b> 23/10/2025 14:15
<b>Date Title Created:</b> 12/07/1935	<b>Request No:</b> 53829724
<b>Previous Title:</b> 10314102	

#### ESTATE AND LAND

Estate in Fee Simple

LOT 1 REGISTERED PLAN 51645  
Local Government: PAROO

#### REGISTERED OWNER

Dealing No: 722123873 22/11/2022

JULIE-ANN TINA STONE

#### EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by  
Deed of Grant No. 10280229 (ALLOT 10 SEC 3)
2. MORTGAGE No 722123874 22/11/2022 at 14:36  
RODNEY MALCOLM O'MEARA

#### ADMINISTRATIVE ADVICES

NIL

#### UNREGISTERED DEALINGS

NIL

Caution - Charges do not necessarily appear in order of priority

\*\* End of Current Title Search \*\*

Queensland Titles Registry Pty Ltd  
ABN 23 648 568 101

<b>Title Reference:</b> 13229174	<b>Search Date:</b> 23/10/2025 14:15
<b>Date Title Created:</b> 24/09/1959	<b>Request No:</b> 53829724
<b>Previous Title:</b> 10331214, 11935117	

#### ESTATE AND LAND

Estate in Fee Simple

LOT 2 REGISTERED PLAN 51645  
Local Government: PAROO

LOT 1 REGISTERED PLAN 90964  
Local Government: PAROO

#### REGISTERED OWNER

Dealing No: 722123873 22/11/2022

JULIE-ANN TINA STONE

#### EASEMENTS, ENCUMBRANCES AND INTERESTS

- Rights and interests reserved to the Crown by  
Deed of Grant No. 10222123 (ALLOT 5 SEC 3)  
Deed of Grant No. 10280229 (ALLOT 10 SEC 3)
- MORTGAGE No 722123874 22/11/2022 at 14:36  
RODNEY MALCOLM O'MEARA

#### ADMINISTRATIVE ADVICES

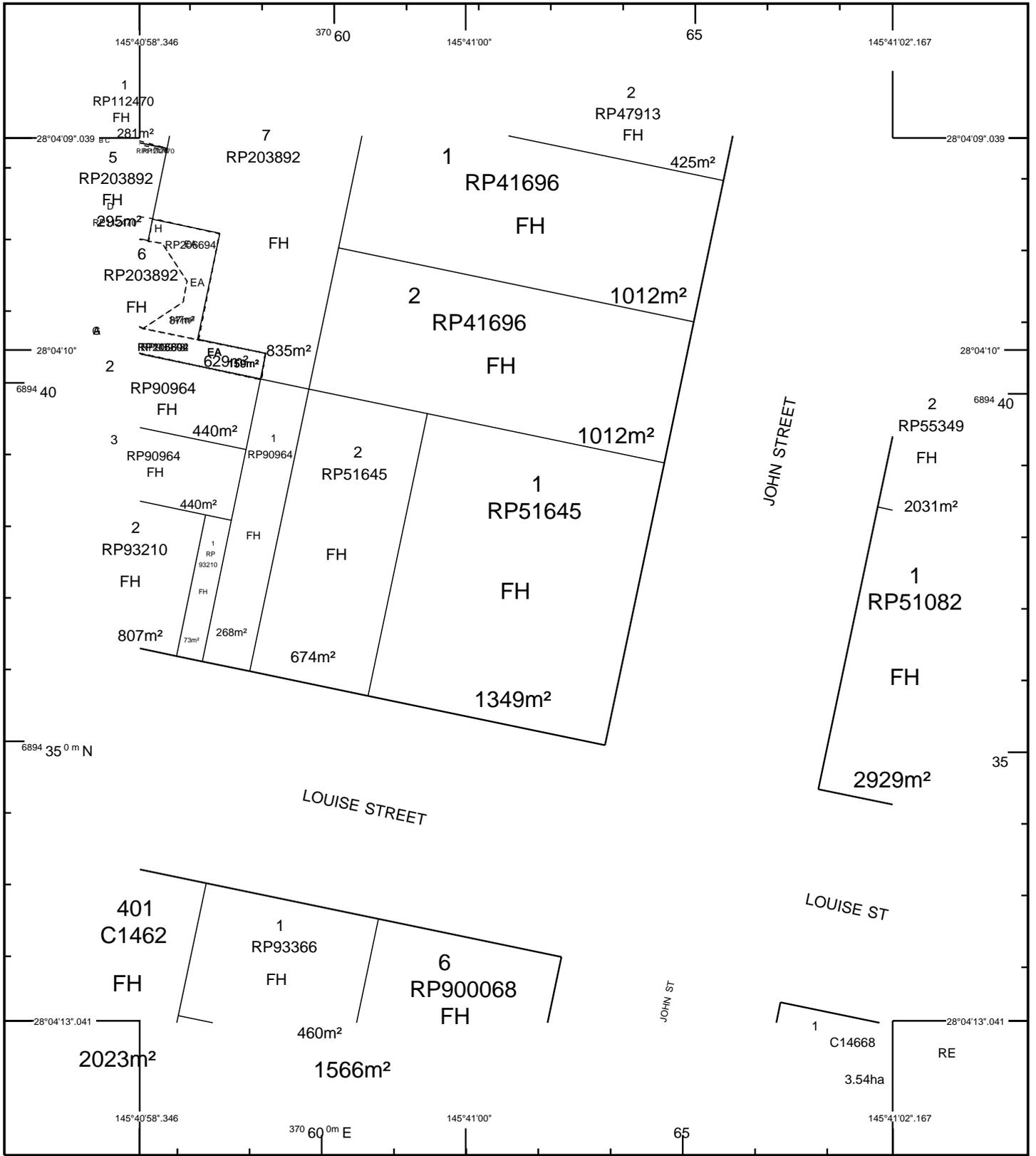
NIL

#### UNREGISTERED DEALINGS

NIL

Caution - Charges do not necessarily appear in order of priority

\*\* End of Current Title Search \*\*



STANDARD MAP NUMBER  
8041-41311



MAP WINDOW POSITION & NEAREST LOCATION



**SUBJECT PARCEL DESCRIPTION**

DCDB	
Lot/Plan	1/RP51645
Area/Volume	1349m <sup>2</sup>
Tenure	FREEHOLD
Local Government	PAROO SHIRE
Locality	CUNNAMULLA
Segment/Parcel	45549/39

**CLIENT SERVICE STANDARDS**

PRINTED 23/10/2025

DCDB 22/10/2025

Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the Information and should seek independent professional advice in relation to dealings with property.

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For further information on SmartMap products visit <https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>

**SmartMap**

An External Product of SmartMap Information Services  
Based upon an extraction from the Digital Cadastral Data Base



Queensland Government  
(c) The State of Queensland, (Department of Resources) 2025.



## ATTACHMENT D – PROPOSAL PLANS

# 14 LOUISE ST CUNNAMULLA

## IAN STONE



### **BUILDING REGISTER**

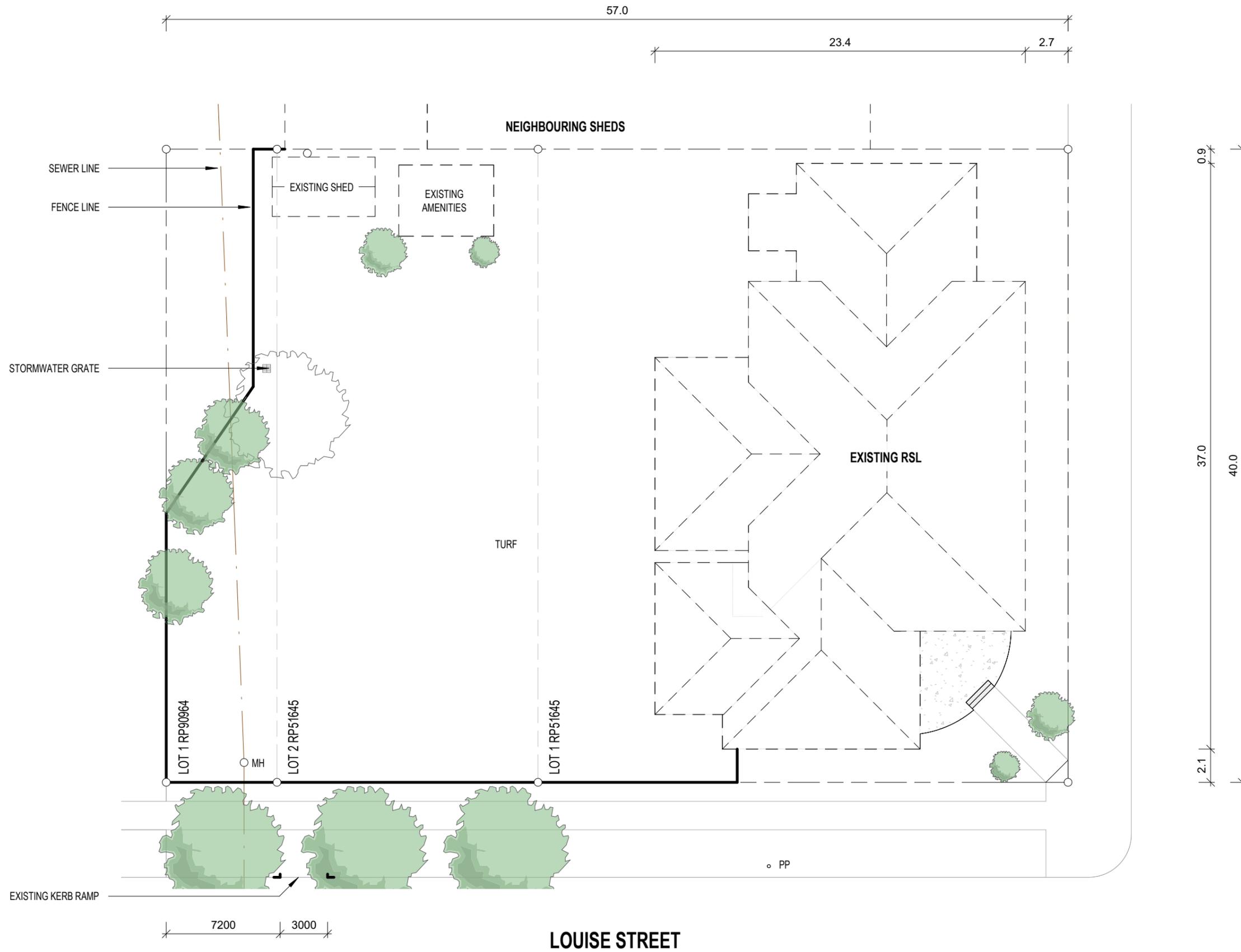
SHEET NO.	NAME	REV
SD-000	COVER PAGE	C
SD-040	EXISTING SITE PLAN	C
SD-050	PROPOSED SITE PLAN	C
SD-100	PROPOSED UNIT 1	C
SD-110	PROPOSED UNITS 2-4	C

### **DEVELOPMENT SUMMARY**

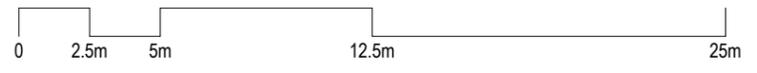
ADDRESS: 14 LOUISE STREET CUNNAMULLA  
 LOT 1+2 ON RP51645 & LOT 1 ON RP90964  
 COUNCIL: PAROO SHIRE COUNCIL  
 CLIMATE ZONE: 3  
 BUILDING CLASS: 1B

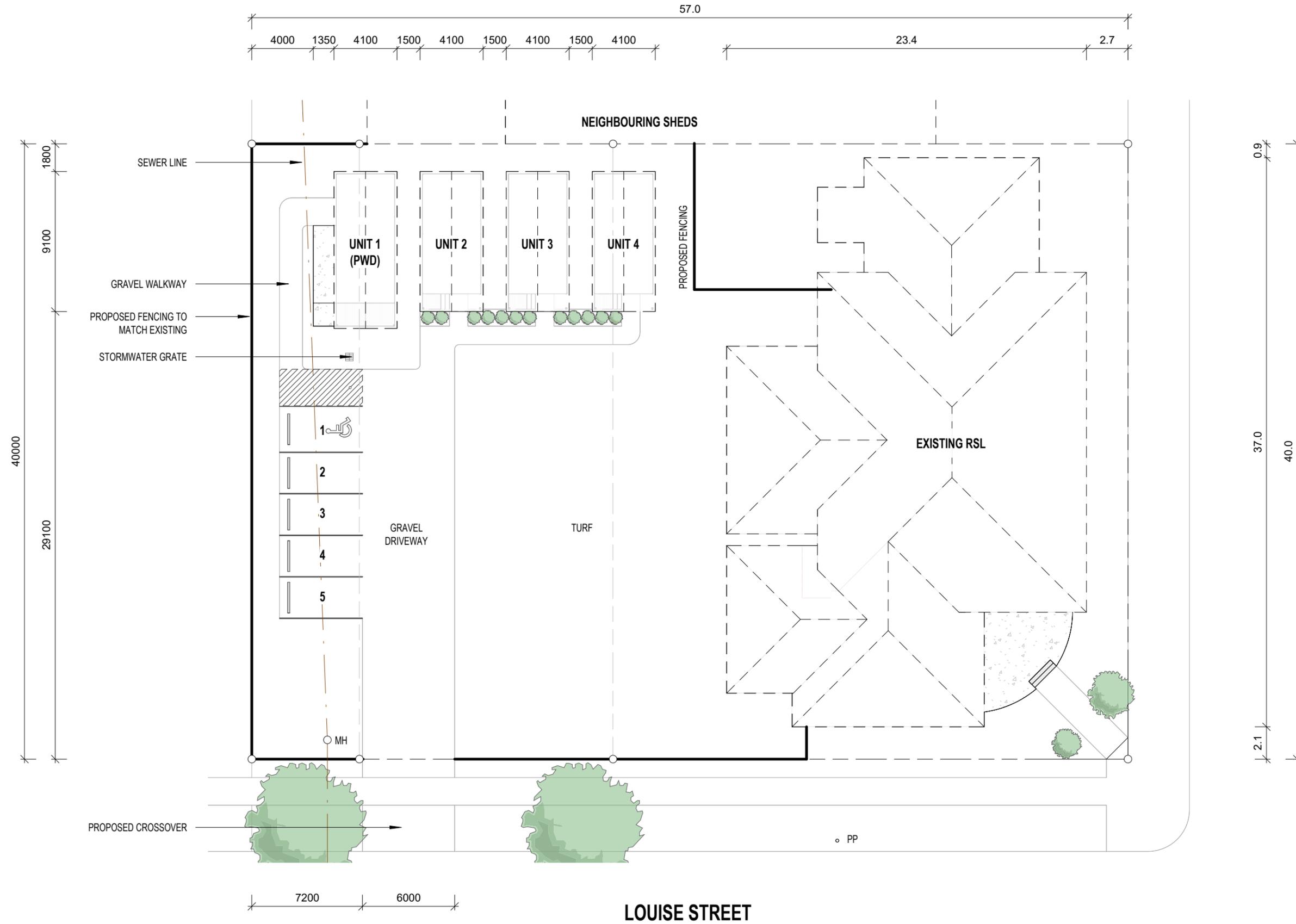
C	FLOOR PLANS	13-10-2025	J.M.P
B	SITE AMENDMENTS	09-10-2025	J.M.P
A	SCHEMATIC DESIGN	08-10-2025	J.M.P

70



**PROPERTY DESCRIPTION**  
 LOT 1&2 ON RP51645 &  
 LOT 1 ON RP90964  
 SITE AREA = 2291m<sup>2</sup>

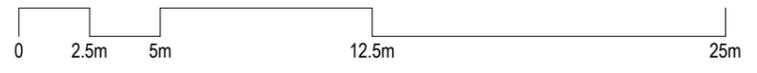




JOHN STREET

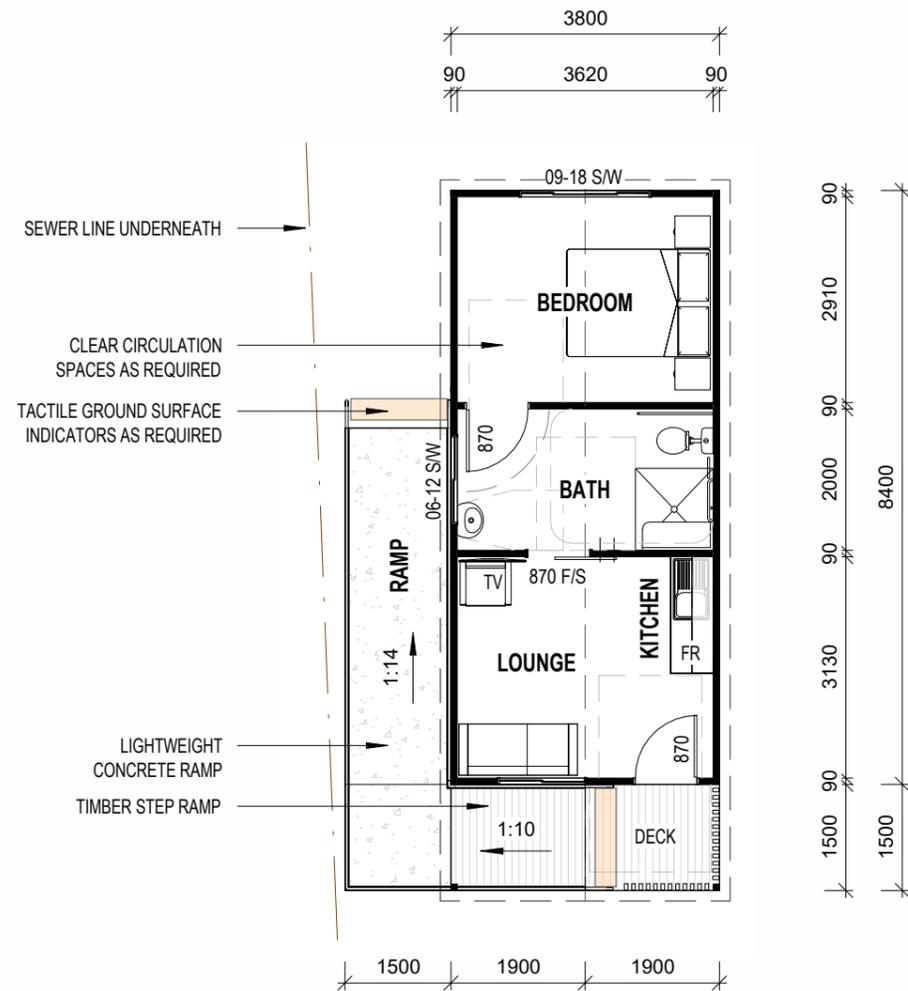
LOUISE STREET

**PROPERTY DESCRIPTION**  
 LOT 1&2 ON RP51645 &  
 LOT 1 ON RP90964  
 SITE AREA = 2291m<sup>2</sup>

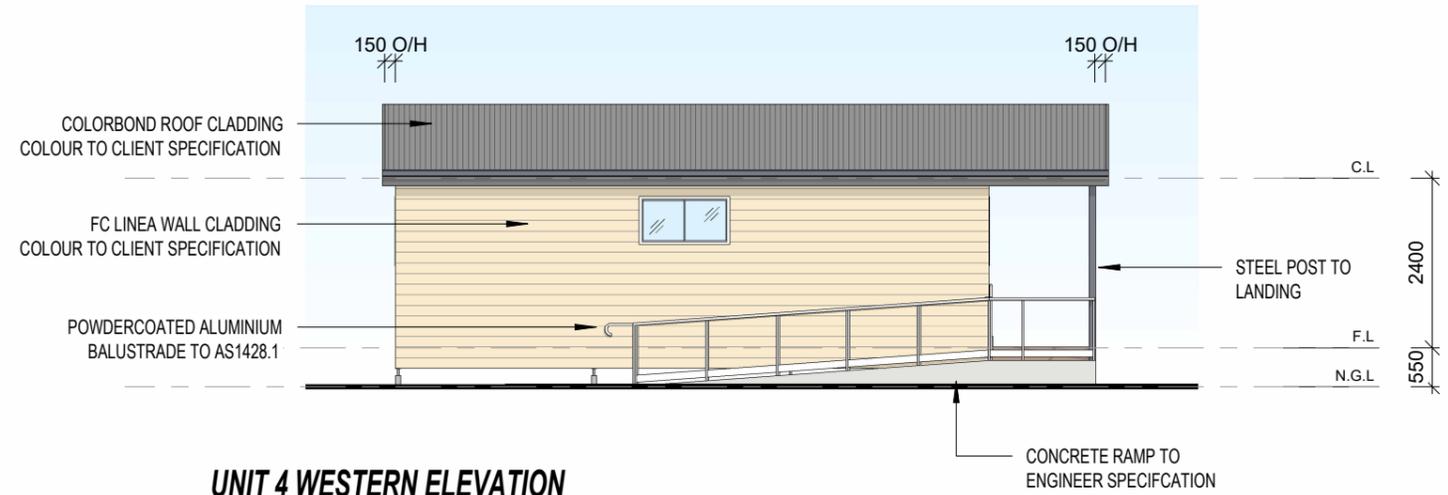


**ABBREVIATION LEGEND**

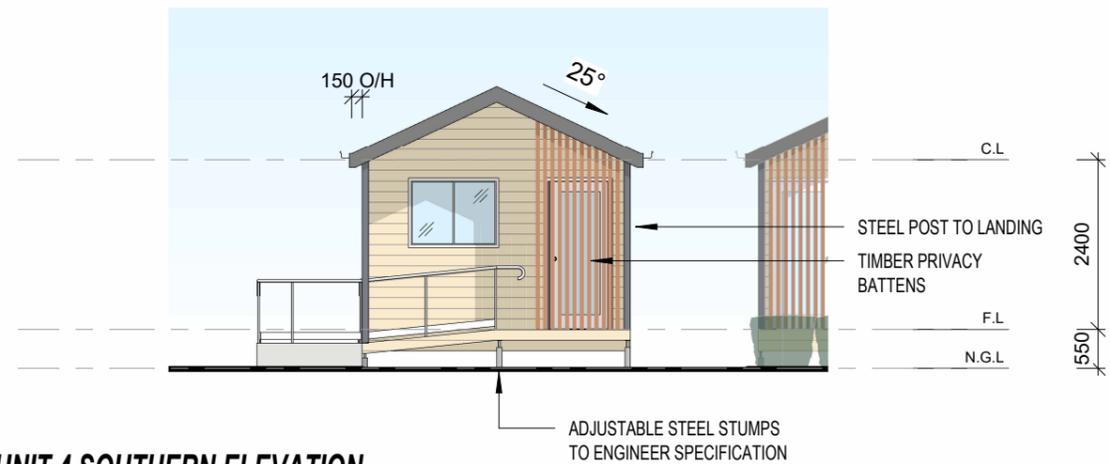
DRYER	DR
HOT WATER UNIT	HWU
SHOWER	SHR
SKYLIGHT	SKL
TOWEL RAIL	TR
WASHING MACHINE	WM



**UNIT 1 FLOOR PLAN**  
SCALE 1 : 100



**UNIT 4 WESTERN ELEVATION**  
SCALE 1 : 100



**UNIT 4 SOUTHERN ELEVATION**  
SCALE 1 : 100



**FLOOR AREA**

31.9m <sup>2</sup>	- LIVING
5.7m <sup>2</sup>	- PATIO
37.6m <sup>2</sup>	- TOTAL

**ABBREVIATION LEGEND**

DRYER	DR
HOT WATER UNIT	HWU
SHOWER	SHR
SKYLIGHT	SKL
TOWEL RAIL	TR
WASHING MACHINE	WM



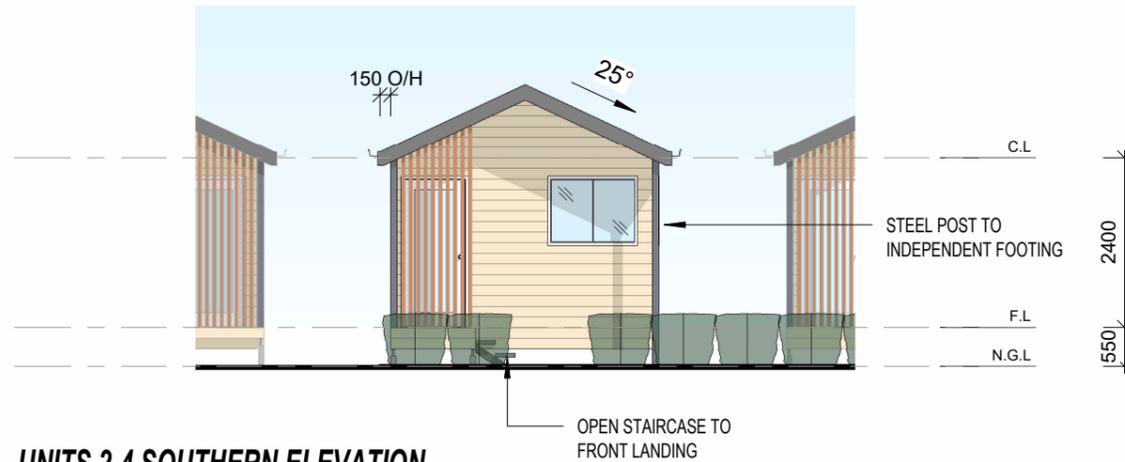
**UNITS 2-4 FLOOR PLAN**

SCALE 1 : 100



**UNITS 2-4 WESTERN ELEVATION**

SCALE 1 : 100



**UNITS 2-4 SOUTHERN ELEVATION**

SCALE 1 : 100

**FLOOR AREA**

29.6m <sup>2</sup>	- LIVING
1.2m <sup>2</sup>	- PATIO
30.8m <sup>2</sup>	- TOTAL



## ATTACHMENT E – PLANNING SCHEME CODE RESPONSES

# CENTRE ZONE CODE



Performance Outcomes	Acceptable Outcomes	Response
<b>For assessable development</b>		
<p><b>PO1</b> Development is consistent with the existing built form in terms of size, design, siting and physical characteristics. The appearance and siting of buildings, other structures, car parking areas or signage is compatible with the local streetscape character, the style and design of nearby buildings, and is respectful and sympathetic to any heritage place identified in the SPP mapping - Environment and Heritage - Cultural heritage.</p>	<p><b>AO1</b> No acceptable outcome provided.</p>	<p><b>Complies</b> The proposed accommodation units have been designed to complement the existing built form in the locality.</p> <p>The design of the accommodation units sits behind the existing building on site when viewed from the nearby Local Heritage Place (Former Railway Hotel / Trappers).</p>
<p><b>PO2</b> Development with frontage to a highway must have safe access points that do not adversely impact on the safety and efficiency of the road.</p>	<p><b>AO2</b> No acceptable outcome provided.</p>	<p><b>Complies</b> The proposed new access point will not adversely impact the safety and efficiency of Louisa Street.</p>
<p><b>PO3</b> Development adjacent to the highway corridor is setback from the corridor to avoid adverse impacts to the operation of the road corridor.</p>	<p><b>AO3</b> As per Queensland Development Code requirements.</p>	<p><b>Complies</b> The proposed accommodation units are located on the northern boundary, as far as possible from the state road corridor.</p>
<p><b>PO4</b> All uses are located, designed, orientated and constructed to minimise the impacts from the noise, vibration and dust emissions from the State-controlled road.</p>	<p><b>AO4</b> As per Queensland Development Code requirements.</p>	<p><b>Complies</b> The proposed accommodation units are located in the Category 0 Area for the identified Voluntary Transport Noise Corridor. No additional acoustic treatments are required.</p>
<p><b>PO5</b> Tourist accommodation in the form of a caravan park or motel is provided in a location where it can be serviced with infrastructure, where it:</p> <ul style="list-style-type: none"> <li>(a) is complementary to the existing character of the area</li> <li>(b) does not have an adverse impact on</li> </ul>	<p><b>AO5</b> No acceptable outcome provided.</p>	<p><b>Complies</b> The proposed tourist accommodation units have been designed to be complementary to the existing character of the area and are separated from any nearby sensitive land uses.</p>

Performance Outcomes	Acceptable Outcomes	Response
<p>residential amenity in terms of privacy, safety, noise, odour and fumes, lighting and traffic generation</p> <p>(c) does not lead to a reduced quality of accommodation experiences available within the location.</p>		
<p><b>PO6</b> Commercial uses that support and service the residential areas are centrally located where they can be conveniently and safely accessed without having an adverse impact on residential amenity including privacy, safety, noise, odour and fumes, lighting and traffic generation.</p>	<p><b>AO6</b> No acceptable outcome provided.</p>	<p><b>Not Applicable</b> The proposal is not for a commercial land use.</p>
<p><b>PO7</b> The character of the Centre zone is enhanced by the design of new buildings that are sympathetic to traditional streetscapes, in terms of scale, siting, architectural elements such as awnings and building features.</p>	<p><b>AO7.1</b> Developments are no higher than 2 storeys or 8.5 metres above the ground level within the Centre zone.</p>	<p><b>Complies</b> The units are single storey.</p>
	<p><b>AO7.2</b> Site cover of buildings does not exceed 85% of the site area, with the remainder to be used for landscaping, access and car parking areas.</p>	<p><b>Complies</b> Site cover is less than 85%.</p>
<p><b>PO8</b> New buildings maintain and enhance the existing streetscape and relationship with adjoining buildings.</p>	<p><b>AO8</b> Footpaths and awnings contribute towards the street frontage, complement adjacent styles and materials, and join at the same or similar levels.</p>	<p><b>Complies</b> The existing footpath on Louise Street will be retained. The proposed units are set back from the street frontage and no new awnings are proposed.</p>
<p><b>PO9</b> New uses developed in the zone do not detract from the zone's predominant commercial nature.</p>	<p><b>AO9</b> No acceptable outcome provided.</p>	<p><b>Complies</b> The proposed short-term accommodation development will not detract from the commercial nature of the zone.</p>

# GENERAL DEVELOPMENT CODE



Performance Outcomes	Acceptable Outcomes	Response
<b>Site Layout</b>		
<p><b>PO1</b> The size and bulk of new buildings associated with development maintains and enhances the intended local character of the zone by avoiding over-development of the site, and allowing for development at a consistent scale, siting and intensity to nearby development.</p>	<p><b>A01</b> Total development on the site has a maximum site cover as follows:</p> <ul style="list-style-type: none"> <li>• 50% Township zone</li> <li>• 90% Centre zone</li> <li>• 85% General residential zone</li> <li>• 40% Industry zone.</li> </ul>	<p><b>Complies</b> Site cover does not exceed 90%.</p>
<p><b>PO2</b> Landscaping is provided to enhance the visual appeal of the development and soften the appearance of the built form. The majority of landscaping is to be undertaken on the principal street frontage of the development.</p>	<p><b>A02</b> Except in the Cunnamulla Centre zone, a minimum of 10% of the total development area is landscaped.</p>	<p><b>Complies</b> The site is located in the Centre Zone and landscaping is proposed to be provided on site to enhance the visual appeal of the development.</p>
<b>Building Design</b>		
<p><b>PO3</b> New development maintains the low rise scale and character of the Shire.</p>	<p><b>A03</b> Development is no higher than:</p> <ul style="list-style-type: none"> <li>• 2 storeys</li> <li>OR</li> <li>• 8.5 metres above ground level.</li> </ul>	<p><b>Complies</b> Building height does not exceed 8.5m.</p>
<p><b>PO4</b> New buildings or structures present a traditional facade to the street.</p>	<p><b>A04</b> Except where in the Cunnamulla Centre zone and Industry zones, at least three of the four elements below must be incorporated into the façade of new buildings:</p> <ul style="list-style-type: none"> <li>• verandas or porches</li> <li>• awnings and shade structures</li> <li>• variations to the roof and building lines</li> <li>• a range of building materials, matching prevailing materials in neighbouring buildings.</li> </ul>	<p><b>Complies</b> The site is located in the Centre Zone and therefore the Acceptable Outcome is not applicable. The proposed new buildings present a complementary façade to the street.</p>
<p><b>PO5</b> Development is generally in accordance with existing setbacks within the locality.</p>	<p><b>A05</b> No acceptable outcome provided.</p>	<p><b>Complies</b> Building setbacks are generally in accordance with setbacks in the locality.</p>

Performance Outcomes	Acceptable Outcomes	Response
<b>Dual Occupancy and Multiple Dwelling</b>		
<p><b>PO6</b> The design, appearance and form of development for Dual Occupancy or a Multiple Dwelling reflects a high standard and permanent form of accommodation that complements the character of existing residential development in the Shire.</p> <p>Editor's note: Dwellings having the appearance of relocatable dwellings or other temporary structures are discouraged and unlikely to meet this performance outcome. However, this provision is not intended to preclude creative or adaptive building design outcomes where exhibiting strong architectural merit and visual appeal.</p>	<p><b>A06</b> No acceptable outcome provided.</p>	<p><b>Not Applicable</b></p>
<p><b>PO7</b> Building scale, form and site layout is consistent with existing prevalent residential architectural features and site layouts (e.g. location of building at the front of the lot, parking at the side or rear of dwellings, one larger building rather than multiple small buildings).</p> <p>Editor's note: Dwellings having the appearance of relocatable dwellings or other temporary structures are generally discouraged and unlikely to meet the performance outcome. However, this provision is not intended to preclude creative or adaptive building design outcomes where exhibiting strong architectural merit and visual appeal.</p>	<p><b>A07</b> No acceptable outcome provided.</p>	<p><b>Not Applicable</b></p>
<p><b>PO8</b> Landscaping is provided for site presentation, privacy and shade.</p>	<p><b>A08</b> No acceptable outcome provided.</p>	<p><b>Not Applicable</b></p>
<b>Ancillary Uses</b>		
<p><b>PO9</b> Other than where located in the Rural zone, buildings and structures for ancillary uses and activities such as sheds are subordinate in use and size to the primary use of the premises.</p>	<p><b>A09</b> Other than where located in the Rural zone, buildings and structures for ancillary uses and activities do not exceed 10% gross floor area of the primary use on the site.</p>	<p><b>Not Applicable</b></p>

Performance Outcomes	Acceptable Outcomes	Response
<b>Access, Manoeuvring and Parking</b>		
<b>PO10</b> The proposed development accommodates sufficient car parking on site.	<b>AO10</b> Car parking is provided at rates as per table 7.3.1.2.	<b>Complies</b> Table 7.3.1.2 identifies a parking rate of 1 space per 50m <sup>2</sup> of Gross Floor Area for Commercial Activities. The proposal has a gross floor area of 128m <sup>2</sup> and therefore 3 spaces are required. Based on the nature of the use for short-term accommodation, the applicant has provided 5 parking spaces on site, being one for each unit plus one PWD space.
<b>PO11</b> The proposed driveway is clear of all impediments.	<b>AO11</b> The proposed driveway is clear of street furniture, gully pits, man holes, power poles and street trees.	<b>Alternative Solution</b> The proposal will require the removal of one existing street tree on Louise Street. If required, this can be replaced in an alternative location deemed suitable. The new driveway is otherwise clear of all relevant infrastructure.
<b>PO12</b> The location of driveways does not create a danger to the safety and efficiency of existing intersections.	<b>AO12</b> The minimum distance of a driveway from an intersection of one street with another is 6 metres.	<b>Complies</b> The proposed driveway is 7.2m from the western boundary of the site.
<b>PO13</b> Access to, from and within the site: <ul style="list-style-type: none"> <li>• is adequate for the type and volume of traffic generated by the use</li> <li>• does not adversely impact on the traffic network external to the site</li> <li>• caters for safe pedestrian access</li> <li>• provides for disabled access.</li> </ul>	<b>AO13.1</b> Vehicle crossovers are designed in accordance with PSC standards.	<b>Complies</b> The crossover will be designed to suitable engineering standards.
	<b>AO13.2</b> Car parking and manoeuvring areas are designed in accordance with: <ul style="list-style-type: none"> <li>• AS2890.1 – Parking Facilities; and</li> <li>• Austroads AP-34/95 - Design Vehicles and Turning Path Templates.</li> <li>• The Access to Premises Standard' (Vol 1 of the National Construction Code)</li> </ul>	<b>Complies</b> Car parking spaces have been designed in accordance with AS2890.1.

Performance Outcomes	Acceptable Outcomes	Response
<b>Infrastructure and Services</b>		
<p><b>PO14</b> The development is supplied with an appropriate level of infrastructure to support the intended use.</p>	<p><b>AO14</b> Telecommunications and electricity supplies are designed and installed to supplier standards.</p>	<p><b>Complies</b> Electricity and telecommunications services will be provided to relevant standards.</p>
<p><b>PO15</b> All development has an adequate supply of potable water and can provide for appropriate treatment and disposal of effluent and other waste water.</p>	<p><b>AO15.1</b> In the General Residential, Centre, Industry, Rural residential and Township zones, all development is connected to PSC's reticulated water supply network in accordance with:</p> <ul style="list-style-type: none"> <li>• Water Services Association of Australia (WSAA), 2011, "WSA 03-11 Water Supply Code of Australia" Version 3.1.</li> <li>• Queensland Department of Energy and Water Supply, 2010, Planning Guidelines for Water Supply and Sewerage.</li> </ul> <p>In the Recreation and Open Space and Rural zones, a potable water supply is provided.</p>	<p><b>Complies</b> The site is located in the Centre Zone and the units will be connected to the reticulated water network.</p>
	<p><b>AO15.2</b> In the General Residential, Centre, Industry, Rural residential and Township zone, all development is connected to PSC's reticulated sewerage network.</p> <p>In the Recreation and open space and Rural zones, sewage disposal is provided generally in accordance with the Queensland Plumbing and Wastewater Code.</p> <p><b>Note:</b> Appropriate authorisation is required under the <i>Water Act 2000</i> for connection to watercourses, overland flow or underground water.</p>	<p><b>Complies</b> The site is located in the Centre Zone and the units will be connected to the reticulated sewer network.</p>

Performance Outcomes	Acceptable Outcomes	Response
<p><b>PO16</b> Stormwater is collected and discharged to ensure no impacts on adjoining land owners, PSC or state infrastructure while also ensuring environmental values of waters in the Paroo Shire are maintained.</p>	<p><b>AO16</b> In all zones, stormwater drainage is provided in accordance with:</p> <ul style="list-style-type: none"> <li>• Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013.</li> <li>• Pilgrim, DH, (ed)., Australian Rainfall &amp; Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987.</li> <li>• Class 1 and Class 10 buildings - National Construction Code, Volume 2.</li> </ul>	<p><b>Complies</b> Stormwater will be collected and managed on site in accordance with relevant standards.</p>
<p><b>PO17</b> Wastewater discharge to a waterway is avoided or managed in a way that maintains ecological processes, riparian vegetation, waterway integrity, and downstream ecosystem health.</p>	<p><b>AO17.1</b> Wastewater from development is not discharged to a waterway.</p> <p>Alternatively, where wastewater discharge to a waterway is unavoidable, a wastewater management plan (WWMP) is submitted, which provides a waste management hierarchy that minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater. This WWMP is prepared by a suitably qualified person and addresses:</p> <ul style="list-style-type: none"> <li>• wastewater type</li> <li>• climatic conditions</li> <li>• water quality objectives (WQOs)</li> <li>• best-practice environmental management.</li> </ul>	<p><b>Complies</b> Wastewater will be released to the reticulated sewer network.</p>
	<p><b>AO17.2</b> Implement the WWMP prepared in accordance with AO1.4.1.</p>	<p><b>Not Applicable</b></p>

Performance Outcomes	Acceptable Outcomes	Response
<b>PSC Assets</b>		
<b>PO18</b> Structures and buildings do not adversely impact on PSC infrastructure.	<b>AO18.1</b> All proposed structures and buildings are clear of PSC easements and underground infrastructure within the site boundaries.  As per Queensland Development Code requirements.	<b>Complies</b> All new development is clear of PSC infrastructure and complies with the requirements of the Queensland Development Code MP1.4.
	<b>AO18.2</b> All invert crossing(s) and driveways are clear of all gully pits, street lights, power poles and other infrastructure located within the road reserve with a minimum separation distance of 1 metre.	<b>Complies</b> The proposed driveway will be clear of all street infrastructure.
<b>Development located in a Bushfire Hazard Area</b>		
<b>PO19</b> A vulnerable use is not established or materially intensified where there are unacceptable risks to people or property from a bushfire hazard.	<b>AO19</b> Vulnerable uses are not established or expanded.  Editor's note: Vulnerable uses are those involving: <ol style="list-style-type: none"> <li>the accommodation or congregation of vulnerable sectors of the community such as child care centres, community care centre, educational establishments, detention facilities, hospitals, rooming accommodation, retirement facilities or residential care facilities; or</li> <li>the provision of essential services including community uses, emergency services, utility installation, telecommunications facility, substations and major electricity infrastructure.</li> </ol>	<b>Not Applicable</b>
<b>PO20</b> Emergency services and uses providing community support services are able to function effectively during and immediately after a bushfire hazard event.	<b>AO20</b> Emergency services and uses providing community support services are not located in a bushfire hazard (bushfire prone) area and have direct access to evacuation routes clear of a bushfire hazard area.	<b>Not Applicable</b>
<b>PO21</b> Development involving hazardous materials manufactured or stored in bulk is not located in bushfire prone area.	<b>AO21</b> The manufacture or storage of hazardous material in bulk does not occur within a bushfire prone area.	<b>Not Applicable</b>

Performance Outcomes	Acceptable Outcomes	Response
<p><b>PO22</b> Development in a bushfire prone area as identified on SPP mapping – Hazards and Safety, Natural hazards, Risk and Resilience makes adequate provision of water supply for fire-fighting requirements.</p>	<p><b>AO22</b> No acceptable outcome identified.</p>	<p><b>Not Applicable</b></p>
<b>Development in a Flood Hazard Area</b>		
<p><b>PO23</b> Development located within areas containing a flood hazard (as identified in Schedule 2 - Flood mapping) responds to flooding potential and maintains personal safety at all times with regard to siting and layout.</p>	<p><b>AO23</b> Development on land identified as flood hazard on the flood hazard maps (as identified in Schedule 2 – Flood mapping) is sited and designed so that:</p> <ol style="list-style-type: none"> <li>a. all new lots contain a building envelope located: <ol style="list-style-type: none"> <li>i. outside of the mapped flood area in Schedule 2 – Flood mapping; or</li> <li>ii. can achieve a freeboard of 300mm above the Defined Flood Event (DFE).</li> </ol> </li> <li>b. there is at least one (1) evacuation route that achieves safe egress for emergency evacuations during all floods.</li> </ol>	<p><b>Not Applicable</b></p>
<p><b>PO24</b> Development involving essential community infrastructure remains functional to meet community needs during and after flood events</p>	<p><b>AO24</b> No acceptable outcome provided.</p>	<p><b>Not Applicable</b></p>
<b>Stock Route Network</b>		
<p><b>PO25</b> Development on or on lots fronting the stock route network (SPP mapping - Economic Growth, Agriculture, Stock Route Network) does not compromise the connectivity and integrity of the network and protects ongoing, efficient and safe use by travelling stock by:</p> <ul style="list-style-type: none"> <li>• maintaining the extent of the stock route network</li> </ul>	<p><b>AO25</b> No acceptable outcome is provided.</p>	<p><b>Not Applicable</b></p>

Performance Outcomes	Acceptable Outcomes	Response
<ul style="list-style-type: none"> <li>maintaining access to watering facilities and other stock route infrastructure</li> <li>providing safe passage of stock traversing the stock route</li> <li>allowing practical solutions for stock to move across transport and other linear infrastructure safely.</li> </ul>		
<p><b>PO26</b> Development does not result in encroachment by incompatible land uses (especially residential, sensitive commercial or community uses) along the stock route network. Non-rural uses are setback and buffered from the stock route network to mitigate impacts.</p>	<p><b>AO26</b> Development is for a rural activity.</p>	<p><b>Not Applicable</b></p>
<p><b>PO27</b> Development does not result in a loss of the primary use for moving stock and other uses associated with the stock route network including recreational, environmental and heritage values.</p>	<p><b>AO27</b> No acceptable outcome provided.</p>	<p><b>Not Applicable</b></p>
<b>Petroleum Pipeline</b>		
<p><b>PO28</b> The integrity and function of high pressure pipelines carrying petroleum and gas is maintained.</p>	<p><b>AO28.1</b> Development:  (a) is located not less than 200m from the centre-line of petroleum pipelines identified in <a href="#">Schedule 2 - Other maps - Mines Online Maps</a>  (b) must not impact on the pipeline function  (c) where operations are proposed on a pipeline easement, the proponent consults the pipeline license holder.</p>	<p><b>Not Applicable</b></p>
	<p><b>AO28.2</b> Where development is proposed on a pipeline easement, the proponent consults the pipeline licence holder.</p>	<p><b>Not Applicable</b></p>

Performance Outcomes	Acceptable Outcomes	Response
<b>Local Heritage Places</b>		
<p><b>PO29</b> Development contributes to the retention of a local heritage place, facilitates their adaptive reuse, but does not result in a change that is incompatible with conserving the cultural heritage significance of the place.</p>	<p><b>AO29.1</b> Development retains the fabric, features and contents listed as significant for the local heritage place and requires no building or operational work in relation to it.</p> <p><b>OR</b></p> <p>Development is in accordance with the guideline <i>Developing heritage places: using the development criteria</i> as made under the <i>Queensland Heritage Act 1992</i>.</p> <p><b>OR</b></p> <p>Development is undertaken in accordance with an exemption certificate issued under the <i>Queensland Heritage Act 1992</i>.</p>	<p><b>Not Applicable</b> The site is not identified as being a local heritage place nor directly adjoining a local heritage place.</p>
	<p><b>AO29.2</b> Development neither results in the demolition of the place nor substantially reduces its cultural heritage significance. Alternatively, where demolition is unavoidable:</p> <ul style="list-style-type: none"> <li>(a) a report is provided that demonstrates there is no practical and feasible alternative to the substantial demolition of the local heritage place or its removal to another location</li> <li>(b) an archival record is prepared to document the changes.</li> </ul> <p>Editor's note: the report must be prepared by suitably qualified consultants, such as conservation architects or structural engineers, and detail alternative options investigated.</p>	<p><b>Not Applicable</b> The site is not identified as being a local heritage place nor directly adjoining a local heritage place.</p>

Performance Outcomes	Acceptable Outcomes	Response
<b>Biodiversity</b>		
<p><b>PO30</b> Development: (a) is located to avoid significant adverse impacts on matters of state environmental significance (b) facilitates the protection and enhancement of matters of state environmental significance (c) protects and enhances ecological connectivity.</p>	<p><b>AO30</b> Provide a buffer from buildings, ancillary structures and all other development are constructed: (a) that is at least 100 metres from the top bank of all water courses and the full supply level of storages (b) for areas identified as a Matter of State Environmental significance (identified in <a href="#">SPP mapping - Environment and Heritage - Biodiversity</a>) at a minimum width of: i. 20m from an existing riparian vegetation associated with a watercourse AND ii. 50m where the area is located in the Township zone OR iii. 200m in any other zone.</p>	<p><b>Complies</b> The site is more than 100m from a watercourse and is not identified as containing any biodiversity values.</p>
<b>Aviation Facilities</b>		
<p><b>PO31</b> Development does not interfere with the function of air service facilities SPP mapping - Infrastructure - Strategic airports and aviation facilities</p>	<p><b>AO30</b> Development located within the building restriction area for an air service facility does not create: (a) permanent or temporary physical obstructions in the line of sight between antenna; (b) an electrical or electromagnetic field that interferes with the signals transmitted by the facility; and (c) reflective surfaces that could deflect or interfere with signals transmitted by the facility; <b>OR</b> Development located within the building restricted area for an air services facility is designed and constructed to mitigate adverse impacts on the function of the facility;</p>	<p><b>Not Applicable</b></p>

Performance Outcomes	Acceptable Outcomes	Response
	<p><b>OR</b></p> <p>Development complies with this outcome where written confirmation from Air Services Australia confirms that the development will not impair the functioning of the air services facility.</p>	

## ATTACHMENT E – STATE CODE RESPONSES

# State code 1: Development in a state-controlled road environment

State Development Assessment Provisions guideline - State Code 1: Development in a state-controlled road environment. This guideline provides direction on how to address State Code 1.

**Table 1.1 Development in general**

Performance outcomes	Acceptable outcomes	Response
<b>Buildings, structures, infrastructure, services and utilities</b>		
<b>PO1</b> The location of the development does not create a safety hazard for users of the <b>state-controlled road</b> .	<b>AO1.1</b> Development is not located in a <b>state-controlled road</b> .  AND <b>AO1.2</b> Development can be maintained without requiring access to a <b>state-controlled road</b> .	<b>Complies</b> The proposal is not located in a state-controlled road and can be maintained without access to the road.
<b>PO2</b> The design and construction of the development does not adversely impact the <b>structural integrity</b> or physical condition of the <b>state-controlled road</b> or <b>road transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Complies</b> The proposed buildings are setback from Louise Street and will not impact the structural integrity of the road.
<b>PO3</b> The location of the development does not obstruct <b>road transport infrastructure</b> or adversely impact the operating performance of the <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Complies</b> The location of the units will not obstruct road transport infrastructure. Vehicles will be able to access the site without queuing or obstructing the road.
<b>PO4</b> The location, placement, design and operation of advertising devices, visible from the <b>state-controlled road</b> , do not create a safety hazard for users of the <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Complies</b> No advertising devices are proposed.

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Performance outcomes	Acceptable outcomes	Response
<p><b>PO5</b> The design and construction of buildings and <b>structures</b> does not create a safety hazard by distracting users of the <b>state-controlled road</b>.</p>	<p><b>AO5.1</b> Facades of buildings and <b>structures</b> fronting the <b>state-controlled road</b> are made of non-reflective materials.</p> <p>AND</p> <p><b>AO5.2</b> Facades of buildings and <b>structures</b> do not direct or reflect point light sources into the face of oncoming traffic on the <b>state-controlled road</b>.</p> <p>AND</p> <p><b>AO5.3</b> External lighting of buildings and <b>structures</b> is not directed into the face of oncoming traffic on the <b>state-controlled road</b>.</p> <p>AND</p> <p><b>AO5.4</b> External lighting of buildings and <b>structures</b> does not involve flashing or laser lights.</p>	<p><b>Complies</b></p> <p>The proposed building facades are setback more than 25m from Louise Street and are made of non-reflective materials. External lighting will be hooded to maintain amenity of guests.</p>
<p><b>PO6</b> Road, pedestrian and bikeway bridges over a <b>state-controlled road</b> are designed and constructed to prevent projectiles from being thrown onto the <b>state-controlled road</b>.</p>	<p><b>AO6.1</b> Road, pedestrian and bikeway bridges over the <b>state-controlled road</b> include throw protection screens in accordance with section 4.11 of the Design Criteria for Bridges and Other Structures Manual, Department of Transport and Main Roads, 2020.</p>	<p><b>Not Applicable</b></p>
<b>Landscaping</b>		
<p><b>PO7</b> The location of landscaping does not create a safety hazard for users of the <b>state-controlled road</b>.</p>	<p><b>AO7.1</b> Landscaping is not located in a <b>state-controlled road</b>.</p> <p>AND</p> <p><b>AO7.2</b> Landscaping can be maintained without requiring access to a <b>state-controlled road</b>.</p>	<p><b>Complies</b></p> <p>No landscaping is proposed in the state controlled road and all proposed landscaping will be contained behind the proposed fence.</p>

Performance outcomes	Acceptable outcomes	Response
	<p>AND</p> <p><b>AO7.3</b> Landscaping does not block or obscure the sight lines for vehicular access to a <b>state-controlled road</b>.</p>	
<b>Stormwater and overland flow</b>		
<b>PO8</b> Stormwater run-off or overland flow from the development site does not create or exacerbate a safety hazard for users of the <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Complies</b> Stormwater runoff from the site will not create a safety hazard.
<b>PO9</b> Stormwater run-off or overland flow from the development site does not result in a material worsening of the operating performance of the <b>state-controlled road</b> or <b>road transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Complies</b> Stormwater runoff from the site will not result in a worsening of the road infrastructure.
<b>PO10</b> Stormwater run-off or overland flow from the development site does not adversely impact the <b>structural integrity</b> or physical condition of the <b>state-controlled road</b> or <b>road transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Complies</b> Stormwater runoff from the site will not impact the structural integrity of the road.
<b>PO11</b> Development ensures that stormwater is lawfully discharged.	<p><b>AO11.1</b> Development does not create any new points of discharge to a <b>state-controlled road</b>.</p> <p>AND</p> <p><b>AO11.2</b> Development does not concentrate flows to a <b>state-controlled road</b>.</p> <p>AND</p> <p><b>AO11.3</b> Stormwater run-off is discharged to a <b>lawful point of discharge</b>.</p>	<b>Complies</b> The proposal will not create any new points of discharge. Roofwater will be collected into the existing on-site stormwater management. Surface water from the driveway will be directed to the turfed or landscaped areas and runoff as sheet flow in keeping with the existing conditions.

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Performance outcomes	Acceptable outcomes	Response
	AND <b>AO11.4</b> Development does not worsen the condition of an existing <b>lawful point of discharge</b> to the <b>state-controlled road</b> .	
<b>Flooding</b>		
<b>PO12</b> Development does not result in a material worsening of flooding impacts within a <b>state-controlled road</b> .	<b>AO12.1</b> For all flood events up to 1% <b>annual exceedance probability</b> , development results in negligible impacts (within +/- 10mm) to existing flood levels within a <b>state-controlled road</b> .  AND <b>AO12.2</b> For all flood events up to 1% <b>annual exceedance probability</b> , development results in negligible impacts (up to a 10% increase) to existing peak velocities within a <b>state-controlled road</b> .  AND <b>AO12.3</b> For all flood events up to 1% <b>annual exceedance probability</b> , development results in negligible impacts (up to a 10% increase) to existing time of submergence of a <b>state-controlled road</b> .	<b>Not Applicable</b> The site is not mapped as being inundated up to a 1% AEP event.
<b>Drainage Infrastructure</b>		
<b>PO13</b> Drainage infrastructure does not create a safety hazard for users in the <b>state-controlled road</b> .	<b>AO13.1</b> Drainage infrastructure is wholly contained within the development site, except at the <b>lawful point of discharge</b> .  AND <b>AO13.2</b> Drainage infrastructure can be maintained without requiring access to a <b>state-controlled road</b> .	<b>Complies</b> All drainage infrastructure associated with the development will be contained on site.

Performance outcomes	Acceptable outcomes	Response
<b>PO14</b> Drainage infrastructure associated with, or within, a <b>state-controlled road</b> is constructed, and designed to ensure the <b>structural integrity</b> and physical condition of existing drainage infrastructure and the surrounding drainage network.	No acceptable outcome is prescribed.	<b>Not Applicable</b> No drainage infrastructure is proposed in the road reserve.

**Table 1.2 Vehicular access, road layout and local roads**

Performance outcomes	Acceptable outcomes	Response
<b>Vehicular access to a state-controlled road or within 100 metres of a state-controlled road intersection</b>		
<b>PO15</b> The location, design and operation of a <b>new or changed access</b> to a <b>state-controlled road</b> does not compromise the safety of users of the <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Complies</b> The proposed new access has been designed and located to ensure the development does not impact the safety of users of Louise Street.
<b>PO16</b> The location, design and operation of a <b>new or changed access</b> does not adversely impact the <b>functional requirements</b> of the <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Complies</b> The proposed new access will not adversely impact the functioning of Louise Street.
<b>PO17</b> The location, design and operation of a <b>new or changed access</b> is consistent with the <b>future intent</b> of the <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Complies</b> The proposed new access will not conflict with any future intent for Louise Street.
<b>PO18</b> <b>New or changed access</b> is consistent with the access for the relevant <b>limited access road policy</b> : 1. <b>LAR 1</b> where direct access is prohibited; or 2. <b>LAR 2</b> where access may be permitted, subject to assessment.	No acceptable outcome is prescribed.	<b>Not Applicable</b> Louise Street is not a Limited Access Road.
<b>PO19</b> <b>New or changed access</b> to a <b>local road</b> within 100 metres of an intersection with a <b>state-controlled road</b> does not compromise the safety of users of the <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Not Applicable</b>
<b>PO20</b> <b>New or changed access</b> to a <b>local road</b> within 100 metres of an intersection with a <b>state-controlled road</b> does not adversely impact on the operating performance of the intersection.	No acceptable outcome is prescribed.	<b>Not Applicable</b>

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Performance outcomes	Acceptable outcomes	Response
<b>Public passenger transport and active transport</b>		
<b>PO21</b> Development does not compromise the safety of users of <b>public passenger transport infrastructure, public passenger services</b> and <b>active transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Complies</b> No public passenger transport infrastructure is located in close proximity to the site.
<b>PO22</b> Development maintains the ability for people to access <b>public passenger transport infrastructure, public passenger services</b> and <b>active transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Complies</b> No public passenger transport infrastructure is located in close proximity to the site.
<b>PO23</b> Development does not adversely impact the operating performance of <b>public passenger transport infrastructure, public passenger services</b> and <b>active transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Complies</b> No public passenger transport infrastructure is located in close proximity to the site.
<b>PO24</b> Development does not adversely impact the <b>structural integrity</b> or physical condition of <b>public passenger transport infrastructure</b> and <b>active transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Complies</b> No public passenger transport infrastructure is located in close proximity to the site.

**Table 1.3 Network impacts**

Performance outcomes	Acceptable outcomes	Response
<b>PO25</b> Development does not compromise the safety of users of the <b>state-controlled road</b> network.	No acceptable outcome is prescribed.	<b>Complies</b> The proposed development is small scale and will not compromise the safety of users of Louise Street.
<b>PO26</b> Development ensures <b>no net worsening</b> of the operating performance of the <b>state-controlled road</b> network.	No acceptable outcome is prescribed.	<b>Complies</b> The development is small scale and will not affect the operating performance of Louise Street.
<b>PO27</b> Traffic movements are not directed onto a <b>state-controlled road</b> where they can be accommodated on the <b>local road</b> network.	No acceptable outcome is prescribed.	<b>Complies</b> Traffic movements cannot be directed onto John Street as a result of the existing lawful RSL building.
<b>PO28</b> Development involving haulage exceeding 10,000 tonnes per year does not adversely impact the pavement of a <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Not Applicable</b>

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<b>Performance outcomes</b>	<b>Acceptable outcomes</b>	<b>Response</b>
<b>PO29</b> Development does not impede delivery of <b>planned upgrades of state-controlled roads</b> .	No acceptable outcome is prescribed.	<b>Complies</b> The development will not impact any future upgrades to Louise Street.
<b>PO30</b> Development does not impede delivery of <b>corridor improvements</b> located entirely within the <b>state-controlled road corridor</b> .	No acceptable outcome is prescribed.	<b>Complies</b> The development will not impact any future corridor improvements.

**Table 1.4 Filling, excavation, building foundations and retaining structures**

<b>Performance outcomes</b>	<b>Acceptable outcomes</b>	<b>Response</b>
<b>PO31</b> Development does not create a safety hazard for users of the <b>state-controlled road or road transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Not Applicable</b> No filling or excavation is proposed.
<b>PO32</b> Development does not adversely impact the operating performance of the <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Not Applicable</b> No filling or excavation is proposed.
<b>PO33</b> Development does not undermine, damage or cause subsidence of a <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Not Applicable</b> No filling or excavation is proposed.
<b>PO34</b> Development does not cause ground water disturbance in a <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Not Applicable</b> No filling or excavation is proposed.
<b>PO35</b> Excavation, boring, piling, blasting and fill compaction do not adversely impact the physical condition or <b>structural integrity</b> of a <b>state-controlled road or road transport infrastructure</b> .	No acceptable outcome is prescribed.	<b>Not Applicable</b> No filling or excavation is proposed.
<b>PO36</b> Filling and excavation associated with the construction of <b>new or changed access</b> do not compromise the operation or capacity of existing drainage infrastructure for a <b>state-controlled road</b> .	No acceptable outcome is prescribed.	<b>Not Applicable</b> No filling or excavation is required for the construction of the new access.

## Table 1.5 Environmental emissions

Statutory note: Where a **state-controlled road** is co-located in the same transport corridor as a railway, the development should instead comply with Environmental emissions in State code 2: Development in a railway environment.

Performance outcomes	Acceptable outcomes	Response
<b>Reconfiguring a lot</b>		
<b>Involving the creation of 5 or fewer new residential lots adjacent to a state-controlled road or type 1 multi-modal corridor</b>		
<b>PO37</b> Development minimises free field noise intrusion from a <b>state-controlled road</b> .	<p><b>AO37.1</b> Development provides a noise barrier or earth mound which is designed, sited and constructed:</p> <ol style="list-style-type: none"> <li>1. to achieve the maximum free field acoustic levels in reference table 2 (item 2.1);</li> <li>2. in accordance with:               <ol style="list-style-type: none"> <li>a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013;</li> <li>b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019;</li> <li>c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020.</li> </ol> </li> </ol> <p>OR</p> <p><b>AO37.2</b> Development achieves the maximum free field acoustic levels in reference table 2 (item 2.1) by <b>alternative noise attenuation measures</b> where it is not practical to provide a noise barrier or earth mound.</p> <p>OR</p> <p><b>AO37.3</b> Development provides a <b>solid gap-free fence</b> or other <b>solid gap-free structure</b> along the full extent of the boundary closest to the <b>state-controlled road</b>.</p>	<b>Not Applicable</b>
<b>Involving the creation of 6 or more new residential lots adjacent to a state-controlled road or type 1 multi-modal corridor</b>		

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Performance outcomes	Acceptable outcomes	Response
<p><b>PO38</b> Reconfiguring a lot minimises free field noise intrusion from a <b>state-controlled road</b>.</p>	<p><b>AO38.1</b> Development provides noise barrier or earth mound which is designed, sited and constructed:</p> <ol style="list-style-type: none"> <li>1. to achieve the maximum free field acoustic levels in reference table 2 (item 2.1);</li> <li>2. in accordance with:               <ol style="list-style-type: none"> <li>a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013;</li> <li>b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019;</li> <li>c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020.</li> </ol> </li> </ol> <p>OR</p> <p><b>AO38.2</b> Development achieves the maximum free field acoustic levels in reference table 2 (item 2.1) by <b>alternative noise attenuation measures</b> where it is not practical to provide a noise barrier or earth mound.</p>	<p><b>Not Applicable</b></p>
<p><b>Material change of use (accommodation activity)</b></p>		
<p><b>Ground floor level requirements adjacent to a state-controlled road or type 1 multi-modal corridor</b></p>		
<p><b>PO39</b> Development minimises noise intrusion from a <b>state-controlled road</b> in <b>private open space</b>.</p>	<p><b>AO39.1</b> Development provides a noise barrier or earth mound which is designed, sited and constructed:</p> <ol style="list-style-type: none"> <li>1. to achieve the maximum free field acoustic levels in reference table 2 (item 2.2) for <b>private open space</b> at the ground floor level;</li> <li>2. in accordance with:</li> </ol>	<p><b>Complies</b></p> <p>The proposed units are located in a Category 0 noise corridor category and therefore no additional acoustic treatments are required.</p>

Performance outcomes	Acceptable outcomes	Response
	<ul style="list-style-type: none"> <li>a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013;</li> <li>b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019;</li> <li>c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020.</li> </ul> <p>OR</p> <p><b>AO39.2</b> Development achieves the maximum free field acoustic level in reference table 2 (item 2.2) for <b>private open space</b> by <b>alternative noise attenuation measures</b> where it is not practical to provide a noise barrier or earth mound.</p>	
<p><b>PO40</b> Development (excluding a <b>relevant residential building</b> or <b>relocated building</b>) minimises noise intrusion from a <b>state-controlled road</b> in <b>habitable rooms</b> at the facade.</p>	<p><b>AO40.1</b> Development (excluding a <b>relevant residential building</b> or <b>relocated building</b>) provides a noise barrier or earth mound which is designed, sited and constructed:</p> <ul style="list-style-type: none"> <li>1. to achieve the maximum building façade acoustic level in reference table 1 (item 1.1) for <b>habitable rooms</b>;</li> <li>2. in accordance with: <ul style="list-style-type: none"> <li>a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013;</li> <li>b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019;</li> </ul> </li> </ul>	<p><b>Complies</b></p> <p>The proposed units are located in a Category 0 noise corridor category and therefore no additional acoustic treatments are required.</p>

Performance outcomes	Acceptable outcomes	Response
	<p>c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020.</p> <p>OR</p> <p><b>AO40.2</b> Development (excluding a <b>relevant residential building</b> or <b>relocated building</b>) achieves the maximum building façade acoustic level in reference table 1 (item 1.1) for <b>habitable rooms</b> by <b>alternative noise attenuation measures</b> where it is not practical to provide a noise barrier or earth mound.</p>	
<b>PO41 Habitable rooms</b> (excluding a <b>relevant residential building</b> or <b>relocated building</b> ) are designed and constructed using materials to achieve the maximum internal acoustic level in reference table 3 (item 3.1).	No acceptable outcome is provided.	<b>Complies</b> The proposed units are located in a Category 0 noise corridor category and therefore no additional acoustic treatments are required.
<b>Above ground floor level requirements (accommodation activity) adjacent to a state-controlled road or type 1 multi-modal corridor</b>		
<b>PO42</b> Balconies, podiums, and roof decks include: 1. a continuous <b>solid gap-free structure</b> or balustrade (excluding gaps required for drainage purposes to comply with the Building Code of Australia); 2. highly acoustically absorbent material treatment for the total area of the soffit above balconies, podiums, and roof decks.	No acceptable outcome is provided.	<b>Not Applicable</b>
<b>PO43 Habitable rooms</b> (excluding a <b>relevant residential building</b> or <b>relocated building</b> ) are designed and constructed using materials to achieve the maximum internal acoustic level in reference table 3 (item 3.1).	No acceptable outcome is provided.	<b>Not Applicable</b>
<b>Material change of use (other uses)</b>		
<b>Ground floor level requirements (childcare centre, educational establishment, hospital) adjacent to a state-controlled road or type 1 multi-modal corridor</b>		

State Development Assessment Provisions v3.3

State code 1: Development in a state-controlled road environment

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Performance outcomes	Acceptable outcomes	Response
<p><b>PO44</b> Development:</p> <ol style="list-style-type: none"> <li>1. provides a noise barrier or earth mound that is designed, sited and constructed:               <ol style="list-style-type: none"> <li>a. to achieve the maximum free field acoustic level in reference table 2 (item 2.3) for all <b>outdoor education areas</b> and <b>outdoor play areas</b>;</li> <li>b. in accordance with:                   <ol style="list-style-type: none"> <li>i. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013;</li> <li>ii. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019;</li> <li>iii. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020; or</li> </ol> </li> </ol> </li> <li>2. achieves the maximum free field acoustic level in reference table 2 (item 2.3) for all <b>outdoor education areas</b> and <b>outdoor play areas</b> by <b>alternative noise attenuation measures</b> where it is not practical to provide a noise barrier or earth mound.</li> </ol>	<p>No acceptable outcome is provided.</p>	<p><b>Not Applicable</b></p>
<p><b>PO45</b> Development involving a <b>childcare centre</b> or <b>educational establishment</b>:</p> <ol style="list-style-type: none"> <li>1. provides a noise barrier or earth mound that is designed, sited and constructed:</li> <li>2. to achieve the maximum building facade acoustic level in reference table 1 (item 1.2);</li> <li>3. in accordance with:</li> </ol>	<p>No acceptable outcome is provided.</p>	<p><b>Not Applicable</b></p>

Performance outcomes	Acceptable outcomes	Response
<ul style="list-style-type: none"> <li>a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013;</li> <li>b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019;</li> <li>c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020; or</li> <li>4. achieves the maximum building facade acoustic level in reference table 1 (item 1.2) by <b>alternative noise attenuation measures</b> where it is not practical to provide a noise barrier or earth mound.</li> </ul>		
<p><b>PO46</b> Development involving:</p> <ul style="list-style-type: none"> <li>1. <b>indoor education areas</b> and <b>indoor play areas</b>; or</li> <li>2. sleeping rooms in a <b>childcare centre</b>; or</li> <li>3. <b>patient care areas</b> in a <b>hospital</b> achieves the maximum internal acoustic level in reference table 3 (items 3.2-3.4).</li> </ul>	No acceptable outcome is provided.	<b>Not Applicable</b>
<b>Above ground floor level requirements (childcare centre, educational establishment, hospital) adjacent to a state-controlled road or type 1 multi-modal corridor</b>		
<p><b>PO47</b> Development involving a <b>childcare centre</b> or <b>educational establishment</b> which have balconies, podiums or elevated <b>outdoor play areas</b> predicted to exceed the maximum free field acoustic level in reference table 2 (item 2.3) due to noise from a <b>state-controlled road</b> are provided with:</p> <ul style="list-style-type: none"> <li>1. a continuous <b>solid gap-free structure</b> or balustrade (excluding gaps required for drainage purposes to comply with the Building Code of Australia);</li> </ul>	No acceptable outcome is provided.	<b>Not Applicable</b>

State Development Assessment Provisions v3.3

State code 1: Development in a state-controlled road environment

Performance outcomes	Acceptable outcomes	Response
2. highly acoustically absorbent material treatment for the total area of the soffit above balconies or elevated <b>outdoor play areas</b> .		
<b>PO48</b> Development including: <ol style="list-style-type: none"> <li>1. <b>indoor education areas</b> and <b>indoor play areas</b> in a <b>childcare centre</b> or <b>educational establishment</b>; or</li> <li>2. sleeping rooms in a <b>childcare centre</b>; or</li> <li>3. <b>patient care areas</b> in a <b>hospital</b> located above ground level, is designed and constructed to achieve the maximum internal acoustic level in reference table 3 (items 3.2-3.4).</li> </ol>	No acceptable outcome is provided.	<b>Not Applicable</b>
<b>Air, light and vibration</b>		
<b>PO49</b> Private open space, outdoor education areas and outdoor play areas are protected from air quality impacts from a <b>state-controlled road</b> .	<b>AO49.1</b> Each dwelling or unit has access to a <b>private open space</b> which is shielded from a <b>state-controlled road</b> by a building, <b>solid gap-free fence</b> , or other <b>solid gap-free structure</b> .  OR  <b>AO49.2</b> Each <b>outdoor education area</b> and <b>outdoor play area</b> is shielded from a <b>state-controlled road</b> by a building, <b>solid gap-free fence</b> , or other <b>solid gap-free structure</b> .	<b>Not Applicable</b>

Performance outcomes	Acceptable outcomes	Response
<b>PO50 Patient care areas within hospitals</b> are protected from vibration impacts from a <b>state-controlled road</b> or <b>type 1 multi-modal corridor</b> .	<p><b>AO50.1 Hospitals</b> are designed and constructed to ensure vibration in the patient treatment area does not exceed a vibration dose value of 0.1m/s<sup>1.75</sup>.</p> <p>AND</p> <p><b>AO50.2 Hospitals</b> are designed and constructed to ensure vibration in the ward of a <b>patient care area</b> does not exceed a vibration dose value of 0.4m/s<sup>1.75</sup>.</p>	<b>Not Applicable</b>
<p><b>PO51</b> Development is designed and sited to ensure light from infrastructure within, and from users of, a <b>state-controlled road</b> or <b>type 1 multi-modal corridor</b>, does not:</p> <ol style="list-style-type: none"> <li>intrude into buildings during night hours (10pm to 6am);</li> <li>create unreasonable disturbance during evening hours (6pm to 10pm).</li> </ol>	No acceptable outcomes are prescribed.	<b>Not Applicable</b>

**Table 1.6: Development in a future state-controlled road environment**

Performance outcomes	Acceptable outcomes	Response
<b>PO52</b> Development does not impede delivery of a <b>future state-controlled road</b> .	<p><b>AO52.1</b> Development is not located in a <b>future state-controlled road</b>.</p> <p>OR ALL OF THE FOLLOWING APPLY:</p> <p><b>AO52.2</b> Development does not involve filling and excavation of, or material changes to, a <b>future state-controlled road</b>.</p> <p>AND</p> <p><b>AO52.3</b> The intensification of lots does not occur within a <b>future state-controlled road</b>.</p>	<p><b>Complies</b></p> <p>The development is not located in or near a future state controlled road.</p>

State Development Assessment Provisions v3.3

State code 1: Development in a state-controlled road environment

Performance outcomes	Acceptable outcomes	Response
	<p>AND  <b>AO52.4</b> Development does not result in the landlocking of parcels once a <b>future state-controlled road</b> is delivered.</p>	
<p><b>PO53</b> The location and design of <b>new or changed access</b> does not create a safety hazard for users of a <b>future state-controlled road</b>.</p>	<p><b>AO53.1</b> Development does not include <b>new or changed access</b> to a <b>future state-controlled road</b>.</p>	<p><b>Complies</b>  The development is not located in or near a future state controlled road.</p>
<p><b>PO54</b> Filling, excavation, building foundations and <b>retaining structures</b> do not undermine, damage or cause subsidence of a <b>future state-controlled road</b>.</p>	<p>No acceptable outcome is prescribed.</p>	<p><b>Not Applicable</b>  The development is not located in or near a future state controlled road.</p>
<p><b>PO55</b> Development does not result in a material worsening of stormwater, flooding, overland flow or drainage impacts in a <b>future state-controlled road</b> or <b>road transport infrastructure</b>.</p>	<p>No acceptable outcome is prescribed.</p>	<p><b>Not Applicable</b>  The development is not located in or near a future state controlled road.</p>
<p><b>PO56</b> Development ensures that stormwater is lawfully discharged.</p>	<p><b>AO56.1</b> Development does not create any new points of discharge to a <b>future state-controlled road</b>.</p> <p>AND  <b>AO56.2</b> Development does not concentrate flows to a <b>future state-controlled road</b>.</p> <p>AND  <b>AO56.3</b> Stormwater run-off is discharged to a <b>lawful point of discharge</b>.</p> <p>AND  <b>AO56.4</b> Development does not worsen the condition of an existing <b>lawful point of discharge</b> to the <b>future state-controlled road</b>.</p>	<p><b>Not Applicable</b>  The development is not located in or near a future state controlled road.</p>

Our ref TMR25-048362  
Your ref 2511-49352 SRA  
Enquiries Markus Dittmann



15 December 2025

Department of  
**Transport and Main Roads**

## **Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)**

**This is not an authorisation to commence work on a state-controlled road<sup>1</sup>**

Development application reference number 2511-49352 SRA, lodged with Paroo Shire Council involves constructing or changing a vehicular access between Lot 2RP51645, 1RP51645, 1RP90964, the land the subject of the application, and Louise Street (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

### **Applicant Details**

Name and address Ian Stone  
PO Box 257  
Chinchilla QLD 4413

### **Application Details**

Address of Property 14 Louise Street, Cunnamulla QLD 4490  
Real Property Description 2RP51645, 1RP51645, 1RP90964  
Aspect/s of Development Development Permit for Material Change of Use for Street address: 14 Louise Street, Cunnamulla QLD 4490  
Real Property Description: Lot 1&2 on RP51645 and Lot 1 on RP90964  
Local government area: Paroo Shire  
Nature of Development proposed: Material Change of Use  
Description of the development proposed: Short Term Accommodation

### **Decision (given under section 67 of TIA)**

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
<b>Road Access Location</b>		
<b>A. General</b>		

<sup>1</sup> Please refer to the further approvals required under the heading 'Further approvals'

No.	Conditions of Approval	Condition Timing
1	The Permitted Road Access Location is in accordance with Proposed Site Plan prepared by WD Building Design, dated 13/10/2025, referenced SD-050.	At all times.

**Reasons for the decision**

The reasons for this decision are as follows:

- a) To maintain the safety, efficiency and operational performance of the state-controlled road network.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

**Information about the Decision required to be given under section 67(2) of TIA**

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

**Further information about the decision**

1. In accordance with section 67(7) of TIA, this decision notice:
  - a) starts to have effect when the development approval has effect; and
  - b) stops having effect if the development approval lapses or is cancelled; and
  - c) replaces any earlier decision made under section 62(1) in relation to the land.
2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

**Further approvals**

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing

any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Mr Markus Dittmann, Town Planner should be contacted by email at [markus.dittmann@tmr.qld.gov.au](mailto:markus.dittmann@tmr.qld.gov.au) or on (07) 4639 0739.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J McGuire', with a stylized flourish at the end.

Jason McGuire  
Senior Town Planner

Attachments: Attachment A – Decision evidence and findings  
Attachment B - Section 70 of TIA  
Attachment C - Appeal Provisions

## **Attachment A**

### **Decision Evidence and Findings**

Evidence or other material on which findings were based:

- Material submitted in support of Paroo Shire Council development application 23.24.09.
- State Development Assessment Provisions – State Code 1 (Development in a State-controlled road environment)
- Department of Transport and Main Roads' Road Planning and Design Manual, 2<sup>nd</sup> Edition
- Planning Act (2016)
- Planning Regulations (2017)
- Transport Infrastructure Act (1997).

## Attachment B

### Section 70 of TIA

*Transport Infrastructure Act 1994*

Chapter 6 Road transport infrastructure

Part 5 Management of State-controlled roads

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#### **70 Offences about road access locations and road access works, relating to decisions under s 62(1)**

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
  - (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
  - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
  - (c) obtain any other access between the land and the road contrary to the decision; or
  - (d) use a road access location or road access works contrary to the decision; or
  - (e) contravene a condition stated in the decision; or
  - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
  - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

**Attachment C**  
**Appeal Provisions**

*Transport Infrastructure Act 1994*  
Chapter 16 General provisions

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**485 Internal review of decisions**

- (1) A person whose interests are affected by a decision described in schedule 3 (the **original decision**) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
  - (a) applies to the review; and
  - (b) provides—
    - (i) for the procedure for applying for the review and the way it is to be carried out; and
    - (ii) that the person may apply to QCAT to have the original decision stayed.

**485B Appeals against decisions**

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
  - (a) applies to the appeal; and
  - (b) provides—
    - (i) for the procedure for the appeal and the way it is to be disposed of; and
    - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
  - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

(b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

(5) The court may order—

(a) the appeals to be heard together or 1 immediately after the other; or

(b) 1 appeal to be stayed until the other is decided.

(6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.

(7) In this section—

**original decision** means a decision described in schedule 3.

**reviewed decision** means the chief executive's decision on a review under section 485.

### **31 Applying for review**

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
  - (a) the notice did not state the reasons for the original decision; and
  - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

### **32 Stay of operation of original decision**

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
  - (a) may be given on conditions the relevant entity considers appropriate; and
  - (b) operates for the period specified by the relevant entity; and
  - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

**relevant entity** means—

(a) if the reviewed decision may be reviewed by QCAT—QCAT; or

(b) if the reviewed decision may be appealed to the appeal court—the appeal court.

### **35 Time for making appeals**

(1) A person may appeal against a reviewed decision only within—

(a) if a decision notice is given to the person—28 days after the notice was given to the person; or

(b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

(2) However, if—

(a) the decision notice did not state the reasons for the decision; and

(b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

SARA reference: 2511-49352 SRA  
 Council reference: SM:mw

16 December 2025

Chief Executive Officer  
 Paroo Shire Council  
 PO Box 75  
 CUNNAMULLA QLD 4490  
 council@paroo.qld.gov.au

Dear Sir or Madam

## SARA referral agency response—14 Louise Street, Cunnamulla

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 17 November 2025.

### Response

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Outcome:	Referral agency response – with conditions
Date of response:	16 December 2025
Conditions:	The conditions in <b>Attachment 1</b> must be attached to any development approval
Advice:	Advice to the applicant is in <b>Attachment 2</b>
Reasons:	The reasons for the referral agency response are in <b>Attachment 3</b>

### Development details

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Description:	Development permit	Material Change of Use - Short Term Accommodation (4 Units)
SARA role:	Referral agency	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 – Development near a state transport corridor or that is a future state transport corridor (Planning Regulation 2017)	
SARA reference:	2511-49352 SRA	
Assessment manager:	Paroo Shire Council	

Street address: 14 Louise Street, Cunnamulla

Real property description: Lots 1 & 2 on RP51645 and Lot 1 on RP90964

Applicant name: Ian Stone

Applicant contact details: C/- Swep Consulting  
PO Box 257  
Chinchilla QLD 4413  
kate@swepcon.com.au

State-controlled road access permit: This referral included an application for a road access location, under section 62A(2) of *Transport Infrastructure Act 1994*. Below are the details of the decision:

- Approved
- Reference: TMR25-048362
- Date: 15 December 2025

If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at Downs.South.West.IDAS@tmr.qld.gov.au

*Human Rights Act 2019* considerations: A consideration of the 23 fundamental human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

## Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Danica Clark, Senior Planner, on 3307 6175 or via email ToowoombaSARA@dscip.qld.gov.au who will be pleased to assist.

Yours sincerely



Paul Gleeson  
A/Manager

cc Ian Stone, C/- Swep Consulting, kate@swepcon.com.au

enc Attachment 1 - Referral agency conditions  
Attachment 2 - Advice to the applicant  
Attachment 3 - Reasons for referral agency response  
Attachment 4 - Representations about a referral agency response provisions  
Attachment 5 - Documents referenced in conditions

## Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at Attachment 5)

No.	Conditions	Condition timing
<b>Material Change of Use - Short Term Accommodation (4 Units)</b>		
Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 – Development near a state transport corridor or that is a future state transport corridor—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following conditions:		
1.	<p>(a) Road access is located generally in accordance with Proposed Site Plan prepared by WD Building Design, dated 13/10/2025, referenced SD-050.</p> <p>(b) Provide road access works comprising a commercial driveway crossover, (at the road access location(s) referred to in part (a) of this condition) generally in accordance with Proposed Site Plan prepared by WD Building Design, dated 13/10/2025, referenced SD-050.</p> <p>(c) Design and construct the road access works, referred to in part (b) of this condition, in accordance with:</p> <ul style="list-style-type: none"> <li>(i) the Department of Transport and Main Roads' Road Planning and Design Manual, 2nd Edition; and</li> <li>(ii) Paroo Shire Council commercial crossover design standards.</li> </ul>	<p>(a) At all times</p> <p>(b) and (c): Prior to the commencement of use.</p>
2.	<p>(a) Stormwater management of the development must not cause worsening to the operating performance of Louise Street, such that any works on the land must not:</p> <ul style="list-style-type: none"> <li>(i) create any new discharge points for stormwater runoff onto Louise Street;</li> <li>(ii) concentrate or increase the velocity of flows to Louise Street</li> <li>(iii) interfere with and/or cause damage to the existing stormwater drainage on Louise Street</li> <li>(iv) surcharge any existing culvert or drain on Louise Street</li> <li>(v) reduce the quality of stormwater discharge onto Louise Street</li> <li>(vi) impede or interfere with any overland flow or hydraulic conveyance from Louise Street</li> <li>(vii) reduce the floodplain immunity of Louise Street.</li> </ul> <p>(b) Submit RPEQ certification with supporting documentation to Downs.South.West.IDAS@tmr.qld.gov.au within the Department of Transport and Main Roads, confirming that the development has been designed in accordance with part (a) of this condition.</p> <p>(c) Submit RPEQ certification with supporting documentation to Downs.South.West.IDAS@tmr.qld.gov.au within the Department of Transport and Main Roads, confirming that the development has been constructed in accordance with parts (a) and (b) of this condition.</p>	At all times

## Attachment 2—Advice to the applicant

<b>General advice</b>	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) (version 3.3). If a word remains undefined it has its ordinary meaning.
2.	<p><b>Road access works approval:</b> Under sections 62 and 33 of the <i>Transport Infrastructure Act 1994</i>, written approval is required from the Department of Transport and Main Roads to carry out road works that are road access works (including driveways) on a state-controlled road. Please contact the Department of Transport and Main Roads on 4639 0828 to make an application for road works approval. This approval must be obtained prior to commencing any works on the state-controlled road reserve. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). The road access works approval process takes time – please contact Transport and Main Roads as soon as possible to ensure that gaining approval does not delay construction.</p> <p>The applicant should note that reference to the approved plans imply conceptual approval only. Further modifications and inclusions are likely to be required in order for submitted detailed designs to comply with TMR standards at the roadworks application (s33 TIA) stage. In particular, detailed designs may require, but should not be limited to, necessary lane widening for provision of cycle lanes, lengthening of turn lanes, installation of lighting, signage and line marking, pavements, utilities and services, and roadsides and roadside furniture.</p>
	<p><b>Transport Noise Corridor:</b> Mandatory Part (MP) 4.4 of the Queensland Development Code (QDC) commenced on 1 September 2010 and applies to building work for the construction or renovation of a residential building in a designated transport noise corridor. MP4.4 seeks to ensure that the habitable rooms of Class 1, 2, 3 and 4 buildings located in a transport noise corridor are designed and constructed to reduce transport noise. Transport noise corridor means land designated under Chapter 8B of the <i>Building Act 1975</i> as a transport noise corridor.</p> <p>A free online search tool can be used to find out whether a property is located in a designated transport noise corridor. This tool is available online at: <a href="http://spp.dsdiq.esriaustraliaonline.com.au/geoviewer/map/planmaking">http://spp.dsdiq.esriaustraliaonline.com.au/geoviewer/map/planmaking</a>. This tool allows searches on a registered lot number and/or property address to determine whether and how the QDC applies to the land.</p>

## Attachment 3—Reasons for referral agency response

---

(Given under section 56(7) of the *Planning Act 2016*)

### **The reasons for the SARA's decision are:**

SARA assessed the development against the following code(s) of the State Development Assessment Provisions (SDAP), version 3.3:

- State code 1: Development in a state-controlled road environment.

The development complies with the assessment benchmarks of State code 1 of SDAP in that the development:

- does not adversely impact the structural integrity or physical condition of the state-controlled road
- does not adversely impact the function and efficiency of the state-controlled road.

### **Material used in the assessment of the application:**

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 3.3), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- section 58 of the *Human Rights Act 2019*

## **Attachment 4—Representations about a referral agency response provisions**

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## **Attachment 5—Documents referenced in conditions**

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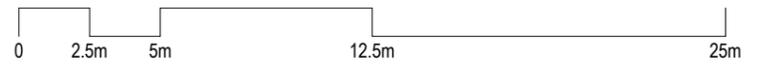
**PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE**

SARA ref: 2511-49352 SRA

Date: 16 December 2025




**PROPERTY DESCRIPTION**  
 LOT 1&2 ON RP51645 &  
 LOT 1 ON RP90964  
 SITE AREA = 2291m<sup>2</sup>



# Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules<sup>1</sup> regarding **representations about a referral agency response**

## Part 6: Changes to the application and referral agency responses

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### 28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
  - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
  - (c) the applicant has given written agreement to the change to the referral agency response.<sup>2</sup>
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
  - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

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<sup>1</sup> Pursuant to Section 68 of the *Planning Act 2016*

<sup>2</sup> In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

## Part 7: Miscellaneous

### 30 Representations about a referral agency response

- 30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.<sup>3</sup>

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<sup>3</sup> An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.

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### 10.1.3 Human Resources Report

Council Meeting: 17 February 2026  
Department: Corporate Services  
Author: HR Manager  
Attachments: NIL

---

#### **Purpose**

The purpose of this report is to provide Council with an update on advertised positions, employee changes, and positions to be advertised and importantly to provide insight into People & Culture's human resource strategy.

#### **Recommendation**

*That Council receive and note the Human Resources Report.*

#### **Previous Council Resolutions**

Not Applicable

#### **Discussion**

##### **January Outgoing Staff**

- Nil

##### **January/February Incoming Staff – new**

- January – Water Treatment Plant Operator - *Local*
- February – Indigenous Tourism and Events Trainee – Local
- February – Administration - Local
- February – Workshop and Fleet Coordinator – Offer made to local
- February - Environmental Field Officer - Offer made to someone relocating no housing

##### **Positions currently advertised or to be advertised:**

- Finance Manager
- Community Recovery and Resilience Officer
- Airport Support Officer ASO
- Plumber

##### **Positions Advertised Ongoing**

- Casual positions within the Infrastructure Department

*Note that all of the general labourer outdoor operations team who have been recruited over the last few months have been sourced from PSC's internal casual bank.*

##### **Agency Contracted Workers – January/February**

- Nil

##### **Employee Changes/Transfers**

- Nil to report

## Traineeships/Apprenticeships

Commencing within the month all in registration and sign-up stage: Total 4

- Traineeship Certificate IV Tourism and Travel Traineeship – employee commences on Monday 16-Feb.
- Traineeship Certificate III Business Admin – employee works in Depot commencing month end.
- Traineeship Certificate III in Water Industry Operations – new Treatment Plant Operator
- Apprenticeship 1 x Certificate III in Heavy Commercial Vehicle Mechanical Technology – new employee working in Workshop.

## Advertisement Posting – dependant on advert.

- Enviro and Water – NRMjobs - NRM Jobs - environment, water & natural resource management jobs
- All - Australian Local Government Job Directory<enews@job-directory.com.au>
- Corporate – LinkedIn, seek (seek owns Jora + Indeed seek updated on all)
- All – PSC Facebook – PSC Website
- Specific Campaigns - Toowoomba Times package includes Roma et al.
- Ethical Jobs
- Probono

## Staffing Statistics – 31 January 2026

	Community Support & Engagement	Finance	Infrastructure	Office of the CEO	Parks & Gardens	Water & Sewerage	Workshop & Fleet	Total
Female	16	10	7	2	1	0	0	36
Male	6	2	34	2	9	5	3	61
<b>Total</b>	<b>22</b>	<b>12</b>	<b>41</b>	<b>4</b>	<b>10</b>	<b>5</b>	<b>3</b>	<b>97</b>

	Community Support & Engagement	Finance	Infrastructure	Office of the CEO	Parks & Gardens	Water & Sewerage	Workshop & Fleet	Total
Casual	14	0	8	1	0	0	0	23
Full Time	7	10	31	3	7	5	3	66
Part Time	1	2	2	0	3	0	0	8
<b>Total</b>	<b>22</b>	<b>12</b>	<b>41</b>	<b>4</b>	<b>10</b>	<b>5</b>	<b>3</b>	<b>97</b>

## People & Culture 3-month Focus - Ongoing

1. In 2025–26, we will develop Parro Shire Council’s first Employee Value Proposition (EVP) to help attract and retain people with the right skills and attributes.
2. Review *Performance Review* documents, train supervisors to extract Training Needs Analysis information: *underway*
3. Fair Work Casual Conversion Training for Supervisors - *underway*
4. Process to capture casualisation at correct time and run reports - *underway*.
5. Packs to go out to all casual employees - *underway*.
6. People & Culture continuous improvement policy register e.g. updated legislations.
7. Calendar of workplace training events
8. Introduce new Healthy Workplace Relationships inclusive of Grievance process Policy completed for review.
9. Smoking in and around the Workplace Policy
10. Mobile phone and recording device Policy.

## **All of Council – Staffing**

### **Budget/Financial Implications**

As per approved 2025/26 Budget.

### **Legislation/Statutory Implications**

*Local Governments Act 2009*

*Local Government Regulations 2012*

### **Corporate Plan and/or Operational Plan**

#### **Operational Plan:**

Theme:

- 1 Excellence in Governance
  - 1.1 Provide a safe workplace including wellbeing support
  - 1.2 Provide leadership training and team building to ensure a coordinated, connected and learning organisation

### **Risk Management**

The following risk/s are relevant to the matters considered in this report:

#### **Risk Summary**

<b>Risk</b>	<b>Explanation</b>
Staff Housing	Minimal availability to offer staff to encourage move to Cunnamulla

#### **Consultation**

Chief Executive Officer.

#### **Conclusion**

The report offers an overview of Council's Human Resources Recruitment Services

#### **Options**

Not applicable.

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## 10.1.4 Workplace Health and Safety Report

Council Meeting: 17 February 2026  
Department: Safety  
Author: Christine Johnston, WHS Advisor  
Attachments: Nil

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### **Purpose**

The purpose of this report is to provide Council with an update on the Workplace Health and Safety.

### **Recommendation**

*That Council receive and note the Workplace Health and Safety Report.*

### **Previous Council Resolutions**

Not Applicable.

### **Discussion**

The report provides a Monthly update on the Workplace Health and Safety.

### **Training**

The Council's Training High risk tickets(Fork Lift) part A has been completed with the other High Risk Tickets to be completed in March.h Three different mandatory training sessions are happening this month.

### **Safety committee meeting**

The new Health and Safety Reps have now completed their training and the safety Committee meeting is scheduled for Friday 20th February 2026.

### **Safety Performance**

	<u>Current</u> <u>Month</u>	<u>Year to Date</u>
Vehicle/Plant Accidents	0	3
Near Misses	0	3
Number of All Injuries	2	8
Number of LTI's (Lost Time Injuries)	0	3
Number of MTI's (Medical Treatment Injuries)	0	4
Number of FAI's (First Aid Injuries)	0	3
Number of Days Lost		

## **Rehabilitation Case Management**

New Cases	Closed Cases	Total Cases	Active	Cases >5 Days	Cases >40 Days
0	2	3		0	4

## **Hazard/Risk Description**

Date	Description
NIL	

## **Prohibition, Improvement or Electrical Notices (issued by WHSQ or ESQ)**

Date	Type	Description
NIL		

## **Notifiable Events (Incidents reported to WHSQ)**

Date	Description of Notifiable Event
NIL	

## **Budget/Financial Implications**

As per approved 2024/25 Budget.

## **Legislation/Statutory Implications**

*Local Government Act 2009*

*Local Government Regulation 2012*

*WHS Act*

## **Consultation**

CEO and Directors

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## 10.2.1 Community Services Report

Council Meeting: 17 February 2026  
Department: Community & Environmental Services  
Author: Community Services Team Leader  
Attachments: Nil

---

### Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of January 2026.

### Recommendation

*That Council receive and note the Community Services Report*

### Previous Council Resolutions

Not applicable

### Discussion

#### 1. Community Support – Service Program Outcomes

Service Users this Month	Target Hours of service delivered	Actual Hours of service delivered	No of occasions of service
Link people with formal and informal support	35	49 collectively between the communities' team	<ul style="list-style-type: none"><li>- Phone, email communications connecting interagency members and setting up meetings.</li><li>- Working with deadly Choices to deliver Youth Centre Programs, Afternoon Tea Program.</li><li>- Working with DV team at CACH to promote and deliver joint activity programs for the community.</li><li>- Working with QLD Police service to get PLO (Police Liaison Officer) involved with Youth Programs run by Shire.</li></ul>
Create social connections and inclusion	35	42 collectively between the communities' team	<ul style="list-style-type: none"><li>- Australia Day</li><li>- Deadly Choices run Youth Program, assisted with preparation and facilitating program</li><li>- Triathlon Event (Australia Day)</li><li>- Meals on Wheels</li></ul>

Service Users this Month	Target Hours of service delivered	Actual Hours of service delivered	No of occasions of service
Integrate local community action	35	55 collectively between the communities' team	<ul style="list-style-type: none"> <li>- Deadly Choices</li> <li>- Police service</li> <li>- Interagency</li> <li>- Local Stakeholders in Youth Services</li> <li>- Reception</li> <li>- Meetings/seminars</li> </ul>

Services Provided this Month	% of time allocated
Link people with formal & informal supports ( <i>information, assistance, advice, and referral to other support services</i> )	25%
Create Social Connections and Inclusion ( <i>e.g., Touring Shows, NAIDOC, Qld Week, Cunnamulla Fella Roundup etc.</i> )	20%
Integrate local Community Action ( <i>interagency, RADF, Regional Council Network, Multicultural Subcommittee community meeting, Paroo Shire Business Network, community reference group etc..</i> )	15%
Development ( <i>study, leadership programs, information stalls etc.</i> )	10%
Community Education ( <i>workshops, programs, information stalls etc.</i> )	15%
Program Reporting ( <i>daily, monthly and P2i quarterly</i> )	15%

Programs	Actions / Reports	Status
Youth Program	January	Completed
Youth Program	Moving into February	In the planning stage, ready for activation mid-February.

### 1.1. Highlights for the month – PSC supported events

Date	Event / Activity	Location
06/01/26	Men's Shed meeting	Community Hub
09/01/26	Meals on Wheels	Community
13/01/26	Men's Shed meeting	Community Hub
15/01/26	Interagency	Kookaburra Room
20/01/26	Men's Shed meeting	Community Hub
23/01/26	Meals on Wheels	Community
26/01/26	Community Triathlon	All About Aquatics and John Kerr Park
26/01/26	Australia Day	All About Aquatics
27/01/26	Meals on Wheels	Community 131
27/01/26	Men's Shed meeting	Community Hub

## 1.2. Upcoming Community Events and Activities

Date	Event / Activity	Location
03/03/26	Honky Tonk Queens	Shire Hall
11/03/26	Welcome to Paroo	Bowls Club
March 2026	International Women's Day partnering with Lifeline	Public Spacing
16 <sup>th</sup> & 17 <sup>th</sup> June 2026	Queensland's Chamber Orchestra	Shire Hall

## 2. Community Collaborations and Future Planning

### Community Collaborations and Future Planning

During this reporting period, the Communities Team continued to strengthen collaborative partnerships across Cunnamulla, acting as a central coordination point between local organisations, service providers and stakeholders to improve alignment of activities, resources and community outcomes.

The team has actively supported joint planning conversations with CACH, focusing on how Council and CACH can work together to deliver coordinated community activities, projects and events that respond to local needs and maximise shared resources.

Engagement has also occurred with Cunnamulla State School and other service providers to better understand emerging youth issues and explore collaborative responses that support early intervention, youth engagement and wellbeing.

These collective efforts are directed toward reducing service duplication, improving communication between agencies, and strengthening partnerships to ensure community programs are complementary and responsive.

In parallel, the Communities Team has undertaken active listening and fact-finding across the community to identify service gaps and emerging priorities. This information is informing future planning for Community Services and will support Council in shaping strategic directions, partnerships and resource allocation to better support the Cunnamulla community moving forward.

---

### **Budget/Financial Implications**

The community services delivered within this report are all funded through the 2025-26 operational budget.

### **Legislation/Statutory Implications**

Not applicable

### **Corporate Plan and/or Operational Plan**

Theme: 2. Our people and strong communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

### **Risk Management**

The following risks are relevant to the matters considered within this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Reputation, Community & Civic Leadership Adverse risk to the community due to ineffective, inaccurate and/or inappropriate communication and relationship/ stakeholder management	The delivery of community services to the region provides much needed support to various sectors of the community. The non-provision of these services could have a detrimental impact of the physical and mental well-being of some of the community.

### **Consultation**

Community Support Officer

Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (CHDE)

Department of Families, Seniors, Disability Services & Child Safety

CACH, Lifeline, CMA P-12 SS, Sacred Heart School, Inter-Agency, QPS, RESQ+, RADF, TRACC

Department of Premier and Cabinet

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## 10.2.2 Community Grant Expenditure Report

Council Meeting: 17 February 2026  
Department: Community & Environmental Services  
Author: Community Services team Leader  
Attachments: Nil

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### Purpose

The purpose of this report is to provide Council with an update on Community Grant Expenditure for the period ending 11 February 2026.

### Recommendation

*That Council receive and note the Community Grants Expenditure Report*

### Previous Council Resolutions

Not applicable.

### Discussion

The expenditure YTD is shown in the following table.

Job Cost	Description	This Year	Committed	Total
1410-0002	Community Donations (Cash)	\$19,460.00	\$3,000.00	\$22,460.00
1410-0002-0014	Eulo Polocrosse Club Inc	\$2,000.00		\$2,000.00
1410-0002-0018	Cunnamulla Amateur Swimming Club	\$12,460.000		\$12,460.00
1410-0002-0019	Cunnamulla Rowing Club	\$3,000.000		\$3,000.00
1410-0002-0067	Cunnamulla Bowls Club		\$3,000.00	\$3,000.00
1410-0002-0070	CEFP	\$2,000.000		\$2,000.00
1410-0003	Donations - In Kind Contributions	\$25,028.24	\$239.60	\$25,267.84
1410-0003-0008	Cunnamulla District Race Club	\$123.88		\$123.88
1410-0003-0009	Sacred Heart 110 Yrs Reunion	\$7,360.92		\$7,360.92
1410-0003-9121	HOPE Deadly Recruits	\$33.58		\$33.58
1410-0003-9202	YOMSCI Opal Festival	\$9,379.59		\$9,379.59
1410-0003-9212	CM A PoloX Club	\$206.66		\$206.66
1410-0003-9215	Cunnamulla Golf Club Inc	\$311.87		\$311.87
1410-0003-9216	Wyandra Progress Assn	\$19.91		\$19.91
1410-0003-9225	Cunnamulla Show Society	\$6,430.22		\$6,430.22
1410-0003-9229	Stars of Charlotte Plains	\$922.15		\$922.15
1410-0003-9239	Charlotte Plains MNT	\$239.46	\$239.60	\$479.06

1410-0004	Donations - Fee Waiver	\$1,727.34		\$1,727.34
1410-0004-0001	CMA P-12 State School	\$1,347.34		\$1,347.34
1410-0004-0004	Eulo Development Association	\$220.00		\$220.00
1410-0004-0005	Care Outreach	\$160.00		\$160.00
<b>Grand Total:</b>		<b>\$46,215.58</b>	<b>\$3,239.60</b>	<b>\$49,455.18</b>

The annual budget for this activity is \$100,000.

**Legislation/Statutory Implications**

Not applicable.

**Corporate Plan and/or Operational Plan**

Operational Plan

Theme: 2. Our people and Strong Communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

**Risk Management**

Not applicable

**Consultation**

Not applicable.

---

## 10.2.3 Cunnamulla Swimming Pool Report

Council Meeting: 17 February 2026  
Department: Community  
Author: Martin Leech  
Attachments: 1. January Monthly Report

---

### **Purpose**

The purpose of this report is to provide Council with an update on the activities undertaken by the Pool Contractor for the month of January 2026.

### **Recommendation**

*That Council receive and note the Cunnamulla Swimming Pool Report.*

### **Previous Council Resolutions**

Not applicable.

### **Discussion**

As set out in the attached report, the pool was operational for 86% of full capacity.

In accordance with the pool management agreement, for any contracted hours that the pool is not open a penalty fee per hour can be levied.

A meeting will be held to inform/remind the operator of the penalty clause and an invoice will be raised as an offset against the month contracted fee.

### **Budget/Financial Implications**

Provision is made in the annual budget for the operations and maintenance of the Cunnamulla Pool.

### **Legislation/Statutory Implications**

Various health and safety regulations apply to the operations of a community pool.

### **Corporate Plan and/or Operational Plan**

Theme: 2. Our people and strong communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

### **Risk Management**

The following risks are relevant to the matters considered within this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Reputation, Community & Civic Leadership	The delivery of swimming pool and ancillary services to the region provides much needed sporting and recreational opportunities.
Safe places for recreation and sports.	The engagement of a specialist pool contractor is to deliver on this expectation.

### **Consultation**

N/A



# MONTHLY REPORT

CUNNAMULLA SWIMMING POOL  
JANUARY 2026

# CONTENTS

03	GENERAL SUMMARY
04	OPERATIONAL OVERVIEW
05	ENTRY REPORT
06	ENTRY REPORT
07	INCIDENTS & SUPERVISION SUMMARY
08	REPAIRS & MAINTENANCE SUMMARY
09	PROGRAM & COURSE SUMMARY

# GENERAL SUMMARY

## ANALYSIS

**POOL DATES:** 1<sup>st</sup> January until 31<sup>st</sup> January

**POOL HOURS:** 56 Hours per week.

**TOTAL ENTRIES:** 1035

**10 SESSIONS PASSES 18 AND OVER SOLD:** 11

**10 SESSION PASSES UNDER 18 SOLD:** 7

NOTE: Entry numbers do not include numbers for pass holders, pool hire, school swimming, free entry community events or swim program numbers.

## OPERATIONAL OVERVIEW

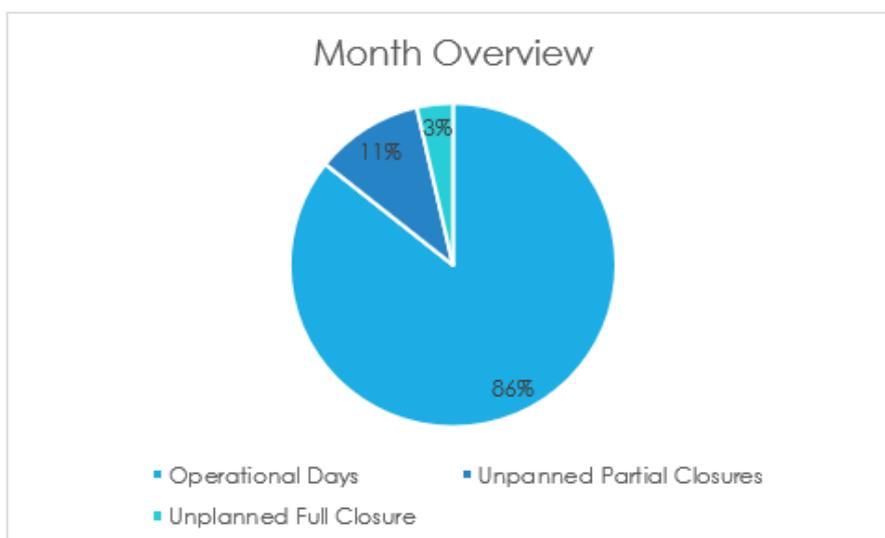


DAY	MORNING	MIDDAY	AFTERNOON
Monday	<b>CLOSED</b>	<b>CLOSED</b>	<b>CLOSED</b>
Tuesday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Wednesday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Thursday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Friday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Saturday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Sunday	7:00am - 9:00am	10:00am - 2:30pm	3:00pm – 5:00pm

[cunnamulla@allaboutaquatics.com.au](mailto:cunnamulla@allaboutaquatics.com.au)  
0455 051 115



# OPERATIONAL OVERVIEW



## Total Days of Operation

Excluding contracted Monday closures, the facility was scheduled to operate for 27 days during January 2026.

- The pool was fully operational on 23 of these days, with one unplanned full-day closure and three days subject to partial unavoidable operational disruption.
- This represents approximately 86% full operational availability across all contracted operating days for the month.

## Peak Attendance

During January 2026, total attendance reached 1,035 patrons.

- 20 January recorded the highest daily attendance, with 75 total entries.
- Mid-day sessions were consistently the busiest period, accounting for the majority of visits throughout the month.
- Strong participation was evident across all age groups, with particularly high engagement from school-aged children (10–17 years) and general daytime users.

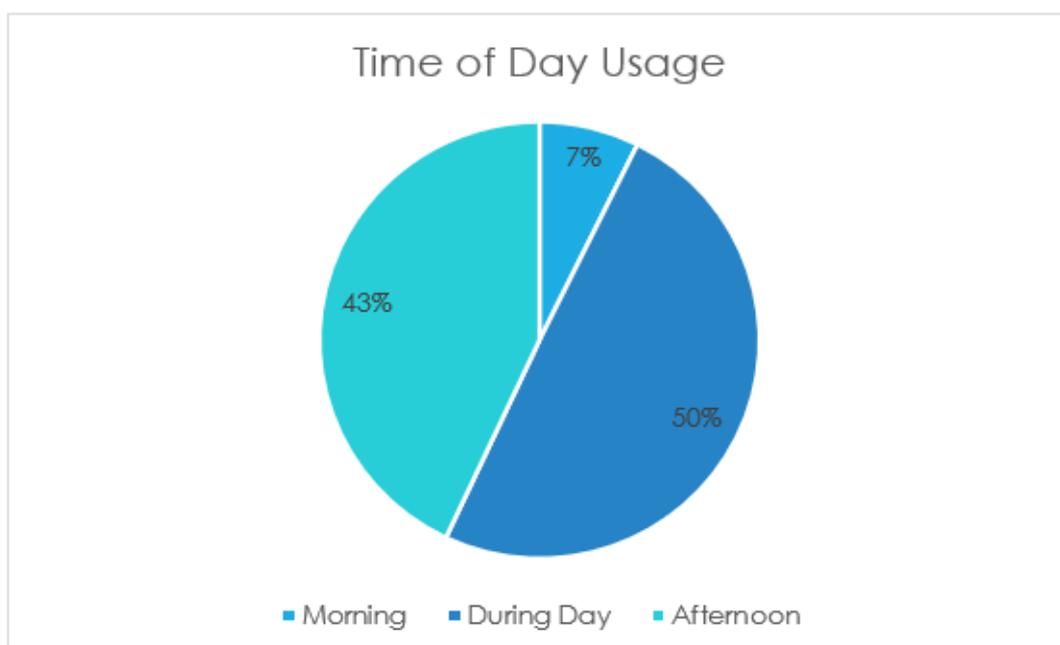
## Operational Impact

Despite the unplanned closures, strong and consistent usage was maintained, particularly during daytime and afternoon sessions. Overall attendance trends indicate continued and robust community engagement throughout the peak summer period.

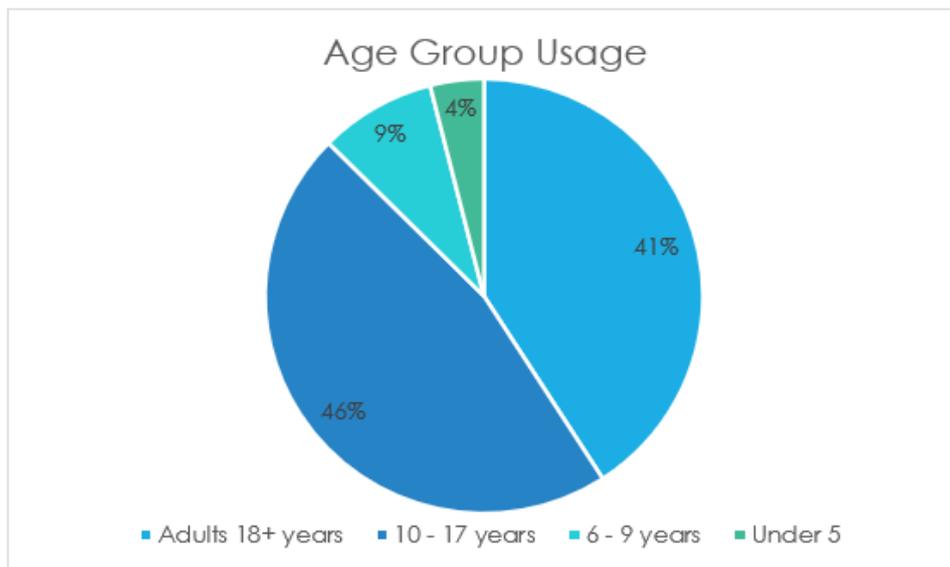
# ENTRY REPORT

Date	Morning	During Day	Afternoon	Adults 18+	10-17 years	6-9 years	Under 5	Totals	Notes - including pool hire and programs
1-Jan-26	0	0	0	0	0	0	0	0	New Years Closure - Staff illness
2-Jan-26	3	23	12	16	16	2	4	38	
3-Jan-26	1	33	20	23	23	3	5	54	
4-Jan-26	12	22	0	24	10	0	0	34	
5-Jan-26	0	0	0	0	0	0	0	0	Normal Monday Closure
6-Jan-26	3	19	41	23	29	7	4	63	
7-Jan-26	2	27	29	23	24	7	4	58	
8-Jan-26	2	35	31	22	45	1	0	68	
9-Jan-26	0	18	15	13	13	5	2	33	
10-Jan-26	0	16	14	10	16	3	1	30	
11-Jan-26	6	6	20	13	17	2	0	32	
12-Jan-26	0	0	0	0	0	0	0	0	Normal Monday Closure
13-Jan-26	2	26	1	10	12	7	0	29	Closed Afternoon - Pool Maintenance
14-Jan-26	0	29	32	25	31	5	0	61	
15-Jan-26	0	25	10	7	17	9	2	35	
16-Jan-26	2	48	5	17	22	11	5	55	
17-Jan-26	0	15	12	10	15	1	1	27	
18-Jan-26	15	17	19	28	21	0	2	51	
19-Jan-26	0	0	0	0	0	0	0	0	Normal Monday Closure
20-Jan-26	1	47	27	34	40	1	0	75	
21-Jan-26	3	10	25	16	18	3	1	38	
22-Jan-26	3	21	22	19	11	10	6	46	
23-Jan-26	0	9	21	9	19	0	2	30	
24-Jan-26	0	15	5	7	10	1	2	20	
25-Jan-26	11	23	20	20	32	2	0	54	
26-Jan-26	0	0	0	0	0	0	0	0	Normal Monday Closure
27-Jan-26	2	0	0	2	0	0	0	2	Pool Closed at 11.30am - Staff Illness
28-Jan-26	2	5	0	5	0	2	0	7	Pool Closed Afternoon - Extreme Heat
29-Jan-26	3	5	29	20	10	7	0	37	
30-Jan-26	1	6	8	7	8	0	0	15	
31-Jan-26	2	14	27	20	23	0	0	43	
	<b>76</b>	<b>514</b>	<b>445</b>	<b>423</b>	<b>482</b>	<b>89</b>	<b>41</b>	<b>1035</b>	

Please note that these entry numbers do not include pass holders, school swimming, free entry community events or swim program numbers.



# ENTRY REPORT



## STAFFING

**POOL MANAGER:** Alina Graham, Rebecca Andrade

**SUPERVISOR:** Ella Johnson, Te-Neka Schmidt, Joseph De Smet

**POOL LIFEGUARD :** Maximum Nelson, Quincy McCarthy

**GROUNDS MAINTENANCE:** Jamie Simpson, Roy Nikints

**MAXIMUM RATIO:  
CHILDREN UNDER 5 YEARS**  
1 ADULT TO 2 CHILDREN AGED 0-4 YEARS  
Children 0-4 years of age must be accompanied in the water at all times by a parent/caregiver.

**MAXIMUM RATIO:  
CHILDREN UNDER 10 YEARS (5-9 YEARS)**  
1 ADULT TO 4 CHILDREN AGED 5-9 YEARS  
Children aged 5-9 years of age must be actively supervised at all times by a parent/caregiver.

**MAXIMUM COMBINATION RATIO:**  
1 ADULT TO 1 CHILD AGED 0-4 YEARS AND 3 CHILDREN AGED 5-9 YEARS  
If an adult has one child 0-4 years of age they can only have a maximum of three children aged 5-9 years old.

# INCIDENT & SUPERVISION SUMMARY

## INCIDENT REPORT

DATE	DETAILS	OUTCOME
08/01/26	Bee Sting	<ul style="list-style-type: none"><li>• First Aid Provided</li></ul>
08/01/26	Wasp Sting	<ul style="list-style-type: none"><li>• First Aid Provided</li></ul>
05/01/26	Chemical Spill	<ul style="list-style-type: none"><li>• Chemical Clean up</li><li>• Administrative</li></ul>
11/01/26	Scabies	<ul style="list-style-type: none"><li>• Advised that the family cannot swim</li></ul>

## SUPERVISION REPORT

No Supervision Issues recorded.

## POOL ORDERS

All orders outlined below were placed with Paroo Shire Council.

DATE	DETAILS	QTY
10/01/26	20/25kg Bag - Soda Ash	1
22/12/25	10kg Bucket - Granular Chlorine	1 Pallet

# MAINTENANCE & REPAIRS SUMMARY

## REPAIRS & REQUESTS

DATE	DETAILS
13/01/26	<ul style="list-style-type: none"> <li>Pool Plant Room - Chlorine Probe</li> </ul>
29/01/26	<ul style="list-style-type: none"> <li>Kiosk - Air conditioner not working</li> </ul>
29/09/26	<ul style="list-style-type: none"> <li>Kiosk - Drink fridge not working</li> </ul>

## POOL MAINTENANCE

DATE	DETAILS
11/01/26	<ul style="list-style-type: none"> <li>Backwash completed</li> </ul>
20/01/26	<ul style="list-style-type: none"> <li>Backwash completed</li> </ul>



# PROGRAM, POOL HIRE & COURSE SUMMARY

## PROGRAMS

### Swim Club

The Swim Club program commenced on 29 January 2026, with a total of 26 participants.

### Eulo State School Swimming Program

The Eulo State School swimming program operated on a weekly basis from Wednesday to Friday, with an average attendance of 9 participants per session (this includes students, teachers and volunteers).

## POOL HIRE

DATE	DETAILS
11/01/26	<ul style="list-style-type: none"><li>Jesus Christ Freedom Within Church - BBQ Area</li></ul>

## COURSES

All courses outlined below are delivered by AAOT to participants in the Paroo Shire.

DATE	DETAILS
13 - 14/01/26	<ul style="list-style-type: none"><li>PLG - Cunnamulla Hot Springs</li></ul>
20/01/26	<ul style="list-style-type: none"><li>FA - Wyandra State School</li></ul>

---

## 10.2.4 Library Services Report

Council Meeting: 17 February 2026  
Department: Community Support & Engagement  
Author: Kayce Hooper, Library Services  
Attachments: 1. STRIDE – school holiday program Photos

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### **Purpose**

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the shire for the month of January 2025.

### **Recommendation**

*That Council receive and note the Library Services Report.*

### **Discussion**

#### **1. Cunnamulla Library**

Cunnamulla Library partnered with Tammy Wagner-Milsom at Stride Mental Health who conducted school holiday programs at the Cunnamulla library every Tuesday and Thursday in January until school re-commenced.

We had between 5-10 children attend each session. Tammy did an amazing job conducting memorable activities. We look forward to working with Stride Mental Health again in upcoming school holiday programs.

Cunnamulla Library are working with the State School in organising outreach reading based at the school with prep to Year 2 Classes.

#### **2. First 5 Forever**

First five forever welcome packs have been distributed to all First Five Forever Parents/caretakers. We look forward to the year ahead, with our regular and new families attending.

Cunnamulla Library is in the process of creating an infant sensory station that provides an inclusive, safe, educational space for our babies and parents to explore together. Photos of this area will be put into the next council report.

#### **3. Yowah Library**

Yowah Library remains open every Wednesday 9:00am to 1:00pm, one day a week.

Currently sourcing quotes for an air conditioner to be installed in the Yowah Library, as there is no air conditioning currently.

Town orderly Neil Adams (Blacky) continues to do an excellent job looking after the Library in Angelas absence.

Library visitation and loaning has drastically declined due to the current heat.

---

#### 4. Statistics: January

	Cunnamulla	Yowah
Open Days	18	4
Items Loaned	212	2
Average loans per day	11	1
Visitor Statistics	695	6
Average Visitors Per Day	38	2
Adult Membership	470	93
Junior Membership	188	3
New Members	0	0
Requests made	28	0

#### **Budget/Financial Implications**

Library services are funded through the adopted 2024-25 operational budget.

#### **Legislation/Statutory Implications**

Not applicable.

#### **Corporate Plan and/or Operational Plan**

Activities undertaken by the Library Services Team align with Corporate Plan Priority Area:

2.4 Vibrant libraries and inclusive flexible learning and skilling.

#### **Consultation**

Library Services.

#### **Conclusion**

Library services have been maintained.

**Attachments: Stride program.**



**Children painted Rocks and hid them around Cunnamulla to be apart of "QLD ROCKS"**

## 10.2.5 Tourism Report

Council Meeting:	17 February 2026
Department:	Tourism
Author:	Ian Stone, Tourism Team Leader & Tammy Oldham
Attachments:	NIL

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### **Purpose**

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for January 2026.

### **Recommendation**

*That Council receive and note the Tourism Report.*

### **Previous Council Resolutions**

Not applicable.

### **Discussion**

#### **1. Visitor Information Centre**

Visitor numbers for January 2026 were 184—a small increase from January 2025, but with such a small sample size, not significant.

21 people visited the “Time Tunnel” exhibition in January.

We are still awaiting approval from the Kunja nation for the final section of the museum upgrade.

#### **2. Activities**

##### **2.1. Remote Jobs & Economic Development (RJED) Grants**

Interview conducted on 29 January 2026 with a potential candidate. Candidate interviewed well and was offered the position. They have accepted the offer.

##### **2.2. Art Gallery**

Our first exhibit for 2026 will be starting in March for the Riverlights competition.

##### **2.3. All Aboard Sound and Light Show**

27 people viewed the show in January – All aspects continue to run without issue.

##### **2.4. Local community engagement and business development**

Local businesses were given priority sponsorship opportunities for River Lights and of the 15 packages offered, 9 were secured by local operators.

Feedback has also been received and noted regarding continued promotion of Paroo Shire townships outside of Cunnamulla. This will be a continued focus for 2026.

##### **2.5. Cunnamulla Major Events Steering Committee**

Refer separate report from Council Workshop including Outback Riverlights, Cunnamulla Fella Roundup and Cultural Tourism Fund opportunities.

## **2.6. Tourism Signage And Flags**

Final adjustments of brackets are still with the workshop. 6 poles await final installation. Banners have been erected on all available systems.

River Lights and Anzac Banners have arrived ready for 2026.

## **2.7. Town Tree Lighting**

As previous tree lighting is pending waiting on the final banner system install and scissor lift availability

## **2.8. SWQROC / Natural Sciences Loop**

We will be attending the Moreton Bay Caravan Expo again in Mid Feb 2026.

The Adelaide Caravan Expo at the end of February is also confirmed and booked.

## **2.9. OQTA**

Further meetings have been held by OQTA detailing the promotions due to be commenced in March 2026 for the flood recovery marketing.

We have circulated opportunities for local tourism businesses and groups to take advantage and be involved.

## **2.10. Matilda Way**

No further update

## **2.11. Adventure Way**

No further updates

## **2.12. Drive Inland**

No further updates

## **2.13. TEQ /Tourism Group**

TEQ are working with OQTA to create the marketing push for the Outback in early 2026

## **3. Marketing & PR**

### **3.1. Social Media and Digital Marketing – Cunnamulla Tourism**

The social media and digital reach for Cunnamulla Tourism was 201,000 views over January with over 59,000 people engaging with the page.

Our website had 2,200 active users in January

We are currently investigating amendments to the Tourism Website to allow an online shopping portal, as is detailed in our strategic plan.

### **3.2. Visitor Feedback**

Trip Advisor: 0 new reviews for the period. Our overall status remains at 4.6 stars.

Google: 0 new reviews Our rating has remained at 4.6

Wikicamps: 0 new review for VIC

### 3.3. Media and Digital Marketing – Cunnamulla Hot Springs

Facebook reach was 60,000 views, this is a 2000% increase on the same time last year under control of PHS

Engagement was 763

The Cunnamulla Hot Springs website had 2,409 active users in January

### 3.4. Visitor Feedback

Trip Advisor: 0 new reviews for the period. Overall status is 4.7 stars.

Google: 0 new reviews, review- rating remains at 4.3

Wikicamps: 0 new reviews for Hot Springs rating of 4.8

## 4. Visitor Statistics

Visitors Jan 2026:	184	Jan 2025:	175
Sales Jan 2026: (EX GST)	\$2,659	Jan 2025:	\$1,467
Total Sales Year To Date 2026: (EX GST)	\$118,182	Year To Date 2025:	\$130,872
All Aboard Jan 2026: (VIC EFTPOS, Ex GST)	\$489	Jan 2025:	\$0
All Aboard YTD (VIC EFTPOS EX GST)	\$23,650	YTD 2025	\$23,970

### Budget/Financial Implications

Operations are inside current 2025/26 Budget provisions.

### Legislation/Statutory Implications

Not applicable.

### Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.5 Deliver excellence in customer service

Theme: 2 Our People and Strong Communities

Program Area: 2.1 Celebrate cultural diversity, history and traditions

2.5 Support for leadership programs and youth pathways

Theme: 3. Prosperous Economy

Program Area: 3.2 Grow and enhance tourism

## **Risk Management**

The following risks are relevant to the matters considered within this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
<b>Financial</b>	No financial risks are flagged at present
<b>Quality</b>	There are no quality risks we are aware of.
<b>Time</b>	A number of matters especially relating to the Major event planning are time sensitive but non-critical at present.
<b>Amenity / Environment</b>	There are no environmental or amenity risk we are aware of
<b>Other</b>	

## **Consultation**

TEQ, OQTA, Community Team Leader, Cunnamulla Hot Springs, Various Tourism and Non Tourism Business throughout the Shire. Infrastructure department.

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## 10.2.6 Cunnamulla Hot Springs Report

Council Meeting: 17 February 2026  
Department: Community & Environmental Services  
Author: Nyajema Jang, Hot Springs Team Leader  
Attachments: Nil

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### **PURPOSE**

The purpose of this report is to provide Council with an update on the progress of the Hot Springs for January 2026.

### **RECOMMENDATION**

*That Council receive and note the Hot Springs Report.*

### **PREVIOUS COUNCIL RESOLUTIONS**

Not applicable.

### **DISCUSSION**

#### **1. Facility Maintenance**

- a) Cold Plunge pump has been fixed and replaced; it required a new pump due to electrical issues.
- b) Light bulb needs to be changed in the cold plunge & Pool C.
- c) Received the new pump for the acid and chlorine to fill the tank.

#### **2. Staffing**

- a) Sonia (Park & Garden) has joined the team to work with us and will be onsite Tuesday and Wednesday for maintenance the lawns and garden.
- b) All the current CHS staffs have completed lifeguard certificate, still waiting for Addison and Karen to be tick off as completed.
- c) Staff meeting held to identify operational gaps and training needs. Areas identified for development:
  - i. Customer service consistency
  - ii. Cleaning accountability and presentation standards
  - iii. Task ownership and shift expectations
- d) Area of support and guidance provided to strengthen team performance.
- e) Research undertaken into Connecteam rostering and compliance software to streamline:
  - Timesheets
  - Task allocation
  - Clock-in monitoring
  - Internal communication
  - Detach feature – allows staffs member to not receive notifications unless they are rostered to work. This will allow them to use their RDO to detach when they are not working.
- f) We will have a staff meeting once a month moving forward.

---

### 3. Opening Times and Unexpected Closures

- a) Closed on 27th of January due to extreme heat from 4pm-7pm due to high temperature on the day at 44 degrees.

### 4. Local community engagement and group bookings

- a) Local passes still selling and locals have given great feedback to continue them next year.
- b) Annabelle Young (Hospital Recreation Officer) wants to bring 3 seniors to the Hot Springs for a trial and we will explore a discount rate for the senior residents to attend the facility on monthly basis.
- c) I was invited to CACHh to join their weekly meeting to discuss NAIDOC, because understand and learn the name of the pools and work with Guy (Community) with partnership with CACH to get the locals to engage and ways to encourage wellness and health.

### 5. Workplace Health and Safety

- a) Fire Warden –some equipment received but still waiting for other items
- b) First Aid Bed Cover – ordered yet to be received
- c) First Aid Bag- Pool Deck – looking to order an extra bag for the pool deck.
- d) Chemical handling procedures followed as per SOPs.
- e) Lightning activity monitored during weather events, with safety protocols implemented when required.
- f) No major WHS incidents reported this month.
- g) Ongoing reinforcement of Code of Conduct expectations with staff

## BUDGET/FINANCIAL IMPLICATIONS

### • Financial

- Bathing Entry \$5,615.75 (including the local pass)
  - Retail – \$170
  - Food & Beverage – \$699.13
  - Towel Hire – \$190
  - Local Pass - \$750
  - Footware - \$0
  - Multi Visit
    - 2 visit entry \$1,235
    - 2 visit concession/senior \$200
    - 3 visit entry \$90
    - 3 visit entry – concession/ senior \$ 140
    - 5 visit entry child - \$85
- TOTAL: 1,750

### • Bathing Entry

- a) **Adult:** 146
- b) **Senior/Concession:** 27
- c) **Child:** 21
- d) **Infant:** 3

**Total:** 199

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## LEGISLATION/STATUTORY IMPLICATIONS

Not applicable.

## CORPORATE PLAN AND/OR OPERATIONAL PLAN

Theme: 3. Prosperous Economy

Program Area: 3.2 Grow and enhance the tourism industry

## RISK MANAGEMENT

The following risks are relevant to the matters considered within this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Reputation, Community & Civic Leadership  Council continues to be seen to advocate and promote tourism for the benefit of the wider community and industry.	The delivery of tourism services drives visitation to the region. The tourism visitors benefit the Paroo Shire economy.

## CONSULTATION

PSC Tourism Team, Infrastructure, Plumbing Team, Work Health & Safety.

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**10.2.7****Paroo Shire Arts & Cultural Plan 2025-2029**

Council Meeting: 17 February 2026  
Department: Community & Environmental Services  
Author: A/ Community Services Team Leader  
Attachments: 1. Paroo Shire Arts & Cultural Plan 2025-2029

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**Purpose**

The purpose of this report is to provide Council with the Paroo Shire Arts & Cultural Plan 2025-2029 for consideration and adoption.

**Recommendation**

*That Council receive, note and adopt the Paroo Shire Arts & Cultural Plan 2025-2029.*

**Previous Council Resolutions**

Not Applicable

**Discussion**

The RADF program is funded by Arts Queensland. Funding is invested across the arts, cultural and creative sector, from independent artists to large art organisations, supporting opportunities for Queenslanders to access arts and cultural activity, attract visitors and provide creative employment in partnership with Councils and the community.

**Budget/Financial Implications****RADF Financials Legislation/Statutory Implications**

Not applicable.

**Corporate Plan and/or Operational Plan**

Theme: 2. Our People and Strong Communities  
Program Area: 2.6 Foster and promote safe, active and healthy communities

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation

**Consultation**

RADF Committee



**PAROO SHIRE COUNCIL**  
Arts & Cultural Development Plan  
**2025-2029**

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# Our plan

Culture in its widest sense is about what matters to people and communities; who we are and what we value: The three key dimensions of culture are:

- Our sense of place, our values and our identity
- The material products of creative processes
- Our engagement with and participation in cultural and creative processes

The arts are the creative expression of our culture; the activities that enable the expression of cultural meaning. Events and civic occasions are how we celebrate and honour our culture. Heritage is what we value about our cultural history and maintain and preserve for the benefit of this and future generations.



“ A healthy vibrant culture is an important part of a sustainable, livable community. It affirms our sense of place, our values and identity. It helps us to give voice to the things that matter. It brings us together through shared experiences. It's our way of connecting the present with the past and the future. It's what makes us and our region distinctive ”

The Paroo Shire Council has undertaken a review of its Arts & Cultural Policy and this Arts and Cultural Plan to guide its investment in arts, culture and heritage over the next five years. The Policy provides the platform, direction and pathways to achieve its vision for the community.

It is a community plan for which the Council plays a key leadership role in delivery, in partnership with a community willing and able to share the leadership and responsibilities.

Over many years Council and the Community have made a considerable investment in arts and cultural development. The public value of this investment has been significant. This Plan builds on this substantial platform and provides a framework for further investment around a shared vision. It outlines the direction for a vibrant, creative, welcoming community, brimming with cultural vitality.



# Our story

**The story of this region is a rich and fascinating tale of traditional Aboriginal cultures and the interwoven waves of European exploration, settlement and development.**

The archaeological evidence shows that Indigenous Australian tribes inhabited this area long before the European pioneers and settlers arrived. The evidence is that this was a rich, sophisticated, complex and changing culture.

The Aboriginal names given to many towns, rivers, creeks and properties in the region are a prominent legacy of this ancient society.

From a European perspective, the northern area of the region was explored in 1846 by the New South Wales Surveyor-General, Thomas Mitchell. In the following year Edmund Kennedy explored the lands adjoining the Warrego River. He reported on a fine waterhole on the river, which became the site of Cunnamulla.

The initial settlement was patchy. It wasn't until after William Landsborough's expedition in 1862 that there was an inrush of pastoralists and entrepreneurs. Chief among them was James Tyson who began acquiring leaseholds in 1867. His Tinnenburra station, south of Cunnamulla, became the largest holding in Australia and



Its woolshed (1896) with 101 stands was the largest in the world. Tyson capitalised on the shire's artesian waters, sinking nine bores on his holdings.

The Paroo Shire was established in 1879 with its administrative center in Cunnamulla. The word Cunnamulla means 'long stretch of water' or 'big waterhole' in the language of the Kunja people. With good access to water Cunnamulla became the popular meeting point of two major stock routes: east-west from St George to Thargomindah and north-south from Charleville to Bourke.

Shortly after the establishment of the Shire some large pastoral holdings were subdivided for farms, and the new settlers assisted by tapping the artesian water supply - artesian water being the fundamental resource for sheep grazing.

Rail came to Cunnamulla in 1898, and the town became a major service center for the Paroo and neighboring shires. Small towns began to spring up around the main center, including Eulo and Yowah further west (famed for their opal fields) and at Wyandra on the Mitchell Highway to the north - a railway half-way point between Charleville and Cunnamulla.



A healthy arts and cultural life has long been a part of the Region’s characteristic lifestyle. Today, along with a good range of community halls and facilities, there are many community groups and individuals contributing to the rich cultural life of the region.



Paroo Shire experienced high prosperity in the 1950s with good seasons and unprecedented wool prices. Its population peaked in the mid-1950s. By the mid-1960s the prosperous times were beginning to fade and in 1973 the wool industry was forced into a reserve-price scheme.



Throughout its history there were many intriguing characters, significant events and defining moments, including challenging periods of drought and flood. Despite the many challenges the community has been and remains remarkably robust and resilient. It has always found ways to enjoy and celebrate its life, lifestyle and achievements and to look forward to a positive future.



A healthy arts and cultural life have long been a part of the Region’s characteristic lifestyle. Today, along with a good range of community halls and facilities, there are many community groups and individuals contributing to the rich cultural life of the region.



Along with traditional celebrations like Australia Day and ANZAC Day, there are numerous events and community cultural activities occurring in each town - including the Outback River Lights, the Cunnamulla Fella Roundup and the Yowah Opal Festival. There are several museums and historical sites, and the Cunnamulla Fella Centre is home to a striking museum collection and contemporary art gallery.

# Our Community

**Paroo Shire, south-west Queensland, comprises an area of 47,647 sq km bisected southwards by the Warrego River.** The Shire was named after the Paroo River, a south-flowing stream west of Cunnamulla. It is thought that the river's name derived from an Aboriginal word describing 'small fish'

As of June 2021, the provisional population number for the region was 1725 . This represents a 2.25% increase in number when compared with 2016 . The median age was 45.

The 2021 census found that 86.8% of the population was born in Australia with 30.40% of residents identifying as being of Aboriginal descent. Today there are seven traditional Aboriginal language groups:

- Kunja
- Kooma
- Budjiti
- Kullilli
- Bidjara
- Murrawarri
- Mardigan

Family composition in the Shire in 2021 comprised: couple with no children 46%; couple with children 27.8%; and one parent family 22.3%. The community primarily lives as one family households although notably there are 35.7% lone person households.

In 2021 the main employment sectors in the region were: Agriculture Forestry and Fishing (23.6%); Public

Administration (17.5%); Health Care and Social Assistance (13.5%); Education and Training (8.3%) and, Accommodation and food services (5.9%).

Today livestock production remains the dominant industry, with beef cattle, sheep for meat and wool as well as goats. Tourism plays a valuable role in the economy and the newly established Cunnamulla Hot Springs are drawing lots of visitors to the region. Yowah is known for its opal and there are a number of opal fields within the Shire that are still worked.

The region is well positioned, serviced by road by the Matilda Highway and the Adventure Way. Apart from the natural attractions of native flora and fauna found in the Region there are many historical sites and places of interest. One famous attraction is the Cunnamulla Fella statue, a tribute to the prosperous wool industry and the larrikin in all Australians.



# Our visitors

The research shows that typical tourists to Outback Queensland are primarily on long haul touring holidays of more than seven nights. They are driving their own vehicles or motor homes and are fairly self sufficient, with caravan parks and camping grounds being the most common type of accommodation used. Nearly two in five visitors use a combination of both commercial and non-commercial sites while on their trip.

These tourists come mainly from Queensland, New South Wales and Victoria, travelling in the period April to October.

Queenslanders make up more than half of the visitors to the region. They are on the road for adventure, seeking experiences grounded in Australian heritage and history including authentic Outback towns. These visitors are curious about this part of the world and looking to learn something new. They are more than likely travelling as a couple and enjoy good quality services and facilities.

Visitors are attracted by charming streetscapes, historical buildings and the characteristic Outback life.



# Our vision

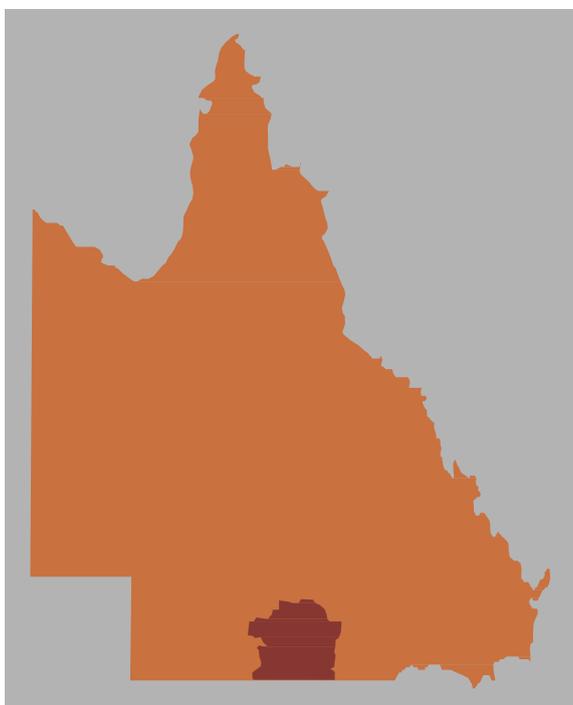
**The Paroo Shire is celebrated as a distinctive part of Outback Queensland, renowned for its diverse heritage, country values and characteristic way of life.**

Our rich, creative culture reflects who we are as a community and how we live, express and celebrate our lives. It is what connects us with our place, contributes to our quality of life and makes the region an appealing place to live and to visit.



### **Our Platform**

The Paroo Shire Council and the people of Paroo recognise the value that a rich arts and cultural life can contribute to the well-being and prosperity of the community. We are committed to working together to protect and celebrate our values and way of life and promote opportunities for participation in arts and cultural activities that will enhance our identity, enrich our lives, grow our economy and connect our people.



## **Our Values**

- **Respect**
- **Integrity**
- **Collaboration**
- **Innovation**
- **Transparency**

# Our vision

## Our Priorities

### **Creative and Vibrant Cultural Life**

An active, vibrant arts and cultural sector with opportunities for all community members to participate according to their needs, interests and abilities.

### **Resilient, Spirited Community**

A community that values and celebrates its cultural life and achievements and honours significant contributions to the rich texture of community life and wellbeing.

### **Animated Places & Spaces**

A visually appealing, attractive shire with vibrant public spaces and access to quality arts and cultural facilities and resources.

### **Valued History and Heritage**

A strong sense of history through the preservation and promotion of the region's rich natural and cultural heritage.

### **Productive Partnerships**

Productive partnerships, alliances within and external to the region.

### **Cultural Citizenship**

Sound community based leadership of a well coordinated arts and cultural sector which actively promotes that values of participation and investment in arts and culture.

### **Cultural and Creative Enterprise**

An arts and cultural sector that contributes to a dynamic, resilient local economy.



**Our Action Plan**

**1. Creative and Vibrant Cultural Life**

An active, vibrant arts and cultural sector with opportunities for all community members to participate according to their needs, interests and abilities

Objectives	Initiatives	Measure	Status <i>In progress/ Ongoing/ Completed</i>	Resp.
<b>1.1. Know our creative skills, needs and interests</b>	<ul style="list-style-type: none"> <li>Review, update and maintain the skills register of artists, artisans and arts workers                             <ul style="list-style-type: none"> <li>Undertake a new audit</li> <li>Update contact register</li> <li>Review undertaken on an annual basis</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Audit completed, documented &amp; reviewed annually</i></li> </ul>		Council
<b>1.2. Build creative capacity</b>	<ul style="list-style-type: none"> <li>Undertake a community creative development needs assessment</li> <li>Provide and or/support opportunities that enhance the creative development of local artists, artisans and arts workers based on identified priorities                             <ul style="list-style-type: none"> <li>Link principle into local funding RADF guidelines</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Assessment completed; priorities identified</i></li> <li><i>Support provided according to identified needs</i></li> <li><i>RADF Linkage established</i></li> </ul>		Council Council; RADF
<b>1.3. Build professional capacity of artists</b>	<ul style="list-style-type: none"> <li>Undertake an arts and cultural sector professional skills development needs assessment</li> <li>Provide and or/support opportunities that enhance the professional development of local artists, artisans and arts workers based on identified priorities                             <ul style="list-style-type: none"> <li>Link principle into local funding RADF guidelines</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Assessment completed; priorities identified</i></li> <li><i>Support provided according to identified needs</i></li> <li><i>RADF Link established</i></li> </ul>		Council Council; RADF
<b>1.4. Encourage community engagement and participation</b>	<ul style="list-style-type: none"> <li>Provide and or/support opportunities that encourage the engagement and participation of the broader community in arts, cultural and heritage activities                             <ul style="list-style-type: none"> <li>Link principle of diversity into RADF &amp; local funding guidelines to include regional, cultural, age, ability, art form and socio-economic diversity</li> </ul> </li> <li>Establish a priority for opportunities that encourage linkages between arts/cultural sector and other sector interests including health, sports, education, community services                             <ul style="list-style-type: none"> <li>Link principle into local funding guidelines</li> </ul> </li> <li>Establish a priority for opportunities that promote the engagement and participation of primary &amp; high school students                             <ul style="list-style-type: none"> <li>Link principle into local funding guidelines</li> </ul> </li> <li>Establish a priority for opportunities that promote the engagement and participation of young people (16-24 yr)                             <ul style="list-style-type: none"> <li>Link principle into local funding guidelines</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Opportunities provided/supported according to identified needs</i> <ul style="list-style-type: none"> <li><i>Funding Links established</i></li> </ul> </li> <li><i>Opportunities provided/supported according to identified needs</i> <ul style="list-style-type: none"> <li><i>Link established</i></li> </ul> </li> <li><i>Opportunities provided/supported according to identified needs</i> <ul style="list-style-type: none"> <li><i>Link established</i></li> </ul> </li> <li><i>Opportunities provided/supported according to identified needs</i> <ul style="list-style-type: none"> <li><i>Link established</i></li> </ul> </li> </ul>		Council; RADF  Council; RADF  Council; Schools.  Council; RADF

	<ul style="list-style-type: none"> <li>• Maintain/boost support for touring performing arts shows and visual arts exhibitions             <ul style="list-style-type: none"> <li>◦ Develop annual touring plan and implement according to budget parameters</li> </ul> </li> <li>• Maximize the value to the broader community of visiting artists and/or productions             <ul style="list-style-type: none"> <li>◦ During the negotiation process explore all possibilities for visiting artists/performers to connect with other parts of the community incl. Schools, community groups etc.</li> </ul> </li> <li>• Establish and support an annual artist in residence program (visual, music, dance and/or performing arts)             <ul style="list-style-type: none"> <li>◦ Develop project plan</li> <li>◦ Establish funding stream</li> <li>◦ Implement &amp; document</li> </ul> </li> <li>• Continue community photographic project documenting built and natural heritage</li> <li>• Canvas options for the establishment of a community choir             <ul style="list-style-type: none"> <li>◦ Seek community interest</li> <li>◦ Develop project outline and business case including initial funding options</li> </ul> </li> <li>• Canvass options for the re-establishment of the town band             <ul style="list-style-type: none"> <li>◦ Seek community interest</li> <li>◦ Develop project outline &amp; business case incl. initial funding ops.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>Touring program supported</i></li> <li>• <i>Visiting artists/performers connecting with broader community</i></li> <li>• <i>Annual Artist in Residence program established</i></li> <li>• <i>Project implemented</i></li> <li>• <i>Project outline &amp; business case developed</i></li> <li>• <i>Project outline &amp; business case developed</i></li> </ul>		<p>Council</p> <p>Council</p> <p>Council CAG</p> <p>Council; RADF Council; RADF</p> <p>Council; RADF</p>
<p><b>1.5. Acknowledge and value our cultural diversity</b></p>	<ul style="list-style-type: none"> <li>• Initiate and or/support specific opportunities/events that are designed to celebrate community cultural diversity &amp; inclusivity             <ul style="list-style-type: none"> <li>◦ Link principle into local funding programs</li> <li>◦ Initiate and/or support as appropriate</li> </ul> </li> <li>• Meet with local Australian Indigenous leaders to discuss opportunities to better represent indigenous history &amp; culture in mainstream activities and publications             <ul style="list-style-type: none"> <li>◦ Arrange meeting &amp; discuss options</li> <li>◦ Ensure a position on the RADF Committee</li> <li>◦ Develop plan</li> <li>◦ Implement as appropriate</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>Opportunities/events identified and supported according to funding guidelines</i></li> <li>• <i>Australian Indigenous history &amp; culture represented</i></li> </ul>		<p>Council; Comm.</p> <p>Council; Leaders</p>

	<ul style="list-style-type: none"> <li>Meet with local Indigenous leaders to discuss the establishment of an Australian Indigenous creative arts incubator             <ul style="list-style-type: none"> <li>Arrange meeting &amp; discuss project</li> <li>Facilitate the development of a business case</li> <li>Progress according to recommendations of business case</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Business case developed</i></li> </ul>		RESQ
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## 2. Cohesive, Connected Community

A connected community that values and celebrates its cultural life and achievements and honours significant contributions to the community

Objectives	Initiatives	Measures	Status In progress Ongoing Completed	Resp.
2.1. Celebrate important community occasions	<ul style="list-style-type: none"> <li>Continue to provide a community focus for important occasions such as Australia Day; ANZAC Day, NAIDOC and Remembrance Day; 150 celebrations et al             <ul style="list-style-type: none"> <li>Support as appropriate</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Celebration of important community occasions</i></li> </ul>	Ongoing	Council; Comm.
2.2. Celebrate our lives and lifestyles	<ul style="list-style-type: none"> <li>Provide and or/support (or continue to support) specific opportunities/events that are designed to celebrate community cultural values, occasions and achievements e.g. <i>Race days; Show; Cunnamulla Fella Roundup, Yowah Opal Festival et al.</i> <ul style="list-style-type: none"> <li>Identify, review and assess opportunities as they arise</li> <li>Establish clear guidelines for assessing applications for event support</li> <li>Support as appropriate, according to guidelines</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Opportunities/events identified and supported</i></li> </ul>	Completed	Council; Comm.
2.3. Acknowledge important individual and/or community achievements	<ul style="list-style-type: none"> <li>Continue to acknowledge community achievements and/or contributions by groups/individuals to the well-being and reputation of the community             <ul style="list-style-type: none"> <li>Identify contributions/achievements</li> <li>Acknowledge formally as appropriate (Community Awards)</li> <li>Communicate broadly to the community</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><i>Achievements/contributions acknowledged</i></li> </ul>		Council

## 3. Animated Places & Spaces

A visually appealing, attractive Shire with vibrant public spaces and access to quality arts and cultural facilities and resources

Objectives	Initiatives	Measure	Status In progress Ongoing Completed	Resp.
<b>3.1. Maintain &amp; enhance the appeal and attractiveness of our towns and streetscapes</b>	<ul style="list-style-type: none"> <li>Maintain &amp; enhance parks, gardens and open public spaces throughout the Shire with a focus on native flora                             <ul style="list-style-type: none"> <li>Connect with Council maintenance programs</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Active connection with Council town maintenance and street-scaping programs</li> </ul>		Council
	<ul style="list-style-type: none"> <li>Develop public signage and public art maintenance plan                             <ul style="list-style-type: none"> <li>Implement annual maintenance schedule</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Annual public signage and public art maintenance plan</li> </ul>		Council
	<ul style="list-style-type: none"> <li>Develop Cunnamulla business precinct maintenance and development plan to include area bounded by Stockyard St, Jane St and John St                             <ul style="list-style-type: none"> <li>Undertake assessment</li> <li>Develop precinct plan</li> <li>Support and implement as appropriate</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Business precinct maintenance and development plan</li> <li>Town entry enhanced</li> </ul>		Council, PA
	<b>3.2. Animate public spaces and places</b>	<ul style="list-style-type: none"> <li>Develop concept and management plan for an annual ‘animating place’ event for local artists and artisans (<i>a different place/town could be identified for each year</i>)</li> </ul>	<ul style="list-style-type: none"> <li>ORLF</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li>Maintain dynamic Exhibition program in Cunnamulla Art Gallery</li> </ul>		<ul style="list-style-type: none"> <li>Annual art exhibition program</li> </ul>		Council
<ul style="list-style-type: none"> <li>Maintain dynamic exhibition program in Cunnamulla Museum</li> </ul>		<ul style="list-style-type: none"> <li>Annual museum display program</li> </ul>		Council
<b>3.3. Maintain/ Support high quality arts and cultural facilities and amenities</b>		<ul style="list-style-type: none"> <li>Maintain/upgrade the local halls and cultural facilities for the use and enjoyment of residents and visitors                             <ul style="list-style-type: none"> <li>Align with Council’s annual maintenance program</li> <li>Review refurbishment/upgrading requirements</li> <li>Maintain/upgrade as appropriate</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Quality, well-kept arts and cultural facilities</li> </ul>	Ongoing

## 4. Valued History and Heritage

A strong sense of history through the preservation and promotion of the region’s rich natural and cultural heritage

Objectives	Initiatives	Measures	Status In progress Ongoing Completed	Resp.
<b>4.1. Preserve and celebrate our history</b>	<ul style="list-style-type: none"> <li>• Maintain and develop the Cunnamulla Museum                             <ul style="list-style-type: none"> <li>○ Continue the process of cataloguing the collection</li> <li>○ Develop collection management plan including collection development policy and protocols</li> <li>○ Develop dynamic exhibition policy &amp; plan</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>Collection audited and catalogued</i></li> <li>• <i>Collection Management Plan</i></li> <li>• <i>Exhibition Policy &amp; Plan</i></li> </ul>		Council
	<ul style="list-style-type: none"> <li>• Maintain/refurbish Robber’s Tree presentation area                             <ul style="list-style-type: none"> <li>○ Develop &amp; implement plan</li> <li>○ Consider commissioning a public art work to mark the historic site</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>Presentation area maintained</i></li> </ul>		Council
	<ul style="list-style-type: none"> <li>• Enhance/upgrade Cunnamulla, Eulo &amp; Wyandra Heritage Trails                             <ul style="list-style-type: none"> <li>○ Review, update and reprint Heritage Trail Guides</li> <li>○ Commission and install information plaques at each heritage site</li> <li>○ Link plaques to web based information platform (QR codes, AR or similar)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>Content updated and published</i></li> <li>• <i>Plaques installed</i></li> </ul>	Ongoing	Council
	<ul style="list-style-type: none"> <li>• Continue with oral history project to capture personal history stories of elders/seniors                             <ul style="list-style-type: none"> <li>○ Refer 3.2 above</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>Oral history project completed</i></li> </ul>		Library & Tourism Services PA

5. Productive Partnerships				
Productive partnerships and alliances within and external to the Region				
Objectives	Initiatives	Measures	Status In progress Ongoing Completed	Resp.
5.1. Promote partnerships within Council	<ul style="list-style-type: none"> <li>Ensure all Council departments and staff are linked into the arts &amp; cultural plan and identify opportunities for collaboration                             <ul style="list-style-type: none"> <li>Distribute to staff</li> <li>Present to staff</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The council staff is aware of the plan and its implications.</li> <li>Opportunities for collaboration are identified and progressed as appropriate</li> </ul>		Council
5.2. Promote partnerships between arts and cultural groups	<ul style="list-style-type: none"> <li>Ensure artists, arts and cultural groups are linked into the arts &amp; cultural plan and identify opportunities for support and collaboration                             <ul style="list-style-type: none"> <li>Distribute to arts and cultural groups and organisations</li> <li>Identify partnership opportunities &amp; progress</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Arts and cultural community is aware of the plan</li> <li>Opportunities for support and collaboration are identified and progressed as appropriate</li> </ul>		Council; Comm.
5.3. Promote partnerships with the business community	<ul style="list-style-type: none"> <li>Ensure that the business community is linked into the arts &amp; cultural plan and identify opportunities for collaboration and business synergies                             <ul style="list-style-type: none"> <li>Distribute to key members of the business community</li> <li>Identify partnership opportunities &amp; progress</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The business community is aware of the plan and implications</li> <li>Opportunities for collaboration are identified and progressed as appropriate</li> </ul>		Council; C of C
5.4. Promote partnerships with community services sector	<ul style="list-style-type: none"> <li>Ensure that the community services sector is linked into the arts &amp; cultural plan and identify opportunities for collaboration                             <ul style="list-style-type: none"> <li>Distribute to key services representatives</li> <li>Identify partnership opportunities &amp; progress</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The Community Services sector is aware of plan and implications</li> <li>Opportunities for collaboration are identified and progressed as appropriate</li> </ul>		Council; CSS
5.5. Promote partnerships with the education sector	<ul style="list-style-type: none"> <li>Ensure that the education sector is linked into the arts &amp; cultural plan and identify opportunities for collaboration                             <ul style="list-style-type: none"> <li>Distribute to key Education representatives</li> <li>Identify partnership opportunities &amp; progress</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The education sector is aware of plan and implications</li> <li>Opportunities for collaboration are identified and progressed as appropriate</li> </ul>		Council; Schools

5.6. Promote partnerships and alliances outside the Region	<ul style="list-style-type: none"> <li>Continue to link with /develop relationships with regional local government colleagues and identify opportunities for cooperation and collaboration in the areas of touring artists, shows and exhibitions; event coordination; and joint cultural tourism initiatives                             <ul style="list-style-type: none"> <li>Meet with counterparts in neighboring regions</li> <li>Discuss touring interests and possible synergies</li> <li>Progress as appropriate</li> </ul> </li> <li>Continue to link with /develop relationships with external arts/cultural service organisations with view to possible collaborations/alliance                             <ul style="list-style-type: none"> <li>Federal Government; Queensland Government</li> <li>Museums &amp; Galleries Queensland; Flying Arts Alliance Inc.</li> <li>ArtTour, Opera Qld, Queensland Music Festival</li> <li>Outback Queensland Tourism Authority; TEQ</li> <li>Western Touring Circuit</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Neighboring colleagues are aware of plan and collaborative opportunities</li> <li>Opportunities for collaboration are identified and progressed as appropriate</li> </ul>		Council
		<ul style="list-style-type: none"> <li>Connections made; options discussed</li> <li>New initiatives developed and progressed</li> </ul>		Council; Agencies

## 6. Cultural Citizenship

Sound community leadership of a well-coordinated arts and cultural sector which actively promotes those values of participation and investment in arts and culture

Objectives	Initiatives	Measures	Status		Resp.
			In progress	Ongoing Completed	
6.1. Support community arts & cultural citizenship	<ul style="list-style-type: none"> <li>Maintain &amp; support RADF Committee</li> <li>Encourage Progress Associations and Business groups to incorporate arts and cultural development into their portfolios</li> </ul>				Council
6.2. Encourage active volunteering and volunteer networking	<ul style="list-style-type: none"> <li>Continue to maintain arts and cultural volunteer &amp; networking register</li> </ul>	<ul style="list-style-type: none"> <li>Established volunteer network</li> </ul>			Council
6.3. Support good governance	<ul style="list-style-type: none"> <li>Support the effective governance and management of local arts and cultural organisations                             <ul style="list-style-type: none"> <li>Identify training &amp; development needs</li> <li>Support/provide initiatives that foster improved governance and organisational management</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Effective and sustainable arts and cultural organisations</li> </ul>			Council; Comm. / RADF
6.4. Effective Community Comms.	<ul style="list-style-type: none"> <li>Ensure inclusive, effective communications of all arts and cultural activities and events                             <ul style="list-style-type: none"> <li>Ascertain community communications needs/expectations</li> <li>Review current arts and cultural communications scope</li> <li>Refresh communications protocols and plan</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Communications plan</li> </ul>			Council

## 7. Cultural & Creative Enterprise

An arts and cultural sector that contributes to a dynamic, resilient local economy

Objectives	Initiatives	Measures	Status In progress Ongoing Completed	Resp.
7.1. Foster local creative industry development	<ul style="list-style-type: none"> <li>• Identify and register artists/artisans in the region who are making distinctive, commercial quality arts and crafts products &amp; establish business database and network</li> <li>• Establish a corporate gift policy which embraces locally made arts/crafts</li> <li>• Support activities/initiatives which enhance the business skills/acumen and knowledge of the tourism sector for local artists, artisans and arts workers. <i>Refer (1.2 &amp; 1.3) above</i></li> <li>• Develop/enhance local distribution strategy for authentic ‘Paroo’ made arts and crafts; look for cross promotion/sales opportunities                             <ul style="list-style-type: none"> <li>○ Identify local distribution opportunities</li> <li>○ Establish distribution strategy and commission plan</li> </ul> </li> <li>• Investigate an arts and crafts products brand for Paroo and license to approved makers                             <ul style="list-style-type: none"> <li>○ Label design &amp; print</li> <li>○ Licensing/approval process</li> </ul> </li> <li>• Ensure that locally made and branded products are identified and prominent in retail display areas - including Information Centre</li> <li>• Explore options for a dedicated local Indigenous Australian arts/craft retail outlet (arts &amp; cultural centre)                             <ul style="list-style-type: none"> <li>○ Meet and discuss options</li> <li>○ Develop project as required</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>Data base and network established &amp; reviewed annually</i></li> <li>• <i>Policy established and enabled</i></li> <li>• <i>Improved business skills</i></li> <li>• <i>Distribution strategy &amp; action plan</i></li> <li>• <i>Paroo label for locally made arts &amp; crafts products</i></li> <li>• <i>Prominent display of local arts/craft products</i></li> <li>• <i>Options explored</i></li> <li>• <i>Progressed as required</i></li> </ul>		<p>Council</p> <p>Council</p> <p>Council; Comm.</p> <p>Council; C of C</p> <p>Council; Comm.</p> <p>Council; C of C</p> <p>RESQ C of C</p>

7.2. Foster cultural tourism development	<ul style="list-style-type: none"> <li>Ensure strong linkages with Outback Tourism Authority                             <ul style="list-style-type: none"> <li>Maintain close contact</li> <li>Access latest Outback tourism visitor research</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Link maintained; research accessed</li> </ul>	Council
	<ul style="list-style-type: none"> <li>Review tourism positioning to ensure experience offer delivers on promise</li> </ul>	<ul style="list-style-type: none"> <li>Positioning/experience alignment</li> </ul>	Council
	<ul style="list-style-type: none"> <li>Review all current facilities/amenities signage for quality, consistency and visitor ‘friendliness’                             <ul style="list-style-type: none"> <li>Review signage</li> <li>Refresh/update as necessary (* refer 3.1 above)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Signage reviewed &amp; refreshed</li> </ul>	Council
	<ul style="list-style-type: none"> <li>Link annual ‘animating place’ event into visitor flow/season (*refer 3.2 above)</li> </ul>	<ul style="list-style-type: none"> <li>Animating Place event linked into tourism platform</li> </ul>	Council
	<ul style="list-style-type: none"> <li>Continue to link local events/festivals into tourism promotion</li> </ul>	<ul style="list-style-type: none"> <li>Events/festivals linked into tourism promotion</li> </ul>	Council
	<ul style="list-style-type: none"> <li>Support local cultural tourism initiatives that demonstrate tangible value for visitors and tourists within the scope of current programs and/or which have the capacity to attract alternative funding support</li> </ul>	<ul style="list-style-type: none"> <li>Initiatives identified and supported</li> </ul>	Council
	<ul style="list-style-type: none"> <li>Enhance/upgrade Cunnamulla, Eulo &amp; Wyandra Heritage Trails                             <ul style="list-style-type: none"> <li>Refer 4.1 above</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Content updated and published</li> <li>Plaques installed</li> <li>Public Art &amp; Attractions trail established, published and promoted</li> </ul>	Council

**Organisation Legend**

Agencies	External arts service agencies	RESQ	RAPAD Employment Services Queensland
RADF	Regional Arts Development Fund	DSS.	District Show Society
CSS	Community Services Sector	YOMSCI	Yowah Opal Miners Community Services
EDG	Economic Development Group	DA	Eulo Development Association
PA	Progress Association - Wyandra		

- Note.** Contemporary research shows that it is the overall cultural vitality of a place that is primarily appealing and attractive to tourists. Visitors want to immerse themselves in the distinctive character of a place to experience its authenticity and characteristic way of life. In this regard all the initiatives outlined in the plan are designed to contribute to cultural vibrancy and vitality. The downstream benefits of investment in arts and cultural development (economic benefit) can only be realised if the core elements are first in place.

# Implementation

**Council is recognised as the lead agent for arts and cultural development in the Shire, in partnership with the Paroo community.** Community interests are represented primarily through the Regional Arts Development Fund Committee. This committee meets periodically with Council staff to adjudicate on Regional Arts Development Fund applications.

Given the dimensions of the Arts and Cultural Development Plan and the shared responsibility for its implementation, it is recommended that the RADF Committee also take on the responsibility of monitoring the progress of implementation.

The first step in implementation of this Plan should be to review Council’s current commitments and linkages across its various portfolios in relation to the Plan and refresh accordingly. A notional timeline has been set for implementing the various initiatives identified in the Implementation Plan over the next five years.

There will be many factors and issues arising that may influence annual priorities. In this regard the proposed timetable is indicative only depending on the circumstances of the time. The development of an annual Action Plan that takes into account the progress of implementation, shifting priorities and available resources will best shape the right course of action each year.



### Resourcing

A number of the actions outlined in the Plan are currently supported through general council operations or specific funding programs (RADF; Community Support Grants). It is expected that this situation will continue although the themes and initiatives in the Plan might prompt the revision of some guidelines or priorities. As part of the implementation process it is recommended that current guidelines for the RADF be reviewed to reflect the identified principles and priorities.

The accomplishment of many of the initiatives outlined in the Implementation Plan will require access to additional and/or alternative funding/support sources. Access to many of these programs will be better facilitated through the establishment of a not-for-profit charitable entity.

### Council's Role & Responsibilities

As detailed in the Arts & Cultural Policy (2025-2029), Council's role and responsibilities in the implementation of this plan vary from Provider, Funder, Partner, Facilitator and Advocate. In some cases, a singular role is clear but in many cases Council could be called upon to perform multiple functions i.e. in the area of community events Council may be a Provider as well as a Funder, Partner and/or Facilitator.

It is important to reinforce that in creating the environment and circumstances where arts, culture and heritage can flourish, Council also requires the support and leadership of the local community. The successful implementation of the Arts and Cultural Development Plan will rely on a partnership between Council and community interests.



# Evaluation

## Evaluating Implementation & Performance

Under each Aim articulated in the plan are a number of specific objectives and measures. The implementation of the Plan can be monitored against these objectives and measures to evaluate progress & performance (Outputs). As indicated previously, there will be many factors that will influence the actions and timing of implementation. An annual Action Plan will determine the progress and performance year on year.

## Evaluating Outcomes and Impacts

Measuring whether the investment in the Strategy has made a difference in the community over time is a matter of measuring Outcomes - the value created, change or difference in community as a result of Outputs. Aggregating Outcomes achieved annually over the life of a policy or strategy will provide a measure of overall impact or return on investment.

A useful framework for measuring Outcomes and Impact is an adaptation of the Cultural Vitality Framework (Jackson et al, 2006) which identifies four domains of measurement:

### Opportunity

- How many projects /events /activities Council managed or supported

### Participation

- The extent, reach and diversity of participation

### Support

- The number of active partners, sponsors or collaborators directly involved

### Community Value

- Contribution to social, cultural, civic, environmental and economic value to the community



Community (or Cultural) Value can be measured by using a values based measurement system (Dunphy 2012). It is considered best practice to establish the values and indicators through a process of consultation between Council and the community. In this case the consultation process for this Plan has identified the values that the community believes are important.

**These are identified as part of the Vision of this Plan and outlined again here:**

#### **Intrinsic Value**

- Personal enrichment and wellbeing

#### **Social Value**

- Inclusion and equal opportunity
- Community cohesion

#### **Cultural Value**

- Sense of place and identity
- Creativity and innovation
- Recognition and celebration of cultural diversity

#### **Civic Value**

- Cultural leadership & collaboration

#### **Environmental Value**

- Sustainable built and natural environments

#### **Economic Value**

- Economic opportunity

By translating the values into a set of questions and which are then delivered as a community survey, a benchmark study can be undertaken to establish foundation measures. Follow-up surveys can subsequently be undertaken each year to measure progress. Year on year program Outcomes can be measured (with targets set each year) and aggregated over 3-5 years or the life of a policy, to measure overall Impact or return on investment.



# Appendix

## 1. Foundation Document

The content and ideas in the Cultural Plan are drawn from an initial body of primary and secondary research. The research is consolidated in a foundation document and that document has been reviewed by the RADF Committee to provide an updated plan for the period 2025 – 2029

## 2. Definitions

### • Culture

Culture in its widest sense is about what matters to people and communities. It is about relationships, shared memories and experiences. It is about identity, history and a sense of place. It is about the different cultural and religious backgrounds found in most communities. It is about the things we consider valuable for passing on to future generations. It is our way of connecting the present with the past and the future. It is a word that describes what makes individuals, communities and places distinctive.

### • The three dimensions of culture are –

- Our sense of place, our values and our identity
- The material products of creative processes
- Our engagement with, and participation in, creative processes

### • Art

Art is the creative expression of our culture. It refers both to the product as well as the process. Making art is a

meaningful way to liberate the voices, imagination and creativity of a community to generate values, communicate these values and bring about change or agreement. This could include any form of visual, performing, media, literary or interdisciplinary arts, made by or for any members of any community at any level of skill and intention.

### • Heritage

Cultural heritage is the legacy of the traditions, achievements and beliefs that are part of the history of a group of people that are inherited from past generations, maintained in the present and bestowed for the benefit of future generations.

### • Cultural Development

The process of enabling cultural activities, including the arts, towards the realisation of a desired future, particularly of a culturally rich and vibrant community

### • Public art

Public art is all artistic works of a permanent, temporary or ephemeral nature located in public spaces or facilities and accessible to the public

### • Community art

A community art project is where members of the community actively participate in the making of the artwork. This type of project allows for a community to express ideas, concerns or issues through a collective creative process.



## Paroo Shire Council

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[www.paroo.qld.gov.au](http://www.paroo.qld.gov.au)

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## 10.2.8 Community Grant Application: Stars of Charlotte Plains – Country Music Festival

Meeting:	17 February 2026
Department:	Community Support and Engagement
Author:	Community Services Team Leader
Attachments:	1. Community Grant Application 2. Charlotte Plains Hire Fees 3. GP-042 - Community Grants Policy

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### Purpose

The purpose of this report is to provide Council with a request from Charlotte Plains for in-kind sponsorship for the Stars of Charlotte Plains event the following:

- Generator
- 3 x portable toilets
- 1 x disabled portable toilet
- Temporary Fences – Not available
- Cold room
- Mobile Stage
- 2 x Gazebos
- Council employees to deliver and set up equipment 24<sup>th</sup> June and collect 29<sup>th</sup> June

### Recommendation

*That Council:*

1. *receive and note the Community Grant Application from Charlotte Plains for the Stars of Charlotte Plains event on 25<sup>th</sup> – 28<sup>th</sup> June 2026; and*
2. *approve sponsorship in accordance with grant category 4 of Council's GP-042 Community Grants Policy in relation to the provision of the following Council resources as follows:*
  - 1 Generator
  - 3 x portable toilets
  - 1 x disabled portable toilet
  - Cold room
  - Mobile Stage
  - 2 x Gazebos
  - Council employees to deliver and set up equipment 24<sup>th</sup> June and collect 29<sup>th</sup> June

### Previous Council Resolutions

(RES.M25/302)

*That Council:*

1. *receive and note the Community Grant Application from Charlotte Plains for their event 25<sup>th</sup> - 28<sup>th</sup> June 2026; and*

- 
2. *not approve waiving the fees and costs for the requested equipment as the Community Grant Application from Charlotte Plains Music Festival 2026 does not meet all eligibility criteria for payment pursuant to 3.3 Eligibility of Council's GP-042 Community Grants Policy.*

### **Discussion**

Stars of Charlotte Plains is a three day, family friendly camping event offering the ultimate outback adventure in the heart of Queensland. Set in the picturesque Charlotte Plains, near Cunnamulla, the event will feature country music, camping, food trucks, artesian baths, yabby dive and races, tug-of-war, fun run and more.

Charlotte Plains had previously applied for in-kind support for this event but was not approved (RES M25/302) as they did not comply with the Community Grant Guidelines at the time.

However with the changes to the community Grant Policy adopted at the November Council meeting and the introduction of Category 4 – Sponsorship, they are not compliant with the policy.

Category 4 states that the following is available

*Sponsorship for major events that have a regional economic benefit, particularly in relation to tourism.*

*Category 4 grants are available to private enterprise, businesses or for-profit organisations.*

Given the event now complies with Council policy and the size of the event in the Paroo Shire, it is recommended that the sponsorship is approved.

### **Budget/Financial Implications**

Sponsorship \$ 16,379.00 based on attached spreadsheet. As the requested sponsorship is in kind services, there should be no material impact on Council budget or financial position.

### **Legislation/Statutory Implications**

Not applicable

### **Corporate Plan and/or Operational Plan**

Operational Plan

- Theme:           2. Our People and Strong Communities  
                      2.1 Celebrate Cultural Diversity, history and traditions  
  
                      2.6 Foster and promote safe, active and healthy communities

### **Risk Management**

The following risks are relevant to the matters considered within this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Failure to support a cultural initiative in partnership with local external partners	Failure to support a cultural initiative which includes the local community and tourism partners and shows Cunnamulla in a positive light.

### **Consultation**

---

Communities Team Leader, Infrastructure Administration Officer, Tourism Manager, Works Coordinator, Robert Russell



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance, a grant or sponsorship.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at [www.paroo.qld.gov.au/policies](http://www.paroo.qld.gov.au/policies).

## **APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.**

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds, nor can any applicant be guaranteed to receive the full amount requested.

### **How and when will I be notified?**

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

### **For more information please contact:**

Community Support Officer

**Phone:** (07) 4655 8400

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

### **To lodge your application:**

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

**In person:** Attn: Community Grants Program

CCEC Building, 49 Stockyard Street, Cunnamulla

**By post:** Attn: Community Grants Program

Paroo Shire Council

PO Box 75

Cunnamulla Q 4490



# Community Grants Guidelines and Application Form

## SECTION 1: GUIDELINES

### INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

### GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

### TYPE OF GRANTS

The categories of grants available are:

#### 1. Waiver of hire fees

Waiver of hire fees for Council facilities e.g. halls, pool hire, Portaloo etc. This includes any hire fee detailed in Council's annual Fees and Charges Schedule. Security deposits will not be waived unless under exceptional circumstances.

Category 1 grants are delegated to the CEO for approval to a maximum amount of \$500. All grants approved under this delegated authority will be reported to Council in the subsequent month's Council report.

#### 2. In-kind assistance

In-kind assistance or donation may include labour, machinery and materials being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:

- Use, repairs and maintenance of equipment
- Employee costs
- Transportation costs
- Plant costs

In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.



# Community Grants Guidelines and Application Form

### 3. Direct (cash) funding

Direct funding is a cash amount that is donated by Council, to an organisation with the recipient organisation being responsible for expenditure and management of the funds.

Category 3 grants require an acquittal to be completed after the project, event or activity has been completed.

Category 3 grants require a copy of a relevant bank statement detailing current balances.

### 4. Sponsorship

Sponsorship for major events that have a regional economic benefit, particularly in relation to tourism.

Category 4 grants are available to private enterprise, businesses or for-profit organisations.

## ELIGIBILITY

In order to submit an application under the Community Grant Program, the applicant must:

- Be a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR
- Be a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area; and
- Have current public liability insurance or proof of exemption; and
- Have met acquittal conditions for all previous Council funding where applicable.

## CRITERIA

- Applicants must demonstrate strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, or promote active, safe and healthy communities.
- The applicant or proposed project, event or activity must be based within the Paroo Shire Council local government area; or clearly demonstrate benefit to the Paroo Shire Council communities.
- The applicant must demonstrate attempts have been made to raise funds from other sources to assist with the project, event or activity.
- Applicants must be able to demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.
- Where applicable, applicants must have acquitted previously awarded grants in order to be considered for a new application.
- Applicants must not have any overdue debt with Council unless a payment arrangement is in place.
- Projects, events or activities will generally not be funded from multiple Council funding programs and will only be approved at Council's discretion.



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

### INELIGIBLE APPLICATIONS

The following entities and applications are ineligible under the community grants program and will not be considered for funding:

- Government agencies or departments of local, state or federal government
- Educational, religious or medical organisations
- Private enterprise, businesses or for-profit organisations with the exception of the sponsorship category of grant
- Applications whereby some or all of Council funds will be donated to another cause
- Applications which fund:
  - a. Wages or salaries for staff
  - b. Recurrent costs or day to day operations of a group e.g. electricity, phone, rent, meals, wages
  - c. Retrospective funding
  - d. Equipment or other expenditure that are personal or for personal gain or for individual pursuit
  - e. Private and commercial ventures or activities with the exception of the sponsorship category of grant
  - f. Part or all of Council rates
  - g. Items that would otherwise be funded by State of Government bodies

### EXCEPTIONAL CIRCUMSTANCES

Council may approve a Community Grant outside of the above in exceptional circumstances or where an overriding community need or benefit can be demonstrated by the applicant.

### THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.

### CONDITIONS OF APPROVAL

All community grants are subject to the following conditions:

- The grant funds cannot be used for any other purpose than that for which the grant is awarded
- Funds that cannot be used for the specified purpose must be returned to Council
- If a grant recipient wishes to modify the intended use of the grant, they must submit a written request to Council detailing the alterations at least 30 days prior to the project, activity or event commencing.
- The grant recipient will obtain all necessary permits or approvals relating to the project, activity or event for which the grant is awarded.
- Applicants give permission for Council to use the grant information for promotional and public information, including (where deemed appropriate by Council) the use of photographs, publications, annual reports etc



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

acknowledging Council's financial contribution.

- Successful applicant details, including the name of the organisation, amount and purpose of the grant, will be published on Council's website.
- A register of grants to community organisations will be kept for disclosure in accordance with the *Local Government Regulation 2012*.

## **FUNDING ACQUITTAL (Category 3 Direct Cash Funding Only)**

For category 3 funding, the recipient will acquit the grant as soon as practicable after completion of the project, activity or event. If the acquittal is not received within three months of the completion date, future applications, or the amount provided by Council when considering future applications may be affected.

## **ACKNOWLEDGEMENT CONDITION**

As a condition of funding, successful applicants are required to actively and publicly acknowledge Council's support in all published material associated with the funded project, activity or event.

A copy of Council's logo can be provided to all successful recipients on request.

Funding recipients must ensure that Council's positive reputation is maintained at all times.



# Community Grants Guidelines and Application Form

## SECTION 2: APPLICATION FORM

APPLICANT DETAILS			
Contact person:	Robert Russell		
Position in organisation:	Owner		
Organisation name:	Charlotte Plains		
Contact phone number:	07 4588 8804	Contact mobile number:	0427 835 228
Contact email:	stay@charlotteplains.com.au		
Postal address:	1993 Charlotte Plains Road		
Suburb:	Cunnamulla	State:	QLD
		Post code:	4490
ABN:	47 314 738 717		
Incorporation:	Charlotte Plains Pty Ltd		

ORGANISATION DETAILS	
President:	
Secretary:	
Treasurer:	
Other committee members:	



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

APPLICATION DETAILS <i>Please tick all that apply</i>	
What assistance are you applying for?:	
1. Waiver of hire fees - <i>if yes, please complete "Waiver of Hire Fees" section below</i>	<input type="checkbox"/>
2. In-kind assistance - <i>if yes, please complete "In-Kind Assistance" section below</i>	<input type="checkbox"/>
3. A cash grant - <i>if yes, please complete "Direct (Cash) Funding" section below</i>	<input type="checkbox"/>
4. Sponsorship – <i>if yes, please complete "Sponsorship" section below</i>	<input checked="" type="checkbox"/>
Please provide a brief description of the project, event or activity you are applying for assistance for:	
<p>Stars of Charlotte Plains is a three-day, family-friendly camping event offering the ultimate Outback adventure in the heart of Queensland. Set in the picturesque Charlotte Plains, near Cunnamulla, the event will feature live music, camping, food trucks, artesian baths, yabby delve and races, tug-o-war, fun run, and more!</p>	

1. WAIVER OF HIRE FEES	
Event location <i>i.e. which council facility</i>	
Mobile catering equipment including quantity <i>e.g. 1 x cold room, 1 x generator</i>	
Date facility and/or equipment required:	
If required more than once, please detail: <i>e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.</i>	
Please provide any other relevant information (if any):	
<i>(Office use only) Value of hire fees is \$.....</i>	



# Community Grants Guidelines and Application Form

## 2. IN-KIND ASSISTANCE

Please provide details of the assistance requested from Council: *(attach additional information when submitting your application form if required.)*

Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>

## 3. DIRECT (CASH) FUNDING *Please detail the amount of funding you are requesting and what it is for.*

Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Cost \$
<b>TOTAL</b>	<b>\$</b>

## 4. SPONSORSHIP

Event details	Stars of Charlotte Plains, 25-28 June 2026
Sponsorship details	Sponsoring hire costs of: 1 x Mobile Stage; 1 x Cold Room; 1 x Generator; 4 x Portaloos; 2 x Gazebos; and Temporary Fencing
Benefits to Council	Stars of Charlotte Plains brings 500–700 visitors to region, boosting local spending, supporting businesses, and strengthening Paroo Shire’s regional economy.
Amount \$	\$ 193



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

<b>ORGANISATION CONTRIBUTION</b> <i>Please detail monetary and/or in-kind contributions</i>	
<b>Description</b> <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	<b>Approximate \$ total</b> <i>If relevant</i>
Event costs	145,000
<b>TOTAL</b>	<b>\$ 145,000</b>

**PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY**

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you or the auspicng organisation have evidence of your not-for-profit status e.g. constitution, registration etc				
Do you have current public liability insurance or proof of exemption	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you met acquittal conditions for all previous Council funding (category 3 grants only).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you demonstrated strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, promote active, safe and healthy communities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you or your proposed project, event or activity based within the Paroo Shire Council local government area; or clearly demonstrates benefit to the Paroo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

Shire Council communities.				
Have you demonstrated attempts to raise funds from other sources to assist with the project, event or activity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any overdue debt with Council unless a payment arrangement is in place.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your project, event or activity rely on funding from multiple Council funding programs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided a recent copy of a relevant bank statement with your application (category 3 grants only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.**

**This declaration requires the signature of the applicant or representative of the organisation.**

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application. I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

Robert Russell

02/12/2025

**Signature**

**Full name of person making application**

**Date**

**To lodge your application:**

**Email:** council@paroo.qld.gov.au

**By post:** Attn: Community Grants Program

**In person:** Attn: Community Grants Program

Paroo Shire Council

Paroo Shire Council Main Office,

PO Box 75

CCEC Building, 49 Stockyard Street, Cunnamulla

Cunnamulla Q4490

*The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.*

Hire fees for Charlotte Plains: Stars of Charlotte Plains Country Music Festival 25-28th June							
Equipment	Hire Rate	Wages	Travel	Vac Truck Transport	Vac Trailer Usage	Waste Disposal	Total
Mobile Stage	\$ 3,500.00	\$ 1,100.00	\$ 300.00				\$ 4,900.00
Generator	\$ 1,650.00	\$ 270.00	\$ 450.00				\$ 2,370.00
Portaloos (4)	\$ 960.00	\$ 1,080.00	\$ 1,800.00				\$ 3,840.00
Portaloos cleaning (4)		\$ 1,440.00		\$ 1,500.00	\$ 160.00	\$ 600.00	\$ 3,700.00
Gazebos (2)	\$ 80.00						\$ 80.00
Administration Fee							\$ 1,489.00
<b>TOTAL</b>							<b>\$ 16,379.00</b>

10% of total before admin fee

# GP-042 COMMUNITY GRANTS POLICY

<b>Version:</b>	5.0 <i>Please note that once printed, this is no longer a controlled document. All care should be taken to ensure that you are operating from the current version.</i>
<b>Commencement and Review:</b>	This policy will commence on 18 November 2025 and will be reviewed 5 years from the commencement date.
<b>Document Owner:</b>	Director Community and Environmental Services
<b>Approval Date:</b>	18 November 2025
<b>Meeting Resolution:</b>	M25/441

## 1 STATEMENT OF INTENT

The intent of the Paroo Shire Council (Council) Community Grants Policy is to establish the framework within which Council will provide financial and non-financial assistance to community- based organisations and community-based events within the Paroo Shire.

This policy is established in accordance with Chapter 5, Part 5, Sections 194 and 195 of the *Local Government Regulation 2012*. The policy is consistent with the local government principles as defined in Section 4 of the Local Government Act 2009.

## 2 COMMENCEMENT AND REVIEW OF POLICY

This Policy will commence from 18 November 2025. It replaces all other Community Grants Policies (whether written or not).

This Policy will be reviewed 5 years from the commencement date or earlier if deemed necessary through changes to legislation or business practice in line with its associated procedure. Changes to the Community Grants Policy must be submitted to Council for amendment and adoption by resolution.

## 3 APPLICATION OF POLICY

### 3.1 POLICY STATEMENT

Council supports the growth and development of the Shire's community organisation network and facilities to improve community wellbeing. Community organisations operate a diverse range of facilities, programs and services for shire residents and visitors. Such organisations may be located on land owned or controlled by Council, land held in trust by the community or land owned in freehold for community purposes.

### 3.2 SCOPE

Funding and assistance made available by Council is aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable practices of community groups throughout the Paroo Shire.

This policy sets out the circumstances under which the Council may provide grants to community organisations. By establishing a set of criteria, this policy ensures that grants to community organisations and individuals are in the public interest and only provided to those that meet pre-determined criteria.

Grants should be provided to achieve an identified benefit to the community generally and Council should ensure that the benefits are achieved.

This policy applies to all Council employees and Councillors conducting business on behalf of Council.



### 3.3 ELIGIBILITY

In order to submit an application under the Community Grant Program, the applicant must:

- Be a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR
- Be a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area; and
- Have current public liability insurance or proof of exemption where required; and
- Have met acquittal conditions for all previous Council funding where applicable.

### 3.4 CRITERIA

- Applicants must demonstrate strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability or promote active, safe and healthy communities.
- The applicant or proposed project, event or activity must be based within the Paroo Shire Council local government area; or clearly demonstrate benefit to the Paroo Shire Council communities.
- The applicant must demonstrate attempts have been made to raise funds from other sources to assist with the project, event or activity.
- Applicants must be able to demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.
- Applicants must have acquitted previously awarded grants where applicable in order to be considered for a new application.
- Applicants must not have any overdue debt with Council unless a payment arrangement is in place.
- Projects, events or activities will generally not be funded from multiple Council funding programs and will only be approved at Council's discretion.

### 3.5 INELIGIBLE APPLICATIONS

The following entities and applications are ineligible under the community grants program and will not be considered for funding:

- Government agencies or departments of local, state or federal government
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- Applications whereby some or all of Council funds will be donated to another cause
- Applications which fund:
  - a. Wages or salaries for staff
  - b. Recurrent costs or day to day operations of a group e.g. electricity, phone, rent, meals, wages
  - c. Retrospective funding
  - d. Equipment or other expenditure that are for personal gain or for individual pursuit
  - e. Private and commercial ventures or activities with the exception of the sponsorship category of grant
  - f. Part or all of Council rates
  - g. Items that would otherwise be funded by State of Government bodies



### 3.6 EXCEPTIONAL CIRCUMSTANCES

Council may approve a Community Grant outside of the above in exceptional circumstances or where an over-riding community need or benefit can be demonstrated by the applicant.

### 3.7 GRANT/ FUNDING AMOUNTS

- Council includes a provision for Community Donation Grants in its Annual Budget.
- Grants are limited to the allocation adopted in Council's Annual Budget and allocated on a first-in-first-served basis.
- Funding must be available within the allocation budgeted in any financial year; and
- Funding amounts outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council

### 3.8 TYPES OF GRANTS

The following grant categories are available:

#### 1. Waiver of hire fees

Waiver of hire fees for Council facilities e.g. halls, pool hire, portaloos etc. This includes any hire fee detailed in Council's annual Fees and Charges Schedule. Security deposits will not be waived unless under exceptional circumstances.

Category 1 grants are delegated to the CEO for approval to a maximum amount of \$500. All grants approved under this delegated authority will be reported to Council in the subsequent month's Council report.

#### 2. In kind assistance or donation from Council

In-kind assistance or donation may include labour, machinery and materials being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:

- Use, repairs and maintenance of equipment
- Employee costs
- Transportation costs
- Plant costs

In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.

#### 3. Direct (cash) funding

Direct funding is a cash amount that is donated by Council, to an organisation with the recipient organisation being responsible for expenditure and management of the funds.

Category 3 grants require an acquittal to be completed after the project, event or activity has been completed.

#### 4. Sponsorship

Sponsorship for major events that have a regional economic benefit, particularly in relation to tourism.

Category 4 grants are available to private enterprise, businesses or for-profit organisations.



### 3.9 APPLICATION FOR COMMUNITY GRANTS FUNDING

Organisations wishing to access Council's Community Grants program will need to complete the Community Grants Guidelines & Application Form, which is available on Council's website at [www.paroo.qld.gov.au/forms](http://www.paroo.qld.gov.au/forms).

Information regarding the application processes relating to Community Grants is in Appendix A of this Policy.

## 4 DEFINITIONS

Grant	means sum of money given by a government or other organisation for a particular purpose
Community Organisation	Community based organisations are non-profit groups that work at a local level to improve life for residents. The focus is to build equality across society in all streams.

## 5 BREACH OF POLICY

A breach of this policy may result in community organisations not receiving sufficient funding to support their ongoing activities and events in the community.

## 6 RELEVANT LINKS

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Council Budget

<b>Endorsed</b>	<b>Date:</b> 18 November 2025
Name:	Martin Leech
Title:	Chief Executive Officer, Paroo Shire Council
Signature:	<i>M Leech</i>

## VERSION CONTROL

Date	Version	Meeting Resolution	Amendments / Comments
30/06/2015	1.0	M16/49	Annual review
20/06/2017	2.0	M17/135	Annual review
18/08/2020	3.0	M20/146	Review and update
18/08/2022	4.0	M22/137	Review and update
18/11/2025	5.0	M25/441	Review and update

## APPENDIX A

Community Grants Guidelines and Application Form





PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance, a grant or sponsorship.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at [www.paroo.qld.gov.au/policies](http://www.paroo.qld.gov.au/policies).

## **APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.**

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds, nor can any applicant be guaranteed to receive the full amount requested.

### **How and when will I be notified?**

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

### **For more information please contact:**

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**Phone:** (07) 4655 8400

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

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**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

**In person:** Attn: Community Grants Program

CCEC Building, 49 Stockyard Street, Cunnamulla

**By post:** Attn: Community Grants Program

Paroo Shire Council  
PO Box 75

Cunnamulla Q 4490



# Community Grants Guidelines and Application Form

## SECTION 1: GUIDELINES

### INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

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# Community Grants Guidelines and Application Form

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Category 3 grants require a copy of a relevant bank statement detailing current balances.

### 4. Sponsorship

Sponsorship for major events that have a regional economic benefit, particularly in relation to tourism.

Category 4 grants are available to private enterprise, businesses or for-profit organisations.

#### ELIGIBILITY

In order to submit an application under the Community Grant Program, the applicant must:

- Be a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR
- Be a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area; and
- Have current public liability insurance or proof of exemption; and
- Have met acquittal conditions for all previous Council funding where applicable.

#### CRITERIA

- Applicants must demonstrate strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, or promote active, safe and healthy communities.
- The applicant or proposed project, event or activity must be based within the Paroo Shire Council local government area; or clearly demonstrate benefit to the Paroo Shire Council communities.
- The applicant must demonstrate attempts have been made to raise funds from other sources to assist with the project, event or activity.
- Applicants must be able to demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.
- Where applicable, applicants must have acquitted previously awarded grants in order to be considered for a new application.
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## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

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- Applications whereby some or all of Council funds will be donated to another cause
- Applications which fund:
  - a. Wages or salaries for staff
  - b. Recurrent costs or day to day operations of a group e.g. electricity, phone, rent, meals, wages
  - c. Retrospective funding
  - d. Equipment or other expenditure that are for personal gain or for individual pursuit
  - e. Private and commercial ventures or activities with the exception of the sponsorship category of grant
  - f. Part or all of Council rates
  - g. Items that would otherwise be funded by State of Government bodies

### EXCEPTIONAL CIRCUMSTANCES

Council may approve a Community Grant outside of the above in exceptional circumstances or where an over-riding community need or benefit can be demonstrated by the applicant.

### THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.

### CONDITIONS OF APPROVAL

All community grants are subject to the following conditions:

- The grant funds cannot be used for any other purpose than that for which the grant is awarded
- Funds that cannot be used for the specified purpose must be returned to Council
- If a grant recipient wishes to modify the intended use of the grant, they must submit a written request to Council detailing the alterations at least 30 days prior to the project, activity or event commencing.
- The grant recipient will obtain all necessary permits or approvals relating to the project, activity or event for which the grant is awarded.
- Applicants give permission for Council to use the grant information for promotional and public information, including (where deemed appropriate by Council) the use of photographs, publications, annual reports etc acknowledging Council's financial contribution.



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

- Successful applicant details, including the name of the organisation, amount and purpose of the grant, will be published on Council's website.
- A register of grants to community organisations will be kept for disclosure in accordance with the *Local Government Regulation 2012*.

## **FUNDING ACQUITTAL (Category 3 Direct Cash Funding Only)**

For category 3 funding, the recipient will acquit the grant as soon as practicable after completion of the project, activity or event. If the acquittal is not received within three months of the completion date, future applications, or the amount provided by Council when considering future applications may be affected.

## **ACKNOWLEDGEMENT CONDITION**

As a condition of funding, successful applicants are required to actively and publicly acknowledge Council's support in all published material associated with the funded project, activity or event.

A copy of Council's logo can be provided to all successful recipients on request.

Funding recipients must ensure that Council's positive reputation is maintained at all times.



# Community Grants Guidelines and Application Form

## SECTION 2: APPLICATION FORM

APPLICANT DETAILS			
Contact person:			
Position in organisation:			
Organisation name:			
Contact phone number:		Contact mobile number:	
Contact email:			
Postal address:			
Suburb:		State:	Post code:
ABN:			
Incorporation:			

ORGANISATION DETAILS	
President:	
Secretary:	
Treasurer:	
Other committeemembers:	



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

<b>APPLICATION DETAILS</b> <i>Please tick all that apply</i>	
What assistance are you applying for?:	
1. Waiver of hire fees - <i>if yes, please complete "Waiver of Hire Fees" section below</i>	<input type="checkbox"/>
2. In-kind assistance - <i>if yes, please complete "In-Kind Assistance" section below</i>	<input type="checkbox"/>
3. A cash grant - <i>if yes, please complete "Direct (Cash) Funding" section below</i>	<input type="checkbox"/>
4. Sponsorship – <i>if yes, please complete "Sponsorship" section below</i>	<input type="checkbox"/>
Please provide a brief description of the project, event or activity you are applying for assistance for:	

<b>1. WAIVER OF HIRE FEES</b>	
Event location <i>i.e. which council facility</i>	
Mobile catering equipment including quantity <i>e.g. 1 x cold room, 1 x generator</i>	
Date facility and/or equipment required:	
If required more than once, please detail: <i>e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.</i>	
Please provide any other relevant information (if any):	
<i>(Office use only)</i> Value of hire fees is \$.....	



# Community Grants Guidelines and Application Form

## 2. IN-KIND ASSISTANCE

Please provide details of the assistance requested from Council: *(attach additional information when submitting your application form if required.)*

Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>

## 3. DIRECT (CASH) FUNDING *Please detail the amount of funding you are requesting and what it is for.*

Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Cost \$
<b>TOTAL</b>	<b>\$</b>

## 4. SPONSORSHIP

Event details	
Sponsorship details	
Benefits to Council	
Amount \$	\$



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

<b>ORGANISATION CONTRIBUTION</b> <i>Please detail monetary and/or in-kind contributions</i>	
<b>Description</b> <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	<b>Approximate \$ total</b> <i>If relevant</i>
<b>TOTAL</b>	<b>\$</b>

**PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL’S COMMUNITY GRANTS POLICY**

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you or the auspicing organisation have evidence of your not-for-profit status e.g. constitution, registration etc	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have current public liability insurance or proof of exemption	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you met acquittal conditions for all previous Council funding (category 3 grants only).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you demonstrated strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, promote active, safe and healthy communities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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## 10.2.9 Community Grant Application: Eulo Gymkhana & Motorbike Club Inc.

Meeting: 17 February 2026  
Department: Community Support and Engagement  
Author: Community Services Team Leader  
Attachments: 1. Community Grant Application

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### **Purpose**

The purpose of this report is to provide Council with a request from Eulo Gymkhana & Motorbike Inc for In-kind assistance for the hire of a water truck for their event on 4 and 5 May 2026.

### **Recommendation**

*That Council:*

- 1. receive and note the Community Grant Application from Eulo Gymkhana & Motorbike Inc*
- 2. approve in-kind assistance in relation to the provision of a water truck for Eulo Gymkhana & Motorbike Inc's event on 4 and 5 May 2026.*

### **Previous Council Resolutions**

NIL

### **Discussion**

The Eulo Gymkhana is an annual community event held each Easter weekend, taking place this year on 3rd, 4th and 5th April.

It provides a fun, inclusive weekend for families and visitors across our shire, attracting competitors and spectators from near and far.

The event delivers strong social benefits by bringing people together, strengthening community connections and creating opportunities for locals and visitors to engage in a positive rural experience.

It also provides a valuable economic boost to Eulo and surrounding towns through increased visitation and support of local businesses.

The Gymkhana is run entirely by volunteers, reflecting the strong community spirit of Eulo and the dedication of locals who work together to deliver this much-loved regional event.

Eulo Gymkhana and Motorbike Sports Club run this event annually. Council has supported it in previous years.

### **Budget/Financial Implications**

Sponsorship \$ 1,698.90 - 10 hrs truck hire & one employee

### **Legislation/Statutory Implications**

Not applicable

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## Corporate Plan and/or Operational Plan

Operational Plan

Theme: 2. Our People and Strong Communities

2.1 Celebrate Cultural Diversity, history and traditions

2.6 Foster and promote safe, active and healthy communities

### Risk Management

The following risks are relevant to the matters considered within this report:

#### Risk Summary

Risk	Explanation
Failure to support a local club committee who need events to stay active.	Failure to support a local club to run an annual event. This helps the club remain viable and encourages health and wellbeing for community members and visitors.

### Consultation

Infrastructure Administration Officer, Works Coordinator



PAROO SHIRE COUNCIL

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Cunnamulla Q 4490



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  - f. Part or all of Council rates
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- Applicants give permission for Council to use the grant information for promotional and public information, including (where deemed appropriate by Council) the use of photographs, publications, annual reports etc



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

acknowledging Council's financial contribution.

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# Community Grants Guidelines and Application Form

## SECTION 2: APPLICATION FORM

APPLICANT DETAILS				
Contact person:				
Position in organisation:				
Organisation name:				
Contact phone number:		Contact mobile number:		
Contact email:				
Postal address:				
Suburb:		State:		Post code:
ABN:				
Incorporation:				

ORGANISATION DETAILS	
President:	
Secretary:	
Treasurer:	
Other committee members:	



# Community Grants Guidelines and Application Form

<b>APPLICATION DETAILS</b> <i>Please tick all that apply</i>	
What assistance are you applying for?:	
1. Waiver of hire fees - <i>if yes, please complete "Waiver of Hire Fees" section below</i>	<input type="checkbox"/>
2. In-kind assistance - <i>if yes, please complete "In-Kind Assistance" section below</i>	<input type="checkbox"/>
3. A cash grant - <i>if yes, please complete "Direct (Cash) Funding" section below</i>	<input type="checkbox"/>
4. Sponsorship – <i>if yes, please complete "Sponsorship" section below</i>	<input type="checkbox"/>
Please provide a brief description of the project, event or activity you are applying for assistance for:	

<b>1. WAIVER OF HIRE FEES</b>	
Event location <i>i.e. which council facility</i>	
Mobile catering equipment including quantity <i>e.g. 1 x cold room, 1 x generator</i>	
Date facility and/or equipment required:	
If required more than once, please detail: <i>e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.</i>	
Please provide any other relevant information (if any):	
<i>(Office use only)</i> Value of hire fees is \$.....	



# Community Grants Guidelines and Application Form

## 2. IN-KIND ASSISTANCE

Please provide details of the assistance requested from Council: *(attach additional information when submitting your application form if required.)*

Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>

## 3. DIRECT (CASH) FUNDING *Please detail the amount of funding you are requesting and what it is for.*

Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Cost \$
<b>TOTAL</b>	<b>\$</b>

## 4. SPONSORSHIP

Event details	
Sponsorship details	
Benefits to Council	
Amount \$	\$ 220



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

<b>ORGANISATION CONTRIBUTION</b> <i>Please detail monetary and/or in-kind contributions</i>	
<b>Description</b> <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	<b>Approximate \$ total</b> <i>If relevant</i>
<b>TOTAL</b>	<b>\$</b>

**PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY**

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you or the auspicing organisation have evidence of your not-for-profit status e.g. constitution, registration etc				
Do you have current public liability insurance or proof of exemption	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you met acquittal conditions for all previous Council funding (category 3 grants only).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you demonstrated strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, promote active, safe and healthy communities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you or your proposed project, event or activity based within the Paroo Shire Council local government area; or clearly demonstrates benefit to the Paroo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

Shire Council communities.				
Have you demonstrated attempts to raise funds from other sources to assist with the project, event or activity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any overdue debt with Council unless a payment arrangement is in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your project, event or activity rely on funding from multiple Council funding programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided a recent copy of a relevant bank statement with your application (category 3 grants only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.**

**This declaration requires the signature of the applicant or representative of the organisation.**

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application. I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

  
Signature

\_\_\_\_\_  
Full name of person making application

\_\_\_\_\_  
Date

**To lodge your application:**

**Email:** council@paroo.qld.gov.au

**By post:** Attn: Community Grants Program

**In person:** Attn: Community Grants Program

Paroo Shire Council

Paroo Shire Council Main Office,

PO Box 75

CCEC Building, 49 Stockyard Street, Cunnamulla

Cunnamulla Q4490

*The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.*

**10.2.10 Request for Views Conversion of Tenure Lot3/P532 and Lot4/PR57**

Council Meeting: 17 February 2026  
Department: Community & Environmental Services  
Author: Colin Ickeringill, Rural Lands Compliance Officer  
Attachments: 1. Department of Resources Request for Views letter  
2. Current title search  
3. Location map

---

**Purpose**

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1755 comprising Lot 3 on Crown Plan P532 and Lot 4 on Crown Plan PR57 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the two parcels of land.

**Recommendation**

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.
2. Resolves that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 15/1755 Lot 3/P532 and Lot 4/PR57
3. Authorises the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 15/1755 comprising of Lot 3/P532 and Lot 4/PR57 to freehold.

**Previous Council Resolutions**

N/A

**Discussion**

The DNRMMRRD the Department have received an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1755 comprising Lot 3/P532 and Lot 4/PR57. The Department requested Councils views and/or requirements to enable full consideration to be given to this matter.

Lot 3/P532 has dedicated access from the Claverton Road and Lot 4/PR57 has access from the Rosevale Road. Dedicated access is a Departmental requirement.

At the time of assessment by Council's RLCO there were no issues identified for the 2 locations.

Based on the review, Council has no objections or requirements based on the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development request.

**Budget/Financial Implications**

N/A

**Legislation/Statutory Implications**

Land Act 1994, Division 3, Section 165 Conversion of tenure  
Operational Policy: Land allocation and specific requirements SLM/2018/4386  
Guideline: Plan requirements for state land dealings SLM/2014/1069

**Corporate Plan and/or Operational Plan**

Theme: Prosperous Economy  
Program Area: Promote and support a sustainable and diverse agricultural industry

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

N/A

**Consultation**

N/A

2 February 2026

Martin Leech  
Chief Executive Officer  
Paroo Shire Council  
PO Box 75  
Cunnamulla Qld 4490

Via email: [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

Dear Martin,

The Department has received a high volume of conversions in your shire and is currently assessing applications to freehold.

To enable full consideration to be given to these matters, please submit your views and /or requirements in writing by **31 March 2026**. If you wish to provide a response but are unable to do so before the due date please contact Alison Bell on 07 48373330 or email [Alison.Bell@nrmmrrd.qld.gov.au](mailto:Alison.Bell@nrmmrrd.qld.gov.au) to arrange a suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to these matters with the department progressing all applications.

Reference Number	Lease Type	Lot on Plan
2025/001772	GHPL 15/1755	3 on P532 and 4 on PR57
2025/001197	GHPL 15/1655	6 on KU48
2025/001195	GHPL 15/1666	4 on KU47
2025/001768	GHPL 10/2850	7 on PR140
2025/001721	GHPL 10/2867	6 on PR45
2025/001727	GHPL 15/1682	1 on NO19 and 2 on NO24
2025/001743	GHPL 15/1680	4 on NB36
2025/001665	GHPL 15/1615	2 on BAN109
2025/001664	GHPL 15/1616	1 on BAN96
2025/001701	GHPL 15/1475	26 on WELL5339
2025/001720	GHPL 0/211950	3 on SP114837

All future correspondence relative to this matter is to be referred to address below or by email to Alison.Bell@nmmrrd.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bell', written in a cursive style.

Alison Bell  
Land Officer

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:24

Title Reference: 17652181  
Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 15/1755

Lease Type: PERPETUAL

LOT 3        CROWN PLAN P532  
              Local Government: PAROO  
LOT 4        CROWN PLAN PR57  
              Local Government: PAROO

Area: 9905.263100 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:  
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/01/1959

REGISTERED LESSEE

Dealing No: 720991910 05/08/2021

KEVIN JOHN BREDHAUER

CONDITIONS

M76 The lessee shall, within three years from the commencement of the term of the lease, enclose each portion with a good and substantial fence and thereafter maintain the portions so enclosed.

M76 The lessee shall maintain the existing rabbit netting fences on the holding rabbit-proof during the term of the lease.

M175 Subject to the condition of Occupation as defined by the Land Act.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by  
Lease No. 17652181
2. MORTGAGE No 721814717 05/07/2022 at 14:13  
NATIONAL AUSTRALIA BANK LIMITED A.C.N. 004 044 937  
Lodged at 14:13 on 05/07/2022 Recorded at 08:29 on 08/07/2022

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INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:24

Title Reference: 17652181  
Date Created: 21/10/1995

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
708736330	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	15/06/2005 11:49	CUR	BE-GEN -00
709153024	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	22/11/2005 08:31	CUR	BE-RECV -00
714726194	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	15/10/2012 10:51	CUR	RA-GEN -00
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99
UNREGISTERED DEALINGS - NIL				

Corrections have occurred - Refer to Historical Search

Caution - Charges do not necessarily appear in order of priority

\*\* End of Current State Tenure Search \*\*

Information provided under section 34 Land Title Act (1994) or  
section 281 Land Act (1994)

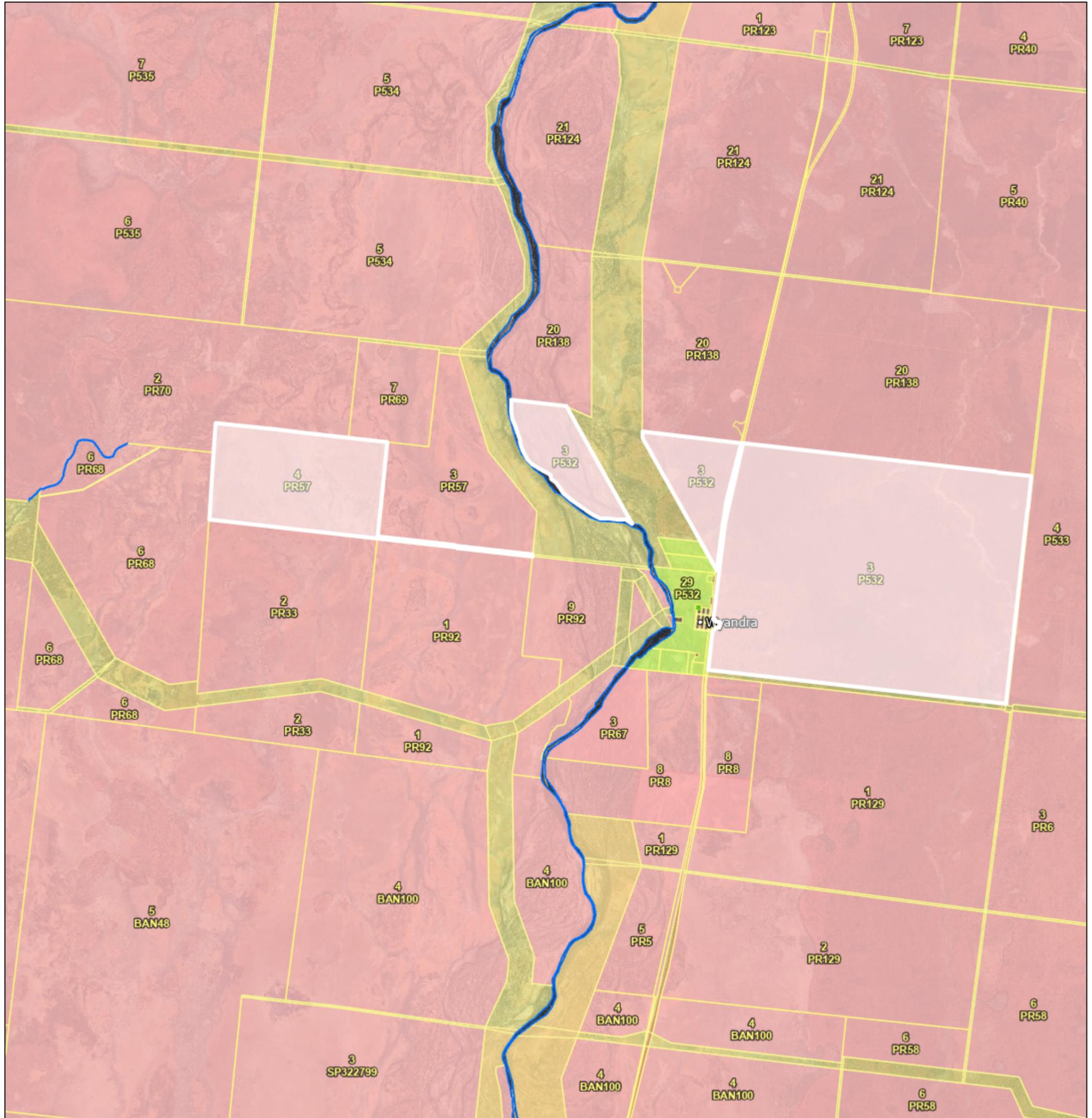
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Page 2/2

# Lot 4/PR57 and Lot 3/P532

27°4'9"S 145°45'10"E

27°4'9"S 146°6'10"E



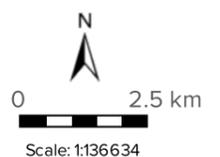
27°23'28"S 145°45'10"E

27°23'28"S 146°6'10"E

A product of



Legend located on next page



Printed at: A3  
Print date: 4/2/2026

Not suitable for accurate measurement.  
Projection: Web Mercator EPSG 102100 (3857)

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**Queensland Government**

Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development

**Watercourse parcel**



**Road parcel**



**Land parcel**



Parcel

**Land parcel - gt 1 ha**



Parcel

**Land parcel - gt 10 ha**



Parcel

**Easement parcel**



**Strata parcel**



**Volumetric parcel**



**Land parcel - gt 1000 ha**



Parcel

**Land parcel label**

**Land parcel label - gt 1 ha**

**Land parcel label - gt 10 ha**

**Land parcel label - gt 1000 ha**

**Land parcel positional accuracy**



+/- 0.1M - 1M



+/- 1.5M - 5M



+/- 6M - 14M



+/- 15M - 24M



+/- 25M - 28M



≥ +/- 29M

**Places: Search Results**

3P532

4PR57

**Places: Road parcel**

Road

**Roads and tracks**



Motorway



Highway



Secondary



Connector



Local



Restricted Access Road



Mall



Busway



Bikeway



Restricted Access



Bikeway



Walkway



Restricted Access



Walkway



Non-vehicular Track



Track



Restricted Access Track



Ferry



Proposed Thoroughfare

**Green bridges**



**Bridges**



**Tunnels**



**Railway stations**



**Railways**



Earthstar Geographics

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© State of Queensland (Department of Resources) 2024

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**10.2.11 Request for Views Conversion of Tenure Lot4/KU47**

Council Meeting:	17 February 2026
Department:	Community & Environmental Services
Author:	Colin Ickeringill, Rural Lands Compliance Officer
Attachments:	1. Department of Resources Request for Views letter 2. Current title Search 3. Location map

---

**Purpose**

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1666 comprising Lot 4 on Crown Plan KU47 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the parcels of land.

**Recommendation**

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.
2. Resolves that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 15/1666 comprising Lot 4 on Crown Plan KU47.
3. Authorises the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 15/1666 comprising Lot 4 on Crown Plan KU47 to freehold.

**Previous Council Resolutions**

N/A

**Discussion**

The DNRMMRRD the Department have received an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1666 comprising Lot 4 on Crown Plan KU47. The Department requested Councils views and/or requirements to enable full consideration to be given to this matter.

Lot 4/KU47 has dedicated access from the Rockwell Road.

At the time of assessment by Council's Rural Lands Compliance Officer there were no issues identified for the location.

Based on the review, Council has no objections or requirements based on the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development request.

**Budget/Financial Implications**

N/A

**Legislation/Statutory Implications**

Land Act 1994, Division 3, Section 165 Conversion of tenure  
Operational Policy: Land allocation and specific requirements SLM/2018/4386  
Guideline: Plan requirements for state land dealings SLM/2014/1069

**Corporate Plan and/or Operational Plan**

Theme: Prosperous Economy  
Program Area: Promote and support a sustainable and diverse agricultural industry

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

N/A

**Consultation**

N/A

2 February 2026

Martin Leech  
Chief Executive Officer  
Paroo Shire Council  
PO Box 75  
Cunnamulla Qld 4490

Via email: [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

Dear Martin,

The Department has received a high volume of conversions in your shire and is currently assessing applications to freehold.

To enable full consideration to be given to these matters, please submit your views and /or requirements in writing by **31 March 2026**. If you wish to provide a response but are unable to do so before the due date please contact Alison Bell on 07 48373330 or email [Alison.Bell@nrmmrrd.qld.gov.au](mailto:Alison.Bell@nrmmrrd.qld.gov.au) to arrange a suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to these matters with the department progressing all applications.

Reference Number	Lease Type	Lot on Plan
2025/001772	GHPL 15/1755	3 on P532 and 4 on PR57
2025/001197	GHPL 15/1655	6 on KU48
2025/001195	GHPL 15/1666	4 on KU47
2025/001768	GHPL 10/2850	7 on PR140
2025/001721	GHPL 10/2867	6 on PR45
2025/001727	GHPL 15/1682	1 on NO19 and 2 on NO24
2025/001743	GHPL 15/1680	4 on NB36
2025/001665	GHPL 15/1615	2 on BAN109
2025/001664	GHPL 15/1616	1 on BAN96
2025/001701	GHPL 15/1475	26 on WELL5339
2025/001720	GHPL 0/211950	3 on SP114837

All future correspondence relative to this matter is to be referred to address below or by email to Alison.Bell@nmmrrd.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bell', written in a cursive style.

Alison Bell  
Land Officer

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:27

Title Reference: 17652150  
Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 15/1666

Lease Type: PERPETUAL

LOT 4 CROWN PLAN KU47  
Local Government: PAROO

Area: 18615.540000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:  
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/07/1951

REGISTERED LESSEE

Interest

Dealing No: 704301978 11/09/2000

ERIC LINDSAY GODFREY	TENANTS IN COMMON	1/2
CAROL ROSS GODFREY	TENANTS IN COMMON	1/2

AS TENANTS IN COMMON

CONDITIONS

M76 Subject to the rights, powers, privileges, terms, conditions, provisions, exceptions, restrictions, reservations and provisos in the notification dated 7.12.1950 declaring the land open for Selection.

M175 Subject to the condition of Occupation as defined by the Land Act.

M176 Subject to the condition of Personal Residence as defined by the Land Act.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by  
Lease No. 17652150

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Page 1/2

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:27

Title Reference: 17652150  
Date Created: 21/10/1995

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
708771346	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	27/06/2005 13:11	CUR	BE-BE2 -00
710638935	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	31/05/2007 15:02	CUR	RA-GEN -00
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

UNREGISTERED DEALINGS - NIL

\*\* End of Current State Tenure Search \*\*

Information provided under section 34 Land Title Act (1994) or  
section 281 Land Act (1994)

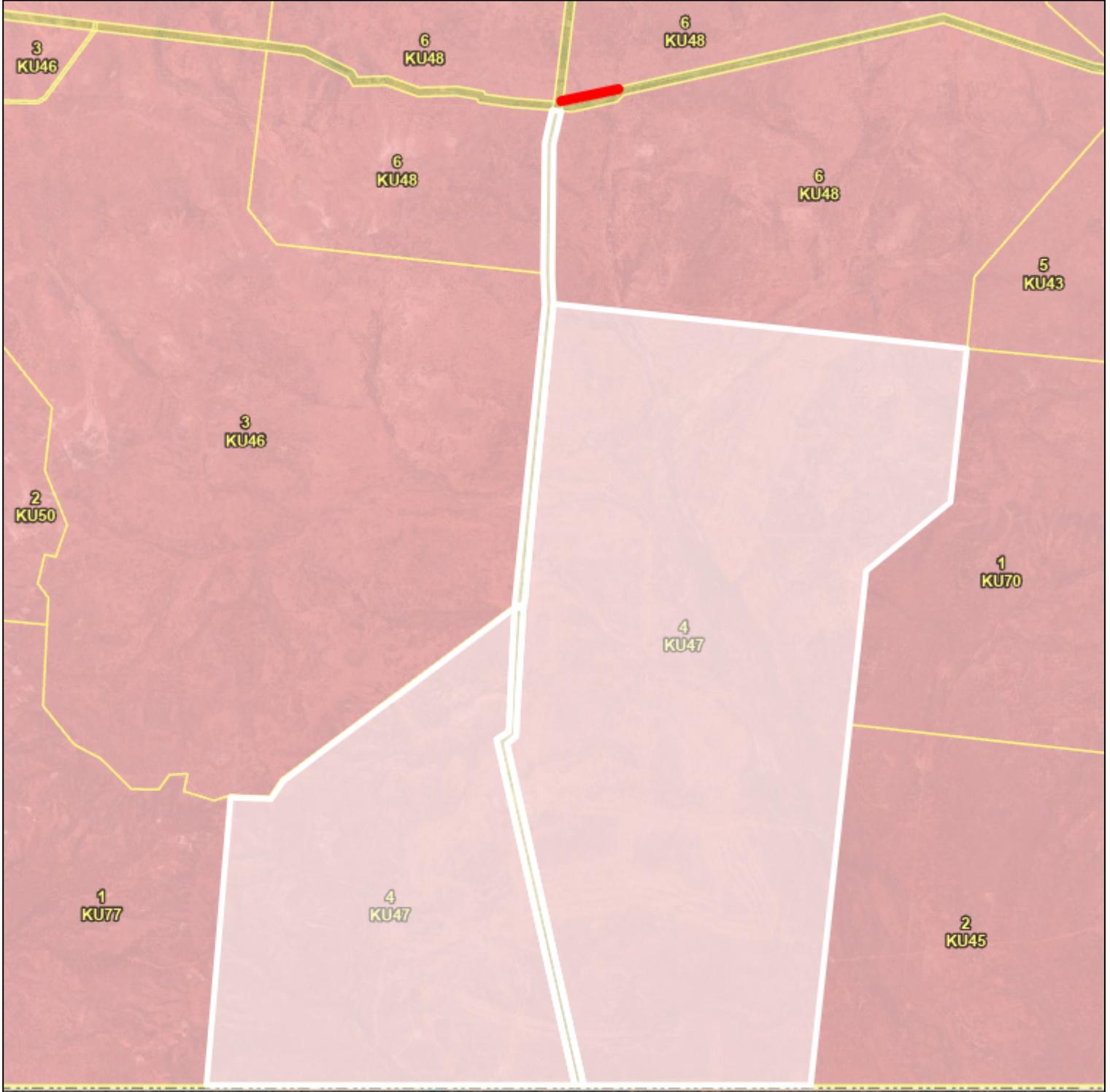
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# Lot 4/KU47

28°46'48"S 145°7'27"E

28°46'48"S 145°22'32"E



28°59'60"S 145°7'27"E

28°59'60"S 145°22'32"E

A product of



Legend located on next page



Scale: 1:141113

Printed at: A4

Print date: 4/2/2026

Not suitable for accurate measurement.  
Projection: Web Mercator EPSG 102100 (3857)

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<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Department of Natural Resources and Mines,  
Manufacturing, and Regional and Rural Development

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## Legend

## Attribution

Watercourse parcel



Road parcel



Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Easement parcel



Strata parcel



Volumetric parcel



Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel positional accuracy



+/- 0.1M - 1M



+/- 1.5M - 5M



+/- 6M - 14M



+/- 15M - 24M



+/- 25M - 28M



$\geq$ +/- 29M

Places: Search Results

7PR140

6PR45

Places: Road parcel

Road

Road

Road

Waverly Mintaka Road

No name available

Road

Terraldon Road

Places: Land parcel

2NO24

1NO19

4KU47

Places: Land parcel positional accuracy

4KU47

Places: My Places(1)



My Place 2

Railway stations



Railways



Earthstar Geographics

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## Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access
-  Bikeway
-  Walkway
-  Restricted Access
-  Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

## Green bridges



## Bridges



## Tunnels



---

**10.2.12 Request for Views Conversion of Tenure Lot 7/PR140 and Lot 6/PR45**

Council Meeting:	17 February 2026
Department:	Community & Environmental Services
Author:	Colin Ickeringill, Rural Lands Compliance Officer
Attachments:	1. Department of Resources Request for Views letter 2. Current title Searches 3. Location map

---

**Purpose**

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 10/2867 comprising Lot 6 on Crown Plan PR45 and Grazing Homestead Perpetual Lease 10/2850 comprising Lot 7 on Crown Plan PR140 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the two parcels of land.

**Recommendation**

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.
2. Resolves that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 10/2867 Lot 6/PR45 and GHPL 10/2850 Lot 7/PR140
3. Authorises the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31<sup>st</sup> March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 10/2867 Lot 6/PR45 and GHPL 10/2850 Lot 7/PR140 to freehold.

**Previous Council Resolutions**

N/A

**Discussion**

The DNRMMRRD the Department have received an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 10/2867 comprising Lot 6 on Crown Plan PR45 and Grazing Homestead Perpetual Lease 10/2850 comprising Lot 7 on Crown Plan PR140. The Department requested Councils views and/or requirements to enable full consideration to be given to this matter.

Lot 6/PR45 and Lot 7/PR140 both have dedicated access from the Moruya-Narran Road.

At the time of assessment by Council's RLCO there were no issues identified for the 2 locations.

Based on the review, Council has no objections or requirements based on the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development request.

**Budget/Financial Implications**

N/A

**Legislation/Statutory Implications**

Land Act 1994, Division 3, Section 165 Conversion of tenure  
Operational Policy: Land allocation and specific requirements SLM/2018/4386  
Guideline: Plan requirements for state land dealings SLM/2014/1069

Theme: Prosperous Economy  
Program Area: Promote and support a sustainable and diverse agricultural industry

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

N/A

**Consultation**

N/A

2 February 2026

Martin Leech  
Chief Executive Officer  
Paroo Shire Council  
PO Box 75  
Cunnamulla Qld 4490

Via email: [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

Dear Martin,

The Department has received a high volume of conversions in your shire and is currently assessing applications to freehold.

To enable full consideration to be given to these matters, please submit your views and /or requirements in writing by **31 March 2026**. If you wish to provide a response but are unable to do so before the due date please contact Alison Bell on 07 48373330 or email [Alison.Bell@nrmmrrd.qld.gov.au](mailto:Alison.Bell@nrmmrrd.qld.gov.au) to arrange a suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to these matters with the department progressing all applications.

Reference Number	Lease Type	Lot on Plan
2025/001772	GHPL 15/1755	3 on P532 and 4 on PR57
2025/001197	GHPL 15/1655	6 on KU48
2025/001195	GHPL 15/1666	4 on KU47
2025/001768	GHPL 10/2850	7 on PR140
2025/001721	GHPL 10/2867	6 on PR45
2025/001727	GHPL 15/1682	1 on NO19 and 2 on NO24
2025/001743	GHPL 15/1680	4 on NB36
2025/001665	GHPL 15/1615	2 on BAN109
2025/001664	GHPL 15/1616	1 on BAN96
2025/001701	GHPL 15/1475	26 on WELL5339
2025/001720	GHPL 0/211950	3 on SP114837

All future correspondence relative to this matter is to be referred to address below or by email to Alison.Bell@nmmrrd.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bell', written in a cursive style.

Alison Bell  
Land Officer

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:28

Title Reference: 17657103

Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 10/2850

Lease Type: PERPETUAL

LOT 7 CROWN PLAN PR140  
Local Government: PAROO

Area: 8074.000000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:  
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/07/1980

REGISTERED LESSEE

Interest

Dealing No: 723160441 02/04/2024

CHRISTOPHER JAMES LEEDS	TENANTS IN COMMON	1/3
ISABEL EVELINE LEEDS	TENANTS IN COMMON	1/3
SOPHIE FRANCES LEEDS	TENANTS IN COMMON	1/3

AS TENANTS IN COMMON

CONDITIONS

M175 Subject to the condition of Occupation as defined by the Land Act.

M177 The lessee shall carry out and perform all the conditions to which the former selection was subject.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by

Lease No. 17657103

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
710433444	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	20/03/2007 12:20	CUR	TA-GEN -00
711378850	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	29/01/2008 12:15	CUR	TA-GEN -00
711378918	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	29/01/2008 12:24	CUR	TA-GEN -00

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Page 1/2

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:28

Title Reference: 17657103  
Date Created: 21/10/1995

ADMINISTRATIVE ADVICES (Continued)

Dealing	Type	Lodgement Date	Status	Location
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

UNREGISTERED DEALINGS - NIL

\*\* End of Current State Tenure Search \*\*

Information provided under section 34 Land Title Act (1994) or  
section 281 Land Act (1994)

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Page 2/2

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:38

Title Reference: 17657103  
Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 10/2850

Lease Type: PERPETUAL

LOT 7 CROWN PLAN PR140  
Local Government: PAROO

Area: 8074.000000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:  
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/07/1980

REGISTERED LESSEE

Interest

Dealing No: 723160441 02/04/2024

CHRISTOPHER JAMES LEEDS	TENANTS IN COMMON	1/3
ISABEL EVELINE LEEDS	TENANTS IN COMMON	1/3
SOPHIE FRANCES LEEDS	TENANTS IN COMMON	1/3

AS TENANTS IN COMMON

CONDITIONS

M175 Subject to the condition of Occupation as defined by the Land Act.

M177 The lessee shall carry out and perform all the conditions to which the former selection was subject.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by

Lease No. 17657103

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
710433444	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	20/03/2007 12:20	CUR	TA-GEN -00
711378850	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	29/01/2008 12:15	CUR	TA-GEN -00
711378918	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	29/01/2008 12:24	CUR	TA-GEN -00

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INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:38

Title Reference: 17657103  
Date Created: 21/10/1995

ADMINISTRATIVE ADVICES (Continued)

Dealing	Type	Lodgement Date	Status	Location
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

UNREGISTERED DEALINGS - NIL

\*\* End of Current State Tenure Search \*\*

Information provided under section 34 Land Title Act (1994) or  
section 281 Land Act (1994)

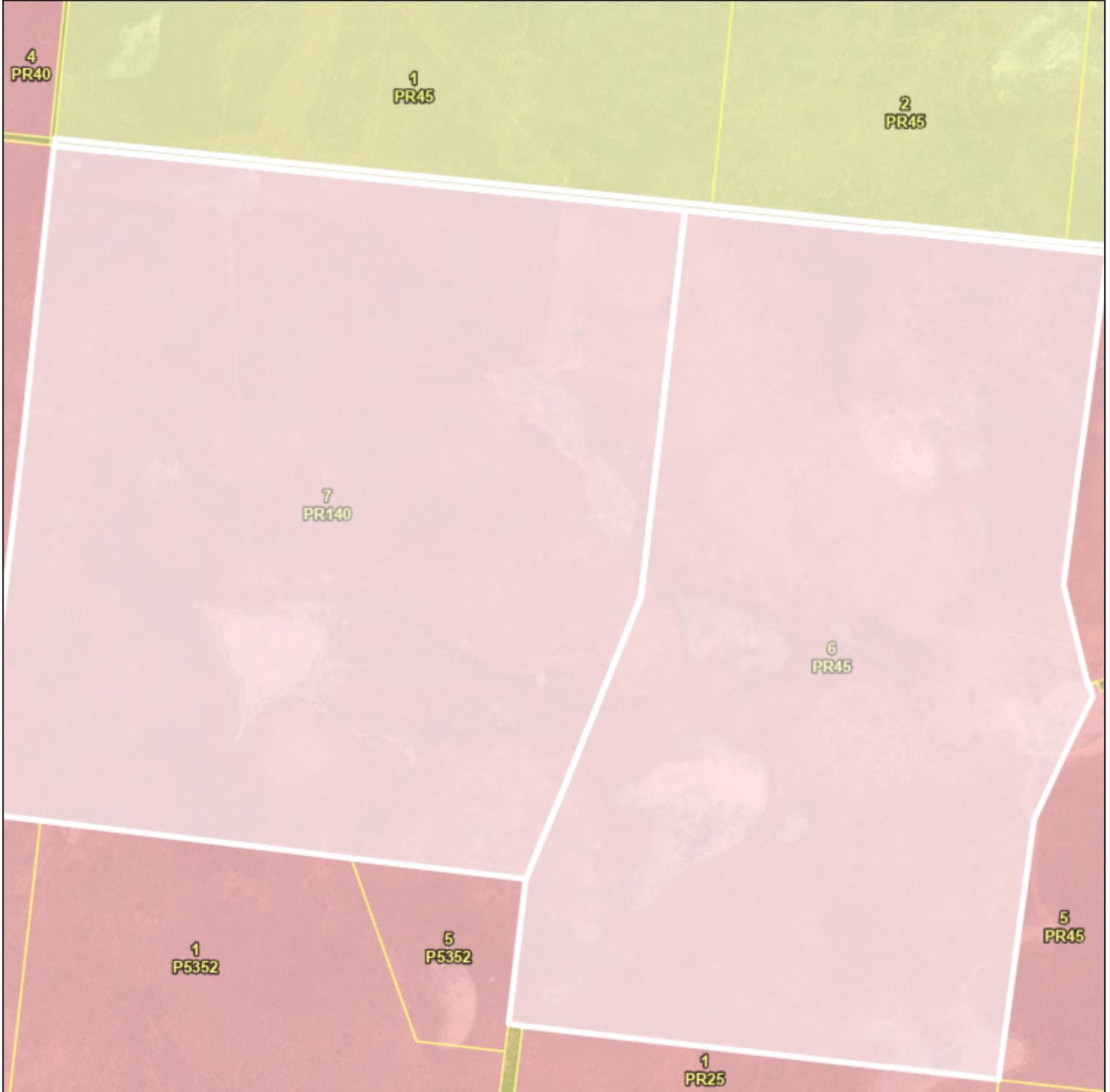
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Page 2/2

# Lot 7/PR140 and Lot 6/PR45

27°3'53"S 146°12'50"E

27°3'53"S 146°22'4"E



27°12'7"S 146°12'50"E

27°12'7"S 146°22'4"E

A product of



Legend located on next page



Scale: 1:86546

Printed at: A4

Print date: 4/2/2026

Not suitable for accurate measurement.  
Projection: Web Mercator EPSG 102100 (3857)

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Department of Natural Resources and Mines,  
Manufacturing, and Regional and Rural Development

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# Lot 7/PR140 and Lot 6/PR45

## Legend

### Watercourse parcel



### Road parcel



### Land parcel



Parcel

### Land parcel - gt 1 ha



Parcel

### Land parcel - gt 10 ha



Parcel

### Easement parcel



### Strata parcel



### Volumetric parcel



### Land parcel - gt 1000 ha



Parcel

### Land parcel label

### Land parcel label - gt 1 ha

### Land parcel label - gt 10 ha

### Land parcel label - gt 1000 ha

### Land parcel positional accuracy



+/- 0.1M - 1M



+/- 1.5M - 5M



+/- 6M - 14M



+/- 15M - 24M



+/- 25M - 28M



$\geq$ +/- 29M

### Places: Search Results

7PR140

6PR45

### Places: Road parcel

Road

### Roads and tracks



Motorway



Highway



Secondary



Connector



Local



Restricted Access Road



Mall



Busway



Bikeway



Restricted Access Bikeway



Walkway



Restricted Access Walkway



Non-vehicular Track



Track



Restricted Access Track



Ferry



Proposed Thoroughfare

### Green bridges



### Bridges

## Attribution

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# Lot 7/PR140 and Lot 6/PR45

 Legend

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Tunnels



Railway stations



Railways



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**10.2.13 Request for Views Conversion of Tenure Lot 1/NO19 and Lot 2/NO24**

Council Meeting: 17 February 2026  
Department: Community & Environmental Services  
Author: Colin Ickeringill, Rural Lands Compliance Officer  
Attachments: 1. Department of Resources Request for Views letter  
2. Current Title Search  
3. Location map

---

**Purpose**

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1682 comprising Lot 1 on Crown Plan NO19 and Lot 2 on Crown Plan NO24 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the land.

**Recommendation**

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.
2. Resolves that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 15/1682 comprising Lot 1 on Crown Plan NO19 and Lot 2 on Crown Plan NO24.
3. Authorises the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 15/1682 comprising Lot 1 on Crown Plan NO19 and Lot 2 on Crown Plan NO24 to freehold.

**Previous Council Resolutions**

N/A

**Discussion**

The DNRMMRRD the Department have received an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1682 comprising Lot 1 on Crown Plan NO19 and Lot 2 on Crown Plan NO24. The Department requested Councils views and/or requirements to enable full consideration to be given to this matter.

Lot 1/NO19 and Lot 2/NO24 have dedicated access which is a Departmental requirement.

At the time of assessment by Council's RLCO there were no issues identified for the 2 locations.

Based on the review, Council has no objections or requirements based on the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development request.

**Budget/Financial Implications**

N/A

**Legislation/Statutory Implications**

Land Act 1994, Division 3, Section 165 Conversion of tenure  
Operational Policy: Land allocation and specific requirements SLM/2018/4386  
Guideline: Plan requirements for state land dealings SLM/2014/1069

**Corporate Plan and/or Operational Plan**

Theme: Prosperous Economy  
Program Area: Promote and support a sustainable and diverse agricultural industry

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

N/A

**Consultation**

N/A

2 February 2026

Martin Leech  
Chief Executive Officer  
Paroo Shire Council  
PO Box 75  
Cunnamulla Qld 4490

Via email: [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

Dear Martin,

The Department has received a high volume of conversions in your shire and is currently assessing applications to freehold.

To enable full consideration to be given to these matters, please submit your views and /or requirements in writing by **31 March 2026**. If you wish to provide a response but are unable to do so before the due date please contact Alison Bell on 07 48373330 or email [Alison.Bell@nrmmrrd.qld.gov.au](mailto:Alison.Bell@nrmmrrd.qld.gov.au) to arrange a suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to these matters with the department progressing all applications.

Reference Number	Lease Type	Lot on Plan
2025/001772	GHPL 15/1755	3 on P532 and 4 on PR57
2025/001197	GHPL 15/1655	6 on KU48
2025/001195	GHPL 15/1666	4 on KU47
2025/001768	GHPL 10/2850	7 on PR140
2025/001721	GHPL 10/2867	6 on PR45
2025/001727	GHPL 15/1682	1 on NO19 and 2 on NO24
2025/001743	GHPL 15/1680	4 on NB36
2025/001665	GHPL 15/1615	2 on BAN109
2025/001664	GHPL 15/1616	1 on BAN96
2025/001701	GHPL 15/1475	26 on WELL5339
2025/001720	GHPL 0/211950	3 on SP114837

All future correspondence relative to this matter is to be referred to address below or by email to Alison.Bell@nmmrrd.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bell', written in a cursive style.

Alison Bell  
Land Officer

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:28

Title Reference: 17652157  
Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 15/1682

Lease Type: PERPETUAL

LOT 1        CROWN PLAN NO19  
              Local Government: PAROO  
LOT 2        CROWN PLAN NO24  
              Local Government: PAROO

Area: 19558.052000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:  
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/01/1979

REGISTERED LESSEE

Dealing No: 719195185 04/01/2019

AARON ROBERT LITTLE

CONDITIONS

M175 Subject to the condition of Occupation as defined by the Land Act.

M177 The lessee shall carry out and perform all the conditions to which the former selection was subject.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by Lease No. 17652157

2. MORTGAGE No 720234288 27/08/2020 at 15:46  
SUNCORP-METWAY LIMITED A.C.N. 010 831 722  
Lodged at 15:46 on 27/08/2020 Recorded at 12:12 on 01/09/2020

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

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INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:28

Title Reference: 17652157

Date Created: 21/10/1995

UNREGISTERED DEALINGS - NIL

Caution - Charges do not necessarily appear in order of priority

\*\* End of Current State Tenure Search \*\*

Information provided under section 34 Land Title Act (1994) or  
section 281 Land Act (1994)

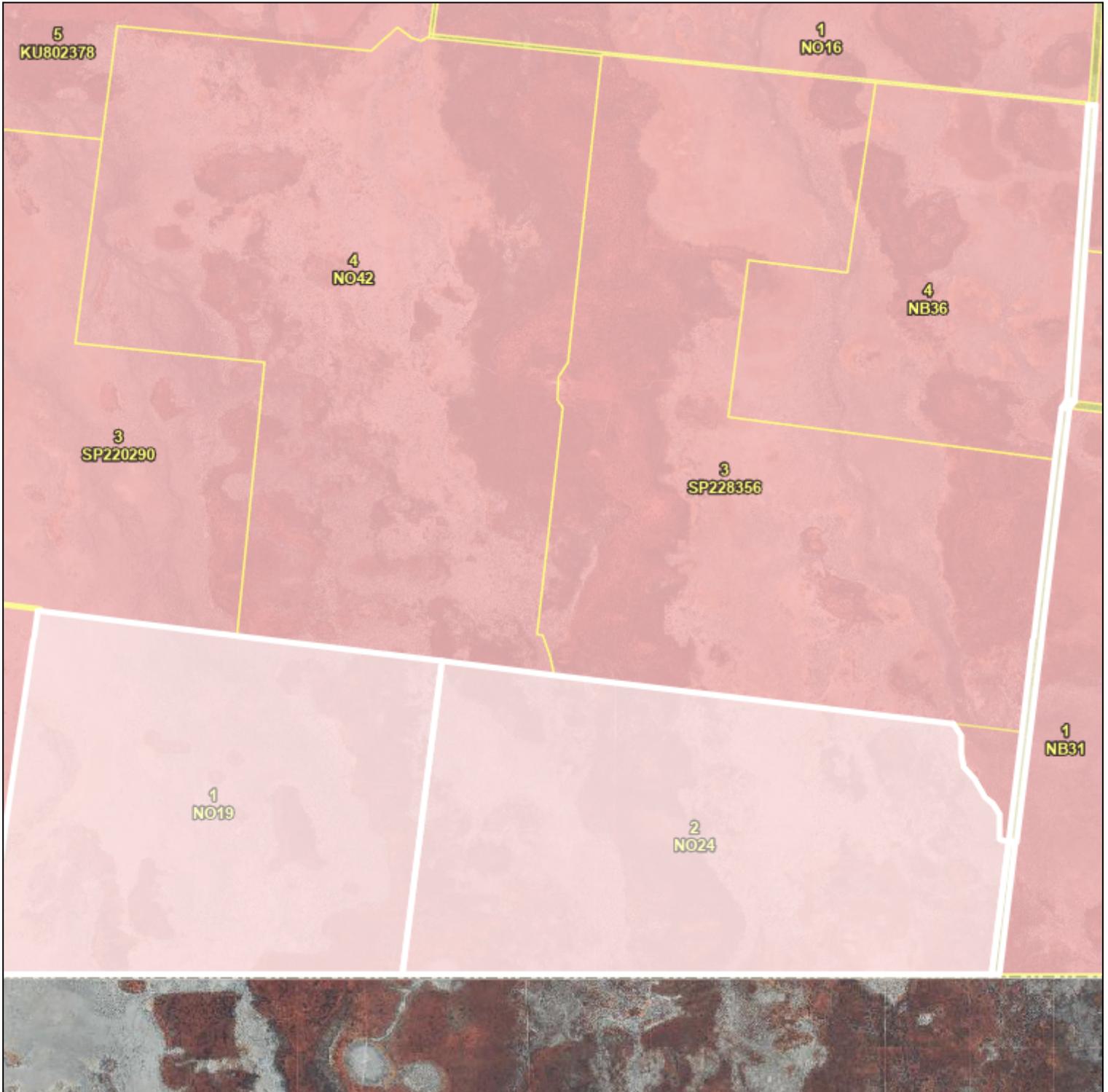
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Page 2/2

# Lot 1/NO19 and lot 2/NO24

28°46'33"S 146°14"E

28°46'33"S 146°18'10"E



29°1'32"S 146°14"E

29°1'32"S 146°18'10"E

A product of



Legend located on next page



Scale: 1:160216

Printed at: A4

Print date: 4/2/2026

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Projection: Web Mercator EPSG 102100 (3857)

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<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



**Queensland  
Government**

Department of Natural Resources and Mines,  
Manufacturing, and Regional and Rural Development

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# Lot 1/NO19 and lot 2/NO24

## Legend

## Attribution

Watercourse parcel



Road parcel



Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Easement parcel



Strata parcel



Volumetric parcel



Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel positional accuracy



+/- 0.1M - 1M



+/- 1.5M - 5M



+/- 6M - 14M



+/- 15M - 24M



+/- 25M - 28M



$\geq$ +/- 29M

Places: Search Results

7PR140

6PR45

Places: Road parcel

Road

Road

Road

Waverly Mintaka Road

No name available

Places: Land parcel

2NO24

1NO19

Green bridges



Bridges



Tunnels



Railway stations



Railways



Earthstar Geographics

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© State of Queensland (Department of Resources) 2024

# Lot 1/NO19 and lot 2/NO24

## Legend

---

### Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access
-  Bikeway
-  Walkway
-  Restricted Access
-  Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

---

**10.2.14 Request for Views Conversion of Tenure Lot 26/WELL5339**

Council Meeting: 17 February 2026  
Department: Community & Environmental Services  
Author: Colin Ickeringill, Rural Lands Compliance Officer  
Attachments: 1. Department of Resources Request for Views letter  
2. Current title Search  
3. Location map

---

**Purpose**

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1475 comprising Lot 26/WELL5339 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the land.

**Recommendation**

*That Council:*

- 1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026*
- 2. Resolves that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 15/1475 Lot 26/WELL5339*
- 3. Authorises the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 15/1475 comprising of Lot 26/WELL5339 to freehold.*

**Previous Council Resolutions**

**N/A**

**Discussion**

The DNRMMRRD the Department have received an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1475 comprising of Lot 26/WELL5339 The Department requested Councils views and/or requirements to enable full consideration to be given to this matter. Lot 26/WELL5339 has dedicated access from the Balonne Highway.

At the time of assessment by Council's RLCO there were no issues identified for the 2 locations. Based on the review, Council has no objections or requirements based on the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development request.

**Budget/Financial Implications**

N/A

**Legislation/Statutory Implications**

Land Act 1994, Division 3, Section 165 Conversion of tenure  
Operational Policy: Land allocation and specific requirements SLM/2018/4386  
Guideline: Plan requirements for state land dealings SLM/2014/1069

**Corporate Plan and/or Operational Plan**

Theme: Prosperous Economy  
Program Area: Promote and support a sustainable and diverse agricultural industry

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

N/A

**Consultation**

N/A

.

2 February 2026

Martin Leech  
Chief Executive Officer  
Paroo Shire Council  
PO Box 75  
Cunnamulla Qld 4490

Via email: [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

Dear Martin,

The Department has received a high volume of conversions in your shire and is currently assessing applications to freehold.

To enable full consideration to be given to these matters, please submit your views and /or requirements in writing by **31 March 2026**. If you wish to provide a response but are unable to do so before the due date please contact Alison Bell on 07 48373330 or email [Alison.Bell@nrmmrd.qld.gov.au](mailto:Alison.Bell@nrmmrd.qld.gov.au) to arrange a suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to these matters with the department progressing all applications.

Reference Number	Lease Type	Lot on Plan
2025/001772	GHPL 15/1755	3 on P532 and 4 on PR57
2025/001197	GHPL 15/1655	6 on KU48
2025/001195	GHPL 15/1666	4 on KU47
2025/001768	GHPL 10/2850	7 on PR140
2025/001721	GHPL 10/2867	6 on PR45
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2025/001665	GHPL 15/1615	2 on BAN109
2025/001664	GHPL 15/1616	1 on BAN96
2025/001701	GHPL 15/1475	26 on WELL5339
2025/001720	GHPL 0/211950	3 on SP114837

All future correspondence relative to this matter is to be referred to address below or by email to Alison.Bell@nmmrrd.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bell', written in a cursive style.

Alison Bell  
Land Officer

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:32

Title Reference: 17652081

Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 15/1475

Lease Type: PERPETUAL

LOT 26 CROWN PLAN WELL5339  
Local Government: PAROO

Area: 4114.844000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:  
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/07/1980

REGISTERED LESSEE

Dealing No: 720047284 11/05/2020

RICHARD HEINDRICH SCHMIDT  
LAUREN ELAINE SCHMIDT JOINT TENANTS

CONDITIONS

M175 Subject to the condition of Occupation as defined by the Land Act.

M177 The lessee shall carry out and perform all the conditions to which the former selection was subject.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by  
Lease No. 17652081
2. MORTGAGE No 720047285 11/05/2020 at 11:46

QUEENSLAND RURAL AND INDUSTRY DEVELOPMENT AUTHORITY  
Lodged at 11:46 on 11/05/2020 Recorded at 14:04 on 22/05/2020

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

UNREGISTERED DEALINGS - NIL

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INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:32

Title Reference: 17652081  
Date Created: 21/10/1995

Caution - Charges do not necessarily appear in order of priority

\*\* End of Current State Tenure Search \*\*

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section 281 Land Act (1994)

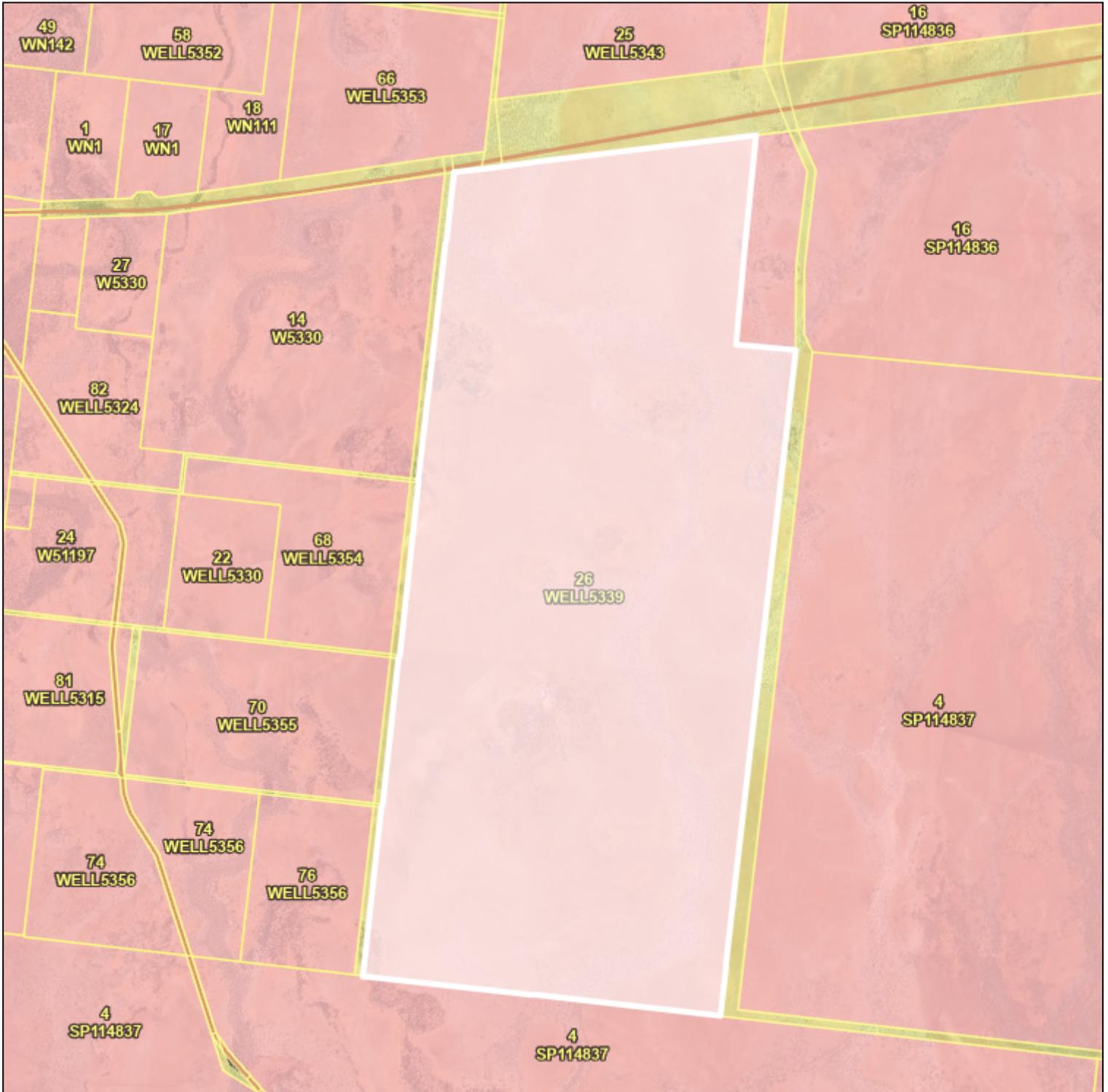
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Page 2/2

# Lot 26 On Crown Plan WELL5339

28°2'47"S 145°44'49"E

28°2'47"S 145°52'45"E



28°9'47"S 145°44'49"E

28°9'47"S 145°52'45"E

A product of



Legend located on next page



0 1 km

Scale: 1:74288

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**Queensland  
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Department of Natural Resources and Mines,  
Manufacturing, and Regional and Rural Development

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# Lot 26 On Crown Plan WELL5339

## Legend

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## Attribution

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Watercourse parcel



Road parcel



Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Easement parcel



Strata parcel



Volumetric parcel



Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel positional accuracy



+/- 0.1M - 1M



+/- 1.5M - 5M



+/- 6M - 14M



+/- 15M - 24M



+/- 25M - 28M



$\geq$ +/- 29M

Places: Search Results

26WELL5339

Roads and tracks



Motorway



Highway



Secondary



Connector



Local



Restricted Access Road



Mall



Busway



Bikeway



Restricted Access Bikeway



Walkway



Restricted Access Walkway



Walkway



Non-vehicular Track



Track



Restricted Access Track



Ferry



Proposed Thoroughfare

Green bridges



Bridges



Tunnels



# Lot 26 On Crown Plan WELL5339

 Legend

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Railway stations



Railways



**10.2.15 Request for Views Conversion of Tenure Lot 3 on Crown Plan SP114837**

Council Meeting: 17 February 2026  
Department: Community & Environmental Services  
Author: Colin Ickeringill, Rural Lands Compliance Officer  
Attachments: 1. Department of Resources Request for Views letter  
2. Current title Search  
3. Location map

---

**Purpose**

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 0/211950 comprising Lot 3/SP114837 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the land.

**Recommendation**

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.
2. Resolves that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 0/211950 comprising Lot 3/SP114837
3. Authorises the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 0/211950 comprising Lot 3/SP114837 to freehold.

**Previous Council Resolutions**

N/A

**Discussion**

The DNRMMRRD the Department have received an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 0/211950 comprising Lot 3/SP114837. The Department requested Councils views and/or requirements to enable full consideration to be given to this matter. Lot 3/SP114837 has dedicated access from the Gamarren Road and also the Charlotte Plains Road. SANTOS Resources owns Lot 8/NO70 which appears on the map to be landlocked but access to the site would be along the easement parcel described as LotP/NO60.

At the time of assessment by Council's Rural Lands Compliance Officer there were no issues identified for the location. Based on the review, Council has no objections or requirements based on the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development request.

**Budget/Financial Implications**

N/A

**Legislation/Statutory Implications**

Land Act 1994, Division 3, Section 165 Conversion of tenure  
Operational Policy: Land allocation and specific requirements SLM/2018/4386  
Guideline: Plan requirements for state land dealings SLM/2014/1069

**Corporate Plan and/or Operational Plan**

Theme: Prosperous Economy  
Program Area: Promote and support a sustainable and diverse agricultural industry

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

N/A

**Consultation**

N/A

2 February 2026

Martin Leech  
Chief Executive Officer  
Paroo Shire Council  
PO Box 75  
Cunnamulla Qld 4490

Via email: [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

Dear Martin,

The Department has received a high volume of conversions in your shire and is currently assessing applications to freehold.

To enable full consideration to be given to these matters, please submit your views and /or requirements in writing by **31 March 2026**. If you wish to provide a response but are unable to do so before the due date please contact Alison Bell on 07 48373330 or email [Alison.Bell@nrmmrrd.qld.gov.au](mailto:Alison.Bell@nrmmrrd.qld.gov.au) to arrange a suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to these matters with the department progressing all applications.

Reference Number	Lease Type	Lot on Plan
2025/001772	GHPL 15/1755	3 on P532 and 4 on PR57
2025/001197	GHPL 15/1655	6 on KU48
2025/001195	GHPL 15/1666	4 on KU47
2025/001768	GHPL 10/2850	7 on PR140
2025/001721	GHPL 10/2867	6 on PR45
2025/001727	GHPL 15/1682	1 on NO19 and 2 on NO24
2025/001743	GHPL 15/1680	4 on NB36
2025/001665	GHPL 15/1615	2 on BAN109
2025/001664	GHPL 15/1616	1 on BAN96
2025/001701	GHPL 15/1475	26 on WELL5339
2025/001720	GHPL 0/211950	3 on SP114837

All future correspondence relative to this matter is to be referred to address below or by email to Alison.Bell@nmmrrd.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bell', written in a cursive style.

Alison Bell  
Land Officer

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:33

Title Reference: 40019702

Date Created: 21/04/1999

Previous Title: 17652197

DESCRIPTION OF LAND

Tenure Reference: GHPL 0/211950

Lease Type: PERPETUAL

LOT 3 SURVEY PLAN 114837  
Local Government: PAROO

Area: 7530.000000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:  
GRAZING - USL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/04/1999

REGISTERED LESSEE

Dealing No: 720545188 22/01/2021

SRC AG NOMINEES PTY LTD A.C.N. 644 671 750  
TRUSTEE  
UNDER INSTRUMENT 720545188

CONDITIONS

L85 The lessee shall, to the satisfaction of the Minister administering the Land Act 1994, maintain all improvements on the leased land in a good and substantial state of repair.

U32 The lessee shall use the leased land in conjunction with Lot 16 on Plan SP114836 and except for such special circumstances as may be approved by the Minister administering the Land Act 1994, shall not transfer the leased land unless in conjunction with a similar

transfer of Lot 16 on Plan SP114836. A transfer of Lot 16 on Plan SP114836 without a similar transfer of this lease, approved by the Minister administering the Land Act 1994, will be a breach of conditions of this lease and render the lease liable to forfeiture or cancellation in terms of the Land Act 1994.

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Page 1/2

INTERNAL CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:33

Title Reference: 40019702

Date Created: 21/04/1999

#### ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by  
Lease No. 40019702
2. EASEMENT No 602801943 (A1887) 10/01/1985  
EASEMENT IN PURSUANCE OF AN AGREEMENT DATED THE 24TH DAY OF  
SEPTEMBER 1984 BETWEEN THE LESSEE OF THE WITHIN-DESCRIBED  
HOLDING AND  
SANTOS RESOURCES PTY LTD  
FOR PURPOSES AS DEFINED IN SUCH AGREEMENT.  
Lodged at 00:00 on 10/01/1985 Recorded at 00:00 on 10/01/1985
3. AMENDMENT OF LEASE CONDITIONS No 712529717 21/06/2009 at 14:52  
THE CONDITIONS OF THE WITHIN TENURE ARE HEREBY AMENDED.  
Lodged at 14:52 on 21/06/2009 Recorded at 14:52 on 21/06/2009
4. COVENANT No 714858767 21/12/2012 at 14:48  
restricts dealings over  
LOT 3 ON SP114837 AND  
LOT 16 ON SP114836  
Lodged at 14:48 on 21/12/2012 Recorded at 10:14 on 08/01/2013
5. MORTGAGE No 720545189 22/01/2021 at 16:28  
SUNCORP-METWAY LIMITED A.C.N. 010 831 722  
Lodged at 16:28 on 22/01/2021 Recorded at 14:10 on 12/03/2021
6. MORTGAGE No 723204433 19/04/2024 at 15:06  
REGIONAL INVESTMENT CORPORATION  
Lodged at 15:06 on 19/04/2024 Recorded at 10:56 on 26/04/2024

#### ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
715132801	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	11/06/2013 13:49	CUR	RA-GEN -00
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

UNREGISTERED DEALINGS - NIL

Caution - Charges do not necessarily appear in order of priority

\*\* End of Current State Tenure Search \*\*

Information provided under section 34 Land Title Act (1994) or  
section 281 Land Act (1994)

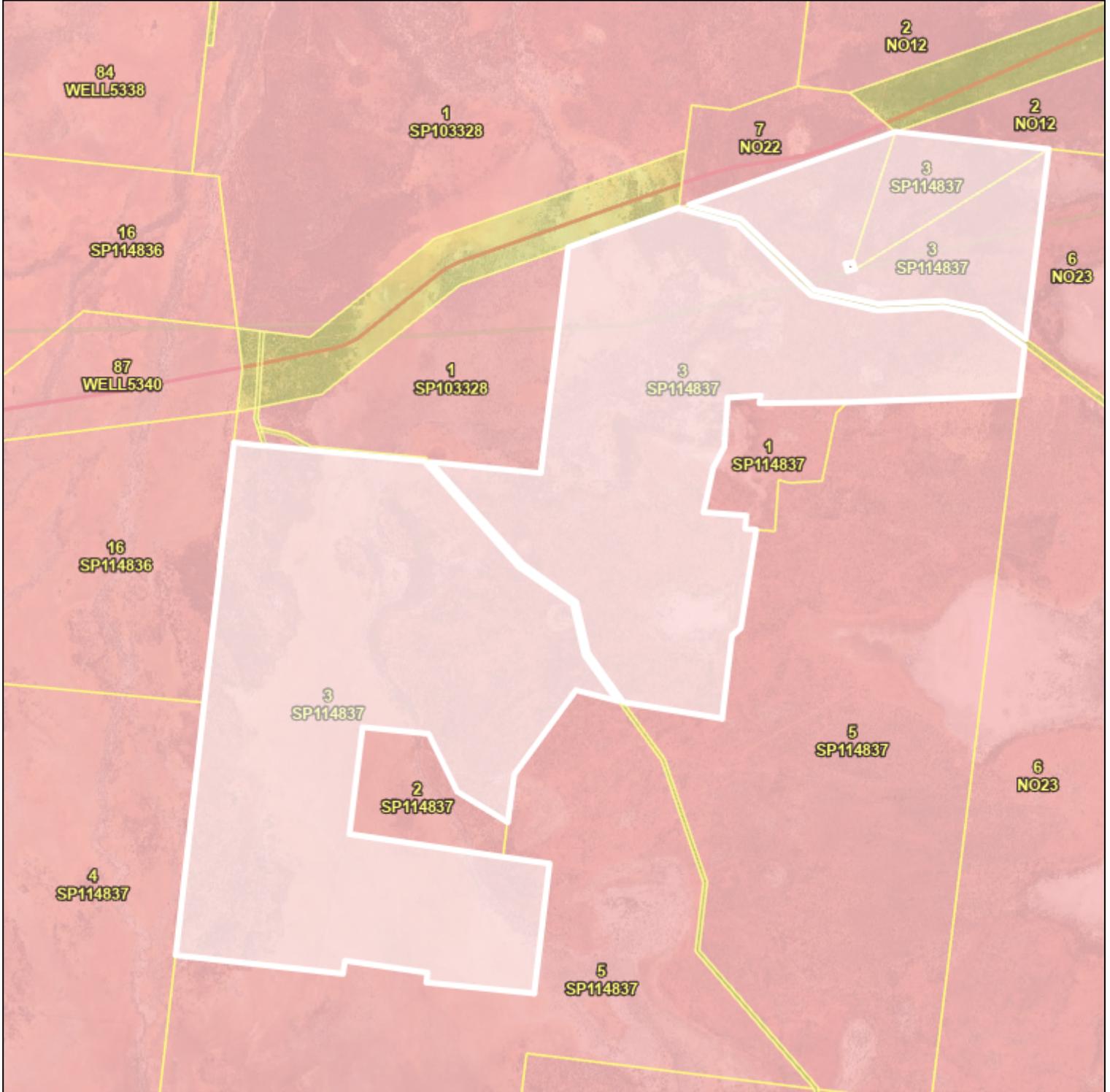
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Page 2/2

# Lot 3/SP114837

27°59'36"S 145°53'42"E

27°59'36"S 146°4'0"E



28°8'41"S 145°53'42"E

28°8'41"S 146°4'0"E

A product of



Legend located on next page



Scale: 1:96437

Printed at: A4

Print date: 4/2/2026

Not suitable for accurate measurement.  
Projection: Web Mercator EPSG 102100 (3857)

For more information, visit  
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Department of Natural Resources and Mines,  
Manufacturing, and Regional and Rural Development

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## Legend

## Attribution

Watercourse parcel



Road parcel



Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Easement parcel



Strata parcel



Volumetric parcel



Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel positional accuracy



+/- 0.1M - 1M



+/- 1.5M - 5M



+/- 6M - 14M



+/- 15M - 24M



+/- 25M - 28M



$\geq$ +/- 29M

Places: Search Results

7PR140

6PR45

3SP114837

Places: Road parcel

Road

Road

Road

Waverly Mintaka Road

No name available

Road

Terraldon Road

Places: Land parcel

2NO24

1NO19

4KU47

Places: Land parcel positional accuracy

4KU47

Places: My Places(1)



My Place 2

Railway stations



Railways



Earthstar Geographics

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## Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access
-  Bikeway
-  Walkway
-  Restricted Access
-  Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

## Green bridges



## Bridges



## Tunnels



## 10.2.16

## Permit to Occupy Application – Karlot Pty Ltd

Council Meeting:	17 February 2026
Department:	Community and Environmental Services
Author:	Colin Ickeringill, Rural Lands Officer
Attachments:	1. Part A Contact and Land Details 2. Part B Permit to Occupy Application 3. Current Title search 4. Map of subject area

---

### Purpose

The purpose of this document is to present to Council the Application for a Permit to Occupy (PTO) submitted to Council and to provide information in formulating Council's support (or otherwise) regarding the application.

### Recommendation

- 1. That Council receive and note Part A & B from Karlot Pty Ltd for the application for a PTO on the Stock Route Reserve Lot 7 on Crown Plan CS31 which adjoins Lot 6 on Crown Plan C5323.*
- 2. Council supports the application as presented.*
- 3. Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.*
- 4. In the additional comments section of Part C ask that the Department consider as a condition of the Permit to Occupy if not already an existing condition that the permittee/s be responsible for the control of invasive animals and noxious weeds within the permit area.*

**Previous Council Resolutions: N/A**

### Discussion

This application has been made by Karlot Pty Ltd after the recent purchase of the land adjoining the permit area Lot 6/C5323 known locally as Melray.

This reserve Lot7/CS31 is located on a section of stock route that is classified as Secondary.

### Budget/Financial Implications

There will be negligible impact on the budget.

### Legislation/Statutory Implications

Land Act 1994 Part 4

DNRMMRRD Guideline Permit to occupy SLM/2013/482...

### Corporate Plan and/or Operational Plan

Theme: 3 Prosperous Economy

Program Area: 3.1 Promote and support a sustainable and diverse agricultural industry

### Risk Management

The following risks are relevant to the matters considered within this report: NIL.



You can now apply for all *Land Act 1994* applications [online](#).

## Part A – Form LA00

### Contact and Land Details

#### Land Act 1994

#### Requirements

1. **Part A:** Contact and land details is required when the applicant is wanting to submit a [Part B form](#) (application specific form) . Part A – [Contact and land details](#) – you can apply online or via Part A – [Contact and land details \(PDF\)](#).
2. Payment of the prescribed [Application fee](#) for relevant Part B forms is per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development website](#) at < <https://www.qld.gov.au/environment/land/state/application/forms/state-land-application-forms-and-fees>> or by contacting your nearest [business centre](#) or call 13 QGOV 13 74 68.
3. The appropriate application form Part B must be signed by the applicant or a legal practitioner on behalf of the applicant.
4. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

#### Important information

5. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting..
6. All applications will be processed having regard to the requirements of the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
7. You can lodge your state land application online by completing the Part A online guide, or through the Part A – Contact and land details PDF and relevant Part B application form PDF. If you complete the PDF forms, you can submit the application via:
  8. **Email:** [SLAMlodgement@nrmmrd.qld.gov.au](mailto:SLAMlodgement@nrmmrd.qld.gov.au)
  9. **Post:**  
Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development  
PO Box 5318  
Townsville QLD 4810
10. In terms of the [Right to Information Act 2009](#), interested parties may seek access to the department's records and view relevant documents.
11. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
12. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email [stateland@nrmmrd.qld.gov.au](mailto:stateland@nrmmrd.qld.gov.au) if you do not wish for the department to contact you.

13. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
14. For further privacy information click [Privacy](#) or go to <<https://www.nrmmrd.qld.gov.au/legal/privacy>>.

## Contact Details

### Lodger Details and Mailing Address

A lodger is only required when a legal practitioner, or consultant lodges the application on behalf of the applicant.

#### Full Names

Title	First Name	Surname
Mrs	Katrina	Winton

#### Company Name(s)

Wonderley & Hall Solicitors

If a corporation then record:-

ACN

ARBN

ABN

#### Contact Details

Postal Address:

33 Neil Street  
Toowoomba QLD 4350

Phone Number:

07 4638 1133

Mobile Number:

Email:

kwinton@wonderley.com.au

## Applicant(s) Details and Mailing Address

If the Applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

### Full Names

Title	First Name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Company Name(s)

Karlot Pty Ltd

If a corporation then record:-



ACN



ARBN



ABN

607445796

**Note:** if the applicant is a Corporation, a requirement of the application is providing evidence (as at the date of application), that the Corporation is registered with the [Australian Securities and Investments Commission \(ASIC\)](https://asic.gov.au/online-services/search-asic-s-registers/) at <https://asic.gov.au/online-services/search-asic-s-registers/> ([company summary printout](#)) and if applicable, also registered with the [Australian Business Register \(ABR\)](https://www.abr.business.gov.au) at <https://www.abr.business.gov.au> (ABN lookup record extract).

### Contact Details

**Postal Address:**

15 Gillingham Place  
PELICAN WATERS QLD 4551

**Phone Number:**

**Mobile Number:**

0488 902 597

**Email:**

deiranstation@gmail.com

**Future correspondence should be sent to:**



Lodger



Applicant

**1. Are the applicant/s a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)?**

Yes

**go to 2**

No

**go to 4**

**Note:** For further information refer to the Queensland Government website to determine if the applicant/s are [a foreign person](https://gro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://gro.qld.gov.au/duties/investors/afad/>.

**2. Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the *Duties Act 2001*? This includes current and future use of the land.**

Yes

**go to 3**

No

**go to 4**

**Note:** Under the *Duties Act 2001* an additional amount of duty applies where the land is residential land and the applicant is [a foreign person](https://gro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://gro.qld.gov.au/duties/investors/afad/>.

**3. Enter full name/s of the foreign acquirer/s  
(If there is insufficient space, please lodge as an attachment)**

**Full Names  
(If a Company, also provide a contact name)**

**Share Held**

**go to 4**

**4. Are the Applicant/s registered for GST and acquiring the land for a creditable purpose?**

Yes

No

**go to 5**

**Note:** Under the [Tax Administrator Act \(Cth\) 1953](https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/) certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or visit the ATO website <https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/> or seek advice from a financial or legal expert.

## Details of land for which the application is being lodged

5. Select the type of land for which the application is being lodged:

- Permit
- Licence
- Lease
- Unallocated State Land (USL)
- Road
- Trust Land Reserve/ Deed of Grant in Trust (DOGIT)
- Dealing Number (refer to current title information item 6)
- Other

go to 6

6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

### Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged

Lot	Plan	Title Reference
<input type="text" value="7"/>	<input type="text" value="CPCS31"/>	<input type="text" value="40073053"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

go to 7

The details of the land can be found on a current title. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches') Lot on Plan details are located on your rates notice or downloading the Queensland Globe <https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/> to help access current Lot on Plan details. If insufficient space, please add additional description as an attachment.

7. Enter additional details of the land

Dealing number: (if relevant)

Tenure Type:  Tenure Number:

Local Government:

Other details of land location (optional)

go to 8

8. Provide details of any timeframe limitations you have (e.g. a settlement date).

go to 9

the purchase of Lot 6 being the adjoining property was effected on 28 October 2025

Empty text area for providing details of timeframe limitations.

9. If this application relates to a project, provide an overview and how your application relates to the project.

go to 10

Empty text area for providing an overview of the project.

10. Have you participated in a pre-lodgement meeting with the department (strongly encouraged)?

Yes

go to 11

No

Please provide name of officer you spoke with and this department's associated reference.

Department Contact Officer

Text input field for Department Contact Officer name.

Pre-lodgement ID (eLVAS CI Ref)

Text input field for Pre-lodgement ID (eLVAS CI Ref).

11. Provide details of pre-lodgement meeting.

(If there is insufficient space, please lodge as an attachment)

Empty text area for providing details of the pre-lodgement meeting.

Note: Departmental Officers contact details and any reference number should be included if known.

THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM

CLEAR FORM



You can now apply for all *Land Act 1994* applications [online](#).

## Part B – Form LA03

# Permit to Occupy Application

## *Land Act 1994*

### Requirements

1. Use this application form to apply for a permit to occupy.
2. Please read the respective [permit to occupy guide](#), which includes application restrictions. The content on this page may help you decide if this application form applies to you and your needs. It will also help guide you through the application process.
3. Payment of the prescribed Application fee is required. A refund of application fees will not be given. (Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development](#) website or contact your nearest [business centre](#) or call 13 QGOV (13 74 68).
4. Part A online form: [Contact and land details](#) or Part A – [Contact and land details \(PDF\)](#) must be completed and submitted with your application.
5. **Part C - Form LA30:** [Statement in relation to an application under the \*Land Act 1994\*](#) over state land, that is a reserve or a dedicated road area, must be completed and submitted with your application.
6. A drawing showing the general location, Lot on Plan information and the proposed permit to occupy area including dimensions must be submitted with your application.
7. Any additional information to support the application.
8. For your application to be processed, all parts of this application form must be completed accurately, otherwise your application may be returned to you to complete or refused.

### Important information

9. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting.
10. A permit to occupy is issued for a minor or temporary purpose including short-term grazing, pump sites, advertising signs on roads, apiary sites or an entrance ramp to a building site during construction.
11. A permit to occupy may be issued over a road, a reserve or unallocated state land. If the proposed permit to occupy area is over more than 1 type of these lands, separate permits to occupy will be required.
12. An application for a permit to occupy is NOT required if the proposed use is located on a local road, state-controlled road or reserve and can be authorised by the road manager or reserve trustee (refer to following items 13 to 15).
13. If the proposed use is on a local road, contact the relevant local government for authorisation of this use. If the local government can authorise the proposed use on a local road under a specific local law for administering the use of local roads, an application for a permit to occupy is not required by this department.
14. If the proposed use is on a state-controlled road, contact the Department of Transport and Main Roads to authorise the proposed use. An application for permit to occupy under the *Land Act 1994* is not required.
15. If the proposed use is over a reserve, contact the trustee of the reserve. If they can authorise the proposed use as a trustee lease or trustee permit an application is not required.

16. A permit to occupy may be issued for areas that are below high-water mark if:
- it would not unduly affect safe navigation and sound development of the state's waterway and ports
  - its impact on marine infrastructure has been considered
  - it would not have a detrimental effect on coastal management; and
  - it would not be inconsistent with the intent of any relevant state management plan.
17. Permits to occupy:
- do not allow exclusive possession of the land
  - the proposed use must be able to co-exist with the purpose of the land (for example, infrastructure does not co-exist on a gazetted road)
  - cannot be transferred, sublet or mortgaged
  - cannot be issued over freehold or leasehold land
  - can be cancelled at any time without compensation being paid by the state.
18. A permit to occupy can only be held by individuals or corporations and cannot be held by deceased estates (executors/beneficiaries) or on trust.
19. If an existing property fence is to be used as a boundary fence for the permit to occupy and you do not own the fence, you must submit a written agreement signed by you and the fence owner with the application for a permit to occupy, detailing agreed conditions about the maintenance of the fence. This agreement must be submitted before we can issue the permit to occupy. An agreement about the maintenance of a fence does not mean that your application will be approved.

**Information and Data collection**

20. Information on this form, and any attachments, is being collected to process and assess your application under section 177A of the Land Act 1994. If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
21. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email [stateland@nrmmrrd.qld.gov.au](mailto:stateland@nrmmrrd.qld.gov.au) if you do not wish for the department to contact you.
22. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
23. For further privacy information click [Privacy](#) or go to <<https://www.nrmmrrd.qld.gov.au/legal/privacy>>.



**Application for a Permit to Occupy**



**1. The application is for a permit to occupy over:**

<input checked="" type="checkbox"/> Road	<b>go to 2</b>
<input checked="" type="checkbox"/> Reserve	<b>go to 3</b>
<input type="checkbox"/> Unallocated State Land	<b>go to 3</b>

Where an application is associated with a reserve or road, the applicant is to first discuss the application with the trustee of the reserve or for a road that is under the control of the local government — the local government, to determine if the relevant agency can authorise the use.

If the proposed use is located on a state-controlled road, a permit to occupy under the *Land Act 1994* is not required. Contact the Department of Transport and Main Roads to authorise the proposed use. This includes where the application is for the issue of a new permit to occupy on a State controlled road, as a result of the transfer of the parcel of land associated with the permit to occupy.

If a permit to occupy is to issue over a reserve and the purpose of the permit is inconsistent with the purpose of the reserve, no improvements, other than boundary fences, are to be built by the permittee, as required under section 177(4) of the *Land Act 1994*.

A signed Part C Form LA30 – Statement in relation to an application under the *Land Act 1994* over State land from the trustee of the reserve or road manager will need to accompany this application.

**2. Is the application over:**

<input type="checkbox"/> Road (local road administered under the <i>Local Government Act 2009</i> or <i>City of Brisbane Act 2010</i> )	<b>go to 3</b>
<input type="checkbox"/> State-controlled road administered under the <i>Transport Infrastructure Act 1994</i>	<b>application not required</b>

**3. Is the proposed use:**

<input type="checkbox"/> Short Term (not more than 12 months)	<b>go to 4</b>
<input checked="" type="checkbox"/> Long Term (more than 12 months)	<b>go to 4</b>

**4. Provide details of the proposed use including information on existing improvements.** **go to 5**  
 (If there is insufficient space, please lodge as an attachment)


**5. Provide details of approximate time the short term permit will be required**

Commencement date:

Expiry date:

**go to 6**

**6. Proposed use:**

<input type="checkbox"/> Access	go to 10
<input type="checkbox"/> Apiary Site	go to 7
<input type="checkbox"/> Bore site	go to 9
<input type="checkbox"/> Environmental	go to 10
<input type="checkbox"/> Event – entertainment and sporting	go to 10
<input type="checkbox"/> Event – promotional or commercial	go to 10
<input checked="" type="checkbox"/> Grazing	go to 10
<input type="checkbox"/> Parking (unallocated state land only)	go to 10
<input type="checkbox"/> Pump site	go to 9
<input type="checkbox"/> Storage	go to 10
<input type="checkbox"/> Other	go to 10

**7. To hold a permit for an apiary site, you must be -**

<input type="checkbox"/> Registered "Beekeeper" in accordance with the <u>Biosecurity Act 2014</u> ; and	
<input type="checkbox"/> The person who holds the permit will be the owner and operator of the hive/s.	go to 8

The application must be accompanied by evidence of the registration and details of hive identification number (HIN) < <https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/industries/bees/register> >.

If your application is for apiary site purposes, you must submit a completed Part D – Form LA32 – Apiary checklist for permit to occupy with your application.

**8. Provide details of the proposed use.** go to 10

(If there is insufficient space, please lodge as an attachment)

**grazing - reserve, road or stock route**

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**9. Do you have a current water licence/allocation associated with the subject land?**

Yes

go to 10

No

go to 10

Where water is obtained from a stream or natural water hole and the associated pump is to be located on unallocated State land, and a current water licence/allocation issued under the Water Act 2000 is required, the following must accompany this application –

- a copy of current licence/allocation; or
- copy of evidence of an application being made for a water licence; or
- evidence that the allocation has been transferred to the applicant.

A bore wherever possible should be located on the owner's land and not State controlled lands, particularly a dedicated road as such infrastructure is not compatible with road use.

**10. Is any of the area applied for below high water mark?**

Yes

go to 11

No

go to 11

**11. Is the area applied for to be used for the construction of a jetty/pontoon/boat ramp?**

Yes

go to 12

No

go to 13

**12. Which of the following best describes your intended use of the jetty/pontoon/boat ramp?**

Non-commercial use immediately adjoining your land

go to 13

Commercial Use (**application for purchase or lease state land should be made on Part B - Form LA10**)

**Non-commercial use** - Where section 123 of the Coastal Protection and Management Act 1995 applies, Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development does not require you to hold a permit to occupy for works of this nature. However, you are required to obtain a development approval under the Planning Act 2016 for the works. Refer to the Department of Environment, Tourism, Science and Innovation website at <<https://www.qld.gov.au/environment/coasts-waterways/plans>> (go to 'Coastal development' and select 'tidal works and prescribed tidal works').

**Commercial Use** – You are required to hold a term lease for commercial works below high water mark, an application via Part B – Form LA10 to purchase or lease state land must be made with department.

**13.** Provide details in Schedule 1 of any land you lease from the state or are the registered owner that adjoins or is in the vicinity of the land applied for.

Schedule 1		
You must enter either the Lot on Plan or Title Reference of the land.		
Lot	Plan	Title Reference
6	CP C5323	17652183

**go to 14**

The description of the land can be found on a current title search or on your rates notice. To check this you can purchase a title search by calling (07) 3497 3479, visiting the [Titles Queensland website <https://www.titlesqld.com.au/>](https://www.titlesqld.com.au/) (and select 'Searches').

If insufficient space, please add additional description as an attachment.

**14.** Provide details of the proposed use of the area, including information on existing improvements, if any. **go to 15**  
 (If there is insufficient space, please lodge as an attachment)

**the applicants will be using the road/reserve land to graze cattle**

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**15.** Is the applicant the adjoining landholder (owner/lessee/permittee) of all properties adjoining the applied area?

Yes **go to 16**

No **go to 16**

If No, written agreement detailing agreed conditions about the maintenance of any existing boundary fence must be submitted with this application. This agreement must be signed by the owner of the boundary fence and the applicant for this permit to occupy.

Agreement about maintenance of a fence does not mean that your application will be approved.

**16.** Provide details of any additional information to support the application. (optional) **go to 17**  
 (If there is insufficient space, please lodge as an attachment)

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## Attachments

The following will need to be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

### 17. Tick the box to confirm the attachments for part of the application:

- Application Fee
- Part A – online form – Contact and Land details or Part A – Contact and land details PDF
- Part C – Form LA30 – Statement in relation to an application under the *Land Act 1994*, required if application is over a reserve or road.
- Part D – Form LA32 – Apiary checklist for permit to occupy, required if application is for apiary site purposes.
- Drawing showing general location, Lot on Plan information, any improvements and the permit to occupy area including dimensions., if applicable.
- Details of any improvements, if applicable.
- Evidence of pre-lodgement discussions with the department, if applicable
  
- Copy of the agreement on conditions about the maintenance of any existing boundary fence, if applicable.
- Copy of current water licence/allocation in the name of person making application, if applicable.
- Copy of evidence of an application being made for a water licence in the name of person making application, if applicable.
- Evidence that the water allocation has been transferred to the person making application, if applicable.
- Evidence of registration as a "Beekeeper" under the *Biosecurity Act 2014*, if applicable.
- Details of hive identification number (HIN), if applicable.

It is recommended that any attached plans, sketches or maps be of A4 or A3-size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

## Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)

*KL Winton, Solicitor for Applicant*  
KATRINA LEIGH WINTON, WONDERLEY & HALL  
SOLICITORS

Date: 6/11/2025

If applicant, section 142 of the *Land Act 1994* states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.

CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Request No: 52963677  
Search Date: 13/08/2025 10:50

Title Reference: 40073053  
Date Created: 05/01/2017

DESCRIPTION OF LAND

Tenure Reference: PO 0/239522

Lease Type: NO TERM

LOT 7           CROWN PLAN CS31  
                  Local Government: PAROO

For exclusions / reservations for public purposes refer to  
Plan CP CS31

Area: 2542.000000 Ha. (ABOUT)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:  
GRAZING - RESERVE, ROAD OR STOCK ROUTE

DATE OF COMMENCEMENT

Commencement Date: 20/12/2016

REGISTERED PERMITTEE

RONALD JAMES LANG  
GRACE ANNE LANG                           PERMITTEE

CONDITIONS

CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Request No: 52963677  
Search Date: 13/08/2025 10:50

Title Reference: 40073053  
Date Created: 05/01/2017

CONDITIONS

A127 SPECIFIED CONDITIONS FOR: Permit to Occupy  
PURPOSE: Grazing - Reserve, Road or Stock Route

-----  
STATUTORY CONDITIONS:  
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Statutory conditions are the general mandatory conditions of a permit and binds the permittee in accordance with Part 2 Division 1 of the Land Act.

1. Permitted Use: The permittee must use the land only for the purpose for which the tenure was issued under the Land Act 1994.
2. Duty of Care: The permittee has the responsibility for a duty of care, for the land under the Land Act 1994.
3. Rent/Instalment: The permittee must pay the annual rent/instalment in accordance with the Land Act 1994 and the Land Regulation 2009.  
For further information on how annual rent is determined, refer to the department's website at [www.dnrm.qld.gov.au](http://www.dnrm.qld.gov.au).
4. Noxious plants: The permittee must keep noxious plants on the land under control. If the permittee does not comply with this condition, the Minister may bring the noxious plants under control, the cost of which will be recovered from the permittee.
5. Information to Minister: The permittee must give the Minister administering the Land Act 1994, information the Minister asks for about the tenure.
6. Monies for Improvements: No money for improvements is payable by the State on the forfeiture, cancellation, surrender or expiry of this permit but money may be payable if the State receives payment from an incoming permittee or buyer for the improvements on the land. However, the previous permittee may apply to the Minister to remove the improvements that belong to the permittee, within a period of 3 months from the date of the forfeiture, surrender, or expiry of this permit. The permittee may only undertake the removal of the improvements in the presence of an authorised representative of the department, if required by the Minister. The permittee may only remove those improvements if all monies due from the permittee to the department under this permit have been paid.
7. No sublease/disposal/transfer: A permit to occupy cannot be subleased, disposed, transferred or mortgaged.

REGULATORY-CONDITIONS:-----  
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A regulatory condition relates to a permit, in accordance with the Land Regulation.

1. Indemnity: The permittee indemnifies and agrees to keep indemnified the Minister, and the State of Queensland and its Representatives, (the "Indemnified parties") against all liability, costs, loss and expenses including claims in negligence (including any claims, proceedings or demands brought by any third party, and any legal fees, costs and disbursements

CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Request No: 52963677  
Search Date: 13/08/2025 10:50

Title Reference: 40073053  
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CONDITIONS

on a solicitor and client basis) ("Claim") arising from or incurred in connection with:

- a. the granting of this permit to the permittee ;
- b. the permittee 's use and occupation of the land; or
- c. personal injury (including sickness and death) or property damage or loss in connection with the performance (or attempted purported performance or non-performance) of the permit or a breach of the permit by the permittee .

The permittee hereby releases and discharges to the full extent permitted by law, the Indemnified parties from all actions, claims, proceedings or demands and in respect of any loss, death, injury, illness or damage (whether personal or property and whether special, direct, indirect or consequential financial loss) arising out of the use and occupation of the permit. To the full extent permitted by law, the Minister, the State of Queensland and their Representatives will not be liable to the permittee for any special, indirect or consequential damages, including consequential financial loss arising out of the use and occupation of the permit.

2. Public Liability: The permittee must effect a public liability insurance policy with an insurer authorised under the Insurance Act 1973 (Commonwealth) or, if not so authorised then only with the Minister's approval, which can be given or withheld in the Minister's sole discretion, naming the permittee as the insured covering legal liability for any loss of, or damage to any property and for the injury (including death) to any person arising out of anything done or omitted on or about the land or any improvements thereon and against all claims, demands, proceedings, costs, charges, and expenses whatsoever (including claims in negligence) Such policy must:
  - a. be for an amount of not less than \$20 million and have no per event sublimit or such higher amounts as the Minister may reasonably require.
  - b. be effected on a "claims occurring" basis; and
  - c. be maintained at all times during the currency of the permit, and upon receipt of any notice of cancellation, the permittee must immediately effect another public insurance policy in accordance with the terms of the permit .

The permittee must, as soon as practicable, inform the Minister, in writing, of the occurrence of any event that the permittee considers is likely to give rise to a claim under the policy of insurance effected and must ensure that the Minister is kept fully informed of subsequent actions and developments concerning the claim.

The permittee must renew such policy, at the permittee's expense, each year during the currency of this permit.

The condition will be satisfied if the permittee is the State of Queensland or a statutory authority eligible for cover under the Queensland Government Insurance Fund and is insured and continues

CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

Request No: 52963677  
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CONDITIONS

to be insured by the Queensland Government Insurance Fund. This condition will be satisfied if the permittee is the Commonwealth of Australia or a statutory authority eligible for cover under the Comcover Insurance Fund and is insured and continues to be insured by Comcover.

3. Access: The provision of access, further access or services to the land will not be the responsibility of the State.
4. Survey Costs: If the land needs to be surveyed or re-surveyed the permittee must do this at their own cost under the Survey and Mapping Infrastructure Act 2003. This survey plan must be lodged in the land registry within the specified time.
5. Jurisdiction: The permittee is subject to the Land Act 1994 and all other relevant Queensland and Commonwealth legislation.
6. Compliance with Laws: The permittee must comply with all lawful requirements of the -
  - a. Local Government; and
  - b. any department within the Queensland or Commonwealth governments (including the department administering the Land Act 1994), local authority or statutory instrumentality having jurisdiction over the land, or the development, use and occupation of the land, in regard to its use, occupation and development of the land.

SPECIAL-CONDITIONS:-----

-----  
These conditions relate to this permit .

Termination

1. The permit to occupy must be cancelled upon the transfer or disposal of all the land described as Lot 6 on C5323 held by the Permittee.

Cancellation/Forfeiture

1. The permit may be cancelled after giving the permittee reasonable notice in writing, in accordance with the Land Act 1994.

Improvements or development on or to the land

1. The permittee must during the currency of the permit and, to the satisfaction of the relevant authorities, maintain boundary fencing on the land in a good and substantial state of repair.
2. The permittee must remove the improvements and rehabilitate the area to the satisfaction of the Minister / Chief Executive of the Land Act 1994 from the date of termination of the tenure.
3. If the permittee fails to remove the improvements and rehabilitate the area as above, the Minister / Chief Executive administering the Land Act 1994 , can remove the improvements and is hereby authorised to do whatever is necessary to effect the said removal. The department may recover from the permittee the total cost incurred in the said removal.

Care, sustainability and protection of the land

1. The permittee must not under any circumstances carry out cultivation on the land.
2. The stocking of the land must be managed by the permittee to the

CURRENT STATE TENURE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

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Title Reference: 40073053

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CONDITIONS

satisfaction of the Minister administering the Land Act 1994 and in such a manner to ensure as far as reasonably possible, that a reasonable body of pasturage is available to bona fide travelling stock.

Quarry Material and Forest products

1. The permittee must allow any person authorised under the Forestry Act 1959 access to the land for the purpose of cutting and removing timber or removing other forest products, or quarry material, or other material from the land.

The permittee must not interfere with any forest products or remove any quarry material (including any stone, gravel, sand, earth, soil, rock, guano or clay which is not a mineral within the meaning of the Mineral Resources Act 1989) or other material upon the land without the permission of the Minister administering the Land Act 1994 except under the authority of and in compliance in every respect with the requirements of a permit, licence, agreement or contract granted or made under the Forestry Act 1959.

Other conditions the Minister considers appropriate

1. The permittee must, within three (3) months from the commencement of the lease, at the permittee's expense provide, erect and maintain erected notice boards in prominent positions on the road frontages of the leased land or where roads enter such land, stating clearly that the leased land is a Camping and Water Reserve and that it may be used for that specific purpose.
2. The lease is issued in accordance with the provisions of section 24JA of the Native Title Act 1993 (Cth). In accordance with section 24JA of the Native Title Act 1993, the non-extinguishment principle applies.

ENDORSEMENTS

ADMINISTRATIVE ADVICES - NIL

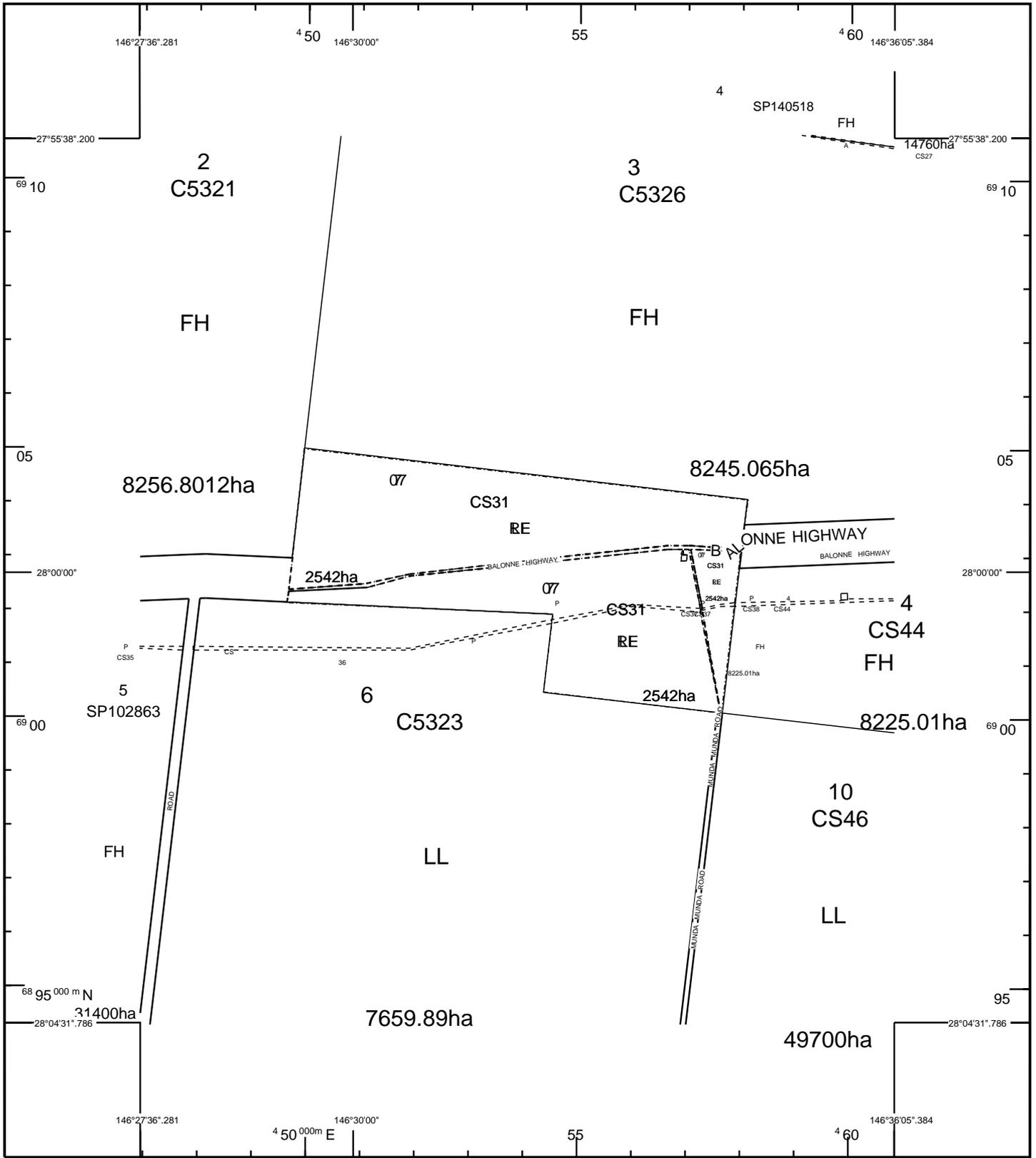
UNREGISTERED DEALINGS - NIL

\*\* End of Current State Tenure Search \*\*

Information provided under section 34 Land Title Act (1994) or section 281 Land Act (1994)

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Requested By: D-ENQ INFOTRACK PTY LIMITED



STANDARD MAP NUMBER  
8241-44441



**SmartMap**

An External Product of  
SmartMap Information Services  
Based upon an extraction from the  
Digital Cadastral Data Base



**SUBJECT PARCEL DESCRIPTION**

DCDB	
Lot/Plan	7/CS31
Area/Volume	2542ha
Tenure	RESERVE
Local Government	PAROO SHIRE
Locality	LINDEN
Segment/Parcel	45561/18

**CLIENT SERVICE STANDARDS**

PRINTED 13/02/2026

DCDB 12/02/2026 (Lots with an area less than 4.000ha are not shown)

Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the Information and should seek independent professional advice in relation to dealings with property.

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For further information on SmartMap products visit  
<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>



(c) The State of Queensland,  
(Department of Resources) 2026.

Council Meeting:	17 February 2026
Department:	Community and Environmental Services
Author:	Colin Ickeringill, Rural Lands Officer
Attachments:	1. Part A Contact and Land Details 2. Part B Permit to Occupy Application 3. Map of subject area

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### **Purpose**

The purpose of this document is to present to Council the Application for a Permit to Occupy (PTO) from the owners of Tantallon Pastoral Company submitted to Council and to provide information in formulating Council's support (or otherwise) regarding the application.

### **Recommendation**

- 1. That Council receive and note Part A & B from Tantallon Pastoral Co for the application for a PTO on the Stock Route Network (SRN) section SR:052PARO adjoining Lot 10 on Crown Plan SP237289.*
- 2. Council supports the application as presented.*
- 3. Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land in respect to this application.*
- 4. In the additional comments section of Part C ask that the Department consider as a condition of the Permit to Occupy that the permittee erect a stock proof fence along the boundary of Lot 10 on Crown Plan SP237289 and the stock route allowing the permittee to better manage the grazing pressure on the permit area. And also ask that the Department consider as a condition of the Permit to Occupy if not already an existing condition that the permittee/s be responsible for the control of invasive animals and noxious weeds within the permit area.*

### **Previous Council Resolutions: Nil**

### **Discussion**

This application has been made by Tantallon Pastoral company after the recent purchase of the land adjoining the permit area Lot 10/SP237289 known locally as Carbean.

This section of SR is classified as Primary and open and historically has been unfenced along the boundary adjoining Lot 10 on crown Plan SP237289. The erection of a stock proof fence will allow the permittee/s to better manage the grazing pressure on the permit area.

### **Budget/Financial Implications**

There will be negligible impact on the budget.

### **Legislation/Statutory Implications**

Land Act 1994 Part 4

DNRMMRRD Guideline Permit to occupy SLM/2013/482...

## **Corporate Plan and/or Operational Plan**

Theme: 3 Prosperous Economy

Program Area: 3.1 Promote and support a sustainable and diverse agricultural industry

## **Risk Management**

The following risks are relevant to the matters considered within this report: NIL.



You can now apply for all *Land Act 1994* applications [online](#).

## Part A – Form LA00

### Contact and Land Details

#### *Land Act 1994*

#### Requirements

1. **Part A:** Contact and land details is required when the applicant is wanting to submit a [Part B form](#) (application specific form) . Part A – [Contact and land details](#) – you can apply online or via Part A – [Contact and land details \(PDF\)](#).
2. Payment of the prescribed [Application fee](#) for relevant Part B forms is per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development website](#) at < <https://www.qld.gov.au/environment/land/state/application/forms/state-land-application-forms-and-fees>> or by contacting your nearest [business centre](#) or call 13 QGOV 13 74 68.
3. The appropriate application form Part B must be signed by the applicant or a legal practitioner on behalf of the applicant.
4. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

#### Important information

5. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting..
  6. All applications will be processed having regard to the requirements of the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
  7. You can lodge your state land application online by completing the Part A online guide, or through the Part A – Contact and land details PDF and relevant Part B application form PDF. If you complete the PDF forms, you can submit the application via:
  8. **Email:** [SLAMlodgement@nrmmrrd.qld.gov.au](mailto:SLAMlodgement@nrmmrrd.qld.gov.au)
  9. **Post:**  
Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development  
PO Box 5318  
Townsville QLD 4810
- Information and Data collection**
10. In terms of the [Right to Information Act 2009](#), interested parties may seek access to the department's records and view relevant documents.
  11. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
  12. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email [stateland@nrmmrrd.qld.gov.au](mailto:stateland@nrmmrrd.qld.gov.au) if you do not wish for the department to contact you.

13. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
14. For further privacy information click [Privacy](#) or go to <<https://www.nrmrrd.qld.gov.au/legal/privacy>>.

## Contact Details

## Lodger Details and Mailing Address

A lodger is only required when a legal practitioner, or consultant lodges the application on behalf of the applicant.

### Full Names

Title	First Name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Company Name(s)

Boonah Law Practice

If a corporation then record:-

ACN

ARBN

ABN

### Contact Details

#### Postal Address:

Po Box 12  
Boonah Q 4310

Phone Number:

Mobile Number:

Email:

## Applicant(s) Details and Mailing Address

If the Applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

### Full Names

Title	First Name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Company Name(s)

Tantallon PASTORAL Pty Ltd as trustee for  
L+H Douglas Family Trust

If a corporation then record:-



ACN



ARBN



ABN

691 395 945

**Note:** if the applicant is a Corporation, a requirement of the application is providing evidence (as at the date of application), that the Corporation is registered with the [Australian Securities and Investments Commission \(ASIC\)](https://asic.gov.au/online-services/search-asic-s-registers/) at <https://asic.gov.au/online-services/search-asic-s-registers/> (company summary printout) and if applicable, also registered with the [Australian Business Register \(ABR\)](https://www.abr.business.gov.au) at <https://www.abr.business.gov.au> (ABN lookup record extract).

### Contact Details

Postal Address:

Boola Boolka Station  
Merrindale NSW 2879

Phone Number:

Mobile Number:

0447 393 099

Email:

lachelan@tantallonlivestock-com-au

Future correspondence should be sent to:



Lodger



Applicant

1. Are the applicant/s a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)?

Yes

go to 2

No

go to 4

**Note:** For further information refer to the Queensland Government website to determine if the applicant/s are [a foreign person](#) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

2. Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the *Duties Act 2001*? This includes current and future use of the land.

Yes

go to 3

No

go to 4

**Note:** Under the *Duties Act 2001* an additional amount of duty applies where the land is residential land and the applicant is [a foreign person](#) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

3. Enter full name/s of the foreign acquirer/s  
(If there is insufficient space, please lodge as an attachment)

**Full Names**  
(If a Company, also provide a contact name)

**Share Held**

go to 4

4. Are the Applicant/s registered for GST and acquiring the land for a creditable purpose?

Yes

No

go to 5

**Note:** Under the *Tax Administrator Act (Cth) 1953* certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or visit the ATO website <https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/> or seek advice from a financial or legal expert.

## Details of land for which the application is being lodged

5. Select the type of land for which the application is being lodged:

- Permit
- Licence
- Lease
- Unallocated State Land (USL)
- Road
- Trust Land Reserve/ Deed of Grant in Trust (DOGIT)
- Dealing Number (refer to current title information item 6)
- Other

go to 6

6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

### Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged

Lot	Plan	Title Reference
1	CP AP 2296	4008 0678

go to 7

The details of the land can be found on a current title. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches') Lot on Plan details are located on your rates notice or downloading the Queensland Globe <https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/> to help access current Lot on Plan details. If insufficient space, please add additional description as an attachment.

7. Enter additional details of the land

Dealing number:  (if relevant)

Tenure Type:  Tenure Number:

Local Government:

Other details of land location (optional)

go to 8

8. Provide details of any timeframe limitations you have (e.g. a settlement date).

go to 9


9. If this application relates to a project, provide an overview and how your application relates to the project.

go to 10


10. Have you participated in a pre-lodgement meeting with the department (strongly encouraged)?

Yes

go to 11

No

Please provide name of officer you spoke with and this department's associated reference.

Department Contact  
Officer

Pre-lodgement ID  
(eLVAS CI Ref)

11. Provide details of pre-lodgement meeting.

(If there is insufficient space, please lodge as an attachment)


**Note:** Departmental Officers contact details and any reference number should be included if known.

**THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM**

**CLEAR FORM**





You can now apply for all *Land Act 1994* applications [online](#).

## Part B – Form LA03

# Permit to Occupy Application

## *Land Act 1994*

### Requirements

1. Use this application form to apply for a permit to occupy.
2. Please read the respective [permit to occupy guide](#), which includes application restrictions. The content on this page may help you decide if this application form applies to you and your needs. It will also help guide you through the application process.
3. Payment of the prescribed Application fee is required. A refund of application fees will not be given. (Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development](#) website or contact your nearest [business centre](#) or call 13 QGOV (13 74 68).
4. Part A online form: [Contact and land details](#) or Part A – [Contact and land details \(PDF\)](#) must be completed and submitted with your application.
5. **Part C - Form LA30:** [Statement in relation to an application under the Land Act 1994](#) over state land, that is a reserve or a dedicated road area, must be completed and submitted with your application.
6. A drawing showing the general location, Lot on Plan information and the proposed permit to occupy area including dimensions must be submitted with your application.
7. Any additional information to support the application.
8. For your application to be processed, all parts of this application form must be completed accurately, otherwise your application may be returned to you to complete or refused.

### Important information

9. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting.
10. A permit to occupy is issued for a minor or temporary purpose including short-term grazing, pump sites, advertising signs on roads, apiary sites or an entrance ramp to a building site during construction.
11. A permit to occupy may be issued over a road, a reserve or unallocated state land. If the proposed permit to occupy area is over more than 1 type of these lands, separate permits to occupy will be required.
12. An application for a permit to occupy is NOT required if the proposed use is located on a local road, state-controlled road or reserve and can be authorised by the road manager or reserve trustee (refer to following items 13 to 15).
13. If the proposed use is on a local road, contact the relevant local government for authorisation of this use. If the local government can authorise the proposed use on a local road under a specific local law for administering the use of local roads, an application for a permit to occupy is not required by this department.
14. If the proposed use is on a state-controlled road, contact the Department of Transport and Main Roads to authorise the proposed use. An application for permit to occupy under the *Land Act 1994* is not required.
15. If the proposed use is over a reserve, contact the trustee of the reserve. If they can authorise the proposed use as a trustee lease or trustee permit an application is not required.

16. A permit to occupy may be issued for areas that are below high-water mark if:
- it would not unduly affect safe navigation and sound development of the state's waterway and ports
  - its impact on marine infrastructure has been considered
  - it would not have a detrimental effect on coastal management; and
  - it would not be inconsistent with the intent of any relevant state management plan.
17. Permits to occupy:
- do not allow exclusive possession of the land
  - the proposed use must be able to co-exist with the purpose of the land (for example, infrastructure does not co-exist on a gazetted road)
  - cannot be transferred, sublet or mortgaged
  - cannot be issued over freehold or leasehold land
  - can be cancelled at any time without compensation being paid by the state.
18. A permit to occupy can only be held by individuals or corporations and cannot be held by deceased estates (executors/beneficiaries) or on trust.
19. If an existing property fence is to be used as a boundary fence for the permit to occupy and you do not own the fence, you must submit a written agreement signed by you and the fence owner with the application for a permit to occupy, detailing agreed conditions about the maintenance of the fence. This agreement must be submitted before we can issue the permit to occupy. An agreement about the maintenance of a fence does not mean that your application will be approved.

#### Information and Data collection

20. Information on this form, and any attachments, is being collected to process and assess your application under section 177A of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
21. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email [stateland@nrmmrrd.qld.gov.au](mailto:stateland@nrmmrrd.qld.gov.au) if you do not wish for the department to contact you.
22. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
23. For further privacy information click [Privacy](#) or go to <<https://www.nrmmrrd.qld.gov.au/legal/privacy>>.

Office  
Use Only

Application for a Permit to Occupy



1. The application is for a permit to occupy over:

- Road go to 2
- Reserve go to 3
- Unallocated State Land go to 3

Where an application is associated with a reserve or road, the applicant is to first discuss the application with the trustee of the reserve or for a road that is under the control of the local government — the local government, to determine if the relevant agency can authorise the use.

If the proposed use is located on a state-controlled road, a permit to occupy under the *Land Act 1994* is not required. Contact the Department of Transport and Main Roads to authorise the proposed use. This includes where the application is for the issue of a new permit to occupy on a State controlled road, as a result of the transfer of the parcel of land associated with the permit to occupy.

If a permit to occupy is to issue over a reserve and the purpose of the permit is inconsistent with the purpose of the reserve, no improvements, other than boundary fences, are to be built by the permittee, as required under section 177(4) of the [Land Act 1994](#).

A signed Part C Form LA30 – [Statement in relation to an application under the Land Act 1994](#) over State land from the trustee of the reserve or road manager will need to accompany this application.

2. Is the application over:

- Road (local road administered under the [Local Government Act 2009](#) or [City of Brisbane Act 2010](#)) go to 3
- State-controlled road administered under the [Transport Infrastructure Act 1994](#) application not required

3. Is the proposed use:

- Short Term (not more than 12 months) go to 4
- Long Term (more than 12 months) go to 4

4. Provide details of the proposed use including information on existing improvements. go to 5

(If there is insufficient space, please lodge as an attachment)

Grazing

fencing + dams

5. Provide details of approximate time the short term permit will be required

Commencement date: 10/12/2025

Expiry date:

go to 6

6. Proposed use:

- Access go to 10
- Apiary Site go to 7
- Bore site go to 9
- Environmental go to 10
- Event – entertainment and sporting go to 10
- Event – promotional or commercial go to 10
- Grazing go to 10
- Parking (unallocated state land only) go to 10
- Pump site go to 9
- Storage go to 10
- Other go to 10

7. To hold a permit for an apiary site, you must be -

- Registered "Beekeeper" in accordance with the [Biosecurity Act 2014](#); and
- The person who holds the permit will be the owner and operator of the hive/s. go to 8

The application must be accompanied by evidence of the registration and details of [hive identification number \(HIN\)](https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/industries/bees/register) < <https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/industries/bees/register> >.

If your application is for apiary site purposes, you must submit a completed [Part D – Form LA32 – Apiary checklist for permit to occupy](#) with your application.

8. Provide details of the proposed use.

go to 10

(If there is insufficient space, please lodge as an attachment)


**9. Do you have a current water licence/allocation associated with the subject land?**

<input type="checkbox"/> Yes	go to 10
<input checked="" type="checkbox"/> No	go to 10

Where water is obtained from a stream or natural water hole and the associated pump is to be located on unallocated State land, and a current water licence/allocation issued under the [Water Act 2000](#) is required, the following must accompany this application –

- a copy of current licence/allocation; or
- copy of evidence of an application being made for a water licence; or
- evidence that the allocation has been transferred to the applicant.

A bore wherever possible should be located on the owner's land and not State controlled lands, particularly a dedicated road as such infrastructure is not compatible with road use.

**10. Is any of the area applied for below high water mark?**

<input type="checkbox"/> Yes	go to 11
<input checked="" type="checkbox"/> No	go to 11

**11. Is the area applied for to be used for the construction of a jetty/pontoon/boat ramp?**

<input type="checkbox"/> Yes	go to 12
<input checked="" type="checkbox"/> No	go to 13

**12. Which of the following best describes your intended use of the jetty/pontoon/boat ramp?**

<input type="checkbox"/> Non-commercial use immediately adjoining your land	go to 13
<input type="checkbox"/> Commercial Use (application for purchase or lease state land should be made on <a href="#">Part B - Form LA10</a> )	

**Non-commercial use** - Where section 123 of the [Coastal Protection and Management Act 1995](#) applies, Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development does not require you to hold a permit to occupy for works of this nature. However, you are required to obtain a development approval under the [Planning Act 2016](#) for the works. Refer to the [Department of Environment, Tourism, Science and Innovation website](#) at <<https://www.qld.gov.au/environment/coasts-waterways/plans>> (go to 'Coastal development' and select 'tidal works and prescribed tidal works').

**Commercial Use** – You are required to hold a term lease for commercial works below high water mark, an application via Part B – Form LA10 to purchase or lease state land must be made with department.

**13.** Provide details in Schedule 1 of any land you lease from the state or are the registered owner that adjoins or is in the vicinity of the land applied for.

Schedule 1		
You must enter either the Lot on Plan or Title Reference of the land.		
Lot	Plan	Title Reference
LOT 10	SP 237289	17652153

**go to 14**

The description of the land can be found on a current title search or on your rates notice. To check this you can purchase a title search by calling (07) 3497 3479, visiting the [Titles Queensland website](https://www.titlesqld.com.au/) <https://www.titlesqld.com.au/> (and select 'Searches').

If insufficient space, please add additional description as an attachment.

**14.** Provide details of the proposed use of the area, including information on existing improvements, if any. **go to 15**  
(If there is insufficient space, please lodge as an attachment)

Grazing

**15.** Is the applicant the adjoining landholder (owner/lessee/permittee) of all properties adjoining the applied area?

Yes **go to 16**

No **go to 16**

If No, written agreement detailing agreed conditions about the maintenance of any existing boundary fence must be submitted with this application. This agreement must be signed by the owner of the boundary fence and the applicant for this permit to occupy.

Agreement about maintenance of a fence does not mean that your application will be approved.

**16.** Provide details of any additional information to support the application. (optional) **go to 17**  
(If there is insufficient space, please lodge as an attachment)

Property purchased from Kevin Bredhauer by contract dated 28/10/2025. Settlement effected 10/12/25.

## Attachments

The following will need to be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

### 17. Tick the box to confirm the attachments for part of the application:

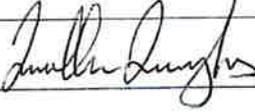
- Application Fee
- Part A – online form – Contact and Land details or Part A – Contact and land details PDF
- Part C – Form LA30 – Statement in relation to an application under the *Land Act 1994*, required if application is over a reserve or road.
- Part D – Form LA32 – Apiary checklist for permit to occupy, required if application is for apiary site purposes.
- Drawing showing general location, Lot on Plan information, any improvements and the permit to occupy area including dimensions., if applicable.
- Details of any improvements, if applicable.
- Evidence of pre-lodgement discussions with the department, if applicable
  
- Copy of the agreement on conditions about the maintenance of any existing boundary fence, if applicable.
- Copy of current water licence/allocation in the name of person making application, if applicable.
- Copy of evidence of an application being made for a water licence in the name of person making application, if applicable.
- Evidence that the water allocation has been transferred to the person making application, if applicable.
- Evidence of registration as a "Beekeeper" under the *Biosecurity Act 2014*, if applicable.
- Details of hive identification number (HIN), if applicable.

It is recommended that any attached plans, sketches or maps be of A4 or A3-size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

## Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)



Date: 15/12/25

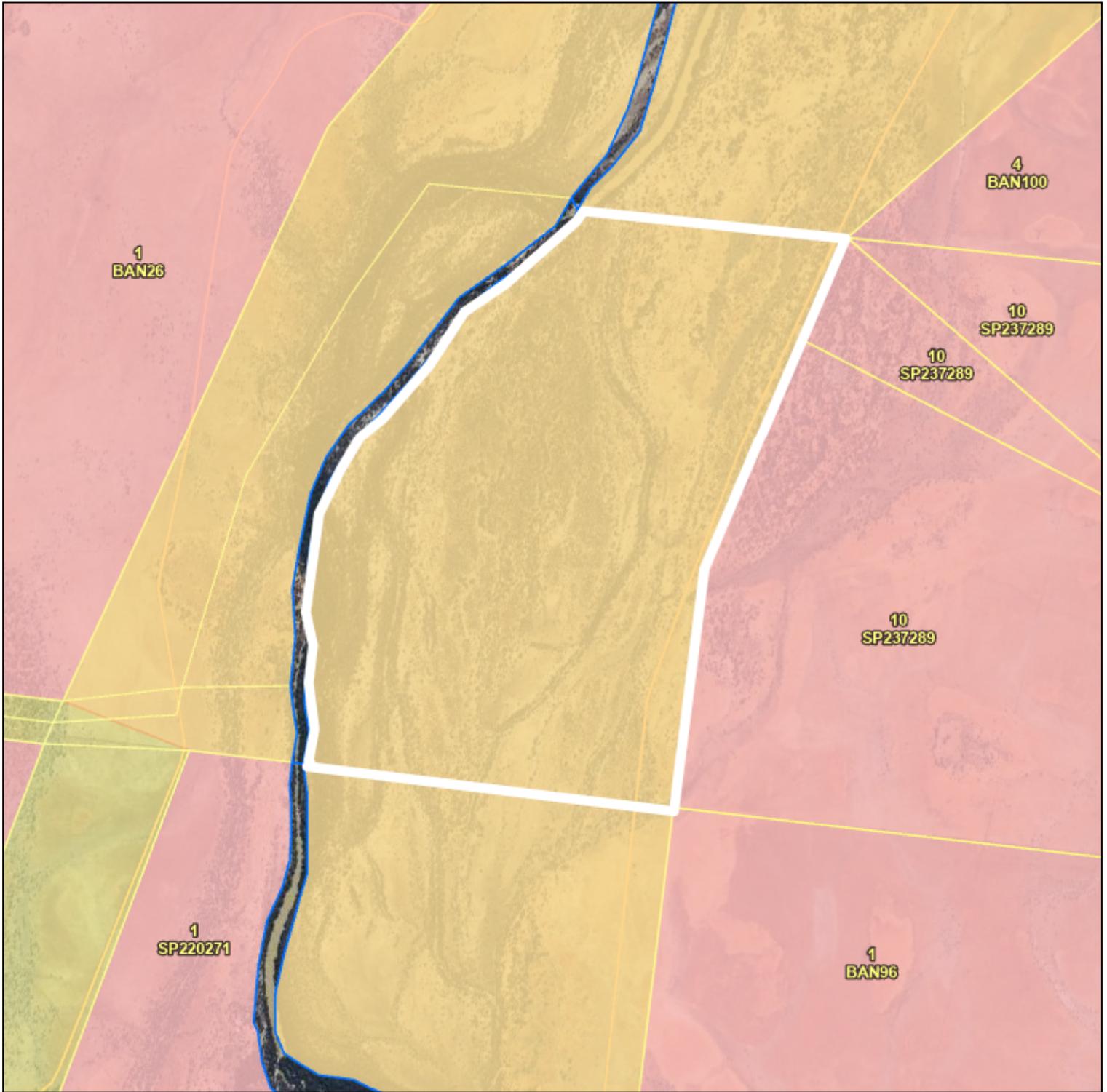
If applicant, section 142 of the *Land Act 1994* states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.



# Carbean PTO area SR:052PARO

27°27'57"S 145°50'36"E

27°27'57"S 145°54'29"E



27°31'24"S 145°50'36"E

27°31'24"S 145°54'29"E

A product of



Legend located on next page



Scale: 1:36339

Printed at: A4

Print date: 11/2/2026

Not suitable for accurate measurement.  
Projection: Web Mercator EPSG 102100 (3857)

For more information, visit  
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Department of Natural Resources and Mines,  
Manufacturing, and Regional and Rural Development

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# Carbean PTO area SR:052PARO

## Legend

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## Attribution

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### Vantor

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Watercourse parcel



Road parcel



Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Easement parcel



Strata parcel



Volumetric parcel



Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel positional accuracy



+/- 0.1M - 1M



+/- 1.5M - 5M



+/- 6M - 14M



+/- 15M - 24M



+/- 25M - 28M



≥ +/- 29M

Places: My Places(1)

My Place 1

Roads and tracks



Motorway



Highway



Secondary



Connector



Local



Restricted Access Road



Mall



Busway



Bikeway



Restricted Access Bikeway



Walkway



Restricted Access Walkway



Walkway



Non-vehicular Track



Track



Restricted Access Track



Ferry



Proposed Thoroughfare

Green bridges



Bridges



Tunnels



# Carbean PTO area SR:052PARO

 Legend

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Railway stations



Railways



## 10.2.18

## Permit to Occupy Application – Turn Turn Pastoral Co

Council Meeting:	17 February 2026
Department:	Community and Environmental Services
Author:	Colin Ickeringill, Rural Lands Officer
Attachments:	1. Part A Contact and Land Details 2. Part B Permit to Occupy Application 3. Map of subject area

---

### **Purpose**

The purpose of this document is to present to Council the Application for a Permit to Occupy (PTO) from the owners of Turn Turn Pastoral Company submitted to Council and to provide information in formulating Council's support (or otherwise) regarding the application.

### **Recommendation**

- 1. That Council receive and note Part A & B from the owners of Turn Turn Pastoral Company for the application for a PTO on the Stock Route Network (SRN) section SR:510PARO adjoining Lot 5 on Crown Plan NL22, land owned by the applicants*
- 2. Council supports the application as presented.*
- 3. Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.*
- 4. In the additional comments section of Part C, ask that the Department consider as a condition of the Permit to Occupy if not already an existing condition that the permittee/s be responsible for the control of invasive animals and noxious weeds within the permit area.*

### **Previous Council Resolutions; Nil**

### **Discussion**

This application has been made by the owners of Turn Turn Pastoral Co.

This section of SR is classified as Tertiary. Historically this section of stock route has never had any form of tenure granted to it but is fully boundary fenced and has been subject to unauthorized grazing by neighboring property owners over the years.

The owners of Turn Turn are wishing to graze this area which is approximately 3692 hectares in size. This section of stock route is classified as tertiary and has had no history of travelling stock in recent years.

### **Budget/Financial Implications**

There will be negligible impact on the budget.

### **Legislation/Statutory Implications**

Land Act 1994 Part 4

DNRMMRRD Guideline Permit to occupy SLM/2013/482...

## **Corporate Plan and/or Operational Plan**

Theme: 3 Prosperous Economy

Program Area: 3.1 Promote and support a sustainable and diverse agricultural industry

## **Risk Management**

The following risks are relevant to the matters considered within this report: NIL



You can now apply for all *Land Act 1994* applications [online](#).

## Part A – Form LA00

# Contact and Land Details

## *Land Act 1994*

### Requirements

1. **Part A:** Contact and land details is required when the applicant is wanting to submit a [Part B form](#) (application specific form) . Part A – [Contact and land details](#) – you can apply online or via Part A – [Contact and land details \(PDF\)](#).
2. Payment of the prescribed [Application fee](#) for relevant Part B forms is per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development website](#) at < <https://www.qld.gov.au/environment/land/state/application/forms/state-land-application-forms-and-fees>> or by contacting your nearest [business centre](#) or call 13 QGOV 13 74 68.
3. The appropriate application form Part B must be signed by the applicant or a legal practitioner on behalf of the applicant.
4. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

### Important information

5. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting..
6. All applications will be processed having regard to the requirements of the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
7. You can lodge your state land application online by completing the Part A online guide, or through the Part A – Contact and land details PDF and relevant Part B application form PDF. If you complete the PDF forms, you can submit the application via:
8. **Email:** [SLAMlodgement@resources.qld.gov.au](mailto:SLAMlodgement@resources.qld.gov.au)
9. **Post:**  
Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development  
PO Box 5318  
Townsville QLD 4810

### Information and Data collection

10. In terms of the [Right to Information Act 2009](#), interested parties may seek access to the department's records and view relevant documents.
11. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
12. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email [stateland@resources.qld.gov.au](mailto:stateland@resources.qld.gov.au) if you do not wish for the department to contact you.

13. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
14. For further privacy information click [Privacy](#) or go to <<https://www.nrmrdd.qld.gov.au/legal/privacy>>.

**Contact Details**

**Lodger Details and Mailing Address**

A lodger is only required when a legal practitioner, or consultant lodges the application on behalf of the applicant.

**Full Names**

Title	First Name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Company Name(s)**

If a corporation then record:-

ACN     ARBN     ABN   

**Contact Details**

**Postal Address:**

**Phone Number:**       **Mobile Number:**

**Email:**

## Applicant(s) Details and Mailing Address

If the Applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

### Full Names

Title	First Name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Company Name(s)

If a corporation then record:-

ACN

ARBN

ABN

**Note:** if the applicant is a Corporation, a requirement of the application is providing evidence (as at the date of application), that the Corporation is registered with the [Australian Securities and Investments Commission \(ASIC\)](https://asic.gov.au/online-services/search-asic-s-registers/) at <https://asic.gov.au/online-services/search-asic-s-registers/> ([company summary printout](#)) and if applicable, also registered with the [Australian Business Register \(ABR\)](https://www.abr.business.gov.au) at <https://www.abr.business.gov.au> (ABN lookup record extract).

### Contact Details

Postal Address:

Phone Number:

Mobile Number:

Email:

Future correspondence should be sent to:

Lodger

Applicant

**1. Are the applicant/s a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)?**

Yes **go to 2**

No **go to 4**

**Note:** For further information refer to the Queensland Government website to determine if the applicant/s are [a foreign person](https://qro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

**2. Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the *Duties Act 2001*? This includes current and future use of the land.**

Yes **go to 3**

No **go to 4**

**Note:** Under the *Duties Act 2001* an additional amount of duty applies where the land is residential land and the applicant is [a foreign person](https://qro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

**3. Enter full name/s of the foreign acquirer/s  
(If there is insufficient space, please lodge as an attachment)**

<b>Full Names (If a Company, also provide a contact name)</b>	<b>Share Held</b>
<input type="text"/>	<input type="text"/>

**go to 4**

**4. Are the Applicant/s registered for GST and acquiring the land for a creditable purpose?**

Yes

No **go to 5**

**Note:** Under the [Tax Administrator Act \(Cth\) 1953](https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/) certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or visit the ATO website [<https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/>](https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/) or seek advice from a financial or legal expert.

**Details of land for which the application is being lodged**

5. Select the type of land for which the application is being lodged:

- Permit
- Licence
- Lease
- Unallocated State Land (USL)
- Road
- Trust Land Reserve/ Deed of Grant in Trust (DOGIT)
- Dealing Number (refer to current title information item 6)
- Other

**go to 6**

6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

**Schedule 1**

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged

Lot	Plan	Title Reference
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

**go to 7**

The details of the land can be found on a current title. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches') Lot on Plan details are located on your rates notice or downloading the Queensland Globe <https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/> to help access current Lot on Plan details. If insufficient space, please add additional description as an attachment.

7. Enter additional details of the land

Dealing number:   
(if relevant)

Tenure Type:  Tenure Number:

Local Government:

Other details of land location (optional)

**go to 8**

**8. Provide details of any timeframe limitations you have (e.g. a settlement date). go to 9**


**9. If this application relates to a project, provide an overview and how your application relates to the project. go to 10**


**10. Have you participated in a pre-lodgement meeting with the department (strongly encouraged)?**

Yes **go to 11**  
 No

Please provide name of officer you spoke with and this department's associated reference.

Department Contact Officer		Pre-lodgement ID (eLVAS CI Ref)	
----------------------------	--	---------------------------------	--

**11. Provide details of pre-lodgement meeting.**  
(If there is insufficient space, please lodge as an attachment)


**Note:** Departmental Officers contact details and any reference number should be included if known.

**THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM**



You can now apply for all *Land Act 1994* applications [online](#).

## Part B – Form LA03

### Permit to Occupy Application

*Land Act 1994*

#### Requirements

1. Use this application form to apply for a permit to occupy.
2. Please read the respective [permit to occupy guide](#), which includes application restrictions. The content on this page may help you decide if this application form applies to you and your needs. It will also help guide you through the application process.
3. Payment of the prescribed Application fee is required. A refund of application fees will not be given. (Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development](#) website or contact your nearest [business centre](#) or call 13 QGOV (13 74 68).
4. Part A online form: [Contact and land details](#) or Part A – [Contact and land details \(PDF\)](#) must be completed and submitted with your application.
5. **Part C - Form LA30:** [Statement in relation to an application under the Land Act 1994](#) over state land, that is a reserve or a dedicated road area, must be completed and submitted with your application.
6. A drawing showing the general location, Lot on Plan information and the proposed permit to occupy area including dimensions must be submitted with your application.
7. Any additional information to support the application.
8. For your application to be processed, all parts of this application form must be completed accurately, otherwise your application may be returned to you to complete or refused.

#### Important information

9. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting.
10. A permit to occupy is issued for a minor or temporary purpose including short-term grazing, pump sites, advertising signs on roads, apiary sites or an entrance ramp to a building site during construction.
11. A permit to occupy may be issued over a road, a reserve or unallocated state land. If the proposed permit to occupy area is over more than 1 type of these lands, separate permits to occupy will be required.
12. An application for a permit to occupy is NOT required if the proposed use is located on a local road, state-controlled road or reserve and can be authorised by the road manager or reserve trustee (refer to following items 13 to 15).
13. If the proposed use is on a local road, contact the relevant local government for authorisation of this use. If the local government can authorise the proposed use on a local road under a specific local law for administering the use of local roads, an application for a permit to occupy is not required by this department.
14. If the proposed use is on a state-controlled road, contact the Department of Transport and Main Roads to authorise the proposed use. An application for permit to occupy under the *Land Act 1994* is not required.
15. If the proposed use is over a reserve, contact the trustee of the reserve. If they can authorise the proposed use as a trustee lease or trustee permit an application is not required.

16. A permit to occupy may be issued for areas that are below high-water mark if:
- it would not unduly affect safe navigation and sound development of the state's waterway and ports
  - its impact on marine infrastructure has been considered
  - it would not have a detrimental effect on coastal management; and
  - it would not be inconsistent with the intent of any relevant state management plan.
17. Permits to occupy:
- **do not allow exclusive possession of the land**
  - **the proposed use must be able to co-exist with the purpose of the land (for example, infrastructure does not co-exist on a gazetted road)**
  - **cannot be transferred, sublet or mortgaged**
  - **cannot be issued over freehold or leasehold land**
  - **can be cancelled at any time without compensation being paid by the state.**
18. A permit to occupy can only be held by individuals or corporations and cannot be held by deceased estates (executors/beneficiaries) or on trust.
19. If an existing property fence is to be used as a boundary fence for the permit to occupy and you do not own the fence, you must submit a written agreement signed by you and the fence owner with the application for a permit to occupy, detailing agreed conditions about the maintenance of the fence. This agreement must be submitted before we can issue the permit to occupy. An agreement about the maintenance of a fence does not mean that your application will be approved.

#### Information and Data collection

20. Information on this form, and any attachments, is being collected to process and assess your application under section 177A of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
21. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email [stateland@resources.qld.gov.au](mailto:stateland@resources.qld.gov.au) if you do not wish for the department to contact you.
22. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
23. For further privacy information click [Privacy](#) or go to <https://www.nrm.qld.gov.au/legal/privacy>.



Application for a Permit to Occupy



**1. The application is for a permit to occupy over:**

<input checked="" type="checkbox"/> Road	<b>go to 2</b>
<input type="checkbox"/> Reserve	<b>go to 3</b>
<input type="checkbox"/> Unallocated State Land	<b>go to 3</b>

Where an application is associated with a reserve or road, the applicant is to first discuss the application with the trustee of the reserve or for a road that is under the control of the local government — the local government, to determine if the relevant agency can authorise the use.

If the proposed use is located on a state-controlled road, a permit to occupy under the *Land Act 1994* is not required. Contact the Department of Transport and Main Roads to authorise the proposed use. This includes where the application is for the issue of a new permit to occupy on a State controlled road, as a result of the transfer of the parcel of land associated with the permit to occupy.

If a permit to occupy is to issue over a reserve and the purpose of the permit is inconsistent with the purpose of the reserve, no improvements, other than boundary fences, are to be built by the permittee, as required under section 177(4) of the *Land Act 1994*.

A signed Part C Form LA30 – [Statement in relation to an application under the Land Act 1994](#) over State land from the trustee of the reserve or road manager will need to accompany this application.

**2. Is the application over:**

<input checked="" type="checkbox"/> Road (local road administered under the <a href="#">Local Government Act 2009</a> or <a href="#">City of Brisbane Act 2010</a> )	<b>go to 3</b>
<input type="checkbox"/> State-controlled road administered under the <a href="#">Transport Infrastructure Act 1994</a>	<b>application not required</b>

**3. Is the proposed use:**

<input type="checkbox"/> Short Term (not more than 12 months)	<b>go to 4</b>
<input checked="" type="checkbox"/> Long Term (more than 12 months)	<b>go to 4</b>

**4. Provide details of the proposed use including information on existing improvements.** **go to 5**  
 (If there is insufficient space, please lodge as an attachment)

**The area will be used for grazing purposes.**

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**5. Provide details of approximate time the short term permit will be required**

Commencement date: **01/10/2025**

Expiry date:

**go to 6**

6. Proposed use:		
<input type="checkbox"/>	Access	go to 10
<input type="checkbox"/>	Apiary Site	go to 7
<input type="checkbox"/>	Bore site	go to 9
<input type="checkbox"/>	Environmental	go to 10
<input type="checkbox"/>	Event – entertainment and sporting	go to 10
<input type="checkbox"/>	Event – promotional or commercial	go to 10
<input checked="" type="checkbox"/>	Grazing	go to 10
<input type="checkbox"/>	Parking (unallocated state land only)	go to 10
<input type="checkbox"/>	Pump site	go to 9
<input type="checkbox"/>	Storage	go to 10
<input type="checkbox"/>	Other	go to 10

7. To hold a permit for an apiary site, you must be -		
<input type="checkbox"/>	Registered "Beekeeper" in accordance with the <a href="#">Biosecurity Act 2014</a> ; and	
<input type="checkbox"/>	The person who holds the permit will be the owner and operator of the hive/s.	go to 8
<p>The application must be accompanied by evidence of the registration and details of <a href="https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/industries/bees/register">hive identification number (HIN)</a> &lt;  <a href="https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/industries/bees/register">https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/industries/bees/register</a> &gt;.</p> <p>If your application is for apiary site purposes, you must submit a completed <a href="#">Part D – Form LA32 – Apiary checklist for permit to occupy</a> with your application.</p>		

8. Provide details of the proposed use. <span style="float: right;">go to 10</span>	
(If there is insufficient space, please lodge as an attachment)	

9. Do you have a current water licence/allocation associated with the subject land?

Yes

go to 10

No

go to 10

Where water is obtained from a stream or natural water hole and the associated pump is to be located on unallocated State land, and a current water licence/allocation issued under the [Water Act 2000](#) is required, the following must accompany this application –

- a copy of current licence/allocation; or
- copy of evidence of an application being made for a water licence; or
- evidence that the allocation has been transferred to the applicant.

A bore wherever possible should be located on the owner's land and not State controlled lands, particularly a dedicated road as such infrastructure is not compatible with road use.

10. Is any of the area applied for below high water mark?

Yes

go to 11

No

go to 11

11. Is the area applied for to be used for the construction of a jetty/pontoon/boat ramp?

Yes

go to 12

No

go to 13

12. Which of the following best describes your intended use of the jetty/pontoon/boat ramp?

Non-commercial use immediately adjoining your land

go to 13

Commercial Use (application for purchase or lease state land should be made on [Part B - Form LA10](#))

**Non-commercial use** - Where section 123 of the [Coastal Protection and Management Act 1995](#) applies, Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development does not require you to hold a permit to occupy for works of this nature. However, you are required to obtain a development approval under the [Planning Act 2016](#) for the works. Refer to the [Department of Environment, Tourism, Science and Innovation website](#) at <<https://www.qld.gov.au/environment/coasts-waterways/plans>> (go to 'Coastal development' and select 'tidal works and prescribed tidal works').

**Commercial Use** – You are required to hold a term lease for commercial works below high water mark, an application via Part B – Form LA10 to purchase or lease state land must be made with department.

**13.** Provide details in Schedule 1 of any land you lease from the state or are the registered owner that adjoins or is in the vicinity of the land applied for.

Schedule 1		
You must enter either the Lot on Plan or Title Reference of the land.		
Lot	Plan	Title Reference
5	NL22	

**go to 14**

The description of the land can be found on a current title search or on your rates notice. To check this you can purchase a title search by calling (07) 3497 3479, visiting the [Titles Queensland website](https://www.titlesqld.com.au/) <https://www.titlesqld.com.au/> (and select 'Searches').

If insufficient space, please add additional description as an attachment.

**14.** Provide details of the proposed use of the area, including information on existing improvements, if any. **go to 15**  
 (If there is insufficient space, please lodge as an attachment)

The area will be used for grazing purposes. The fence (4 plain wires and 2 barb wires) around the applied area is stock-proof and it is in very good condition.

**15.** Is the applicant the adjoining landholder (owner/lessee/permittee) of all properties adjoining the applied area?

Yes **go to 16**

No **go to 16**

If No, written agreement detailing agreed conditions about the maintenance of any existing boundary fence must be submitted with this application. This agreement must be signed by the owner of the boundary fence and the applicant for this permit to occupy.

Agreement about maintenance of a fence does not mean that your application will be approved.

**16.** Provide details of any additional information to support the application. (optional) **go to 17**  
 (If there is insufficient space, please lodge as an attachment)

The boundary fence (13.84km) on the eastern side of the applied area is owned by Mooning Station, while the boundary fence (3.47km) on the northern side of the applied area is managed by Tarko Station's owners as permittees. We enclosed a joint fence maintenance agreement with each neighbor. We will maintain the boundary fence (2.70km) on the southern side of the applied area.

## Attachments

The following will need to be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

### 17. Tick the box to confirm the attachments for part of the application:

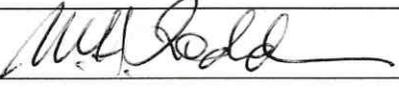
- Application Fee
- Part A – online form – Contact and Land details or Part A – Contact and land details PDF
- Part C – Form LA30 – Statement in relation to an application under the *Land Act 1994*, required if application is over a reserve or road.
- Part D – Form LA32 – Apiary checklist for permit to occupy, required if application is for apiary site purposes.
- Drawing showing general location, Lot on Plan information, any improvements and the permit to occupy area including dimensions., if applicable.
- Details of any improvements, if applicable.
- Evidence of pre-lodgement discussions with the department, if applicable
  
- Copy of the agreement on conditions about the maintenance of any existing boundary fence, if applicable.
- Copy of current water licence/allocation in the name of person making application, if applicable.
- Copy of evidence of an application being made for a water licence in the name of person making application, if applicable.
- Evidence that the water allocation has been transferred to the person making application, if applicable.
- Evidence of registration as a "Beekeeper" under the *Biosecurity Act 2014*, if applicable.
- Details of hive identification number (HIN), if applicable.

It is recommended that any attached plans, sketches or maps be of A4 or A3-size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

## Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)

		
SAM A. TODD	MURRAY H. TODD	ANNE L. TODD

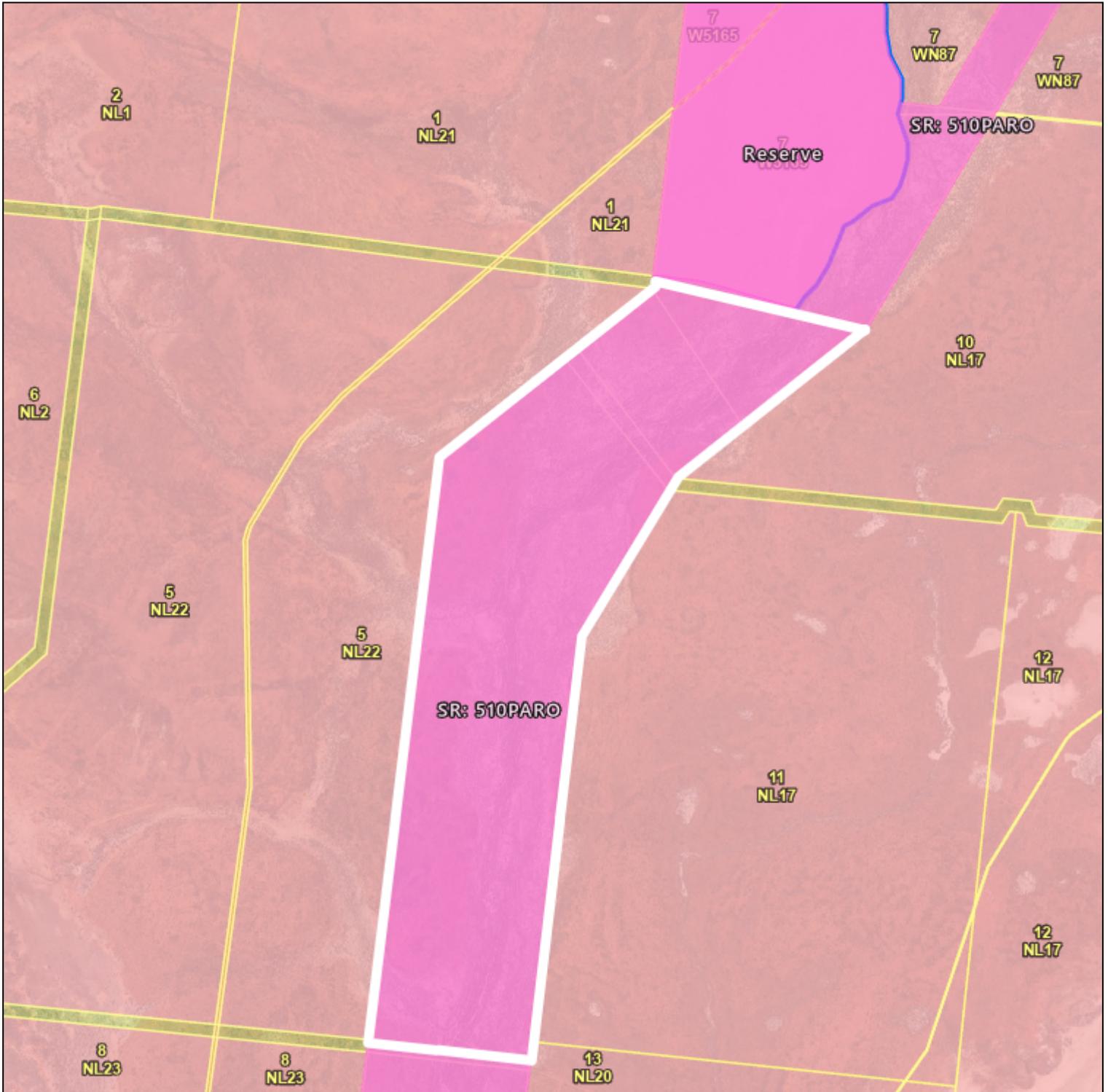
Date: 02/09/2025

If applicant, section 142 of the *Land Act 1994* states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.

# Turn Turn PTO area map

28°20'26"S 144°46'22"E

28°20'26"S 144°57'9"E



28°29'55"S 144°46'22"E

28°29'55"S 144°57'9"E

A product of



Legend located on next page



Scale: 1:100942

Printed at: A4

Print date: 11/2/2026

Not suitable for accurate measurement.  
Projection: Web Mercator EPSG 102100 (3857)

For more information, visit  
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Department of Natural Resources and Mines,  
Manufacturing, and Regional and Rural Development

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# Turn Turn PTO area map

## Legend

## Attribution

### Travelling stock facilities



### Active travel permits



### Active grazing permits



### Stock routes



Primary



Secondary



Tertiary

### Stock route reserves



Primary



Secondary



Tertiary

### Watercourse parcel



### Road parcel



### Land parcel



Parcel

### Land parcel - gt 1 ha



Parcel

### Land parcel - gt 10 ha



Parcel

### Easement parcel



### Strata parcel



### Volumetric parcel



### Land parcel - gt 1000 ha



Parcel

### Land parcel label

### Land parcel label - gt 1 ha

### Land parcel label - gt 10 ha

### Land parcel label - gt 1000 ha

### Land parcel positional accuracy



+/- 0.1M - 1M



+/- 1.5M - 5M



+/- 6M - 14M



+/- 15M - 24M



+/- 25M - 28M



$\geq$ +/- 29M

### Places: My Places(1)

My Place 1

### Green bridges



### Bridges



### Tunnels



Earthstar Geographics

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# Turn Turn PTO area map

 Legend

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## Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access
-  Bikeway
-  Walkway
-  Restricted Access
-  Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

## Railway stations



## Railways



## 10.2.10 Rural Lands and Compliance Report

Council Meeting: 17 February 2026  
Department: Community and Environmental Services  
Author: Colin Ickeringill, Rural Lands Compliance Officer

### Purpose

The purpose of this document is to provide Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of January 2026

### Recommendation

*That Council receive and note the Rural Lands Compliance Report.*

### Discussion

#### 1. Activities

##### 1.1. Wild Dog & Pest Control

- 1 wild dog scalp was claimed for bounty in January. The male dog was trapped on a property located in the Northeast of the Shire.
- On 29 January 2026 Council's RLCO assisted biosecurity officers from the DPI to seize prohibited biosecurity matter from a residence in Yowah. The prohibited cactus (*Opuntia gosseliniana* var. *santa-rita*) Violet Prickly Pear was discovered during routine invasive plant surveillance by the biosecurity officers on 17 December 2025. The owners were notified by letter that the matter was going to be seized and destroyed.



Biosecurity officers from the DPI removing the prohibited plant matter

- At the request of biosecurity officers from the DPI, a large amount of Tiger Pear cactus biocontrol was collected for them. The infested plant material was collected on the 18 January 2026.

**1.2. Customer Requests.**

- Four (4) requests for problem meat ant nests were received during January. These nests were treated with a granular insecticide and follow up inspections will be conducted.
- 1 request for cat trap was received from the Cunnamulla Hot Springs after a cat and kitten that were observed by staff wandering around the facility. The trap was deployed for several days but was unsuccessful.

**1.3. Stock Route Fences & Waters**

- Council received a stock route agistment application from a Wyandra grazier requesting agistment for 28 days due to animal husbandry problems and the property being very dry. The western side of Lot8/PR8 was granted for the agistment due to the boundary being securely fenced and the availability of sufficient water for the livestock. The permit is valid from the 14/1/2026 to the 10/2/2026.
- The Nardoo exclusion fence was inspected on 20 January 2026 after notification from the manager that the gateways had been installed and the old fencing debris removed. This was confirmed by the RLCO and an update was sent to the QFPI.
- A further 2 stock route agistment requests have been received in January 2026. These have not been finalised due to the applicants being unable to move their livestock until sometime in February 2026.

**1.4. Town Commons**

- A large amount of coral cactus biocontrol was moved amongst the cactus growing on the Wyandra town common.

**1.5. Processes and Policy**

- Nil to report

**1.6. Miscellaneous**

- Council received a report of a badly injured kangaroo along the Weir Rd. The kangaroo was located and dispatched and disposed of at the animal waste pit.
- Herbicide spraying was undertaken at the impound facility located at the Works Depot in Broad Street after a sighting of a large snake. The area surrounding the facility was sprayed with herbicide.
- Assisted with the launch of the Vessel Paroo Friday 30 January to make sure for that a) it was able to be launched from the boat ramp and b) that it was running well due to the time it has sat idle. Boat could be launched and ran smoothly.

**Budget/Financial Implications**

All activities have been provided for in Council's Operational Budget

**Legislation/Statutory Implications**

Various

**Corporate Plan and/or Operational Plan**

Theme: 4 Environmental sustainability

Program Area: 4.2 Foster a shared vision for the environment through collaborations with all land managers  
4.3 Best practice biosecurity and pest and land management  
4.4 Protect and enhance waterways, water sources and manage town water services

**Risk Management**

Not Applicable

**Consultation**

Not applicable

### 10.3.1

## Infrastructure Operations Status Report

Council Meeting:	17 February 2026
Department:	Infrastructure
Authors:	Director of Infrastructure and Staff
Attachments:	Nil

---

### **Purpose**

The purpose of this report is to provide an update on the work undertaken in the Infrastructure Department for the month of January 2026.

### **Recommendation**

*That Council receives and notes the Infrastructure Operations Status Report.*

### **Discussion**

#### **Works Coordinator - Shire Road and Town Maintenance and RMPC**

- RMPC claim for December was \$44,934.00
- Heavy Shoulder Grading was carried out on the Charleville Road.
- TMR is still awaiting approval of the Flood Damage on the Charleville Road Culvert. This has delayed maintenance.

#### **Town Maintenance Crew**

##### **RMPC Works**

- Bollon Rd Bollon Rd – pothole patching. And emergency removal of road crash debris.
- Thargomindah Rd – pothole patching.
- Charleville Rd culvert removal replaced with 63mm pipe and bore casing.

##### **Shire Roads**

- Humeburn road two coat seal stabo works.
- Emergency Grid repair Pitherty road.

##### **Town maintenance**

- Removed tree surround and irrigation, remove unsuitable for repaving John Street footpath.

##### **Other works**

- Wyandra camp establishment installed sewer pit and dug sewer lines, installed frame for roof.
- Water main clean up Beardmore Street.
- Wyandra dump maintenance.
- Eulo dump maintenance.
- Dismantle Christmas tree.
- 40 tonne hill sand into new tie up stalls Cunnamulla racetrack.
- Private works hospital job remove rubbish to tip

### **Transport Infrastructure Development Scheme (TIDS) – Funded 25/26**

- The Main TIDS project for this year is continuing on the Jobs Gate Road. So far 9km have been constructed and sealed by Mid-December. Works continued with the remaining fund to achieve 100% expenditure. This will require a scope change. Approximately another 1km are hoped to be completed. Separate works for the construction of 2 floodways has been awarded and likely to commence in first week of March 2026. Over \$1 million of Country Roads connect has been added to expand the works.

### **Roads to Recovery (RTR) - Funded**

- No major works have been carried out this month. Funding will be set aside for the construction of two Floodway's near Weona on the Jobs Gate Road and are now awaiting the Contractors to begin works

### **Forecast for February**

- Grader Crew will continue shoulder grading north of Wyandra towards the Murweh Boundary.
- TIDs Project on the Jobs Gate Road will continue with the remaining money, approximately 1km of Works is projected.
- Two Floodways to commence construction on the Jobs gate Road as part of R2R
- Pothole repairs on the four main roads, and Jobs Gate Road
- Repair of Culverts on Mitchell Highway north of Wyandra

### **Parks & Gardens**

- The Parks and Gardens team completed their routine monthly tasks, including mowing and watering across town street gardens, small parks, the Hot Springs area, river walk, cemetery, bushlands, and the eastern town entrance.
- Regular maintenance and mowing were carried out at John Kerr Park (JKP).
- The December GTS program for JKP was complete.
- Cemetery: Assisted with funeral set up and pull down. General maintenance, including mowing and whipper snipping, was completed, and progress continues on the old cemetery cleanup.
- Mowing completed at three Council residences.
- Weed control undertaken on pavements within the CBD area.
- Hot Springs – ongoing garden maintenance being carried out including poisoning of weeds.
- Racecourse, Daycare and All Aboard Railway ground Maintenance carried out.
- Regular Cleaning of Cunnamulla War Memorial Fountain.





**Senior Technical Officer**

RMPC Schedule 2 Expenditure Profile for YTD 2025/26

1	1/7/25	31/7/25	\$190,000.00	\$157,228.00	\$157,228.00
2	1/8/25	31/8/25	\$380,000.00	\$467,895.60	\$625,123.60
3	1/9/25	30/9/25	\$570,000.00	\$222,588.20	\$847,711.80
4	1/10/25	31/10/25	\$760,000.00	\$359,629.00	\$1,207,340.80
5	1/11/25	30/11/25	\$980,000.00	\$33,833.00	\$1,241,173.80
6	1/12/25	31/12/25	\$1,080,000.00	\$75,640.00	\$1,316,813.80
7	1/1/26	31/1/26	\$1,180,000.00	\$44,934.00	\$1,361,747.80
8	1/2/26	28/2/26	\$1,390,000.00		
9	1/3/26	31/3/26	\$1,650,000.00		
10	1/4/26	30/4/26	\$1,760,000.00		
11	1/5/26	31/5/26	\$1,870,000.00		
12	1/6/26	30/6/26	\$2,001,102.00		

- Routine reporting of water sampling, Quarry quantities, RMPC claims and project plans and heavy vehicle permit applications have also been done during the month.
- Assisting with the TIDS Project, Organize Sealing contractors and Contractors.
- Work with Shepards to organize the expansion and adding of new pits for REPA Flood Damage.
- Complete DWQMP and submitted Updated version of the Plan
- Work on Traffic Management Registration Scheme due 28th February
- Assist with the REX baggage handling

### **Forecast for February**

- Continuing work on the TMRS
- Road inspections for RMPC
- Planning and managing the TIDS Project for Jobs Gate Road
- Quarry Pit returns for Quarter
- Water testing for Quarter

### **Water and Sewerage**

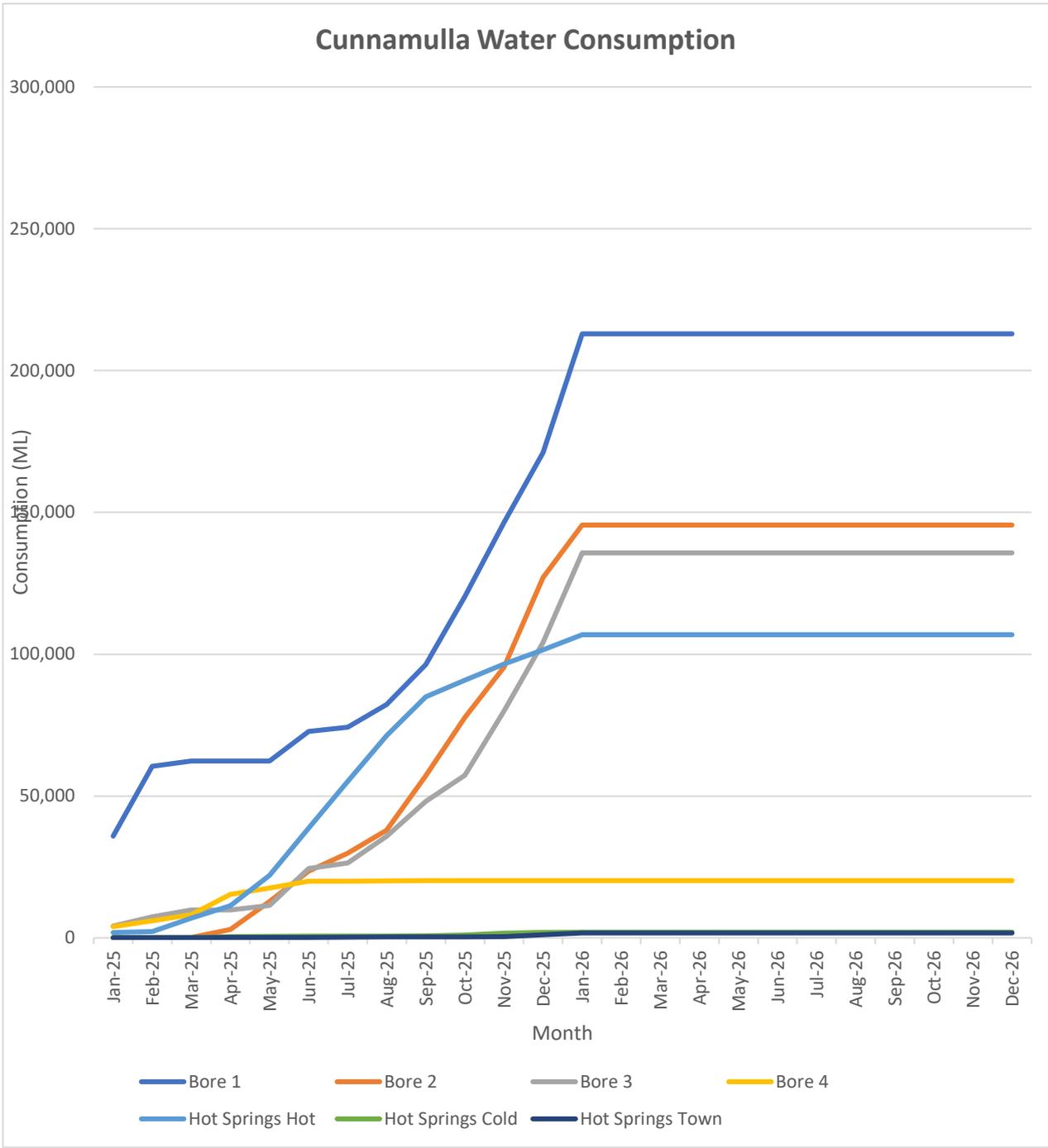
- Water Main Repairs: 2
- Water Service Repairs: 3
- Sewer Blockages: 3 Private works
- Q Build Requests – 1 water service repairs and 2 sewerage blockages.
- Requests for Maintenance: 0
- Private Works – 3
- Hot Springs – considerable amount of time spent working on pump & control issues due to operator errors.
- **Racecourse**
- 0
- **Wyandra**
- Ongoing water repairs continue
- **Yowah**
- Ongoing water repairs continue
- **Eulo**
- Ongoing water repairs continue

**Bores – Water flow usage**

Bore	Prior Month Usage (kl)	Prior Cumulative Usage (kl)	Current Month Usage (kl)	Updated Cumulative Usage (kl)
1	24609	171056	41883	212939
2	31587	127026	18525	145551
3	24177	104144	31592	135736
4	0	20164	0	20164

**Hot Springs water usage**

	Prior Month Usage (kl)	Prior Cumulative Usage (kl)	Current Month Usage (kl)	Updated Cumulative Usage (kl)
Hot Water	5,736	96,538	4,964	101,502
Cold Water	642	1633	322	1,955
Town Supply	80	442.7	631	1,073.7



## January 2026 WORKSHOP ACTIVITIES

UNIT #	VEHICLE DESCRIPTION	DESCRIPTION OF WORK
315	Grader	250Hr service completed
280	Kenworth	install new UHF
339	Loader	Find air leak in seat
503	Water tanker	Remove hydraulics pump drive couplings
271	Kenworth	Service engine, tighten PTO mount nuts, fix exhaust pipe
143	Hilux	10,000klms service
145	Hilux	10,000klms service
142	Hilux	10,000klms service
316	Grader	Wash out cooling package, top up a/c gas
316	Grader	Put Panels back on
315	Grader	Replace O-ring on fuel filter
511	Water tanker	swap fittings on hydraulic lines, work out how to work sprays and show operator
273	street sweeper	Diagnose why blower fan making noise
273	street sweeper	Fix blower fan, fit new solenoids under body, fit new hinges to inspection doors
503	Water tanker	Install new hydraulic drive couplings
512	Water tanker	put pressure from water pump back on
512	Water tanker	Replace pressure hose from water pump
203	Colorado	10,000klms service
249	Float	Replace brake booster
	Paroo Boat	Check over, clean out, drain and flush fuel filters, put in fresh fuel run and flush motors
	Paroo Boat	Make handles for jockey wheel and boat winch
306	Mower	Service engine and transmission
246	UD truck	Test Hydraulics

### 10.3.2

### 2025-26 Works Program Status Report

Council Meeting: 17 February 2026  
Department: Infrastructure  
Author: Director Infrastructure  
Attachments: 1. Works Program Gantt Chart

#### Purpose

The purpose of this report is to provide Council with an update on the 2025-26 capital works program.

#### Recommendation

*That Council receive and note the 2025-26 Works Program Status Report.*

#### Previous Council Resolutions

Not applicable.

#### Discussion

On track	Requires monitoring / some risk	Requires action / considerable risk
		

Project	Notes	Budget	Status
TIDS – Jobs Gate Road Upgrade to Seal	Project Completed	\$2,140,166	
Country Road Connect 25-26	Subgrade formation works have commenced. Gravel cartage and spreading works are planned for next week.	\$1,250,000	
R2R - Eulo Toompine Road Drainage Upgrade	Project Completed	\$755,126	
R2R- Floodway (Jobs Gate Road)	Floodway works are currently in the planning and mobilisation phase. Site establishment is scheduled to commence on 25 February.	\$800,000	
R2R – Gamarren Road Rehabilitation and reseal	Design completed. Project planned for April 2024 onwards.	\$1,250,000	
LGGSP - JKP Masterplan	Master plan completed, Processing the invoice and closing the Project out.	\$211,200	
W4Q- Stage 1 cunnamulla swimming pool upgrade	Preparation is underway to call tenders with site-specific details	\$600,000	
W4Q - Children’s Training Track (Road Safety Focus)	Project completed	\$250,000	
W4Q - Housing Upgrade including Wyandra Hall	Childcare stumps work completed. Front stair yet to be done. 11 Mabel St stumps Completed. 5 Ivan st Reconnect earth bonding cable at rear of building work completed.	\$550,000	

Project	Notes	Budget	Status
W4Q - Airport Fuel Upgrade	Contractor has advised that all required drawing have been completed and submitted to hazardous Authorities for Approval. Contractor has indicated that construction works on site are expected to start in April 2026.	\$350,000	
MIFF / POW - John Kerr Park Lighting	Waiting on delivery of switch board. Contractor is waiting on Ergon. Likely commissioning March 2026	\$822,808	
Childcare Centre	Works under progress.	\$50,000	
C/O - Eulo Playground Rubber Soft Fall	Works completed	\$60,000	
C/O - Eulo Main Street Irrigation 200m	Works completed	\$60,000	
C/O – Eulo Landfill	Environmental clearances have been obtained. Clearing/fencing work to start.	\$85,000	
C/O - Robbers Tree Project	Concept design has been completed, and funding has been applied for to progress construction of Stage 1.	\$25,000	
C/O - Solar PV systems – Depot / Hall / VIC / Library	All sites are approved by Ergon Energy All materials delivered Installation programmed from 07 July to 18 July Sequencing to be advised to alert relevant staff	\$141,441	
Replacement – 2WD Utility x 2 Unit 213 Extra Cab Unit 219 Dual Cab	One Unit has been delivered Delivery expected for remaining by end of February 2026.	\$130,000	
Replacement – 4WD Utility x 4 Unit 116 Extra Cab Unit 119 Dual Cab Unit 202 Single Cab Unit 203 Crew Cab	Two Units have been delivered Delivery expected for remaining by end of February 2026.	\$280,000	
Replacement – Wagon SUV x 2 Unit 106 Kluger Wagon Unit 107 Prado Wagon	Delivered	\$160,000	
Tipping Truck (Unit 247) (UD)	Delivered	\$290,000	
Grader (new)	Delivered.	\$585,000	
Tipping Truck (Unit 252) (UD)	Delivered	\$290,000	
Dog Trailer (Unit 423) (Water tanker)	Delivered	\$100,000	
Dog Trailer (Unit 424) (Water tanker)	Delivered	\$100,000	

Project	Notes	Budget	Status
Small Tipper (Unit 346)	Quote documents have been received. Under evaluation	\$100,000	
Tractor (Unit 322)	Quote documents have been received. Under evaluation	\$80,000	
Emulsion Tank	Quote documents have been received. Under evaluation	\$110,000	
SES Vehicle	PO has been issued	\$60,235	
Small Plant	Being allocated as required in consultation with relevant staff.	\$50,000	

### Budget/Financial Implications

As detailed above

### Legislation/Statutory Implications

Not applicable.

### Corporate Plan and/or Operational Plan

Corporate Plan

Theme: 2 Our People and Strong Communities

Theme: 3 Prosperous Economy

Theme: 4 Environmental Sustainability

### Risk Management

The following risks are relevant to the matters considered within this report:

#### Risk Summary

Risk	Explanation
<b>Financial</b>	Inadequately defined project scopes can lead to cost overruns. A lack of timely project planning and delivery may jeopardise approved grant funding. Regular reporting and implementation of sound project management processes will mitigate this risk.
<b>Quality</b>	A lack of clear scope and project planning can result in less than desired quality outcomes. Implementation of sound project management processes will mitigate this risk.
<b>Time</b>	A lack of clear scope and project planning and delivery can result in lower works program completion rates. Regular reporting and implementation of sound project management processes will mitigate this risk.

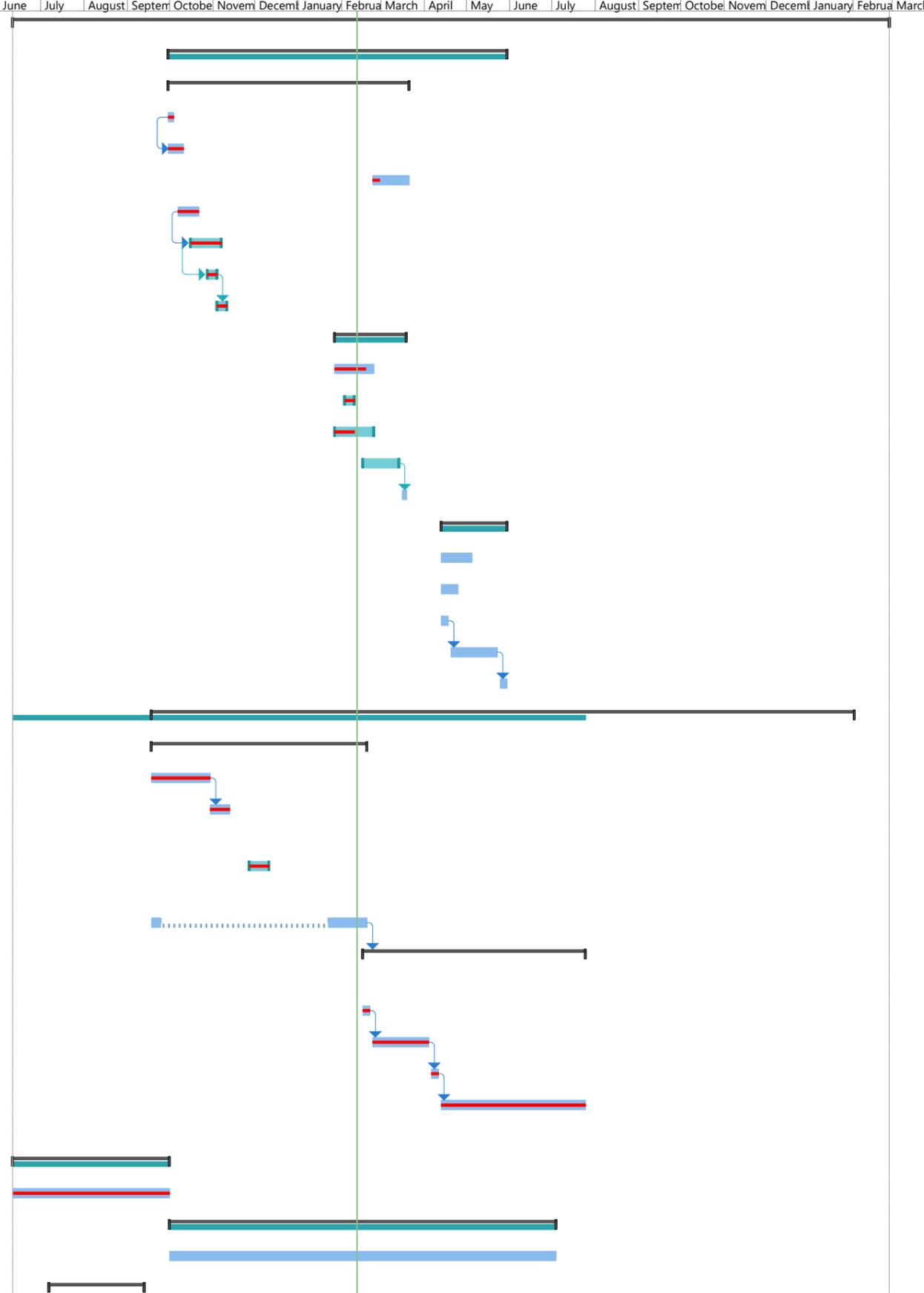
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<b>Environmental</b>	Many projects have an element of environmental risk. Regular reporting and implementation of sound project management processes will mitigate this risk.
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**Consultation**

Relevant Infrastructure Services staff

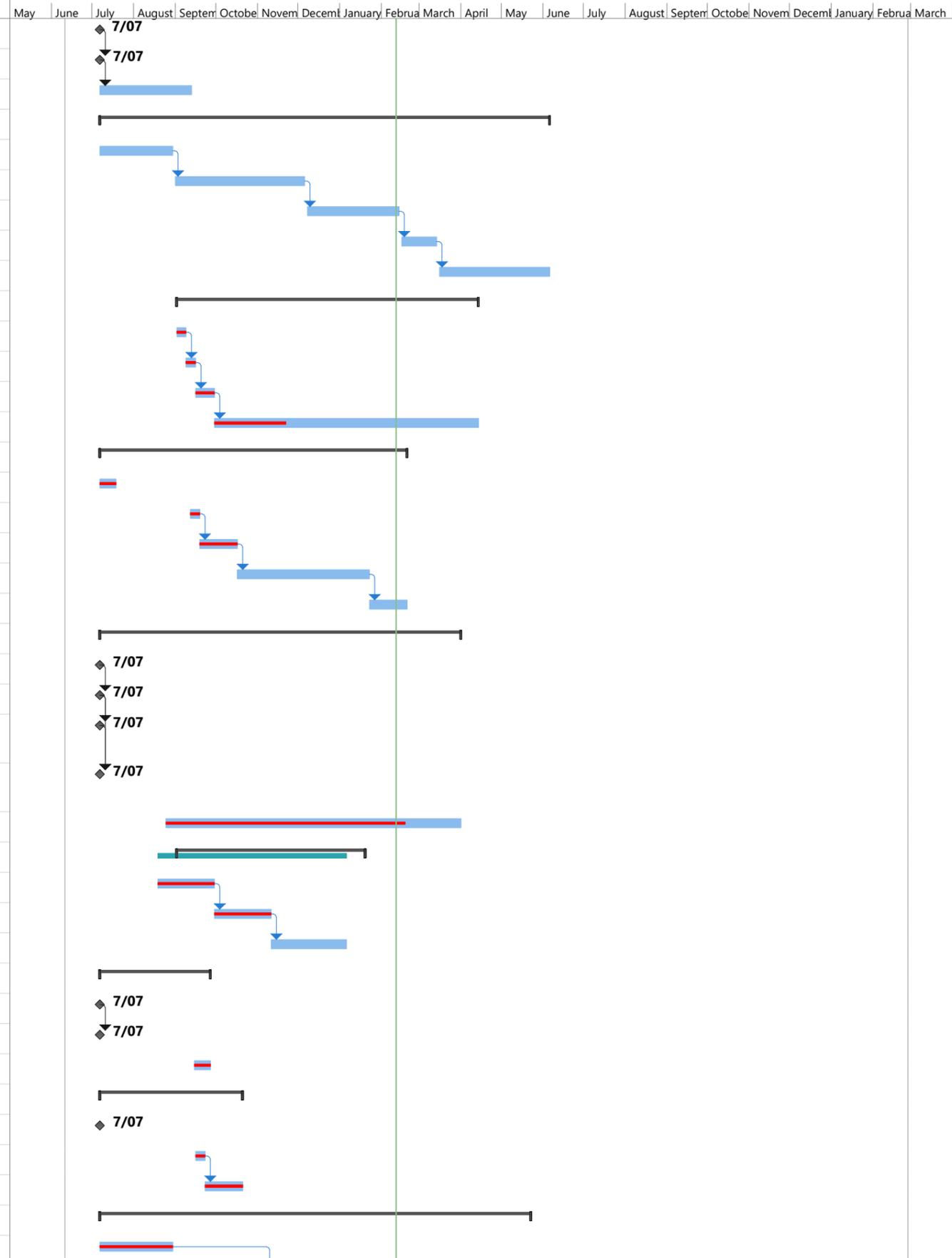
ID	Task Mode	Task Name	Job Cost Code	PM / Contracto	Baseline Cost	Start	Finish	Duration	Predecessor	% Complete																							
											May	June	July	August	Septem	October	Novem	Decem	January	Februa	March	April	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March
1		<b>2025-26 Works Program</b>			\$0	11/06/25	26/02/27	87.6 wks?		59%																							
2		Road Construction Crew		Ajay	\$0	30/09/25	29/05/26	32.8 wks		43%																							
3		TIDS - Jobs Gate Road	2506-0605		\$2,140,126	30/09/25	20/03/26	22.8 wks		79%																							
4		Camp Establishment and Fit Out			\$0	30/09/25	3/10/25	0.8 wks		100%																							
5		Push and screen gravel			\$0	30/09/25	10/10/25	1.8 wks	455	100%																							
6		Drainage works			\$0	23/02/26	20/03/26	4 wks		25%																							
7		Formation			\$0	7/10/25	21/10/25	2.2 wks		100%																							
8		Base			\$0	16/10/25	6/11/25	3.2 wks	755+7 days	100%																							
9		Seal 1			\$0	28/10/25	3/11/25	1 wk	855+8 days	100%																							
10		Seal 2			\$0	4/11/25	10/11/25	1 wk	9	100%																							
11		CRC- Jobs Gate Road		Ajay	\$1,250,000	27/01/26	18/03/26	7.4 wks		46%																							
12		Push and screen gravel			\$0	27/01/26	23/02/26	4 wks		80%																							
13		Formation			\$0	3/02/26	9/02/26	1 wk		100%																							
14		Gravel Haulage			\$0	27/01/26	23/02/26	4 wks		50%																							
15		Base			\$0	16/02/26	13/03/26	4 wks		0%																							
16		Seal			\$0	16/03/26	18/03/26	0.6 wks	15	0%																							
17		RTR - Gamarren Road Rehab and Reseal	2550-0608	Ajay	\$2,000,000	13/04/26	29/05/26	7 wks		0%																							
18		Reseal Prep Works			\$0	13/04/26	4/05/26	3.2 wks		0%																							
19		Push and screen gravel			\$0	13/04/26	24/04/26	2 wks		0%																							
20		Establishment			\$0	13/04/26	17/04/26	1 wk		0%																							
21		Base			\$0	20/04/26	22/05/26	5 wks	20	0%																							
22		Seal and Reseal			\$0	25/05/26	29/05/26	1 wk	21	0%																							
23		RMPC Crew		Ajay	\$0	18/09/25	1/02/27	69.6 wks?		91%																							
24		RMPC			\$0	18/09/25	18/02/26	20 wks		67%																							
25		RMPC Charleville Road Element 15			\$0	18/09/25	29/10/25	6 wks		100%																							
26		RMPC - Bollon Charleville Formation grading Element 15			\$0	30/10/25	12/11/25	2 wks	25	100%																							
27		RMPC-Bollon Heavy Shoulder grading Element 15			\$0	27/11/25	10/12/25	2 wks		100%																							
28		RMPC - Hungerford Road Resheet Element 1			\$425,000	18/09/25	18/02/26	5 wks		0%																							
29		Bollon Charleville Road TMR Flood Damage			\$2,000,000	16/02/26	24/07/26	23 wks	28	100%																							
30		Camp establishment			\$0	16/02/26	20/02/26	1 wk		100%																							
31		Secure gravel and water supply			\$0	23/02/26	3/04/26	6 wks	30	100%																							
32		Establishment			\$0	6/04/26	10/04/26	1 wk	31	100%																							
33		Heavy and medium formation grading			\$0	13/04/26	24/07/26	15 wks	32	100%																							
34		RTR Eulo Toompine Road - Contract	2506-0701		\$600,000	11/06/25	30/09/25	16 wks		100%																							
35		Installation of culverts			\$0	11/06/25	30/09/25	16 wks		100%																							
36		RTR - Formation Grading Shire Wide	2550-9000	Ajay	\$0	1/10/25	3/07/26	37.6 wks		0%																							
37		To be used in conjunction with REPA works			\$0	1/10/25	3/07/26	37.6 wks		0%																							
38		LGGSP - JKP Masterplan	2440-0020	Dave B	\$211,200	7/07/25	12/09/25	10 wks		0%																							



Project: 2025-26 Works Program  
Date: 12/02/26

Task		Summary		Inactive Milestone		Duration-only		Start-only		External Milestone		Manual Progress	
Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline			
Milestone		Inactive Task		Manual Task		Manual Summary		External Tasks		Progress			

ID	Task Mode	Task Name	Job Cost Code	PM / Contracto	Baseline Cost	Start	Finish	Duration	Predecessor	% Complete	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March	April	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March				
39	✓	Scope finalisation and procurement			\$0	7/07/25	7/07/25	0 wks		100%			7/07																								
40	✓	Contract award			\$0	7/07/25	7/07/25	0 wks	39	100%			7/07																								
41		Delivery			\$0	7/07/25	12/09/25	10 wks	40	0%																											
42		W4Q - Stage 1 Swimming Pool Upgrade	1430-0011	Ajay	\$600,000	7/07/25	5/06/26	46 wks		0%																											
43		Scope finalisation			\$0	7/07/25	29/08/25	8 wks		0%																											
44		Design and documentation			\$0	1/09/25	5/12/25	14 wks	43	0%																											
45		Procurement			\$0	8/12/25	13/02/26	8 wks	44	0%																											
46		Contract award			\$0	16/02/26	13/03/26	4 wks	45	0%																											
47		Construction			\$0	16/03/26	5/06/26	12 wks	46	0%																											
48		W4Q - Housing Upgrade	2390-0010	Ajay	\$500,000	2/09/25	13/04/26	30 wks		39%																											
49	✓	Scope finalisation			\$0	2/09/25	8/09/25	1 wk		100%																											
50	✓	Design			\$0	9/09/25	15/09/25	1 wk	49	100%																											
51	✓	Procurement			\$0	16/09/25	29/09/25	2 wks	50	100%																											
52		Delivery			\$0	30/09/25	13/04/26	26 wks	51	30%																											
53		W4Q - Airport Fuel Upgrade	2410-0054	Ajay	\$200,000	7/07/25	19/02/26	30.8 wks		30%																											
54	✓	Scope finalisation			\$0	7/07/25	18/07/25	2 wks		100%																											
55	✓	Procurement			\$0	12/09/25	18/09/25	1 wk		100%																											
56	✓	Contract award			\$0	19/09/25	16/10/25	4 wks	55	100%																											
57		Construction including offsite fabrication			\$0	17/10/25	22/01/26	12 wks	56	0%																											
58		Testing and commissioning			\$0	23/01/26	19/02/26	4 wks	57	0%																											
59		MIFF - John Kerr Park Lighting	2440-0018	Ajay	\$822,808	7/07/25	31/03/26	36.4 wks		80%																											
60	✓	Scope finalisation and procurement			\$0	7/07/25	7/07/25	0 wks		100%																											
61	✓	Contract award			\$0	7/07/25	7/07/25	0 wks	60	100%																											
62	✓	Soil testing, footing design and lighting design certification			\$0	7/07/25	7/07/25	0 wks	61	100%																											
63	✓	Pre-construction incl building approval and certification			\$0	7/07/25	7/07/25	0 wks	61,62	100%																											
64		Construction			\$0	25/08/25	31/03/26	29.4 wks		80%																											
65		Childcare Centre	2390-0012		\$50,000	2/09/25	19/01/26	18 wks		67%																											
66	✓	Scope finalisation			\$0	19/08/25	29/09/25	6 wks		100%																											
67	✓	Procurement			\$0	30/09/25	10/11/25	6 wks	66	100%																											
68		Construction			\$0	11/11/25	5/01/26	6 wks	67	0%																											
69	✓	C/O - Eulo Playground Rubber Soft Fall	2440-0014	Ajay	\$60,000	7/07/25	26/09/25	12 wks		100%																											
70	✓	Scope finalisation			\$0	7/07/25	7/07/25	0 wks		100%																											
71	✓	Procurement			\$0	7/07/25	7/07/25	0 wks	70	100%																											
72	✓	Installation			\$0	15/09/25	26/09/25	2 wks		100%																											
73	✓	C/O - Eulo Main Street Irrigation 200m	2440-0016	Ajay	\$60,000	7/07/25	20/10/25	15.2 wks		100%																											
74	✓	Scope finalisation			\$0	7/07/25	7/07/25	0 wks		100%																											
75	✓	Procurement			\$0	16/09/25	22/09/25	1 wk		100%																											
76	✓	Delivery			\$0	23/09/25	20/10/25	4 wks	75	100%																											
77		C/O - Robbers Tree Project	2440-0017	Dave B	\$25,000	7/07/25	22/05/26	44 wks		64%																											
78	✓	Scope finalisation			\$0	7/07/25	29/08/25	8 wks		100%																											

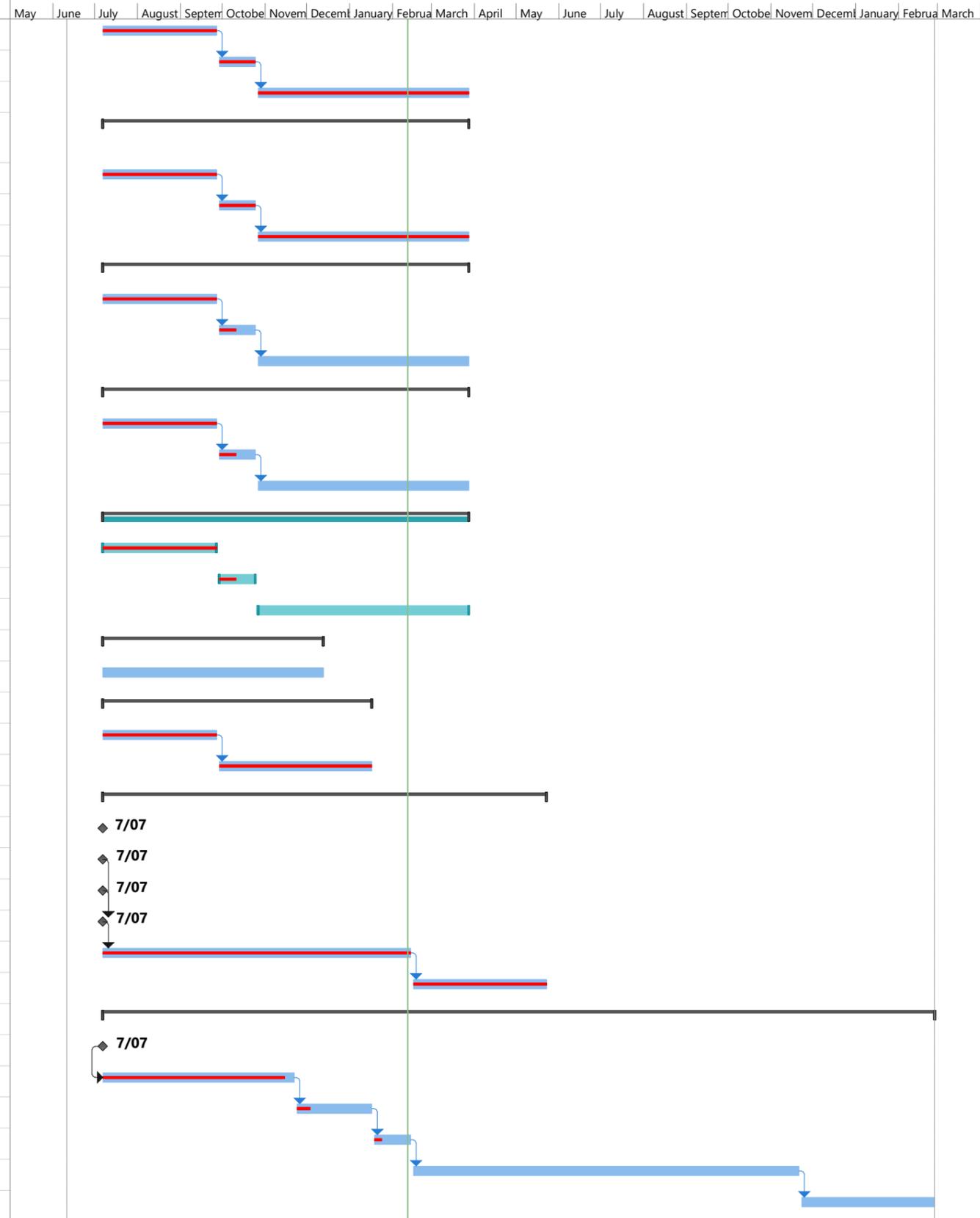


Project: 2025-26 Works Program  
Date: 12/02/26

Task		Summary		Inactive Milestone		Duration-only		Start-only		External Milestone		Manual Progress	
Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline			
Milestone		Inactive Task		Manual Task		Manual Summary		External Tasks		Progress			



ID	Task Mode	Task Name	Job Cost Code	PM / Contracto	Baseline Cost	Start	Finish	Duration	Predecessor	% Complete	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March	April	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March			
118	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																										
119	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	118	100%																										
120	✓	Delivery			\$0	27/10/25	27/03/26	20 wks	119	100%																										
121	✓	Replacement - Water Tank Unit 424 for 30000L Water Tanker	2460-????		\$100,000	7/07/25	27/03/26	36 wks		100%																										
122	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																										
123	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	122	100%																										
124	✓	Delivery			\$0	27/10/25	27/03/26	20 wks	123	100%																										
125	✗	Replacement - Tractor Unit 322	2460-????		\$60,000	7/07/25	27/03/26	36 wks		39%																										
126	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																										
127	✗	Tender award			\$0	29/09/25	24/10/25	4 wks	126	50%																										
128	✗	Delivery			\$0	27/10/25	27/03/26	20 wks	127	0%																										
129	✗	Replacement - Truck Light Unit 346	2460-????		\$100,000	7/07/25	27/03/26	36 wks		39%																										
130	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																										
131	✗	Tender award			\$0	29/09/25	24/10/25	4 wks	130	50%																										
132	✗	Delivery			\$0	27/10/25	27/03/26	20 wks	131	0%																										
133	✗	Emulsion Tank	2460-????		\$100,000	7/07/25	27/03/26	36 wks?		39%																										
134	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																										
135	✗	Tender award			\$0	29/09/25	24/10/25	4 wks?		50%																										
136	✗	Delivery			\$0	27/10/25	27/03/26	20 wks?		0%																										
137	✗	Small Plant	2460-????		\$50,000	7/07/25	12/12/25	23 wks		0%																										
138	✗	Various			\$0	7/07/25	12/12/25	23 wks		0%																										
139	✓	REPA September 2022		Shepherd	\$0	7/07/25	16/01/26	26 wks		100%																										
140	✓	REPA works all quadrants			\$0	7/07/25	26/09/25	12 wks		100%																										
141	✓	QRA close out			\$0	29/09/25	16/01/26	14 wks	140	100%																										
142	✓	REPA January 2024		Shepherd	\$0	7/07/25	22/05/26	44 wks		100%																										
143	✓	QRA Submissions and approvals			\$0	7/07/25	7/07/25	0 wks		100%																										
144	✓	RFT pavement materials			\$0	7/07/25	7/07/25	0 wks		100%																										
145	✓	RFT REPA works			\$0	7/07/25	7/07/25	0 wks		100%																										
146	✓	Tender awards			\$0	7/07/25	7/07/25	0 wks	144,145	100%																										
147	✓	REPA works all quadrants			\$0	7/07/25	13/02/26	30 wks	146	100%																										
148	✓	QRA close out			\$0	16/02/26	22/05/26	14 wks	147	100%																										
149	✗	REPA March 2025		Shepherd	\$0	7/07/25	26/02/27	84 wks		26%																										
150	✓	Emergent works			\$0	7/07/25	7/07/25	0 wks		100%																										
151	✗	QRA submissions and approvals			\$0	7/07/25	21/11/25	20 wks	150SS	95%																										
152	✗	RFT			\$0	24/11/25	16/01/26	6 wks	151	25%																										
153	✗	Tender awards			\$0	19/01/26	13/02/26	4 wks	152	25%																										
154	✗	REPA works all quadrants			\$0	16/02/26	20/11/26	40 wks	153	0%																										
155	✗	QRA close out			\$0	23/11/26	26/02/27	14 wks	154	0%																										



Project: 2025-26 Works Program  
Date: 12/02/26

Task		Summary		Inactive Milestone		Duration-only		Start-only		External Milestone		Manual Progress	
Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline			
Milestone		Inactive Task		Manual Task		Manual Summary		External Tasks		Progress			

### 10.3.3 Restoration of Essential Public Assets Status Report

Council Meeting:	17 February 2026
Department:	Infrastructure
Author:	Director Of Infrastructure
Attachments:	1. Shepherd Services Report – Western Surface Trough Report January 2026 2. Shepherd Services Report – QRA Restoration Delivery Activity Update 3 - 12 February 2026

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#### **Purpose**

To provide Council with an update on Restoration of Essential Public Assets (REPA) flood recovery works, including progress on reconstruction delivery, and submission development for all relevant events.

#### **Recommendation**

*That Council receive and note the Restoration of Essential Public Assets Status Report.*

#### **Background**

Shepherd Services, in collaboration with Contractors and Council, continues to deliver the DRFA-funded flood recovery program across multiple declared events. This report provides an overview of progress and financial status for active projects.

#### **Previous Council Resolutions**

Not applicable.

#### **Discussion**

This report provides a comprehensive update from Shepherd Services in relation to the following flood events:

- January 2024 Event - Delivery
- March 2025 Event - Data Collection, Submission Building & Delivery

#### **Project 24041 – SW Queensland Flooding (January 2024)**

- All project costings have now been journalled to the general ledger by Mick Dunn. The project is scheduled to transition into the MARS close-out phase during the coming week.

#### **Project 24054 – REPA Assessment & Delivery: WQ Surface Trough (March 2025)**

- REPA damage assessments have now been completed across all identified sites. Holding works on Moruya Narran Road have been finalised by Russell Grader Hire, restoring safe and trafficable access.
- Total assessed sites: 2,285
- Estimated reconstruction value approved to date: **\$66 million**.
- A small number of remaining minor submissions continue to be reviewed by QRA.

## **Project 25123 – REPA Delivery: WQ Surface Trough (March 2025)**

Approved submissions to date are:

- Submission 59 (NWQ): \$7.9M – 75,000 t gravel
- Submission 63 (NWQ): \$11.36M – 100,000 t gravel
- Submission 66 (NEQ): \$12.34M – 100,000 t gravel
- Submission 65 (SEQ): \$10.88M – 115,000 t gravel
- Submission 64 (SWQ): \$13.24M – 108,000 t gravel
- Submission 67 (SEQ): \$9.2M – 75,000 t gravel
- Submission 72 (NWQ & NEQ): \$690K – 5,500 t gravel
- Submission 71 (Eulo Levee Wall): \$455K – 4,650 t material
- Total Gravel estimated required for reconstruction to date: **582, 500 t**

### **Delivery Progress**

- Site set-out works across the Northwest and Northeast Quadrants have now been completed. Five Northwest Quadrant delivery packages have been awarded to four local contractors, with mobilisation underway and progressive commencement occurring from 11 February.
- Northeast Quadrant delivery packages remain advertised via Vendor Panel, with submissions due to close toward the end of February.
- Total QRA approvals across the Shire now stand at approximately \$66 million, enabling continued mobilisation and delivery across multiple work fronts.

### **Gravel Production**

- Gravel production activities are progressing at the designated pits with ongoing oversight. Around **160,000t** has been produced to date, against an identified requirement of **175,000t** for the NWQ. This is estimated to be completed this week with contractor delivery to commence from 11 February.
- Two contractors are now operating in the Northwest Quadrant to support material supply ahead of delivery works. In addition, pit schedules for the Northeast Quadrant have been finalised, with one contractor having commenced production to support upcoming programs.

### **Budget/Financial Implications**

All REPA activities are jointly funded through the Australian and Queensland Governments and administered by the Queensland Reconstruction Authority. All eligible costs are fully reimbursable apart from a modest “trigger point” payment by Council.

### **Legislation/Statutory Implications**

Not applicable.

### **Corporate Plan and/or Operational Plan**

Operational Plan.

Theme: 4. Environmental Sustainability  
4.5 Effective disaster management planning and response

### **Risk Management**

The following risks are relevant to the matters considered within this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Weather impacts	Rainfall and flooding delaying works and access.
Access constraints	Moruya Narran Road remains with limited restrictions.
Budget escalation	Cost estimates increasing due to scale of March 2025 event.

### **Consultation**

These risks are being managed through monthly coordination meetings with Council, QRA, and Shepherd Services, which also serve to track progress, approvals, and contractor delivery.



Project Management Services

# Paroo Shire Council DRFA Project

Western Queensland Surface Trough &  
Associated Rainfall and Flooding  
21 March – 19 May 2025

January 2026



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Project Management Services

# Paroo Shire Council – WQ Surface Trough & Associated Rainfall and Flooding Progress Report

January 2026

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<b>SUBJECT:</b>	<b>PAROO SHIRE COUNCIL – WQ SURFACE TROUGH &amp; ASSOCIATED RAINFALL AND FLOODING MONTHLY REPORT</b>
<b>DATE:</b>	04/02/2026
<b>PREPARED BY:</b>	Mark Christian, SHEPHERD Services
<b>ISSUED TO:</b>	Paroo Shire Council
<b>FILE REF:</b>	25123





## Project Summary

The reconstruction program continued to progress steadily throughout this month, with further funding approvals secured and delivery preparation activities advancing across the Shire. The focus remains on finalising delivery packages, mobilising contractors, and completing gravel production to support the upcoming construction works.

### Program Approvals

Three additional submissions were approved this month, increasing the total approved funding value to approximately **\$66 million**. This continued progress in QRA endorsements is enabling further sections of the Shire reconstruction to move into active delivery.

Total Approved Submissions to Date:

- **Submission 59 – Northwest Quadrant:** \$7.9M (approx. 75,000 tonnes gravel)
- **Submission 63 – Northwest Quadrant:** \$11.36M (approx. 100,000 tonnes gravel)
- **Submission 66 – Northeast Quadrant:** \$12.34M (approx. 100,000 tonnes gravel)
- **Submission 65 – Southeast Quadrant:** \$10.8M (approx. 115,000 tonnes gravel)
- **Submission 64 – Southwest Quadrant:** \$13.2M (approx. 108,000 tonnes gravel)
- **Submission 67 – Southeast Quadrant:** \$9.2M (approx. 75,000 tonnes gravel)
- **Submission 72 – Northwest and Northeast:** \$690K (approx. 5,500 tonnes gravel)
- **Submission 71 – Eulo Levee Wall:** \$455K (approx. 4,680 tonnes material)

### Delivery Packages and Contractor Appointments

Five delivery packages were released through the vendor panel for the Northwest Quadrant and have now been awarded to four local contractors, allowing works to be programmed across multiple areas concurrently.

- **Package 1 – Eulo and surrounds:** Awarded to Tuckwell
- **Package 2 – Yerrel Road and surrounds:** Awarded to Russell Grader Hire
- **Package 3 – Old Charleville Road and Nancy Bird Walton Way:** Schmidt Contracting
- **Package 4 – Humbern Road and surrounds:** Russell Grader Hire
- **Package 5 – Mt Alfred, Western Warrego and surrounds:** Schmidt Plant Hire

Prestart meetings are scheduled to be held on 4 February 2026, with a targeted commencement date of 11 February 2026, subject to completion of gravel production.

### Material Production

Gravel production continued throughout the month and remains on track to meet program requirements. Approximately **160,000 tonnes** of material have been produced to date from the nominated pits, against a total requirement of approximately **175,000 tonnes**. Crushing, screening, and stockpiling activities are progressing in line with the delivery schedule to ensure material availability ahead of construction works.

### Overall Program Status

The program remains on track, with solid progress across funding approvals, contractor mobilisation, and material production. These activities have positioned the reconstruction program well for the transition into the next phase of construction works in the coming period.

## Project Dashboard

Claim	Submissions	Total Projects	Projects Completed	Projects Completed %
WQ Surface Trough & Associated Rainfall & Flooding 21 March -19 May 2025	8	1	0	2%

## Project Quality Management

### Quality Documentation

Quality documentation in accordance with relevant technical specifications.

## Project Schedule Management

### QRA Damages Works Program for approved treatments to date:

Road Name	Road Number	Zone	Planned Start	Planned Finish	% Work Complete
<b>PSC.0059.2425T.REC</b>					
Blackgate Road	728	NW1	16/02/2026	14/04/2026	0
Bluff Road	729	NW1	16/02/2026	14/04/2026	0
Eulo Toompine Road	701	NW1	16/02/2026	14/04/2026	22%
Farnham Plains Road	714	NW1	16/02/2026	14/04/2026	0
Hazelfield Road	709	NW1	11/02/2026	21/07/2026	0
Jandell Road	702	NW1	16/02/2026	14/04/2026	0
Koomerang Road	713	NW1	11/02/2026	28/04/2026	0
Moama Road	704	NW1	16/02/2026	14/04/2026	0
Nancy Bird Walton Way	718	NW1	11/02/2026	28/04/2026	0
Penaroo Road	716	NW1	11/02/2026	07/07/2026	0
Tilbooroo Road	719	NW1	11/02/2026	07/07/2026	0
Yerrel Road	705	NW1	11/02/2026	07/07/2026	0
Yowah Opal Fields Road	720	NW1	16/02/2026	14/04/2026	0
<b>PSC.0063.2425T.REC</b>					
Claverton Park Road	717	NW2	18/02/2026	18/08/2026	0
Coongoola Lane	721	NW2	18/02/2026	18/08/2026	0
Humeburn Road	706	NW2	11/02/2026	21/07/2026	0.12%
Mount Alfred Road	700	NW2	18/02/2026	18/08/2026	0.01%
Nooralaba Road	726	NW2	11/02/2026	21/07/2026	0
Old Charleville Road	505	NW2	11/02/2026	28/04/2026	0
Rosevale Road	711	NW2	18/02/2026	18/08/2026	0
Western Warrego Road	710	NW2	18/02/2026	18/08/2026	0
Yalli Talpa Road	722	NW2	18/02/2026	18/08/2026	0



Road Name	Road Number	Zone	Planned Start	Planned Finish	% Work Complete
<b>PSC.0064.2425T.REC</b>					
Amenda Tinnenburra Road	800	SW	11/02/2026	30/04/2027	0
Arthur Street	211	SW	11/02/2026	30/04/2027	0
Broad Street	221	SW	11/02/2026	30/04/2027	0
Burrenbilla Road	615	SW	11/02/2026	30/04/2027	0
Coonberry Plains Road	819	SW	11/02/2026	30/04/2027	0
Cuttaburra Road	805	SW	11/02/2026	30/04/2027	0
Glencoe Road	811	SW	11/02/2026	30/04/2027	0
Glentuckie Road	802	SW	11/02/2026	30/04/2027	0
Gumahah Road	806	SW	11/02/2026	30/04/2027	0
Ivan Street	224	SW	11/02/2026	30/04/2027	0
Kywong Road	801	SW	11/02/2026	30/04/2027	0
Mary Street	224	SW	11/02/2026	30/04/2027	0
Neverfail Road	817	SW	11/02/2026	30/04/2027	0
Ningaling Road	814	SW	11/02/2026	30/04/2027	0
Pabra Road	812	SW	11/02/2026	30/04/2027	0
Paddabilla Road	816	SW	11/02/2026	30/04/2027	0
Pitherty Road	807	SW	11/02/2026	30/04/2027	0
Rockwell Road	804	SW	11/02/2026	30/04/2027	0
Rocky Road	818	SW	11/02/2026	30/04/2027	0
Shea Street	405	SW	11/02/2026	30/04/2027	0
Tarko Road	810	SW	11/02/2026	30/04/2027	0
Terraldon Road	803	SW	11/02/2026	30/04/2027	0
Waihora Road	727	SW	11/02/2026	30/04/2027	0
Warden Road	813	SW	11/02/2026	30/04/2027	0
Watson Street	218	SW	11/02/2026	30/04/2027	0
Weir Road	619	SW	11/02/2026	30/04/2027	0
Weira Park Road	808	SW	11/02/2026	30/04/2027	0
Wittenburra Road	809	SW	11/02/2026	30/04/2027	0
Wombah Road	815	SW	11/02/2026	30/04/2027	0
<b>PSC.0065.2425T.REC</b>					
Bundaleer South Plains Road	603	SE1	11/02/2026	30/04/2027	0
Camden Road	609	SE1	11/02/2026	30/04/2027	0
Charlotte Plains Road	607	SE1	11/02/2026	30/04/2027	0
Fernlee Road	601	SE1	11/02/2026	30/04/2027	0
Gamarren Road	608	SE1	11/02/2026	30/04/2027	0
Munda Munda Road	604	SE1	11/02/2026	30/04/2027	0
Murra Murra Road	600	SE1	11/02/2026	30/04/2027	0
Widgeegoara Road	606	SE1	11/02/2026	30/04/2027	0
Yallabee Road	620	SE1	11/02/2026	30/04/2027	0
Yaralla Road	618	SE1	11/02/2026	30/04/2027	0





Road Name	Road Number	Zone	Planned Start	Planned Finish	% Work Complete
<b>PSC.0066.2425T.REC</b>					
Ardgour Road	513	NE	11/02/2026	30/04/2027	0
Bendena Road	504	NE	11/02/2026	30/04/2027	0
Clovelly Road	723	NE	11/02/2026	30/04/2027	0
Coongoola Charlottevale Road	501	NE	11/02/2026	30/04/2027	0
Elmina Road	500	NE	11/02/2026	30/04/2027	0
Koonawarra Road	503	NE	11/02/2026	30/04/2027	0
Linden Nebine Road	502	NE	11/02/2026	30/04/2027	0.01%
Mooru Road	512	NE	11/02/2026	30/04/2027	0
Moruya Narran Road	506	NE	11/02/2026	30/04/2027	0
Murrumbah Road	510	NE	11/02/2026	30/04/2027	0
Truganinni Road	508	NE	11/02/2026	30/04/2027	0
Yarmouth Road	507	NE	11/02/2026	30/04/2027	0
<b>PSC.0067.2425T.REC</b>					
Bluegrass Road	613	SE2	11/02/2026	30/04/2027	0
Huntley Downs Road	611	SE2	11/02/2026	30/04/2027	0
Jobs Gate Road	605	SE2	11/02/2026	30/04/2027	0
Middleton Road	602	SE2	11/02/2026	30/04/2027	0
Padua Pak Road	612	SE2	11/02/2026	30/04/2027	0
Penetrate Down Road	628	SE2	11/02/2026	30/04/2027	0
Randwick Down Road	629	SE2	11/02/2026	30/04/2027	0
Robina Downs Road	617	SE2	11/02/2026	30/04/2027	0
Talbarea Road	616	SE2	11/02/2026	30/04/2027	0
Thurulgoona Road	614	SE2	11/02/2026	30/04/2027	0
Waverly Mintaka Road	610	SE2	11/02/2026	30/04/2027	0
<b>PSC.0072.2425T.REC</b>					
Elmina Road	500	Various	11/02/2026	30/04/2027	0
Humeburn Road	706	Various	11/02/2026	30/04/2027	0
Moruya Narran Road	506	Various	11/02/2026	30/04/2027	0
Nancy Bird Walton Way	718	Various	11/02/2026	30/04/2027	0

## Safety

SHEPHERD Services has reviewed and implemented a Safety and Health Management Plan to support the project management of the DRFA works being delivered in the Paroo Shire.

Item	Monthly Target	January 2026
Incidents	Nil	0
Pre-Start	Daily	21
Safety Meeting	Daily - Agenda item on Pre-Start	21
Safety Consultation	Daily - Consulted at Pre-Start	21
Safety Alerts	As required	1
Inductions (New Employees / Contractors)	As required	0
Safety Initiatives	As required	3





## Project Scope Management

### Scope Definition

The scope is in accordance with eligible QRA approved sites and reconstructed in accordance with QRA guidelines and treatments.

### Scope Changes

Project	Scope Change	Status
Submissions 59, 63, 64, 65, 66, 67, 71 and 72	Moruya Narran, and Elmina Roads in the Northeast have now been assessed for inspection. Separate submissions have been lodged with QRA for approval	In Progress

## Project Integration Management

Element	Issue	Outcome	Status
Pre-Construction	Gravel production commenced on 8 December 2025 following a decision from a Special Meeting of Council held on 4 November 2025 to form a panel of contractors for the purpose of gravel production.	Ongoing	In Progress
Construction	Construction has commenced with Council replacing signs and guideposts. 4 Contractors have been awarded 5 delivery packages commencing next month.	Ongoing	Commencing
Post Construction		Will be Monitored in accordance with Risks and Mitigation Strategy	Scheduled completion by April 2027
QRA Reporting	Activity updates for 'end of swing' and Monthly Reporting are continuing. QRA Monthly Project Updates also provided.	Ongoing	In Progress

### Decisions – Awaiting Approval

Gravel material source pit extraction approval – Queensland Department of Primary Industries (DPI) and Department of the Environment, Tourism, Science and Innovation (DETSI).

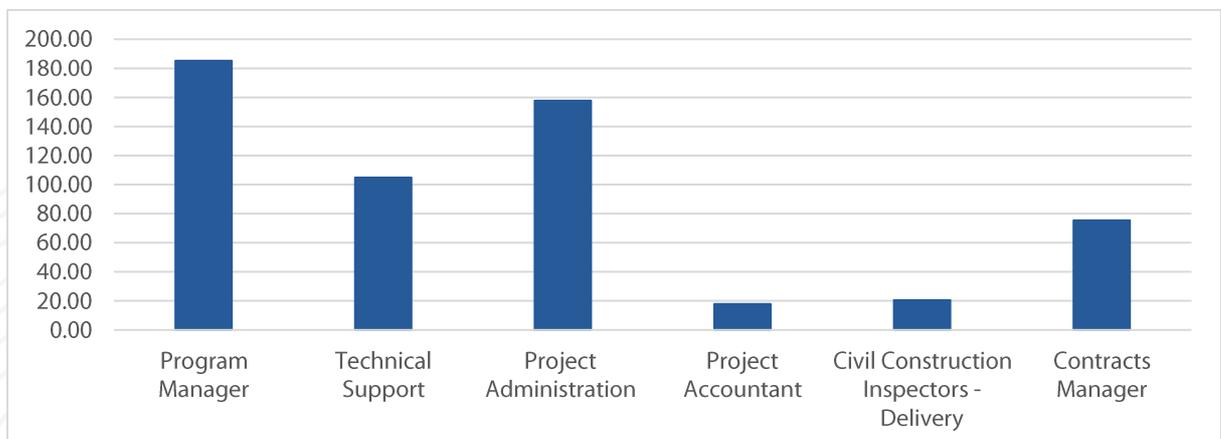


# Financial Dashboard

Data as at 12/01/2026

Event / Submission	Project Funding Amount	Expenditure to Date	Variance	Funding vs Expenditure %
PSC - March 25 Flood Damage NSW Zone PSC.0059.2425T.REC	\$7,930,017.15	\$82,200.49	\$7,847,816.66	1%
PSC - March 25 Flood Damage NW_2 PSC.0063.2425T.REC	\$11,365,380.40	\$138,175.20	\$11,227,205.20	1%
PSC - March 25 Flood Damage SW PSC.0064.2425T.REC	\$13,242,759.96	\$0.00	\$13,242,759.96	0%
PSC - March 25 Flood Damage SE_1 PSC.0065.2425T.REC	\$10,882,501.01	\$0.00	\$10,882,501.01	0%
PSC - March 25 Flood Damage NE PSC.0066.2425T.REC	\$12,343,290.46	\$139,940.01	\$12,203,350.45	1%
PSC - March 25 Flood Damage SE_2 PSC.0067.2425T.REC	\$9,205,370.35	\$1,442.39	\$9,203,927.96	0%
PSC - March 25 Flooded Roads PSC.072.2425T.REC	\$694,619.64	\$0.00	\$694,619.64	0%
PSC - March 25 Eulo Levee Wall PSC.0071.2425T.REC	\$465,876.80	\$0.00	\$465,876.80	0%

## SHEPHERD January Project Hours



## Local Spend

Expense Category	YTD 2025	January 2026
Accommodation	\$69,974.66	\$2,166.66
Catering	\$1,110.15	
Office Equipment	\$859.05	\$28.50
Sundry	\$955.45	\$157.85
Tools & Equipment	\$1,254.98	
Vehicle Maintenance & Fuel	\$56,813.39	\$4,619.38
Donations / Sponsorship	\$0.00	
<b>Totals</b>	<b>\$130,967.68</b>	<b>\$6,972.39</b>

\* Based on settled transactions as of 31 January 2026

### Current Invoicing – SHEPHERD Services

Tax Invoice No. 5690 was issued by SHEPHERD Services on 29 January 2026, with payment due by 28 February 2026.

### Projected Invoicing – SHEPHERD Services

An invoice for January 2026 will be issued by SHEPHERD Services on 22 February 2026.

### Projected Invoicing – Forecasted Hours

The forecast hours for February 2026 are tabled below.

Task Name	Duration	Start	Finish	Resource Names
General Manager	2 Hours	Mon 02/02/2026	Fri 27/02/2026	Cameron Shields
<b>Onsite Project Management</b>	<b>300 Hours</b>	<b>Mon 02/02/2026</b>	<b>Fri 27/02/2026</b>	
Project Manager	300 Hours	Mon 02/02/2026	Fri 27/02/2026	Mark Christian
<b>Technical Support</b>	<b>50 Hours</b>	<b>Mon 02/02/2026</b>	<b>Fri 27/02/2026</b>	
Manager Systems	50 Hours	Mon 02/02/2026	Fri 27/02/2026	Ashley Edmestone
Senior Mgt. Accountant	20 Hours	Mon 02/02/2026	Fri 27/02/2026	Julianne Peacock
<b>Civil Inspectors</b>	<b>300 Hours</b>	<b>Mon 02/02/2026</b>	<b>Fri 27/02/2026</b>	
Civil Inspectors	300 Hours	Mon 02/02/2026	Fri 27/02/2026	Ben Keylar Dan Randall Phil Samson Glen Eagles

## Project Quality Management

### Quality Documentation

Quality documentation shall be in accordance with DRFA and QRA guidelines and processes.



## Project Communications Management

- Weekly communications with the Paroo Superintendent.
- Monthly Report to the Paroo Shire Council CEO.
- QRA Update Meetings held monthly with the Paroo Shire Council CEO, the QRA Council Representative, and SHEPHERD Services.
- SHEPHERD Services end of swing 'Activity Update Report' shared with all relevant stakeholders bi-monthly (distributed at end of swing).
- Requested access to Paroo Monthly Newsletter and Facebook for additional activity communications.

## Project Risk Management

### Community Concerns

None reported.

### QRA Reporting/Submission Risks

Monthly progress reporting to QRA, updated program of works to the QRA and Council, and submission of a risk and mitigation strategy to the QRA and Council.

### Incident Update

Nil

### Other

Nil

## Project Procurement Management

### Contractor Engagement

All contractors delivering works are to be engaged under Paroo Shire Council procurement policies and guidelines.

Invoicing shall be in accordance with contract and purchase order conditions.

## Project Stakeholder Management

### Stakeholder Engagement

QRA update meetings are conducted monthly with Paroo Shire Council, SHEPHERD Services representatives and QRA RLO representative to discuss the open submissions.

### Other

Nil





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road asset condition assessment system

# Paroo Shire Submission 59, 63, 64, 65, 66, 67, 72

## QRA RESTORATION DELIVERY ACTIVITY UPDATE 03 – 12 February 2026



This update is provided at the end of each 10-day swing to update all relevant stakeholders on the progress of the above approved QRA restoration and betterment project.

### ACTIVITY UPDATE FOR THIS SWING

Asset Name	Asset ID.	Total Delivering Treatment Length	Remaining delivering length in (km)	Total Completed Treatment Length (km)	Setout Completed in (km)	# Sites Total	# Sites Completed	% Complete
800	Amenda Tinnenburra Road	5.211	5.211	0	0.00	14	0	0.00%
513	Ardgour Road	3.77	3.77	0	3.77	5	0	0.00%
211	Arthur Street	0.17	0.17	0	0.00	1	0	0.00%
504	Bendena Road	18.365	18.365	0	18.37	23	0	0.00%
728	Blackgate Road	1.95	1.95	0	1.95	7	0	0.00%
613	Bluegrass Road	26.378	26.378	0	0.00	29	0	0.00%
729	Bluff Road	1.66	1.66	0	1.66	6	0	0.00%
221	Broad Street	0.025	0.025	0	0.00	3	0	0.00%
603	Bundaleer South Plains Road	32.67	32.67	0	0.00	51	0	0.00%
615	Burrenbilla Road	0.744	0.744	0	0.00	3	0	0.00%
609	Camden Road	11.32	11.32	0	0.00	17	0	0.00%
607	Charlotte Plains Road	25.11	25.11	0	0.00	29	0	0.00%
717	Claverton Park Road	0.515	0.515	0	0.52	6	0	0.00%
723	Clovelly Road	3.27	3.27	0	3.27	5	0	0.00%
819	Coonberry Plains Road	1.92	1.92	0	0.00	3	0	0.00%
501	Coongoola Charlottevale Road	26.455	26.455	0	26.46	41	0	0.00%
721	Coongoola Lane	9.585	9.585	0	9.59	20	0	0.00%
805	Cuttaburra Road	27.33	27.33	0	0.00	43	0	0.00%
500	Elmina Road	73.91032	73.90932	0.001	73.91	133	1	0.36%
	Eulo Levee Wall	2.281	2.281	0	0.00	4	0	0.00%
701	Eulo Toompine Road	0.827	0.635	0.192	0.64	17	4	23%
714	Farnham Plains Road	5.26	5.26	0	5.26	7	0	0.00%
601	Fernlee Road	2.06	2.06	0	0.00	2	0	0.00%
608	Gamarren Road	6.177	6.177	0	0.00	20	0	0.00%
811	Glencoe Road	13.181	13.181	0	0.00	32	0	0.00%
802	Glentuckie Road	12.221	12.221	0	0.00	16	0	0.00%
806	Gumahah Road	6.521	6.521	0	0.00	20	0	0.00%
709	Hazelfield Road	23.145	23.145	0	23.15	37	0	0.00%
706	Humeburn Road	60.534	60.464	0.07	60.46	169	1	0.12%
611	Huntley Downs Road	4.96488	4.96488	0	0.00	10	0	0.00%
224	Ivan Street	0.32	0.32	0	0.00	3	0	0.00%
702	Jandell Road	6.845	6.845	0	6.85	18	0	0.00%
605	Jobs Gate Road	34.848	34.848	126	31.72	0	0	0.00%
713	Koomerang Road	10.319	10.319	0	10.32	13	0	0.00%
503	Koonawarra Road	25.88	25.88	0	25.88	28	0	0.00%
801	Kywong Road	9.321	9.321	0	0.00	27	0	0.00%
502	Linden Nebine Road	73.578	73.569	0.009	73.57	122	6	0.01%
224mary	Mary Street	0.54	0.54	0	0.00	1	0	0.00%
602	Middleton Road	6.39	6.39	0	6.39	8	0	0.00%
704	Moama Road	11.689	11.689	0	11.69	29	0	0.00%
512	Mooru Road	12.53	12.53	0	12.53	13	0	0.00%
506	Moruya Narran Road	19.11	19.11	0	19.11	30	0	0.00%
700	Mount Alfred Road	33.611	33.609	0.002	33.61	68	2	0.01%
604	Munda Munda Road	20.42	20.42	0	0.00	19	0	0.00%
600	Murra Murra Road	29.67	29.67	0	0.00	28	0	0.00%
510	Murrumbah Road	5.21	5.21	0	5.21	5	0	0.00%
718	Nancy Bird Walton Way	0.281	0.281	0	0.28	6	0	0.00%
817	Neverfail Road	2.3	2.3	0	0.00	3	0	0.00%
814	Ningaling Road	18.37	18.37	0	0.00	21	0	0.00%
726	Nooralaba Road	15.24	15.24	0	15.24	19	0	0.00%
505	Old Charleville Road	21.71	21.71	0	21.71	63	0	0.00%
812	Pabra Road	13.34	13.34	0	0.00	22	0	0.00%
816	Paddabilla Road	2.77	2.77	0	0.00	8	0	0.00%
612	Padua Park Road	12.7	12.7	0	0.00	14	0	0.00%
716	Penaroo Road	0.911	0.911	0	0.91	9	0	0.00%
628	Penetrate Downs Road	5.6	5.6	0	0.00	6	0	0.00%
807	Pitherty Road	19.974	19.974	0	0.00	58	0	0.00%
629	Randwick Downs Road	2.14	2.14	0	0.00	9	0	0.00%
617	Robina Downs Road	10.506	10.506	0	0.00	14	0	0.00%
804	Rockwell Road	27.831	27.831	0	0.00	72	0	0.00%
818	Rocky Road	1.711	1.711	0	0.00	3	0	0.00%
711	Rosevale Road	3.68	3.68	0	3.68	14	0	0.00%
405	Shea Street	0.13	0.13	0	0.00	1	0	0.00%
616	Talbarea Road	20.605	20.605	0	0.00	25	0	0.00%
810	Tarko Road	11.46	11.46	0	0.00	7	0	0.00%
803	Terraldon Road	9.136	9.136	0	0.00	12	0	0.00%
614	Thuruloona Road	25.17	25.17	0	0.00	42	0	0.00%
719	Tilbooroo Road	23.31	23.31	0	23.31	13	0	0.00%
508	Truganinni Road	7.094	7.094	0	7.09	15	0	0.00%
727	Waiihora Road	17.918	17.918	0	17.92	21	0	0.00%
813	Warden Road	10.987	10.987	0	0.00	19	0	0.00%
218	Watson Street	0.101	0.101	0	0.00	3	0	0.00%
610	Waverly Mintaka Road	10.614	10.614	0	0.00	26	0	0.00%
619	Weir Road	0.423	0.423	0	0.00	15	0	0.00%
808	Weira Park Road	12.696	12.696	0	0.00	32	0	0.00%
710	Western Warrego Road	67.994	67.994	0	67.99	73	0	0.00%
606	Widgegoara Road	18.163	18.163	0	0.00	27	0	0.00%
809	Wittenburra Road	1.21	1.21	0	0.00	3	0	0.00%
815	Wombah Road	2.179	2.179	0	0.00	1	0	0.00%
620	Yallabee Road	2.247	2.247	0	0.00	4	0	0.00%
722	Yalli Talpa Road	9.92	9.92	0	9.92	15	0	0.00%
618	Yaralla Road	13.42	13.42	0	0.00	12	0	0.00%
507	Yarmouth Road	3	3	0	3.00	3	0	0.00%
705	Yerrel Road	65.058	65.058	0	65.06	147	0	0.00%
720	Yowah Opal Fields Road	0.05	0.05	0	0.05	1	0	0.00%



### SET OUT PROGRESS

Inspector resources continued gravel supervision across the Northwest Quadrant, with material production underway at nominated gravel pits to support upcoming construction works. Site set-out works across the Northern areas of the Shire has been completed. Council has awarded contractors across five approved submissions in the Northwest Quadrant, with mobilisation underway and works scheduled to commence on 11 February. Site set-out also commenced this week on Jobs Gate Road in preparation for Council crew works.

### MONITORING CURRENT WORKS IN PROGRESS

Inspector resources have continued on-site supervision of gravel production activities across the Northwest Quadrant, with production nearing completion and tracking in line with program requirements. Focus remains on achieving final material quality and production volumes to support the commencement of delivery works. Council has awarded five reconstruction submissions to four local contractors, with mobilisation underway and construction works scheduled to commence from 11 February. With gravel production in the Northwest Quadrant largely finalised, delivery contractors are expected to mobilise progressively and commence reconstruction activities in accordance with approved programs, with delivery durations anticipated to range between 12 and 30 weeks.

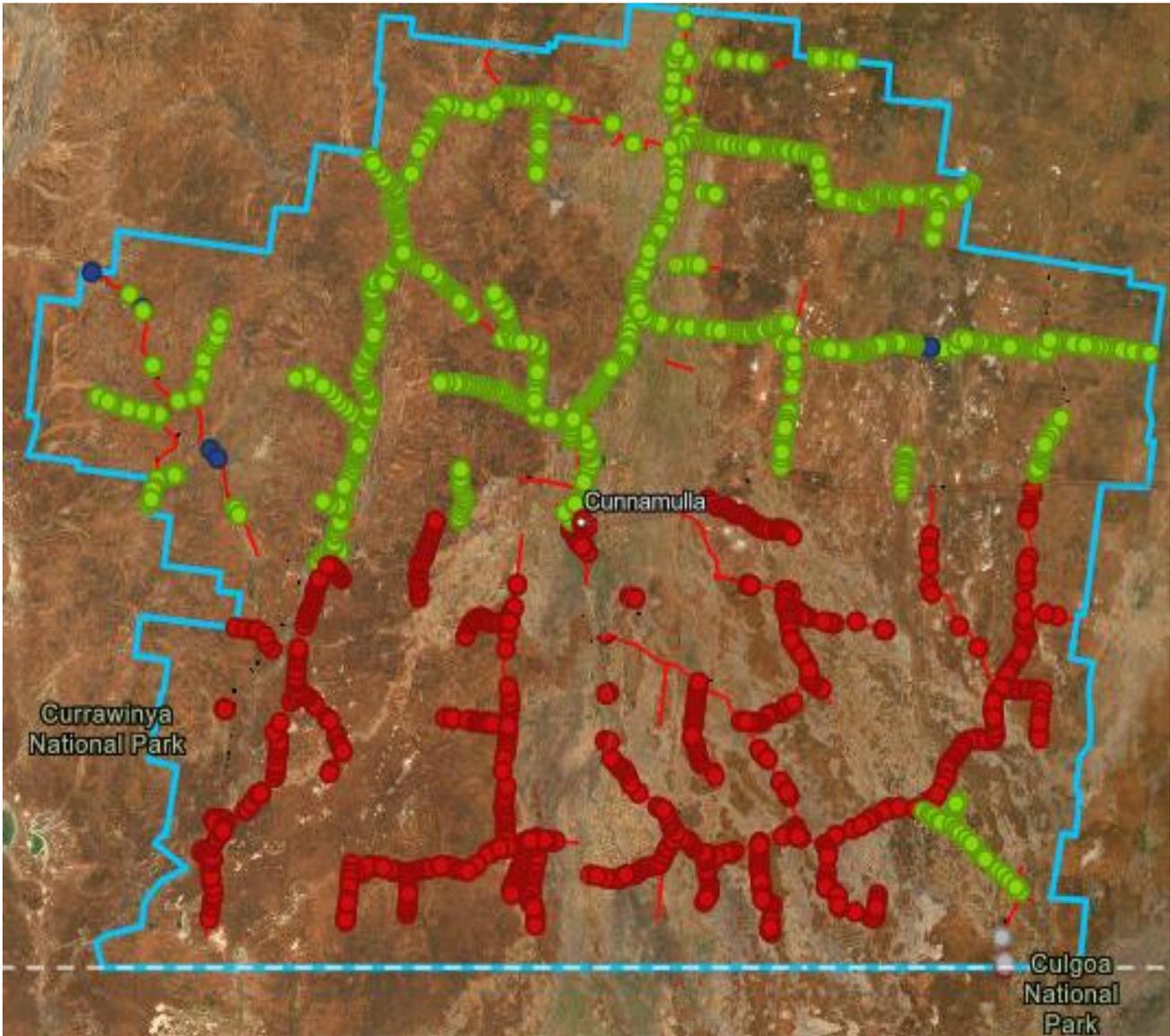
### TOTAL INSPECTED FOR COMPLETION AND CLOSE OUT PROCESS

Gravel production activities have continued under active supervision across the Shire, with contractors progressing toward final completion of their respective pit schedules for the NWQ. Production is scheduled to be completed this week to support the commencement of reconstruction activities. Russells has mobilised to the Northeast and is currently producing gravel at the Alpha Pit. Schmidt Plant Hire continues production at Yerrel Pits 2, 4 and 5, while Tuckwell is producing material at Carpet Springs and Goonamurra 4. This work represents the final phase of gravel production across the Northwest Quadrant. To date, approximately 168,000 tonnes of material has been produced against a total requirement of 175,000 tonnes, with the remaining quantities expected to be completed this week. Contractor pre-start meetings for the delivery works were conducted on 4 February. With gravel production nearing completion, delivery contractors are mobilising to site, with reconstruction works scheduled to commence from 11 February across the awarded delivery packages. This marks the transition from material production into full on-ground reconstruction delivery.

### CURRENT AND FUTURE ACTIVITY

Inspectors continue to maintain active supervision of gravel production works in line with the program. Russells has now concluded its Northwest Quadrant production schedule and has mobilised to the Northeast Quadrant, where production is underway at the Alpha Pit. Schmidt Plant Hire continues production activities at Yerrel Pits 2, 4 and 5, while Tuckwell is continuing material production at Carpet Springs and Goonamurra 4 following commissioning of its new crushing plant. Gravel production is now approaching completion in the NWQ, with approximately 168,000 tonnes produced to date against a total requirement of 175,000 tonnes. With remaining quantities expected to be finalised this week, delivery contractors are preparing to transition into reconstruction works in accordance with the delivery program.





- Red:** QRA approved restoration site.
- Green:** Site set out completed.
- Orange:** Work in progress.
- Blue:** Site close out completed for acquittal.
- Purple:** Future works planning.
- Grey:** Not Delivering.



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## 10.4.1 Financial Position Update Report

Council Meeting:	17 February 2026
Department:	Finance
Author:	Finance Department
Attachment:	1. Monthly Financial Report – January 2026

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### **Purpose**

The purpose of this report is to provide Council with an update on our current financial position and financial performance year to date.

### **Recommendation**

*That Council receive and note the Financial Position Update Report.*

### **Previous Council Resolutions**

Not applicable.

### **Discussion**

This report provides an overview of the financial performance for the month of January 2026 and the financial position at month end.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

There have been no significant changes to the composition of Council's assets and liabilities during the period.

There are no significant budget risks to be brought to Council's attention at this time.

### **Budget/Financial Implications**

All financial implications are outlined within the body of this report.

### **Legislation/Statutory Implications**

*Local Government Act 2009.*

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

## Risk Management

The following risks are relevant to the matters considered within this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

## Consultation

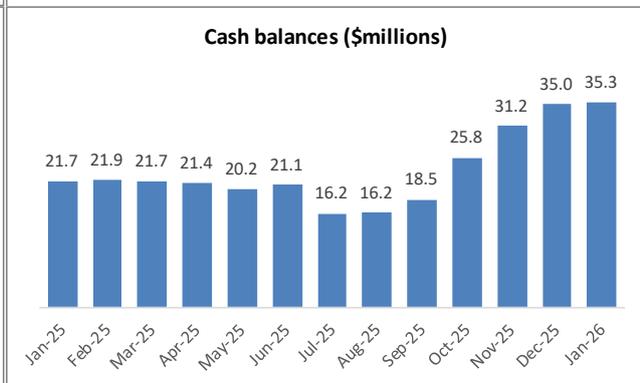
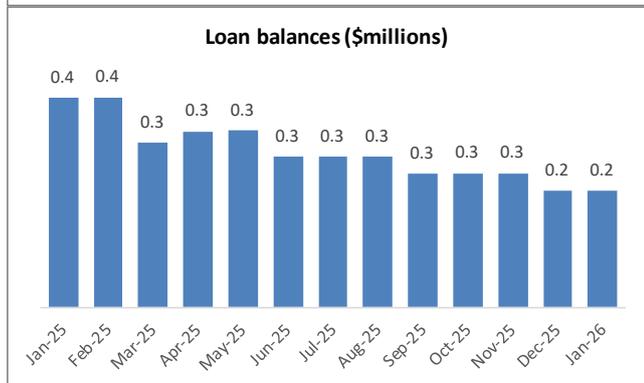
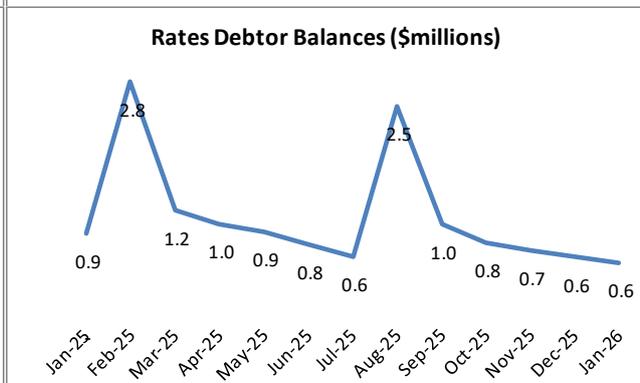
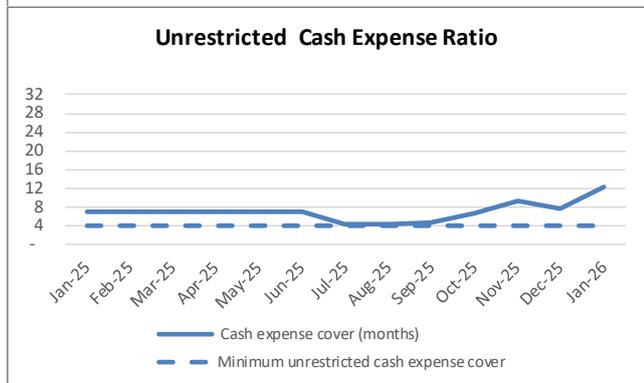
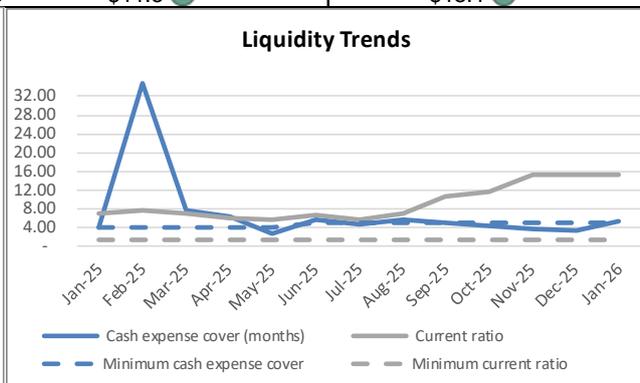
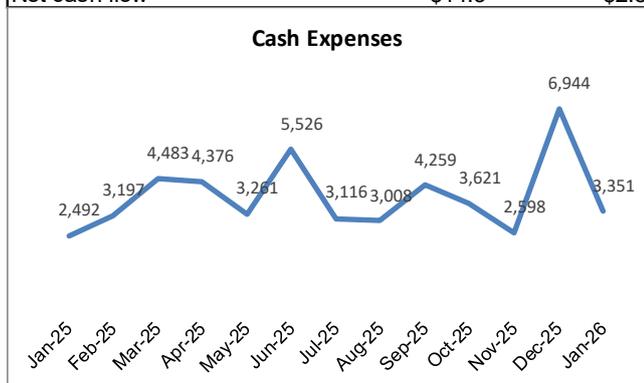
Finance Department.

# Paroo Shire Council Financial Dashboard

for the month ending January 2026

(all amounts in \$millions)

Income statement	YTD	Budget YTD	Variance	Last YTD	Variance
Revenue	\$45.5	\$33.8	\$11.7	\$34.4	\$11.1 <span style="color: green;">●</span>
Expenses	\$26.9	\$32.0	\$5.1	\$26.0	(\$0.9) <span style="color: orange;">●</span>
Net result	\$18.6	\$1.8	\$16.9	\$8.4	\$10.2 <span style="color: green;">●</span>
Balance sheet	Jan 2026	Jun 2025	Movement	Last YTD	Movement
Total assets	\$383.7	\$355.7	\$28.0	\$349.5	\$34.2 <span style="color: orange;">●</span>
Total liabilities	\$4.6	\$5.5	\$0.9	\$6.2	\$1.6 <span style="color: green;">●</span>
Total equity	\$379.2	\$350.2	\$29.0	\$343.3	\$35.9 <span style="color: orange;">●</span>
Cash flow	YTD	Last YTD	Movement	Unrestricted Cash expense cover	
Operating cash flow	\$16.7	\$9.2	\$7.5 <span style="color: orange;">●</span>	7 months <span style="color: green;">●</span>	
Capex	(\$7.1)	(\$7.2)	(\$0.1) <span style="color: orange;">●</span>	Current ratio	
Other investing cash flow	\$4.8	\$0.3	\$4.5 <span style="color: green;">●</span>	15:1 <span style="color: green;">●</span>	
Loan repayments	(\$0.1)	(\$0.1)	\$0.0 <span style="color: orange;">●</span>	Unrestricted Cash Balance	
Net cash flow	\$14.3	\$2.8	\$11.5 <span style="color: green;">●</span>	\$18.1 <span style="color: green;">●</span>	



## Financial performance

Cash inflows for the year to date includes:

- Grant revenue –
  - Council received 50% of the Financial Assistance Grant for FY26 in June 2025 which has resulted in an unplanned budget variance. Further instalments of \$2.765m has been received during FY26 YTD.
  - In FY26 YTD, Council has received \$26.378m in flood damage revenue.
  - In FY26 YTD, Council has received \$4.625m in capital funding for roads projects.
- Materials and services are tracking behind budget, primarily due to the timing of flood damage works. This is expected to normalise over the remainder of the financial year.
- Sales revenue is exceeding budget due to additional works projects recovered from TMR.
- Overall financial performance is sound.

## Financial position

- Council's cash position has improved since June 2025 due to the receipt of flood damage and recoverable works revenue.
- There have been no significant changes, outside of normal business operations, to the composition of Council's assets and liabilities during the period.
- A summary of Council's current capital projects is set out in the Capital Budget Update Report.

## Cash flow

- Closing cash balance was \$35 million (\$18.06 million unrestricted).
- Operating cash flow was \$14 million surplus, which is lower than the same period last YTD.
- Capital expenditure is low in comparison to the last YTD.
- Net cash flow is slightly significantly less than last YTD.
- The forecast cash balances are expected to vary during the year based on the timing of income being received and expenses being incurred.

## Liquidity

- Council maintains 7 months of cash expense cover and 7 months of unrestricted cash expense cover ratio.
- Current ratio is 15:1 (\$15 of current assets to every \$1 of current liabilities). This has increased due a significant increase in cash balances. Contract liabilities balances requires recalculation due to the advance payments received from QRA for flood repair damage.
- Short and long-term forecasts indicate that Council will remain in a sound financial position with careful management.

## STATEMENT OF COMPREHENSIVE INCOME

Paroo Shire Council  
Statement of Comprehensive Income  
For the period ending 31 January 2026

	YTD Actual	YTD Budget	\$ Variance to YTD Budget	% Variance to YTD Budget	2026 (Full Year) Budget	2025 Actual
<b>Income</b>						
<b>Revenue</b>						
<b>Recurrent revenue</b>						
Net rate and utility charges	2,222,440	2,311,124	(88,684)	0%	4,622,247	4,528,169
Fees and charges	301,102	124,369	176,733	142%	213,204	249,388
Rental income	52,844	103,250	(50,406)	-49%	177,000	120,365
Interest received	542,042	547,647	(5,605)	-1%	938,824	1,143,599
Sales - contract and recoverable works	3,480,087	4,551,498	(1,071,411)	-24%	7,802,568	5,279,752
Other recurrent income	37,267	4,904	32,363	660%	8,407	177,393
Grants, subsidies, contributions and donations	29,867,867	21,348,891	8,518,977	40%	36,598,098	31,535,287
Internal revenue	4,269,680	2,736,523	1,533,157	56%	4,691,182	-
<b>Total recurrent revenue</b>	<b>40,773,329</b>	<b>31,728,205</b>	<b>9,045,124</b>		<b>55,051,530</b>	<b>43,033,953</b>
<b>Capital revenue</b>						
Grants, subsidies, contributions and donations	4,752,151	2,068,988	2,683,163	130%	3,546,837	7,524,253
Gain/(loss) on sale of non-current assets	-	-	-	0%	-	-
<b>Total capital revenue</b>	<b>4,752,151</b>	<b>2,068,988</b>	<b>2,683,163</b>		<b>3,546,837</b>	<b>7,524,253</b>
<b>Total income</b>	<b>45,525,480</b>	<b>33,797,194</b>	<b>11,728,286</b>		<b>58,598,367</b>	<b>50,558,207</b>
<b>Expenses</b>						
<b>Recurrent expenses</b>						
Employee benefits	(4,685,281)	(4,122,288)	(562,993)	14%	(7,066,780)	(7,507,440)
Materials and services	(12,781,583)	(20,085,179)	7,303,596	-36%	(34,431,735)	(24,649,970)
Finance costs	(67,542)	(20,417)	(47,125)	231%	(35,000)	(103,312)
Depreciation and amortisation	(5,093,413)	(5,063,412)	(30,001)	1%	(8,680,135)	(8,707,709)
Internal expenses	(4,269,680)	(2,736,523)	(1,533,157)	56%	(4,691,182)	-
<b>Total recurrent expenses</b>	<b>(26,897,499)</b>	<b>(32,027,819)</b>	<b>5,130,320</b>		<b>(54,904,832)</b>	<b>(40,968,432)</b>
<b>Capital expenses</b>	-	-	-		-	(4,360,382)
<b>Total expenses</b>	<b>(26,897,499)</b>	<b>(32,027,819)</b>	<b>5,130,320</b>		<b>(54,904,832)</b>	<b>(45,328,814)</b>
<b>Net result attributable to council</b>	<b>18,627,981</b>	<b>1,769,375</b>	<b>16,858,606</b>		<b>3,693,533</b>	<b>5,229,393</b>

### Commentary:

- Grant revenue –
  - Council received 50% of the Financial Assistance Grant for FY26 in June 2025 which has resulted in an unplanned budget variance. Further instalments of \$2.765m has been received during FY26 YTD.
  - In FY26 YTD, Council has received \$26.378m in flood damage revenue.
  - In FY26 YTD, Council has received \$4.625m in capital funding for roads projects.
- Materials and services are tracking behind budget, primarily due to the timing of flood damage works. This is expected to normalise over the remainder of the financial year.

## STATEMENT OF FINANCIAL POSITION

Paroo Shire Council  
Statement of Financial Position  
As at 31 January 2026

	2026 YTD Actual	2025 Actual	2026 (Full Year) Budget
<b>Current Assets</b>			
Cash and cash equivalents	35,348,127	21,050,931	19,180,400
Trade and other receivables	1,161,047	2,968,961	1,566,727
Inventories	1,334,132	961,618	802,320
Contract assets	4,405,296	4,405,296	2,000,000
<b>Total current assets</b>	<b>42,248,602</b>	<b>29,386,806</b>	<b>23,549,447</b>
<b>Non-current Assets</b>			
Intangible assets	-	-	-
Property, plant and equipment	331,373,303	336,391,471	356,204,169
Capital works in progress	10,100,428	2,955,981	-
<b>Total non-current assets</b>	<b>341,473,731</b>	<b>339,347,452</b>	<b>356,204,169</b>
<b>TOTAL ASSETS</b>	<b>383,722,333</b>	<b>368,734,258</b>	<b>379,753,616</b>
<b>Current Liabilities</b>			
Trade and other payables	569,668	4,109,071	3,327,821
Contract Liabilities	1,402,798	1,402,798	1,000,000
Provisions	727,648	820,679	794,579
Borrowings	80,411	133,936	25,123
<b>Total current liabilities</b>	<b>2,780,524</b>	<b>6,466,484</b>	<b>5,147,523</b>
<b>Non-current Liabilities</b>			
Provisions	1,622,648	1,605,929	909,201
Borrowings	146,958	157,798	132,676
<b>Total non-current liabilities</b>	<b>1,769,606</b>	<b>1,763,727</b>	<b>1,041,877</b>
<b>TOTAL LIABILITIES</b>	<b>4,550,130</b>	<b>8,230,212</b>	<b>6,189,400</b>
<b>NET COMMUNITY ASSETS</b>	<b>379,172,204</b>	<b>360,504,046</b>	<b>373,564,217</b>
<b>Community Equity</b>			
Asset revaluation reserve	195,714,950	195,714,949	190,234,240
Retained surplus/(deficiency)	183,457,255	164,789,097	183,329,976
<b>TOTAL COMMUNITY EQUITY</b>	<b>379,172,204</b>	<b>360,504,046</b>	<b>373,564,217</b>

### Commentary:

- Council's cash position has improved since June 2025 due to the receipt of flood damage and recoverable works revenue.
- There have been no significant changes, outside of normal business operations, to the composition of Council's assets and liabilities during the period.
- A summary of Council's current capital projects is attached to this report.

## STATEMENT OF CASH FLOWS

Paroo Shire Council  
Statement of Cash Flows  
For the period ending 31 January 2026

	2026 YTD Actual	2026 (Full Year) Budget
<b>Cash flows from operating activities:</b>		
Receipts from customers	6,906,859	12,646,426
Payments to suppliers and employees	(20,578,002)	(41,476,528)
	<b>(13,671,143)</b>	<b>(28,830,103)</b>
Interest received	542,042	938,824
Rental income	52,844	177,000
Non-capital grants and contributions	29,867,867	36,748,097
Borrowing costs	(67,542)	(35,000)
<b>Net cash inflow (outflow) from operating activities</b>	<b>16,724,068</b>	<b>8,998,818</b>
<b>Cash flows from investing activities:</b>		
Payments for property, plant and equipment	(7,144,447)	(10,140,850)
Proceeds from sale of property, plant and equipment	-	-
Capital grants, subsidies, contributions and donations	4,752,151	2,774,241
<b>Net cash inflow (outflow) from investing activities</b>	<b>(2,392,296)</b>	<b>(7,366,608)</b>
<b>Cash flows from financing activities</b>		
Repayment of borrowings	(64,365)	(133,183)
<b>Net cash inflow (outflow) from financing activities</b>	<b>(64,365)</b>	<b>(133,183)</b>
<b>Net increase (decrease) in cash held</b>	<b>14,267,407</b>	<b>1,499,027</b>
<b>Cash at beginning of reporting period</b>	<b>21,080,720</b>	<b>17,681,374</b>
<b>Cash at end of reporting period</b>	<b>35,348,127</b>	<b>19,180,400</b>

After taking contract liabilities and internal reserves (outlined below) into account, Council's unrestricted cash position is approximately \$18.06m.

Internal and external cash restrictions are as follows:

Description	Source	Amount
Flood Damage (2025 Advance)	External	15,300,000
Contract liabilities (*)	External	1,402,798
Building reserve (*)	Internal	403,330

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## STATEMENT OF CHANGES IN EQUITY

Paroo Shire Council  
Statement of Changes in Equity  
For the period ending 31 January 2026

	2026 YTD Actual	2026 (Full Year) Budget
Asset revaluation surplus	195,714,950	190,234,240
Retained surplus	183,457,255	183,329,976
	<b>379,172,204</b>	<b>373,564,217</b>

## FINANCIAL SUSTAINABILITY RATIOS

Type	Measure	Target (Tier 7)	Actual Current Year	Council Narrative
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	7.00	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. Council is currently meeting the target which indicates council has sufficient liquidity to continue operating for an extended period of time based on current monthly expenses.
Operating performance	Operating surplus ratio	n/a	34.03%	The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Council currently has a positive operating surplus ratio.
	Operating cash ratio	Greater than 0%	46.69%	The operating cash ratio is a measure of council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs. Council's operating cash ratio is currently ahead of target.
Asset management	Asset sustainability ratio	Greater than 90%	67.66%	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives. Council's asset sustainability ratio is currently behind target.
	Asset consumption ratio	Greater than 60%	176.67%	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community. Council's asset consumption ratio is currently exceeding target.
Debt servicing capacity	Leverage ratio	0 - 3 times	0.01	The leverage ratio is an indicator of a Council's ability to repay its existing debt. It measures the relative size of the Council's debt relative to its operating performance. Council's leverage ratio is within the target range.
Financial capacity	Council-controlled revenue	n/a	6.19%	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.

## RESULTS BY FUNCTION – 31 JANUARY 2026

ANALYSIS BY FUNCTION AS AT 31 JANUARY 2026															
	REVENUE ANALYSIS							EXPENDITURE ANALYSIS					NET RESULT		
	OPERATING REVENUE (BUDGET)	OPERATING REVENUE (YTD ACTUAL)	CAPITAL REVENUE (BUDGET)	CAPITAL REVENUE (YTD ACTUAL)	REMAINING BUDGET (OPERATING)	REMAINING BUDGET (CAPITAL)	REMAINING BUDGET (TOTAL)	OPERATING EXPENDITURE (BUDGET)	OPERATING EXPENDITURE (YTD ACTUAL)	DEPRECIATIO N EXPENDITURE (BUDGET)	DEPRECIATIO N EXPENDITURE (YTD ACTUAL)	REMAINING BUDGET (TOTAL)	FUNCTION RESULT - YTD ACTUAL	FUNCTION RESULT - ANNUAL BUDGET	
AIRPORT	450,000	97,796	-	77,446	352,204	(77,446)	274,758	693,500	385,321	104,607	61,272	351,515	(271,351)	(348,107)	
ASSETS ADMINISTRATION	-	-	-	-	-	-	-	80,000	9,059	-	-	70,941	(9,059)	(80,000)	
CELEBRATIONS & FUNCTIONS	10,000	8,000	-	-	2,000	-	2,000	38,000	25,935	-	-	12,065	(17,935)	(28,000)	
CEMETERIES	138,915	49,304	-	-	89,611	-	89,611	152,600	118,914	-	-	33,686	(69,611)	(13,685)	
COMMUNITY DEVELOPMENT	284,577	159,350	-	-	125,227	-	125,227	284,758	163,211	-	-	121,547	(3,861)	(181)	
COMMUNITY HOUSING	62,000	43,774	-	-	18,226	-	18,226	64,900	-	-	-	64,900	43,774	(2,800)	
COMMUNITY SERVICES ADMINISTRATION	-	42,054	-	-	(42,054)	-	(42,054)	296,413	164,979	-	-	131,433	(122,925)	(296,413)	
COMMUNITY SERVICES FUNDED PROGRAM	-	76,000	-	-	(76,000)	-	(76,000)	-	7,545	-	-	(7,545)	68,455	-	
COUNCIL BUILDINGS	52,050	9,298	-	-	42,752	-	42,752	750,000	865,879	1,959,192	1,069,573	773,740	(1,926,154)	(2,657,142)	
COUNCIL OWNED HOUSES	85,000	-	-	-	-	-	-	250,000	-	-	-	250,000	-	(165,000)	
CUMMAMULLA HOT SPRINGS	559,400	182,189	-	-	377,211	-	377,211	642,961	234,321	-	-	408,660	(52,132)	(83,581)	
DEPOT	-	-	-	-	-	-	-	85,000	24,777	-	-	60,223	(24,777)	(85,000)	
DISASTER MANAGEMENT	658,360	19,469	60,235	-	638,891	60,235	699,126	13,900	14,863	-	-	(963)	4,606	704,695	
DV & WELLBEING	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
ECONOMIC DEVELOPMENT	2,894	500	-	-	2,394	-	2,394	313,000	189,859	-	-	123,341	(189,859)	(310,106)	
EMPLOYMENT CREATION	49,500	-	-	-	49,500	-	49,500	60,000	20,403	-	-	39,597	(20,403)	(10,500)	
ENG. PLAN & ENV. ADMINISTRATION	-	-	-	-	-	-	-	157,434	244,105	-	-	(86,611)	(244,105)	(157,434)	
ENVIRONMENTAL HEALTH	5,788	6,824	-	-	(1,036)	-	(1,036)	10,300	63,707	-	-	(53,407)	(56,883)	(4,512)	
EXECUTIVE	5,513	849	-	-	4,664	-	4,664	937,514	664,575	-	-	272,939	(663,726)	(932,001)	
FESTIVALS AND EVENTS	50,000	10,127	-	-	39,873	-	39,873	303,000	122,423	-	-	180,577	(112,296)	(253,000)	
FINANCE	3,566,440	1,798,761	-	-	1,767,679	-	1,767,679	1,351,400	1,133,404	-	-	217,996	665,357	2,215,040	
FLOOD DAMAGE	22,042,760	26,378,843	-	-	(4,336,083)	-	(4,336,083)	22,042,760	7,438,051	-	-	14,604,709	18,940,792	-	
GOVERNANCE	11,112,226	2,765,664	-	-	8,346,562	-	8,346,562	440,000	177,941	-	-	262,059	2,587,723	10,672,226	
HALLS & RECREATION FACILITIES	-	13,066	-	-	(13,066)	-	(13,066)	-	-	-	-	-	13,066	-	
HUMAN RESOURCES	-	96,081	-	-	(96,081)	-	(96,081)	439,000	393,164	-	-	45,836	(297,083)	(439,000)	
INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	516,100	322,343	87,823	51,441	230,139	(373,784)	(603,923)	
LEEVE BANKS	-	-	-	-	-	-	-	32,500	5,709	80,307	47,038	60,059	(52,748)	(112,807)	
LIBRARY	500	51,754	-	-	(51,254)	-	(51,254)	200,999	130,433	-	-	70,566	(78,678)	(200,499)	
PARKS & GARDENS	-	-	687,704	48,725	-	638,979	638,979	400,000	264,435	-	-	135,565	(215,710)	287,704	
PEDESTRIAN NETWORK	-	-	-	-	-	-	-	500,000	210,077	-	-	289,923	(215,077)	(500,000)	
PEST & WEED CONTROL	177,000	157,352	-	-	19,648	-	19,648	369,310	356,896	-	-	12,414	(199,544)	(192,310)	
PLANNING & DEVELOPMENT	108,925	5,854	-	-	103,071	-	103,071	125,000	37,101	-	-	87,899	(31,247)	(16,075)	
PLANT OPERATIONS	2,850,000	2,170,333	-	-	479,667	-	479,667	1,325,000	1,098,626	616,598	352,057	490,915	719,850	708,402	
PRIVATE WORKS	150,000	3,680	-	-	146,320	-	146,320	120,000	3,806	-	-	116,194	(127)	30,000	
PUBLIC ORDER & SAFETY	35,000	18,203	471,732	-	16,797	471,732	488,529	161,755	79,090	-	-	82,665	(60,887)	344,977	
QUARRY MANAGEMENT	-	-	-	-	-	-	-	30,000	11,865	-	-	18,135	(11,865)	(30,000)	
RADF	42,500	42,500	-	-	-	-	-	57,500	42,606	-	-	14,894	(106)	(15,000)	
REFUSE TIPS	140,897	-	-	-	140,897	-	140,897	474,546	154,814	-	-	319,732	(154,814)	(333,649)	
RIVERBOAT OPERATIONS	-	-	-	-	-	-	-	60,000	-	-	-	60,000	-	(60,000)	
RMP - STATE ROADS	6,432,230	3,140,743	-	-	3,291,487	-	3,291,487	5,145,784	2,553,526	-	-	2,592,258	587,217	1,286,446	
ROAD CONSTRUCTION	-	-	1,077,166	4,625,980	-	(3,548,814)	(3,548,814)	-	-	5,213,281	3,053,444	2,159,837	1,572,536	(4,136,115)	
ROAD MAINTENANCE	-	-	1,250,000	-	-	1,250,000	1,250,000	1,000,000	709,679	-	-	290,321	(709,679)	250,000	
ROADS TO RECOVERY	1,713,190	-	-	-	1,713,190	-	1,713,190	1,713,190	41,527	-	-	1,671,663	(41,527)	-	
SEWERAGE	539,863	269,949	-	-	269,914	-	269,914	277,000	231,899	321,076	188,065	178,112	(150,014)	(58,213)	
STAFF RESOURCES	2,075,434	2,036,844	-	-	38,591	-	38,591	2,075,434	1,742,213	-	-	333,222	294,631	-	
STOCK ROUTES & RURAL LANDS	7,500	70,162	-	-	(62,662)	-	(62,662)	93,663	63,032	-	-	30,631	7,131	(86,163)	
STORES	140,748	116,892	-	-	23,856	-	23,856	87,113	98,513	-	-	(11,400)	18,379	53,634	
STORM WATER	41,154	19,433	-	-	21,721	-	21,721	-	-	-	-	19,433	41,154	-	
SWIMMING POOL	-	-	-	-	-	-	-	460,000	254,750	-	-	205,250	(254,750)	(460,000)	
TOURISM	185,000	185,975	-	-	(975)	-	(975)	511,400	303,385	-	-	208,015	(117,410)	(326,400)	
TOURISM ALL ABOARD	35,000	11,264	-	-	23,736	-	23,736	45,000	19,772	-	-	25,228	(8,508)	(10,000)	
TRAIC	66,000	-	-	-	66,000	-	66,000	66,000	-	-	-	66,000	-	-	
TV TRANSLATORS	-	-	-	-	-	-	-	20,000	-	-	-	20,000	-	(20,000)	
WASTE MANAGEMENT	439,530	192,202	-	-	247,328	-	247,328	175,000	77,434	-	-	97,566	114,769	264,530	
WATER	782,548	388,659	-	-	393,889	-	393,889	336,525	221,182	350,921	270,524	195,740	(103,048)	95,102	
WORKPLACE HEALTH & SAFETY	-	-	-	-	-	-	-	232,700	168,913	-	-	63,787	(168,913)	(232,700)	
YOUTH PROGRAM	153,088	79,464	-	-	73,624	-	73,624	153,089	79,109	-	-	73,980	355	(1)	
<b>Grand Total</b>	<b>55,051,530</b>	<b>40,719,213</b>	<b>3,546,837</b>	<b>4,752,151</b>	<b>14,247,317</b>	<b>(1,205,313)</b>	<b>13,042,003</b>	<b>46,171,028</b>	<b>21,749,971</b>	<b>8,733,805</b>	<b>5,093,413</b>	<b>28,061,449</b>	<b>18,627,980</b>	<b>3,693,534</b>	

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## **10.4.2 Capital Budget Update Report**

Council Meeting: 17 February 2026  
Department: Corporate Services  
Author: Finance Department.  
Attachments: 1. Capital Budget Update / Grants Expense Update

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### **Purpose**

The purpose of this report is to provide Council with an update on our current financial position in relation to overall Capital Projects and Grants.

### **Recommendation**

*That Council receive and note the Capital Budget Update Report.*

### **Previous Council Resolutions**

Not applicable.

### **Discussion**

This report provides an overview of the financial performance for the month of January 2025 on capital works and grants expended.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

There are no significant budget risks to be brought to Council's attention at this time.

### **Budget/Financial Implications**

All financial implications are outlined within the body of this report.

### **Legislation/Statutory Implications**

*Local Government Act 2009.*

### **Corporate Plan and/or Operational Plan**

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

## **Risk Management**

The following risks are relevant to the matters considered within this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

## **Consultation**

Director of Corporate, Governance and Risk, Finance Consultant.



CAPITAL BUDGET

CAPITAL BUDGET									
PROJECTS									
Project Name	Funding Source	New / Carry Over	Total Project Value (Lifetime)	Capital/Other Funding (Lifetime)	Council Contribution	Spent in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
TIDS 2026	TIDS 2026	New / Carry Over	2,154,332	1,077,166	1,077,166	-	2,154,332	1,979,855	174,477
Country Road Connect - Jobs Gate Road	CRC	New	1,250,000	1,250,000	-	-	1,250,000	-	1,250,000
Eulo Tompine Reseal	RTR	Carry Over	1,713,189	1,713,189	-	809,410	877,121	18,592	858,529
Garmarren Road Reseal	RTR	Carry Over	1,713,189	1,713,189	-	26,658	-	-	-
RTR 2026	RTR	New / Carry Over	1,713,189	1,713,189	-	-	1,713,189	647,610	1,065,579
LRCI P4 - Water Control System	LRCI P4	New	871,240	871,240	-	873,493	2,253	93,673	95,926
W4Q - Stage 1 Swimming Pool Upgrade	W4Q	New	600,000	600,000	-	-	600,000	-	600,000
W4Q - Childrens Training Track (Road Safety Focus)	W4Q	New	250,000	250,000	-	252,932	2,932	24,298	27,230
W4Q - Housing Upgrade	W4Q	New	700,000	700,000	-	-	700,000	70,114	629,886
W4Q - Airport Fuel Upgrade	W4Q	New	200,000	200,000	-	-	200,000	139,757	60,243
JKP Masterplan	LGSSP	New	211,200	126,720	84,480	55,783	155,417	113,623	41,794
John Kerr Park Lighting	MIF	New	824,000	303,719	87,975	56,074	767,926	420,253	347,673
	CA	New							
	Play our way	New							
<b>TOTALS</b>			<b>10,165,859</b>	<b>9,088,693</b>	<b>1,077,166</b>	<b>2,471,826</b>	<b>7,694,033</b>	<b>2,976,018</b>	<b>4,718,015</b>
OTHER PRIORITY CAPEX									
Description		New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Veterans Memorial Wall		New	65,000	45,000	20,000	-	65,000	34,510	30,490
Cricket Nets		New	140,000	30,000	110,000	2,802	137,198	-	137,198
QFPI (Exclusion fencing project)		Carry Over	725,000	725,000	-	734,625	9,625	5,249	14,874
Christmas Tree		New	45,000	-	45,000	-	45,000	51,360	6,360
TV Transmission Upgrades		New	265,300	-	265,300	-	265,300	265,350	50
CCTV Network Upgrades		Upgrade	623,883	471,732	152,151	-	623,883	253,246	370,637
Eulo Landfill		Carry Over	85,000	-	85,000	662	84,338	33,667	50,671
Playground Rubber Soft Fall		Carry Over	60,000	-	60,000	-	60,000	53,204	6,796
Eulo Main Street Irrigation 200m		Carry Over	60,000	-	60,000	-	60,000	52,481	7,519
Robbers Tree Project		Carry Over	25,000	-	25,000	-	25,000	20,200	4,800
Childcare Center		Carry Over	50,000	-	50,000	-	50,000	42,500	7,500
Solar PV systems – Depot Hall/ VIC & Library		New / Carry Over	141,441	70,721	70,721	-	141,441	84,259	57,182
<b>TOTALS</b>			<b>2,285,624</b>	<b>1,342,453</b>	<b>943,172</b>	<b>738,089</b>	<b>1,547,535</b>	<b>896,027</b>	<b>651,508</b>
PLANT REPLACEMENT / PURCHASE									
Description		New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
<i>Plant Replacements: 2025</i>									
Hilux Ute		Carry Over	50,500	-	50,500	-	50,500	71,604	21,104
Hilux Ute		Carry Over	50,500	-	50,500	-	50,500	71,604	21,104
Hilux Ute		Carry Over	50,500	-	50,500	-	50,500	71,604	21,104
Hilux Ute		Carry Over	50,500	-	50,500	-	50,500	71,553	21,053
Hilux Ute		Carry Over	50,500	-	50,500	-	50,500	71,623	21,123
Hilux Ute		Carry Over	50,500	-	50,500	-	50,500	71,623	21,123
Prado SUV		Carry Over	52,850	-	52,850	-	52,850	-	52,850
SUV		Carry Over	70,000	-	70,000	-	70,000	-	70,000
Hino Truck Tipper		Carry Over	310,000	-	310,000	-	310,000	387,273	77,273
Dog Trailer		Carry Over	75,000	-	75,000	-	75,000	-	75,000
Steel Water Tank		Carry Over	25,000	-	25,000	-	25,000	-	25,000
Steel Water Tank		Carry Over	25,000	-	25,000	-	25,000	75,245	50,245
Western Star Prime Mover		Carry Over	450,000	-	450,000	-	450,000	387,273	62,727
<i>New Plant:</i>									
Traffic Lights		Carry Over	25,000	-	19,000	6,000	19,000	-	19,000
Flat Bed Trailer 15m		Carry Over	30,000	-	30,000	-	30,000	-	30,000
Mini Excavator and Trailer		Carry Over	45,000	-	45,000	-	45,000	47,400	2,400
Small Plant		Carry Over	160,000	-	135,170	24,830	135,170	75,245	59,925
<i>Plant Replacements: 2026</i>									
Tipping Truck (247)		New	286,818	25,000	261,818	-	286,818	286,818	0
Dog Trailer (423)		New	147,480	10,000	137,480	-	147,480	144,980	2,500
Tipper Truck (252)		New	286,818	25,000	261,818	-	286,818	286,818	0
Dog Trailer (424)		New	147,480	10,000	137,480	-	147,480	144,980	2,500
Cat 12m Grader (312)		New	585,000	160,000	425,000	-	585,000	-	585,000
Small Tipper (346)		New	100,000	20,000	80,000	-	100,000	-	100,000
SUV		New	64,125	25,000	39,125	-	64,125	64,125	-
SUV		New	64,125	-	64,125	-	64,125	64,125	-
Hilux		New	59,200	20,000	39,200	-	59,200	53,818	5,382
Hilux		New	59,200	20,000	39,200	-	59,200	-	59,200
Hilux		New	58,050	20,000	38,050	-	58,050	-	58,050
Hilux		New	58,050	20,000	38,050	-	58,050	-	58,050
Hilux		New	43,165	20,000	23,165	-	43,165	-	43,165
Hilux		New	43,165	20,000	23,165	-	43,165	-	43,165
Tractor (322)		New	60,000	2,000	58,000	-	60,000	-	60,000
Emulsion Tank		New	90,000	-	90,000	-	90,000	-	90,000
Water Snorter		New	20,000	-	20,000	-	20,000	-	20,000
Seca Project Muni		New	20,000	-	20,000	-	20,000	-	20,000
Small Plant Allowance		New	50,000	-	50,000	-	50,000	-	50,000
SES Vehicle		New	60,235	60,235	-	-	60,235	-	60,235
<b>TOTALS</b>			<b>3,873,761</b>	<b>457,235</b>	<b>3,385,696</b>	<b>30,830</b>	<b>3,842,931</b>	<b>2,447,710</b>	<b>1,395,222</b>
<b>TOTAL CAPITAL EXPENDITURE</b>			<b>16,325,244</b>	<b>10,888,381</b>	<b>5,406,034</b>	<b>3,240,745</b>	<b>13,084,500</b>	<b>6,319,755</b>	<b>6,764,745</b>

Grants Report				Revenue		Expense	
Grant Name	Project Name	Total Grant Allocation	Received in Previous Years	Received in 2025	Total Received	Spend to Date	Remaining
LRCI P4	Scada and Electrical Renewal	\$ 821,240.00	\$ -	\$ 328,496.00	\$ 328,496.00	\$ 967,165.73	-\$ 145,925.73
	Yapunyah Lodge	\$ 50,000.00		\$ 20,000.00	\$ 20,000.00	\$ 106,530.62	-\$ 56,530.62
	Cemetery Improvement Projects (Columbarium)	\$ 102,160.00	\$ -	\$ 40,864.00	\$ 40,864.00	\$ 71,952.93	\$ 30,207.07
	Footpath Upgrades	\$ 400,000.00	\$ -	\$ 160,000.00	\$ 160,000.00	\$ 325,557.72	\$ 74,442.28
	Roadworks (Towns Streets)	\$ 161,749.00	\$ -	\$ 64,699.60	\$ 64,699.60	\$ 63,942.00	\$ 97,807.00
	<b>Totals</b>	<b>\$ 1,535,149.00</b>	<b>\$ -</b>	<b>\$ 614,059.60</b>	<b>\$ 614,059.60</b>	<b>\$ 1,535,149.00</b>	<b>\$ -</b>
W4Q	Stage 1 Swimming Pool Upgrade	\$ 600,000.00	\$ -	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 600,000.00
	Childrens Training Track (Road Safety Focus)	\$ 250,000.00	\$ -	\$ 125,000.00	\$ 125,000.00	\$ 277,229.63	-\$ 27,229.63
	Housing Upgrade	\$ 650,000.00	\$ -	\$ 325,000.00	\$ 325,000.00	\$ 70,114.00	\$ 579,886.00
	Airport Fuel Upgrade	\$ 200,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 139,757.00	\$ 60,243.00
	Wyandra Hall Improvements	\$ 50,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 50,000.00
	<b>Totals</b>	<b>\$ 1,750,000.00</b>	<b>\$ -</b>	<b>\$ 875,000.00</b>	<b>\$ 875,000.00</b>	<b>\$ 487,100.63</b>	<b>\$ 1,262,899.37</b>
<b>Totals</b>		<b>\$ 3,285,149.00</b>	<b>\$ -</b>	<b>\$ 1,489,059.60</b>	<b>\$ 1,489,059.60</b>	<b>\$ 2,022,249.63</b>	<b>\$ 1,262,899.37</b>

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### 10.4.3                      **Operation Plan 2025-26 Quarter 2 Review**

Council Meeting:            17 February 2026  
Department:                Corporate Services  
Author:                        Director Corporate Services  
Attachments:                1. Operational Plan 2025-26 Q2 Review

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#### **Purpose**

The purpose of this report is to provide Council with the 2025-26 Operational Plan Q2 review

#### **Recommendation**

*That Council receive and note the review of the Operational Plan 2025-26 for Quarter 2.*

#### **Previous Council Resolutions**

Not applicable.

#### **Discussion**

The Paroo Shire Council Annual Operational Plan serves as a crucial roadmap for our targets and goals over a twelve-month period. It's not just a document; it's a powerful tool that guides our staff in determining their performance milestones, budgetary needs, and it forms part of the basis for their monthly reports to Council.

The strategies outlined in the Annual Operational Plan are aligned in the Paroo Shire Council Corporate Plan 2023-2028. This comprehensive plan was developed in consultation with Council's leadership team, and it sets the long-term targets and goals that shape our future direction and our relationship with the community we serve. Every year, during the adoption of our Annual Budget, the strategies from the Corporate Plan are carefully considered for the upcoming twelve months. They are evaluated alongside our commitments from previous decisions and resolutions, and ensure compliance with legislative requirements. The selected initiatives for the next financial year are incorporated into our Annual Operational Plan.

During the budgeting process, adequate funds and resources are allocated to ensure the successful delivery of these initiatives throughout the year.

#### **Budget/Financial Implications**

All financial implications are outlined within the body of this report.

#### **Legislation/Statutory Implications**

Local Government Act 2009.

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## **Corporate Plan and/or Operational Plan**

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.5 Transparency in processes and strong governance

### **Risk Management**

Nil.

### **Consultation**

CEO, Directors.



**2025-2026**

# **OPERATIONAL PLAN**

Cunnamulla | Eulo | Wyandra | Yowah



Our plan for the Future

## Annual Operational Plan 2025-2026

The Paroo Shire Council Annual Operational Plan serves as a crucial roadmap for our targets and goals over a twelve-month period. It's not just a document; it's a powerful tool that guides our staff in determining their performance milestones, budgetary needs, and it forms part of the basis for their monthly reports to Council.

The strategies outlined in the Annual Operational Plan are aligned in the Paroo Shire Council Corporate Plan 2023-2028. This comprehensive plan was developed in consultation with Council's leadership team, and it sets the long-term targets and goals that shape our future direction and our relationship with the community we serve.

Every year, during the adoption of our Annual Budget, the strategies from the Corporate Plan are carefully considered for the upcoming twelve months. They are evaluated alongside our commitments from previous decisions and resolutions and compliance with legislative requirements. The selected initiatives for the next financial year are incorporated into our Annual Operational Plan. During the budgeting process, adequate funds and resources are allocated to ensure the successful delivery of these initiatives throughout the year.

Section 104(5) of the *Local Government Act 2009* and Section 175 of the *Local Government Regulation 2012* outline the requirements and components of an operational plan. According to the regulation, the operational plan must align with the annual budget and clearly specify how Council will advance its five-year corporate plan and address operational risks. Our Annual Operational Plan is prepared in strict accordance with these guidelines.

Once adopted, the Annual Operational Plan undergoes quarterly reviews, which are conducted alongside the quarterly budget review. These reviews assess our progress towards achieving the outlined strategies while minimising any potential risks that could hinder service completion. The detailed information provided in the plan helps the Chief Executive Officer prepare quarterly reports to Council, highlighting progress made against performance measures.

The financial allocations required to execute the plan are included in the 2025/2026 Budget, which should be referenced alongside this plan.

Each strategic pillar of the Corporate Plan has a goal statement and is broken down into the Corporate Plan's strategic vision and mission. These missions are further illustrated into Annual Operation Plan Initiatives.

## 1. Excellence in Governance

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.	1.1 Provide a safe workplace including wellbeing support	1.1.1 Development, adoption and implementation of Safety and Wellbeing Strategy by Stakeholder engagement and consultation or by Administering an Employee Satisfaction Survey/Poll	Director Corporate Services / Manager Human Resources	Adoption of the Strategy by Q3 review	
	1.2 Provide leadership, training and team building to ensure a coordinated, connected and learning organisation	1.2.1 Stakeholder engagement and consultation for training needs analysis	Director Corporate Services / Manager Human Resources	Adoption of a Training needs analysis/ Register by Q1 review	Still to be undertaken- Pre Register, work is getting scheduled.
		1.2.2 Review Programs to support Leadership Skills and Improve Leadership Capacity	Director Corporate Services / Manager Human Resources	Opportunities identified for employees by Q2 review.	Leadership has attended courses individually. Actively finding relevant leadership programs.
	1.3 Foster and promote a culture built on a shared vision with high levels of community collaboration	1.3.1 Review the existing engagement process to ensure consistency in approach.	Chief Executive Officer / Director Community & Environmental Services	Adopt a Community Engagement Strategy by Q2 review	Existing policy reviewed and taken to the August Council Workshop.  Amended policy adopted September 2025.  Completed
	1.4 Enable strategic implementation with high levels of accountability	1.4.1 Support Councillors and employees on effective stakeholder engagement	Chief Executive Officer	A minimum of two Community Engagement Sessions each year.  Issues reported on quarterly	Community Engagement sessions in all four communities held in November 2025 and planned for May 2026. Action item updates are included in each Council ordinary meeting.
		1.4.2 Develop HR metrics and a reporting framework	Manager Human Resources	Metrics approved by ELT by Q1 review  Reporting and data collection commenced by Q2 review	Change in CEO has resulted in delay in timing. HR has been engaged actively in recruitment which has delayed metrics development.

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
		1.4.3 Develop and implement a Performance Review and Development Plan for employees (excluding Directors and Managers)	Manager Human Resources	Performance Review and Development Plan regime reviewed by Q1 review  Program implemented by Q2 review	Change in CEO has resulted in delay in timing. Revised time is to develop in Q2 and implement in Q3.
		1.4.4 Develop and implement a Performance Review and Development Plan for Directors and Managers	Chief Executive Officer	Performance Review and Development Plan regime developed by Q1 review  Program implemented by Q2 review	Change in CEO has resulted in delay in timing. Revised time is to develop in Q2 and implement in Q3.
	1.5 Deliver excellence in customer service	1.5.1 Deliver timely and efficient service to all Council customers, ensuring high levels of satisfaction	Director Corporate Services	Review & Monitor customer service processes to improve customer experience  Downward trend in outstanding CRs each Q review	Councils Customer Service processes have been reviewed and implemented.  Councils Outstanding Requests are being addressed.  A framework has been developed for continuous monitoring.
	1.6 Transparency in processes and strong governance	1.6.1 Review Policies and Strategic Plans for relevancy and currency.	Director Corporate Services	Develop a Policy Review and Action Plan by Q1 review.  Implement the Policy Review and Action Plan by reviewing two policies each month.  Implement critical policy gaps by developing one policy each month as required.	Critical Policies have been addressed in the Q1. A review of the already developed Policy Action Plan has been completed.  Aim is to be on top of all relevant policies and ensure they are reviewed timely.
		1.6.2 Council complies with relevant legislation and has implemented a formal record keeping process.	Director Corporate Services	Training and implementation of Records Management program by Q1 review.	Training has been done, Implementation process is underway.

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
		Train staff in records management and Magiq Training specifically.			Process involves migration of Records and Setup of Libraries in Magiq.
		1.6.3 Monitor and action the recommendations from Internal Audit	Director Corporate Services	Develop an Internal Audit Action Plan and report quarterly to Council  Close out 20% of outstanding Internal Audit recommendations by Q4 review	An Internal Audit Plan has been developed and is reported to council every month.  Target of 20% is on track and will be even better than 20% by Q4.
		1.6.4 Strengthen procurement practices and processes and implement Registers of Pre-qualified Suppliers	Director Corporate Services / Director Infrastructure Services	Process improvement plan developed by Q1 review  Plan implemented in Q2 to Q4	Registers of Pre-qualified Suppliers adopted by Council.  A suite of template tender and major quotation documents developed.  Simple quotation document developed
	1.7 Undertake best practice financial and risk management	1.7.1 Asset Management Plans are updated and integrated into the Operational and Capital Budget programs	Director Corporate Services	Integration to be completed by Q2 review	AMPs are being reviewed and then will derive in Opex and Capex Budgets.
		1.7.2 Council to develop an Operational Risk Register which aligns with the Corporate Strategic Risk Register	Director Corporate Services	Operational Risk Register adopted by Q3 review	

## 2. Our People and Strong Communities

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update	
Build the capabilities of our people through the facilitation of ongoing learning and skilling opportunities and the provision of welcoming and inviting spaces with great facilities.	2.1 Celebrate Cultural diversity, history and traditions	2.1.1 Work with Traditional custodians and other stakeholders to collaborate on the appropriate presentation of culture.	Director Community & Environmental Services	Quarterly meetings with stakeholders held  MoU with the Kunja People finalised by Q3 review	MoU with the Kunja People drafted and feedback received. On track to finalise in Q3 review.	
		2.1.2 Indigenous artwork and sculptures to be considered within beautification projects.	Director Community & Environmental Services	Meetings of stakeholders held Q1 and Q2  Consultation protocols for future projects agreed upon by Q3 review	Once the Kunja MOU has been agreed, discussion will be held in respect of Cunnamulla and then expand to other townships and traditional owner groups	
	2.2 Promote and celebrate partnerships between traditional owners and Council	2.2.1 Liaise with Traditional custodians to investigate the development of interaction protocols.	Director Community & Environmental Services	Q2  Meeting of Stakeholders held Q1 and Q2  Adoption by Council of interaction protocols by Q43 review  (Mayor is leading on this)	MoU with the Kunja People drafted and feedback received. On track to finalise in Q3 review. This will then provide a framework for interactions with the Kunja People and a basis for establishing similar MOUs with other TO groups.	
				Director Infrastructure Services	Cunnamulla Pool Masterplan to be completed by Q2 review  John Kerr Park Masterplan to be completed by Q2 review  Bike track project to be completed in Q1  John Kerr Park lighting upgrade project to be completed by Q2 review	Cunnamulla Pool Masterplan has been subsumed into the broader John Kerr Park Masterplan.  JKP Masterplan completed.  Bike track project completed.  Delays in receiving switchboard have delayed the project.
	2.3 Provide inviting spaces and facilities to meet community needs	2.3.1 Complete all related projects and improve the level of service for the maintenance of all towns				

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
				Softfall for Eulo playground to be completed by Q2 review  Develop a towns maintenance schedule and report on regularly	Softfall for the Eulo playground has been installed.
		2.3.2 Planning Scheme to be reviewed in 2025-26	Director Community & Environmental Services	Undertake a review of the effectiveness of the Planning Scheme with a view to streamlining approval processes, particularly for housing related developments.	Project awarded to Reel Planning and initial workshop held on 03 February 2026.
		2.3.3 Swimming Pool Upgrades- Stage 1.	Director Infrastructure Services	Develop project scope based on the Masterplan outcomes and have approved by Council by Q3 review	Council has resolved that a new amenities block in John Kerr Park will be the first stage as the demolition of the old JKP amenities building is required to allow the redevelopment of the pool complex in subsequent years.  Concepts discussed at the workshop held on 3 February 2026.
	2.4 Vibrant libraries and inclusive flexible learning and skilling	2.4.1 Lobbying for Vocational Education with government bodies.  Apply to Federal Govt RUSH program for an Education Hub.	Director Community & Environmental Services	Q2 Application to RUSH lodged.	The next round of applications has not opened yet.

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
	2.5 Support for leadership programs and youth pathways	2.5.1 Continue to support the Youth Council	Director Community & Environmental Services	4 meetings held per year Agenda / structure / charter to be reviewed by Council and adopted by YC by Q1 review  Report provided to Council on Youth and Community issues and proposed solutions after each YC meeting	On hold whilst Council undertakes a review of the Youth Support Services Program and considers the impacts of new legislation relating to child safety.
		2.5.2 Work with RESQ to explore options to provide support and potential traineeships to potential youth within the Council.	Manager Human Resources	Options paper provided to Council for consideration in 26-27FY budget by Q2 review	Unfortunately, RESQ funding has been withdrawn and RESQ will not continue in the Paroo Shire. We will see opportunities with the New Providers.
	2.6 Foster and promote active, safe and healthy communities	2.6.1 Effective enforcement of animal control within State laws and regulations, local laws and subordinate laws.	Director Corporate Services	Selective inspection program implemented in Q1 and Q  All legislative requirements met in all quarterly reviews	Selective Inspection Program has been implemented.  Legislative requirements are met and is ongoing.
		2.6.2 Develop and deliver a Community Education Pet ownership program.	Director Corporate Services	Program developed by Q1 review.  Program delivered by Q3 review	Program still to be developed.
		2.6.3 Implement the Local Housing Action Plan	Chief Executive Officer	Action Plan reported on Q1, Q2, Q3 and Q4 reviews  LHAP updated for 2026/27 by Q4 review	LHAP discussed at 3 February workshop and redrafting of the LHAP proposed.
		2.6.4 Seek project partners to build houses/units or independent aged care units.	Chief Executive Officer	Advocacy efforts reported on and partners identified by Q2 review	Active discussions ongoing with the intention to expand discussions to more parties.

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
		2.6.5 Secure funding to upgrade and expand the CCTV network in Cunnamulla	Chief Executive Officer	Report on funding status and implement if successful	<p>Funding application successful and contract awarded to Entag Communications. Implementation scheduled for Jan 2026 to May 2026.</p> <p>Pre-start meeting held and materials ordered.</p> <p>QPS engaged throughout.</p>

## Prosperous Economy

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
To support our existing businesses and industries and to nurture new opportunities to grow and sustain a prosperous economy.	3.1 Promote and support a sustainable and diverse agricultural industry	3.1.1 Finalise the Economic Development Strategy and develop an Annual Implementation Plan.	Chief Executive Officer	Economic Development Strategy adopted by Council and Annual Implementation Plan developed by Q1 review	An Acting Economic Development Officer has been identified and will be appointed from 1 March 2026.
		3.1.2 Advocate for funding for weed and pest eradication programs.	Director Community & Environmental Services	Advocacy undertaken and reported on by Q2 review  Advocacy activity conducted by Mayor and collaboration with SWQROC	Advocacy ongoing with no specific success to date.  Routine pest weed and pest animal controls ongoing. Major baiting program undertaken in late 2025 with a record amount of bait deployed.  Additional individual property baiting programs also undertaken late 2025.
		3.1.3 Develop and implement local strategies in conjunction with the Regional Feral Pig Coordinator	Director Community & Environmental Services	Local actions developed by Q2 review  Local actions implemented by Q4 review	Initial contact made with John Scriven, SWQROC Program Coordinator.
		3.1.4 Identify surplus parcels of land, both rural and urban, which can be used for a housing options analysis .	Director Corporate Services	Finalise surplus land register by Q2 review  Finalise a development / disposal strategy for all surplus land by Q3 review	CEO and Strategic Projects Advisor actively moving this forward to ensure land is developer ready.
	3.2 Grow and enhance tourism	3.2.1 Investigate an Indigenous Tourism Traineeship	Director Community & Environmental Services	Dependent on grant funding application likely to be announced in Q1	Grant application to the National Indigenous Australians Agency was successful under the Remote

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
					<p>Jobs &amp; Economic Development (RJED) program.</p> <p>Recruitment process completed and trainee appointed.</p>
	<p>3.3 Nurture and build the overall business and industry sector</p>	<p>3.3.1 Ensure a smooth transition of ownership of the Cunnamulla Hot Springs</p>	<p>Director Community &amp; Environmental Services</p>	<p>Transition of ownership of the Cunnamulla Hot Springs in Q1</p> <p>Advocate for an improved market strategy to showcase this world class wellness facility.</p>	<p>Transition working group oversaw the transfer of the facility to Council throughout July 2025. Handover was on Thursday 31 July with Council responsibility commencing Friday 01 August.</p> <p>Operations are continuing under Council control.</p>
		<p>3.3.2 Implement the regional rental car scheme</p>	<p>Chief Executive Officer</p>	<p>Scheme finalised and implemented by Q2 review</p>	<p>Due to various concerns regarding the operating model the proposed regional scheme will not proceed.</p>
	<p>3.4 Advocacy and support for a digitally enabled Shire</p>	<p>3.4.1 Lobby and advocate for digital capacity and improvement</p>	<p>Chief Executive Officer</p>	<p>Advocacy undertaken and reported on by Q3 review</p>	<p>Application lodged for evacuation centre wi-fi under the Strengthening Telecommunications Against Natural Disasters (STAND) program.</p> <p>Digital Starter Grant applications for Cunnamulla and Yowah libraries successful and currently being implemented.</p>
	<p>3.5 Workforce development and attraction for a skilled workforce</p>	<p>3.5.1 Develop a Workforce Development and Skills Attraction Strategy</p>	<p>Director Corporate Services / Manager Human Resources</p>	<p>Workforce Development and Skills Attraction Strategy developed and adopted by Q3 review</p>	

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
	3.6 Lobby and partner for safe and efficient transport networks	3.6.1 Roads to Recovery 2025-29 Delivery and achieve 100% project spend.	Director Infrastructure Services	2024/25 projects acquitted by Q1 review  2025/26 projects scoped (by Q1 review) and delivered (by Q4 review) and reported on regularly	Projects to be finalised and scheduled for Q4 Delivery – 5 yrs Project.  No projects started yet due to scheduling of other funded projects. On track for delivery
		3.6.2 Delivery of Council's RMPC	Director Infrastructure Services	Contract delivered and cost outcomes reported on	Routine Maintenance of TMR roads – 68% spent. Other projects – Mitchell Hwy Stabilise 100%, Resheet 0%. Currently on track.
		3.6.3 Attend the SWQROC RRTG Technical Group meetings	Director Infrastructure Services	All meetings attended and updates provided to Council	Currently attending meetings and providing updates to Council.
		3.6.4 Flood Damage 100% completion of all works to QRA Standards	Director Infrastructure Services	Program delivered and reported on regularly	REPA 24 delivered, currently have tenders approved for Gravel, and Construction. Gravel currently progressing and NW Quadrant construction contracts awarded.
		3.6.5 Deliver the capital works program	Director Infrastructure Services	Capital works program regularly reported on  90% delivery by EoFY	Airport tank PO sent, delivery before EFY.  JKP Lighting nearing competition.  SCADA complete.
		3.6.6 Continuation of RPT air services in and out of Cunnamulla Airport	Chief Executive Officer	Liaise with QDTMR to finalise new airline contract for SW region by Q2 review  Implement new service agreement with airline by Q3 review	Due to the administration of Rex and a new owner being installed, negotiations have yet to take place. Regional air service consultations are on-going and will inform any new

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
					air services contract for Cunnamulla.
		3.6.7 Airport Fuel Upgrade	Director Infrastructure Services	Project scope and costs finalised by Q1 review Project delivery by Q3 review	Contract has been awarded for fuel upgrade project. Upgrade on track.
		3.6.8 Road Maintenance Program Review- undertake a detailed analysis of how the program is run and suggest changes to improve delivery.	Director Infrastructure Services	Review undertaken in Q1 and recommendations made to Council by Q2 review	Recommendation to be submitted.
	3.7 Advocate for locally based service delivery	3.7.1 Implement Registers of Pre-qualified suppliers focusing on locally based businesses	Director Corporate Services / Director Infrastructure Services	Registers finalised by Q1 review Outcomes and benefits reported on by Q4 review	Pre-Qualified Supplier registers have been finalised.

### 3. Environmental Sustainability

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
Protect, enhance, and sustain the environment with a balanced approach to sustainability and economic growth for longevity.	4.1 Consult with Indigenous peoples and Traditional Owners regarding sustainability planning	4.1.1 Develop Indigenous Land Use Agreements (ILUA) with Traditional custodians and stakeholders for access to Water, Quarries and Council controlled land	Director Community & Environmental Services / Director Infrastructure Services	DCSE to coordinate with the State Government to facilitate quarry ILUAs as required	Based on the significant REPA works being undertaken, no ILUAs are expected to be required
	4.2 Foster a shared vision for the environment through collaborations with all land managers	4.2.1 Review and update the Stock Route Management Plan	Director Community & Environmental Services	Stock Route Management Plan updated and adopted by Council by Q2 review	
		4.2.2 Community awareness and education about legislated requirements (General Biosecurity Obligations) to encourage voluntary compliance with pest animals and weeds.	Director Community & Environmental Services	Create and publish social media posts, programs in schools, information sessions, pop up stalls at community events to support the promotion of the Shire's Stock Route Management and Biosecurity Plans by Q3 review.  Outcomes to be reported on quarterly	
		4.2.3 Community awareness and education about legislated requirements to encourage voluntary compliance with; <ul style="list-style-type: none"> <li>- animal related matters, as well as</li> <li>- overgrown and unsightly allotments,</li> <li>- water restriction compliance,</li> <li>- illegal camping,</li> <li>- abandoned vehicles,</li> <li>- town common management, signage and other matters as State and Local Laws.</li> </ul>	Director Corporate Services	Create and publish social media posts, programs in schools, information sessions, pop up stalls at community events to support current Local Laws by Q2 review. Outcomes to be reported on quarterly	

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
	4.3 Best practice biosecurity and pest and land management	4.3.1 Review and update the Biosecurity Plan	Director Community & Environmental Services	Biosecurity Plan updated and adopted by Council by Q3 review	Initial contact made with Astrid Hughes, DPI and a meeting is being scheduled with South Regional Biosecurity Lead – John Alawneh.
		4.3.2 All stock route activities compliant with legislation	Director Community & Environmental Services	All outstanding issues resolved by Q2 review	All activities and compliance actions being undertaken as required.
	4.4 Protect and enhance waterways, water sources and manage town water services	4.4 1 SWQWSA Technical Committee meetings.	Director Infrastructure Services	All meetings attended and updates provided to Council	Currently attending meetings and providing updates
		4.4.2 Water Control Systems project	Director Infrastructure Services	Project completed and acquitted by Q1 review Implementation measured and benefits reported to Council by Q3 review	SCADA system delivered. Benefits and review to be reported.
		4.4.3 Complete annual inspection of levee banks	Director Infrastructure Services	Levee banks to be inspected after March 2025 emergent works undertaken and again after restoration works completed	Levee bank has been inspected. Restoration is underway.
	4.5 Minimise waste, increase recycling and pursue renewable energy	4.5.1 Review the operations of the Cunnamulla landfill with the aim of improving the efficiency of the facility	Director Infrastructure Services	Provide a report and recommendations to Council by Q2 review Approved recommendations implemented (subject to budget) by Q4 review	A grant application has been lodged to create a transfer station at the Cunnamulla landfill. Outcome pending.
		4.5.2 Develop a Landfill Management Plan	Director Infrastructure Services	Plan developed by Q1 review Implementation measured and reported on regularly	Landfill Management Plan completed and adopted by Council October 2026.

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
		4.5.3 Landfill facilities meet environmental guidelines and Council’s Environmental Authority.	Director Infrastructure Services	<p>Prepare a discussion paper to investigate the converting Eulo and Wyandra landfill facilities to transfer stations by Q4 review</p> <p>Regularise the Eulo and Wyandra landfill facilities by Q4 review (subject to DETSI)</p> <p>Regularise the non-conformance at the Yowah landfill facility by Q4 (subject to DETSI and landowner)</p>	<p>Department of the Environment, Tourism, Science and Innovation have formally ceased enforcement action. DOI to finalise for Eulo and Wyandra.</p> <p>Yowah landfill issue under investigation with options presented to Council on 02 October 2025.</p> <p>The Department have been formally written to with an option to progress a resolution at the Yowah site.</p>
		4.5.4 Identify opportunities to implement initiatives of the Regional Waste Management Strategy	Director Infrastructure Services	Opportunities identified and reviewed by the SWQWSA Technical Committee	Opportunities to be reviewed.
	4.6 Active disaster management planning and response	4.6.1 Develop a database of GPS coordinates and emergency details for disaster response	Chief Executive Officer	Database finalised by Q2 review	List of all rural properties including contact details and GPS coordinates has been prepared.
		4.6.2 Undertake an audit of emergency air-strips including emergency response equipment (Automatic External Defibrillators AEDs)	Chief Executive Officer	Audit undertaken by Q3 review	

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Progress Update
		4.6.3 Develop and implement an Improvement Plan for the March 2025 flood event	Chief Executive Officer	Improvement Plan developed by Q1 review  Improvement Plan implemented and reported on regularly by Q4 review	Action plan developed and presented to the July 2025 Council meeting.
		4.6.4 Liaise with SWQROC regarding the implementation of fuel pod(s) to support Life Flight	Chief Executive Officer	Outcome finalised by Q3 review	Have contacted SWQROC and advised the matter was tasked to the SWRRTG Tech Committee. The SWRRTG TC have advised the matter related mainly to Maranoa RC and they will progress the matter directly with LifeFlight.  No further action proposed.

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#### 10.4.4 Customer Service Report

Council Meeting: 17 February 2026  
Department: Corporate Services  
Author: Amanda Watson – Team Leader, Administration.  
Attachments: Nil

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#### **Purpose**

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

#### **Recommendation**

*Council receive and note the Customer Service Report.*

#### **Previous Council Resolutions**

Not Applicable.

#### **Discussion**

Administration & Infrastructure staff are continuing to monitor the Customer Request System and update as information becomes available.

Opening Outstanding Requests	77
New Requests	59
<b>Subtotal</b>	<b>136</b>
Outstanding Requests Completed	19
New Requests Completed	44
<b>Closing Outstanding Requests</b>	<b>73</b>

Request Received in December	January
Animals	5
Assets	9
Building Control	0
Complaints	0
Compliments	0
Drainage	0
Driveway	0
Facilities	0
Footpaths	1
Grids	0
Internal	2
Other	4
Overgrown Allotments	1

Parks & Gardens	8			
Private Works	0			
Roads	0			
Rubbish	10			
Sewerage	9			
Stores	6			
Test	0			
Water	4			
<b>Total</b>	<b>59</b>			
<b>Closing Outstanding Requests</b>	<b>90 days</b>	<b>60 days</b>	<b>30 days</b>	<b>Current</b>
Animals	2			1
Building Control	1			
Facilities				
Noise				
Other	1		1	
Overgrown / Untidy Allotment	3	1	2	1
Parks & Gardens			1	1
Stock routes & Reserves				
Roads	8	1	1	
Rubbish				2
Sewerage		2		2
Water		1		1
Footpaths	1			1
Abandoned Vehicles				
Stores				1
Private Works		1		
Internal Request				
Complaints	4	3		
Compliments				
Drainage	2		1	
Assets	6	3	6	5
Driveway Work				
Grids	4	2		
<b>Total</b>	<b>32</b>	<b>14</b>	<b>12</b>	<b>15</b>

Council has been receiving customer requests and actioning actively on a month to month basis.

Overview of previous months has been that previous since 1<sup>st</sup> May 2025 to 31<sup>st</sup> January 2026, council has received 633 requests in total.

Requests received month to month basis.

	Request Received	Resolved in same month	Resolved in Subsequent in months	Outstanding
May	92	74	18	0
June	85	56	27	2
July	90	59	25	6
August	61	30	24	7
September	56	14	34	8
October	70	36	25	9
November	54	30	10	14
December	66	44	10	12
January	59	44	0	15
<b>Total</b>	<b>633</b>	<b>387</b>	<b>173</b>	<b>73</b>

For over 90 Day requests Infrastructure and Admin team are working actively to action all outstanding requests.

### **Budget/Financial Implications**

As per approved 2025/26 Budget.

### **Legislation/Statutory Implications**

*Local Governments Act 2009*

*Local Government Regulations 2012*

### **Corporate Plan and/or Operational Plan**

Operational Plan:

Theme: 1. Excellence in Governance  
1.4 Deliver Excellence in Customer Service

## **Risk Management**

The following risk/s are relevant to the matters considered in this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Failure to offer ongoing communication with customers to provide optimal customer service.	Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

## **Consultation**

Council Practical System, Administration Staff.