



# **AGENDA**

## **ORDINARY COUNCIL MEETING** **Tuesday 18 November 2025** **9.00am**

CCEC Chambers  
49 Stockyard Street Cunnamulla

Martin Leech  
Chief Executive Officer



**49 Stockyard Street  
Cunnamulla Qld 4490  
[www.paroo.qld.gov.au](http://www.paroo.qld.gov.au)**

## **Notice of Ordinary Meeting of Council**

Notice is hereby given that the Ordinary Meeting of Paroo Shire Council is to be held on Tuesday, 18 November 2025, at the Cunnamulla Chambers, CCEC Building, 49 Stockyard Street, Cunnamulla commencing at 9:00am.

### **AGENDA**

**1 OPENING OF MEETING**

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

**3 ATTENDANCES AND APOLOGIES**

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

**MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM**

Chief Executive Officer	Martin Leech
Director Corporate Services, Governance and Risk	Sarmad Habib
Director Infrastructure	Ajay Agwan
Special Projects Advisor	David Burges

**4 MOTION OF SYMPATHY**

***Recommendation:*** That Council move a motion of sympathy for the late Ian Leavers, Cross-Border Commissioner.

**5 MAYORAL MOTION**

Nil.



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## 6 CONFIRMATION OF MINUTES

**Recommendation:** That Council adopt the minutes of the Ordinary Meeting of Council held on 14 October 2025 and are a true and correct record of that Meeting. 5

**Recommendation:** That Council adopt the minutes of the Special Meeting of Council held 4 November 2025 and are a true and correct record of that Meeting.

**Recommendation:** That Council adopt the minutes of the Special Meeting of Council held 7 November 2025 and are a true and correct record of that Meeting.

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## 7 BUSINESS ARISING FROM PREVIOUS MINUTES

## 8 DECLARATION OF INTEREST

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**UNCONFIRMED**

# **ORDINARY MEETING MINUTES**

**Tuesday, 14<sup>th</sup> October 2025**

**CCEC Chambers, 49 Stockyard Street, Cunnamulla**

## 1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9.00am.

## 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

## 3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Councillor Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

### MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director of Infrastructure	Ajay Agwan
Director of Community & Environmental Services	David Burges
Director of Corporate Services	Sarmad Habib

### APOLOGIES

Nil.

## 4 MOTION OF SYMPATHY

### Council Resolution (RES.M25/365)

Moved: Cr Woodcroft  
Seconded: Cr Jackson

*That Council move a motion of sympathy for the late Joyce Collins.*

**Carried unanimously.**

## 5 MAYORAL MOTION

Nil.

## 6 CONFIRMATION OF MINUTES

### Council Resolution (RES.M25/366)

Moved: Cr Woodcroft

Seconded: Cr Jackson

*That Council adopt the minutes of the Ordinary Meeting of Council held on 16<sup>th</sup> September 2025 as a true and correct record of that Meeting.*

**Carried unanimously.**

## 7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

## 8 DECLARATION OF INTEREST

*In accordance with Chapter 5B of the Local Government Act 2009, Cr Woodcroft declares a Prescribed Conflict of Interest with Agenda Item 10.3.12 Community Grant Application: Country Education Foundation of Paroo as she currently holds the executive position of Secretary for the Country Education Foundation of Paroo.*

*Cr Woodcroft left the meeting at 12:01pm prior to the discussion and voting of item 10.3.12 and re-entered the meeting at 12:05pm.*

## 9 MAYOR

### 9.1 Mayor's Report

#### Council Resolution (RES.M25/367)

Moved: Cr Brain

Seconded: Cr Jackson

*That Council receive and note the Mayor's Report.*

**Carried unanimously.**

## 10 OFFICER REPORTS

### 10.1 Chief Executive Officer

#### 10.1.1 Action Items Registers Report

#### Council Resolution (RES.M25/368)

Moved: Cr Brain

Seconded: Cr Woodcroft

*That Council receive and note the Action Items Registers Report.*

**Carried unanimously.**

### 10.1.2 Ex-Gratia Payment Policy Report

#### **Council Resolution (RES.M25/369)**

**Moved:** Cr Jackson  
**Seconded:** Cr Brain

*That Council receive and note the Ex-Gratia Payment Policy Report and adopt the Ex-Gratia Payment Policy.*

**Carried unanimously.**

### 10.1.3 Amendment of previous resolution (M25/50) – Toyota Fortuner SUVs

#### **Council Resolution (RES.M25/370)**

**Moved:** Cr Jackson  
**Seconded:** Cr King

*That Council:*

1. *Resolve to amend that part of Council Resolution M25/50 relating to the purchase of two Toyota Fortuner SUVs from Tait Toyota Goondiwindi, due to the unavailability of Toyota Fortuner SUVs. The effect of this amendment is that Council resolution M25/50 only applies to the purchase of six (6) Toyota Hilux Utilities at a cost of \$424,162.68 excluding GST as follows:*

*Res. 25/50:*

*That Council receive the report and award the contract for PSCRFQ2024/25-02 to TAIT Toyota Goondiwindi for total cost of \$424,162.68 excluding GST for the supply and delivery of six new Toyota Hilux Utilities.*

2. *Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to source and enter into contractual arrangements for the purchase of alternative vehicles within the Chief Executive Officers financial delegation, as required.*

**Carried unanimously.**

### 10.1.4 Grant Applications Report

#### **Council Resolution (RES.M25/371)**

**Moved:** Cr King  
**Seconded:** Cr Woodcroft

*That Council receive and note the Grant Applications Report.*

**Carried unanimously.**

### 10.1.5 Human Resources Report

#### Council Resolution (RES.M25/372)

Moved: Cr Jackson

Seconded: Cr Brain

*That Council receive and note the Human Resources Report.*

**Carried unanimously.**

### 10.2 Director of Infrastructure

#### 10.2.1 Infrastructure Operations Status Report

#### Council Resolution (RES.M25/373)

Moved: Cr King

Seconded: Cr Woodcroft

*That Council receive and note the Infrastructure Operations Status Report.*

**Carried unanimously.**

#### 10.2.2 2025-26 Works Program Status Report

#### Council Resolution (RES.M25/374)

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the 2025-26 Works Program Status Report.*

**Carried unanimously.**

#### 10.2.3 Restoration of Essential Public Assets Status Report

#### Council Resolution (RES.M25/375)

Moved: Cr Brain

Seconded: Cr Woodcroft

*That Council receive and note the Restoration of Essential Public Assets Status Report.*

**Carried unanimously.**

#### 10.2.4 Local Laws Report

#### Council Resolution (RES.M25/376)

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Local Laws Report.*

**Carried unanimously.**

### 10.2.5 Grader Purchase

#### Council Resolution (RES.M25/377)

Moved: Cr King

Seconded: Cr Brain

*That Council accept the quotation from Hastings Deering for the price of \$524,000.00 excluding GST for the supply and delivery of one new Caterpillar 150 GRADER.*

**Carried unanimously.**

### 10.2.6 Eulo Dump Inspection

#### Council Resolution (RES.M25/378)

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Eulo Dump Inspection Report.*

**Carried unanimously.**

*Meeting adjourned for Morning tea at 10:09am and returned at 10:35am*

## 10.3 Director of Community & Environmental Services

### 10.3.1 Community Services Report

#### Council Resolution (RES.M25/379)

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Community Services Report.*

**Carried unanimously.**

### 10.3.2 Community Grant Expenditure Report

#### Council Resolution (RES.M25/380)

Moved: Cr Jackson

Seconded: Cr Brain

*That Council receive and note the Community Grants Expenditure Report.*

**Carried unanimously.**



**10.3.3 Community Grant Application: Eulo Development Association Inc****Council Resolution (RES.M25/381)****Moved: Cr King****Seconded: Cr Jackson**

*That Council receive and note the Community Grant Application from the Eulo Development Association Inc and approve a fee waiver (including security deposit) to hire the Eulo hall to provide the community with a Halloween event.*

**Carried unanimously.****10.3.4 Request for Views and/ or Requirements Conversion of Tenure Lot 2 on CP KU33 and Lot 4 on CP KU802464****Council Resolution (RES.M25/382)****Moved: Cr King****Seconded: Cr Brain**

*That Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development advising that Council has no objections regarding the conversion to freehold of GHPL 15/1764 comprising of Lot 4 on Crown Plan KU802464 and Lot 2 on Crown Plan KU33 for the purpose of grazing, and requests that the off alignment section of Cuttaburra Road within Lot 4/KU802464 is surveyed and recorded on its current alignment.*

**Carried unanimously.****10.3.5 Landfill Management Plan****Council Resolution (RES.M25/383)****Moved: Cr Brain****Seconded: Cr Jackson**

*That Council receive and note the Landfill Management Plan report and adopt the Landfill Management Plan for Paroo Shire Council Landfill Facilities.*

**Carried unanimously.****10.3.6 Various Policies****Council Resolution (RES.M25/384)****Moved: Cr Brain****Seconded: Cr Jackson**

*That Council receive and note the Various Policies Report and adopt the Employee Conflicts of Interest Policy, the Councillor Use of Confidential Information Policy and the Human Rights Policy.*

**Carried unanimously.**

**10.3.7 Operation of Vessel Paroo and Delivery of Associated Tourism Activities****Council Resolution (RES.M25/385)****Moved: Cr King****Seconded: Cr Woodcroft***That Council:*

1. *Resolves that it is in the public interest to invite expressions of interest before inviting written tenders for tourism activities using the Vessel Paroo on the Warrego River at Cunnamulla for the following reasons:*
  - *There is a very limited market for the provision of these services and Council will need to be able to negotiate specific outcomes for a successful venture to be implemented; and*
  - *Success will be contingent upon the operator and/or their employees having knowledge of the local area and indigenous cultural heritage and a complex tender may limit the participation of potentially interested parties.*
- and*
2. *Call Expressions of Interest in accordance with s228 of the Local Government Regulation for the provision of tourism activities using the Vessel Paroo on the Warrego River at Cunnamulla.*

**Carried unanimously.****10.3.8 Regional Tourism Infrastructure Fund – Round 1****Council Resolution (RES.M25/386)****Moved: Cr Brain****Seconded: Cr King**

*That Council acknowledge the requirements of the funding guidelines for the Regional Tourism Infrastructure Fund Round 1 and submit an application for the development of an attraction at the Robber's Tree, Cunnamulla.*

**Carried unanimously.****10.3.9 Rural Lands and Compliance Report****Council Resolution (RES.M25/387)****Moved: Cr King****Seconded: Cr Woodcroft**

*That Council receive and note the Rural Lands and Compliance Report.*

**Carried unanimously.**

### 10.3.10 Tourism Report

#### **Council Resolution (RES.M25/388)**

**Moved:** Cr King

**Seconded:** Cr Brain

*That Council receive and note the Tourism Report.*

**Carried unanimously.**

### 10.3.11 Hot Springs Status Report

#### **Council Resolution (RES.M25/389)**

**Moved:** Cr King

**Seconded:** Cr Jackson

*That Council receive and note the Hot Springs Status Report.*

**Carried unanimously.**

### 10.3.12 Community Grant Application: Country Education Foundation of Paroo

*In accordance with Chapter 5B of the Local Government Act 2009, Cr Woodcroft declares a Prescribed Conflict of Interest with Agenda Item 10.3.12 Community Grant Application: Country Education Foundation of Paroo as she currently holds the executive position of Secretary for the Country Education Foundation of Paroo.*

*Cr Woodcroft left the meeting at 12:01pm prior to the discussion and voting of item 10.3.12.*

#### **Council Resolution (RES.M25/390)**

**Moved:** Cr Brain

**Seconded:** Cr Jackson

*That Council receive and note the Community Grant Application from the Country Education Foundation of Paroo and approve a grant of \$2,000 to support local Paroo Shire youth to continue their training and education.*

**Carried unanimously.**

*Cr Woodcroft re-entered the meeting at 12:05pm.*

### 10.3.13 Library Services Report

#### **Council Resolution (RES.M25/391)**

**Moved:** Cr Brain

**Seconded:** Cr Jackson

*That Council receive and note the Library Services Report.*

**Carried unanimously.**

## **10.4 Director of Corporate, Governance and Risk**

### **10.4.1 Financial Position Update Report**

#### **Council Resolution (RES.M25/392)**

**Moved:** Cr King

**Seconded:** Cr Jackson

*That Council receive and note the Financial Position Update Report.*

**Carried unanimously.**

### **10.4.2 Capital Budget Update Report**

#### **Council Resolution (RES.M25/393)**

**Moved:** Cr Brain

**Seconded:** Cr Jackson

*That Council receive and note the Capital Budget Update Report.*

**Carried unanimously.**

### **10.4.3 Review of IT Governance Policy**

#### **Council Resolution (RES.M25/394)**

**Moved:** Cr King

**Seconded:** Cr Jackson

*That Council receive and note the Review of IT Governance Policy Report and endorse the new IT Governance Policy.*

**Carried unanimously.**

### **10.4.4 Customer Service Report**

#### **Council Resolution (RES.M25/395)**

**Moved:** Cr King

**Seconded:** Cr Woodcroft

*That Council receive and note the Customer Service Report.*

**Carried unanimously.**

*Meeting Adjourned for Lunch at 12:48pm and returned at 2:11pm*

#### 10.4.5 Audit and Risk Committee Meeting Minutes – 1st October 2025

##### **Council Resolution (RES.M25/396)**

**Moved: Cr King**

**Seconded: Cr Woodcroft**

*That Council receive and note the Unconfirmed Audit and Risk Committee Meeting Minutes held on 1<sup>st</sup> October 2025.*

**Carried unanimously.**

#### 10.4.6 Local Laws Report

##### **Council Resolution (RES.M25/397)**

**Moved: Cr King**

**Seconded: Cr Jackson**

*That Council receive and note the Local Laws Report.*

**Carried unanimously.**

#### 10.4.7 Sale of Land of Overdue Rates or Charges

##### **Council Resolution (RES.M25/398)**

**Moved: Cr Brain**

**Seconded: Cr King**

*That Council:*

1. *in accordance with Chapter 4, Division 3, Section 140 of the Local Government Regulations (QLD) 2012, resolve to sell the land of the properties identified as,*

- L5/RP1950<12549014> & L3/RP45398<11772136>: PAR CUNNAMULLA
- L5/RP81297<16727205>: PAR CUNNAMULLA
- L6/RP80853<13827107>: PAR CUNNAMULLA
- L2/RP184310: PAR CUNNAMULLA
- L3/RP54947<12281046>: PAR CUNNAMULLA
- L303/C1461 & L1/RP109220 & L3/RP47913<13236150>: PAR CUNNAMULLA
- L5/RP203892: PAR CUNNAMULLA
- L6/RP68094<11073115>: PAR CUNNAMULLA
- L3/C14626<16258176>: PAR CUNNAMULLA
- L5-6/RP47080: PAR CUNNAMULLA
- L6/RP51981<12679049>: PAR CUNNAMULLA
- L18,4515/C14637: PAR CUNNAMULLA
- L1-2/RP80898<12887153>: PAR CUNNAMULLA
- L1/RP51981<11941237>: PAR CUNNAMULLA

- L5/RP218979<17313164>: PAR CUNNAMULLA
- L3/RP53405<13558122>: PAR CUNNAMULLA
- L163-164/C14621
- L177/C14621: PAR CUNNAMULLA
- L17/C14648
- L6/E1819
- L502/E1811<10422112>: PAR EULO
- L2/CP857457
- L710/W4775
- L503-504 W4776
- L2/C5320:TL 235049: PAR MUNQUIN
- L3/NO17 & L5/NO72: GHFL/15/1681: PAR COBAN & L4/ NO17: PAR SPEELING
- L5-6/HU18: PAR MT ALFRED; L7/BAN47: PAR JUANBONG; I3/HU4: PAR PAROO; L3/PR96: PAR DOOBIBLA
- L9/BAN7: PAR PLAYBOY

2. *resolve to provide a Notice of Intention to Sell land for overdue rates or charges; and*
3. *delegate to the Chief Executive officer its powers to take all further steps under Division 3, Part 12, Chapter 4 of Local Government Regulation 2012 to effect the sale of land (including, for avoidance of doubt, the power to end sale procedures).*

**Carried unanimously.**

#### **10.4.8 Operational Plan 2024-25 Quarter 1 Review**

##### **Council Resolution (RES.M25/399)**

**Moved: Cr King**

**Seconded: Cr Jackson**

*That Council receive and note the review of the Operational Plan 2025-26 for Quarter 1.*

**Carried unanimously.**

## 11 CONFIDENTIAL REPORTS

### Council Resolution (RES.M25/400)

Moved: Cr King

Seconded: Cr Jackson

*That Council resolve to move into Closed Session.*

**Carried unanimously.**

### Council Resolution (RES.M25/401)

Moved: Cr King

Seconded: Cr Woodcroft

*That Council resolve to re-open the meeting to the public.*

**Carried unanimously.**

### 11.1 Confidential – Enterprise Bargaining 2025-28 – Stream A Employees

*Confidentiality: pursuant to Section 254J(3)(b) of the Local Government Regulation (LGR) 2012, Council may resolve that a meeting is necessary to be closed to the public for councillors and members to discuss industrial matters affecting employees.*

### Council Resolution (RES.M25/402)

Moved: Cr Jackson

Seconded: Cr King

*That Council*

- 1. receive and note the Enterprise Bargaining 2025-28 – Stream A Employees report and accept the recommendations made in the report; and*
- 2. delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to progress the enterprise bargaining agreement process with The Services Union and enter into the enterprise bargaining agreement on behalf of Council having regard to the accepted position set out in Item 1 above.*

**Carried unanimously.**

## 12 LATE REPORTS

### 12.1 Community Grant Application: Cunnamulla Amateur Swimming Club

#### **Council Resolution (RES.M25/403)**

**Moved:** Cr Jackson

**Seconded:** Cr Woodcroft

*That Council approve a Community Grant donation of \$1,520 including GST to Cunnamulla Amateur Swimming Club towards the cost of lane hire recurring Tuesdays & Wednesdays for the duration of the season (19 weeks).*

**Carried unanimously.**

### 12.2 2025 Bursary Report Cunnamulla P-12 State School

#### **Council Resolution (RES.M25/404)**

**Moved:** Cr Woodcroft

**Seconded:** Cr King

*That Council:*

- 1. Receive and note the RL Beresford Bursary nominations from the Cunnamulla State School and award the bursary in accordance with the recommendation of the Cunnamulla State School; and*
- 2. Receive and note the Paroo Shire Council Bursary nominations from the Cunnamulla State School and award the bursary in accordance with the recommendation of the Cunnamulla State School.*

**Carried unanimously.**

### 12.3 2025 Bursary Report Sacred Heart School

#### **Council Resolution (RES.M25/405)**

**Moved:** Cr King

**Seconded:** Cr Jackson

*That Council receive and note the RL Beresford Bursary nominations from the Sacred Heart School and award the bursary to the first of the nominees identified by the Sacred Heart School.*

**Carried unanimously.**



**13 GENERAL BUSINESS**

**14 CLOSURE OF MEETING**

The Ordinary Meeting was declared closed at 3:35 pm.

**MINUTES CERTIFICATE**

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford

Mayor

Date:

Martin Leech

Chief Executive Officer

Date:



**UNCONFIRMED**

# **SPECIAL COUNCIL MEETING MINUTES**

**Tuesday 4 November 2025**

**CCEC Chambers, 49 Stockyard Street, Cunnamulla**

## PURPOSE OF MEETING

The purpose of the meeting is to consider and confirm the selection of members of a Granular Pavement Material Procurement Panel.

### 1 OPENING OF MEETING

The Special Council Meeting was declared open at 9.05am.

### 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

### 3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

#### MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director of Infrastructure	Ajay Agwan
Director of Corporate, Governance and Risk	Sarmad Habib
A / Director Community & Environmental Services	
Executive Officer Special Projects	David Burges

### 4 DECLARATION OF INTEREST

In accordance with Chapter 5B of the Local Government Act 2009, Cr King declared a Prescribed Conflict of Interest

Cr King left the meeting at 9.06am prior to the discussion and voting of item 5 and re-entered the meeting at 9.35am.

### 5 CONFIDENTIAL REPORT

#### Council Resolution (RES.25/406)

Moved: Cr Brain  
Seconded: Cr Jackson

That Council resolve to move into Closed Session.

Confidentiality: pursuant to Section 275 (1)(h) of the Local Government Regulation (LGR) 2012, Council may resolve that a meeting is closed to the public if its councillors or members consider it necessary to close the meeting to discuss other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Carried unanimously.**

**Council Resolution (RES.25/407)**

**Moved:** Cr Woodcroft  
**Seconded:** Cr Brain

That Council resolve to re-open the meeting to the public

**Carried unanimously.**

**Council Resolution (RES.25/408)**

**Moved:** Cr Brain  
**Seconded:** Cr Jackson

*That Council:*

- 1) *Resolves to appoint the following contractors to the Granular Pavement Material Procurement Panel for Contract 2026-0010 Granular Pavement Material Procurement:*
  - a) *Tuckwell Transport and Earthmoving Pty Ltd*
  - b) *Schmidt Plant Hire Pty Ltd*
  - c) *Russell's Grader Hire Pty Ltd*
  - d) *Tolbra Earthmovers and Haulage Pty Ltd*
- 2) *Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to award Work Order Packages in relation to Contract 2026-0010 Granular Pavement Material Procurement to panel contractors including Work Order Packages that may have a value in excess of the Chief Executive Officers normal financial delegation of \$200,000 in order to ensure the efficient progression of the DRFA works.*

**Carried unanimously.**

## **6 CLOSURE OF MEETING**

The Special Council Meeting was declared closed at 9.35am.

**MINUTES CERTIFICATE**

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford  
Mayor  
Date

Martin Leech  
Chief Executive Officer  
Date



**UNCONFIRMED**

# **SPECIAL COUNCIL MEETING MINUTES**

**Friday 7 November 2025**

**CCEC Chambers, 49 Stockyard Street, Cunnamulla**

## PURPOSE OF MEETING

The purpose of this report is to provide background on the tender and evaluation process for the Supply & Delivery of Cover Aggregate and Bitumen for TIDS Program works on Jobs Gate Road (chainage 147km to 155km) and seeks Council's adoption of the recommendations below.

### 1 OPENING OF MEETING

The Special Council Meeting was declared open at 5.04 pm.

### 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

### 3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

### MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director of Infrastructure	Ajay Agwan

### 4 DECLARATION OF INTEREST

Nil.

### 5 CONFIDENTIAL REPORT

#### Council Resolution (RES.25/409)

Moved: Cr King  
Seconded: Cr Jackson

**That Council resolve to move into Closed Session.**

Confidentiality: pursuant to Section 275 (1)(h) of the Local Government Regulation (LGR) 2012, Council may resolve that a meeting is closed to the public if its councillors or members consider it necessary to close the meeting to discuss other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Carried unanimously.**

**Council Resolution (RES.25/410)****Moved:** Cr Woodcroft**Seconded:** Cr Jackson

That Council resolve to re-open the meeting to the public

**Carried unanimously.**

**Council Resolution (RES.25/411)****Moved:** Cr King**Seconded:** Cr Brain

**Carried unanimously.**

**Resolution**

*That Council:*

- 1) *Award RPQ Spray Seal Pty Ltd a Supply & Delivery of Cover Aggregate and Bitumen for TIDS Program works on Jobs Gate Road (chainage 147km to 155km) contract at a cost of \$581,504 (incl. GST)*
- 2) *Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to enter into a contract with RPQ Spray Seal Pty Ltd at a cost of \$581,504 (incl. GST).*

**6 CLOSURE OF MEETING**

The Special Council Meeting was declared closed at 5:09 pm.

**MINUTES CERTIFICATE**

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford  
Mayor  
Date

Martin Leech  
Chief Executive Officer  
Date

## 9.1 Mayor's Report

Council Meeting: 18 November 2025  
Department: Office of the Mayor  
Author: Suzette Beresford, Mayor

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The purpose of this report is to provide an update on the meetings and events that Mayor Beresford attended in October 2025.

### **Recommendation**

*That Council receive and note the Mayor's Report.*

2/10/25	<ul style="list-style-type: none"><li>• Art Gallery Photographic Exhibition</li></ul>
3/10/25	<ul style="list-style-type: none"><li>• Social licence toolkit briefing for renewable energy projects</li></ul>
8/10/25	<ul style="list-style-type: none"><li>• Meeting with Julia Pavey, Tourism and Events Qld</li></ul>
9/10/25	<ul style="list-style-type: none"><li>• Meeting with Greg Scroope QRA</li><li>• Get Ready Qld with Jonathan Thurston</li><li>• Accompany Minister Mickelberg, Assistant Minister Dillon and TMR Regional Director Lansbury to Eulo for announcement of the funding to proceed with building a new bridge and approaches across the Paroo River</li></ul>
10/10/25	<ul style="list-style-type: none"><li>• Border Regional Organisational of Councils (BROC) meeting at Moree via teams</li><li>• Radio interview with Grace from ABC</li></ul>
13/10/25	<ul style="list-style-type: none"><li>• Tourism networking at Visitor Information Centre (VIC)</li><li>• Radio interview with Nathan 2WEB</li></ul>
16/10/25	<ul style="list-style-type: none"><li>• Meeting with Yowah resident about support for freeholding of residential lots</li><li>• Interagency Meeting</li><li>• Multi Purpose Health Service (MPHS) High Tea</li></ul>
17/10/25	<ul style="list-style-type: none"><li>• Meeting with FGP Moreton representatives</li></ul>
19/10/25	<ul style="list-style-type: none"><li>• Darling Downs South West Council of Mayors Meeting</li></ul>
20-22/10/25	<ul style="list-style-type: none"><li>• Local Government Association of Queensland (LGAQ) Annual Conference</li></ul>
24/10/25	<ul style="list-style-type: none"><li>• Workshop with Department of Primary Industries (DPI) in Charleville developing future procedures for fodder drops</li></ul>
27/10/25	<ul style="list-style-type: none"><li>• Radio interview with Nathan 2WEB</li><li>• Agforce workshop on carbon farming</li><li>• Regional Arts Development Fund (RADF) meeting</li></ul>
28/10/25	<ul style="list-style-type: none"><li>• Local Disaster Management Group meeting and training</li><li>• Meeting with Jo Killick of Yellow Co regarding flood recovery</li></ul>
29/10/25	<ul style="list-style-type: none"><li>• Cunnamulla Aboriginal Corporation for Health (CACH) Indigenous Literary Foundation launch of local children's book</li><li>• Meeting with Royal Flying Doctor Service (RFDS) regarding aircraft operations and local aerodromes</li><li>• Attended the Beyond Broncos graduation dinner</li></ul>
31/10/25	<ul style="list-style-type: none"><li>• Meeting with Gwandalan Support Services</li><li>• Radio interview with Nathan 2WEB</li></ul>



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### **10.1.1 Action Items Registers Report**

Council Meeting: 18 November 2025  
Department: Office of the Chief Executive Officer  
Author: Martin Leech, Chief Executive Officer  
Attachments:

1. Action Item Register - Noorama
2. Action Item Register - Wyandra
3. Action Item Register - Eulo
4. Action Item Register - Yowah
5. Action Item Register - Cunnamulla

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#### **Purpose**

The purpose of this report is to provide Council with an update on items that were raised in previous Council Meetings and during the Cunnamulla, Eulo, Noorama, Wyandra and Yowah Site Visits requesting information, action or follow up.

#### **Recommendation**

*That Council receive and note the Action Items Register Reports.*

#### **Previous Council Resolutions**

Not Applicable.

#### **Discussion**

Council held community consultation sessions during the Cunnamulla, Eulo, Noorama, Wyandra and Yowah Site Visits. An action items register was developed for each location, with officers providing updates on the progress on these items (Attachments 1-5).

The Action Items Registers have been updated in line with discussions at the previous month's Council meeting and at the Town Site Visits and follow up by the responsible officer.

#### **Budget/Financial Implications**

Multiple items have considerable budget impacts both from an operational and capital budget.

The registers include but not limited to requests to purchase new State Emergency Service vehicles, upgrades to road standards (unsealed to sealed), increased level of service to roads and parks, restoring buildings etc. Any such requests will need to be considered in future budget reviews and annual budgets.

#### **Legislation/Statutory Implications**

Not applicable

## Corporate Plan and/or Operational Plan

### Operational Plan

Theme: 3. Prosperous Economy  
3.1. Promote and support sustainable and divers agricultural industry

## Risk Management

The following risks are relevant to the matters considered within this report:

### Risk Summary

Risk	Explanation
Reputation & Civic Leadership  Failure to undertake action on requested items by the community.	Items requested by the community for action are undertaken. These items are multiple risks, namely budgetary and level of service provisions. Items may also be other entities to manage and deliver, which may raise unrealistic community expectations of Council.
Failing to meet community expectations	Community, social and cultural infrastructure services that do not align with community expectations or are not sufficiently responsive to changed / evolving community expectations or are beyond Council's capacity for delivery.

## Consultation

Community consultation session was held at each of Cunnamulla, Eulo, Noorama, Wyandra and Yowah.

## Conclusion

The action items register updates are presented for Council noting.

## Options

### Option 1:

That Council receive and note the Action Items Registers Report.

### Option 2:

That Council do not receive and note the Action Items Registers Report.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

### NOORAMA

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>NOORAMA Community Meeting 27th May 2024</b>				
Grids – register to be updated to establish ownership / compliance / condition of grids	Full review of grid register to ensure all details of every grid in the Paroo Shire is captured	DOI	July 2025	In progress – 2016 grid register sourced and will be updated based on latest RACAS data from Shepherd Services. Project commenced. Workshop DB: scheduled for 01 July to obtain initial feedback from Ems Grids and Gate Policy reviewed.
Council to ensure work request system SNAP SEND SOLVE (SSV) is working efficiently and rolled out to public. Customer Service emails still not receiving replies	Advise public of process once working effectively. Further work with staff required to ensure all emails, phone and in person complaints/requests are logged into the system, referred to the relevant Council officer for attention and a reply provided that includes a reference number.	DCS	November 2025	SSV available to be used and Council responds via its Customer Service System. Integration with the practical system is not available. Complete set up of the SNAP SEND SOLVE. 2/10 Council has started the implementation process of the software. The system to be fully functional will require 8 weeks. <b>4/11 Council to promote SSV via website and social media.</b>
Rural Addressing – current system not working in emergency situations	Advocate through LDMG	CEO	October 2025	LDMG are working on mapping and putting together GPS locations. Liaise through Rural Advisory Group members to obtain full contact details and GPS co-ordinates for properties to be provided to QAS and other emergency services. Danielle to see Cr Jackson about a FB campaign to be scheduled for a workshop session (property signs for rural properties incorporating rural address number). Discussed at a Councillor Workshop 06 May. Received information from Cr Jackson and contacted Gavin Trembath Super. Executive

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
				<p>Manager SW District QAS to provide information to QAS.</p> <p><b>4/11: Work-in-progress spreadsheet sent to Gavin Trembath (QAS). Colin Ickeringell is working on filling in the missing information. The updated spreadsheet will then be forwarded to QAS.</b></p>
<b>NOORAMA - Community Meeting 25th November 2024</b>				
Kudnapper and Widgeegoara Creek outlets from the Warrego River have silted up and no longer flow freely	Could Council look into having these outlets from the river desilted – liaise with relevant department.	DCSE	March 2025	<p>Mechanism starts with formulating content for a Riverine Protection Permit via Qld DRDMW; entailing bio and site surveys, volumetric estimates, etc. Extensive body of work required to commence process.</p> <p>Director to contact relevant department and get a fact sheet.</p> <p>Schedule for a future workshop agenda (June).</p> <p>Undertaking works in a waterway are regulated by the Water Act 2000.</p> <p>Any works require either:</p> <ol style="list-style-type: none"> <li>1. A Riverine Protection Permit; or</li> <li>2. An exemption for a Riverine Protection Permit.</li> </ol> <p><a href="#">Riverine protection permits   Business Queensland</a></p> <p><a href="#">W2F008 Application for a riverine protection permit</a></p> <p><a href="#">Riverine protection permit exemption requirements</a></p> <p>No further action proposed</p>
<b>NOORAMA – Community Meeting raised items 19th May 2025</b>				

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Signposting	Provide signposts at start of each road showing names of rural properties on that road	DOI	June 2026	Mock up of content and design to be presented at the October 2025 Workshop. 2/10 Awaiting mock up design from supplier. <b>4/11 Council agreed to trial a sign on Jobs Gate Road and then ask for feedback from the community. A copy of the road sign will be posted on Facebook</b>
Grids on Gamarren Rd near Waratah <i>needs attention</i> where gravel ends between Waratah & Woodstock there's a hollow into the black soil section	Inspect, decide on what is required and carry out work  Extend gravel through the hollow area	DOI	September 2025  December 2025	Glen Coban 25.87 Past Widgee 58.5 Grids replaced
Signs on roads	Replace grid and other signs on roads	DOI	June 2026	Business as per usual under maintenance program
Jobs Gate Road – could next project start from NSW border and include creek crossing upgrades	Will consider changing the 8km chainage for 2025-2026	DOI/DB	June 2026	That is now the plan. Design of creek crossing commenced
Rating categories and new valuations	Consider having one rate in the dollar for rural properties	Council	July 2025	Complete
Events – Noorama races will be held 11th April 2026	Outback River Lights Festival will be held 18th & 19th April 2026	DCSE/VIC	May 2025	For noting
Slashing road shoulders	Consider doing Jobs Gate Rd	DOI	September 2025	Work is underway on slashing road shoulders, cleaning out grids and pothole patching. Slashing scheduled for 2 weeks' time from 3.06.25 Sourcing quotes on cleaning out Grids. Business as per usual under maintenance program.
Flood event – required help to move stock after heavy rain such as SES insufficient helicopters available and someone needed with pilot to undo bales if no quick release.	Could the Council advocate for this. Include in Flood Disaster debrief Mention in LDMG debrief	CEO/DCSE LDMG/CEO LDMG/DCSE	December 2025	Council debrief undertaken on 10th June 2025 with the LDMG debrief undertaken on 29 <sup>th</sup> July 2025 and included in the LDMG debrief.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
No fresh food in resupply approved items Communication within Shire other than FB during emergencies such as SMS or email.	Prepare email/SMS group for communication during emergencies in addition to Facebook posts	LDMG/DCSE		Obtain from Emergency Services data currently being collected.  Outstanding item SMS Feasibility.  This is being finalized now with all forms submitted. Trials and implementation to follow.

### WYANDRA

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>WYANDRA Community Meetings 30th May 2024 and 26th November 2024</b>				
Free campgrounds – hot water system and electricity	Locate quotation in Council system and arrange a further inspection by contractor to enable electricity supply to the building	DOI	October 2025	Requested Ergon to review Power Pole. Quote provided from CRE. DOI to follow up with Ergon to see if power pole is serviceable.  2/10 - CRE have been issued the purchase order. Estimated start date 8.10.25.
Request for a community/electronic noticeboard for Wyandra	Erect or supply standard community billboard at Wyandra in a location agreeable to the community	DCSE	December 2024	Board to be ordered. Weatherproof board (non-electrical) to be placed near PO or Park. Consult with Progress Assoc on siting. Director to follow up asap. Depot staff emailed to ascertain where Eulo signs are and to contact TK: noticeboard purchased. Site confirmed at PO 14/05/2025. Frame and installation to be done by Depot staff.
VAST system for free to air TV	Council will be providing all residents with a VAST system	DCS	October 2025	Electrician starts Yowah installation first in September 2025.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>WYANDRA – Community Meeting 22nd May 2025</b>				
Road damage on Western Warrego Road due to haulage of gravel for flood repair work	Shepherd Services to report where damage to roads occurs so contractor can carry out repairs Wallen Road built up too high Could be lowered by 18 inches in sections to allow water to run off. Inspect Victo Road also	DOI	September 2025	Have spoken to Shepherd Services about this. They program works to avoid this. May have been a result of restoration works in one event and then emergent works in a subsequent event. Have been provided a detailed program to avoid moving forward. DOI to follow up on Wallen Road issue. Shephard inspector inspected Wallen Road and they found no issues.
Cattle on the common belonging to Kevin Bredhauer and being mustered to his property along with other cattle on the common	Council will follow up on repairs to fencing adjoining the common that was damaged by recent flooding  Council to be advised of any proposed common musters	DCSE	September 2025	
Distribution of leftover hay after fodder drops ceased	Requires better control and communication	DCSE	September 2025	Community commended Council staff and fodder Coordinators. Tony to co-ordinate.
Racecourse requires fencing, plumbing and foundation maintenance	Inspect and report to Council on maintenance required	DOI	September 2025	Wyandra Progress Assn prepared to attend to smaller maintenance tasks
Collection of details relating to rural properties such as owner/occupier, address, contact, GPS co-ordinates	The information is being collected for the local QAS who sometimes difficulty have finding rural property homesteads on emergency callouts	CEO	July 2025	List of properties received from Cr Jackson. Council staff to follow up on property information not listed. CEO to provide information to local QAS.
Mt Alfred Road – Paroo River Crossing requires new depth marker as does the Neemamulla Crossing Potholes in bitumen 20kms out	Inspect and arrange for new depth markers and patching of bitumen	DOI	October 2025	Depth marker installed. Potholes has been repaired.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Wyandra Hall – fridge needs replacing and air conditioner in kitchen on western end needs replacing with a split system. Other hall maintenance items –  Guttering and hole in ramp on northern side, kitchen window broken, gaps under the doors need protection strips to stop dust and leaves blowing in, back door sticks	Obtain quotes to replace items Obtain quote to carry out maintenance work	DOI	October 2025	Quoting from John Ashley requested.  DOI to follow up on the fridge and AC. PO issued to local electrical contractor. Aircon is available. Waiting for the delivery of fridge. Expected delivery of fridge in two weeks.  Revised estimate for repairs being submitted.  2/10 Airconditioning and Fridge installed 19 September 2025.  <b>4/11 Tenders for maintenance on shire hall received and being assessed.</b>
Rates and new valuations	Council to consider reducing the number of rural rating categories and consider one rate in the dollar although there will be some assessments receive increases	CEO	June 2025	Currently being reviewed in line with the new budget. Notification to residents once budget adopted.
Sign to toilets needs securing as it turns on the post and points the wrong way	Council to carry out required repairs	DOI	July 2025	
Community grants and is there a closing date for applications	Community grants can be lodged at any time	DCSE		
Proposed Planning Scheme zoning changes	Council has not commenced any review of its Planning Scheme as yet but it may be considered next year	CEO	June 2026	Still to be undertaken
Attracting tourist back to the southwest following the flood event	Tourism Qld and OQTA have commenced campaigns promoting the southwest to travelers	DCSE		
Weather forecasting to allow better preparation for severe events	Council engage with BOM and Federal Govt to install a weather radar in the southwest and other equipment to help with better preparation for disaster weather events	CEO	June 2026	SWQROC is following up with the Federal Government on the pre-election commitment of \$10M towards installing a weather radar in the southwest. Cost estimate is between \$25-\$30M. Raised at DDMG/LDMG.



## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

### EULO

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>EULO Community Meeting 10th June 2024</b>				
Eulo Heritage Display Skillion over machines and display cases for smaller items	Community members gathering list of items to be housed. Will advise size of facility and fitout required so funding can be sought	CEO / EDO	October 2025	Have a complete steam engine and windmill to be housed in Heritage building. CEO liaising with Jane Pike on two possible sites and shed dimensions. Concept plan being drafted to submit to Council for future consideration.
Cunnamulla entrances beautification	Council to ensure businesses operate as per approvals and regulations and sites are maintained in an orderly fashion	CEO/DOI	October 2025	CEO to consult with tenant to maintain block as per development approval. If not successful will apply to the court for court order. Plan for town entrance beautification is still to be undertaken. <b>4/11: CEO has met with tenant and working on an equitable solution</b>
Main street irrigation system	Installation this financial year	DOI	September 2025	In progress. Staff instructed to progress. New quotes are being sourced. DOI to provide design. Local plumber was contacted that had the design for the other side of the street. Updated design sent to another plumbing company. Awaiting quote. Report including full scope of work to be submitted to Council Meeting Agenda. 2/10 Quote received and endorsed (M25/361) at September Council Meeting. Purchase Order issued to plumbing contractor, estimated start in two weeks' time after delivery of material. <b>4/11 Work completed 31/10.</b>
Require more gravel pits	Council working with DAF to obtain sales permit for 3 gravel pits requiring an ILUA and 15 pits on undetermined land	CEO/DOI	Ongoing	State government has advised council can use all gravel pits on permit.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
No economic development information on Council website	Website to be updated with information	CEO	September 2025	Developing new Website September 2025 To include EDO Information <b>4/11 Website still in development</b>
Identify industrial land in Cunnamulla for development	Council will continue to explore opportunities to provide industrial land. Obtaining suitable state-owned land can be difficult and development costs high that could result in the project not being viable	CEO/EDO	October 2025	Identify suitable industrial land east of Mary Street and south of Emma Street (part of town common) and Council undertake a survey to try and ascertain the need for more industrial land.  DB: Survey document finalised and reviewed by CEO and Mayor. Letterbox drop proposed for September to align with the next Community Newsletter. Included on Website and Facebook. Circulated through contact lists.  2/10: Update report provided to October Workshop. <b>4/11: Update report provided to October Workshop.</b>
The lizard lounge/toilet area has holes in the road that need repairing.	Maintenance work to be undertaken	DOI	March 2025	Referred to relevant staff to action 2025-02-11  Followed up 2025-02-22. Requires a grader to undertake some work. To be scheduled.
Caravan dump site at Eulo is still listed online as located at the airport. Needs to be changed to Lizard Lounge area	Provide sign at Eulo airport redirecting caravans to relocated dump site. VIC to have dump site information corrected online.	VIC	September 2025	Relevant Director (DCSE) to follow up and advise. Google maps updated again by VIC. TK: sign to be ordered. DB: Sign has been installed.
<b>EULO Community Meeting held on 21st May 2025</b>				
In Eulo Street, water is trapped east to west, south from Randal Newsham's house towards the main road	Inspect and undertake remedial action	DOI	September 2025	
Update on Hot Springs and Gravel Pits requested	An update was provided on negotiations with the Hot Springs and Council advised of the work being undertaken in relation to Gravel Pits	CEO/DOI		No further action required

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Refuse site clean up and improve	Clean up site, dig new pit, erect exclusion type fence, look at separating metals, and circularise residents regarding separate areas for waste disposal	DOI	December 2025	
Grids	Updating grid register, cleaning out grids, grid policy to be reviewed	DOI	June 2026	Works order issued for cleaning out grids on Jobs Gate Road Council will advise adjoining property owners if it intends to fill in a grid DB: Grid register to be discussed at 01 July workshop
Sealing of airstrip	Apply if affordable funding becomes available	DOI	June 2026	DB: No further action unless funding becomes available.
Tennis Courts – restore power for lights and canteen. There are no lights at the back of the hall	Investigate and obtain an estimate of cost for budget consideration	DOI	September 2025	Tennis Courts – restore power for lights and canteen. There are no lights at the back of the hall PO has been issued to local electrician for \$1420.
Walkway – from river camping area to town using part of the levee bank for the walkway and installation of some solar lights	Investigate and provide report to Council for funding consideration	DOI	September 2025	Deferred until new bridge design.
Rates for 2025/2026	Council is considering reducing the number of rural categories including having only one rate in the dollar for rural properties	CEO	June 2025	Currently being reviewed in line with the new budget. Notification to residents once budget adopted.
Budget for 2025/2026	A draft budget is being developed for consideration with the final draft to be adopted at the June meeting	CEO	June 2025	In progress
Website needs upgrade	A new website is being developed in conjunction with the LGAQ that will be more user friendly	CEO	October 2025	Development of new website in progress, to be up and running in September 2025.
Flood debrief	Community members were asked to submit any issues they came across during the flood response	DB	June 2025	Council debrief was undertaken on 10th June. DB: Discussion paper prepared for 01 July workshop

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

### YOWAH

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<b>YOWAH Community Meeting 10th June 2024</b>				
Cross-over repairs and clean out of bore drain near free camping area first then one near shop	DOI to investigate and develop schedule of works Works to be programmed in yearly works schedule	DOI	December 2024 June 2025	To be completed in conjunction with other works scheduled to be carried out under the LRCI P4 funding in March 2025. Contractor engaged to clean out the drain. Clean out of bore drain work partly completed.
During the storm a tree on the edge of the road took out power to residence – without electricity for a week. The cost of electrical inspection for Ergon to reconnect power was \$1,000. Enquiring as to whether compensation for this cost is available	Council to look into this matter	CEO	September 2025	Letter forwarded to resident to submit claim for council consideration on 3/7/2025. No response received to date.
Lack of mobile phone coverage during power outages which can last up to 3 days	Council has raised issue through LDMG and will liaise with Telstra to establish business continuity plan	Mayor & CEO	September 2025	NBN provided LDMG with details of a back-up system they use, a combination of solar, battery and generator. Telstra have prioritised Yowah, Eulo and Wyandra as locations requiring better back-up systems and lodged an application under their hard infrastructure funding.  Telstra have applied for a better back-up system for Wyandra and if successful will then apply for Yowah and Eulo.  No approval has been received for the funding application. Telstra will be providing Site Generator Platforms for Eulo and Wyandra and battery upgrades for Eulo, Wyandra and Yowah, all to be completed by mid September.  <b>4/11: Battery upgrades complete</b>
Could gravel/blue metal be provided to area behind YOMSCI hall where water ponds after rain	Council to consider request	DOI	March 2025	Downpipe causing the problem? Gravel may not help. DB speak to Neil Adams, Yowah Town Orderly and emailed Tim and Neil 2025-02-22. Reminder email sent 2025-03-11. Tim and Neil are to discuss it further.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
				To be inspected at May community meeting Quote received to undertake remedial works and letter sent to YOMCSI.
<b>YOWAH Community Meeting 27th November 2024</b>				
White goods at dump needs pushing and covering	Work to be carried out	DOI	December 2024	Yowah landfill non-compliant with Council's Environment Authority. Inspection undertaken 13 February. Surveyor engaged to peg the lot boundaries. Dept Resources SLAM contacted 2025-02-21 to see if there is a workable solution. Lot boundaries being pegged late March. Native Title issues may be problematic. Trying to arrange meeting with adjoining landowner.
<b>YOWAH Community Meeting 21st May 2025</b>				
Road train noise in town on Sunday morning	Follow up with scrap metal dealer from Thargomindah	DOI	July 2025	
Fence around area known as Val's Park is dilapidated and seeking removal by Council.	Community opinion divided on whether to leave or remove the fence		July 2025	Community members erected fence
Untidy house yards – requesting letter to clean up	Comment noted and Council will consider matter following receipt of report	DCSE	July 2025	Refer to Local Laws Officer Residents to notify Council of any allotments required to be cleaned up. No feedback received.
Request to have Outback Music Trail visit Yowah	Council to follow up	DCSE	December 2025	Raise with Queensland Music Trails – Outback Trails DB: Outcomes report received for the 2025 event. Next year they will be travelling north—from Charleville to Mount Isa—for the first edition of the Outback Trail (North) program. There is currently no funding for the program beyond 2026. Council will advise of our interest or Yowah if there is another event out this way

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Repair of water breaks requires turning off water supply for a time angering some residents	Article on repairs to water breaks and the need to turn off water supply for a time to be included in Council's newsletter	DOI	July 2025	Repair of water breaks requires turning off water supply for a time angering some residents

### CUNNAMULLA

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
<b>CUNNAMULLA Community Meeting 13th June 2024</b>				
Robbers Tree – using wood to make seats; preserving stump; similar to lizard lounge incorporating information about the historical story	Council to workshop ideas and notify group on possibilities for consideration	DB/ DOI	October 2025	<p>Council to source concept design drawings for proposal so work can proceed</p> <p>DB: Fee proposal requested from Fulton Trotter Architects (FTA)</p> <p>DB: Workshop held with FTA 12 August. Proposal to be submitted by FTA</p> <p>2/10 : waiting on FTA. Have followed up recently, particularly in light of the Regional Tourism Infrastructure Fund grant opportunity. Refer to separate report October workshop. DOI to follow-up on locating original wood from the tree.</p> <p><b>4/11: Update provided to November workshop</b></p>
Roads – reclassification of roads should be revisited and reviewed	Council to review road classifications in line with the establishment of the roadworks program	DOI	October 2025	<p>In progress in conjunctions with the SWRRTG technical group utilising a different system so roads in the region will all be categorized under the same method</p> <p>To be discussed at the next SWRRTG Technical Committee meeting.</p> <p>Discussed at the SWRRTG TC meeting of 2025-02-20. Details of options being collated.</p> <p>Will require a Council workshop (place on agenda for November workshop)</p> <p><b>4/11: Paroo Rural Advisory Group seeking a simpler system. DOI to prepare a 2026 maintenance program based on road classification to be presented at December workshop</b></p>

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Rates – rating categories. Change from differential rating to one rate in the dollar	Council to assess differential rating categories and levies with next revaluation due to take effect 1/7/25	CEO/DCGR	June 2025	New Rating methodology established for budget meeting on 17 <sup>th</sup> June. Ratepayers to be notified following adoption of budget.
Entrances to town need cleaning up	Council to undertake town planning requirements to ensure businesses operate as per approval and site is maintained in an orderly fashion	CEO	October 2025	CEO to consult with tenant to maintain block as per development approval. If not successful will apply to the court for court order.  <b>4/11: CEO has met with tenant and working on an equitable solution</b>
<b>CUNNAMULLA Community Meeting 26th November 2024</b>				
Rates – review rate in the dollar for differential categories to minimize variance. Look to reduce rural rate revenue, concern about increases due to new valuations, Council asked to consider whether it expects too much. More public information sessions about what's happening with rates.	Review the rating system when new valuations are received. Consideration of the rate levy will be undertaken in conjunction with budget deliberations. Community to be kept informed of matters relating to valuations and council rating.	Council/CEO DCGR	June 2025	New Rating methodology established for budget meeting on 17 <sup>th</sup> June. Ratepayers to be notified following adoption of budget.
Illegal camping – which officer is responsible for this type of offence	Illegal camping comes under the responsibility of the Local Laws Officer. This position has been vacant for some time but is currently be recruited.	DCGR	January 2025	Local Laws officer to be recruited and will be put on their radar.
<b>CUNNAMULLA Community Meeting 22nd May 2025</b>				
Lack of receipt acknowledgement and response to emails	Introduce an improved process for receiving, actioning, and responding to emails. Staff to click “read” if requested	CEO	June 2025	New automated response initiated confirming receipt of emails. An improved process to be established to follow up on email responses. Staff to be trained in new processes.
Lack of response to formal complaints	Follow up on any outstanding formal complaints that have not received a response and take required action	CEO	June 2025	Policy in place, new officer appointed to undertake complaints process. Action of complaints to be undertaken as per policy and responses issued in line with policy.

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Council's website not user friendly and functional – plans to update	Work is underway with the LGAQ to update Council websites. It is anticipated a new website will be online in September	CEO	October 2025	A new website is being developed with LGAQ, expected to be available in September 2025.
What is the process and contact details for Right to Information and a Freedom of Information request	A written request be lodged with the Council's Right to Information Co-ordinator for the document/information being sought under the Qld Right to Information Act 2009. There are set fees to accompany the application.	DCGR	June 2025	Council to provide a link to the RTI website. Application process detailed on website including application form.
Is there a Service Charter to respond to general and specific enquiries		CEO		The Customer Service Charter adopted by Council sets out the service standards and avenues of contact for service
River cruises – what is the intention moving forward		CEO	August 2025	The Council invited Expressions of Interest to operate the river cruises and is negotiating with a respondent.
What are the 2 large water tanks for at the bore in Jane Street		DOI		Water security for the town. The tanks are able to service the Hot Springs and the Water Tower
How many businesses have commenced in the Shire this year and how many have closed or will be closing down by December. Is there a plan in place to assist those businesses.	Council employs an Economic Development Officer to liaise with businesses and assist where required or when asked			Council does not receive data on the opening and closing of businesses as most do not require registering with the Council and there are a number of home based businesses
Is there a service charter for the advertising of meeting agendas for Council		CEO		Agendas are to be published publicly within two business days prior to the meeting.
Water mains replacement – what are the contractual requirements for pavement repair, expected time and quality of repair. Is the mains pressure tested, flushed and disinfected prior to use. Is the quality of finish on footpaths to an acceptable standard	Council will answer this enquiry directly to the person who forwarded it and was unable to attend	CEO/DOI	October 2025	Mains were pressure tested and disinfected. With concrete footpath patches - these were inspected at on-maintenance and where needed Trazlbat had to rectify and provide photos prior to PC being issued. It is worth noting - the condition of existing concrete paths/kerbs was very poor in a lot of places including concrete directly adjacent to their patching. This made joints etc. look a bit uneven and untidy in places.



## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
				<p>With the pavement trench crossings. It was flagged after they completed them that some future settlement may occur. This was also raised with Trazlbat.</p> <p>Trazlbat are still within there defects liability period so if there are issues council could request they rectify prior to end of defects.</p> <p>*note - all of the "phase 1 contract" trenches were done internally by council at a prior DOIs instruction so it would only be trenches in phase 2 and 3.</p> <p><b>4/11: DOI to investigate making a claim under contract retentions</b></p>
QAO report – matters outstanding	Council staff are attending to the matters raised in the QAO report. All should be closed out by the end of June	DCGR	July 2025	
Stormwater management – cleaning of stormwater drainage system	Maintenance of stormwater drainage system is being discussed as part of the flood debrief and action required will be undertaken	DOI	December 2025	
What control does Council place on developers to manage stormwater	Council will reply directly to the person who forwarded this enquiry and was unable to attend	CEO	June 2025	Determined with each submission and DOI to set conditions to include in development approval.
Can Council provide details of the value of money provisions in engaging contractors particularly for flood damage	Council will reply directly to the person who requested this information as they were unable to attend	CEO	June 2025	As per Council's Procurement Policy 3.1- Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. Value for Money takes into consideration the benefit of the purchase against the cost of the purchase.
Current status of the SCADA contract	Supplier currently on site and provision of the SCADA system is progressing and installation should be completed in the near future	DOI	June 2025	

## COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Rating strategy for the coming year for both rural and urban rates	The council is considering reducing the number of rural rating categories including having one rate in the dollar for the 2025/2026 year following receipt of new valuations that take effect 1 July 2025. Urban land is currently under one category.	CEO	June 2025	Currently being reviewed in line with the new budget. Notification to residents once budget adopted.
State precept for dingo barrier fence. Request decrease in levy or no levy on ratepayers	Council will consider the DBF levy as part of its budget considerations for 2025/2026	CEO	June 2025	State Government determines precept each year. Government to propose review of the precept. Council levys' to be considered in line with the new budget.
Information given with rate notice was incorrect		CEO	June 2025	Review found rate brochure details incorrect. Future information to be checked to ensure accuracy prior to sending.
A resident had 300mm of sewage running through their yard during a recent flood event and there was no action for 5 days after reporting it. The solution was to turn off a nearby pump that was causing the problem. They were given a 5 litre container of disinfectant to spread themselves.	A report to Council on why this problem occurred and why it was not attended to straight away and what will be put in place so it doesn't re-occur	DOI	June 2025	Report required to June CM
Sluice gates – Florence Street end stormwater outlets wouldn't close properly	A report on work to be undertaken in respect of the stormwater outlet gates will be provided to Council for maintenance and replacement work to be scheduled	DOI	December 2025	
Hot Springs closure for ten weeks to 28 February 2025 – no consultation, needs improving Problems with making bookings Flood event – stopped pumping water to the Hot Springs but not previous flood	Council to clarify why the Hot Springs was closed to this flood but not the previous one. Discuss ways in which consultation with businesses can be improved.	DCES	September 2025	Council now operating Hot Springs and booking system. DCES to provide report for the September council meeting of any proposed shutdown during the summer period. 2/10 Summer close down approved (M25/344) at September Council Meeting.

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### 10.1.2 Council meeting schedule 2026

Council Meeting: 18 November 2025  
Department: Office of the Chief Executive  
Author: CEO  
Attachment: Nil

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#### Purpose

The purpose of this report is to set out calendar dates for Ordinary Council meetings in 2026.

#### Resolution recommendation

*That Council resolves that its Ordinary Council meetings in 2026 will be held on the **third Tuesday of the month** except for October and December when the meetings will be held on 13 October 2026 (to avoid the LGAQ conference) and 15 December 2026.*

#### Discussion

In accordance with Section 254B of the Local Government regulations 2012, notice must be given of Ordinary Council Meetings in a calendar year

Paroo Shire Council Meetings for the 2026 calendar will continue to be held on the third Tuesday of the month except for October and December when the meetings will be held on 13 October (to avoid the LGAQ conference) and 15 December as set out below:

Date	Location
20 January 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
17 February 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
17 March 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
21 April 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
19 May 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
16 June 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
21 July 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
18 August 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
15 September 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
13 October 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
17 November 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla
15 December 2026	Paroo Shire Council Chambers, 49 Stockyard Street, Cunnamulla

#### Budget/Financial Implications – Nil

#### Legislation/Statutory Implications

*Local Government Act 2009 (Qld)*

*Local Government Regulation 2012 (Qld)*

Council Meeting:	18 December 2025
Department:	Office of the Chief Executive Officer
Author:	Martin Leech, Chief Executive Officer
Attachments:	1. Correspondence from Office of the Director-General – TMR

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### **Purpose**

The purpose of this report is to obtain Council's formal written endorsement of the Queensland Principal Cycle Network (QPCN) and Priority Route Maps (PRMs) for Paroo Shire Council. Once endorsed, TMR will publish on the Department of Transport and Main Roads (TMR) website.

### **Recommendation**

*That Council receive and endorse the Queensland Principal Cycle Network and Priority Route Maps enabling Transport and Main Roads to publish Paroo Shire's Principal Cycle Network and Priority Route Maps on their website.*

### **Previous Council Resolutions**

Nil.

### **Discussion**

Principal Cycle Network Plans show core routes needed to get more people cycling more often. These routes are indicative and exist to guide further planning. The plans are intended to support, guide and inform the planning, design and construction of the transport network.

Priority Route Maps support delivery of the principal cycle network. The maps are addendums to the Principal Cycle Network Plans and identify the delivery priority state and local governments have assigned to principal cycle routes in each local government area.

The Queensland Government has worked closely with local governments to develop the Principal Cycle Network Plans and Priority Route Maps to guide the delivery of a connected and cohesive cycle network across Queensland.

### **Budget/Financial Implications**

Under the Cycle Network Local Government Grants Program (program), all local governments with an endorsed QPCN can apply for funding towards delivery of cycling infrastructure projects on the principal cycle network.

Following endorsement, Council will be eligible to apply for up to 75 per cent funding under the program. Applications for the 2026-2027 funding round will be open in late 2025.

### **Legislation/Statutory Implications**

Nil.

### **Corporate Plan and/or Operational Plan**

Theme:	2 Our People and Strong Communities
Program Area:	2.6 Foster and promote active, safe and healthy communities

### **Consultation**

Transport and Main Roads

Our ref: DG48400

31 October 2025

Mr Martin Leech  
Chief Executive Officer  
Paroo Shire Council  
ceo@paroo.qld.gov.au

Dear Mr Leech

I am pleased to enclose the Queensland Principal Cycle Network (QPCN) and accompanying Priority Route Maps (PRMs) for Paroo Shire Council (PSC) for your endorsement. The maps have been developed following extensive consultation with officers from PSC and reflect their recommendations.

The QPCN identifies core routes needed to get more people riding, more often. The accompanying PRMs identify the delivery priority state and local governments have assigned to principal routes. Routes and delivery priorities are indicative and exist to guide further planning.

The next step is to obtain your formal written endorsement of the QPCN and accompanying PRMs prior to publication on the Department of Transport and Main Roads (TMR) website. Following your endorsement, you will find the published QPCN on TMR's website at <https://www.tmr.qld.gov.au/travel-and-transport/cycling>.

The network will also be made available on Queensland Globe, Open Data Portal and the State Planning Program Interactive Mapping System, in due course. The PRMs are not included on these platforms.

Under the Cycle Network Local Government Grants program (program), all local governments with an endorsed QPCN can apply for funding towards delivery of cycling infrastructure projects on the principal cycle network.

Following your endorsement, PSC will be eligible to apply for up to 75 per cent funding under the program. For more information, please visit TMR's website at the link provided above. Applications for the 2026–27 funding round will open in late-2025.

TMR intends to publish the QPCN and accompanying PRMs as soon as possible. Your endorsement of the enclosed maps within two months of the date of this letter would be appreciated.

If you require further information, I encourage you to contact Mr Adam Rogers, Director (Active Transport), TMR, by email at [adam.z.rogers@tmr.qld.gov.au](mailto:adam.z.rogers@tmr.qld.gov.au) or telephone on 3066 7540.

Thank you for participating in this project and I look forward to your response.

Yours sincerely

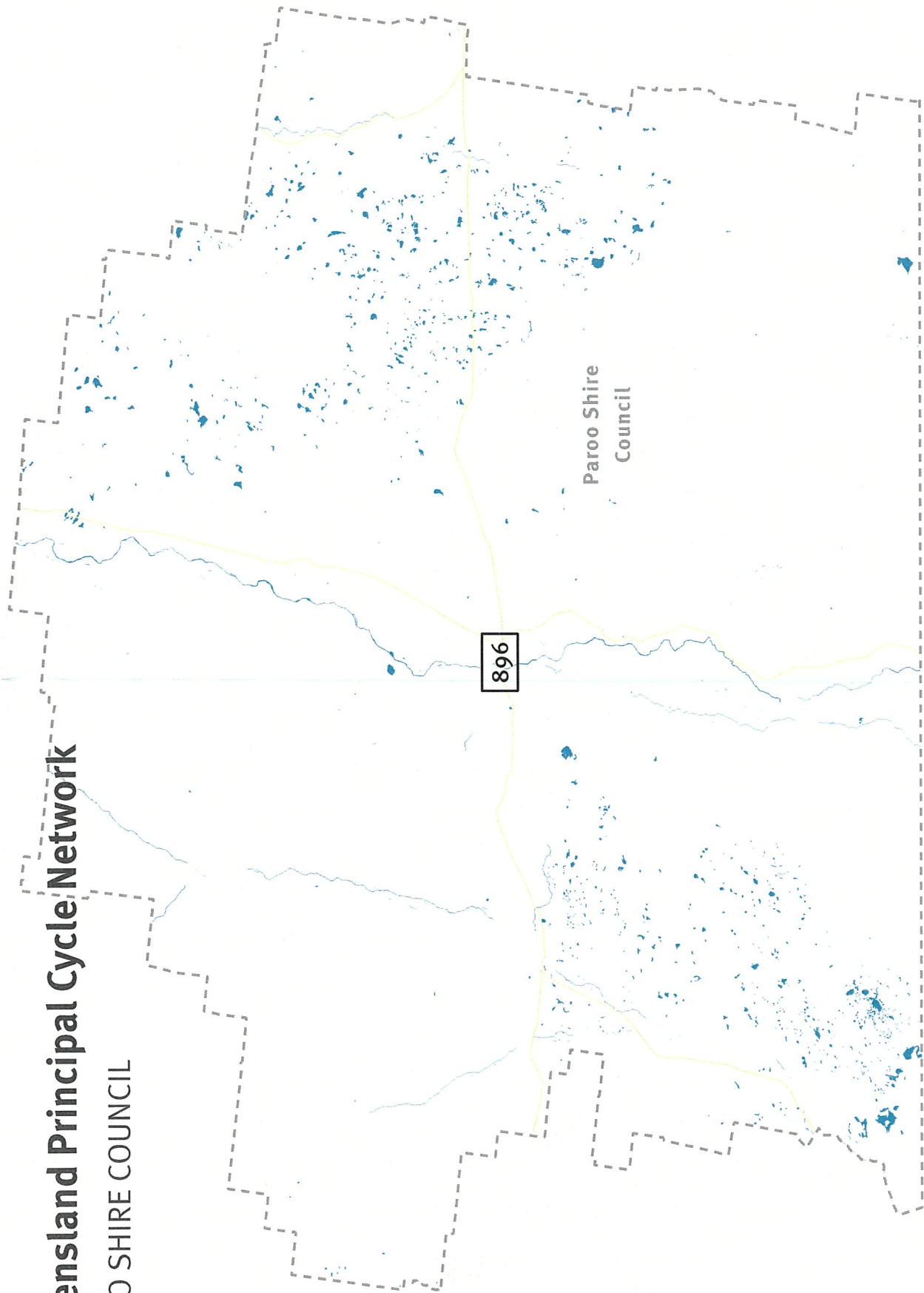
A handwritten signature in black ink, appearing to read 'SSt', with a stylized, cursive script.

Sally Stannard  
**Director-General**  
**Department of Transport and Main Roads**

Enc (1)

# Queensland Principal Cycle Network

PAROO SHIRE COUNCIL



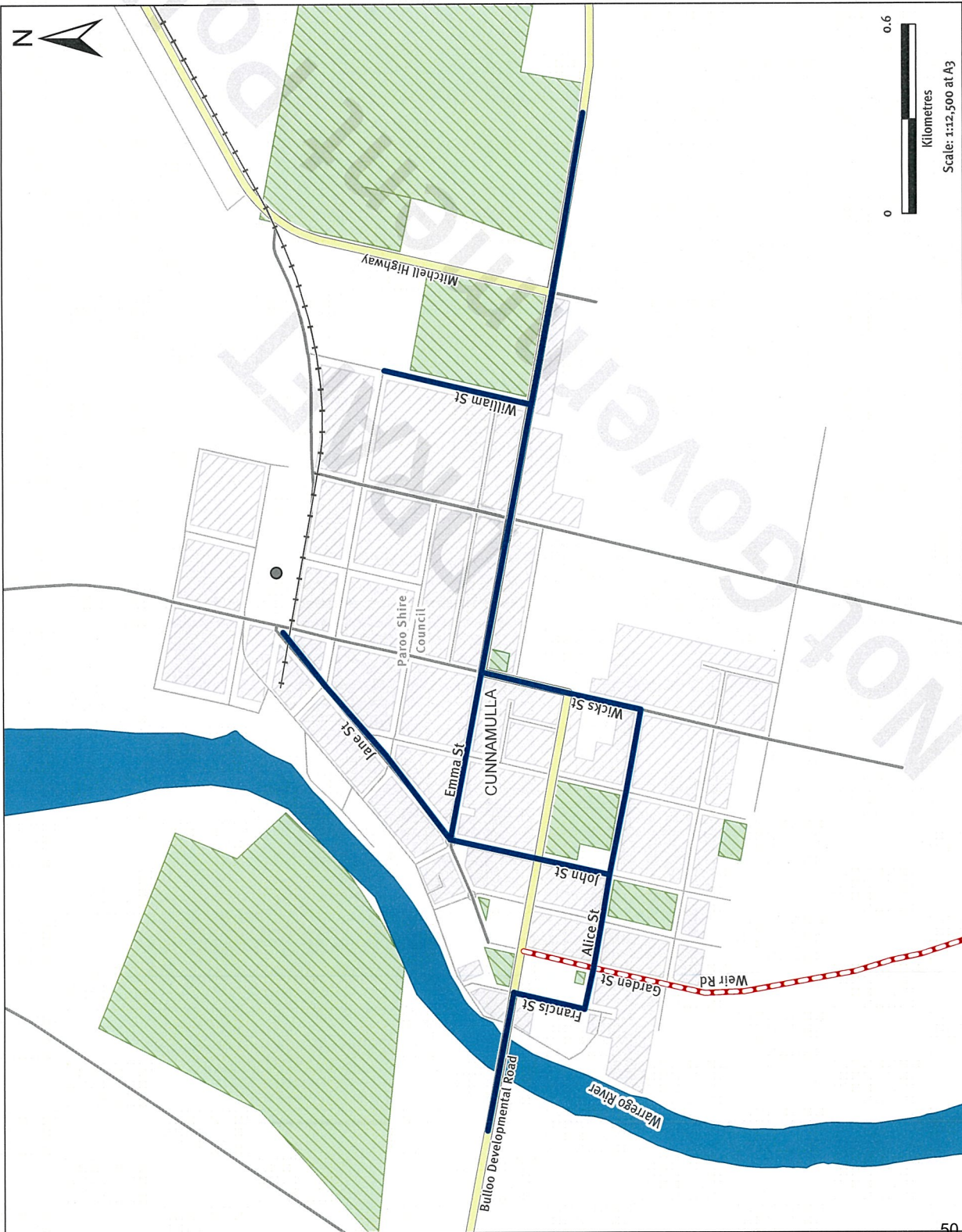
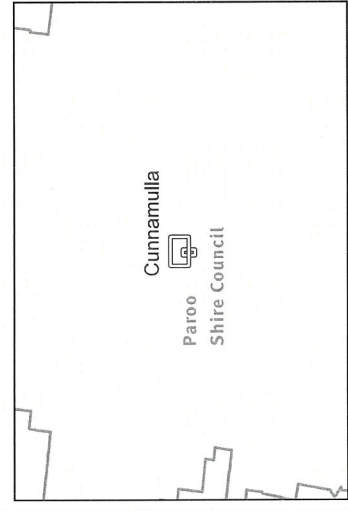


The routes shown are indicative and exist to guide further planning that will determine the precise routes and design of cycle facilities.

Disclaimer: While every care is taken to ensure the accuracy of this data, Transport and Main Roads and/or the State Government makes no representation or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which might incur as a result of the data being inaccurate or incomplete in any way and for any reason.

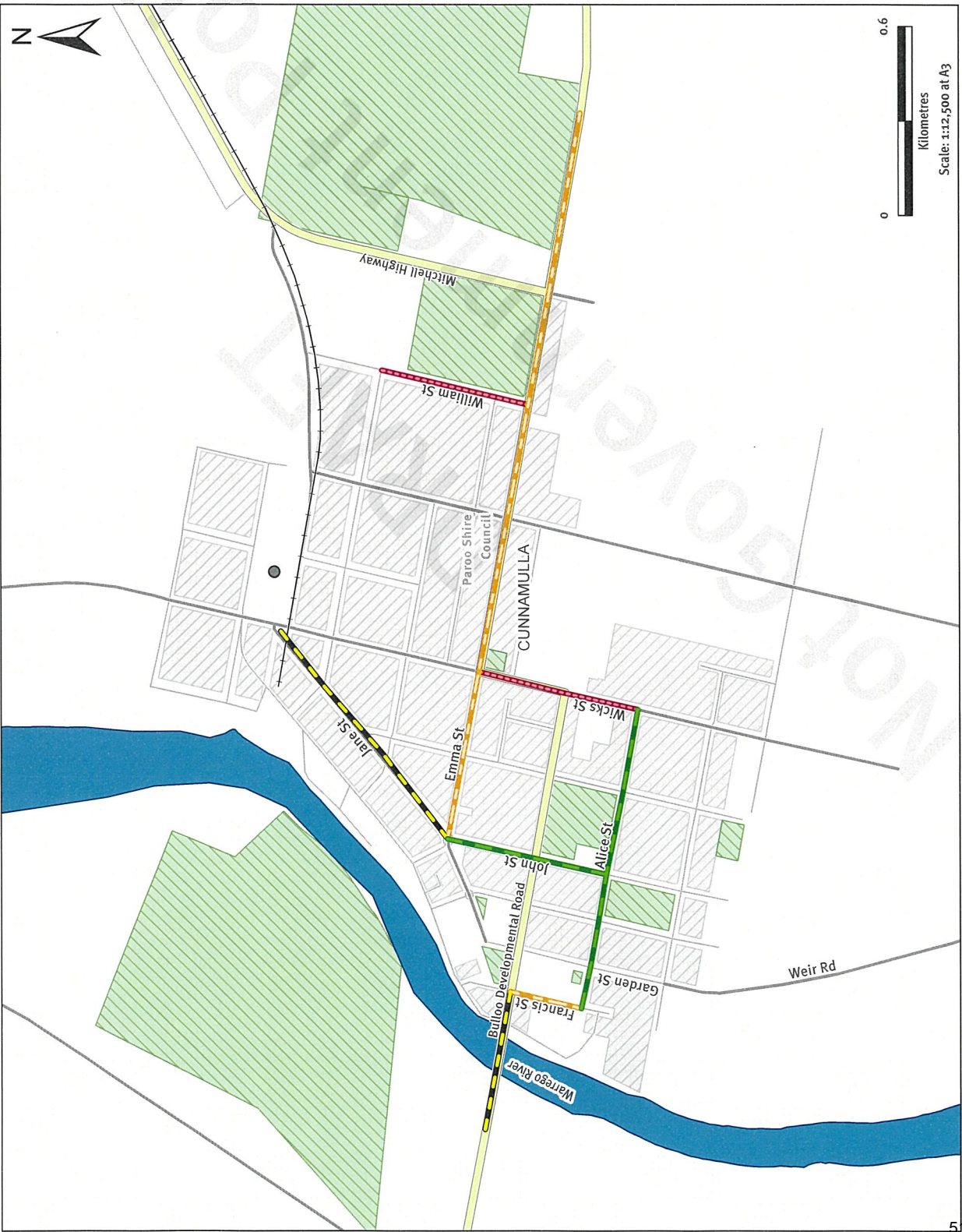
# LEGEND

- Principal Route
- Future Principal Route
- Tourism Route
- Airport
- Railway Station
- Railway Line
- State-controlled Road
- Major Road (locally controlled)
- Other Local Road
- Local government boundaries
- Urban Area
- Recreation / Open Space
- Waterway / Waterbody



Scale: 1:12,500 at A3



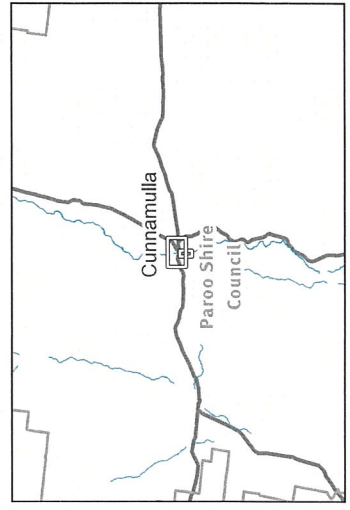


The routes shown are indicative and exist to guide further planning that will determine the precise routes and design of cycle facilities.

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**LEGEND**

- Route Priority A
- Route Priority B
- Route Priority C
- Route Priority D
- Existing (as reported by local road authority)
- Railway Station
- Railway Line
- State-controlled Road
- Urban Area
- Major Road (locally controlled)
- Other Local Road
- Local government boundaries
- Recreation / Open Space
- Waterway / Waterbody



#### 10.1.4 Grant Applications Report

Council Meeting: 18 Nov 2025  
Department: Office of the Chief Executive Officer  
Author: Alison Shaw, The Right Grant

Attachments 1. Grant submission spreadsheet

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##### **Purpose**

The purpose of this report is to provide Council with an update on grant applications as at the end of October 2025 as prepared by Alison Shaw of The Right Grant.

##### **Recommendation**

*That Council receive and note the Grant Applications Report*

##### **Discussion**

Refer to Attachment 1 for updates on grant applications that have been submitted in the period of May to October 2025.

The following summary of grant submissions highlights we have a strong record of success in our grant applications.

Status	Grant sought	%age of total grants
Successful	6,520,947	89%
Pending	685,704	9%
Unsuccessful	158,000	2%
<b>Total</b>	<b>7,364,651</b>	<b>100%</b>

##### **Attachment**

1. Submitted Grant Applications.

**Attachment 1: Submitted Grant Applications**

Date submitted	Funding body	Department/ Provider	Project	Total Project Cost	Council Contribution	Amount Requested	Status	Comments
	QLD Climate Resilient Councils Funding	State	Paroo Shire Flood Mitigation Study	\$158,000	\$0	\$158,000	Unsuccessful	Feedback on submission: -The application was well-written with clear deliverables. - While the costs may seem high, they are justifiable given the remote location. - The focus was clearly on the CRM framework, although it addresses only one climate risk. - It lacked a knowledge-sharing and capacity-building component with other councils.
	Remote Jobs and Economic Development Program - Round Two	Federal	Indigenous Trainee Tourism Officer position.	\$246,590	\$0	\$246,590	Successful	Funding over 3 years
	Disaster Ready Fund RD 3	Federal/State	IT Connection for Cunnamulla's Local Disaster Coordination Centre.	\$142,794	\$0	\$142,794	Pending	
31.10.2025	QLD Racing – Infrastructure Grant	QLD Racing	Shed for starting stalls and to cover transportable buildings – jockeys' room etc.	\$96,500	\$0	\$96,500	Pending	
18.07.2025	Community Gambling Benefit Fund	State Govt.	Application submitted on behalf of the Cunnamulla Bowls Club to upgrade greens.	\$100,000	\$0	\$100,000	Pending	
	Safer Communities Funding	State Govt.	Funding for expansion of the existing CCTV network across the township of Cunnamulla	\$91,467	\$19,019	\$72,448	Successful	
	Safer Communities Funding	State Govt.	Funding for expansion of the existing CCTV network across the township of Cunnamulla	\$532,416	\$133,132	\$399,284	Successful	
	Scheme Supply Fund 2024-2026 - Pathway 1 - Allocation	State Govt.	Update planning scheme	\$100,000	\$0	\$100,000	Successful	
	Australia Day 2026 Community Grant	Federal	Funding for Aust Day events in Cunnamulla, Wyandra, Yowah and Eulo.	\$10,000	\$0	\$10,000	Successful	
	Country Roads Connect (crc) program	State Govt.	Upgrade to 8Km section of Jobs Gate Rd	\$7,635,252	\$1,942,626	\$5,692,626	Successful	\$1,942,626 from other source: TIDS
	FY26 Resilience Grant Application	RACQ	Emergency Kits	\$27,641	\$484	\$27,157	Pending	Submitted via Eulo Development Assn.
	Digital Starter Grant	State Govt.	Digital Inclusion – Cunnamulla Library	\$10,249	\$0	\$10,249	Pending	
	Digital Starter Grant	State Govt.	Digital Inclusion – Yowah Library	\$10,004	\$0	\$10,004	Pending	
13.11.2025	Regional Tourism Infrastructure Grant	State Govt.	The Robber's Tree – Phase 1	\$299,000	\$0	\$299,000	Pending	Council in-kind contribution include contingency, Project Management.
<b>Total Grants Submitted</b>				<b>\$9,459,912</b>	<b>\$2,095,261</b>	<b>\$7,364,651</b>		

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### 10.1.5 Human Resources Report

Council Meeting: 18 November 2025  
Department: Corporate Services  
Author: HR Manager  
Attachments: Nil

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#### **Purpose**

The purpose of this report is to provide Council with an update on advertised positions, employee changes, and positions to be advertised.

Additionally, to provide insight into People & Culture's human resource strategy.

#### **Recommendation**

*That Council receive and note the Human Resources Report.*

#### **Previous Council Resolutions**

Not Applicable

#### **Discussion**

##### **October Outgoing Staff**

- Economic Development Officer - contract
- Executive Assistant - contract
- Water Treatment Plant Operator - contract

##### **October Incoming Staff - new**

- Local Laws Officer - Contract
- Water Treatment Plant Operator - Contract
- Team Leader Community Services - Permanent
- Building & Facilities Officer - Permanent

##### **Positions currently advertised or to be advertised:**

- Economic Development Officer – on hold
- Indigenous Tourism Traineeship – funded – currently with RESQ and high school
- Wyandra Orderly

##### **Positions Advertised Ongoing**

- Casual positions within the Infrastructure Department

##### **Employee Changes/Transfers**

- Depot Admin Officer to Team Leader Admin Corp
- Depot Stores Officer to Depot Admin Officer
- Depot Admin Officer to Depot Stores Officer

## **All of Council – staffing analysis**

### **Gender Split**

Female	37
Male	60
Total	<b>97</b>

### **Employment Type**

Casual	26
Fulltime	64
Part Time	7
Total	<b>97</b>

### **Department Breakdown**

CEO/Office	7
Finance	12
Community	23
Infrastructure	38
Parks/Gardens	10
Water/Sewerage	4
Workshop/Fleet	3
Total	<b>97</b>

### **Budget/Financial Implications**

As per approved 2025/26 Budget.

### **Legislation/Statutory Implications**

*Local Governments Act 2009*

*Local Government Regulations 2012*

### **Corporate Plan and/or Operational Plan**

#### **Operational Plan:**

Theme:

- 1 Excellence in Governance
  - 1.1 Provide a safe workplace including wellbeing support
  - 1.2 Provide leadership training and team building to ensure a coordinated, connected and learning organisation

### **Risk Management**

The following risk is relevant to the matters considered in this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Staff Housing	Minimal availability to offer staff to encourage move to Cunnamulla

### **Consultation**

Chief Executive Officer.

### **Conclusion**

The report offers an overview of Council's Human Resources Recruitment Services

### **Options**

Not applicable.

### 10.2.1

## Financial Position Update Report

Council Meeting: 18 November 2025  
Department: Corporate Services  
Author: Finance Department  
Attachments: 1. Monthly Financial Report – October 2025

---

### **Purpose**

The purpose of this report is to provide Council with an update on our current financial position and financial performance year to date.

### **Recommendation**

*That Council receive and note the Financial Position Update Report.*

### **Previous Council Resolutions**

Not applicable.

### **Discussion**

This report provides an overview of the financial performance for the month of October 2025 and the financial position at month end.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

### **Budget/Financial Implications**

All financial implications are outlined within the body of this report.

### **Legislation/Statutory Implications**

*Local Government Act 2009.*

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

## **Risk Management**

The following risks are relevant to the matters considered within this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

## **Consultation**

Finance Department.

## **Conclusion**

This report provides Council with an update on our current financial position and financial performance year to date.

There have been no significant changes to the composition of Council's assets and liabilities during the period.

There are no significant budget risks to be brought to Council's attention at this time.

## **Options**

Not applicable.

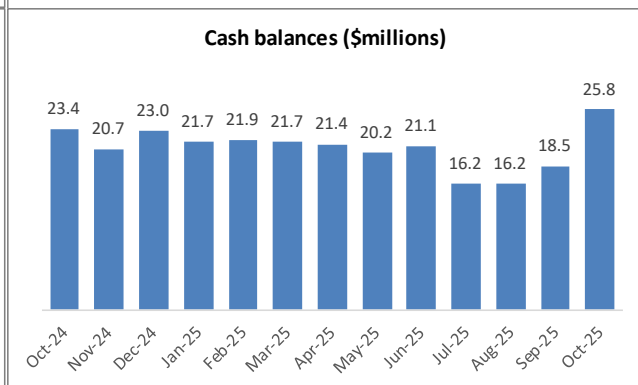
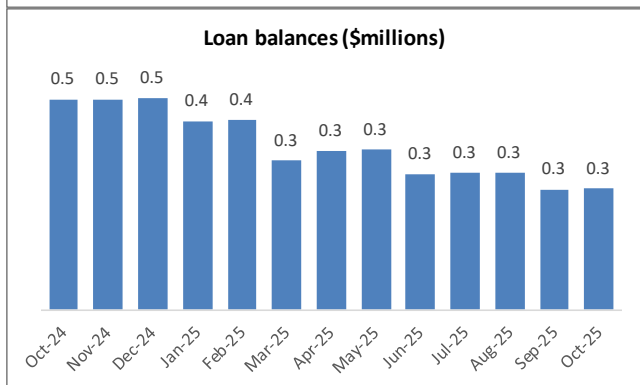
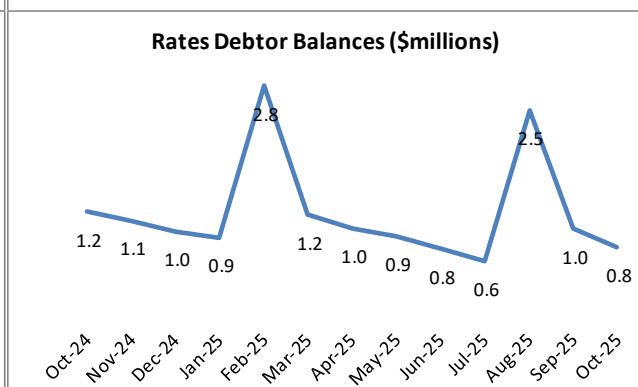
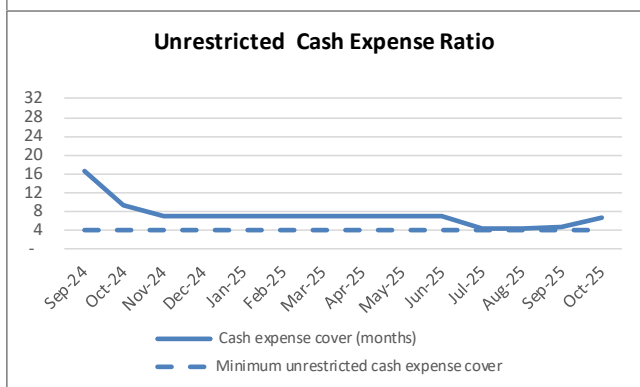
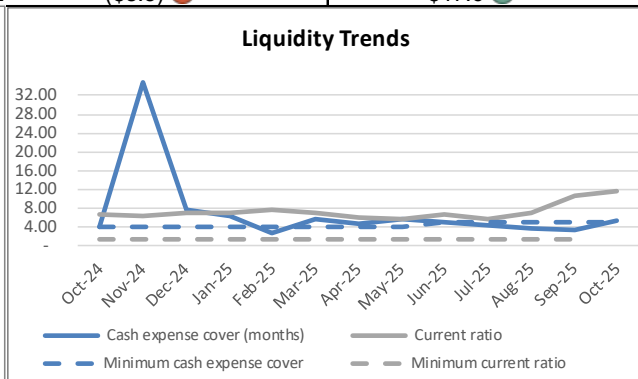
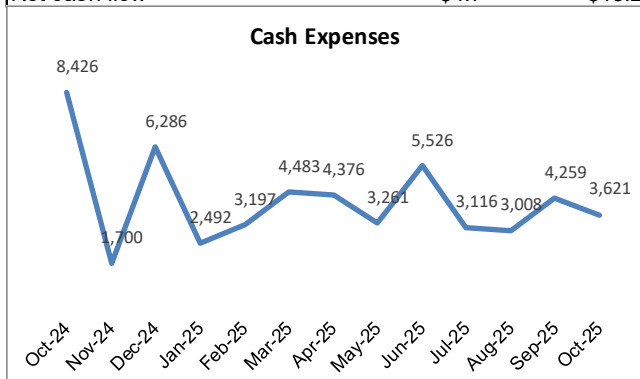


# Paroo Shire Council Financial Dashboard

for the month ending October 2025

(all amounts in \$millions)

Income statement	YTD	Budget YTD	Variance	Last YTD	Variance
Revenue	\$24.3	\$17.9	\$6.4	\$25.1	(\$0.8)
Expenses	\$14.0	\$17.1	\$3.1	\$12.0	(\$2.0)
Net result	\$10.3	\$0.8	\$9.5	\$13.2	(\$2.9)
Balance sheet	Oct 2025	Jun 2025	Movement	Last YTD	Movement
Total assets	\$375.7	\$355.7	\$20.0	\$362.3	\$13.4
Total liabilities	\$4.6	\$5.5	\$0.9	\$5.8	\$1.2
Total equity	\$371.1	\$350.2	\$20.9	\$356.5	\$14.6
Cash flow	YTD	Last YTD	Movement	Unrestricted Cash expense cover	
Operating cash flow	\$5.8	\$10.2	(\$4.4)	6 months	
Capex	(\$3.0)	\$0.2	\$3.2	Current ratio	
Other investing cash flow	\$2.0	\$2.9	(\$0.9)	12:1	
Loan repayments	(\$0.0)	-	(\$0.0)	Unrestricted Cash Balance	
Net cash flow	\$4.7	\$13.2	(\$8.5)	\$17.6	



## **Financial performance**

- Cash inflows for the YTD includes:
- Grant revenue –
  - Council received 50% of the Financial Assistance Grant for FY26 in June 2025 which has resulted in an unplanned budget variance. Further instalments of \$1.4m has been received during FY26 YTD.
  - In FY26 YTD, Council has received \$11.9m in flood damage revenue.
  - In FY26 YTD, Council has received \$2.1m in capital funding for roads projects.
- Sales revenue is exceeding budget due to additional works projects recovered from TMR.
- Depreciation – depreciation expense has not been included subject to the finalisation of the year end audit process and roll over of the fixed asset module.
- Comparatives have not been included subject to the finalisation of the year end audit process.
- Overall financial performance is sound.

## **Financial position**

- Council's cash position has improved month on month with the Receipt of Flood Damage related QRA Revenue received in advance. This will improve with the receipt of the incoming revenue from TMR, QRA and other Grant Contract Assets.
- Comparatives have not been included subject to the finalisation of the year end audit process.
- There have been no significant changes to the composition of Council's assets and liabilities during the period.

## **Cash flow**

- Closing cash balance was \$25.8 million (\$17.6 million unrestricted).
- Operating cash flow was \$4.7 million surplus, which is lesser result than the same period last YTD.
- Capital expenditure is low in comparison to the last YTD.
- Net cash flow is slightly significantly less than last YTD.
- The forecast cash balances are expected to vary during the year based on the timing of income being received and expenses being incurred.

## **Liquidity**

- Council maintains 6 months of cash expense cover and 6 month of unrestricted cash expense cover ratio.
- Current ratio is 12:1 (\$12 of current assets to every \$1 of current liabilities). This has increased due a significant increase in the Total Assets.
- Short and long-term forecasts indicate that Council will remain in a sound financial position with careful management.

## STATEMENT OF COMPREHENSIVE INCOME

Paroo Shire Council  
Statement of Comprehensive Income  
For the period ending 31 October 2025

	YTD Actual	YTD Budget	\$ Variance to YTD Budget	% Variance to YTD Budget	2026 (Full Year) Budget
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent revenue</b>					
Net rate and utility charges	2,226,529	2,311,124	(84,595)	0%	4,622,247
Fees and charges	231,686	70,357	161,329	229%	213,204
Rental income	30,333	58,410	(28,077)	-48%	177,000
Interest received	262,651	309,812	(47,161)	-15%	938,824
Sales - contract and recoverable works	3,302,401	1,110,022	2,192,379	198%	3,363,702
Other recurrent income	43,045	2,774	40,271	1452%	8,407
Grants, subsidies, contributions and donations	13,750,866	11,903,655	1,847,211	16%	36,071,683
Internal revenue	2,427,112	1,548,090	879,022	57%	4,691,182
<b>Total recurrent revenue</b>	<b>22,274,623</b>	<b>17,314,244</b>	<b>4,960,379</b>		<b>50,086,249</b>
<b>Capital revenue</b>					
Grants, subsidies, contributions and donations	2,028,216	602,285	1,425,931	237%	1,825,105
Gain/(loss) on sale of non-current assets	-	-	-	0%	-
<b>Total capital revenue</b>	<b>2,028,216</b>	<b>602,285</b>	<b>1,425,931</b>		<b>1,825,105</b>
<b>Total income</b>	<b>24,302,839</b>	<b>17,916,529</b>	<b>6,386,310</b>		<b>51,911,354</b>
<b>Expenses</b>					
<b>Recurrent expenses</b>					
Employee benefits	(2,805,465)	(2,332,037)	(473,428)	20%	(7,066,780)
Materials and services	(8,755,223)	(10,067,675)	1,312,452	-13%	(30,508,105)
Finance costs	(15,711)	(11,550)	(4,161)	36%	(35,000)
Depreciation and amortisation	-	(3,167,405)	3,167,405	-100%	(9,598,198)
Internal expenses	(2,427,112)	(1,548,090)	(879,022)	57%	(4,691,182)
<b>Total recurrent expenses</b>	<b>(14,003,511)</b>	<b>(17,126,757)</b>	<b>3,123,246</b>		<b>(51,899,265)</b>
<b>Capital expenses</b>	-	-	-		-
<b>Total expenses</b>	<b>(14,003,511)</b>	<b>(17,126,757)</b>	<b>3,123,246</b>		<b>(51,899,265)</b>
<b>Net result attributable to council</b>	<b>10,299,328</b>	<b>789,771</b>	<b>9,509,557</b>		<b>12,088</b>

### Commentary:

- Grant revenue –
  - Council received 50% of the Financial Assistance Grant for FY26 in June 2025 which has resulted in an unplanned budget variance. Further instalments of \$1.4m has been received during FY26 YTD.
  - In FY26 YTD, Council has received \$11.9m in flood damage revenue.
  - In FY26 YTD, Council has received \$2.1m in capital funding for roads projects.
- Sales revenue is exceeding budget due to additional works projects recovered from TMR.
- Depreciation – depreciation expense has not been included subject to the finalisation of the year end audit process and roll over of the fixed asset module.
- Comparatives have not been included subject to the finalisation of the year end audit process.

## STATEMENT OF FINANCIAL POSITION

Paroo Shire Council  
Statement of Financial Position  
As at 31 October 2025

	2026 YTD Actual	2026 (Full Year) Budget
<b>Current Assets</b>		
Cash and cash equivalents	25,816,719	18,730,246
Trade and other receivables	1,338,456	1,566,727
Inventories	1,399,069	802,320
Contract assets	4,706,682	2,000,000
<b>Total current assets</b>	<b>33,260,926</b>	<b>23,099,293</b>
<b>Non-current Assets</b>		
Intangible assets	-	-
Property, plant and equipment	336,466,716	352,820,727
Capital works in progress	6,019,227	-
<b>Total non-current assets</b>	<b>342,485,943</b>	<b>352,820,727</b>
<b>TOTAL ASSETS</b>	<b>375,746,869</b>	<b>375,920,020</b>
<b>Current Liabilities</b>		
Trade and other payables	445,275	3,327,821
Contract Liabilities	1,402,798	1,000,000
Provisions	892,988	794,579
Borrowings	107,757	25,123
<b>Total current liabilities</b>	<b>2,848,817</b>	<b>5,147,523</b>
<b>Non-current Liabilities</b>		
Provisions	1,609,180	909,201
Borrowings	152,848	132,676
<b>Total non-current liabilities</b>	<b>1,762,028</b>	<b>1,041,877</b>
<b>TOTAL LIABILITIES</b>	<b>4,610,845</b>	<b>6,189,400</b>
<b>NET COMMUNITY ASSETS</b>	<b>371,136,025</b>	<b>369,730,620</b>
<b>Community Equity</b>		
Asset revaluation reserve	185,525,091	190,234,240
Retained surplus/(deficiency)	185,610,934	179,496,379
<b>TOTAL COMMUNITY EQUITY</b>	<b>371,136,025</b>	<b>369,730,620</b>

### Commentary:

- Comparatives have not been included subject to the finalisation of the year end audit process.
- There have been no significant changes to the composition of Council's assets and liabilities during the period.
- A summary of Council's current capital projects is attached to this report.

## STATEMENT OF CASH FLOWS

Paroo Shire Council  
Statement of Cash Flows  
For the period ending 31 October 2025

	2026 YTD Actual	2026 (Full Year) Budget
<b>Cash flows from operating activities:</b>		
Receipts from customers	6,492,215	7,979,494
Payments to suppliers and employees	(14,744,646)	(37,667,154)
	<b>(8,252,431)</b>	<b>(29,687,660)</b>
Interest received	262,651	938,824
Rental income	30,333	177,000
Non-capital grants and contributions	13,750,866	37,858,241
Borrowing costs	(15,711)	(90,000)
<b>Net cash inflow (outflow) from operating activities</b>	<b>5,775,708</b>	<b>9,196,405</b>
<b>Cash flows from investing activities:</b>		
Payments for property, plant and equipment	(3,030,880)	(12,826,886)
Proceeds from sale of property, plant and equipment	-	-
Capital grants, subsidies, contributions and donations	2,028,216	4,682,129
<b>Net cash inflow (outflow) from investing activities</b>	<b>(1,002,664)</b>	<b>(8,144,756)</b>
<b>Cash flows from financing activities</b>		
Repayment of borrowings	(37,045)	(234,598)
<b>Net cash inflow (outflow) from financing activities</b>	<b>(37,045)</b>	<b>(234,598)</b>
<b>Net increase (decrease) in cash held</b>	<b>4,735,999</b>	<b>817,051</b>
<b>Cash at beginning of reporting period</b>	<b>21,080,720</b>	<b>16,864,324</b>
<b>Cash at end of reporting period</b>	<b>25,816,719</b>	<b>17,681,374</b>

After taking contract liabilities and internal reserves (outlined below) into account, Council's unrestricted cash position is approximately \$17.6m.

Internal and external cash restrictions are as follows:

Description	Source	Amount
Flood Damage (2025 Advance)	External	6,227,000
Contract liabilities (*)	External	1,402,798
Building reserve (*)	Internal	403,330
Community housing reserve (*)	Internal	183,012

(\*) restricted cash balances are subject to change once year end processing is finalised.

## STATEMENT OF CHANGES IN EQUITY

**Paroo Shire Council**  
**Statement of Changes in Equity**  
**For the period ending 31 October 2025**

	<b>2026 YTD Actual</b>	<b>2026 (Full Year) Budget</b>
Asset revaluation surplus	185,525,091	190,234,240
Retained surplus	185,610,934	179,496,379
	<b>371,136,025</b>	<b>369,730,620</b>

## FINANCIAL SUSTAINABILITY RATIOS

Type	Measure	Target (Tier 7)	Actual Current Year	Council Narrative
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	6	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. Council is currently meeting the target which indicates council has sufficient liquidity to continue operating for an extended period of time based on current monthly expenses.
Operating performance	Operating surplus ratio	n/a	37.13%	The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Council currently has a positive operating surplus ratio.
	Operating cash ratio	Greater than 0%	37.20%	The operating cash ratio is a measure of council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs. Council's operating cash ratio is currently ahead of target.
Asset management	Asset sustainability ratio	Greater than 90%	0.00%	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives. Council's asset sustainability ratio is currently behind target.
	Asset consumption ratio	Greater than 60%	178.93%	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community. Council's asset consumption ratio is currently exceeding target.
Debt servicing capacity	Leverage ratio	0 - 3 times	0.03	The leverage ratio is an indicator of a Council's ability to repay its existing debt. It measures the relative size of the Council's debt relative to its operating performance. Council's leverage ratio is within the target range.
Financial capacity	Council-controlled revenue	n/a	11.04%	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.

## RESULTS BY FUNCTION – 31 October 2025

ANALYSIS BY FUNCTION AS AT 31 OCTOBER 2025

	REVENUE ANALYSIS							EXPENDITURE ANALYSIS					NET RESULT	
	OPERATING REVENUE (BUDGET)	OPERATING REVENUE (YTD ACTUAL)	CAPITAL REVENUE (BUDGET)	CAPITAL REVENUE (YTD ACTUAL)	REMAINING BUDGET (OPERATING)	REMAINING BUDGET (CAPITAL)	REMAINING BUDGET (TOTAL)	OPERATING EXPENDITURE (BUDGET)	OPERATING EXPENDITURE (YTD ACTUAL)	DEPRECIATION EXPENDITURE (BUDGET)	DEPRECIATION EXPENDITURE (YTD ACTUAL)	REMAINING BUDGET (TOTAL)	FUNCTION RESULT - YTD ACTUAL	FUNCTION RESULT - ANNUAL BUDGET
AIRPORT	450,000	83,831	-	77,446	366,169	(77,446)	288,723	693,500	120,881	108,164	-	680,784	40,396	(351,664)
ASSETS ADMINISTRATION	-	-	-	-	-	-	-	80,000	6,270	-	-	73,730	(6,270)	(80,000)
CELEBRATIONS & FUNCTIONS	10,000	-	-	-	10,000	-	10,000	38,000	307	-	-	37,693	(307)	(28,000)
CEMETERIES	138,915	24,634	-	-	114,281	-	114,281	152,600	66,768	-	-	85,832	(42,134)	(13,685)
COMMUNITY DEVELOPMENT	284,577	91,315	-	-	193,262	-	193,262	284,758	110,457	-	-	174,301	(18,142)	(181)
COMMUNITY HOUSING	62,000	24,454	-	-	37,546	-	37,546	-	64,900	-	-	64,900	24,454	(2,600)
COMMUNITY SERVICES ADMINISTRATION	-	42,054	-	-	(42,054)	-	(42,054)	296,413	75,147	-	-	221,266	(33,093)	(296,413)
COUNCIL BUILDINGS	52,050	6,107	-	-	45,943	-	45,943	750,000	535,526	2,622,342	-	2,836,816	(529,419)	(3,320,292)
COUNCIL OWNED HOUSES	85,000	-	-	-	-	-	-	250,000	-	-	-	250,000	-	(165,000)
CUNNAMULLA HOT SPRINGS	-	156,986	-	-	(156,986)	-	(156,986)	-	139,455	-	-	(139,455)	17,531	-
DEPOT	-	-	-	-	-	-	-	85,000	12,058	-	-	72,942	(12,058)	(85,000)
DISASTER MANAGEMENT	658,360	16	60,235	-	658,344	60,235	718,579	13,900	1,006	-	-	12,894	(990)	704,636
ECONOMIC DEVELOPMENT	2,394	500	-	-	2,394	-	2,394	313,000	149,581	-	-	163,419	(143,081)	(310,106)
EMPLOYMENT CREATION	49,500	-	-	-	49,500	-	49,500	60,000	20,000	-	-	40,000	(20,000)	(10,500)
ENG. PLAN & ENV - ADMINISTRATION	-	-	-	-	-	-	-	157,494	159,200	-	-	(1,706)	(159,200)	(157,494)
ENVIRONMENTAL HEALTH	5,788	5,504	-	-	284	-	284	10,300	45,070	-	-	(34,770)	(39,566)	(4,512)
EXECUTIVE	5,513	466	-	-	5,047	-	5,047	937,514	383,785	-	-	553,729	(383,319)	(932,001)
FESTIVALS AND EVENTS	50,000	10,127	-	-	39,873	-	39,873	303,000	122,713	-	-	180,287	(112,585)	(253,000)
FINANCE	3,566,440	1,531,198	-	-	2,035,242	-	2,035,242	1,351,400	754,393	-	-	597,007	776,805	2,215,040
FLOOD DAMAGE	22,042,760	11,912,423	-	-	10,130,337	-	10,130,337	22,042,760	5,531,454	-	-	16,511,306	6,380,369	-
GOVERNANCE	10,732,922	1,017,308	-	-	9,715,114	-	9,715,114	440,000	114,318	-	-	325,682	903,490	10,352,922
HALLS & RECREATION FACILITIES	-	4,912	-	-	(4,912)	-	(4,912)	-	-	-	-	-	4,912	-
HUMAN RESOURCES	-	96,081	-	-	(96,081)	-	(96,081)	439,000	230,332	-	-	208,668	(134,251)	(439,000)
INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	456,100	172,221	87,823	-	371,702	(172,221)	(543,923)
LEEVE BANKS	-	-	-	-	-	-	-	32,500	5,619	82,555	-	109,436	(5,619)	(115,055)
LIBRARY	500	764	-	-	(264)	-	(264)	200,999	70,371	-	-	130,628	(69,607)	(200,499)
PARKS & GARDENS	-	-	687,704	-	-	687,704	687,704	400,000	158,127	-	-	241,873	(158,127)	287,704
PEDESTRIAN NETWORK	-	-	-	-	-	-	-	500,000	127,666	-	-	372,334	(127,666)	(500,000)
PEST & WEED CONTROL	177,000	118,022	-	-	58,978	-	58,978	363,310	47,157	-	-	322,153	70,864	(192,310)
PLANNING & DEVELOPMENT	8,825	4,510	-	-	4,415	-	4,415	25,000	19,206	-	-	5,794	(14,686)	(16,075)
PLANT OPERATIONS	2,650,000	1,314,851	-	-	1,335,149	-	1,335,149	1,325,000	432,640	616,598	-	1,508,958	882,211	708,402
PRIVATE WORKS	150,000	1,305	-	-	148,695	-	148,695	120,000	1,002	-	-	118,998	303	30,000
PUBLIC ORDER & SAFETY	35,000	17,516	-	-	17,484	-	17,484	161,755	39,522	-	-	122,233	(22,007)	(126,755)
QUARRY MANAGEMENT	-	-	-	-	-	-	-	30,000	10,425	-	-	19,575	(10,425)	(30,000)
RAOP	42,500	42,500	-	-	-	-	-	57,500	25,393	-	-	32,107	12,107	(15,000)
REFUSE TIPS	140,897	-	-	-	140,897	-	140,897	474,546	105,862	-	-	368,684	(105,862)	(333,649)
RIVERBOAT OPERATIONS	-	-	-	-	-	-	-	60,000	-	-	-	60,000	-	(60,000)
RMPC - STATE ROADS	2,445,652	3,031,270	-	-	(585,618)	-	(585,618)	2,078,804	1,866,329	-	-	212,475	1,164,941	366,848
ROAD CONSTRUCTION	-	-	1,077,166	1,950,770	-	(873,604)	(873,604)	-	-	5,389,903	-	5,389,903	1,950,770	(4,312,737)
ROAD MAINTENANCE	-	365,083	-	-	(365,083)	-	(365,083)	1,000,000	422,532	-	-	577,468	(57,449)	(1,000,000)
ROADS TO RECOVERY	1,713,190	-	-	-	1,713,190	-	1,713,190	1,713,190	18,592	-	-	1,694,598	(18,592)	-
SEWERAGE	539,863	262,231	-	-	277,632	-	277,632	277,000	146,502	330,066	-	460,564	115,728	(67,203)
STAFF RESOURCES	2,075,434	1,166,456	-	-	908,978	-	908,978	2,075,434	1,072,108	-	-	1,003,326	94,248	-
STOCK ROUTES & RURAL LANDS	7,500	51,023	-	-	(43,523)	-	(43,523)	93,663	34,861	-	-	58,802	16,162	(86,163)
STORES	140,748	29,093	-	-	111,655	-	111,655	87,113	42,072	-	-	45,042	(12,979)	53,634
STORM WATER	41,154	19,442	-	-	21,713	-	21,713	-	-	-	-	-	19,442	41,154
SWIMMING POOL	-	-	-	-	-	-	-	460,000	106,256	-	-	353,744	(106,256)	(460,000)
TOURISM	185,000	137,748	-	-	47,252	-	47,252	511,400	190,263	-	-	321,137	(52,515)	(326,400)
TOURISM ALL ABOARD	35,000	10,771	-	-	24,229	-	24,229	45,000	12,255	-	-	32,745	(1,483)	(10,000)
TRAIC	66,000	-	-	-	66,000	-	66,000	-	-	-	-	66,000	-	-
TV TRANSLATORS	-	-	-	-	-	-	-	20,000	-	-	-	20,000	-	(20,000)
WASTE MANAGEMENT	439,530	188,621	-	-	250,909	-	250,909	175,000	47,836	-	-	127,164	140,785	264,530
WATER	782,548	389,272	-	-	393,276	-	393,276	336,525	116,187	360,747	-	581,085	273,085	85,276
WORKPLACE HEALTH & SAFETY	-	-	-	-	-	-	-	232,700	81,540	-	-	151,160	(81,540)	(232,700)
YOUTH PROGRAM	153,088	39,731	-	-	113,357	-	113,357	153,089	52,246	-	-	100,843	(12,515)	(1)
<b>Grand Total</b>	<b>50,086,248</b>	<b>22,274,623</b>	<b>1,825,105</b>	<b>2,029,216</b>	<b>27,726,625</b>	<b>(203,111)</b>	<b>27,523,514</b>	<b>42,301,067</b>	<b>14,003,512</b>	<b>9,598,198</b>	<b>-</b>	<b>37,895,753</b>	<b>10,299,327</b>	<b>12,088</b>



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### 10.2.2

### Capital Budget Update Report

Council Meeting: 18 November 2025  
Department: Corporate Services  
Author: Finance Department.  
Attachments: 1. Capital Budget Update / Grants Expense Update

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#### **Purpose**

The purpose of this report is to provide Council with an update on our current financial position in relation to overall Capital Projects and Grants.

#### **Recommendation**

*That Council receive and note the Capital Budget Update Report.*

#### **Previous Council Resolutions**

Not applicable.

#### **Discussion**

This report provides an overview of the financial performance for the month of October 2025 on Capital works and Grants expended.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

#### **Budget/Financial Implications**

All financial implications are outlined within the body of this report.

#### **Legislation/Statutory Implications**

*Local Government Act 2009.*

#### **Corporate Plan and/or Operational Plan**

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

## **Risk Management**

The following risks are relevant to the matters considered within this report:

### **Risk Summary**

<b>Risk</b>	<b>Explanation</b>
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

## **Consultation**

Director of Corporate, Governance and Risk, Finance Consultant.

## **Conclusion**

There are no significant budget risks to be brought to Council's attention at this time.

## **Options**

- 1. That Council receive and note the Capital Budget Update Report.*
- 2. That Council does not receive and note the Capital Budget Update Report.*



CAPITAL BUDGET									
PROJECTS									
Budget 2026YTD Expenses									
Project Name	Funding Source	New / Carry Over	Total Project Value (Lifetime)	Capital/Other Funding (Lifetime)	Council Contribution	Spent in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
TIDS 2026	TIDS 2026	New / Carry Over	2,154,332	1,077,166	1,077,166	-	2,154,332	358,628	1,795,704
Eulo Tompine Reseal	RTR	Carry Over	1,713,189	1,713,189	-	809,410	877,121	18,497	858,624
Garmarren Road Reseal	RTR	Carry Over			-	26,658		-	
RTR 2026	RTR	New / Carry Over	1,713,189	1,713,189			1,713,189	-	1,713,189
LRCI P4 - Water Control System	LRCI P4	New	871,240	871,240	-	873,493	2,253	93,673	95,926
W4Q - Stage 1 Swimming Pool Upgrade	W4Q	New	600,000	600,000	-	-	600,000	-	600,000
W4Q - Childrens Training Track (Road Safety Focus)	W4Q	New	250,000	250,000	-	252,932	2,932	23,374	26,306
W4Q - Housing Upgrade	W4Q	New	650,000	650,000	-	-	650,000	-	650,000
W4Q - Airport Fuel Upgrade	W4Q	New	200,000	200,000	-	-	200,000	29,811	170,189
W4Q -Wyandra Hall Improvements	W4Q	New	50,000	50,000	-	-	50,000	-	50,000
JKP Masterplan	LGSSP	New	211,200	126,720	84,480	55,783	155,417	83,567	71,850
John Kerr Park Lighting	MIIF	New	824,000	303,719	87,975	56,074	767,926	420,253	347,673
	CA	New							
	Play our way	New							
		New							
TOTALS			8,915,859	7,838,693	1,077,166	2,471,826	6,444,033	526,102	5,917,931
OTHER PRIORITY CAPEX									
Description		New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Veterans Memorial Wall		New	65,000	45,000	20,000		65,000	-	65,000
Cricket Nets		New	140,000	30,000	110,000	2,802	137,198	-	137,198
QFPI (Exclusion fencing project)		Carry Over	725,000	725,000	-	734,625	9,625	-	9,625
Christmas Tree		New	45,000	-	45,000		45,000	48,230	3,230
TV Transmission Upgrades		New	265,300	-	265,300		265,300	132,675	132,625
							-		-
							-		-
Eulo Landfill		Carry Over	85,000	-	85,000	662	84,338	32,264	52,074
Playground Rubber Soft Fall		Carry Over	60,000	-	60,000	-	60,000	53,204	6,796
Eulo Main Street Irrigation 200m		Carry Over	60,000	-	60,000	-	60,000	52,481	7,519
Robbers Tree Project		Carry Over	25,000	-	25,000	-	25,000	16,200	8,800
Childcare Center		Carry Over	50,000		50,000		50,000		50,000
							-		-
Solar PV systems – Depot Hall/ VIC & Library		New / Carry Over	141,441	70,721	70,721	-	141,441	-	141,441
TOTALS			1,661,741	870,721	791,021	738,089	923,652	335,055	588,597
PLANT REPLACEMENT / PURCHASE									
Description		New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Plant Replacements: 2025									
Hilux Ute		Carry Over	50,500		50,500		50,500	71,604	21,104
Hilux Ute		Carry Over	50,500		50,500		50,500	71,604	21,104
Hilux Ute		Carry Over	50,500		50,500		50,500	71,604	21,104
Hilux Ute		Carry Over	50,500		50,500		50,500	71,553	21,053
Hilux Ute		Carry Over	50,500		50,500		50,500	71,623	21,123
Hilux Ute		Carry Over	50,500		50,500		50,500	71,623	21,123
Prado SUV		Carry Over	52,850		52,850		52,850	-	52,850
SUV		Carry Over	70,000		70,000		70,000		70,000
Hino Truck Tipper		Carry Over	310,000		310,000		310,000	387,273	77,273
Dog Trailer		Carry Over	75,000		75,000		75,000	-	75,000
Steel Water Tank		Carry Over	25,000		25,000		25,000	-	25,000
Steel Water Tank		Carry Over	25,000		25,000		25,000	75,245	50,245
Western Star Prime Mover		Carry Over	450,000		450,000		450,000	387,273	62,727
New Plant:									
Traffic Lights		Carry Over	25,000		19,000	6,000	19,000	-	19,000
Flat Bed Trailer 15m		Carry Over	30,000		30,000	-	30,000	-	30,000
Mini Excavator and Trailer		Carry Over	45,000		45,000	-	45,000	47,400	2,400
Small Plant		Carry Over	160,000		135,170	24,830	135,170	30,830	104,340
							-		-
Plant Replacements: 2026									
							-		-
Tipping Truck (247)		New	290,000	25,000	265,000		290,000		290,000
Dog Trailer (423)		New	100,000	10,000	90,000		100,000		100,000
Tipper Truck (252)		New	290,000	25,000	265,000		290,000		290,000
Dog Trailer (424)		New	100,000	10,000	90,000		100,000		100,000
Cat 12m Grader (312)		New	585,000	160,000	425,000		585,000		585,000
Small Tipper (346)		New	100,000	20,000	80,000		100,000		100,000
SUV		New	80,000	25,000	55,000		80,000		80,000
SUV		New	80,000	-	80,000		80,000		80,000
Hilux		New	70,000	20,000	50,000		70,000		70,000
Hilux		New	70,000	20,000	50,000		70,000		70,000
Hilux		New	70,000	20,000	50,000		70,000		70,000
Hilux		New	70,000	20,000	50,000		70,000		70,000
Hilux		New	65,000	20,000	45,000		65,000		65,000
Hilux		New	65,000	20,000	45,000		65,000		65,000
Tractor (322)		New	60,000	2,000	58,000		60,000		60,000
Emulsion Tank		New	90,000	-	90,000		90,000		90,000
Water Snorter		New	20,000	-	20,000		20,000		20,000
Seca Project Muni		New	20,000	-	20,000		20,000		20,000
Small Plant Allowance		New	50,000	-	50,000		50,000		50,000
SES Vehicle		New	60,235	60,235	-		60,235		60,235
Kenworth Prime Mover		New	387,272				387,272		387,272
Kenworth Prime Mover		New	387,272				387,272		387,272
							-		
TOTALS			4,680,629	457,235	3,418,020	30,830	4,649,799	1,357,631	3,292,168
TOTAL CAPITAL EXPENDITURE			15,258,229	9,166,649	5,286,207	3,240,745	12,017,484	2,218,788	9,798,697

Grants Report				Revenue		Expense	
Grant Name	Project Name	Total Grant Allocation	Received in Previous Years	Received in 2025	Total Received	Spend to Date	Remaining
LRCI P4	Scada and Electrical Renewal	\$ 821,240.00	\$ -	\$ 328,496.00	\$ 328,496.00	\$ 967,165.73	-\$ 145,925.73
	Yapunyah Lodge	\$ 50,000.00		\$ 20,000.00	\$ 20,000.00	\$ 106,530.62	-\$ 56,530.62
	Cemetery Improvement Projects (Columbarium)	\$ 102,160.00	\$ -	\$ 40,864.00	\$ 40,864.00	\$ 71,952.93	\$ 30,207.07
	Footpath Upgrades	\$ 400,000.00	\$ -	\$ 160,000.00	\$ 160,000.00	\$ 325,557.72	\$ 74,442.28
	Roadworks (Towns Streets)	\$ 161,749.00	\$ -	\$ 64,699.60	\$ 64,699.60	\$ 63,942.00	\$ 97,807.00
	Totals	\$ 1,535,149.00	\$ -	\$ 614,059.60	\$ 614,059.60	\$ 1,535,149.00	\$ -
W4Q	Stage 1 Swimming Pool Upgrade	\$ 600,000.00	\$ -	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 600,000.00
	Childrens Training Track (Road Safety Focus)	\$ 250,000.00	\$ -	\$ 125,000.00	\$ 125,000.00	\$ 276,305.56	-\$ 26,305.56
	Housing Upgrade	\$ 650,000.00	\$ -	\$ 325,000.00	\$ 325,000.00	\$ -	\$ 650,000.00
	Airport Fuel Upgrade	\$ 200,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 29,810.82	\$ 170,189.18
	Wyandra Hall Improvements	\$ 50,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 50,000.00
	Totals	\$ 1,750,000.00	\$ -	\$ 875,000.00	\$ 875,000.00	\$ 306,116.38	\$ 1,443,883.62
Totals		\$ 3,285,149.00	\$ -	\$ 1,489,059.60	\$ 1,489,059.60	\$ 1,841,265.38	\$ 1,443,883.62

### 10.2.3 2024-25 Audit Closing Report

Meeting: 18 November 2025  
Department: Corporate Services  
Author: Director of Corporate Services  
Attachment: Paroo Shire Council Closing Report 2025

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#### **Purpose**

The purpose of this report is to provide Council with the Paroo Shire Council Audit Closing Report for the financial year ended 30 June 2025.

#### ***Draft Recommendation***

*That Council receive and note the Paroo Shire Council Audit Closing Report 2025 as presented.*

#### **Previous Recommendation**

Nil.

#### **Discussion**

The 2024-25 Audit Closing Report has been prepared in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012* by the Queensland Audit Office and is presented to inform Council of the outcomes of the audit.

#### **Budget/Financial Implications**

Nil.

#### **Legislation/Statutory Implications**

*Local Government Regulation 2012, Local Government Act 2009.*

#### **Corporate Plan**

Theme: 1. Excellence in Governance  
1.5. Transparency in processes and strong governance.  
1.7. Undertake best practice financial and risk management

#### **Risk Management**

The following risks are relevant to the matters considered within this report:

##### Risk Summary

Risk	Explanation
Reputational	Fail to comply with legislation.

#### **Consultation**

CEO, Director of Corporate Services, Finance Consultants, Auditors, QAO

**Options:** Not applicable.



## 2025 CLOSING REPORT

### Paroo Shire Council

30 September 2025

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Mr Martin Leech  
Chief Executive Officer  
Paroo Shire Council  
PO Box 75  
Cunnamulla QLD 4490

Dear Mr Leech

## 2025 Closing report

We present our closing report for Paroo Shire Council for the financial year ended 30 June 2025. It includes the results of our audit, the status of audit issues, identified audit misstatements, and other matters. Please note that this report includes updates to the draft report presented to the Audit Committee on 1 October 2025. The updates primarily relate to the resolution of matters noted as outstanding in the draft report.

Our audit was conducted in accordance with our external audit plan dated 29 April 2025. We confirm that up to the date of this report, we have maintained our independence obligations in relation to our conduct of this audit.

Our closing report is not the Auditor-General's observation report that needs to be tabled in a council meeting as required under section 213 of the Local Government Regulation 2012.

### Expected opinion

We expect to issue an unmodified opinion on the financial statements. Our audit opinion is subject to completion of our audit. We have included the key outstanding matters to be finalised below and will provide an update on these matters at the Audit Committee meeting.

### Control environment

In our interim report, we assessed that your internal control environment does support an audit strategy where we can rely upon your entity's controls. We have confirmed that there has been no change to our initial assessment. Please refer to section 3 *Status of issues* for further details.

### Materiality \$623,000

Decrease of \$33,000 to planning materiality.

### Estimated final fees

\$96,000

### Outstanding matters

Item	Responsibility
Financial statements review – quality check over final version	Audit
Subsequent events update – review of transactions and events to date of signing	Management and Audit
Management representation letter – to be signed with the financial statements	Management
Financial report certification – signing of the financial statements by management	Management

QAO is keen to hear your views about the audit services we provide and will seek your feedback via an online survey. This survey will help us understand what is working well and where there are opportunities for us to improve our engagement with you.

Thank you for your time this year, it has been a pleasure to work with you. If you have any questions or would like to discuss this report, please contact me or Mark Bernat on 07 3210 5500.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Daa', with a long, thin horizontal line extending to the right.

Darren Laarhoven  
Engagement leader

Enc.

cc. Cr Suzette Beresford, Mayor, Paroo Shire Council  
Mr Justin Kronk, Chair of the Audit Committee



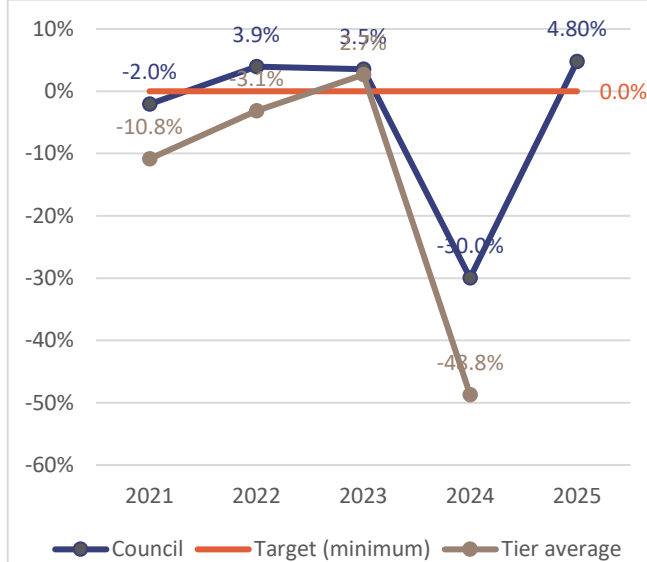
# 1. Financial sustainability assessment

Councils are required to report a variety of metrics under the Financial Management (Sustainability) Guideline 2024 (the [guideline](#)) issued by the Department of Local Government, Water and Volunteers (the department).

The department has also published a risk framework with the guideline; however, the risk framework does not assign an overall risk of financial sustainability. Accordingly, we have not assessed council's financial sustainability.

As required under the Local Government Regulation 2012, we have audited the accuracy of calculating these ratios in line with the guideline and will issue an audit opinion on the current year financial sustainability statement. Our audit opinion does not include 3 contextual ratios disclosed by council in the current year financial sustainability statements.

Ratio	Commentary
<b>Operating surplus ratio</b> – The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.	



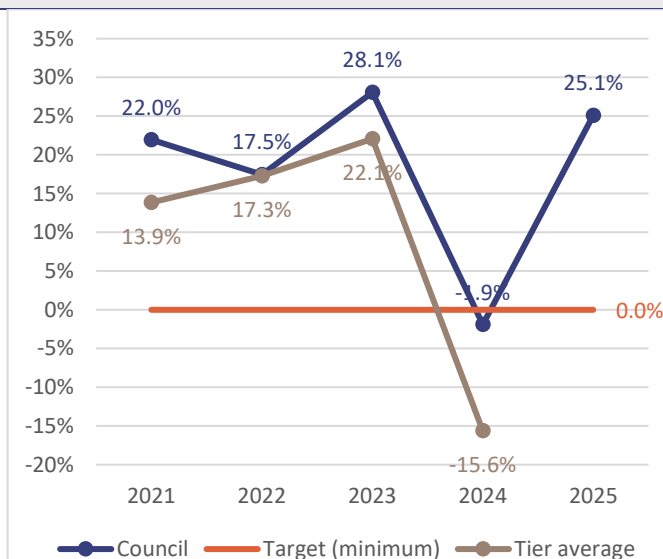
Council's 5 year average is

**-4.0%**

While there is no target for this ratio for Tier 7 councils, the ratio indicates that Council's operating expenses exceed its operating revenue.

The significant improvement in Council's 2025 operating surplus ratio reflects the timing of Financial Assistance Grant receipts. In the 2023 financial year, Council received 100% of its 2024 grant in advance. In 2025 it received both the full 2025 grant and 50% of the 2026 grant.

<b>Operating cash ratio</b> – The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.
--



Council's 5 year average is

**18.1%**

This is **greater** than the **0.0% target** for the tier, indicating that council is able to fund its capital expenditure operations.

A positive operating cash ratio indicates that a council is generating surplus cash from its core operations.

The positive result for the current year is due to recognition of an operating surplus for the year ended 30 June 2025. Refer to operating surplus ratio above for further detail.

Ratio	Commentary
<b>Unrestricted cash expense cover ratio</b> – The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.	

Council's unrestricted cash expense cover ratio at 30 June 2025 is

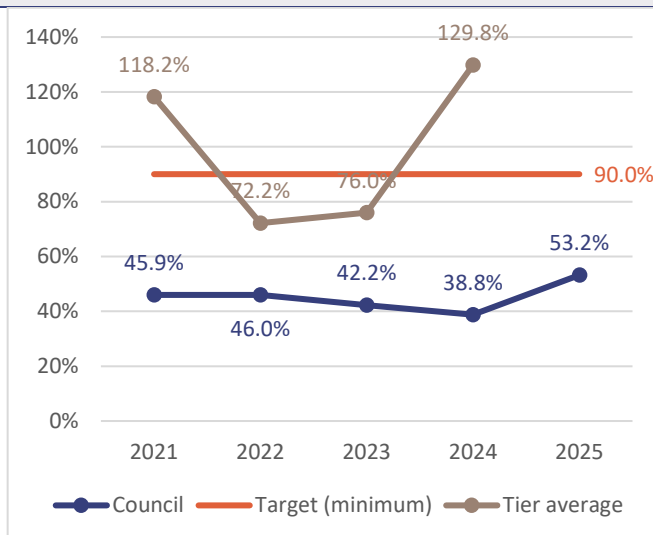
# 7.3 months

This is greater than the **4 months target** for the tier, indicating that Council has sufficient cash available to fund future planned and unplanned expenses.

A higher unrestricted cash expense cover ratio indicates that a council has sufficient free cash available to contribute to the cost of future planned and unplanned expenditures or disaster recovery.

Contributing to the higher ratio for the 2025 year is the early receipt of 50% of the 2026 financial year, financial assistance grant.

<b>Asset sustainability ratio</b> – The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives.
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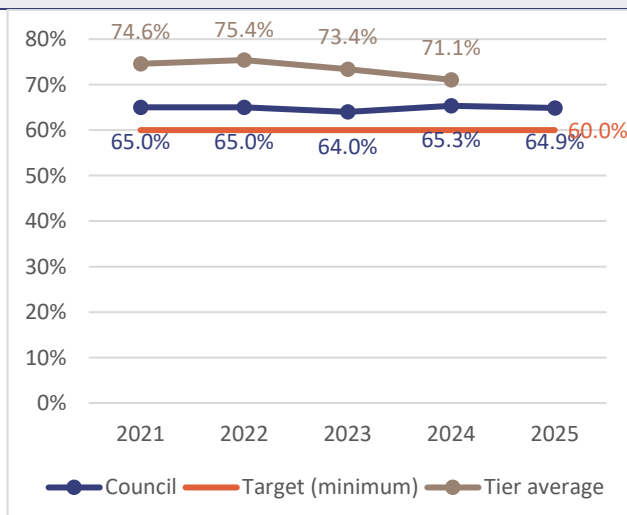


Council's 5 year average is

## 45.2%

This is **less** than the **90% target** for the tier, potentially indicating Council are underspending on capital replacement of their assets.

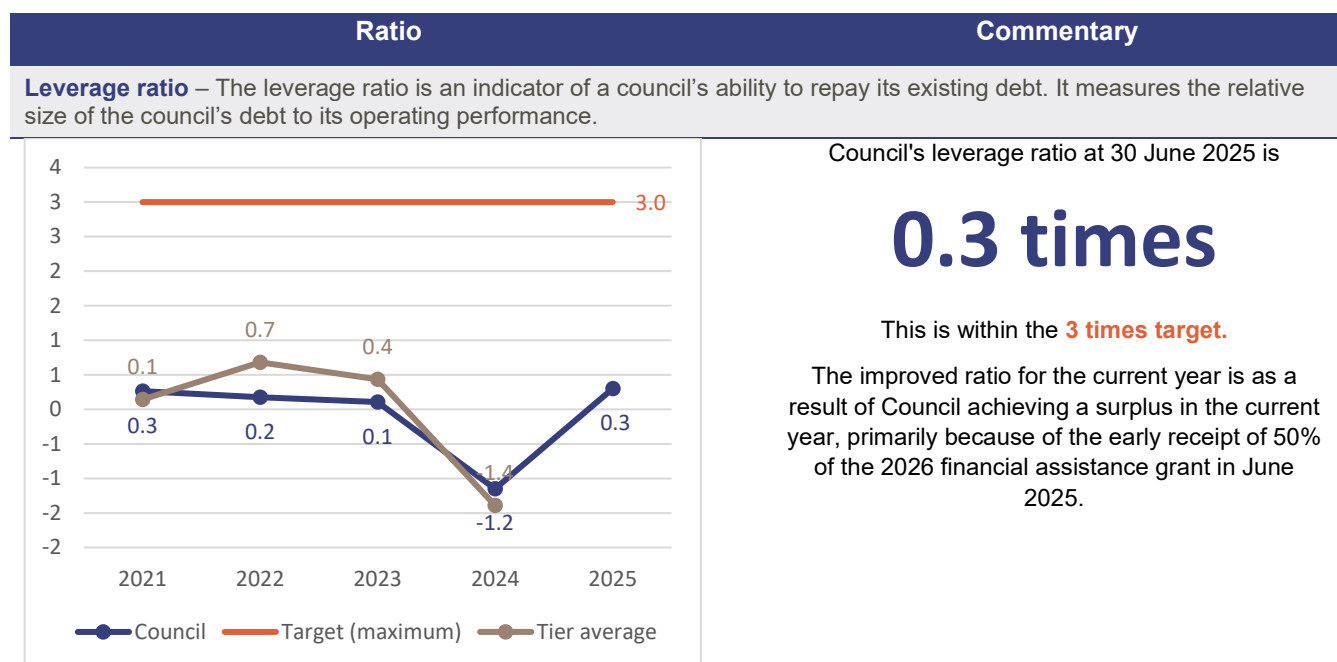
<b>Asset consumption ratio</b> – The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.
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Council's 5 year average is

## 64.8%

This is **greater** than the **60.0% target** for the tier, indicating Council's assets are being consumed in line with their estimated useful lives.



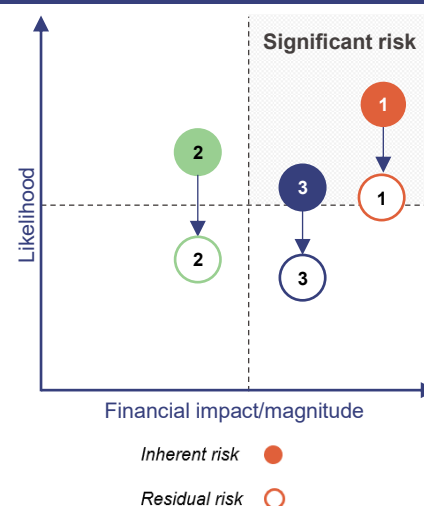
## 2. Audit conclusions

### Areas of audit focus

In our external audit plan, we identified those items that we considered to present the greatest risk of material misstatement to the financial statements.

This chart displays our assessment of the inherent risks for the identified areas of audit focus, together with considering the effectiveness of your internal controls (residual risk), and the financial impact (magnitude).

The following table outlines our overall conclusions on these areas of audit focus.



Risk	Description	Audit conclusion
1	<p><b>Valuation and depreciation of property, plant and equipment</b></p> <p>Property, plant, and equipment represent the most significant balance in the financial statements, with a carrying value of \$339 million as at 30 June 2025. Council undertook comprehensive valuations of all property plant and equipment asset classes recorded at fair value for the 2023-24 financial year. For the 2024-25 financial year, management applied indexation to all asset classes measured at fair value.</p> <p>Key risks we have identified include</p> <ul style="list-style-type: none"> <li>the accuracy and appropriateness of the indices applied by the valuer to the various classes of assets,</li> <li>the reliability of the data sources used to determine the cost base for the indices,</li> </ul>	<p><b>Testing performed</b></p> <p>We have performed the following procedures:</p> <ul style="list-style-type: none"> <li>considered the instructions issued to the valuer, reviewed the work of the expert, and assessed the independence, qualifications and experience of the engaged valuation specialist,</li> <li>considered Council's assessment of the indexation valuation and considered the appropriateness of valuation techniques and assumptions adopted in determining fair value,</li> <li>assessed the appropriateness of useful life assumptions used in the calculation of depreciation with comparison to the useful lives determined in the prior year valuation,</li> <li>reviewed Council's asset impairment assessment, including appropriateness of assumptions,</li> <li>tested a sample of additions and disposals during the year,</li> </ul>

Risk	Description	Audit conclusion
	<ul style="list-style-type: none"> <li>the reasonableness of values based on indexation compared to market values,</li> <li>the consistency of the application of indices across asset classes,</li> <li>the completeness and accuracy of asset additions, and</li> <li>the correct classification of expenditure as capital work in progress.</li> </ul>	<ul style="list-style-type: none"> <li>reviewed the capital WIP account to identify any long outstanding items that should be capitalised or impaired,</li> <li>reviewed the financial statements to determine whether disclosures are in accordance with AASB116 <i>Property, Plant and Equipment</i> and AASB13 <i>Fair Value Measurement</i>.</li> </ul> <p><b>Results and conclusion</b></p> <p>Based on the results of procedures performed, we obtained sufficient and appropriate evidence to reasonably conclude that the amounts and disclosures in Note 10 <i>Property, plant and equipment</i> are not materially misstated.</p>
2	<p><b>Consideration of the classification of significant expenditure as capital or operating</b></p> <p>Weather events over the past three years have caused significant damage to the Council's transport infrastructure. In the 2024-25 financial year, Council has received \$13.1 million in flood restoration funding. Budgeted expenditure is expected to align with the funding received. However, the definition of operational expenditure under the funding agreements may differ from the classification required under accounting standards.</p> <p>Key risks include</p> <ul style="list-style-type: none"> <li>potential misalignment between accounting standards and funding agreement definitions when determining whether costs should be capitalised or expensed, leading to the incorrect classification by Council, and.</li> <li>the impact of expenditure classification on the calculation of financial sustainability ratios.</li> </ul>	<p><b>Testing performed</b></p> <p>We have performed the following procedures:</p> <ul style="list-style-type: none"> <li>selected a sample of costs incurred to ensure that they had been appropriately classified between capital and operating.</li> <li>reviewed procedures performed by Council to ensure work-in-progress balances had been commissioned on a timely basis to ensure depreciation is accurately recorded for asset additions from the time of completion.</li> </ul> <p><b>Results and conclusion</b></p> <p>We obtained sufficient and appropriate evidence to reasonably conclude that expenditure transactions have been appropriately classified as capital or operating, and 2025 wet weather events resulted in no impairment of assets.</p>
3	<p><b>Accuracy of reported contract assets and liability balances</b></p> <p>Recognition of contract assets/liabilities and the associated revenue should be recognised in accordance with the terms of the contract and the accounting standards.</p> <p>Key risks include</p> <ul style="list-style-type: none"> <li>Incorrect calculation of contract balances based on revenue received to date and the amount entitled to be recognised as revenue.</li> <li>The interpretation of milestones and performance obligations within a contract may result in revenue being recognised incorrectly.</li> </ul>	<p><b>Testing performed</b></p> <p>We are performing the following procedures,</p> <ul style="list-style-type: none"> <li>reviewing Council's calculations of contract assets and liabilities,</li> <li>testing whether revenue earned from contracts has been recognised in line with the contract terms and related expenditure, and</li> <li>confirming whether the requirements of AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-profit Entities has been consistently applied and reflected in the financial statement disclosures.</li> </ul> <p><b>Results and conclusion</b></p> <p>Based on the results of procedures performed, we obtained sufficient and appropriate evidence to reasonably conclude that the amounts and disclosures in respect recognition of contract assets/liabilities and the associated revenue is not materially misstated.</p>

## Other audit opinions

We are required under Part 8 of the National Land Transport Act 2014 and sub section 6.2(b) of the Roads To Recovery Funding Conditions 2019 agreement to provide an audit opinion on the Roads to Recovery grant acquittal. This is due by 31 October 2025.

The Australian Government provided funding to all councils across Australia as part of COVID-19 stimulus through the Local Roads and Community Infrastructure Program. As part of this funding, the relevant department (Department of Infrastructure, Transport, Regional Development, Communications and the Arts)

requires an audited acquittal of funds on an annual basis in a similar way to the existing Roads to Recovery Certificate. The acquittal for Phases 1-4 is due by 31 October 2025.

The audit of the above acquittals remains outstanding for the 30 June 2024 and 2025 financial year.

## Commonwealth certificates

Each year, we are required under the relevant legislation and Commonwealth Government funding arrangement to provide an audit opinion on the following grants:

Grant acquittal	Status of the audit
Roads to Recovery	As at the date of this report, we have not completed our audit of the Roads to Recovery acquittal. Subject to receiving required information from Council we expect to finalise the 30 June 2024 and 2025 financial year acquittals by 31 October.
Local Roads and Community Infrastructure Program	As at the date of this report, we have not completed our audit of the LRCI acquittals for Phase(s) 2, 3, and 4. Subject to receiving required information from Council we expect to finalise the 30 June 2024 and 2025 acquittal by 31 October.

## Materiality

We reassessed our audit materiality thresholds based on your year-end financial statement balances, and these have changed since we communicated them in the external audit plan. We used these thresholds in finalising our audit and assessing misstatements.

<b>Overall materiality</b>	<b>\$623,000</b> (per external audit plan \$656,000)
<b>Performance materiality</b>	<b>\$529,000</b> (per external audit plan \$557,000)
<b>Clearly trivial threshold</b>	<b>\$62,000</b> (per external audit plan \$65,000)
<b>Specific – property, plant and equipment<sup>1</sup></b>	<b>\$16,000,000</b> (per external audit plan \$16,000,000)
<b>Specific clearly trivial threshold<sup>1</sup></b>	<b>\$1,600,000</b> (per external audit plan \$1,600,000)

Note: <sup>1</sup> Specific materiality is only applicable to the valuation assertion of property, plant and equipment and to the associated asset revaluation surplus balances.

## Evaluation of quantitative misstatements

At the date of this report, we have identified quantitative misstatements of \$977k. Management corrected these misstatements, resulting in an increase in net assets and an increase in the operating result.

At the date of this report, we have identified one quantitative misstatement of \$1.748m that remains uncorrected by management.

Details of these corrected and uncorrected misstatements are included in section 7 *Misstatements*.

## Evaluation of disclosure misstatements

At the date of this report, we have identified two misstatements in disclosures that required correction to the financial statements.

1. Note 15 commitments for expenditure
2. Note 17 Transactions with related parties.

### 3. Status of issues

#### Internal control issues

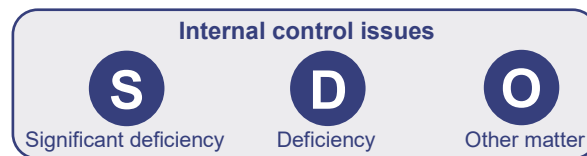
The following table identifies the number of deficiencies in internal controls and other matters we have identified. Details of the deficiencies we identified during our final audit are outlined further in this section. Refer to section 6 *Matters previously reported* for the status of previously raised issues.

Year and status	Significant deficiencies	Deficiencies	Other matters*
Current year issues	1	5	-
Prior year issues – unresolved	-	-	-
<b>Total issues</b>	<b>1</b>	<b>5</b>	<b>-</b>

Note: \*Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.

The following section details new control deficiencies and other matters identified since our last interim report dated 9 June 2025. It includes a response from management.

Our ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: [www.qao.qld.gov.au/information-internal-controls](http://www.qao.qld.gov.au/information-internal-controls) or scan the QR code.



#### Significant Deficiency

#### 25CR-1 Master data changes report is not being generated and reviewed on a regular basis for supplier information

##### Observation

During our testing we noted that master data change reports were not being generated and reviewed regularly.

##### Implication

Failure to regularly run and review the master data changes report provides an opportunity for unauthorised changes to existing supplier data or unauthorised new suppliers being entered into the system. This may result in payments being made to incorrect bank accounts, or payments being made to unauthorised suppliers.

##### QAO recommendation

We recommend that the master data changes report is run at least monthly and that it is reviewed by a suitably authorised team member that is independent to the purchase to payments process.

### Management response

Management acknowledges the recommendation. However, we note that Council uses Eftsure for changes or additions to supplier information, which provides strong control by validating ABNs, bank details, and other key data before authorisation is provided for a bank payment. While we understand the formal review of the master data changes report was not undertaken during the period when the creditors position was vacant for three months and subsequently filled on a temporary basis for a further three months, we are confident that the Eftsure system mitigated risk by ensuring supplier information could not be uploaded incorrectly. As now we have a permanent Creditors Officer, management will ensure the master data reviews are reinstated to complement existing eftsure controls and strength oversight.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30th June 2026.

## **D** Deficiency

### 25CR-2 Inconsistencies between the fixed asset register and the general ledger

#### Observation

Our review of the fixed asset register against the general ledger identified several inconsistencies. For two classes of assets, the closing net book value reconciled between the fixed asset register, general ledger, and the movement schedule; however, the underlying cost and accumulated depreciation did not align. In addition, for a further two asset classes the closing balances recorded in the fixed asset register did not reconcile to the general ledger. Management advised that these differences relate to disposal entries that were processed in the general ledger only and not reflected in the fixed asset register.

#### Implication

When the fixed asset register and general ledger do not reconcile or agree, there is an increased risk that disposals, impairments, reclassifications, or other adjustments are not being accurately and consistently recorded. This creates the potential for financial reporting misstatements, particularly in depreciation expense and asset balances. Inconsistent records also increase the risk that errors remain undetected in future periods, which may undermine the reliability of fixed asset information used for both financial reporting and management decision-making.

#### QAO recommendation

We recommend that management strengthen the reconciliation process between the fixed asset register and general ledger to ensure that all asset movements, including disposals and adjustments, are consistently recorded in both systems. Periodic reconciliations should be performed not only for the net book value but also at the gross cost and accumulated depreciation level to detect discrepancies promptly. Where manual journals are required in the general ledger, corresponding updates should be made in the fixed asset register, or alternatively, a clear reconciliation file should be maintained to explain and support these differences.

#### Management response

It is managements standard practice to record entries through the fixed asset module to maintain alignment with the general ledger. Due to time constraints in finalising the financial statements, certain adjustments were posted as top line entries at the general ledger level only. These will be reversed and processed through the fixed asset module prior to roll over to the new financial year. Moving forward Council will revert to standard practice of initiating entries through the Fixed asset's module.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30th November 2025.

## **D** Deficiency

### **25CR-3 Employee excluded from long service leave provision**

#### Observation

From our testing of long service leave we noted that an employee that had been employed in a casual capacity since 2005 did not have the “LSL eligible” setting enabled in the payroll system. This resulted in no leave provision being calculated for the employee. The impact to the provision for annual leave disclosed in the financial statements, was \$4,800 and not considered to be material. The audit tests found no further employees with a similar issue.

#### Implication

Not including all eligible employees in the leave calculation may result in understatement of the leave provision and expense and possible misclassification between current and non-current balances. The exclusion may also result in non-compliance with the relevant award and Council policy.

#### QAO recommendation

We recommend that Council review its process to ensure new staff entered into the system have the appropriate settings enabled. In addition, Council should review all employees' settings to ensure that all employees have the system appropriately set for their circumstances.

#### Management response

Management acknowledges and understands that the exclusion of the employee from the long service leave provision was an oversight during setting up parameters in the Payroll module. To address this we will run regular checks and reconciliations within the module to identify and rectify such instances. Ensuring employee entitlements are accurately captured going forward.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30th June 2026.

## **D** Deficiency

### **25CR-4 Tender evaluation scoresheets do not include detailed explanations for scores against the evaluation criteria**

#### Observation

During our testing over procurement, we noted that procurement and assessment processes for construction and civil works are generally well structured. Compliance checks are performed upon receipt of submissions, evaluation criteria are appropriately weighted, and the evaluation panel moderates scores before preparing a recommendation report. However, the documentation provided did not include the evaluation panel's detailed explanations or justifications for the scores allocated to each proponent against each evaluation criteria.

#### Implication

Without clear documentation of the panel's rationale for scoring, there is limited transparency in the procurement process and reduced ability to demonstrate that assessments were objective and consistent. This may expose Council to reputational risk, challenges from unsuccessful proponents, or difficulty evidencing compliance with procurement policies and probity requirements.

#### QAO recommendation

We recommend that evaluation panels document the basis for each score awarded, including concise comments that explain how submissions met or did not meet each criterion. This supporting commentary should be retained with the procurement records and included, where appropriate, in the recommendation report. This will enhance transparency, strengthen probity, and provide assurance that decisions are supported by consistent and defensible reasoning.



### Management response

We acknowledge the finding that tender evaluation scoresheets did not include explanations for scores against the evaluation criteria. We will ensure that future evaluations document clear justifications to support the scoring decisions, which in result strengthens transparency, accountability and consistency in the procurement process.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30th June 2026.

## Financial reporting issues

This table identifies the number of financial reporting issues we raised. Details of the financial reporting issues we identified during our final audit are outlined further in this section. Refer to section 6 *Matters previously reported* for the status of previously raised financial reporting issues.

Year and status	High risk	Moderate risk	Low risk
Current year issues	–	-	–
Prior year issues – unresolved	–	–	1
<b>Total</b>	<b>–</b>	<b>-</b>	<b>1</b>

The following section details new financial reporting issues identified since our last interim report dated 9 June 2025. It includes a response from management.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: [www.qao.qld.gov.au/information-internal-controls](http://www.qao.qld.gov.au/information-internal-controls) or scan the QR code.



## 4. Assessing internal controls and processes













We have developed assessment tools that help us better communicate with our clients about the strength of their internal controls, and the areas they can improve. These tools focus on common controls across government entities. Further information on our tools is in our fact sheets: [www.qao.qld.gov.au/reports-resources/fact-sheets](http://www.qao.qld.gov.au/reports-resources/fact-sheets).

### Financial statement preparation maturity assessment


In the 2023 financial year, management had self-assessed its financial statement process using the maturity model. Council had self-assessed its processes to be established to integrated.


This year, we have reviewed Council's assessment using a combination of inquiry, observation, and review of the internal processes. Our review identified that its self-assessed scores and level of maturity were appropriate. Council's maturity level based on our review is established to integrated.


The following table sets out the range and average responses for Council's financial statement preparation process for each component for the 2025 financial year. It also provides a comparison to the 2023 assessment.

Component	Financial year	Developing	Established	Integrated	Optimised	
Quality month-end processes	2025					
Early financial statement close process	2025					
Skilled financial statement preparation and use of technology	2025					
Resolution of financial reporting matters	2025					

Key:

 Ave. assessment

 Range of assessments

 Ave. desired maturity

### What has changed in the 2025 financial statement maturity model?

We refreshed the financial statement maturity model (model) in 2024 to include more guidance, add additional questions, better reflect contemporary practices, and improve functionality. The additional questions has allowed for a better assessment mechanism of Council's financial statement maturity levels and have differed from the scores reported in 2023.

In addition, the model now enables entities to determine their desired state of maturity and then to compare this to their actual maturity based on completing their self-assessment. Where there is a significant deviation between desired maturity and the maturity level based on completing the model, entities may want to take action to improve their processes.

We suggest that Council undertake an exercise to determine their desired level of maturity in the 2026 financial year keeping in mind their size and structure of the organisation.

Our blog on this matter is [here](#).

We identified the following key strengths and opportunities to improve based on the 2025 assessment:

Key strengths	Improvement opportunities
<ul style="list-style-type: none"> <li>Process and Procedures for month end financial statements provide the foundation for preparing quality financial statements</li> <li>Quality of year end financial statement preparation</li> </ul>	<ul style="list-style-type: none"> <li>Training and understanding of the relevance of the processes</li> <li>Improve systems and recruitment of appropriately qualified resources</li> </ul>

## Recommendations from QAO reports for all entities

In our reports to parliament, we may make recommendations to all entities across Queensland's public sector and local governments. The most recent recommendations for all entities from our financial audit reports to parliament are below.

All entities should self-assess whether these recommendations are relevant to them.

Where the recommendations are relevant, your entity should action and close them out through your established governance processes for QAO recommendations.

### Local government 2024 (Report 13: 2024–25) – recommendations for all councils

[www.qao.qld.gov.au/reports-resources/reports-parliament/local-government-2024](http://www.qao.qld.gov.au/reports-resources/reports-parliament/local-government-2024)

**REC 1 Implement policies and procedures to ensure ex-gratia payments are appropriate and defensible, and the decisions made to make such payments are transparent.**

**Consider the appropriateness of using non-disclosure agreements when making such payments**

We recommend that all councils implement policies and procedures that specify when ex-gratia payments (which an entity is not legally required to make under a contract or otherwise) are appropriate. The policies and procedures should outline:

- who is authorised to approve ex-gratia payments
- under what circumstances is it appropriate for such payments to be made
- documentation to support
  - the reason and nature of the payment
  - the amount, including supporting calculations
- when it is appropriate to enter into non-disclosure agreements in making such payments.

**REC 2 Assess climate risks and add them to their risk registers**

We recommend that councils assess climate risks and develop strategies to address them.

They should consider updating their strategic plans, risk registers, and long-term budgets to reflect the financial and operating impacts of these risks.

**REC 3 Review the asset consumption ratio for water infrastructure assets and determine what action is required**

We recommend all councils review the asset consumption ratio for their water infrastructure assets. Where the ratio is below 60 per cent, councils should assess the need for repairs/renewals to their water infrastructure assets that will reinstate these assets to a level that provides the appropriate level of service to their community.

### Local government 2023 (Report 8: 2023–24) – recommendations for all councils

[www.qao.qld.gov.au/reports-resources/reports-parliament/local-government-2023](http://www.qao.qld.gov.au/reports-resources/reports-parliament/local-government-2023)

**REC 1 Implement processes to ensure policies and procedures are regularly reviewed and kept up to date**

Councils should regularly review and update their policies and procedures to ensure they are up to date and meet the needs of their operations.

Each council should develop a work plan to ensure all policies are reviewed at least every 3 years or when there are significant changes to the council's structure.

**REC 2 Provide an onboarding program for all elected councillors and mayors following the March 2024 elections**

Councils should educate all elected councillors and mayors on matters that are specific to their council, including unique challenges of their council and its strategic objectives and operations. This will ensure there is a smooth transition to the new council.

It should also reinforce their understanding of their responsibilities and encourage mayors and councillors to work effectively together and with council staff.

**REC 3 Annually review the registration status of employees undertaking engineering services**

Review the registration status of employees undertaking engineering services to make sure they are complying with the *Professional Engineers Act 2002*. Councils should do this on an annual basis.

## 5. Other required information

We are required to report certain matters to those charged with governance. The table below provides a summary of the matters we usually communicate at the end of our audit.






Matters for QAO to consider	How these were addressed
Disagreements with management	We have experienced full cooperation from management and have had no disagreements over the application of accounting principles and the scope of our audit.
Significant difficulties	Preparation of requested information within the timeframes requested continues to be a challenge. We understand resource capacity is a key contributor to this. The inability to provide information within required timeframes has significant impact on the auditor's ability to continue to meet agreed milestones.
Compliance with laws and regulations	We did not identify any instances of non-compliance with laws and regulations having a material effect on the financial report.
Matters significant to related parties	We did not identify any significant matters relating to related parties during the audit.
Changes to accounting policies	We confirm there were no significant changes to accounting policies during the period,
Accounting for estimates and judgements	<p>We have identified 2 key accounting estimates for Paroo Shire Council which relates to the significant judgements and estimates for property plant and equipment and rehabilitation provision. Based on our audit procedures, we note the following regarding judgement and estimates:</p> <ul style="list-style-type: none"> <li>• There have been no significant changes in how management has performed its estimation and assessed any associated uncertainties compared to prior year.</li> <li>• Management engaged experts in relation to indexation of assets carried at valuation. We did not engage an auditor's expert.</li> <li>• We did not identify any indicators of management bias.</li> <li>• We did not encounter any difficulties in obtaining sufficient audit evidence to support management's estimates and judgements.</li> <li>• Accounting policies in place appropriately reflect the accounting treatment of relevant estimates.</li> <li>• The methodology adopted in determining the estimates are materially in accordance with accounting standards</li> </ul>
Other matters significant to the oversight of the financial reporting process	We did not identify any significant matters relating to the financial reporting process during the audit.
Fraud and illegal acts	<p>We enquired of management regarding:</p> <ul style="list-style-type: none"> <li>• knowledge of any fraud or suspected or alleged fraud affecting the entity involving management, employees who have significant roles in internal control, or others where fraud could have a material effect on the financial report</li> <li>• knowledge of any allegations of fraud, or suspected fraud, affecting the financial information.</li> </ul> <p>In addition to the above enquiries, we have also undertaken certain testing that we had detailed in our external audit plan and we are not aware of any fraud or illegal acts during our audit.</p>
Written representations we are requesting	We are required to obtain written representations from management, and where appropriate, those charged with governance. Our requested written representations are included with this report. We have discussed these with management, and they are comfortable to make these representations. Those charged with governance should also

Matters for QAO to consider	How these were addressed
	make appropriate enquiries of management to be satisfied with the written representations made.
Other information in the entity's annual report	We have not yet performed audit procedures to verify the other information in the entity's annual report as required by Australian Auditing Standard ASA 720 <i>The Auditor's Responsibilities Relating to Other Information</i> . Our review will examine whether financial and non-financial information in the annual report are consistent with the financial report.

## 6. Matters previously reported

The following table summarises control deficiencies, financial reporting issues, and other matters that we previously reported this year in our interim report and unresolved issues we raised in prior years.

Ref.	Rating	Issue	Status and comment
25IR-1	<b>D</b>	<b>Documentation relating to staff employment were unable to be located</b> <p>During our interim audit, it was noted that the following documentation relating to staff employment were unable to be located by Council.</p> <ul style="list-style-type: none"> <li>• commencements - out of ten samples, five Request to Fill forms and Interview Summary/Recommendation forms could not be located. Request to fill forms are used when the need for an employee to fill a position is identified. Correctly completed forms signed by the relevant delegated authority provide evidence that the process to hire an employee has been authorised and that the interview process/recommendation had been completed in line with the required procedures.</li> <li>• terminations - out of ten samples, it was noted that for one of the samples, the Acceptance of Termination form was unable to be located, while for another sample only an unsigned copy of the Acceptance of Termination form could be located.</li> </ul>	<p>Resolved pending audit verification</p> <p><b>2025-year end update</b></p> <p>Council have implemented a checklist designed to ensure that required forms are completed and that they are filed correctly. Audit will perform testing at the 2026 interim visit to verify that the issue has been resolved.</p> <p>Responsible officer: Director – Corporate, Governance and Risk</p> <p>Action date: 30 September 2025</p>
25IR-2	<b>D</b>	<b>Timeliness of contract asset and contract liability reconciliation</b> <p>The reconciliation for contract assets and contract liabilities is performed monthly. During our interim audit in May, we noted that the reconciliation for February 2025 remained outstanding at the date of this report.</p>	<p>Work in progress</p> <p><b>2025-year end update</b></p> <p>For the current year end, management provided the contract asset and liability reconciliation on time. However, subsequent revised versions were required to correct Council's initial assessment.</p> <p>Responsible officer: Director – Corporate, Governance and Risk</p> <p>Action date: 30 June 2026</p>

Ref.	Rating	Issue	Status and comment
24CR-1		<b>Contingent liabilities and constructive obligations</b> The Council has unlicensed refuse sites at Wyandra and Eulo. As a result, there is no legal obligation at present to undertake restoration activities at these sites. However, Council operating unlicensed sites results in Council being non-compliant with the requirements of the Environmental Protection Act 1994 (Qld). Council have informed audit that the Department of Environment, Science and Innovation is aware of the sites and to-date have not issued any notices of noncompliance.  Historical practice shows that the Council has not recognised provisions for these Locations due to the absence of a legal obligation, however, once a license is obtained Council will recognise a provision for restoration for these sites.	Resolved  <b>2025-year end update</b>  For the current year (2025) Council has included the Wyandra and Eulo sites in the provision.  The sites are still unlicensed; however, Council are in the process of obtaining licences for the sites.
24CR-2		<b>Commencement date for depreciating assets</b>  During our final audit, we noted that the Hot Springs development was only recorded as an asset on 30 June 2024, despite the asset being ready for use in January 2024. While the impact on the balance was not material in this instance, accounting standards require depreciation to commence at the time the asset is available for use.	Resolved  <b>2025-year end update</b>  Confirmed that the depreciation of capitalised assets is from when the asset is held ready for use.
23IR-8		<b>Policies – Absence of current business continuity and disaster recovery plans</b>  From our preliminary consideration of the IT environment, we noted Council did not have current formalised Business Continuity and Disaster Recovery plans.	Resolved  <b>2025-year end update</b>  At the time of the audit, Council were updating the Business Continuity and Disaster Recovery Plans to include cyber threats and recovery. The policies were in draft form. Council has since ratified the policies in the meeting held 18 August 2025.
22FR-1		<b>Inventory valuation</b>  The Council uses the weighted average cost (WAC) method to value their inventory. There was no process in place to compare the WAC to the most recent purchase.  Further examples of inconsistent unit costs compared to the last purchase price was identified during the 30 June 2023 financial year audit.	Work in progress  <b>2025-year end update</b>  Council is performing a review of methodology and are looking to engage internal audit to perform a full review of the matter.  Responsible officer: Finance team Revised action date: 30 June 2026
21CR-1		<b>Outdated policies and procedures</b>  Three policies that were last reviewed in 2016. <ul style="list-style-type: none"> <li>• Asset Management Policy</li> <li>• Management of Fraud and Corruption Policy</li> <li>• Public Interest Disclosure Policy</li> </ul>	Resolved  <b>2025-year end update</b>  Council have reviewed and updated the Asset Management Policy, Management of Fraud and Corruption Policy and the Public Interest Disclosure Policy.  Council is in the process of going through all policies and developing a policy register, targeting the most relevant statutory policies as a priority. Other policies and charters are also being addressed. This will be an ongoing process; availability of staff will impact on its progress.

## 7. Misstatements

### Summary of corrected quantitative misstatements

We identified the following quantitative misstatements during the audit. Management subsequently corrected them in the financial statements.

#	Details	Profit or loss Dr/(Cr)	Asset Dr/(Cr)	Liabilities Dr/(Cr)	Equity Dr/(Cr)
		\$'000	\$'000	\$'000	\$'000
1	Contract asset	-	566	-	-
	LCRI contract balance	(423)	-	-	-
	Capital grant	(143)	-	-	-
	<i>Adjustment to contract balance</i>				
2	Depreciation - Buildings	(564)	-	-	-
	Depreciation – Other structures	(148)	-	-	-
	Accumulated Depreciation - Buildings	-	564	-	-
	Accumulated Depreciation – Other structures	-	148	-	-
	<i>Correction to depreciation due to incorrect calculation</i>				
3	Accrued revenue	-	(301)	-	-
	Capital grant	301	-	-	-
	<i>Adjustment to account for contract asset not previously recognised</i>				
Total		(977)	977	-	-

## Summary of uncorrected quantitative misstatements

Our audit identified the following quantitative misstatements, which we reported to management. Management has assessed these misstatements as not material (either to the financial statements as a whole or to individual line-item presentations). We concur with management's assessment.

#	Details	Profit or loss	Asset	Liabilities	Equity
		Dr/(Cr)	Dr/(Cr)	Dr/(Cr)	Dr/(Cr)
		\$'000	\$'000	\$'000	\$'000
1	Roads and bridges asset revaluation	-	(1,748)	-	-
	Asset revaluation surplus	-	-	-	1,748
<i>Adjustment due to updated indexation rates for 30 June 2025 actual results</i>					
	<b>Total</b>	<b>-</b>	<b>(1,748)</b>	<b>-</b>	<b>1,748</b>



# Next year planning considerations

## Climate-related financial disclosures

Next year's planning considerations	Potential effect on your reporting obligations	Potential effect on your audit
<p>Local governments in Queensland are considered a <b>non-mandatory</b> reporting entity for the purpose of climate-related financial disclosures in compliance with AASB S2 <i>Climate-related Disclosures</i> and have this audited under the ASSA 5010 timetable.</p> <p>The Department of Local Government Water and Volunteers (DLGWV) is awaiting guidance from Queensland Treasury that will apply to the state sector entities. This guidance is expected to form the basis of how and what local governments will need to consider if these standards are mandated for the sector.</p> <p>At the date of this closing report, these standards have not been mandated by the DLGWV for the local government sector.</p>	<p>At the date of this closing report, there is no impact on your financial statement for the 2026 or future years.</p> <p>If your council chooses to <b>voluntarily</b> report against AASB S2, you should also consider who your report users are, and what their information needs are.</p> <p>We strongly encourage you to engage with DLGWV and us prior to making this decision. Planning to develop a valuable report is a significant commitment.</p>	<p>At the date of this closing report, there is not impact on your audit for the 2026 or future years.</p> <p>Any future impact will be dependent on the decision that DLGWV makes in terms of how and when climate related disclosures will be applied to the sector.</p>



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## 10.2.4

### Revised Annual Budget 2024-2025

Council Meeting:	18 November 2025
Department:	Corporate Services, Governance and Risk
Author:	Tracey Mayhew, Finance Consultant
Attachment:	Revised Budget 2025-26

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#### **Purpose**

The purpose of this report is to provide Council with information on the 2025-26 Revised Annual Budget.

#### **Recommendation**

*That Council resolve to adopt, pursuant to Sections 169 and 170 of the Local Government Regulation 2012 and Section 94(2) of the Local Government Act 2009, the Revised Budget for the financial year 2025-26 and the Long-Term Financial Forecast for the financial years 2025-26 to 2035-36 as contained in the document titled 2025-26 Revised Annual Budget and set out in the pages contained therein.*

#### **Discussion**

The 2025-26 revised Annual Budget is provided as Attachment 1 for Council's consideration.

#### **Attachments**

Revised Annual Budget 2025-26

#### **Contents:**

1. Executive Summary
2. Budgeted Income and Expenditure by Council Function
3. Budgeted Financial Statements
  - Budgeted Statement of Comprehensive Income
  - Budgeted Statement of Financial Position
  - Budgeted Statement of Cash Flow
  - Budgeted Statement of Changes in Equity
4. Long Term Financial Forecast and Measures of Financial Sustainability

#### **Budget/Financial Implications**

All financial implications are outlined within the body of this report.

#### **Legislation/Statutory Implications**

*Local Government Act 2009.*

#### **Corporate Plan and/or Operational Plan**

Operational Plan

Theme: Excellence in Governance

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Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

<b>Risk</b>	<b>Explanation</b>
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

**Consultation**

Finance Department.

**Options**

Not applicable.

## **EXECUTIVE SUMMARY:**

Budget review has provided with the following changes as seen below in the table.

	Ammended Budget		Original Budget		Variance	Notes / Justification
Operating Revenue						FA- Grant Increase Recognised. Hot Springs Operations Revenue recognised TMR Special Projects awarded Grant - Planning scheme review
Governance	\$	11,112,226	\$	10,792,922	\$ 319,304	
Hot Springs	\$	559,400	\$	-	\$ 559,400	
RMPC	\$	6,432,230	\$	2,445,652	\$ 3,986,578	
Planning and Development	\$	108,925	\$	8,925	\$ 100,000	
Total Operating Revenue	\$	55,051,530	\$	50,086,248	\$ 4,965,282	CCTV Funding Approved for Two different Grants Country Road Connect Funding
Capital Revenue						
Public Order and Safety	\$	623,883	\$	-	\$ 623,883	
Road Maintenance	\$	1,250,000	\$	-	\$ 1,250,000	
Capital Revenue	\$	3,698,988	\$	1,825,105	\$ 1,873,883	
Total Revenue	\$	58,750,518	\$	51,911,353	\$ 6,839,165	Replacement of Hardware/ Cloud Software Implementation Hot Springs Operations Expenditure recognised TMR Special Projects awarded Grant - Planning scheme review  All Changes were recognised by Audit
Operating Expense					\$ -	
Information Technology	\$	516,100	\$	456,100	\$ 60,000	
Hot Springs	\$	642,981	\$	-	\$ 642,981	
RMPC	\$	5,145,784	\$	2,078,804	\$ 3,066,980	
Planning and Development	\$	125,000	\$	25,000	\$ 100,000	
Total Operating Expenses	\$	46,171,028	\$	42,301,067	\$ 3,869,961	
Depreciation						
Airport	\$	104,607	\$	108,164	-\$ 3,557	
Building	\$	1,959,192	\$	2,622,342	-\$ 663,150	
IT					\$ -	
Levee Bank	\$	80,307	\$	82,555	-\$ 2,248	
Plant Ops	\$	616,598	\$	616,598	\$ -	
Roads	\$	5,213,281	\$	5,389,903	-\$ 176,622	
Sewerage	\$	321,076	\$	330,066	-\$ 8,990	
Water	\$	350,921	\$	360,747	-\$ 9,826	
Total Depreciation	\$	8,733,805	\$	9,598,198	-\$ 864,393	
Total Operating Expenditure(including Depreciation)						
		54904833		51899265	\$ 3,005,568	
Net Result						
	\$	3,845,685	\$	12,088	\$ 3,833,597	
Net Result (Excluding Depreciation)						
	\$	12,579,490	\$	9,610,286	\$ 2,969,204	
Operating Result						
	\$	146,697	-\$	1,813,017	\$ 1,959,714	

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## **BUDGET AMENDMENTS SUMMARY (ANALYSIS BY FUNCTION)**

### **1. IT UPGRADE – \$60,000 ALLOCATION**

- Replacement of laptops and devices to provide efficiency and reliable equipment. Which has been driven after a review of portable devices with the assistance of Fourier and the IT Officer.
- Migration to a cloud-based network to enhance security and reduce reliance on on-premises servers. The servers will up for Upgrade in 12months time and the cost associated is \$100k approx. whereas the cost to migrate to Cloud is \$70k.
- This transition will minimize server-based risks and improves operational resilience.

### **2. HOT SPRING OPERATIONS COSTS**

- The operational costs associated with the operating of Hot Springs have been recognized in the budget. The detailed budget was presented at the workshop.

### **3. RMPC SPECIAL PROJECTS (INCLUDING 20% PROFIT MARGIN)**

- Reseal Preparation- Charleville Road project: \$1,517,370
- Bollon Charleville Road Flood Damage repairs: \$2,044,658
- Hungerford Road resheeting: \$424,549
- The above project revenue has been recognised and expenditure has been introduced with 20% profit margin.

### **4. PLANNING SCHEME REVIEW GRANT – \$100,000**

- Addition of a \$100,000 grant to the budget to support the Planning Scheme Review.
- This amount has been introduced to the Operating Revenue and Expenditure under the Planning and Development function.

### **5. CAPITAL REVENUE RECEIVED**

- Country Roads Connect Grant: \$1,250,000 added to capital revenue for road infrastructure projects.
- CCTV Funding: \$623,833 added to capital revenue for public safety infrastructure.
- Ensures the organization can fund priority capital projects without impacting operational budgets.

### **6. DEPRECIATION**

- Depreciation has decreased which has been due to change identified by External Audit.
- \$864k has been the total decrease across various classes of Asset. Major change was in Council Buildings.

### **7. FINANCIAL IMPACT OF AMENDMENTS**

- Net Result: Surplus of \$3,845,685, up from the original \$12,088.
- Operating Result: Surplus of \$146,000, improved from an original deficit of \$1.8 million.
- The amendments collectively improve operational performance

## Changes to the Capital Program

	Ammended Budget		Original Budget		Variance	Notes / Justification
Capital Budget Changes						Road Reseal Program Funding Funded through LGSSP W4Q Fundign Reallocation
Projects						
Country Road Connect	\$	1,250,000	\$	-	\$ 1,250,000	
W4Q Swimming Pool Maste	\$	-	\$	150,000	-\$ 150,000	
W4Q Housing Upgrade	\$	650,000	\$	500,000	\$ 150,000	
Totals	\$	6,186,772	\$	4,936,772	\$ 1,250,000	New quote suggest the price of the TV translators have significantly increased in 12months.  Grants for New and Upgradation of CCTV Camera
Other Priority Capex						
TV Transmission Upgrades						
TV Transmission Upgrades	\$	265,350	\$	160,000	\$ 105,350	
CCTV Funding	\$	623,883	\$	-	\$ 623,883	
Totals	\$	3,109,674	\$	2,380,441	\$ 729,233	
Plant Replacement						
Tipping Truck (247)						
Tipping Truck (247)	\$	286,818	\$	290,000	-\$ 3,182	
Dog Trailer (423)	\$	147,480	\$	100,000	\$ 47,480	
Tipper Truck (252)	\$	286,818	\$	290,000	-\$ 3,182	
Dog Trailer (424)	\$	147,480	\$	100,000	\$ 47,480	
Cat 12m Grader (312)	\$	585,000	\$	585,000	\$ -	
Small Tipper (346)	\$	100,000	\$	100,000	\$ -	
SUV	\$	64,125	\$	80,000	-\$ 15,875	
SUV	\$	64,125	\$	80,000	-\$ 15,875	
Hilux	\$	59,200	\$	70,000	-\$ 10,800	
Hilux	\$	59,200	\$	70,000	-\$ 10,800	
Hilux	\$	58,050	\$	70,000	-\$ 11,950	
Hilux	\$	58,050	\$	70,000	-\$ 11,950	
Hilux	\$	43,165	\$	65,000	-\$ 21,835	
Hilux	\$	43,165	\$	65,000	-\$ 21,835	
Total Plant Replacement	\$	2,302,911	\$	2,335,235	-\$ 32,324	Changes as per Tenders- Already approved in Council Meetings

All Changes are as per the figures above.

## Register of Cost Recovery Fees

A new \$600 fee has been introduced following the construction of columbarium's in the cemeteries to generate additional revenue. This fee will support the maintenance and operational costs associated with the columbarium's and reflects strategic revenue generation following the completion of this capital infrastructure.



## RESULTS BY FUNCTION - DETAILED

Council Function	Operating Revenue	Capital Revenue	Total Revenue	Operating Expenditure	Depreciation Expense	Total Operating Expenditure	Net Result	Net Result (excluding depreciation)	Operating Result
AIRPORT	450,000		450,000	693,500	104,607	798,107	(348,107)	(243,500)	(348,107)
ALL ABOARD	35,000		35,000	45,000	-	45,000	(10,000)	(10,000)	(10,000)
ASSETS ADMINISTRATION	-		-	80,000	-	80,000	(80,000)	(80,000)	(80,000)
CELEBRATIONS & FUNCTIONS	10,000		10,000	38,000	-	38,000	(28,000)	(28,000)	(28,000)
CEMETERIES	138,915		138,915	152,600	-	152,600	(13,685)	(13,685)	(13,685)
COMMUNITY DEVELOPMENT	284,577		284,577	284,758	-	284,758	(181)	(181)	(181)
COMMUNITY HOUSING	62,000		62,000	64,800	-	64,800	(2,800)	(2,800)	(2,800)
COMMUNITY SERVICES ADMINISTRATION	-		-	296,413	-	296,413	(296,413)	(296,413)	(296,413)
COUNCIL BUILDINGS	52,050		52,050	750,000	1,959,192	2,709,192	(2,657,142)	(697,950)	(2,657,142)
COUNCIL OWNED HOUSES	85,000		85,000	250,000	-	250,000	(165,000)	(165,000)	(165,000)
DEPOT	-		-	85,000	-	85,000	(85,000)	(85,000)	(85,000)
DISASTER MANAGEMENT	658,360	60,235	718,595	13,900	-	13,900	704,695	704,695	644,460
ECONOMIC DEVELOPMENT	2,894		2,894	313,000	-	313,000	(310,106)	(310,106)	(310,106)
EMPLOYMENT CREATION	49,500		49,500	60,000	-	60,000	(10,500)	(10,500)	(10,500)
ENG, PLAN & ENV - ADMINISTRATION	-		-	157,494	-	157,494	(157,494)	(157,494)	(157,494)
ENVIRONMENTAL HEALTH	5,788		5,788	10,300	-	10,300	(4,512)	(4,512)	(4,512)
EXECUTIVE	5,513		5,513	937,514	-	937,514	(932,001)	(932,001)	(932,001)
FESTIVALS AND EVENTS	50,000		50,000	303,000	-	303,000	(253,000)	(253,000)	(253,000)
FINANCE	3,566,440		3,566,440	1,351,400	-	1,351,400	2,215,040	2,215,040	2,215,040
FLOOD DAMAGE	22,042,760		22,042,760	22,042,760	-	22,042,760	-	-	-
GOVERNANCE	11,112,226		11,112,226	440,000	-	440,000	10,672,226	10,672,226	10,672,226
HOT SPRINGS	559,400		559,400	642,981		642,981	(83,581)	(83,581)	(83,581)
HUMAN RESOURCES	-		-	439,000	-	439,000	(439,000)	(439,000)	(439,000)
INFORMATION TECHNOLOGY	-		-	516,100	87,823	603,923	(603,923)	(516,100)	(603,923)
LEVEE BANKS	-		-	32,500	80,307	112,807	(112,807)	(32,500)	(112,807)
LIBRARY	500		500	200,999	-	200,999	(200,499)	(200,499)	(200,499)
PARKS & GARDENS	-	687,704	687,704	400,000	-	400,000	287,704	287,704	(400,000)
PEDESTRIAN NETWORK	-		-	500,000	-	500,000	(500,000)	(500,000)	(500,000)
PEST & WEED CONTROL	177,000		177,000	369,310	-	369,310	(192,310)	(192,310)	(192,310)
PLANNING & DEVELOPMENT	108,925		108,925	125,000	-	125,000	(16,075)	(16,075)	(16,075)
PLANT OPERATIONS	2,650,000		2,650,000	1,325,000	616,598	1,941,598	708,402	1,325,000	708,402
PRIVATE WORKS	150,000		150,000	120,000	-	120,000	30,000	30,000	30,000
PUBLIC ORDER & SAFETY	35,000	623,883	658,883	161,755	-	161,755	497,128	497,128	(126,755)
QUARRY MANAGEMENT	-		-	30,000	-	30,000	(30,000)	(30,000)	(30,000)
RADF	42,500		42,500	57,500	-	57,500	(15,000)	(15,000)	(15,000)
REFUSE TIPS	140,897		140,897	474,546	-	474,546	(333,649)	(333,649)	(333,649)
RIVERBOAT OPERATIONS	-		-	60,000	-	60,000	(60,000)	(60,000)	(60,000)
RMPC - STATE ROADS	6,432,230		6,432,230	5,145,784	-	5,145,784	1,286,446	1,286,446	1,286,446
ROAD CONSTRUCTION - TIDS	-	1,077,166	1,077,166	-	5,213,281	5,213,281	(4,136,115)	1,077,166	(5,213,281)
ROAD MAINTENANCE	-	1,250,000	1,250,000	1,000,000	-	1,000,000	250,000	250,000	(1,000,000)
ROADS TO RECOVERY	1,713,190		1,713,190	1,713,190	-	1,713,190	-	-	-
SEWERAGE	539,863		539,863	277,000	321,076	598,076	(58,213)	262,863	(58,213)
STAFF RESOURCES	2,075,434		2,075,434	2,075,434	-	2,075,434	-	-	0
STOCK ROUTES & RURAL LANDS	7,500		7,500	93,663	-	93,663	(86,163)	(86,163)	(86,163)
STORES	140,748		140,748	87,113	-	87,113	53,634	53,634	53,634
STORM WATER	41,154		41,154	-	-	-	41,154	41,154	41,154
SWIMMING POOL	-		-	460,000	-	460,000	(460,000)	(460,000)	(460,000)
TOURISM	185,000		185,000	511,400	-	511,400	(326,400)	(326,400)	(326,400)
TRAIC	66,000		66,000	66,000	-	66,000	-	-	-
TV TRANSLATORS	-		-	20,000	-	20,000	(20,000)	(20,000)	(20,000)
WASTE MANAGEMENT	439,530		439,530	175,000	-	175,000	264,530	264,530	264,530
WATER	782,548		782,548	336,525	350,921	687,446	95,102	446,023	95,102
WORKPLACE HEALTH & SAFETY	-		-	232,700	-	232,700	(232,700)	(232,700)	(232,700)
YOUTH PROGRAM	153,088		153,088	153,089	-	153,089	(1)	(1)	(1)
<b>Grand Total</b>	<b>55,051,530</b>	<b>3,698,988</b>	<b>58,750,518</b>	<b>46,171,028</b>	<b>8,733,805</b>	<b>54,904,833</b>	<b>3,845,685</b>	<b>12,579,490</b>	<b>146,697</b>
						Less: CAPEX	(4,038,519)	(4,038,519)	(4,038,519)
						<b>Adjusted Result</b>	<b>(192,834)</b>	<b>8,540,971</b>	<b>(3,891,822)</b>





RESULTS BY FUNCTION - SUMMARISED

Council Function	Operating Revenue	Total Revenue	Total Expenditure	Net Result	Net Result Excluding Depreciation	Operating Result
COMMUNITY	2,477,645	2,021,448	2,889,267	(867,820)	(867,820)	(1,491,702)
CORPORATE	5,843,843	16,847,507	6,490,271	10,357,236	10,445,059	10,357,236
ECOMONIC DEVELOPMENT	1,046,945	270,000	919,400	(649,400)	(649,400)	(649,400)
INFRASTRUCTURE	32,596,966	38,289,152	43,320,373	(5,031,221)	2,942,765	(8,106,326)
WATER & SEWERAGE	660,519	1,322,411	1,285,522	36,889	708,886	36,889
Grand Total	42,625,918	58,750,518	54,904,833	3,845,685	12,579,490	146,697

TIED/UNTIED REVENUE DISSECTION

Total revenue	58,750,518
Less: Tied grants	
DRFA	(22,042,760)
R2R	(1,713,190)
TIDS	(1,077,166)
RMPC	(6,432,230)
Country Road Connect	(1,250,000)
Safer Communities	(623,883)
Scheme Supply Fund	(100,000)
P& Projects	(687,704)
Less: Tied enterprises	(1,379,400)
Less: Internal recoveries	(4,691,182)
Estimate of untied funds	18,753,003
Made up of:	
Rates	4,622,247
FA Grant	12,189,392
Other	1,941,364
Total	18,753,003



## CAPITAL BUDGET

PROJECTS							
Project Name	New / Carry Over	Capital/Other Funding (Lifetime)	Capital/Other Funding (Received to Date)	Total Project Value (Lifetime)	Expenditure in Previous Years	Expenditure Remaining	Council Contribution
TIDS road construction projects FY26	New	1,077,166	-	2,154,332	-	2,154,332	1,077,166
<b>Country Road Connect</b>	<b>Upgrade</b>	<b>1,250,000</b>	<b>-</b>	<b>1,250,000</b>	<b>-</b>	<b>1,250,000</b>	<b>-</b>
Infrastructure projects							
W4Q - Stage 1 Swimming Pool Upgrade	New	600,000		600,000	-	600,000	-
W4Q - Childrens Training Track (Road Safety Focus)	New	250,000		250,000	-	250,000	-
<b>W4Q - Housing Upgrade</b>	<b>New</b>	<b>650,000</b>		<b>650,000</b>	<b>-</b>	<b>650,000</b>	<b>-</b>
W4Q - Airport Fuel Upgrade	New	200,000		200,000	-	200,000	-
W4Q - Wyandra Playground Upgrade	New	50,000		50,000	-	50,000	-
LGSSP - Masterplan for JKP	New	126,720	38,016	211,200	-	211,200	84,480
LRCI 4 - Water Control Systems	Carry Over	821,240	328,496	821,240	771,240	50,000	-
<b>TOTALS</b>		<b>5,025,126</b>		<b>6,186,772</b>	<b>771,240</b>	<b>5,415,532</b>	<b>1,161,646</b>

## OTHER PRIORITY CAPEX

Description	New / Carry Over	Capital/Other Funding	Capital/Other Funding (Received to Date)	Project Value	Expenditure in Previous Years	Expenditure Remaining	Council Contribution
Veterans Memorial Wall	New	45,000	-	65,000	-	65,000	20,000
Cricket Nets	New	30,000	-	140,000	-	140,000	110,000
QFPI (Exclusion fencing project)	Carry Over	725,000	-	725,000	687,267	37,733	-
Christmas Tree	New	-	-	45,000	-	45,000	45,000
TV Transmission Upgrades	New	-	-	265,350	-	265,350	265,350
JKP Lighting	New	824,000	303,719	824,000	-	824,000	87,975
<b>CCTV Network Upgrade</b>	<b>Upgrade</b>	<b>471,732</b>	<b>-</b>	<b>623,883</b>	<b>-</b>	<b>623,883</b>	<b>152,151</b>
<b>From 2025 - confirm if any of these projects are carrying over</b>							
Eulo Landfill	Carry Over	-	-	85,000	-	85,000	85,000
Playground Rubber Soft Fall	Carry Over	-	-	60,000	-	60,000	60,000
Eulo Main Street Irrigation 200m	Carry Over	-	-	60,000	-	60,000	60,000
Robbers Tree Project	Carry Over	-	-	25,000	-	25,000	25,000
Solar Power	Carry Over	70,721	-	141,441	-	141,441	70,721
Childcare Centre (renewal projects)	Carry Over	-	-	50,000	-	50,000	50,000
<b>TOTALS</b>		<b>2,166,452</b>		<b>3,109,674</b>	<b>687,267</b>	<b>2,422,407</b>	<b>1,031,197</b>

## PLANT REPLACEMENT

Description	New / Carry Over	Capital/Other Funding	Capital/Other Funding (Received to Date)	Project Value	Expenditure in Previous Years	Expenditure Remaining	Council Contribution
Tipping Truck (247)	New	25,000	-	286,818	-	286,818	261,818
Dog Trailer (423)	New	10,000	-	147,480	-	147,480	137,480
Tipper Truck (252)	New	25,000	-	286,818	-	286,818	261,818
Dog Trailer (424)	New	10,000	-	147,480	-	147,480	137,480
Cat 12m Grader (312)	New	160,000	-	585,000	-	585,000	425,000
Small Tipper (346)	New	20,000	-	100,000	-	100,000	80,000
SUV	New	25,000	-	64,125	-	64,125	39,125
SUV	New	-	-	64,125	-	64,125	64,125
Hilux	New	20,000	-	59,200	-	59,200	39,200
Hilux	New	20,000	-	59,200	-	59,200	39,200
Hilux	New	20,000	-	58,050	-	58,050	38,050
Hilux	New	20,000	-	58,050	-	58,050	38,050
Hilux	New	20,000	-	43,165	-	43,165	23,165
Hilux	New	20,000	-	43,165	-	43,165	23,165
Tractor (322)	New	2,000	-	60,000	-	60,000	58,000
Emulsion Tank	New	-	-	90,000	-	90,000	90,000
Water Shorter	New	-	-	20,000	-	20,000	20,000
Seca Project Muni	New	-	-	20,000	-	20,000	20,000
Small Plant Allowance	New	-	-	50,000	-	50,000.00	50,000
SES Vehicle	New	60,235	-	60,235	-	60,235.00	-
<b>TOTALS</b>		<b>457,235</b>	<b>-</b>	<b>2,302,911</b>	<b>-</b>	<b>2,302,911</b>	<b>1,845,676</b>

<b>TOTAL CAPITAL EXPENDITURE</b>		<b>7,648,813</b>		<b>11,599,357</b>	<b>1,458,507</b>	<b>10,140,850</b>	<b>4,038,519</b>
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**Paroo Shire Council**  
**Statement of Comprehensive Income**  
**For the period ending 30 June 2026**

	<b>Budget 30-Jun-26</b>	<b>Forecast 30-Jun-27</b>	<b>Forecast 30-Jun-28</b>
<b>Income</b>			
<b>Revenue</b>			
<b>Recurrent revenue</b>			
Net rate and utility charges	4,622,247	4,760,915	4,903,741
Fees and charges	213,204	218,534	223,998
Rental income	177,000	181,425	185,961
Interest received	938,824	948,212	957,694
Sales - contract and recoverable works	7,802,568	7,997,632	8,197,573
Other recurrent income	8,407	8,617	8,832
Grants, subsidies, contributions and donations	36,598,098	25,618,669	26,131,042
<b>Total recurrent revenue</b>	<b>50,360,348</b>	<b>39,734,004</b>	<b>40,608,841</b>
<b>Capital revenue</b>			
Grants, subsidies, contributions and donations	3,698,988	3,500,000	3,500,000
Gain /(loss) on sale of non-current assets	-	-	-
<b>Total capital revenue</b>	<b>3,698,988</b>	<b>3,500,000</b>	<b>3,500,000</b>
<b>Total income</b>	<b>54,059,336</b>	<b>43,234,003</b>	<b>44,108,841</b>
<b>Expenses</b>			
<b>Recurrent expenses</b>			
Employee benefits	(7,066,780)	(7,278,783)	(7,497,146)
Materials and services	(34,431,735)	(21,770,177)	(22,278,038)
Finance costs	(35,000)	(28,000)	(22,400)
Depreciation and amortisation	(8,680,135)	(8,853,738)	(9,030,812)
<b>Total recurrent expenses</b>	<b>(50,213,650)</b>	<b>(37,930,698)</b>	<b>(38,828,397)</b>
<b>Capital expenses</b>	-	-	-
<b>Total expenses</b>	<b>(50,213,650)</b>	<b>(37,930,698)</b>	<b>(38,828,397)</b>
<b>Net result attributable to council</b>	<b>3,845,684</b>	<b>5,303,305</b>	<b>5,280,445</b>



**Paroo Shire Council**  
**Statement of Financial Position**  
**As at 30 June 2026**

	<b>Budget 30-Jun-26</b>	<b>Forecast 30-Jun-27</b>	<b>Forecast 30-Jun-28</b>
<b>Current Assets</b>			
Cash and cash equivalents	19,180,400	22,366,468	25,605,289
Trade and other receivables	1,566,727	1,605,895	1,646,042
Inventories	802,320	822,378	842,937
Contract assets	2,000,000	2,000,000	2,000,000
<b>Total current assets</b>	<b>23,549,446</b>	<b>26,794,741</b>	<b>30,094,268</b>
<b>Non-current Assets</b>			
Property, plant and equipment	356,204,169	362,167,533	368,131,560
<b>Total non-current assets</b>	<b>356,204,169</b>	<b>362,167,533</b>	<b>368,131,560</b>
<b>TOTAL ASSETS</b>	<b>379,753,616</b>	<b>388,962,273</b>	<b>398,225,828</b>
<b>Current Liabilities</b>			
Trade and other payables	3,327,821	3,411,016	3,496,291
Contract liabilities	1,000,000	1,000,000	1,000,000
Borrowings	25,123	26,603	28,170
Provisions	794,579	814,443	834,805
<b>Total current liabilities</b>	<b>5,147,522</b>	<b>5,252,062</b>	<b>5,359,266</b>
<b>Non-current Liabilities</b>			
Borrowings	132,676	106,073	77,902
Provisions	909,201	931,931	955,229
<b>Total non-current liabilities</b>	<b>1,041,876</b>	<b>1,038,003</b>	<b>1,033,131</b>
<b>TOTAL LIABILITIES</b>	<b>6,189,399</b>	<b>6,290,066</b>	<b>6,392,398</b>
<b>NET COMMUNITY ASSETS</b>	<b>373,564,217</b>	<b>382,672,207</b>	<b>391,833,431</b>
<b>Community Equity</b>			
Retained surplus/(deficiency)	183,329,976	188,633,281	193,913,726
Asset revaluation surplus	190,234,240	194,038,925	197,919,703
<b>TOTAL COMMUNITY EQUITY</b>	<b>373,564,217</b>	<b>382,672,207</b>	<b>391,833,431</b>



**Paroo Shire Council**  
**Statement of Cash Flows**  
**For the period ending 30 June 2026**

	<b>Budget 30-Jun-26</b>	<b>Forecast 30-Jun-27</b>	<b>Forecast 30-Jun-28</b>
<b>Cash flows from operating activities:</b>			
Receipts from customers	12,646,426	13,001,470	13,351,482
Payments to suppliers and employees	(41,476,528)	(29,048,960)	(29,775,184)
	<b>(28,830,103)</b>	<b>(16,047,491)</b>	<b>(16,423,702)</b>
Interest received	938,824	948,212	957,694
Rental income	177,000	218,534	223,998
Non-capital grants and contributions	36,748,097	20,494,935	20,904,834
Borrowing costs	(35,000)	(28,000)	(22,400)
<b>Net cash inflow (outflow) from operating activities</b>	<b>8,998,818</b>	<b>5,586,191</b>	<b>5,640,424</b>
<b>Cash flows from investing activities:</b>			
Payments for property, plant and equipment	(10,140,850)	(5,000,000)	(5,000,000)
Proceeds from sale of property, plant and equipment	-	-	-
Capital grants, subsidies, contributions and donations	2,774,241	2,625,000	2,625,000
<b>Net cash inflow (outflow) from investing activities</b>	<b>(7,366,608)</b>	<b>(2,375,000)</b>	<b>(2,375,000)</b>
<b>Cash flows from financing activities</b>			
Repayment of borrowings	(133,183)	(25,123)	(26,603)
Drawdown of borrowings	-	-	-
<b>Net cash inflow (outflow) from financing activities</b>	<b>(133,183)</b>	<b>(25,123)</b>	<b>(26,603)</b>
<b>Net increase (decrease) in cash held</b>	<b>1,499,027</b>	<b>3,186,068</b>	<b>3,238,821</b>
<b>Cash at beginning of reporting period</b>	<b>17,681,374</b>	<b>19,180,400</b>	<b>22,366,468</b>
<b>Cash at end of reporting period</b>	<b>19,180,400</b>	<b>22,366,468</b>	<b>25,605,289</b>



**Paroo Shire Council  
Statement of Changes in Equity  
For the period ending 30 June 2026**

	<b>Budget 30-Jun-26</b>	<b>Forecast 30-Jun-27</b>	<b>Forecast 30-Jun-28</b>
Asset revaluation surplus	190,234,240	194,038,925	197,919,703
Retained surplus	183,329,976	188,633,281	193,913,726
	<b>373,564,217</b>	<b>382,672,207</b>	<b>391,833,431</b>



# 10 YEAR FORECAST

## PAROO SHIRE COUNCIL Statement of Comprehensive Income 2026 to 2036

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Income	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>Revenue</b>											
<b>Recurrent Revenue</b>											
Rates, Levies and Charges	4,849,729	4,995,221	5,145,077	5,299,430	5,458,413	5,622,165	5,790,830	5,964,555	6,143,492	6,327,796	6,517,630
Less: Discounts	(227,482)	(234,306)	(241,336)	(248,576)	(256,033)	(263,714)	(271,625)	(279,774)	(288,167)	(296,812)	(305,717)
Fees and charges	213,204	218,534	223,998	229,598	235,338	241,221	247,252	253,433	259,769	266,263	272,920
Rental income	177,000	181,425	185,961	190,610	195,375	200,259	205,266	210,397	215,657	221,049	226,575
Interest and Investment Revenue	938,824	948,212	957,694	967,271	976,944	986,713	996,580	1,006,546	1,016,612	1,026,778	1,037,046
Sales revenue	7,802,568	7,997,632	8,197,573	8,402,512	8,612,575	8,827,889	9,048,587	9,274,801	9,506,671	9,744,338	9,987,946
Other income	8,407	8,617	8,832	9,053	9,279	9,511	9,749	9,993	10,243	10,499	10,761
Grants, subsidies, contributions and donations	36,598,098	25,618,669	26,131,042	26,653,663	27,186,736	27,730,471	28,285,080	28,850,782	29,427,797	30,016,353	30,616,680
	50,360,348	39,734,003	40,608,841	41,503,561	42,418,626	43,354,516	44,311,718	45,290,733	46,292,073	47,316,264	48,363,842
<b>Capital revenue</b>											
Grants, subsidies and contributions	3,698,988	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
<b>Total Revenue</b>	54,059,336	43,234,003	44,108,841	45,003,561	45,918,626	46,854,516	47,811,718	48,790,733	49,792,073	50,816,264	51,863,842
<b>Capital income</b>											
(Gain)/Loss on Disposal of Property Plant and Equipment	-	-	-	-	-	-	-	-	-	-	-
<b>Total Income</b>	54,059,336	43,234,003	44,108,841	45,003,561	45,918,626	46,854,516	47,811,718	48,790,733	49,792,073	50,816,264	51,863,842
<b>Expenses</b>											
<b>Recurrent Expenses</b>											
Employee benefits	(7,066,780)	(7,278,783)	(7,497,146)	(7,722,061)	(7,953,723)	(8,192,334)	(8,438,104)	(8,691,248)	(8,951,985)	(9,220,545)	(9,497,161)
Materials and services	(34,431,735)	(21,770,177)	(22,278,038)	(22,797,503)	(23,328,830)	(23,872,282)	(24,428,128)	(24,996,640)	(25,578,100)	(26,172,793)	(26,781,010)
Finance costs	(35,000)	(28,000)	(22,400)	(17,920)	(16,128)	(14,515)	(13,064)	-	-	-	-
Depreciation and amortisation	(8,680,135)	(8,853,738)	(9,030,812)	(9,211,429)	(9,395,657)	(9,583,570)	(9,775,242)	(9,970,747)	(10,170,162)	(10,373,565)	(10,576,980)
	(50,213,650)	(37,930,698)	(38,828,397)	(39,748,913)	(40,694,338)	(41,662,702)	(42,654,538)	(43,658,635)	(44,700,247)	(45,766,902)	(46,851,736)
<b>Capital Expenses</b>											
(Gain)/Loss on Disposal of Property Plant and Equipment	-	-	-	-	-	-	-	-	-	-	-
<b>Total expenses</b>	(50,213,650)	(37,930,698)	(38,828,397)	(39,748,913)	(40,694,338)	(41,662,702)	(42,654,538)	(43,658,635)	(44,700,247)	(45,766,902)	(46,851,736)
<b>Net result</b>	3,845,685	5,303,305	5,280,445	5,254,648	5,224,288	5,191,814	5,157,181	5,132,099	5,091,827	5,049,361	5,012,106
<b>Other comprehensive income</b>											
<b>Items that will not be reclassified to net result</b>											
Increase (Decrease) in asset revaluation surplus	3,730,083	3,804,685	3,880,778	3,958,394	4,037,562	4,118,313	4,200,679	4,284,693	4,370,387	4,457,795	4,546,951
<b>Total other comprehensive income for the year</b>	3,730,083	3,804,685	3,880,778	3,958,394	4,037,562	4,118,313	4,200,679	4,284,693	4,370,387	4,457,795	4,546,951
<b>Total comprehensive income for the year</b>	7,575,768	9,107,990	9,161,223	9,213,042	9,261,850	9,310,127	9,357,860	9,416,792	9,462,213	9,507,156	9,559,057



**PAROO SHIRE COUNCIL**  
**Statement of Financial Position 2026 - 2036**

	2025 - Est. Unaudited	2026 Budget	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast	2032 Forecast	2033 Forecast	2034 Forecast	2035 Forecast	2036 Forecast
<b>Current Assets</b>												
Cash and cash equivalents	17,681,374	19,180,400	22,366,468	25,605,289	28,895,429	32,233,855	35,620,012	39,070,294	42,597,359	46,171,298	49,791,717	53,458,194
Trade and other receivables	1,566,727	1,566,727	1,605,895	1,646,042	1,687,193	1,729,373	1,772,607	1,816,922	1,862,345	1,908,904	1,956,627	1,956,627
Inventories	782,751	802,320	822,378	842,937	864,011	885,611	907,751	930,445	953,706	977,549	1,001,987	1,001,987
	20,030,852	21,549,446	24,794,741	28,094,268	31,446,633	34,848,839	38,300,371	41,817,661	45,413,411	49,057,751	52,750,332	56,416,808
Contract Assets	2,150,000	2,000,000	2,000,000	2,000,000	-	-	-	-	-	-	-	-
<b>Total current assets</b>	22,180,852	23,549,446	26,794,741	30,094,268	31,446,633	34,848,839	38,300,371	41,817,661	45,413,411	49,057,751	52,750,332	56,416,808
<b>Non-current assets</b>												
Property, plant and equipment	350,088,621	356,204,169	362,167,533	368,131,560	375,096,225	381,061,501	387,027,357	392,993,762	398,960,682	404,928,080	410,895,918	417,016,885
Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total non-current assets</b>	350,088,621	356,204,169	362,167,533	368,131,560	375,096,225	381,061,501	387,027,357	392,993,762	398,960,682	404,928,080	410,895,918	417,016,885
<b>TOTAL ASSETS</b>	<b>372,269,473</b>	<b>379,753,616</b>	<b>388,962,273</b>	<b>398,225,828</b>	<b>406,542,858</b>	<b>415,910,340</b>	<b>425,327,728</b>	<b>434,811,423</b>	<b>444,374,093</b>	<b>453,985,831</b>	<b>463,646,250</b>	<b>473,433,693</b>
<b>Current Liabilities</b>												
Trade and other payables	3,327,821	3,327,821	3,411,016	3,496,291	3,583,699	3,673,291	3,765,123	3,859,252	3,955,733	4,054,626	4,155,992	4,155,992
Contract Liabilities	1,000,000	1,000,000	1,000,000	1,000,000	-	-	-	-	-	-	-	-
Borrowings	133,183	25,123	26,603	28,170	29,830	31,588	16,485	-	-	-	-	-
Provisions	775,199	794,579	814,443	834,805	855,675	877,067	898,993	921,468	944,505	968,117	992,320	992,320
<b>Total current liabilities</b>	5,236,203	5,147,522	5,252,062	5,359,266	4,469,203	4,581,945	4,680,601	4,780,720	4,900,238	5,022,743	5,148,312	5,148,312
<b>Non-current liabilities</b>												
Borrowings	157,798	132,676	106,073	77,902	48,072	16,485	-	-	-	-	-	-
Provisions	887,025	909,201	931,931	955,229	979,110	1,003,587	1,028,677	1,054,394	1,080,754	1,107,773	1,135,467	1,163,854
<b>Total non-current liabilities</b>	1,044,823	1,041,876	1,038,003	1,033,131	1,027,182	1,020,072	1,028,677	1,054,394	1,080,754	1,107,773	1,135,467	1,163,854
<b>TOTAL LIABILITIES</b>	<b>6,281,026</b>	<b>6,189,399</b>	<b>6,290,066</b>	<b>6,392,398</b>	<b>5,496,385</b>	<b>5,602,017</b>	<b>5,709,278</b>	<b>5,835,114</b>	<b>5,980,991</b>	<b>6,130,516</b>	<b>6,283,779</b>	<b>6,312,166</b>
<b>NET COMMUNITY ASSETS</b>	<b>365,988,448</b>	<b>373,564,217</b>	<b>382,672,207</b>	<b>391,833,431</b>	<b>401,046,473</b>	<b>410,308,323</b>	<b>419,618,450</b>	<b>428,976,310</b>	<b>438,393,101</b>	<b>447,855,315</b>	<b>457,362,471</b>	<b>467,121,528</b>
<b>EQUITY</b>												
Retained Surplus	179,484,291	183,329,976	188,633,281	193,913,726	199,168,374	204,392,662	209,584,476	214,741,657	219,873,755	224,965,582	230,014,943	235,227,049
Asset revaluation surplus	186,504,157	190,234,240	194,038,925	197,919,703	201,878,098	205,915,659	210,033,973	214,234,652	218,519,345	222,889,732	227,347,527	231,894,477
<b>TOTAL EQUITY</b>	<b>365,988,448</b>	<b>373,564,217</b>	<b>382,672,207</b>	<b>391,833,431</b>	<b>401,046,473</b>	<b>410,308,323</b>	<b>419,618,450</b>	<b>428,976,310</b>	<b>438,393,101</b>	<b>447,855,315</b>	<b>457,362,471</b>	<b>467,121,528</b>





**PAROO SHIRE COUNCIL**  
**Statement of Changes in Equity 2026 to 2036**

	<b>2026 Budget</b>	<b>2027 Forecast</b>	<b>2028 Forecast</b>	<b>2029 Forecast</b>	<b>2030 Forecast</b>	<b>2031 Forecast</b>	<b>2032 Forecast</b>	<b>2033 Forecast</b>	<b>2034 Forecast</b>	<b>2035 Forecast</b>	<b>2036 Forecast</b>
Asset revaluation surplus	190,234,240	194,038,925	197,919,703	201,878,098	205,915,659	210,033,973	214,234,652	218,519,345	222,889,732	227,347,527	231,894,477
Retained surplus	183,329,976	188,633,281	193,913,726	199,168,374	204,392,662	209,584,476	214,741,657	219,873,755	224,965,582	230,014,943	235,227,049
Total	<u>373,564,217</u>	<u>382,672,207</u>	<u>391,833,431</u>	<u>401,046,473</u>	<u>410,308,323</u>	<u>419,618,450</u>	<u>428,976,310</u>	<u>438,393,101</u>	<u>447,855,315</u>	<u>457,362,471</u>	<u>467,121,528</u>



**PAROO SHIRE COUNCIL**  
**Statement of Cash Flows 2026 to 2036**

	2026 Budget	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast	2032 Forecast	2033 Forecast	2034 Forecast	2035 Forecast	2036 Forecast
<b>Cash flows from operating activities</b>											
Receipts from customers	12,646,426	13,001,470	13,351,482	13,710,995	14,080,267	14,459,566	14,849,166	15,249,349	15,660,405	16,082,633	16,516,338
Payments to suppliers and employees	(41,476,528)	(29,048,960)	(29,775,184)	(30,519,564)	(31,282,553)	(32,064,617)	(32,866,232)	(33,687,888)	(34,530,085)	(35,393,337)	(36,278,171)
	(28,830,103)	(16,047,491)	(16,423,702)	(16,808,569)	(17,202,286)	(17,605,051)	(18,017,067)	(18,438,539)	(18,869,680)	(19,310,704)	(19,761,833)
Investment and Interest Revenue Received	938,824	948,212	957,694	967,271	976,944	986,713	996,580	1,006,546	1,016,612	1,026,778	1,037,046
Rental income	177,000	218,534	223,998	229,598	235,338	241,221	247,252	253,433	259,769	266,263	272,920
Non capital grants and contributions	36,748,097	20,494,935	20,904,834	21,322,930	21,749,389	22,184,377	22,628,064	23,080,625	23,542,238	24,013,083	24,493,344
Borrowing costs	(35,000)	(28,000)	(22,400)	(17,920)	(16,128)	(14,515)	(13,064)	-	-	-	-
<b>Net cash inflow (outflow) from operating activities</b>	8,998,818	5,586,191	5,640,424	5,693,310	5,743,256	5,792,745	5,841,766	5,902,066	5,948,939	5,995,419	6,041,477
<b>Cash flows from investing activities:</b>											
Payments for property, plant and equipment	(10,140,850)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)
Proceeds from sale of property plant and equipment	-	-	-	-	-	-	-	-	-	-	-
Capital grants, subsidies, contributions and donations	2,774,241	2,625,000	2,625,000	2,625,000	2,625,000	2,625,000	2,625,000	2,625,000	2,625,000	2,625,000	2,625,000
<b>Net cash inflow (outflow) from investing activities</b>	(7,366,609)	(2,375,000)	(2,375,000)	(2,375,000)	(2,375,000)	(2,375,000)	(2,375,000)	(2,375,000)	(2,375,000)	(2,375,000)	(2,375,000)
<b>Cash flows from financing activities:</b>											
Repayment of borrowings	(133,183)	(25,123)	(26,603)	(28,170)	(29,830)	(31,588)	(16,485)	-	-	-	-
Drawdown of Borrowings	-	-	-	-	-	-	-	-	-	-	-
<b>Net cash inflow (outflow) from financing activities</b>	(133,183)	(25,123)	(26,603)	(28,170)	(29,830)	(31,588)	(16,485)	-	-	-	-
<b>Net increase (decrease) in cash held</b>	1,499,026	3,186,068	3,238,821	3,290,140	3,338,426	3,386,157	3,450,281	3,527,066	3,573,939	3,620,419	3,666,477
Cash at beginning of the financial year	17,681,374	19,180,400	22,366,468	25,605,289	28,895,429	32,233,855	35,620,012	39,070,294	42,597,359	46,171,298	49,791,717
<b>Cash at end of the financial year</b>	19,180,400	22,366,468	25,605,289	28,895,429	32,233,855	35,620,012	39,070,294	42,597,359	46,171,298	49,791,717	53,458,194



**PAROO SHIRE COUNCIL**  
**Financial Sustainability Ratios 2026 to 2036**

Type	Measure	Tier 7 Target	2026 Budget	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast	2032 Forecast	2033 Forecast	2034 Forecast	2035 Forecast	2036 Forecast
Financial Capacity	Council controlled revenue ratio	n/a	10%	13%	13%	13%	13%	13%	13%	13%	13%	13%	13%
	Population growth ratio	n/a	0.3515%	-0.0034%	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%
Operating Performance	Operating surplus ratio	n/a	8%	13%	13%	13%	12%	12%	12%	11%	11%	11%	11%
	Operating cash ratio	Greater than 0%	25%	36%	35%	35%	35%	34%	34%	33%	33%	33%	32%
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	5.00	N/A for budget statement									
Asset Management	Asset sustainability ratio	Greater than 90%	35%	66%	65%	64%	63%	61%	60%	59%	58%	57%	57%
	Asset consumption ratio	Greater than 60%	86%	86%	86%	86%	86%	86%	86%	86%	86%	86%	86%
	Asset renewal funding ratio	n/a	88%	N/A for budget statement									
Debt Servicing Capacity	Leverage ratio	0 - 3 times	0.02	0.01	0.01	0.01	0.01	0.00	0.00	0.00	0.00	0.00	0.00

# PAROO SHIRE COUNCIL

## REGISTER OF COST RECOVERY FEES 2025 - 2026



R = Regulatory GST Free  
C = Commercial inc GST

SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%	R = REGULATORY FEES C = COMMERCIAL FEES	SECTION
<b>COUNCIL OFFICE</b>					
<b>FACSIMILE TRANSMISSIONS</b>					
First Page	\$2.50	per page	GST Incl	C	Local Government Act 2009 s262 (3)(c)
every additional page	\$1.00	per page	GST Incl	C	Local Government Act 2009 s262 (3)(c)
<b>LAMINATED POUCHES</b>					
A4 Size	\$4.00	per pouch	GST Incl	C	Local Government Act 2009 s262 (3)(c)
A3 Size	\$5.00	per pouch	GST Incl	C	Local Government Act 2009 s262 (3)(c)
<b>PHOTOCOPYING &amp; PRINTING</b>					
A4 - non colour	\$0.50	per single side	GST Incl	C	Local Government Act 2009 s262 (3)(c)
A3 - non colour	\$1.00	per single side	GST Incl	C	Local Government Act 2009 s262 (3)(c)
A4 - colour	\$2.00	per single side	GST Incl	C	Local Government Act 2009 s262 (3)(c)
A3 - colour	\$3.00	per single side	GST Incl	C	Local Government Act 2009 s262 (3)(c)
Copy of Local Law	\$10.00	per Local Law	GST Incl	R	Local Government Act 2009 s97
<b>LIBRARY SERVICES</b>					
Non-Permanent Residents - Refundable Deposit	\$41.00	Refundable	GST Free	R	Local Government Act 2009 s262 (3)(c)
General Computer use	\$3.00	per half hour	GST Incl	C	Local Government Act 2009 s262 (3)(c)
Scanning & Emailing	\$3.00	per half hour	GST Incl	C	Local Government Act 2009 s262 (3)(c)
Internet	\$3.00	per half hour	GST Incl	C	Local Government Act 2009 s262 (3)(c)
Internet for senior card holders	No Charge				
<b>BUILDING SERVICES AND APPROVALS</b>					
<i>Note 1: Applicants are entitled to arrange private certification and building inspections with other qualified certifiers.</i>					
<i>Note 2: Archive fees are payable in all cases in addition to certification fees.</i>					
Archive & Filing Fee	\$250.00		GST Free	R	Local Government Act 2009 s97 (2)(a)
<b>ASSESSMENT &amp; APPROVAL FEES</b>		<b>GROSS FLOOR AREA (GFA)</b>			
<b>NEW STRUCTURES</b>					
Class 1 Dwellings	POA	up to 250 m2 excess \$1.25 per m2	GST Incl	C	Building Act 1975 s51
Class 2 & 3 - Flats, motels, accommodation units	POA	up to 300 m2 excess \$1.32 per m2	GST Incl	C	Building Act 1975 s51
Class 4 - 9 - Commercial and industrial buildings	POA	up to 300 m2 excess \$2.20 per m2	GST Incl	C	Building Act 1975 s51
Class 10 - Garden sheds, unroofed pergolas and decks etc.	POA	<12m2 GFA	GST Incl	C	Building Act 1975 s51
Class 10 - Garages, roofed pergolas and decks etc.	POA	12m2 to 45m2	GST Incl	C	Building Act 1975 s51
Class 10 - Sheds and garages etc.	POA	up to 45 m2 excess \$1.10 per m2	GST Incl	C	Building Act 1975 s51
Class 10 - Swimming pools and fencing	POA		GST Incl	C	Building Act 1975 s51
Class 10 - Domestic fencing	POA	>1.8m in height	GST Incl	C	Building Act 1975 s51
Awnings and advertising signs	POA		GST Incl	C	Building Act 1975 s51
Unclassified Buildings	POA		GST Incl	C	Building Act 1975 s51
<b>ADDITIONS AND ALTERATIONS TO EXISTING BUILDINGS</b>					
Class 1 Dwellings	POA	up to 150 m2 excess \$1.25 per m2	GST Incl	C	Building Act 1975 s51
Class 2 & 3 - Flats, motels, accommodation units	POA	up to 200 m2 excess \$1.32 per m2	GST Incl	C	Building Act 1975 s51
Class 4 - 9 - Commercial and industrial buildings	POA	up to 150 m2 excess \$2.20 per m2	GST Incl	C	Building Act 1975 s51
Class 10 - Garages, roofed pergolas and decks etc.	POA		GST Incl	C	Building Act 1975 s51
Class 10 - Sheds and garages etc.	POA		GST Incl	C	Building Act 1975 s51
Class 10 - Swimming pools and fencing	POA		GST Incl	C	Building Act 1975 s51

SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%	R = REGULATORY FEES C = COMMERCIAL FEES	SECTION
<b>SUNDRY PERMITS</b>					
Awnings and advertising signs	POA		GST Free	R	Building Act 1975 s51
Unclassified Buildings	POA		GST Free	R	Building Act 1975 s51
Demolition or removal	POA		GST Free	R	Building Act 1975 s51
<b>DEVELOPMENT CHARGES</b>					
Material Change of Use (MCU)					
Code assessable	\$535.00		GST Free	R	Planning Act 2016 s51
Impact Assessable	\$675.00		GST Free	R	Planning Act 2016 s51
Reconfiguring a Lot					
Creating lots, rearranging boundaries, dividing into parts and creating easement	\$675.00		GST Free	R	Planning Act 2016 s51
Operational Work – not associated with a material					
Excavation or filling – code assessable	\$435.00		GST Incl	R	Planning Act 2016 s51
Building work (assessable against Planning Scheme)					
Building work – code assessable	\$435.00		GST Incl	R	Planning Act 2016 s51
Request for compliance assessment					
Request for compliance check	\$435.00		GST Free	R	Planning Act 2016 s51
Endorsement of survey plan	\$435.00		GST Free	R	Planning Act 2016 s51
Miscellaneous development applications					
Request to change development application	25% of lodgement fee		GST Free	R	Planning Act 2016 s51
Request for negotiated decision notice	25% of lodgement fee		GST Free	R	Planning Act 2016 s51
Request to change development approval or conditions of an approval	25% of lodgement fee		GST Free	R	Planning Act 2016 s51
<b>PUBLIC NOTIFICATION</b>					
Carry out public notification on behalf of applicant	\$535.00		GST Incl	C	Local Government Act 2009 s97
<b>REFERRAL TO REFERRAL AGENCIES</b>					
Carryout referral to referral agencies on behalf of applicant	\$140.00		GST Incl	C	Local Government Act 2009 s97
<b>COPY OF PLANNING SCHEME</b>					
Hard copy	\$265.00		GST Free	R	Planning Act 2016 s51
CD (digital PDF version)	\$72.00		GST Free	R	Planning Act 2016 s51
Website	No Charge		GST Free	R	Planning Act 2016 s51
<b>PLANNING CERTIFICATES</b>					
Limited certificate	\$72.00		GST Free	R	Planning Act 2016 s51
Standard certificate	\$200.00		GST Free	R	Planning Act 2016 s51
Full certificate	\$535.00		GST Free	R	Planning Act 2016 s51
<b>RATES AND CERTIFICATES SEARCH</b>					
Regular search	\$175.00		GST Free	R	Local Government Act 2009 s97
24 hour turn around search	\$250.00		GST Free	R	Local Government Act 2009 s97
Building Records Search	\$105.00		GST Free	R	Local Government Act 2009 s97
Certificate of classification	\$72.00		GST Free	R	Local Government Act 2009 s97
Health Search	\$310.00		GST Free	R	Local Government Act 2009 s97
Pool Safety Certificate at cost or a minimum charge of	\$310.00		GST Incl	R	Local Government Act 2009 s97
<b>MISCELLANEOUS BUILDING COSTS</b>					
Final inspection of a building transported to a site in Shire	POA		GST Free	R	Building Act 1975 s51
Application fee for above	\$200.00		GST Free	R	Building Act 1975 s51
Security bond for transport of building in Shire	\$680.00		GST Free	R	Building Act 1975 s51
Minimum amount of public risk insurance cover required to be taken out by the holder of a permit for blasting	\$20,000,000.00				

SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%		R = REGULATORY FEES C = COMMERCIAL FEES	SECTION
<b>PLUMBING, DRAINAGE AND SEWERAGE</b>						
Two inspections included: at interim and at final (Cunnamulla)	\$165.00	per fixture	GST Free	R	Local Government Act 2009	s97
Two inspections included: at interim and at final (Out of Cunnamulla)	At cost	Min fee \$160				
Service calls at cost with a minimum charge of:	\$310.00		GST Incl	C	Local Government Act 2009	s97
<b>SERVICE CONNECTION CHARGES</b>						
Domestic Water Connection to meter only (All Areas)	At Cost	Min fee \$950	GST Free	R	Local Government Act 2009	s97
Commercial Water Connection (All areas)	At Cost	Min fee \$950	GST Free	R	Local Government Act 2009	s97
New Sewerage Connection at cost	At Cost	Min fee \$950	GST Free	R	Local Government Act 2009	s97
Sewerage Application fee for connection to existing system	\$270.00		GST Free	R	Local Government Act 2009	s97
Sewerage Disconnection from existing system	\$270.00		GST Free	R	Local Government Act 2009	s97
Septic Tank Application Fee	\$145.00		GST Free	R	Local Government Act 2009	s97
<b>CEMETERY AND BURIAL COSTS</b>						
Burial - Mid Week	\$3,125.00		GST Exempt	C	Local Government Act 2009	s262 (3)(c)
Burial - Weekend	\$4,415.00	Incl. overtime loading	GST Exempt	C	Local Government Act 2009	s262 (3)(c)
Burial - extensive	\$4,625.00		GST Exempt	C	Local Government Act 2009	s262 (3)(c)
Burial - Thargomindah	\$2,490.00		GST Exempt	C	Local Government Act 2009	s262 (3)(c)
Casket - Adult Regular	\$1,500.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Casket - Special Order	POA		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Plaque Prepayment	\$600.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Placement of Ashes	\$500.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Reservation of site	\$50.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Death Certificate Application Fee	\$60.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Collection from home	\$350.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Administration of Cremations	\$1,000.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Cremations - to be quoted	At Cost		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Columarium Wall	\$600.00		GST Exempt	C	Local Government Act 2009	s262 (3)(c)
<b>Airport</b>						
Aerodrome Call out Fee - Refuelling	\$230.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Hanger Fee	By Negotiation		GST Incl	C	Local Government Act 2009	s262 (3)(c)
<b>COMMUNITY FACILITIES</b>						
<b>PAROO SHIRE HALL (CUNNAMULLA)</b>						
<b>AUDITORIUM - MAIN</b>						
Non-Commercial Event	\$225.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Commercial Event	\$730.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Local Shows, Schools and Similar Functions	\$80.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Part Day Events	\$30.00	per hour	GST Incl	C	Local Government Act 2009	s262 (3)(c)
<b>BAR</b>						
Bar Public Function	\$255.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Bar Private Function	\$80.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
<b>SECURITY DEPOSIT</b>						
Functions using the bar	\$410.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
Functions not using the bar	\$205.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
Functions in the Main Auditorium with food & drink	\$410.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
<b>SURCHARGE</b>						
Cleaning	at Cost		GST Incl	C	Local Government Act 2009	s262 (3)(c)
<b>SUPPER ROOM</b>						
Non-Commercial Event	\$155.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Commercial Event	\$510.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Part Day Events	\$30.00	per hour	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Secretary's Room	\$25.00	per hour	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Secretary's Room	\$80.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)



SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%		R = REGULATORY FEES C = COMMERCIAL FEES	SECTION
HALLS, WYANDRA (6310) & EULO (6320)						
Non-Commercial Event	\$80.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Commercial Event	\$155.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Part Day Events	\$30.00	per hour	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Cold Room (Eulo)	\$70.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Security Deposit	\$140.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
CCEC COMMUNITY SPACE - OFFICE HOURS ONLY						
Internet	\$3.00	per half hr			Available 9am - 4pm business days only	
PC	\$3.00	per half hr				
Digital Hub	\$25.00	per hour				
Digital Hub	\$100.00	per day				
Conference Room	\$25.00	per hour				
Conference Room	\$155.00	per day				
All Aboard Entertainment						
General Hire ( Adults)	\$25.00	per ticket			See Visitor Information Center for Availability	
General Hire (Concessions-e.g Pensioners , Students)	\$18.00	per ticket				
Families ( 2 Adult & 2 Children )	\$65.00	per ticket				
Half Day Facility Hire	\$310.00	Per 4 Hrs				
Full Day Facility Hire	\$510.00	per 8 hrs				
SPORTING FACILITIES						
ALICE STREET OVAL						
Commercial Event	\$115.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Non-Commercial Event	No Charge					
CUNNAMULLA RACECOURSE						
Racecourse & all amenities	\$735.00	per meeting	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Barrier stalls	\$300.00	per meeting	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Racecourse Amenities	\$300.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Watering Racecourse	\$300.00	per meeting	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Sky Channel	\$80.00	per meeting	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Security Deposit	\$400.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
NOORAMA RACECOURSE						
Racecourse & all amenities	\$735.00	per meeting	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Barrier stalls	\$300.00	per meeting	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Watering Racecourse	\$300.00	per meeting	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Security Deposit	\$210.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
JOHN KERR PARK						
Electricity - Oval lighting	\$60.00	per function	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Commercial Event	\$510.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Non-Commercial Event - booking required	No Charge					
Security Deposit	\$200.00	refundable	No GST	C	Local Government Act 2009	s262 (3)(c)
CUNNAMULLA SWIMMING POOL						
General Hire	\$55.00	per hour	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Exclusive Use Hire	\$55.00	per hour + cost of life guards		C	Local Government Act 2009	s262 (3)(c)
Water Program Sessions	\$40.00	per session	GST Incl	C	Local Government Act 2009	s262 (3)(c)



SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%		R = REGULATORY FEES C = COMMERCIAL FEES	SECTION
<b>MOBILE CATERING &amp; EQUIPMENT</b>						
Cold Room	\$150.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
BBQ Trailer	\$150.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Collection/Delivery Fee	at Cost		GST Incl	C	Local Government Act 2009	s262 (3)(c)
Portaloo	\$80.00	per day	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Plastic Folding Tables (15 Available)	\$15.00	per day	GST Incl	C	Local Government Act 2010	s262 (3)(c)
Plastic Stacking Chairs (max 100)	\$5.00	per day	GST Incl	C	Local Government Act 2011	s262 (3)(c)
Security Deposit	\$200.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
<b>FURNITURE FROM COMMUNITY HALLS (OFFSITE) WYANDRA &amp; EULO</b>						
Tables	\$15.00	per item	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Chairs	\$5.00	per item	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Security Deposit (Chairs or Tables ONLY)	\$100.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
Security Deposit (BOTH Chairs and Tables)	\$200.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
<b>ENVIRONMENTAL SERVICES</b>						
<b>ANIMAL REGISTRATION (ANIMALS OLDER THAN 3 MONTHS)</b>						
<b>DOGS (ENTIRE MALE / FEMALE)</b>						
1st Animal	\$67.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
2nd Animal	\$88.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
3rd Animal (If Approved)	\$88.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
4th Animal (If Approved)	\$88.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Reduction in Fee - Aged Pensioners	(\$10.00)		GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>DOGS (DESEXED &amp; MICROCHIPPED MALE / FEMALE)</b>						
1st Animal	\$36.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
2nd Animal	\$57.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
3rd Animal (If Approved)	\$57.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
4th Animal (If Approved)	\$57.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Reduction in Fee - Aged Pensioners	(\$10.00)		GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>CATS (ENTIRE MALE / FEMALE)</b>						
1st Animal	\$31.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
2nd Animal	\$46.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Reduction in Fee - Aged Pensioners	(\$10.00)		GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>CATS (DESEXED MALE / FEMALE)</b>						
1st Animal	\$15.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
2nd Animal	\$31.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Reduction in Fee - Aged Pensioners	(\$10.00)		GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>HORSES</b>						
1st Animal	\$67.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
2nd Animal	\$88.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Registration Collar Hire Fee per collar	\$21.00		GST Incl	C	Local Government Act 2009	s262 (3)(c)
<b>OTHER ANIMALS</b>						
Sheep and Goats						
1st Animal	\$31.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
2nd Animal	\$52.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>CATTLE</b>						
1st Animal	\$62.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
2nd Animal	\$62.00		GST Free	R	Local Government Act 2009	s97 (2)(a)

SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%		R = REGULATORY FEES C = COMMERCIAL FEES	SECTION
<b>OTHER DOG-RELATED FEES</b>						
Breeding Licence fee (does not include dog registrations)	\$144.00	per annum	GST Free	R	Local Government Act 2009	s97 (2)(a)
Existing Regulated Dog Registration Fee	\$433.00					
Menacing Dog Registration Fee	\$515.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Menacing Dog Registration Fee -Desexed	\$464.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Dangerous Dog Registration Fee	\$824.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Parvo Vaccine Fees	\$52.00		GST Incl	R	Local Government Act 2010	s97 (2)(a)
Excess Dogs Application Fee (non-refundable)	\$67.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>EQUIPMENT</b>						
Barking Dog Collar Hire Fee per collar per week	\$21.00	per week	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Barking Dog Collar Security Bond (per collar) - refundable on return of fully functioning collar	\$88.00	refundable	no GST	C	Local Government Act 2009	s262 (3)(c)
Replacement registration tag	\$10.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
NLIS Cattle Tag	\$12.00		GST Incl	R	Local Government Act 2009	s97 (2)(a)
<b>IMPOUNDING CHARGES</b>						
<b>DOGS</b>						
1st Release - Registered dogs only - Once only per financial year. A verbal or written warning will be issued and records kept. <b><i>This does not apply to regulated dogs e.g. menacing &amp; declared dangerous dogs.</i></b>	\$0.00			R	AMA (Cats & Dogs) 2008	s46(b)(i)
2nd Release - Registered dogs only	1 Penalty Unit	Penalty Rate as per Regulation	GST Free	R	AMA (Cats & Dogs) 2008	s46(b)(i)
1st Release - Unregistered dogs	2 Penalty Units	Penalty Rate as per Regulation	GST Free	R	AMA (Cats & Dogs) 2008	s46(b)(i)
Subsequent releases - Registered & Unregistered dogs	2 Penalty Units	Penalty Rate as per Regulation	GST Free	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekday)	\$21.00	per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekend / public holiday)	\$124.00	per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
<b>CATS</b>						
1st Release - Registered cats only	\$1.00		GST Free	R	AMA (Cats & Dogs) 2008	s46(b)(i)
1st Release - Unregistered cats	2 Penalty Units	Penalty Rate as per Regulation Plus Registration Fee (if unregistered)	GST Free	R	AMA (Cats & Dogs) 2008	s46(b)(i)
Subsequent releases - Registered & Unregistered cats	2 Penalty Units	Penalty Rate as per Regulation	GST Free	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekday)	\$21.00	per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekend / public holiday)	\$124.00	per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
<b>HORSES</b>						
1st Release - Registered horses only	\$0.00		GST Free	R	Local Government Act 2009	s97 (2)(d)
1st Release - Unregistered horses	2 Penalty Units	Penalty Rate as per Regulation Plus Registration Fee (if unregistered)	GST Free	R	Local Government Act 2009	s97 (2)(d)
Subsequent releases - Registered & Unregistered horses	2 Penalty Units	Penalty Rate as per Regulation	GST Free	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekday)	\$21.00	per head per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekend / public holiday)	\$124.00	per head per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
<b>CATTLE</b>						
Cattle release	\$0.00		GST Free	R	Local Government Act 2009	s97 (2)(d)
Subsequent releases	2 Penalty Units	Penalty Rate as per Regulation Plus Registration Fee (if unregistered)	GST Free	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekday)	\$21.00	per head per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekend / public holiday)	\$124.00	per head per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
NLIS Tag	\$12.00	each	GST Incl	R	Local Government Act 2009	s97 (2)(d)
<b>SHEEP &amp; GOATS</b>						
Sheep release	\$0.00		GST Free	R	Local Government Act 2009	s97 (2)(d)
Subsequent releases up to 10 sheep	2 Penalty Units	Penalty Rate as per Regulation Plus Registration Fee (if unregistered)	GST Free	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekday)	\$21.00	per head per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
Sustenance costs (weekend / public holiday)	\$124.00	per head per day	GST Incl	R	Local Government Act 2009	s97 (2)(d)
<b>STOCK ROUTE FEES</b>						
Stock Route Water (non stock use)	\$5.00	per kilolitre	GST Free	R	Local Government Act 2009	s97
<b>Water</b> (any proposed use) obtained from standpipes. The purchase of water from standpipes would be subject to availability & at the sole discretion of Council Staff	\$5.00	per kilolitre	GST Free	R	\$50.00 Minimum Charge Local Government Act 2009	s97
Advertising notice recoupment	at cost		GST Free	R	Local Government Act 2009	s97

SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%		R = REGULATORY FEES C = COMMERCIAL FEES	SECTION
Droving Costs	at cost		GST Free	R	Local Government Act 2009	s97
Agistment Fee Horses/Cattle - Town Commons	\$4.00	per head per week	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Agistment Fee Sheep - Town Commons	\$2.00	per head per week	GST Incl	C	Local Government Act 2009	s262 (3)(c)
<b>WILD DOG FEES</b>						
Wild Dog Scalp Bounty (scalp must be presented within 3 months of being collected)	\$52.00	per scalp	GST Free	R	Local Government Act 2009	s97
Wild Dog Meat Bait for baiting campaigns per kg (where meat supply is <b>less</b> than \$5.50/kg landed Cunnamulla)	\$2.50	per kg	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Wild Dog Meat Bait for baiting campaigns per kg (where meat supply is <b>more</b> than \$5.50/kg landed Cunnamulla)	\$4.00	per kg	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Meat Bait for adhoc Baiting per kg	at cost	per kg	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Feral Pig meat bait for baiting campaigns	at cost	per kg	GST Incl	C	Local Government Act 2009	s262 (3)(c)
1080 Bait Preparation - Wild Dog/Fox/Cat	\$1.00	per Kg	GST Incl	C	Local Government Act 2009	s262 (3)(c)
1080 Bait Preparation - Wild Pig	\$1.50	per Kg	GST Incl	C	Local Government Act 2009	s262 (3)(c)
<b>ENVIRONMENTAL LICENCE - DEVOLVED ACTIVITIES</b>						
Application Fee	\$160.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Licence fee	\$160.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>LICENCE FEES - FLAMMABLE &amp; COMBUSTIBLE LIQUIDS REGULATION</b>						
Application for licence	\$160.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>RENEWAL FEES - FLAMMABLE &amp; COMBUSTIBLE LIQUIDS REGULATION</b>						
<b>FACTORIES/WAREHOUSES/SHOPS</b>						
Class 3.1	\$160.00	100L	GST Free	R	Local Government Act 2009	s97 (2)(a)
Class 3.2	\$160.00	250L	GST Free	R	Local Government Act 2009	s97 (2)(a)
Class 3.3/3.4	\$160.00	500L	GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>RESIDENTIAL</b>						
Class 3.1	\$160.00	100L	GST Free	R	Local Government Act 2009	s97 (2)(a)
Class 3.2	\$160.00	250L	GST Free	R	Local Government Act 2009	s97 (2)(a)
Class 3.3/3.4	\$160.00	250L	GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>SERVICE STATIONS</b>						
Class 3.1	\$160.00	1000L	GST Free	R	Local Government Act 2009	s97 (2)(a)
Class 3.2	\$160.00	100L	GST Free	R	Local Government Act 2009	s97 (2)(a)
Class 3.3/3.4	\$160.00	3000L	GST Free	R	Local Government Act 2009	s97 (2)(a)
<b>REGISTRATION OF PREMISES</b>						
<i>All premises requiring inspection by Environmental Health Officer or Pool Safety Inspector</i>						
<b>MOBILE FOOD VENDOR</b>						
Mobile Food Vendor - Initial Application incl. First year Annual Fee	\$325.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Mobile Food Vendor - Annual Renewal Fee	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Temporary Food Vendor Licence - Single Event Only	\$60.00		GST Free	R	Local Government Act 2009	s97 (2)(a)

SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%		R = REGULATORY FEES C = COMMERCIAL FEES	SECTION
<b>STATIONARY PREMISES</b>						
Food Licence - Initial Food application incl. First year Annual Fee	\$325.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Food Licence - Existing Licence - Annual Renewal Fee	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Food Licence - Existing Licence - Annual Renewal Fee after expiry	\$250.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Hairdressers	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Permit assessment fee for camping grounds	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Application fee for the issue, or renewal of a Food Hygiene Regulation business licence	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Food Safety Accreditation Program Application Fee	\$160.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Amendment to Food Licence (incl. Change of Address)	\$60.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Amendment of Food Premises (alterations/modification - Major)	at cost		GST Free	R	Local Government Act 2009	s97 (2)(a)
Amendment of Food Premises (alterations/modification - Minor)	\$110.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Replacement Licence Application	\$60.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Application fee for licence or renewal to operate swimming pool for public use	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Application fee to construct private swimming pool (includes supply of resuscitation instruction board)	\$90.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Initial and Yearly Inspection fee for private or public use swimming pool	at cost		GST Free	R	Local Government Act 2009	s97 (2)(a)
Application fee for permit to construct a levee bank	\$90.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Registration fee for premises re noxious trades	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Fee for registration or renewing registration of motel	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Application fee for registration of premises leased for residential purposes	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Annual fee for temporary registration of Caravan Park which does not comply with by-law provision	\$120.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
licence fee for premises used for public amusement	\$215.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Fee for licence or renewal to set up on a road a stall, booth stand or standing vehicle (excluding food vendor, Mobile Food Vendor fees)	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Application for Second Hand Dealers/Vendors Licence	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Fee for Itinerant Vendors Vehicle Inspection (in excess to licence fee)	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Application fee for permit to carry on an extractive industry on land within the shire	\$100.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Application fee for permit to allow blasting to be carried out	\$170.00		GST Free	R	Local Government Act 2009	s97 (2)(a)
Dumping of asbestos fee	\$160.00	per m <sup>3</sup>	GST Free	R	Local Government Act 2009	s262 (3)(c)
Wheelie Bins	Actual Cost plus 10%	per bin	GST Incl	C	Local Government Act 2009	s262 (3)(c)
<b>RECOVERABLE WORKS AS PER QUOTATION PROVIDED</b>						
<b>PLANT HIRE RATES</b>						
<i>Note: All equipment is WET HIRE - Council requires 48hr notice prior to date of requested job to complete quote and confirm if plant/vehicle and operator are available</i>						
Operator Accommodation (Caravans)	To be quoted by the Shire	per day	GST Incl	C	Local Government Act 2009	s97
Backhoe		per hour	GST Incl	C	Local Government Act 2009	s97
Skid Steer Loader		per hour	GST Incl	C	Local Government Act 2009	s97
Cherry Picker		per hour	GST Incl	C	Local Government Act 2009	s97
Forklift		per hour	GST Incl	C	Local Government Act 2009	s97
Generator		per hour	GST Incl	C	Local Government Act 2009	s97
Ride on Mower		per hour	GST Incl	C	Local Government Act 2009	s97
Concrete Agitator		per day	GST Incl	C	Local Government Act 2009	s97



SERVICES PROVIDED DESCRIPTION	Adopted 2025/2026	QUANTITY DESCRIPTION	GST 10%	R = REGULATORY FEES C = COMMERCIAL FEES		SECTION
GRADERS						
Caterpillar Grader	To be quoted by the Shire	per hour	GST Incl	C	Local Government Act 2009	s97
Komatsu, Caterpillar 140H, M or 12M Grader		per hour	GST Incl	C	Local Government Act 2009	s97
LOADERS						
Caterpillar Loader 938G/924G	To be quoted by the Shire	per hour	GST Incl	C	Local Government Act 2009	s97
Caterpillar Loader 950H		per hour	GST Incl	C	Local Government Act 2009	s97
PUMPS						
Pumps	To be quoted by the Shire	per hour	GST Incl	C	Local Government Act 2009	s97
6" Kenflo Pump		per hour	GST Incl	C	Local Government Act 2009	s97
ROLLERS						
Multi Tyred/Drum/Vibrating & Free Roll	To be quoted by	per hour	GST Incl	C	Local Government Act 2009	s97
TRACTORS						
Kubota Tractor M7950/M6030	To be quoted by the Shire	per hour	GST Incl	C	Local Government Act 2009	s97
John Deere Tractor 6110		per hour	GST Incl	C	Local Government Act 2009	s97
John Deere Tractor 855		per hour	GST Incl	C	Local Government Act 2009	s97
TRUCKS - LIGHT						
Isuzu Twin Cab	To be quoted by the Shire	per hour plus 85c/km	GST Incl	C	Local Government Act 2009	s97
Hino GH		per hour plus 85c/km	GST Incl	C	Local Government Act 2009	s97
Hino Body Truck		per hour plus 85c/km	GST Incl	C	Local Government Act 2009	s97
TRUCKS - MEDIUM						
Hino Ranger Truck	To be quoted by the Shire	per hour plus 85c/km	GST Incl	C	Local Government Act 2009	s97
TRUCKS - HEAVY						
Hino FS Prime Mover	To be quoted by the Shire	per hour plus 85c/km	GST Incl	C	Local Government Act 2009	s97
Kenworth T408 SAR with Single		per hour plus 85c/km	GST Incl	C	Local Government Act 2009	s97
Kenworth T408 SAR with Road Train		per hour plus 85c/km	GST Incl	C	Local Government Act 2009	s97
OTHER						
Septic/Sewerage Tank	To be quoted by the Shire	per day	GST Incl	C	Local Government Act 2009	s97
Refundable Cleaning Surcharge		refundable	no GST	C	Local Government Act 2009	s97
Vehicles		per km plus \$35/hr	GST Incl	C	Local Government Act 2009	s97
Equipment Mobilisation/Demobilisation Fees (Truck and Flat Top or Step-Deck Trailer)		per hour	GST Incl	C	Local Government Act 2009	s97
Treatment of Meat Ants	\$42.00	per treatment	GST Incl	C	Local Government Act 2009	s97
Tyre Disposal						
Cars / Motorcycles	\$5.00	per cubic meter	GST Incl	C	Local Government Act 2009	s262 (3)(c)
4WD / Light Trucks	\$10.00	per tyre	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Truck/ Bobcat / Super	\$25.00	per tyre	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Tractor / Crane	\$155.00	per tyre	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Earthmoving Machinery	\$310.00	per tyre	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Tyre Disposal- Dirty or with Rim						
Cars / Motorcycles	\$8.00	per cubic meter	GST Incl	C	Local Government Act 2009	s262 (3)(c)
4WD / Light Trucks	\$15.00	per tyre	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Truck/ Bobcat / Super	\$32.00	per tyre	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Tractor / Crane	\$175.00	per tyre	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Earthmoving Machinery	\$360.00	per tyre	GST Incl	C	Local Government Act 2009	s262 (3)(c)
MATERIALS PRICE LIST						
Note: subject to availability. Loading and delivery options to be discussed upon request.						
Hill Sand	\$10.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)
River Sand	\$10.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Loam	\$10.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Ridge Gravel	\$21.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Screened Gravel <70mm	\$26.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Non Graded Rock	\$21.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Sand & Gravel Mix	\$26.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Crusher Dust	\$26.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)
Garden Soil	\$26.00	per m3	GST Incl	C	Local Government Act 2009	s262 (3)(c)

## 10.2.5

## Paroo Shire Council - Annual Report 2024-25

Council Meeting:	18 November 2025
Department:	Corporate Services
Author:	Director of Corporate Services
Attachment:	2024-2025 Annual Report

---

### **Purpose**

The purpose of this report is to provide Council with the Paroo Shire Council 2024-2025 Annual Report for consideration and adoption.

### **Recommendation**

*That Council receive and adopt the Paroo Shire Council 2024-2025 Annual Report as presented.*

### **Previous Recommendation**

Nil.

### **Discussion**

The 2024-25 Annual Report has been prepared in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*. This legislation stipulates how Council is required to measure its performance in its annual report against its Operational Plan and the objectives of its Corporate Plan.

In accordance with section 182 of the *Local Government Regulation 2012*, a local government must adopt its annual report within one month after the day the Auditor-General gives the Auditor-General's audit report about the local government's financial statements for the financial year to the local government.

The 2024-2025 Annual Report is guided by the Council's Corporate Plan 2023-2028 and contains operational achievements, corporate governance requirements, financial highlights, the Community Financial Report and audited financial statements for the reporting period.

### **Budget/Financial Implications**

Nil.

### **Legislation/Statutory Implications**

*Local Government Regulation 2012, Local Government Act 2009.*

### **Corporate Plan**

Theme: 1. Excellence in Governance  
1.5. Transparency in processes and strong governance.

## **Risk Management**

The following risks are relevant to the matters considered within this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Reputational	Fail to comply with legislation.

## **Consultation**

CEO, Director Corporate Services, Media Comms and Marketing Team.

## **Conclusion**

Council must adopt its annual report within one month after the day the Auditor-General gives the Auditor-General's audit report about the local government's financial statements for the financial year to the local government.

## **Options**

Not applicable.






# ANNUAL REPORT







**THE PAROO SHIRE ACKNOWLEDGES THE  
TRADITIONAL CUSTODIANS OF COUNTRY AND  
RECOGNISES THEIR CONTINUING CONNECTION  
TO LAND, WATERS, AND COMMUNITY.**

**WE PAY OUR RESPECTS TO THEM AND THEIR  
CULTURES AND TO ELDERS PAST, PRESENT,  
AND EMERGING.**





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# Introduction to our Annual Report

This Annual Report, for the financial year  
1 July 2024 to 30 June 2025, describes  
Paroo Shire Council's achievements in providing  
services to the community we serve.

It displays our progress in delivering the actions in our  
Corporate and Operational Plans, along with statutory  
reporting requirements, providing a culmination of our  
regular reports to community and stakeholders.

The Annual Report also provides the  
community with operational and financial  
information about Council's performance  
against the outcomes and service delivery  
commitments set out in the Corporate  
and Operational Plans.

Council's 2023-2028 Corporate Plan  
provides the focus and  
direction of our operations.







# Our Region

POPULATION OF

**1,679 PEOPLE**



**47,688**

SQUARE KILOMETRES

**51%**  
FEMALE



**49%**  
MALE

**36%**  
IDENTIFY AS  
INDIGENOUS

MEDIAN AGE

**44 YRS**



LANGUAGE USED AT HOME  
ENGLISH 1531 OTHERS 57

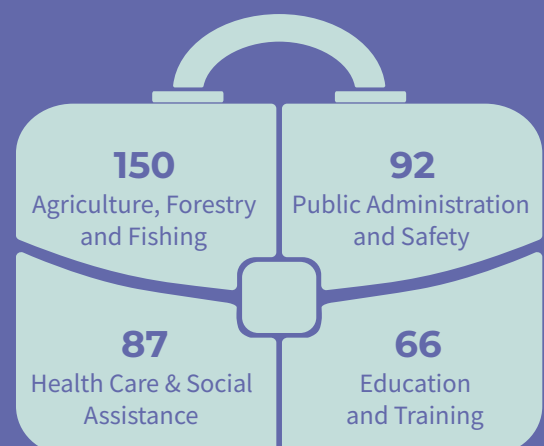
**GDP**  
**\$109**  
MILLION



**\$920**

MEDIAN WEEKLY  
HOUSEHOLD INCOME

TOP FOUR  
INDUSTRIES  
OF  
EMPLOYMENT



Data sourced from the 2021 Census



# Our Townships



78  
Wyandra

126  
Yowah

94  
Eulo

1233  
Cunnamulla

## CUNNAMULLA

Cunnamulla is situated beside the Warrego River on a permanent waterhole that stretches for more than five kilometres. The town straddles key highways linking Melbourne to the Gulf of Carpentaria and Brisbane to the channel country. Country music legend Slim Dusty had a hit with The Cunnamulla Fella, which captured the essence of the district's pastoral industry when wool was a pound for a pound. The town boasts a multi-million-dollar world-class Hot Springs utilising the mineral-rich artesian water and creating a wellness oasis in the outback.





## EULO

Eulo has one of the densest Megafauna fields in Australia and a life size Diprotodon statue welcomes you into this friendly outback town. The town features many attractions including the Lizard Lounge, the Eulo Queen Opal Centre, Eulo Queen Hotel, handmade leather, Lynda George opal workshop and gallery, and the renowned hot artesian mud baths, while the flowering Yapunyah gums produce clear rich honey for the local beekeepers. The Paroo River on the western edge of town has become a popular secluded camping area with the billabong teaming with bird life.

## WYANDRA

Midway between Cunnamulla and Charleville is Wyandra, a former busy railway siding used extensively for mail and trucking stock and wool. After almost a century of trains chugging through town the last passenger train departed in September 1994. Rumour has it the town was also known as Wild Annie during the wool boom, when shearing teams debriefed between sheds. These days it is a popular stopover for truck drivers and caravanners, who may avail themselves to the locals' popular picnic and swimming spot known as The Beach.



## YOWAH

Australia's national gem - opal - is the king of Yowah and this is the only place where you can discover the rare and highly sought after Yowah Nut, an opal that looks like a rock until you split it open and with some luck find the prized gem. The town is a 'living gallery' with opal and artists displays. On the third weekend in July each year the Opal Festival draws many to town for the three-day event and the chance to snap up a bargain opal straight from the miners. There are artesian bore baths to relax in, magnificent views from The Bluff and heritage walks of the historical sites.



# Mayor's Message

The 2024 – 2025 Annual Report provides an overall view of Council operations throughout the year, highlighting the wide range of activities undertaken. It also includes the audited annual financial statements that show an ongoing improvement in Council's financial position. This has been achieved through sound financial management that will place the Council in a better position to meet both the current and future needs of the community.

It was pleasing to see our efforts in relation to the reopening of Yapunyah Lodge come to fruition. We welcome Gwandalan Support Services who have entered into a leasing arrangement with the Council for the facility. The availability of these twelve self-contained aged/disabled units when added to the ten relatively new units at the MPHS allows residents to have some assurance that they will be able to continue living within their community as they age.

**A number of larger projects were completed during the year including the replacement of some 7,000m of water mains in Cunnamulla. The value of this project was \$3.28M funded by the State Government and this new infrastructure will add to the water security of the town. The installation of new wider footpaths around Centenary Park and the John Kerr Park Precinct are the start of the Council's Walking Network Plan to provide improved walking and cycling paths around Cunnamulla.**

Repairs to flood damaged roads under the Federal Government's REPA program to the value of \$15M was carried out by local contractors. This damage was caused by severe weather events in September 2022 and January 2024 and the remainder of this work will continue into the new financial year.



The severe flooding experienced in March/April has resulted in further damage to the Shire's roads and the extent of that damage is currently being assessed.

As part of Council's disaster management preparedness, emergency generators were installed at the sewerage pump stations and bores in Cunnamulla as well as the Works Depot and Shire Hall. Disaster management has become a larger part of Council planning as we prepare for the possibility of more frequent severe weather events.

The Councillors and myself wish to acknowledge the effort and commitment the staff display in carrying out their work and achieving the Shire's goals. In particular we'd like to recognize the extraordinary effort they displayed this year during the Western Qld Flood Disaster Event, working long hours in multiple roles to support our community. As we enter into a new financial year, we look forward to working together with the community to achieve outcomes that will see the Shire develop and grow into the future.

A handwritten signature in black ink, reading 'Suzette Beresford'. The signature is fluid and cursive, with a large initial 'S'.

Cr Suzette Beresford PSM  
Mayor, Paroo Shire Council

# Elected Members

2024 - 2025



## MAYOR

Suzette Beresford  
0436 609 798  
suzette.beresford@paroo.qld.gov.au



## DEPUTY MAYOR

Rick Brain  
0436 311 498  
rick.brain@paroo.qld.gov.au



## COUNCILLOR

Tomas King  
0436 857 983  
Cr.King@paroo.qld.gov.au



## COUNCILLOR

Corissa Jackson  
0437 122 403  
Cr.Jackson@paroo.qld.gov.au



## COUNCILLOR

Joann Woodcroft  
0429 895 135  
joann.woodcroft@paroo.qld.gov.au



# CEO's Message

I am pleased to present this report on behalf of Paroo Shire Council, having taken on the role of Interim CEO since early October 2024. Over the past year, the Council has made significant progress through the completion of several projects designed to enhance the liveability of our shire and stimulate economic growth.

## Key Projects and Achievements

The Cunnamulla Hot Springs, together with the ongoing operation of the Visitor Information Centre, Time Tunnel, and the All Aboard show, have continued to achieve positive outcomes. Patronage across these attractions remained stable throughout the year, reflecting their value to both locals and visitors.

A major highlight this year was the refurbishment of the Yapunyah Lodge Aged Care facility, which had previously been closed for an extended period. With the completion of the refurbishment, the Council is now able to lease this facility, providing essential aged care support to the community upon its registration.

## Infrastructure and Community Improvements

- Cunnamulla Water Mains Upgrade Program (including two water tanks) – \$6.34 million
- Eulo-Toompine Road Reseal (TIDS and R2R) – \$3.7 million
- Hot Springs Cooling Pound Fence – \$275,000
- Yapunyah Lodge Upgrades – \$505,000
- Bicycle and Walking Paths – \$266,000
- Cunnamulla & Yowah Town Street Upgrades – \$63,000
- Children's Training Track – \$265,000
- Cemetery Improvement Project (Columbariums Yowah & Eulo) – \$43,000

## Community Engagement

Community consultation and collaboration have been central to the new Council's approach. The establishment of the Paroo Rural Advisory Group, along with the implementation of council meeting action item reporting from consultations in our smaller towns of Eulo, Wyandra, and Yowah, have yielded positive feedback. Community events such as the River Lights Festival, Cunnamulla Fella Festival, and Queensland Music Trails were all well supported, highlighting strong community participation and engagement.

## Government Funding and Community Support

Federal and State Government funding remains crucial to Council operations. Our Grants Officer and staff have successfully secured several essential grants benefiting both the Council and the wider community. Through the community grant program, Council continues to provide both financial and in-kind assistance, supporting all sections of the community.





## Disaster Response and Recovery

Paroo Shire Council has faced multiple disasters, with flooding events occurring in 2022, 2024, and again in March 2025. The flood levy mitigation measures at Cunnamulla and Eulo have proven invaluable, especially given the severity of the March 2025 floods. Remedial works on these levies will be necessary to maintain ongoing protection and will be included in Council's restoration of public assets (REPA) claim. Repairs to roads and other assets damaged in the 2022 and 2024 events continue, with assessment still required for the 2025 event. Council remains committed to supporting property owners and residents and extends its best wishes for a successful and full recovery.

## Acknowledgements

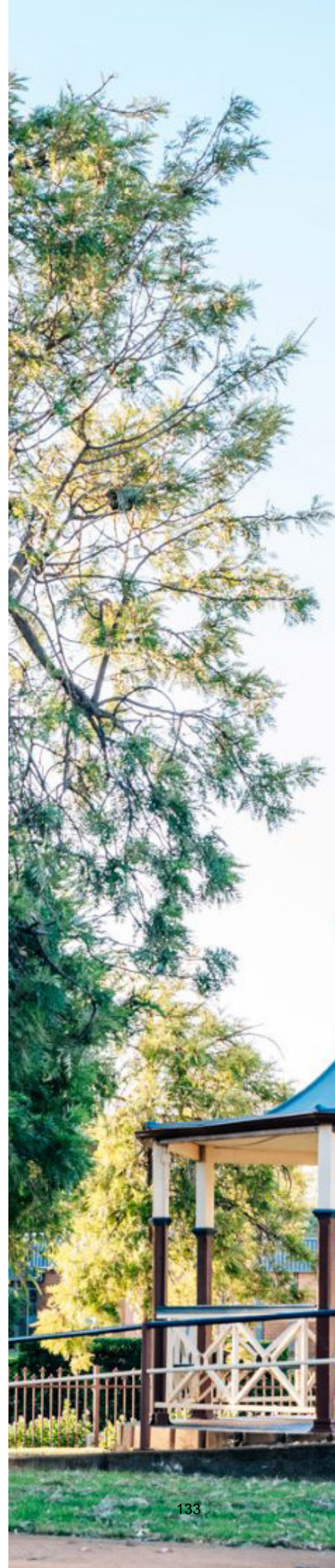
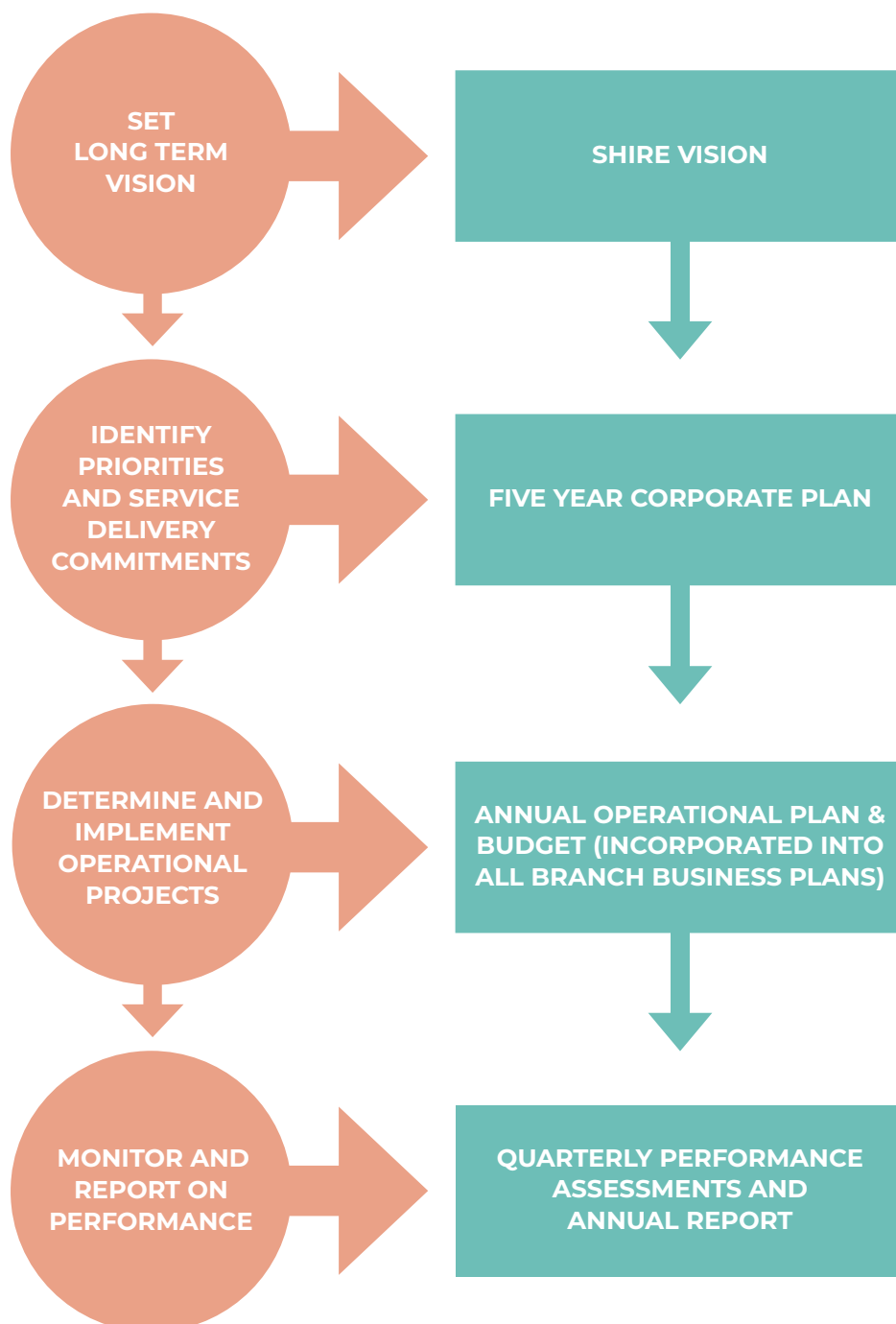
Council Members, Executives, and Staff deserve recognition for the achievements detailed in this annual report and for their dedicated service to the community. Their contributions are celebrated throughout the 2024-25 Annual Report.



Neil Polglase  
Interim Chief Executive Officer



# Strategic Planning Framework



# Mission, Vision and Values

## MISSION

CO-DESIGN LOCAL  
SOLUTIONS, HARNESS  
IDEAS, ADAPT  
& INNOVATE

## VISION

LIVE WELL,  
GROW STRONG &  
BUILD PROSPERITY

## VALUES

INTEGRITY,  
EFFICIENCY,  
CONTINUOUS  
IMPROVEMENT





# Executive Management Team



**INTERIM CHIEF  
EXECUTIVE OFFICER**

Neil Polygase



**DIRECTOR COMMUNITY  
SUPPORT & ENGAGEMENT**

Tony Koch



**DIRECTOR CORPORATE  
GOVERNANCE & RISK**

Sarmad Habib



**DIRECTOR OF INFRASTRUCTURE**

Ajay Agwan



**SPECIAL PROJECTS ADVISOR**

Dave Burges



Council has been emphasising inclusion and targeting a culture that embraces unique ideas, perspectives, experiences and people. We believe in investing in our community through training and upskilling, traineeships and apprenticeships and working with our people to reach their goals.

### SAFETY AND WELLBEING

Council strongly promotes safety throughout our workforce. Embedding a culture of safety and ensuring a safe work environment is of utmost importance. Continued training and development, along with monitoring and review will be undertaken to ensure we maintain the highest level of safety protecting our employees and the community. During 2021/2022 Financial Year Council rolled out a new Employee Assistance Program (EAP) that provides a personalised support to our workforce. The EAP is designed by a clinical psychologist with a speciality in rural mental health and local government. Due to its success, the EAP was extended and is available 24 hours a day, 7 days a week to all staff members and their families.

### STAFF

During the 2024-2025 Financial Year Council had 95 employees:

EMPLOYEES	NUMBER
Elected members	5
Indoor Staff	35
Outdoor Staff	55
<b>TOTAL</b>	<b>95</b>

### VOLUNTEERS

We acknowledge the many volunteers within our community who so generously give of their time and energy to enrich the lives of those around them and make our region a great place to live and visit. Volunteering provides a great sense of “giving”, if you are keen to get involved please reach out.

### ETHICAL FRAMEWORK: CODE OF CONDUCT

In keeping true to our values, Council’s Code of Conduct provides a framework for behaviour, actions and decisions, whilst promoting the five ethical principles (identified in the Public Sector Ethics Act 1994): Respect for persons, Respect for the law and system of Government, Integrity, Diligence and Economy and Efficiency. The Code of Conduct applies to all Councillors, employees, consultants and subcontractors.

# Our Performance Highlights



**9,966**

people through the library doors

**70**

programs held, and partnering with 14 different organisations on a regular basis.



**3,631**

library items loaned including audio books, picture books, adult fiction, adult nonfiction, junior fiction, junior non-fiction, DVDs and magazines.



**15,037**

people through the Cunnamulla Fella Visitor Information Centre doors



**33.15% QLD**

**20.33% VIC**

**24.43% NSW**

**7.50%**

were from Paroo Shire



**6**

Touring Shows



**31,090 KG**

vertebrate pest bait distributed

**34**

scalps claimed for bounty



## TIGER PEAR CACTUS

The biological control (*Dactylopius austrinus*) has been very successful, and Council are now harvesting the infected plant material and supplying it to other LGAs and government agencies.



**89**

Events that the Community Services Team either facilitated or participated in:

12 Interagency Meetings held

5 RADF Meetings held

10 RADF Projects funded



**18**

Grants submitted

11 successful, 6 unsuccessful and 1 pending





## CORPORATE AND OPERATIONAL PLAN

The Corporate Plan 2023-2028 provides a high-level road map for how Council will deliver the region’s vision. It was developed by listening to our communities and evaluating current and future trends. Annual operational plans and budgets provide detail about the work to be completed each year to achieve the objectives of the Corporate Plan, and how this will be resourced.

The 2024–2025 annual budget and Operational Plan cover the period 1 July 2024 to 30 June 2025.

## ANNUAL BUDGET

Paroo Shire Council’s budget for 2024–2025 outlines where Council will deliver services, programs and facilities. It identifies 165 projects. See Table 1 and below.

## COMPLETED CAPITAL PROJECTS IN 2024–2025

Cunnamulla Water Mains Upgrade Program (including two water tanks)	\$6.34m
Eulo Toompine Reseal (TIDS and R2R)	\$3.7m
Yapunyah Lodge Upgrades	\$505k
Hot Springs Cooling Pond Fence	\$275k
Bicycle and Walking Paths	\$266k
Children’s Training Track	\$265k
Cunnamulla & Yowah Town Street Upgrades	\$63k
Cemetery Improvement Project (Columbarium)	\$43k

**Table 1: Summary of Councils performance against project goals in 2024–2025.**

GOAL	NO. OF ITEMS	COMPLETED	IN PROGRESS	DEFERRED	COMPLETED/IN PROGRESS
Governance	14	7	5	2	86%
Community	20	11	5	4	80%
Economy	18	10	4	4	78%
Environment	16	5	8	3	81%
<b>TOTAL</b>	<b>68</b>	<b>33</b>	<b>22</b>	<b>13</b>	<b>81%</b>



# Operational Plan Performance Report

COUNCILS 2024–2025  
OPERATIONAL PLAN  
IDENTIFIED 69 ACTIVITIES FOR  
THE YEAR:

- 33 were completed
- 22 will continue into 2025-2026
- 13 with actions to be determined

- COMPLETED
- PROGRESSING
- DEFERRED

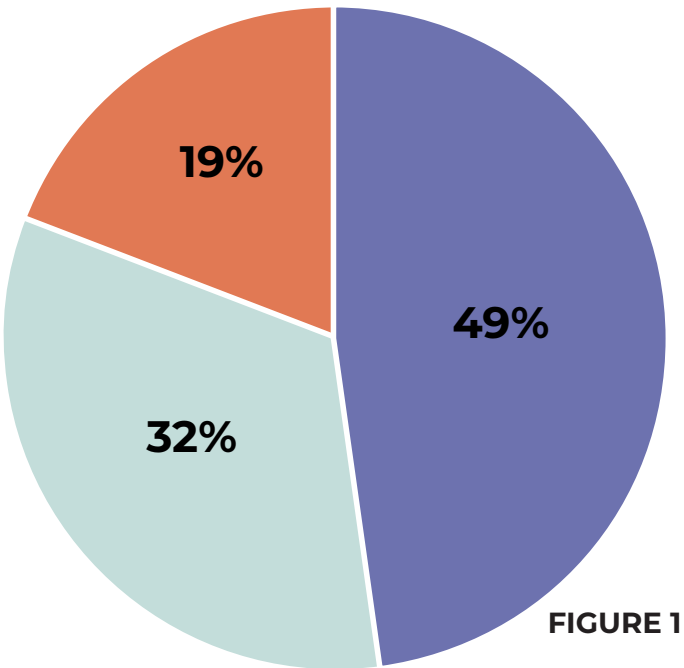


FIGURE 1



# Achieving Our Goals

## 1 Excellence in Governance

### ACCOUNTABLE LEADERSHIP AND STRONG GOVERNANCE WITH INTEGRITY AND ACCOUNTABILITY FOR OPTIMUM ORGANISATIONAL PERFORMANCE.

- Effective stakeholder engagement with minimum of two community consultation sessions being held within the year
- Council's customer service charter and service level agreements were reviewed and adopted
- Council has formulated an Action Plan to review Policies and Strategic Plans for relevancy and currency
- Monthly Management Reports are published for internal and council meetings
- Projects being reviewed monthly against Project Management Plans
- New grant opportunities are identified, pursued, and existing grant milestones are met, and acquittal process scheduled
- Council reviewed and adopted the Corporate Risk Register

CORPORATE PLAN STRATEGY	OPERATIONAL PLAN INITIATIVE	STATUS
1.1 Provide a safe workplace including wellbeing support	Development, adoption and implementation of Safety and Wellbeing Strategy by Stakeholder engagement and consultation or by Administering an Employee Satisfaction Survey/Poll.	
1.2 Provide leadership, training and team building to ensure a coordinated, connected and learning organisation	Stakeholder engagement and consultation for training needs analysis.	
	Review Programs to support Leadership Skills and Improve Leadership Capacity.	
1.3 Harness a culture of accountability and extensive community consultation	Support Councillors and employee on effective stakeholder engagement.	
	Review the existing engagement process to ensure consistency in approach.	
1.4 Deliver excellence in customer service	Commence a review of Council's customer service charter and service level agreements.	
	Review Policies and Strategic Plans for relevancy and currency.	
1.5 Transparency in processes and strong governance	Council complies with relevant legislation and has implemented a formal record keeping process. Train staff in records management and Magiq Training specifically.	
	Develop an Annual Procurement Plan to schedule OPEX and CAPEX programs.	
	Monthly Management Reports are published within three business days of month end.	
1.6 Undertake best practice financial and risk management	Projects to be reviewed on a monthly basis against Project Management Plans.	
	Asset Management Plans are updated and integrated into the Operational and Capital Budget programs.	
	New grant opportunities are identified, pursued, and existing grant milestones are met, and acquittal process is scheduled.	
	Council to develop and maintain a Corporate Risk Register.	

 Completed & Ongoing

 Completed














 In Progress

 Deferred

## 2 Our People & Strong Communities

**BUILD THE CAPABILITIES OF OUR PEOPLE THROUGH THE FACILITATION OF ONGOING LEARNING AND SKILLING OPPORTUNITIES AND THE PROVISION OF WELCOMING AND INVITING SPACES WITH GREAT FACILITIES.**

- Maintaining RADF program for the delivery of art and culture opportunities
- Footpath upgrades were done through the town of Cunnamulla at multiple locations
- Safety Child Bike Track was installed in the Centenary Park
- Town Street upgrades for Cunnamulla and Yowah including new bitumen seal to Shea Street, Galah Street and Eulo Street
- Cunnamulla Cemetery Preservation and Upgrade project with Columbarium installation
- Establishing of a Youth Council
- Delivery quality, signature community events through established community partnerships
- Conducting of public consultation and ability to lease the usage of Yapunyah Lodge to a care provider

CORPORATE PLAN STRATEGY	OPERATIONAL PLAN INITIATIVE	STATUS
2.1 Celebrate Cultural diversity, history and traditions	Work with Traditional custodians and other stakeholders to collaborate on the appropriate presentation of culture.	
	Indigenous artwork and sculptures to be considered within beautification projects.	
	Maintain RADF program for the delivery of art and culture opportunities.	
2.2 Promote and celebrate partnerships between traditional custodians and Council	Liaise with Traditional custodians to investigate the development of interaction protocols.	
2.3 Provide inviting spaces and facilities to meet community needs	Better Places Project - Seek Grant to improve town entries and plan other works within Paroo Shire.	
	Footpath Upgrades.	
	Town Street Upgrades.	
	Planning Scheme is scheduled to be completed 2024-25.	
	Cunnamulla Cemetery Preservation and Upgrade Project (Columbarium installation at the cemetery).	
	Development of Swimming Pool Masterplan.	
	Swimming Pool Upgrades - Stage 1.	
2.4 Vibrant libraries and inclusive flexible learning and skilling	Lobbying for Vocational Education with government bodies. Consider resubmission for Education Hub.	
	Effective working relationships maintained with State Libraries Qld, Indigenous Literacy Foundation and other relevant organisations.	



## CORPORATE PLAN STRATEGY

## OPERATIONAL PLAN INITIATIVE

## STATUS

2.5 Support for leadership programs and youth pathways	Establish a Youth Council.	●
	Work with RESQ to explore options to provide support and potential traineeships to potential youth within the Council.	●
	Effective enforcement of animal control within State laws and regulations, local laws and subordinate laws.	●
2.6 Foster and promote safe, active and healthy communities	Develop and Deliver a Community Education Pet ownership program.	●
	Deliver quality signature community events through established community partnerships.	●
	Conduct public consultation on usage of Yapunyah Lodge.	●
	Seek project partners to build houses/units or independent aged care units.	●

●+ Completed & Ongoing

● Completed

● In Progress

● Deferred





### 3 Prosperous Economy

#### TO SUPPORT OUR EXISTING BUSINESSES AND INDUSTRIES AND TO NURTURE NEW OPPORTUNITIES TO GROW AND SUSTAIN A PROSPEROUS ECONOMY.

- Providing information, support and advice to local tourism businesses that helps grow the tourism sector in the local economy
- Engaging with business community to seek feedback on business training and business support needs (Wikipedia/Wikimedia training)
- Safer and efficient transport networks with:
  - Roads to recovery 2024-25 delivery and 100% project spend
  - Delivery of RMPC schedule
  - Technical group meetings SWQ Road improvements
  - Flood damage 100% completion of all works to QRA standards
  - Identifying, scheduling and implementing improvements to Rural Road Network (TIDS program, FY25 R2R program, Paroo Rural Advisory Group meetings)

















CORPORATE PLAN STRATEGY	OPERATIONAL PLAN INITIATIVE	STATUS
3.1 Promote and support a sustainable and diverse agricultural industry	Develop an Economic Development Strategy.	●
	Advocate for funding for weed and pest eradication programs.	●
	Lobby the Commonwealth Government for funding a Socio-Economic Recovery Program in response to the impacts of the carbon-farming policy.	●
3.2 Grow and enhance the tourism industry	Engage with Outback Queensland Tourism Association (OQTA)/ Tourism and Events Queensland (TEQ) for extended tourism familiarisation.	●
	Provide information, support and advice to local tourism businesses that helps grow the tourism sector in the local economy.	●
	Investigate an Indigenous Tourism Traineeship.	●
	Operate the Visitor Information Centre to the standard outlines in Guidelines and Regulations to maintain accreditation with Visit Queensland.	●
3.3 Nurture the business and industry sector	Undertake planning to develop a Paroo Business and Jobs Expo event in 2024/25.	●
	Engage with Business Community to seek feedback on business training and business support needs.	●
3.4 Advocacy and support for a digitally-enabled Shire	Lobby and Advocate for digital capacity and improvement.	●
3.5 Workforce development and attraction for a skilled workforce	Support and facilitate the roll out of the Workforce development and skills attraction strategy.	●
3.6 Lobby and partner for safe and efficient transport networks	Roads to Recovery 2024-25 delivery and achieve 100% project spend.	●
	Delivery of RMPC Schedule 2024-25.	●
	Attend the SWQROC RRTG Technical Group meetings to SWQ Road Improvements.	●
	Flood Damage 100% completion of all works to QRA Standards.	●
	Identify, schedule and implement improvements to Rural Road Network.	●
	Airport Fuel Upgrade.	●
	Road Maintenance Program Review - undertake a detailed analysis of how the program is run and suggest changes to improve delivery.	●

●+ Completed & Ongoing    ● Completed    ● In Progress    ● Deferred

## 4 Environmental Sustainability

### PROTECT, ENHANCE, AND SUSTAIN THE ENVIRONMENT WITH A BALANCED APPROACH TO SUSTAINABILITY AND ECONOMIC GROWTH FOR LONGEVITY.

- Community awareness and education about legislated requirements encouraging voluntary compliance with pest animals and weeds
- Community awareness and education about legislated requirements, encouraging voluntary compliance (animals, overgrown and unsightly allotments, illegal camping and other matters)
- Water Mains Upgrade Project Stage 2 was completed
- Water control systems – Scada Telemetry systems installation completed
- Completing annual inspection of levee banks and submissions made after the Disaster to the QRA for restoration
- Liaising with RFDS (and others), regarding co-partner opportunities for funding for emergency response equipment (Telstra for back up battery power for Wyandra, Eulo, Yowah)

CORPORATE PLAN STRATEGY	OPERATIONAL PLAN INITIATIVE	STATUS
4.1 Consultation with Indigenous peoples and Traditional custodians regarding sustainability planning	Develop Indigenous Land Use Agreements (ILUA) with Traditional custodians and stakeholders for access to Water, Quarries and Council controlled land.	
	Review and update the Stock Route Management Plan.	
4.2 Foster a shared vision for the environment through collaborations with all land managers	Review and Update the Biosecurity Plan.	
	Community awareness and education about legislated requirements (General Biosecurity Obligations) to encourage voluntary compliance with pest animals and weeds.	
	Community awareness and education about legislated requirements to encourage voluntary compliance with: <ul style="list-style-type: none"> <li>• animal related matters</li> <li>• overgrown and unsightly allotments,</li> <li>• water restriction compliance</li> <li>• illegal camping</li> <li>• abandoned vehicles</li> <li>• town common management, signage and other matters as State and Local Laws.</li> </ul>	
4.3 Protect and enhance waterways, water sources and manage town water services	SWQWSA Technical group meetings.	
	Water Mains Project Stage 2.	
	Water Control Systems.	
	Complete annual inspection of levee banks .	
4.4 Minimise waste, increase recycling and pursue renewable energy	Use reporting and monitoring to better identify waste recycling opportunities and reduce waste into landfill.	
	Develop a Waste Strategy aligned with SWQ Regional Waste Management Plan.	
	Landfill meets environmental guidelines. Maintain compliance with Annual waste management report.	
4.5 Active disaster management planning and response	Develop a database of GPS coordinates and emergency details for disaster response	
	Undertake an audit of emergency air-strips including emergency response equipment (Automatic External Defibrillators AEDs)	
	Liaise with RFDS (and others) regarding co-partner opportunities for funding/applying for funding for emergency response equipment	
	Liaise with SWQROC regarding the implementation of fuel pod(s) to support Life Flight	

# Statutory Information

## COUNCILLOR MEETINGS ATTENDANCE

As required under Section 186(1)(c) of the *Local Government Regulation 2012*, the table below details the number of Local Government Meetings each Councillor attended during the financial year ending 30 June 2025.

### ORDINARY COUNCIL MEETINGS

COUNCILLOR	16/07/24	20/08/24	17/09/24	15/10/24	19/11/24	12/12/24	21/01/25	18/02/25	18/03/25	15/04/25	20/05/25	17/06/25	TOTAL MEETINGS ATTENDED
Cr Suzette Beresford	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/12
Cr Rick Brain	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	10/12
Cr Joann Woodcroft	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/12
Cr Corissa Jackson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/12
Cr Tomas King	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/12

### SPECIAL COUNCIL MEETINGS

COUNCILLOR	08/07/24	22/04/25	TOTAL MEETINGS ATTENDED
Cr Suzette Beresford	✓	✓	2/2
Cr Rick Brain	✓	✓	2/2
Cr Joann Woodcroft	✓	✓	2/2
Cr Corissa Jackson	✓	✓	2/2
Cr Tomas King	✓	✓	2/2

## COUNCILLOR REMUNERATION

Paroo Shire Council Mayor and Councillors were remunerated in accordance with the *Local Government Remuneration and Discipline Tribunal*. As required by the *Local Government Regulation 2012*, Section 186(1)(a), the total remunerations paid to each Councillor were:

COUNCILLOR	DESCRIPTION	SALARY	PHONE	VEHICLE
Cr Suzette Beresford	Mayor	\$119,393.04	\$800.04	\$12,000.00
Cr Rick Brain	Councillor	\$75,957.00	N/A	N/A
Cr Joann Woodcroft	Councillor	\$59,694.97	N/A	N/A
Cr Tomas King	Councillor	\$59,694.97	N/A	N/A
Cr Corissa Jackson	Councillor	\$59,694.97	N/A	N/A

## COUNCILLOR EXPENSES

Under Section 186(1)(b) of the *Local Government Regulation 2012*, the expenses incurred by, and the facilities provided to, each Councillors during the 2024-2025 Financial Year were:

COUNCILLOR	DESCRIPTION	EXPENSES
Cr Suzette Beresford	Mayor	\$14,511.52
Cr Rick Brain	Councillor	\$2,420.68
Cr Joann Woodcroft	Councillor	\$186.36
Cr Tomas King	Councillor	\$186.36
Cr Corissa Jackson	Councillor	\$186.36
<b>TOTAL</b>		<b>\$17,491.28</b>

Any equipment, facilities or expenses reimbursement were provided in accordance with the Councillor Expense Reimbursement Policy, which is available on Council's website at [www.paroo.qld.gov.au/policies](http://www.paroo.qld.gov.au/policies).

## COUNCILLOR CONDUCT

Section 186(1)(d)(e) & (f) of the *Local Government Regulation 2012* states that a local government must include in the Annual Report particulars of complaints associated with Councillor conduct.

ITEM	QUANTITY
Orders made under section 150I(2) of the <i>Local Government Act</i>	NIL
Orders made under section 150AH(1) of the <i>Local Government Act</i>	NIL
Decisions, orders and recommendations made under section 150AR(1) of the <i>Local Government Act</i>	NIL
Complaints referred to the assessor under section 150P(2) of the <i>Local Government Act</i>	1
Matters, mentioned in section 150P(3) of the <i>Local Government Act</i> , notified to the Crime and Corruption Commission	NIL
Notices given under section 150R(2) of the <i>Local Government Act</i>	NIL
Notices given under section 150S(2) of the <i>Local Government Act</i>	NIL
Decisions made under section 150W(a), (b) and (d) of the <i>Local Government Act</i>	NIL
Referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the <i>Local Government Act</i>	NIL
Occasions information was given under section 150AF(4)(a) of the <i>Local Government Act</i>	NIL
Occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the <i>Local Government Act</i> for the local government, the suspected inappropriate conduct of a Councillor	NIL
Applications heard by the conduct tribunal under chapter 5A, part 3, division 6 of the Act about whether a councillor engaged in misconduct or inappropriate conduct	NIL
The total number of referral notices given to the Local government under Section 150AC(1) of the <i>Local Government Act</i>	NIL
For suspected conduct breaches the subject of a referral notice mentioned in paragraph (g) <ul style="list-style-type: none"> <li>the total number of suspected conduct breaches; and</li> <li>the total number of suspected conduct breaches for which an investigation was not started or was discontinued under section 150AEA of the LGA</li> </ul>	NIL
The number of decisions made by the local government under section 150AG(1) of the LGA during the financial year	NIL
The number of matters not decided by the end of the financial year under section 150AG(1) of the LGA	NIL
The average time taken by the local government in making a decision under section 150AG(1) of the LGA	N/A



## EXECUTIVE MANAGEMENT TEAM REMUNERATION

Under Section 201(1)(a) and Section 201 (1)(b) of the *Local Government Act 2009*, the total actual remuneration for the senior executives including salary, superannuation, motor vehicle allowance, rental assistance, short term & long term benefits for the 2024-2025 Financial year was \$1,081,141.82

REMUNERATION RANGE	NUMBER OF EXECUTIVE MANAGEMENT TEAM PAID
\$0 > \$100,000.00	3
\$100,001.00 < \$200,000.00	4
\$200,001.00 < \$300,000.00	1

## PARTICULAR RESOLUTIONS

In accordance with Section 185(a) and 185(b) of the *Local Government Regulation 2012*, it is noted that there were no resolutions passed by Council during the Financial Year 2024-2025 under Section 250(1) of the *Local Government Regulation 2012* to adopt an expense reimbursement policy.

There were also no resolutions passed by Council during the 2024-2025 Financial Year under Section 206(2) of the *Local Government Regulation 2012* regarding the threshold for non-current physical assets to be treated as an expense.

## ADMINISTRATIVE ACTION COMPLAINTS

As required by Section 187(1) and Section 187(2) of the *Local Government Regulation 2012*, the annual report must include:

### STATEMENT OF COMMITMENT TO DEALING FAIRLY

Council is committed to dealing fairly with administrative action complaints by receiving, enabling, responding and reviewing customer complaints in a professional and cost-effective manner. By reviewing, reflecting and learning from the complaints, Council is able to improve services to the community.

### HOW THE COMPLAINTS MANAGEMENT PROCESS IS IMPLEMENTED

Council has a formal complaints management process detailed in the Administrative Action Complaints Policy. Details of the policy are on Council's website or can be obtained from the council offices.

### ASSESSMENT OF PERFORMANCE IN DEALING WITH COMPLAINTS

DETAILS	NUMBER
Number of complaints received in the year	14
Number of complaints resolved in the year	13
Number of complaints not resolved at the end of the year	1
Number of complaints made in prior years and still not resolved	0

## REGISTERS KEPT BY COUNCIL

As required under Section 190 (1)(f) of the *Local Government Regulation 2012*, Council kept the following registers:

- Local Laws Register
- Road Maps Register
- Register of Cost-Recovery fees
- Asset Register
- Delegations Register
- Tender Register
- Register of Interests - Councillors
- Record of Taking of Declaration of Office - Councillors
- Record of Declaration of Material Personal Interest
- Record of Conflict of Interest
- Land Record
- Corporate Risk Register
- Council Meeting Minutes
- Council Policies
- Tenders over \$200,000.00
- Gift Register
- Portable Items Register

## OVERSEAS TRAVEL

As required by Section 188(1) and Section 188(2) of the *Local Government Regulation 2012*, the Annual Report must include details of any overseas travel. During the 2024-2025 Financial Year there have been no overseas travels.

## BENEFICIAL ENTERPRISES

Council did not have any partnership arrangements or conduct any business with beneficial enterprises under Section 41 of the *Local Government Act 2009* during the 2024-2025 Financial Year.

## SIGNIFICANT BUSINESS ACTIVITIES

During 2024-2025 Financial Year, Council did not conduct any significant business activities under Section 45 (a to d) of the *Local Government Act 2009*.

## SUMMARY OF ALL CONCESSIONS FOR RATES AND CHARGES GRANTED

Under Section 190(1)(g) of the *Local Government Regulation 2012*, the following concessions for rates and charges were granted during the 2024-2025 Financial Year:

### PENSIONER REMISSIONS

Council grants a remission of 20% of the general rates only to pensioners who own and reside on their property within the Paroo Shire, providing the applicant meets the criteria set down in the State Government Pensioner Subsidy Scheme. This remission is in addition to the State Government remission of 20%. This excludes water usage charges, interest and other charges on land and is limited to \$1,000 per annum.

In the 2024-2025 Financial Year Council provided concessions to pensioners to a total value of \$11,244.22.

### PAY ON TIME DISCOUNT

Council grants a discount of 10% of the general rates to those who pay their rates by the designated due date and in the 2024-2025 Financial Year the cost of this initiative was \$217,323.23.

## INTERNAL AUDIT REPORT

During the 2024-2025 Financial Year, Council engaged an Internal Auditor and developed an Internal Audit Plan to best suit Council's objectives, provide insight and identify process efficiencies. The engagement was made for the 2022-2025 period.

## COMPETITIVE NEUTRALITY COMPLAINTS

Council did not receive competitive neutrality complaints during the 2024-2025 Financial Year under Section 190 (1)(i)(j) of the *Local Government Regulation 2012*.

## ACTION TAKEN INVOLVING SPECIAL ARRANGEMENTS

Council was not supplied with any services, facilities or activities by another local government under any agreements or joint activities and for which any special rates or charges were levied during the 2024-2025 Financial Year under Section 190 (1)(d) of the *Local Government Regulation 2012*.

## INVITATION TO CHANGE TENDER

Council did not issue invitations to change any tenders under Section 228(8) of the *Local Government Regulation 2012* during the 2024-2025 Financial Year.

## RIGHT TO INFORMATION PRIVACY

The *Right to Information Act 2009* and the *Information Privacy Act 2009* provide the community with access to information balanced by appropriate protection for individual privacy. The public can apply for access to documents held by Council subject to statutory exemption, unless it is contrary to the public interest to provide that information. The legislation also allows individuals to apply for amendments to be made to documents concerning their personal affairs, where it is believed the information is incomplete, out of date, inaccurate or misleading.

There were no Right to Information requests over the 2024-2025 Financial Year.



# GRANTS TO COMMUNITY ORGANISATIONS AND DISCRETIONARY FUNDS

## COMMUNITY GRANTS EXPENDITURE

Under Section 189(1) of the *Local Government Regulation 2012*, Council made grants and provided the following assistance to community organisations during the 2024-2025 Financial Year:

ORGANISATION	DONATION	FEE WAIVER	IN-KIND	TOTAL
Budgiti Aboriginal Corporation		\$500.00	\$1,017.82	\$1,517.82
Cunnamulla & District Race Club		\$250.00		\$250.00
Cunnamulla Amateur Swimming Club		\$4,179.00		\$4,179.00
Cunnamulla Emus Junior Cricket Club	\$500.00		\$231.60	\$731.60
Cunnamulla Fishing & Restocking Club Inc	\$2,500.00			\$2,500.00
Cunnamulla Golf Club	\$2,000.00			\$2,000.00
Cunnamulla Gun Club			\$500.00	\$500.00
Cunnamulla P-12 State School		\$90.91		\$90.91
Cunnamulla Polocrosse Club			\$980.95	\$980.95
Cunnamulla RSL Sub-Branch	\$3,300.00			\$3,300.00
Cunnamulla Senior Citizens	\$2,434.80			\$2,434.80
Cunnamulla Show Society	\$5,000.00			\$5,000.00
Cunnamulla State School PBL		\$2,700.00		\$2,700.00
Cunnamulla Triathlon Club	\$2,000.00			\$2,000.00
Dingoes Rugby Union Club Inc	\$2,900.00			\$2,900.00
Eulo Development Association Inc	\$2,500.00			\$2,500.00
Eulo Gymkhana & Motorbike Club	\$2,000.00			\$2,000.00
Eulo Hostel Association	\$2,500.00			\$2,500.00
HOPE Deadly Recruits		\$993.00	\$6,395.89	\$7,388.89
Music in the Mulga 2023/24			\$4.99	\$4.99
Noorama Picnic Race Club Inc.	\$2,000.00			\$2,000.00
Noorama Sport & Recreation Club Inc	\$3,000.00			\$3,000.00
Outback Car Trek Pty Ltd		\$1,600.00		\$1,600.00
Paroo Pony Club	\$500.00	\$6,928.80	\$519.65	\$7,948.45
QMF Music Trails 2025		\$700.00		\$700.00
Sacred Heart Primary School	\$500.00			\$500.00
Sacred Heart Primary School			\$9,200.00	\$9,200.00
SLM Rangelands Conference	\$2,500.00	\$225.00		\$2,725.00
Stars of Charlotte Plains Ballads & Bush Yarns		\$10,087.80	\$4,666.12	\$14,753.92
Stars of Charlotte Plains Country Music Festival		\$9,740.80	\$8,640.46	\$18,381.26
SWIN Breakfast Club	\$4,000.00			\$4,000.00
SWQACCAS		\$220.00		\$220.00
Wyandra State School			\$1,500.00	\$1,500.00
Wyandra State School P&C		\$300.00		\$300.00
Yowah Opal Festival 2024			\$5,516.99	\$5,516.99
Yowah Opal Festival 2025	\$5,000.00	\$5,356.00		\$10,356.00
<b>TOTAL</b>	<b>\$45,134.80</b>	<b>\$43,871.31</b>	<b>\$39,174.47</b>	<b>\$128,180.58</b>



## DISCRETIONARY FUNDS

Under Section 189(2)(a) of the *Local Government Regulation 2012*, Council reports that Paroo Shire Council does not have any Discretionary Funds.

## CODE OF CONDUCT, EDUCATION AND TRAINING

Accordingly, to Section 15 of the *Public Sector Ethics Act 1994*, the Chief Executive Officer of a public sector entity must prepare a Code of Conduct.

Accordingly, to Section 21 of the *Public Sector Ethics Act 1994*, the Chief Executive Officer of a public sector entity must ensure that public officials are given access to appropriate education and training about public sectors ethics. In particular, the education and training must relate to:

1. The operation of the Public Sector Ethics Act 1994: and
2. The application of the ethics principles and obligations to the public officials: and
3. The contents of the entity's approved code of conduct: and
4. The rights and obligations of the officials in relations to contraventions of the approved code of conduct.

Accordingly, to Section 22 of the *Public Sector Ethics Act 1994*, the Chief Executive Officer of a public sector entity must ensure that the administrative procedures and management practices of the entity have proper regard to:

1. The Act and the ethics principles and values; and
2. The entity approved Code of Conduct.









# Community Financial Statement

FOR THE YEAR COVERING 1ST JULY 2024 TO 30TH JUNE 2025

A community financial report contains a summary and analysis for our community to enable greater understanding of Council's financial performance and position for the 2024/25 financial year. As financial statements are often difficult for people other than accountants to understand, this report aims to give the reader a summary of council's financial statements along with key financial statistics and ratios.



**\$368.7 MILLION**

Total Community Assets



**\$0.3 MILLION**

Balance of Borrowing



**\$4.5 MILLION**

Raised in Rates and Utility Charges



**\$8.2 MILLION**

Total Liabilities



**\$50.5 MILLION**

Total Revenue



**\$8.7 MILLION**

Set aside to renew our  
community assets

# The financial statements have six key elements:

## **STATEMENT OF COMPREHENSIVE INCOME (PROFIT AND LOSS):**

Measures how Council performed in relation to income and expenditure from operations to give a net result. Included is a range of capital revenue (grants and contributions) and expenses that recognise the movement in the value of provisions and asset valuations disclosed in the statement of financial position.

## **STATEMENT OF CASH FLOWS:**

Shows cash movements that have occurred during the financial year. The closing balance reflects how much cash Council had at the end of the financial year.

## **NOTES TO THE FINANCIAL STATEMENTS:**

Provide further detail around some of the more significant figures that appear in the individual statements.

## **STATEMENT OF FINANCIAL POSITION (BALANCE SHEET):**

Is a snapshot of what we own (our assets) and what we owe (our liabilities) as at the end of the financial year, with the difference (our equity) reflecting our net worth.

## **FINANCIAL SUSTAINABILITY RATIOS:**

Provide an indication of our relative sustainability based on the current year's performance and best estimates around future operational activities. The three sustainability indicators help monitor the long-term sustainability of all councils across Queensland

## **STATEMENT OF CHANGES IN EQUITY:**

Summarises changes in our net worth during the year including showing the movements in our retained earnings, reserves and asset revaluation surplus.





# 1. Simplified Statement of Comprehensive Income

The Statement of Comprehensive Income statement details Council's revenue and expenses incurred in operating and maintaining council assets, in order to deliver the required community services during the reporting period.

Council made an operating surplus of \$2.1M, which is due to receiving 50% of our 2025/26 Financial Assistance Grant from the Federal Government before 30th June 2025.

## WHERE DOES OUR MONEY COME FROM? (INCOME)

(IN \$'000)	2024/25	2023/24
What We Levied Our Ratepayers	4,528	4,366
What We Invoiced Our Customers	5,280	3,094
What We Received as Grants & Subsidies	31,535	15,627
What We Received as Interest from Investment	1,144	1,028
Our Other Revenue	546	160
<b>OUR TOTAL RECURRENT EARNINGS</b>	<b>43,033</b>	<b>24,275</b>
What We Spent on Our Staff	7,507	6,203
What We Spent on Our Suppliers	24,650	17,589
<b>OUR TOTAL DIRECT SPEND</b>	<b>32,157</b>	<b>23,792</b>
What We Paid Our Bankers	103	90
What We Set-aside for Asset Renewals	8,707	6,458
<b>OUR OPERATING SURPLUS/(DEFICIT)</b>	<b>2,066*</b>	<b>(6,065)</b>
Our Capital Revenue	7,524	4,287
Our Capital Expenses	4,361	1,256
<b>OUR CAPITAL SURPLUS/(DEFICIT)</b>	<b>2,598</b>	<b>3,031</b>
<b>OUR NET EARNINGS</b>	<b>5,229</b>	<b>(3,034)</b>

\*Council made an operating surplus of \$2.06M, which is due to receiving the 50% in advance for Financial Assistance Grant from the Federal Government before the 30th June 2025.

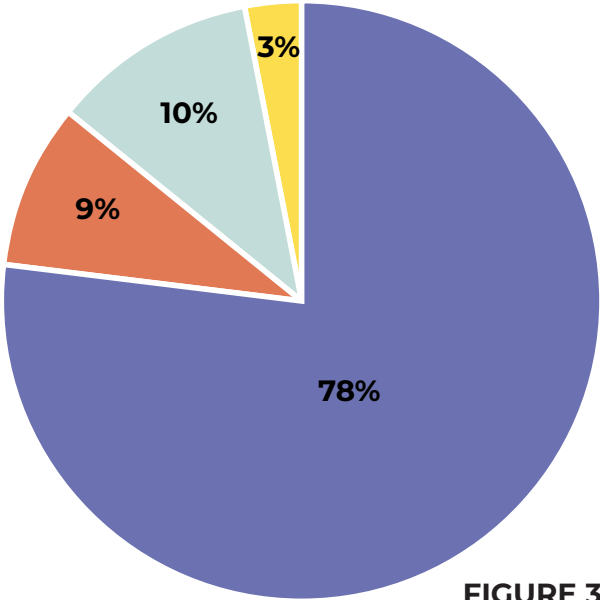
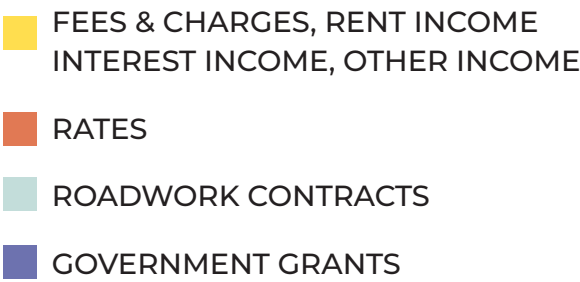
This is the money Council raises from its usual activities. Rates, fees and charges are Council's core revenue streams but a large amount of our revenue is raised from roadwork contracts and government grants. The bulk of government grants are payment from the Commonwealth Government to fund general council operations.

Table 1.1 shows that revenue streams have increased primarily due to the timing of receiving Financial Assistance Grants from the State Government.

**TABLE 1.1: COMPARISON OF OPERATING REVENUE STREAMS**

INCOME (IN \$'000)	2024/25	2023/24
Government grants	39,509	19,947
Roadwork contracts	5,279	2,757
Rates	4,528	4,365
Fees and charges	250	208
Rental income	121	129
Interest income	1,144	1,028
Other income	177	128
<b>TOTAL</b>	<b>50,558</b>	<b>28,562</b>

**FIGURE 3 DETAILS** **INCOME STREAMS**  
**AS A PERCENTAGE OF TOTAL INCOME.**



**FIGURE 3**

**EXPENSES: WHERE WAS OUR MONEY INVESTED?**  
**(OPERATING EXPENSES)**

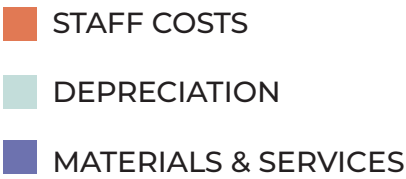
Operating expenses includes employee costs, materials and services, depreciation, finance costs and other expenses. This expenditure is broken down into the five areas of Council’s activities. In line with the increase in revenue in the 2024–2025 financial year, overall expenditure went up. Most of this increase was due to road flood damage repairs (either from this year or earlier years).

The largest area of expenditure is Infrastructure – this includes maintenance and repair spending on roads as well as roadworks contracts.

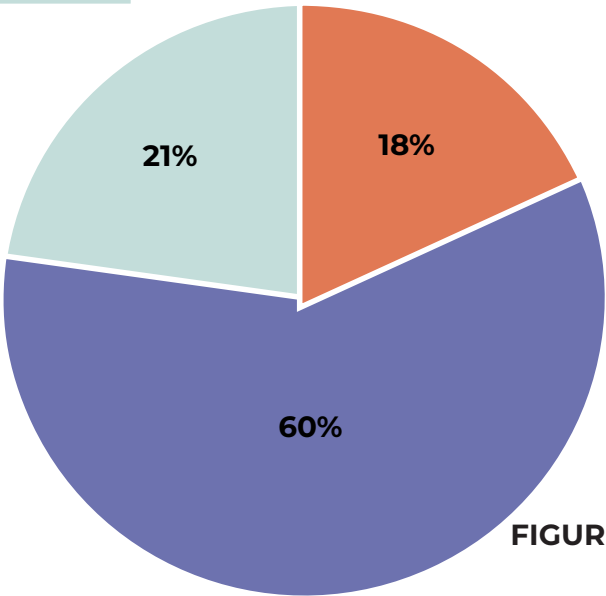
**TABLE 1.2: COMPARISON OF OPERATING EXPENSE STREAMS**

Operating Expenses (IN \$'000)	2024/25	2023/24
Staff Costs	7,507	6,203
Materials & Services	24,650	17,589
Finance Costs	103	90
Depreciation	8,707	6,458
TOTAL	40,968	30,340

**FIGURE 4 DETAILS** **OPERATING EXPENSES**  
**AS A PERCENTAGE OF TOTAL EXPENSES.**



Finance costs are too small of a percentage to be viewable making it too small to appear in Figure 4.



**FIGURE 4**

## 2. Simplified Statement of Financial Position

The Statement of Financial Position provides information regarding the asset's Council owned, as well as liabilities that it has incurred, as at the last day of the reporting period.

Net Community Assets total \$360 Million, placing Council in a good position to continue to provide essential services to its community. An increase in assets we own compared to the last financial year is due to increasing costs of replacing our assets in the future and the addition of new assets. What we have in the bank has seen an increase due to the change in timing of receipt of grant funding and a focus on strong financial management.

### WHAT DO WE OWN? - OUR COMMUNITY ASSETS

(IN \$'000)	2024/25	2023/24
Assets we Own	339,347	333,226
Inventory We Hold	961	781
What We are Owed (by Ratepayers & Customers)	7,375	6,480
What We Have in the Bank	21,051	10,223
<b>OUR TOTAL ASSETS</b>	<b>368,734</b>	<b>350,710</b>
What We Owe Our Suppliers	5,512	4,832
What We Put Aside for Future Costs (for landfill and staff aside)	2,425	2,088
What We Owe Our Lenders	293	511
<b>OUR TOTAL LIABILITIES</b>	<b>8,230</b>	<b>7,431</b>
<b>OUR COMMUNITY WEALTH</b>	<b>360,504</b>	<b>343,279</b>

(IN \$'000)	2024/25	2023/24
Airports	9,730	9,564
Buildings	33,106	32,428
IT & Communications	552	640
Land	869	694
Light Vehicles	216	296
Major Plant	3,110	3,495
Minor Plant	1,070	1,206
Parks & Recreation	9,130	8,314
Roads & Drainage	248,370	243,828
Water	16,367	12,361
Sewerage	13,871	13,785
Capital Work in Progress	2,956	6,611
<b>OUR TOTAL ASSETS</b>	<b>339,347</b>	<b>333,226</b>

Almost 73% of the community assets are in our sealed and unsealed roads network. With the building, water and sewer networks making the next largest segments.

Due to the significant capital works program during the previous two years, \$10.6M was transferred from the work in progress and capitalised during the year with \$2.7M of assets

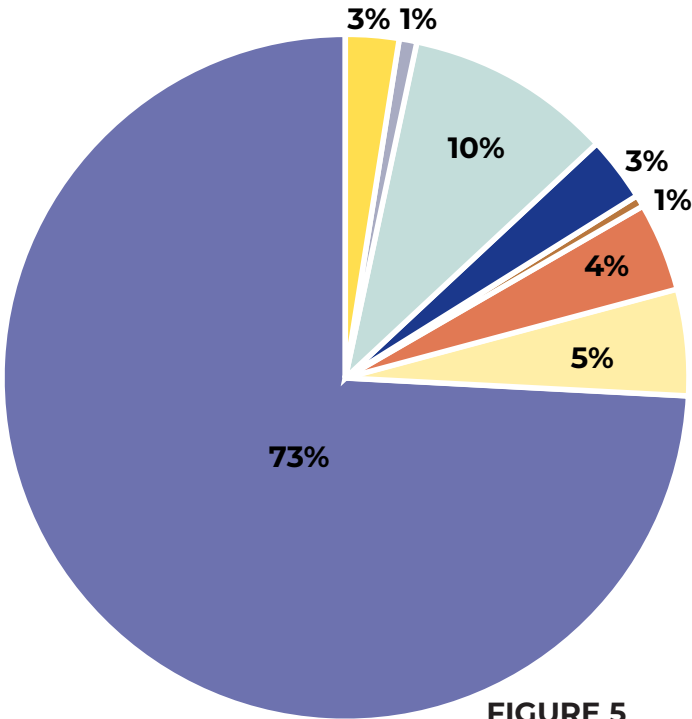
remaining to be capitalised as at June 2025.

All assets were revalued using indexation method during the financial year to determine true value of these assets. The water assets increased by \$4M due to the upgrade of the new water mains in Cunnamulla.

**FIGURE 5 DETAILS** **ASSETS COUNCIL OWN**  
**AS A PERCENTAGE OF TOTAL ASSETS.**

- PARKS & RECREATION
- MAJOR PLANT
- BUILDINGS
- AIRPORTS
- CAPITAL WORK IN PROGRESS
- SEWERAGE
- WATER
- ROADS & DRAINAGE

IT and Communications, Land, Light Vehicles, and Minor Plant are too small of a percentage to be viewable making them too small to appear in Figure 5.



**FIGURE 5**

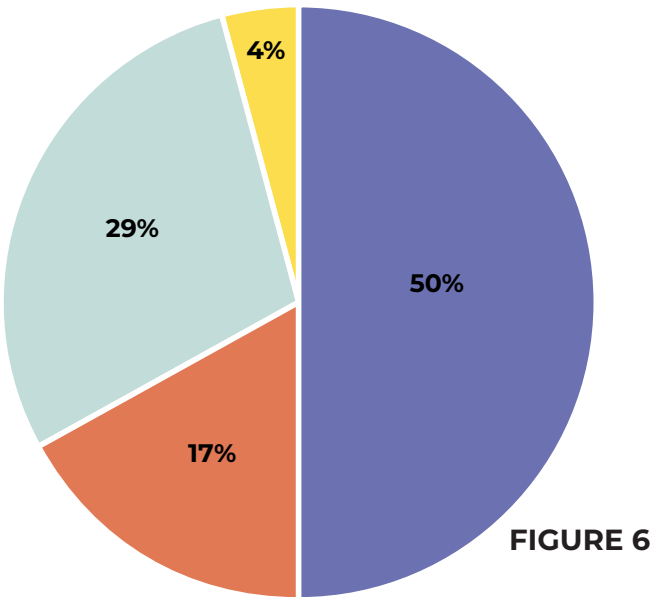
**WHAT DO WE OWE? - OUR LIABILITIES**

Liabilities total \$8.2M which represents 2.3% of community equity. Borrowing balance at the end of the reporting period was \$0.3M, which is reducing each year.

(IN \$'000)	2024/25	2023/24
Trade and other payables	4,109	2,660
Contract liabilities	1,403	2,172
Provisions	2,427	2,088
Borrowings	291	511
<b>TOTAL</b>	<b>8,230</b>	<b>7,431</b>

**FIGURE 6 DETAILS** **OUR LIABILITIES**  
**AS A PERCENTAGE OF TOTAL LIABILITIES.**

- BORROWINGS
- PROVISIONS
- CONTRACT LIABILITIES
- TRADE AND OTHER PAYABLES



**FIGURE 6**

### 3a. Our Financial Statement Indicators

Financial sustainability indicators provide an insight into the ability of a council to continue to maintain its assets and provide community services in the short to medium term.

A new Sustainability Framework has been developed by the Department of State Development, Infrastructure, Local Government and Planning. It will provide a more holistic approach to monitoring council sustainability, and it covers both financial and non-financial indicators. As a Tier 7 council, below presents the target range and council’s position for this year and average of last five financial years.

RATIO TYPE	MEASURE	TARGET RANGE	2024/245	5-YEAR AVERAGE
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	7.00	5.40
Operating Performance	Operating surplus ratio	0% to 10%	4.80%	-3.94%
	Operating Cash ratio	Greater than 0%	25.27%	18.18%
Asset Management	Asset Sustainability ratio	Greater than 90%	53.18%	45.13%
	Asset Consumption ratio	Greater than 60%	65.09%	64.54%
Debt servicing capacity	Leverage ratio	0-3 times	0.03	-0.12









# Paroo Shire Council Annual Financial Statements

**FOR THE YEAR ENDED  
30 JUNE 2025**

# Paroo Shire Council

## Financial Statements

### For the year ended 30 June 2025

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##### Management Certificate

Independent Auditor's Report (General Purpose Financial Statements)

Current Year Financial Sustainability Statement

Certificate of Accuracy - for the Current Year Financial Sustainability Statement

Independent Auditor's Report (Current Year Financial Sustainability Statement)

Current Year Financial Sustainability Statement - Contextual Ratios

Certificate of Accuracy - for the Current Year Financial Sustainability Statement - Contextual Ratios

Unaudited Long Term Financial Sustainability Statement

Certificate of Accuracy - for the Long Term Financial Sustainability Statement

**Paroo Shire Council**  
**Statement of Comprehensive Income**  
For the year ended 30 June 2025

	Note	2025 \$	2024 \$
<b>Income</b>			
<b>Revenue</b>			
<b>Recurrent revenue</b>			
Rates, levies and charges	3(a)	4,528,169	4,365,499
Fees and charges	3(b)	249,388	208,915
Sales revenue	3(c)	5,279,752	2,757,500
Grants, subsidies and contributions	3(d) (i)	31,535,287	14,699,597
<b>Total recurrent revenue</b>		<u>41,592,596</u>	<u>22,031,511</u>
Rental income		120,365	128,024
Interest and investment revenue		1,143,599	1,028,141
Other income		177,393	160,462
<b>Total operating revenue</b>		<u>1,441,357</u>	<u>1,316,628</u>
<b>Capital income</b>			
Grants, subsidies and contributions	3(d) (ii)	7,524,253	5,247,394
<b>Total capital income</b>		<u>7,524,253</u>	<u>5,247,394</u>
<b>Total income</b>		<u>50,558,206</u>	<u>28,595,533</u>
<b>Expenses</b>			
<b>Recurrent expenses</b>			
Employee benefits	5	7,507,440	6,202,828
Materials and services	6	24,649,970	17,588,583
Finance costs		103,312	90,583
Depreciation of property, plant and equipment	10	8,707,709	6,458,264
<b>Total recurrent expenses</b>		<u>40,968,431</u>	<u>30,340,259</u>
<b>Capital expenses</b>	4	4,360,382	1,289,128
<b>Total expenses</b>		<u>45,328,813</u>	<u>31,629,387</u>
<b>Net result</b>		<u>5,229,394</u>	<u>(3,033,854)</u>
<b>Other comprehensive income</b>			
<b>Items that will not be reclassified to net result</b>			
Increase / (decrease) in asset revaluation surplus		11,995,982	11,624,184
<b>Total other comprehensive income</b>		<u>11,995,982</u>	<u>11,624,184</u>
<b>Total comprehensive income for the year</b>		<u>17,225,376</u>	<u>8,590,330</u>

*The above statement should be read in conjunction with the accompanying notes and Accounting Policies.*

**Paroo Shire Council**  
**Statement of Financial Position**  
As at 30 June 2025

	<b>Note</b>	<b>2025</b> <b>\$</b>	<b>2024</b> <b>\$</b>
<b>Current assets</b>			
Cash and cash equivalents	7	21,050,931	10,223,415
Receivables	8	2,968,961	3,264,009
Inventories	9	961,618	781,532
Contract assets	11 (a)	4,405,296	3,215,104
<b>Total current assets</b>		<b>29,386,806</b>	<b>17,484,061</b>
<b>Non-current assets</b>			
Property, plant and equipment	10	339,347,452	333,225,956
<b>Total non-current assets</b>		<b>339,347,452</b>	<b>333,225,956</b>
<b>Total assets</b>		<b>368,734,258</b>	<b>350,710,017</b>
<b>Current liabilities</b>			
Payables	12	4,109,071	2,660,579
Contract liabilities	11 (b)	1,402,798	2,171,568
Provisions	13	820,679	757,568
Borrowings	14	133,936	220,423
<b>Total current liabilities</b>		<b>6,466,484</b>	<b>5,810,138</b>
<b>Non-current liabilities</b>			
Provisions	13	1,605,929	1,330,226
Borrowings	14	157,798	290,982
<b>Total non-current liabilities</b>		<b>1,763,727</b>	<b>1,621,208</b>
<b>Total liabilities</b>		<b>8,230,212</b>	<b>7,431,346</b>
<b>Net community assets</b>		<b>360,504,046</b>	<b>343,278,670</b>
<b>Community equity</b>			
Asset revaluation surplus	16	195,714,949	183,718,967
Retained surplus		164,789,097	159,559,703
<b>Total community equity</b>		<b>360,504,046</b>	<b>343,278,670</b>

*The above statement should be read in conjunction with the accompanying notes and Accounting Policies.*



**Paroo Shire Council**  
**Statement of Changes in Equity**  
For the year ended 30 June 2025

	<b>Asset revaluation surplus</b>	<b>Retained surplus</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Balance as at 1 July 2024</b>	<b>183,718,967</b>	<b>159,559,703</b>	<b>343,278,670</b>
Net operating surplus	-	5,229,394	5,229,394
Other comprehensive income for the year			
Increase in asset revaluation surplus	11,995,982	-	11,995,982
<b>Total comprehensive income for the year</b>	<b>11,995,982</b>	<b>5,229,394</b>	<b>17,225,376</b>
<b>Balance as at 30 June 2025</b>	<b>195,714,949</b>	<b>164,789,097</b>	<b>360,504,046</b>
<b>Balance as at 1 July 2023</b>	<b>172,094,783</b>	<b>162,593,557</b>	<b>334,688,340</b>
Net operating deficit	-	(3,033,854)	(3,033,854)
Other comprehensive income for the year			
Increase in asset revaluation surplus	11,624,184	-	11,624,184
<b>Total comprehensive income for the year</b>	<b>11,624,184</b>	<b>(3,033,854)</b>	<b>8,590,330</b>
<b>Balance as at 30 June 2024</b>	<b>183,718,967</b>	<b>159,559,703</b>	<b>343,278,670</b>

*The above statement should be read in conjunction with the accompanying notes and Accounting Policies.*

**Paroo Shire Council****Statement of Cash Flows**

For the year ended 30 June 2025

	<b>Note</b>	<b>2025</b>	<b>2024</b>
		<b>\$</b>	<b>\$</b>
<b>Cash flows from operating activities</b>			
Receipts from customers		9,120,430	5,620,232
Payments to suppliers and employees		(30,774,883)	(24,304,517)
		(21,654,452)	(18,684,285)
Interest received		1,143,599	1,028,141
Rental income		120,365	128,024
Recurrent grants, subsidies and contributions		31,550,481	13,122,528
Borrowing costs		(103,312)	(90,583)
<b>Net cash inflow (outflow) from operating activities</b>	<b>20</b>	<b>11,056,681</b>	<b>(4,496,174)</b>
<b>Cash flows from investing activities</b>			
Payments for property, plant and equipment		(6,968,911)	(9,891,773)
Proceeds from sale of property, plant and equipment		-	270,526
Capital grants, subsidies and contributions		6,959,417	3,214,787
<b>Net cash (outflow) from investing activities</b>		<b>(9,494)</b>	<b>(6,406,460)</b>
<b>Cash flows from financing activities</b>			
Repayment of borrowings		(219,671)	(235,274)
<b>Net cash (outflow) from financing activities</b>		<b>(219,671)</b>	<b>(235,274)</b>
<b>Net increase (decrease) in cash and cash equivalents held</b>		<b>10,827,516</b>	<b>(11,137,908)</b>
<b>Cash and cash equivalents at the beginning of the financial year</b>		<b>10,223,415</b>	<b>21,361,323</b>
<b>Cash and cash equivalents at end of the financial year</b>	<b>7</b>	<b>21,050,931</b>	<b>10,223,415</b>

*The above statement should be read in conjunction with the accompanying notes and Accounting Policies.*

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**1 Information about these financial statements**

**(a) Basis of preparation**

Paroo Shire Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2024 to 30 June 2025 and have been prepared in compliance with the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

These financial statements comply with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB). Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and Interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except where stated.

**(b) Date of authorisation**

The financial statements were authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.

**(c) New and revised Accounting Standards adopted during the year**

Paroo Shire Council adopted all standards which became mandatorily effective for annual reporting periods beginning 1 July 2024. None of the standards had a material impact on the reported position, performance and cash flows of Council.

The relevant standards for Council were:

- AASB 101 Presentation of Financial Statements (amended by AASB 2020-1, AASB 2020-6, AASB 2022-6, AASB 2023-3) relating to current / non-current classification of liabilities.
- AASB 13 Fair Value Measurement (amended by AASB 2022-10)

**(d) Standards issued by the AASB not yet effective**

The AASB has issued Australian Accounting Standards and Interpretations which are not mandatorily at 30 June 2025. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Standards issued but not yet effective are not considered to have a significant impact on Council's financial report.

**(e) Estimates and judgements**

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

- Revenue recognition - **Note 3**;
- Valuation and depreciation of property, plant and equipment - **Note 10**;
- Impairment of property, plant and equipment - **Note 10**;
- Provisions - **Note 13**; and
- Contingent liabilities - **Note 18**.

# Paroo Shire Council

## Notes to the Financial Statements

For the year ended 30 June 2025

### 1 Information about these financial statements (continued)

#### (f) Rounding and comparatives

The financial statements are in Australian dollars and have been rounded to the nearest \$1.

Comparative information is prepared on the same basis as the prior year.

#### (g) Taxation

Council is exempt from income tax, however Council is subject to Fringe Benefits Tax, Goods and Services Tax ('GST') and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

### 2 Analysis of Results by Function

#### (a) Components of Council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows:

##### Corporate Services

The objective of corporate services is for Council to be open, accountable, transparent and deliver value for money community outcomes. This function includes strategic and operational planning, risk management, legal, administrative support, information technology, staff resources and employment creation, finance and stores. The Mayor, Councillors and Chief Executive Officer are included in corporate services.

##### Economic Development

This function includes the management of tourism and economic development of the Shire.

##### Community Services

The goal of community services is to ensure Paroo Shire Council is a healthy, vibrant and connected community. This function includes, community facilities and services such as libraries, swimming pool, cemeteries, celebrations and functions, housing and day care.

##### Environmental and Development Services (Env and Dev Services)

This function facilitates the Shire's growth and prosperity through well planned and quality development. This function comprises, public order and safety, waste management and refuse tips, environmental health, management and development of the shire, approval processes for development and building.

##### Infrastructure Services

The goal of infrastructure services is to ensure the community is serviced by a high quality and effective road network. This function provides and maintains workplace health and safety, employment creation, disaster management, Council buildings, airport operations, parks and gardens, depot, workshop and plant operations, roads and drainage, private works and flood damage.

##### Water and Sewerage

The goal of this program is to support a healthy, safe community through sustainable water services and sewerage infrastructure.

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

- 2 Analysis of results by function  
(b) Income and expenses defined between recurring and capital are attributed to the following functions:  
Year ended 30 June 2025

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurrent operations	Net Result	Assets
	Recurrent		Capital								
	Grants	Other	Grants	Other							
	2025	2025	2025	2025							
	\$	\$	\$	\$							
Corporate Services	12,090,561	3,801,698	-	-	15,892,260	(4,503,377)	-	(4,503,377)	11,388,883	\$	29,878,213
Economic Development	34,153	192,853	-	-	227,005	(908,405)	-	(908,405)	(681,399)		3,629,788
Community Services	915,725	259,859	-	-	1,175,584	(1,603,343)	-	(1,603,343)	(427,759)		70,514
Env & Dev Services	45,767	761,381	-	-	807,148	(1,818,560)	-	(1,818,560)	(1,011,412)		662
Infrastructure Services	18,449,081	5,130,019	4,048,895	-	27,627,995	(30,726,073)	(4,360,382)	(35,086,454)	(7,146,972)		304,039,059
Water & Sewerage	-	1,352,856	3,475,358	-	4,828,214	(1,408,674)	-	(1,408,674)	(55,818)		31,116,022
Total	31,535,287	11,498,686	7,524,253	-	50,558,206	(40,968,431)	(4,360,382)	(45,328,813)	2,065,522	5,229,393	368,734,258

**Year ended 30 June 2024**

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurrent operations	Net Result	Assets
	Recurrent		Capital								
	Grants	Other	Grants	Other							
	2024	2024	2024	2024							
	\$	\$	\$	\$							
Corporate Services	632,774	3,550,718	(33,172)	-	4,150,320	(3,193,505)	-	(3,193,505)	989,987	956,815	18,054,737
Economic Development	45,633	240,120	636,364	-	922,117	(783,073)	-	(783,073)	(497,320)	139,044	3,408,745
Community Services	476,764	283,194	-	-	759,958	(1,360,068)	-	(1,360,068)	(600,110)	(600,110)	500
Env & Dev Services	478,000	727,558	-	-	1,205,558	(1,862,598)	-	(1,862,598)	(657,040)	(657,039)	-
Infrastructure Services	13,066,425	2,575,832	3,069,358	-	18,711,615	(21,803,004)	(1,289,128)	(23,092,132)	(6,160,747)	(4,380,517)	301,148,986
Water & Sewerage	-	1,271,119	1,574,844	-	2,845,963	(1,338,010)	-	(1,338,010)	(66,891)	1,507,954	28,097,049
Total	14,699,597	8,648,542	5,247,394	-	28,595,533	(30,340,259)	(1,289,128)	(31,629,386)	(6,992,120)	(3,033,853)	350,710,017



**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**3 Revenue**

	2025 \$	2024 \$
<b>(a) Rates, levies and charges</b>		
General rates	2,765,088	2,698,210
Separate rates	255,649	252,062
Water	810,282	753,987
Sewerage	520,111	494,062
Waste Management	405,607	383,143
<b>Gross rates and utility charge revenue</b>	<b>4,756,736</b>	<b>4,581,466</b>
Less: discounts	(228,567)	(215,966)
<b>Total rates and utility charge revenue</b>	<b>4,528,169</b>	<b>4,365,499</b>

Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

**(b) Fees and charges**

Revenue arising from fees and charges is recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example recreation/camping reserve fees. There is no material obligation for Council in relation to refunds or returns.

Revenue from infringements is recognised on issue of infringement notice after applying the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.

	2025 \$	2024 \$
Cemeteries	115,615	102,402
Infringements	2,916	9,676
Other fees and charges	130,857	96,837
<b>Total fees and charges</b>	<b>249,388</b>	<b>208,915</b>

**(c) Sales revenue**

Sale of goods revenue is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.

	2025 \$	2024 \$
Road construction and recoverable works	4,288,431	2,073,668
Function sales	8,420	27,319
Other sales	982,901	656,514
<b>Total sales revenue</b>	<b>5,279,752</b>	<b>2,757,500</b>

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**(d) Grants, subsidies and contributions**

To determine if a grant contract should be accounted for under AASB 1058 *Income of Not-for-profit Entities* or AASB 15 *Revenue from Contracts with Customers*, Council has to determine if the contract is 'enforceable' and contains 'sufficiently specific' performance obligations. When assessing if the performance obligations are 'sufficiently specific', Council has applied significant judgement in this regard by performing a detailed analysis of the terms and conditions contained in the grant contracts, review of accompanying documentation (e.g. activity work plans) and holding discussions with relevant parties.

*Grant income under AASB 15*

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

The performance obligations are varied based on the agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

*Grant income under AASB 1058*

Assets arising from grants in the scope of AASB 1058 are recognised at the assets fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised, then income is recognised for any remaining asset value at the time that the asset is received.

*Capital grants*

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control and which is enforceable, are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

The annual Financial Assistance Grant, received from the Federal Government, is customarily paid in four equal quarterly instalments. Since 2008 an advance payment has been received by all local governments in late June of a portion of the following year's allocation. This has varied between 25%, 50%, 75% and 100%. In June 2023 the advance payment was for 100% of the 2023/24 financial year grant allocation. This resulted in a distortion of the operating result for 2022/23 given the requirement to recognise the grant revenue on receipt due to its untied nature. In the 2023/24 financial year no advanced payment of the 2024/25 proposed grant allocation was received. The 2024/25 portion was paid in full in FY25. In June 2025, Council also received 50% of the allocation for 2025/26. The unpredictability in the timing and amount received each financial year for the Financial Assistance Grant continues to result in a distortion of Council's reported operating result.

	2025 \$	2024 \$
<b>(i) Operating</b>		
General purpose grants	16,197,199	332,337
State government subsidies and grants	913,167	751,512
Commonwealth government subsidies and grants	1,240,894	1,686,387
Contributions	82,642	15,375
Disaster Recovery Financial Arrangements (DRFA)	13,101,385	11,913,985
Total operating grants	<b>31,535,287</b>	<b>14,699,597</b>

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**(d) Grants, subsidies and contributions (continued)**

**(ii) Capital**

Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets received from developers.

	2025 \$	2024 \$
State government subsidies and grants	4,660,051	2,038,098
Commonwealth government subsidies and grants	2,864,202	3,209,296
Total capital grants	<b>7,524,253</b>	<b>5,247,394</b>

**(iii) Timing of revenue recognition for grants, subsidies and contributions**

	Revenue recognised at a point in time		Revenue recognised over time	
	2025 \$	2024 \$	2025 \$	2024 \$
Grants and subsidies	17,485,567	1,854,783	21,491,331	18,076,832
Contributions	82,642	15,375	-	-
	<b>17,568,209</b>	<b>1,870,158</b>	<b>21,491,331</b>	<b>18,076,832</b>

	Note	2025 \$	2024 \$
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**4 Other capital income and capital expenses**

*Provision for restoration of land*

Cost adjustment to refuse restoration provision	13	(232,424)	(32,959)
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*Gain / (loss) on disposal of non-current assets*

Proceeds from the sale of property, plant and equipment		-	270,526
Less: Carrying value of property, plant and equipment disposed of	10	(4,127,958)	(1,526,695)
Total gain / (loss) on disposal of non-current assets		(4,127,958)	(1,256,169)

Total capital expenses		<b>(4,360,382)</b>	<b>(1,289,128)</b>
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	2025 \$	2024 \$
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**5 Employee benefits**

Employee benefit expenses are recorded when the service has been provided by the employee.

Total staff wages and salaries	5,648,501	4,811,101
Councillors' remuneration	376,855	339,063
Annual, sick and long service leave entitlements	788,612	648,142
Superannuation	672,690	566,038
	<b>7,486,657</b>	<b>6,364,344</b>
Other employee related expenses	458,230	559,559
	<b>7,944,887</b>	<b>6,923,904</b>
Less: Capitalised employee expenses	(437,447)	(721,075)
Total employee benefits	<b>7,507,440</b>	<b>6,202,828</b>

The superannuation expense for the reporting period is the amount of the contribution the Council makes to the superannuation plan which provides benefits to its employees.

Councillors' remuneration represents salary paid in respect of carrying out their duties.

**Paroo Shire Council**  
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For the year ended 30 June 2025

**5 Employee benefits (continued)**

*Total Council employees at the reporting date:*

	2025	2024
Elected members	5	5
Administration and indoor staff	35	22
Depot and outdoors staff	55	48
Total full time equivalent employees	<u>95</u>	<u>75</u>
	<u>2025</u>	<u>2024</u>
	<u>\$</u>	<u>\$</u>

**6 Materials and services**

Expenses are recorded on an accruals basis as Council receives the goods or services.

Advertising and marketing	58,886	73,669
Administration supplies and consumables	54,579	40,534
Audit of the financial statements by the Auditor-General of Queensland	78,749	77,689
Building expenses	760,881	589,530
Communications and IT	411,937	260,317
Consultants	413,567	665,530
Contractors	104,239	13,856
Cost of goods sold	407,595	331,650
Cost of road construction and recoverable works	2,167,534	929,450
Councillors' expenses	17,491	47,389
Donations paid	121,509	97,794
Entertainment	1,241	-
Festivals and celebrations	38,632	27,881
Insurance	518,827	422,305
Legal expenses	102,952	17,242
Power	1,094	-
Programs funded	246,132	326,587
Repairs and maintenance	147,066	74,888
Road repairs and maintenance	16,117,878	11,161,477
Subscriptions and registrations	129,826	57,295
Valuations	18,772	78,911
Other materials and services	2,730,582	2,294,589
Total materials and services	<u>24,649,970</u>	<u>17,588,583</u>

Total audit fees quoted by the QAO relating to the 2024-25 financial statements are \$96,000 (2024: \$87,156).

**7 Cash and cash equivalents**

Cash and cash equivalents in the statement of cash flows includes cash on hand, all cash receipted but not banked at year end, and deposits held at call with financial institutions.

	2025	2024
	<u>\$</u>	<u>\$</u>
Cash at bank	21,050,281	10,222,765
Cash on hand	650	650
Balance per Statement of Financial Position and Statement of Cash Flows	<u>21,050,931</u>	<u>10,223,415</u>

Council is exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", the likelihood of the counterparty not having capacity to meet its financial commitments is low.

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**7 Cash and cash equivalents (continued)**

		2025	2024
	Note	\$	\$
Cash and cash equivalents		21,050,931	10,223,415
Less: Externally imposed restrictions to cash	(i)	1,402,798	2,171,568
Less: Internally imposed restrictions to cash	(ii)	586,342	586,342
Unrestricted cash		<u>19,061,790</u>	<u>7,465,505</u>

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use.

**(i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:**

Unspent grants and subsidies	11 (b)	1,402,798	2,171,568
		<u>1,402,798</u>	<u>2,171,568</u>

**(ii) Internal allocations of cash at the reporting date:**

Internal allocations of cash may be lifted by a Council resolution		586,342	586,342
		<u>586,342</u>	<u>586,342</u>

Cash and deposits at call are held in the National Australia Bank and Queensland Treasury Corporation in term deposits and business cheque accounts.

**8 Receivables**

Settlement of receivables is required within 30 days after the invoice is issued.

Receivables are measured at amortised cost which approximates fair value at reporting date.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

	2025	2024
	\$	\$
<b>Current</b>		
Rates debtors	992,662	1,161,614
Other debtors	1,391,816	1,283,762
Less: loss allowance	(16,330)	(16,330)
Trade debtors (net)	<u>2,368,148</u>	<u>2,429,046</u>
GST recoverable	-	(33,731)
Accrued revenue	403,003	684,170
Prepayments	197,810	184,525
Total current receivables	<u>2,968,961</u>	<u>3,264,009</u>

*Ageing of past due receivables and the amount of any impairment is disclosed in the following table:*

Not past due	1,878,222	2,004,318
Past due 31-60 days	11,946	11,946
Past due 61-90 days	3,855	3,855
More than 90 days	1,091,269	1,260,221
Trade debtors	<u>2,985,291</u>	<u>3,280,340</u>
Impaired	(16,330)	(16,330)
Total	<u>2,968,961</u>	<u>3,264,009</u>



**8 Receivables (continued)**

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's receivables from customers.

The maximum exposure to credit risk at balance date for receivables is the gross carrying amount of those assets. No collateral is held as security.

Because Council is empowered under the provisions of the *Local Government Act 2009* to sell an owner's property to recover outstanding rates debts, Council does not impair any rate receivables. Council uses a provision matrix to measure the expected credit losses on other debtors. Based on the composition of Council's debtors, and controls in place relating to credit approval and monitoring, there is a immaterial risk of impairment of Council's debtors.

**9 Inventories**

Stores, raw materials and other goods held for resale are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads.

- Inventories held for distribution are:
- goods to be supplied at no or nominal charge
  - goods to be used for the provision of service at no or nominal charge

These goods are valued at cost, adjusted, where applicable, for any loss of service potential.

	2025	2024
	\$	\$
Plant and equipment stores	901,419	712,668
Tourism centre	60,200	68,864
Total inventories	961,618	781,532

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**10 Property, plant and equipment**

Capital Work in Progress	Airports	Buildings	IT & Communications	Land	Light Vehicles		Major Plant		Minor Plant		Parks & Recreation		Roads & Drainage		Water		Sewer		Total
	Valuation	Valuation	Cost	Valuation	Cost	Cost	Cost	Cost	Cost	Cost	Valuation	Valuation	Valuation	Valuation	Valuation	Valuation	Valuation	Valuation	
<b>Cost</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Opening gross value as at 1 July 2024	6,611,452	12,231,682	56,788,466	694,000	1,812,316	7,847,787	3,067,023	15,092,091	357,043,654	25,762,373	21,227,426	512,087,965	6,968,911	-	-	-	-	-	-
Additions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from WIP	(10,616,653)	-	603,315	-	-	-	-	-	-	-	-	-	(1,859,537)	-	(6,343,427)	-	-	-	(6,202,964)
Write offs and other adjustments relating to WIP	(7,729)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation adjustment to asset revaluation surplus	-	415,821	1,520,284	175,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(7,729)
Closing gross value as at 30 June 2025	2,955,961	12,647,503	60,912,065	869,600	1,812,316	7,847,787	3,067,023	15,092,091	357,043,654	25,762,373	21,227,426	512,087,965	6,968,911	-	-	-	-	-	526,307,968

**Accumulated depreciation and impairment**

Opening balance as at 1 July 2024	-	2,667,218	26,360,134	1,269,655	-	1,515,752	4,352,328	1,860,768	113,215,331	13,401,054	7,442,065	178,862,011	-	-	-	-	-	-	-
Depreciation provided in period	-	104,751	1,336,104	87,943	-	80,256	385,417	136,203	492,441	462,488	321,516	8,707,709	-	-	-	-	-	-	-
Depreciation written back on disposals	-	-	-	-	-	-	-	-	-	(3,409,480)	-	(4,075,007)	-	-	-	-	-	-	-
Revaluation adjustment to asset revaluation surplus	-	144,637	110,804	-	-	-	-	-	124,957	2,474,549	222,827	3,465,803	-	-	-	-	-	-	-
Closing gross value as at 30 June 2025	-	2,916,606	27,807,042	1,357,598	-	1,596,008	4,737,745	1,996,971	120,324,943	10,842,090	7,986,408	186,360,516	-	-	-	-	-	-	-

**Total written down value as at 30 June 2025**

2,955,961	9,730,897	33,105,023	552,097	869,600	216,308	3,110,042	10,070,552	9,128,852	248,369,504	16,367,487	13,871,529	339,347,462	-	-	-	-	-	-	-
0	0 to 240	0 to 70	3 to 10	0	5 to 8	8 to 10	10 to 20	10 to 80	0 to 240	20 to 100	30 to 150	-	-	-	-	-	-	-	-

**Additions comprise:**

Renewals	-	-	505,441	-	-	-	-	-	-	2,127,510	1,530,930	4,263,881	-	-	-	-	-	-	-
Other additions	-	77	4,197	53,464	-	-	-	47,400	422,364	564,014	1,593,494	2,705,030	-	-	-	-	-	-	-
Total additions	-	77	509,638	53,464	-	-	-	47,400	422,364	3,224,324	2,711,524	6,968,911	-	-	-	-	-	-	-

**10 Property, plant and equipment**

Capital Work in Progress	Airports	Buildings	IT & Communications	Land	Light Vehicles		Major Plant		Minor Plant		Parks & Recreation		Roads & Drainage		Water		Sewer		Total
	Valuation	Valuation	Cost	Valuation	Cost	Cost	Cost	Cost	Cost	Cost	Valuation	Valuation	Valuation	Valuation	Valuation	Valuation	Valuation	Valuation	
<b>Cost</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Opening gross value as at 1 July 2023	10,137,033	12,164,796	46,336,323	644,900	1,748,225	8,175,006	2,692,466	11,126,863	368,938,436	23,643,187	24,427,670	501,921,527	-	-	-	-	-	-	-
Additions	9,891,773	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from WIP	(13,285,814)	194,167	585,164	-	64,091	287,781	390,623	9,543,168	2,218,548	-	-	-	-	-	-	-	-	-	-
Write offs and other adjustments relating to WIP	(131,539)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation adjustment to asset revaluation surplus	-	(117,281)	11,867,979	49,100	-	-	-	(5,874,977)	(2,267,232)	2,119,186	(3,200,244)	2,576,531	-	-	-	-	-	-	-
Closing gross value as at 30 June 2024	6,611,452	12,231,682	58,788,466	694,000	1,812,316	7,847,787	3,067,023	15,092,091	357,043,654	25,762,373	21,227,426	512,087,965	-	-	-	-	-	-	-

**Accumulated depreciation and impairment**

Opening balance as at 1 July 2023	-	2,164,951	23,421,278	-	1,386,626	4,451,460	1,739,377	5,420,954	120,783,218	13,112,340	9,191,390	182,840,038	-	-	-	-	-	-	-
Depreciation provided in period	-	111,209	1,680,945	100,212	130,126	375,368	126,403	511,289	2,767,253	316,282	339,179	6,468,264	-	-	-	-	-	-	-
Depreciation written back on disposals	-	-	-	-	-	(474,500)	(5,012)	-	(560,285)	-	-	(1,039,797)	-	-	-	-	-	-	-
Revaluation adjustment to asset revaluation surplus	-	391,058	1,257,911	-	-	-	-	641,282	(9,774,854)	(27,568)	(2,088,505)	(9,600,676)	-	-	-	-	-	-	-
Closing gross value as at 30 June 2024	-	2,667,218	26,360,134	1,269,655	1,515,752	4,352,328	1,860,768	6,777,706	113,215,331	13,401,054	7,442,065	178,862,011	-	-	-	-	-	-	-

**Total written down value as at 30 June 2024**

6,611,452	9,554,464	32,428,332	640,039	864,000	296,564	3,496,469	1,206,255	8,314,365	243,828,324	12,367,319	13,785,362	333,225,966	-	-	-	-	-	-	-
0	0 to 240	0 to 70	3 to 10	0	5 to 8	8 to 10	10 to 20	10 to 80	0 to 240	20 to 100	30 to 150	-	-	-	-	-	-	-	-

**Paroo Shire Council**  
**Notes to the Financial Statements**  
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**10 Property, plant and equipment (continued)**

**(a) Acquisition of assets**

Acquisitions of assets are initially recorded at cost.

Items of plant and equipment with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

**(b) Capital work in progress**

The cost of property, plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

**(c) Measurement**

Subsequent to initial measurement, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

**(d) Depreciation**

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

**Key judgements and estimates:**

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical obsolescence that may change the utility of certain software and IT equipment.

**(e) Impairment**

Council perform a detailed assessment of the road network impacted by severe weather events in assessing its funding claim. This assessment includes an examination of the road network condition. It also includes quantification of planned repair work and an estimate of the capital component or loss in service potential of the road network from the weather event.

Certain road network components were damaged in the current financial year, with all roads trafficable, and no road assets completely destroyed which would require them to be written off to the profit or loss at year end. Council's assessment indicated that all of the work to be performed to restore these assets is operational and repair work in nature. This includes repair of road surfaces, pot holes, grading and other remedial works that are considered to be expenditure items.

**(f) Valuation**

**Key judgements and estimates:**

Some of the Council's assets and liabilities are measured at fair value for financial reporting purposes. In estimating the fair value of an asset or a liability, the Council uses market-observable data to the extent it is available and other inputs as necessary.

**Valuation Processes**

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 5 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**10 Property, plant and equipment (continued)**  
**(f) Valuation (continued)**

In the intervening years, for the valuation of the land, buildings and infrastructure asset classes, management engage independent, professionally qualified valuers to perform a "desktop" valuation. A desktop valuation involves management providing updated information to the valuer regarding additions, disposals and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

In accordance with AASB 13 *Fair Value Measurement*, fair value measurements as categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1);
- Fair value based on inputs that are directly or indirectly observable, such as prices for similar assets, for the asset or liability (Level 2);
- Fair value based on unobservable inputs for the asset and liability (Level 3).

There were no transfers between levels of the hierarchy during the year.

Where there is an active and liquid market as evidence by sales transactions of similar asset types, the market approach by direct comparison, income or summation methods can be utilised, and is an accepted valuation methodology under AASB 13. If a market approach is adopted, the valuation is deemed to be a Level 2 input.

The fair value should represent the highest and best use of the asset, i.e. the use of the asset that is physically possible, legally permissible, financially feasible, and which results in the highest value. Paroo Shire Council assumes the current use is the highest and best use due to the specialist nature of Council's assets.

Due to the predominately specialised nature of Council's assets, the valuation have been undertaken on the cost and market approaches.

The cost approach is deemed a level 3 input. Under this approach, the following process has been adopted.

- Where there is no market, the net current value of an asset is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset. Published / available market data for recent projects, and/or published cost guides are utilised to determine the estimated replacement cost (gross value) of the asset, including allowances for preliminaries and professional fees. This is considered a level 2 input.
- A condition assessment is applied, which is based on factors such as the age of the asset, overall condition as noted by the valuer during the inspection, economic and/or functional obsolescence. The condition assessment directly translates to the level of depreciation applied.
- In determining the level of accumulated depreciation for major assets, Council disaggregates its assets into significant components which exhibit different patterns of consumptions (useful lives). the condition assessment is applied on the component basis.
- While the replacement cost of Council's assets are supported by market supplied evidence (Level 2), the other unobservable inputs (such as estimates of useful life and asset condition) were also required (Level 3).
- The valuation techniques used in the determination of fair values maximise the use of observable data where available.

**Calculation of Gross Replacement Cost**

The gross replacement cost was determined by applying the unit rates to each individual asset. The unit rates applied include all materials, labour and overheads. These unit rates are estimated using information collated from similar recent project costs, direct quotations from suppliers, unit rate databases, indices and industry standard sources such as Rawlinson's Construction Handbook.

**Accumulated Depreciation**

Remaining useful lives and hence accumulated depreciation is calculated by analysing factors that contribute to the three forms of obsolescence: physical, functional and economic obsolescence. This assessment has been performed by undertaking physical inspections of each asset or relying on information supplied by Council personnel. Factors include but are not limited to physical deterioration, improvements in technology, changes in damage and changes service standards.

All asset classes were comprehensively revalued by AVR Consulting as at 30 June 2024. A desktop valuation has been performed as at 30 June 2025.

<b>Asset class</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
Airports	-	-	9,730,897	9,730,897
Buildings	-	-	33,105,023	33,105,023
Land	-	869,600	-	869,600
Parks and recreation	-	-	9,128,852	9,128,852
Water	-	-	16,367,467	16,367,467
Sewerage	-	-	13,871,629	13,871,629
Roads and drainage	-	-	248,369,504	248,369,504
<b>Total</b>	<b>-</b>	<b>869,600</b>	<b>330,573,374</b>	<b>331,442,974</b>

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**11 Contract balances**

Contract assets represents the excess of costs incurred in relation to a contract with the customer or construction of an asset over the amounts that Council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

	2025	2024
	\$	\$
(a) Contract assets	4,405,296	3,215,104
(b) Contract liabilities		
Funds received upfront to construct Council controlled assets	1,402,798	2,171,568
<i>Revenue recognised that was included in the contract liability balance at the beginning of the year:</i>		
Disaster recovery funding	-	1,599,757
Funds to construct Council controlled assets	1,901,692	1,633,055
Operational projects	28,568	170,000
	1,930,260	3,402,812

**Satisfaction of contract liabilities**

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next 1 to 2 years.

**Significant changes in contract liabilities**

Significant movements in contract assets and contract liabilities that have occurred during the year relate to the timing of work (for example, timing of flood damage program) and the value of monies received in advance (for example, flood damage advance payments and initial milestones received for major capital projects).

**12 Payables**

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.

The liability for salaries and wages is measured at the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

	2025	2024
	\$	\$
Creditors and accruals	3,701,268	2,360,919
Payments received in advance	333,354	224,559
Employee payables	4,010	18,052
Urban fire levy	70,439	57,049
	4,109,071	2,660,579

**13 Provisions**

Liabilities are recognised for employee benefits such as wages and salaries, annual and long service leave in respect of services provided by the employees up to the reporting date. Short-term benefits which are expected to be wholly settled within 12 months is measured as the amount unpaid at the reporting date at the current pay rates in respect of employees' services up to that date, and includes relevant oncosts.

*Long service leave*

A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in Council's employment or other associated employment which would result in Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value. Where employees have met the prerequisite length of service and Council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**13 Provisions (continued)**

*Tip restoration*

Council has recognised a provision for the future restoration of its refuse sites at Cunnamulla and Yowah. The provision is measured at the present value of the estimated cost of restoring the refuse disposal sites to a useable state at the end of its useful life. The projected cost is \$1,310,641 for Cunnamulla and \$87,965 for Yowah. Cunnamulla Cells 1 and 2 are expected to be remediated in 2027-2028 and Cell 3 from 2035-2036. Remediation costs for Yowah are expected to occur from 2029-2030. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Council also have unlicensed refuse sites at Wyandra and Eulo. Council has a constructive obligation to remediate these sites and has recognised a provision on this basis. The estimated cost to rehabilitate these sites is \$143,945 and \$130 481 respectively.

	2025 \$	2024 \$
<b>Current</b>		
Annual leave	513,874	493,425
Long service leave	267,468	264,144
Provision for tip restoration	39,337	-
	<u>820,679</u>	<u>757,568</u>
<b>Non-current</b>		
Long service leave	134,670	103,770
Provision for tip restoration	1,471,259	1,226,456
	<u>1,605,929</u>	<u>1,330,226</u>
<b>Movement in tip restoration provisions:</b>		
Balance at beginning of financial year	1,226,456	764,502
Increase/(decrease) due to unwinding of discount rate	51,716	32,959
Increase/(decrease) due to change in discount rate	-	35,665
Increase/(decrease) due to change in inflation rate	(9,309)	(35,228)
Increase/(decrease) due to change in timing of cost estimates	41,838	-
Increase/(decrease) due to revision of cost estimates	199,894	428,558
Balance at end of financial year	<u>1,510,595</u>	<u>1,226,456</u>
	<u>2025</u> \$	<u>2024</u> \$
<b>14 Borrowings</b>		
<b>Current</b>		
Loans - Queensland Treasury Corporation	133,936	220,423
	<u>133,936</u>	<u>220,423</u>
<b>Non-Current</b>		
Loans - Queensland Treasury Corporation	157,798	290,982
	<u>157,798</u>	<u>290,982</u>
<b>Reconciliation of loan movements for the year</b>		
Opening balance	511,405	746,679
Principal repayments	(219,671)	(235,274)
Closing balance	<u>291,734</u>	<u>511,405</u>
<b>Reconciliation of liabilities arising from financing activities</b>		
Opening balance	511,405	746,679
Repayments	(219,671)	(235,274)
Closing balance	<u>291,734</u>	<u>511,405</u>



**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**14 Borrowings (continued)**

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Thereafter, they are measured at amortised cost. Principal and interest repayments are made quarterly in arrears.

The QTC loan market value at the reporting date was \$304,149.62 (30 June 2024: \$525,806.43). This represents the value of the debt is Council repaid at this date. As it is the intention of Council to hold the debts for their term, no provision is required to be made in the accounts.

No assets have been pledged as security by the Council for any liabilities.

All QTC borrowings are \$A denominated amounts and carried as amortised cost, interest being expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 2024 to 2031.

There have been no defaults or breaches of the loan agreement during the period. Principal and interest repayments are made quarterly in arrears.

	2025 \$	2024 \$
<b>15 Commitments for expenditure</b>		
Contractual commitments at end of financial year but not recognised in the financial statements are as follows:		
Capital commitments	3,594,073	263,473
Other materials and services	11,913,875	4,007,925
	<u>15,507,948</u>	<u>4,271,398</u>
These expenditure are payable as follows:		
Within one year	15,461,148	4,177,798
One to five years	46,800	46,800
Later than five years	-	46,800
	<u>15,507,948</u>	<u>4,271,398</u>
	<u>2025</u> \$	<u>2024</u> \$

**16 Asset revaluation surplus**

The closing balance of the asset revaluation surplus comprises the following asset categories:

Airports	5,072,061	4,800,877
Buildings	23,089,657	21,680,177
Land	895,147	719,547
Major Plant	81,394	81,394
Roads and drainage	153,452,671	144,306,798
Water and sewerage	10,641,596	9,868,795
Parks and recreation	2,482,423	2,261,380
	<u>195,714,949</u>	<u>183,718,967</u>

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus.

Increases and decreases on revaluation are offset within a class of assets.

Where a class of assets is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.

When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**17 Transactions with related parties**

**(a) Transactions with key management personnel (KMP)**

KMP are the Mayor and Councillors, Chief Executive Officer, Director of Community Support and Engagement, Director Corporate Governance and Risk, and Director of Infrastructure. Compensation paid to KMP comprises:

	2025	2024
	\$	\$
Short-term employee benefits	1,337,621	886,102
Post-employment benefits	86,518	55,573
Long-term employee benefits	27,315	10,321
Termination benefits	16,923	-
<b>Total</b>	<b>1,468,377</b>	<b>951,995</b>

Detailed remuneration disclosures are included in Council's annual report.

**(b) Transactions with other related parties**

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

The Council employs 95 (2024: 75) staff and elected representatives of which only 4 are close family members of KMP. All close family members of KMP were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.

Details of transactions between Council and other related parties are disclosed below:

	2025	2024
	\$	\$
<b>Details of transactions</b>		
Employee expenses for close family members of KMP	29,774	197,048
Purchase of materials and services for entities controlled by KMP	269,690	229,880
Payments to non-profit organisations where a KMP is a controlling member	9,265	5,690
	<b>308,729</b>	<b>432,618</b>

Transactions with related entities of KMP are made on an arm's length basis.

**(c) Outstanding balances with related parties**

There was \$13,705 outstanding balances to entities controlled by KMP as at 30 June 2025 (2024: \$43,350).

**(d) Transactions with related parties that have not been disclosed**

The majority of people who are related parties of Council live within the Paroo Shire Community. Therefore on a regular basis ordinary citizen transactions occur between Council and its related parties. The payment by community residents of utility charges and for sales of goods and services are considered to be an ordinary citizen transaction.

Council has not included these types of transactions in its disclosure as they are made on the same terms and conditions available to the general public.

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**18 Contingent liabilities**

Details and estimates of maximum amounts of contingent liabilities are as follows:

**Local Government Mutual**

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2025 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

**Local Government Workcare**

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there are insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The indemnity amount provided by Paroo Shire Council as at 30 June 2025 in relation to the Local Government Workcare Bank Guarantee is \$294,849 (30 June 2024:\$302,902).

**19 Superannuation**

Council contributes to Brighter Super previously known as the Local Government Superannuation Scheme (Qld) (the scheme). Brighter Super is a Multiemployer Plan as defined in Australian Accounting Standard AASB 119 *Employee Benefits*. The scheme has a number of elements including defined benefits funds and an accumulated benefits fund. Council does not have any employees who are members of the defined benefits fund and so it is not exposed to the obligations, assets or costs associated with these funds. Council has employees who are members of the accumulated benefits fund.

	<b>Note</b>	<b>2025</b>	<b>2024</b>
		<b>\$</b>	<b>\$</b>
The amount of superannuation contributions paid by Paroo Shire Council to the superannuation scheme in this period for the benefit of employees was:	5	672,690	566,038

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**20 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities**

	<b>2025</b>	<b>2024</b>
	<b>\$</b>	<b>\$</b>
Net result	5,229,394	(3,033,854)
Non-cash items:		
Depreciation and amortisation	8,707,709	6,458,264
Revaluation of restoration provision	284,140	32,959
Write off Work in Progress in Profit and Loss	7,729	110,004
	<u>8,999,578</u>	<u>6,601,227</u>
Investing and development activities:		
Loss/(gain) on disposal of non-current assets	4,127,961	1,256,169
Capital grants and contributions	(6,959,417)	(3,214,787)
	<u>(2,831,456)</u>	<u>(1,958,618)</u>
Changes in operating assets and liabilities:		
(Increase)/decrease in trade and other receivables	295,049	(1,693,383)
(Increase)/decrease in inventories	(180,086)	(40,115)
Increase/(decrease) in trade payables	1,448,492	(573,727)
Increase/(decrease) in provisions	54,673	(9,269)
(Increase)/decrease in contract assets	(1,190,192)	(420,409)
Increase/(decrease) in contract liabilities	(768,769)	(3,368,028)
	<u>(340,834)</u>	<u>(6,104,930)</u>
Net cash inflow from operating activities	<u><u>11,056,681</u></u>	<u><u>(4,496,174)</u></u>

**Paroo Shire Council**  
**Notes to the Financial Statements**  
For the year ended 30 June 2025

**21 Financial instruments**

Paroo Shire Council's activities expose it to a variety of financial risks including interest rate risk, credit risk, and liquidity risk.

Exposure to financial risks is managed in accordance with Council approved policies on financial risk management. These policies focus on managing the volatility of financial markets and seek to minimise potential adverse effects on the financial performance of the Council.

The Council minimised its exposure to financial risk in the following ways:

- Investments in financial assets are only made where those assets are with a bank or other financial institution in Australia.
- The Council does not invest in derivatives or other high risk investments.
- When the Council borrows, it borrows from the Queensland Treasury Corporation (QTC) unless another financial institution can offer a more beneficial rate, taking into account any risk. Borrowing by the Council is constrained by the provisions of the *Statutory Bodies Financial Agreements Act 1982*.

Council measures risk exposure using a variety of methods as follows:

Liquidity risk	Maturity analysis
Interest rate risk	Sensitivity analysis

**Risk management framework**

Paroo Shire Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council's management (as appropriate) approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The council aims to manage volatility to minimise potential adverse effects on the financial performance of the council.

Council's audit committee oversees how management monitors compliance with the council's risk management policies and procedures, and reviews the adequacy of the risk managements framework in relation to the risks faced by the council. The council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.  
Paroo Shire Council does not enter into derivatives.

**Credit Risk**

Credit risk exposure refers to the situation where the Council may incur financial loss as a result of another party to a financial instrument failing to meet their contractual obligations. Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations.

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of these debts.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

The Council is exposed to credit risk through its investments with the QTC and deposits held with banks or other financial institutions. The QTC Cash Fund is an asset management portfolio that invests with a wide variety of high credit rating counterparties. Deposits are capital guaranteed. Other investments are held with highly rated and regulated banks and whilst not capital guaranteed, the likelihood of a credit failure is remote.

**Paroo Shire Council**  
**Notes to the Financial Statements**

For the year ended 30 June 2025

**21 Financial instruments (continued)**  
**Credit Risk (continued)**

The maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is the gross carrying amount of those assets inclusive of any provisions for impairment.

No collateral is held as security relating to the financial assets held by the Council.

The carrying amount of financial assets at the end of the reporting period represent the maximum exposure of credit risk.

**Liquidity Risk**

Liquidity risk refers to the situation where the Council may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset. The Council is exposed to liquidity risk through its trading in the normal course of business and borrowings from the QTC for capital works.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in Note 7 and Note 14. There are no additional facilities or lines of credit available.

The following table sets out the liquidity risk of financial liabilities held by the Council in a format as it might be provided to management. The amounts disclosed in the maturity analysis represent the contractual undiscounted cash flows at balance date.

	0 to 1 year \$	1 to 5 years \$	Over 5 years \$	Total \$	Carrying \$
<b>2025</b>					
Payables	3,701,268	-	-	3,701,268	3,701,268
Borrowings	148,181	134,739	50,527	333,446	291,734
	<u>3,849,449</u>	<u>134,739</u>	<u>50,527</u>	<u>4,034,714</u>	<u>3,993,002</u>
<b>2024</b>					
Payables	2,360,919	-	-	2,360,919	2,360,919
Borrowings	246,694	249,235	84,211	580,140	511,405
	<u>2,607,613</u>	<u>249,235</u>	<u>84,211</u>	<u>2,941,059</u>	<u>2,872,323</u>

The outflows in the above table are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated in the table.

**Interest rate risk**

The Council is exposed to interest rate risk through its borrowings from the QTC and investments held with financial institutions.

The risk in borrowing is effectively managed by borrowing from financial institutions which provide access to a mix of floating and fixed funding sources such that the desired interest rate risk exposure can be constructed. Interest rate risk in other areas is minimal.

The Council does not undertake any hedging of interest rate risk.

**22 Events after the reporting period**

There were no material adjusting events after balance date.



**Paroo Shire Council**

**Financial statements**

For the year ended 30 June 2025

**Management Certificate  
For the year ended 30 June 2025**

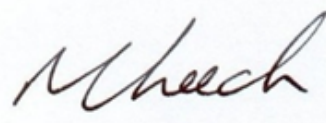
These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 25, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



**Mayor**  
Cr Suzette Beresford



**Chief Executive Officer**  
Martin Leech

Date: 22 October 2025

Date: 22 October 2025

## INDEPENDENT AUDITOR'S REPORT

To the Councillors of Paroo Shire Council

### Report on the audit of the financial report

#### Opinion

I have audited the financial report of Paroo Shire Council.

The financial report comprises the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information and the certificate given by the Mayor and Chief Executive Officer.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2025, and of its financial performance for the year then ended; and
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

#### Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2025 but does not include the financial report and our auditor's report thereon.

At the date of this auditor's report, the available other information in Paroo Shire Council's annual report for the year ended 30 June 2025 was the current year financial sustainability statement, current year financial sustainability statement - contextual ratios (unaudited) and unaudited long-term financial sustainability statement.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

### **Responsibilities of the councillors for the financial report**

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

### **Auditor's responsibilities for the audit of the financial report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

[https://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf)

This description forms part of my auditor's report.

### **Report on other legal and regulatory requirements**

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2025:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

## **Prescribed requirements scope**

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

*Jacques Coetzee*

23 October 2025

Jacques Coetzee  
as delegate of the Auditor-General

Queensland Audit Office  
Brisbane

**Paroo Shire Council**  
**Current-year Financial Sustainability Statement**  
For the year ended 30 June 2025

Type	Measure	Target (Tier 7)	Actual Current Year	5-Year Average	Council Narrative
<b>Audited ratios</b>					
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	7.00	5.40	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands which is a key component to solvency. Council is currently meeting the target which indicates council has sufficient liquidity to continue operating for an extended period of time based on current monthly expenses.
Operating performance	Operating surplus ratio	n/a	4.80%	-3.94%	The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses.
	Operating cash ratio	Greater than 0%	25.27%	18.18%	The operating cash ratio is a measure of council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs. Council's operating cash ratio is currently ahead of target.
Asset management	Asset sustainability ratio	Greater than 90%	53.18%	45.13%	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives. Council's asset sustainability ratio is currently behind target.
	Asset consumption ratio	Greater than 60%	65.09%	64.54%	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.
Debt servicing capacity	Leverage ratio	0 - 3 times	0.03	(0.12)	The leverage ratio is an indicator of a Council's ability to repay its existing debt. It measures the relative size of the Council's debt relative to its operating performance.

The current year financial sustainability statement is prepared in accordance with the requirements of the *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the six reported measures are prepared on an accrual basis and are drawn from the council's audited general purpose financial statements for the year ended 30 June 2025.

**Certificate of Accuracy**

For the year ended 30 June 2025

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.



**Mayor**  
Cr Suzette Beresford

Date: 22 October 2025



**Chief Executive Officer**  
Martin Leech

Date: 22 October 2025

## INDEPENDENT AUDITOR'S REPORT

To the Councillors of Paroo Shire Council

### Report on the Current Year Financial Sustainability Statement

#### Opinion

I have audited the accompanying current-year financial sustainability statement of Paroo Shire Council for the year ended 30 June 2025, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current-year financial sustainability statement of Paroo Shire Council for the year ended 30 June 2025 has been accurately calculated.

#### Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matter – basis of accounting

I draw attention to the note which describes the basis of accounting. The current-year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2024 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### Other Information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2025 but does not include the financial sustainability statement and our auditor's report thereon.

At the date of this auditor's report, the available other information in Paroo Shire Council's annual report for the year ended 30 June 2025 was the general purpose financial statements, current-year financial sustainability statement - contextual ratios (unaudited), and the unaudited long term financial sustainability statement.



My opinion on the current-year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general-purpose financial report.

In connection with my audit of the financial sustainability statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial sustainability statement and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

### **Responsibilities of the councillors for the current year financial sustainability statement**

The councillors are responsible for the preparation and fair presentation of the current-year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

### **Auditor's responsibilities for the audit of the current year financial sustainability statement**

My objectives are to obtain reasonable assurance about whether the current-year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

*Jacques Coetzee*

23 October 2025

Jacques Coetzee  
as delegate of the Auditor-General

Queensland Audit Office  
Brisbane

Current-year Financial Sustainability Statement - Contextual Ratios

For the year ended 30 June 2025

Type	Measure	Target (Tier 7)	Actual Current Year	5-Year Average	Council Narrative
Contextual ratios (unaudited)					
Financial capacity	Council-controlled revenue	n/a	11.10%	15.02%	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.
	Population growth	n/a	0.70%	0.70%	Population growth is a key driver of a council's operating income, service needs and infrastructure requirements into the future.

The current year financial sustainability statement - contextual ratios is prepared in accordance with the requirements of ~~the~~ *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the two reported measures are prepared on an accrual basis and are drawn from the council's audited general purpose financial statements for the year ended 30 June 2025.

Certificate of Accuracy

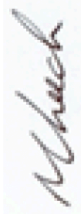
For the year ended 30 June 2025

This current-year financial sustainability statement has been prepared pursuant to Section 178 of ~~the~~ *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.



Mayor  
Cr Suzette Beresford  
Date: 22 October 2025



Chief Executive Officer  
Martin Leech  
Date: 22 October 2025

**Paroo Shire Council**  
**Unaudited Long Term Financial Sustainability Statement**  
 Prepared as at 30 June 2025

Type	Measure	Target (Tier 7)	Actuals as at 30 June 2025	Forecast as at 30 June 2026	Forecast as at 30 June 2027	Forecast as at 30 June 2028	Forecast as at 30 June 2029	Forecast as at 30 June 2030	Forecast as at 30 June 2031	Forecast as at 30 June 2032	Forecast as at 30 June 2033	Forecast as at 30 June 2034	Forecast as at 30 June 2035
Financial capacity	Council-controlled revenue	n/a	11.10%	10.65%	14.30%	14.42%	14.53%	14.65%	14.76%	14.88%	15.00%	15.11%	15.23%
	Population growth	n/a	0.70%	0.35%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	(0.00)
Operating performance	Operating surplus ratio	n/a	4.80%	0.03%	6.30%	5.91%	5.51%	5.11%	4.72%	4.32%	3.97%	3.58%	3.20%
	Operating cash ratio	Greater than 0%	25.27%	21.25%	34.51%	34.04%	33.59%	33.14%	32.69%	32.25%	31.81%	0.31	0.31
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	7 months	6 months	9 months	10 months	12 months	13 months	14 months	15 months	16 months	18 months	19 months
	Asset sustainability ratio	Greater than 90%	53.18%	34.83%	60.08%	58.91%	57.75%	56.62%	55.51%	54.42%	53.35%	0.52	0.51
Debt servicing capacity	Asset consumption ratio	Greater than 60%	65.09%	86.21%	86.21%	86.21%	86.21%	86.21%	86.21%	86.21%	86.21%	0.86	0.86
	Leverage ratio	0 - 3 times	0.03	0.03	0.01	0.01	0.01	0.01	-	0.00	-	-	-



**Paroo Shire Council's Financial Management Strategy**  
 Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

**Certificate of Accuracy**

For the long-term financial sustainability statement prepared as at 30 June 2025

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.

	
<b>Mayor</b> Cr Suzette Beresford	<b>Chief Executive Officer</b> Martin Leech
Date: 22 October 2025	Date: 22 October 2025

# Appendices

## LEGISLATIVE COMPLIANCE CHECKLIST 2024-2025

REQUIREMENT	TITLE	HEADING	PAGE
<b>LOCAL GOVERNMENT ACT 2009</b>			
Section 41	Identify beneficial enterprises	Beneficial Enterprises	27
Section 45	Identifying significant business activities	Significant business activities	27
Section 201	Remuneration of Senior Management	Executive management team remuneration	26
<b>LOCAL GOVERNMENT REGULATION 2012</b>			
Section 183(a) & (d)	Financial Statements	Annual Financial Statements	40
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Section 184	Community Financial Report	Community Financial Report	32-38
Section 185	Particular resolutions	Particular resolutions	26
Section 186(1)(a)	Councillors	Councillors remuneration	24
Section 186(1)(b)	Councillors	Councillors expenses	24
Section 186(1)(c)	Councillors	Councillors meetings attendance	25
Section 186(1)(d)-(f)	Councillors	Councillors conduct	24
Section 187	Administrative Action Complaints	Administrative Action Complaints	26
Section 188	Overseas Travel	Overseas Travel	27
Section 189	Grants to Community organisations and discretionary funds	Grants to Community organisations and discretionary funds	29
Section 190(1)(a) & (b)	CEO's assessment of corporate and operational plans progress	CEO's assessment of progress	17-23
Section 190(1)(c)	Annual operation report for each commercial business unit	Annual operation report for each commercial business unit	19
Section 190(1)(d)	Details of any action taken for, and expenditure on, a service, facility or activity	Action taken involving special arrangements	28
Section 190(1)(e)	Invitations to change tenders	Invitations to change tenders	28
Section 190(1)(f)	List of registers kept by Council	List of registers kept by Council	27
Section 190(1)(g)	Summary of all concessions for rates and charges granted	Summary of all concessions for rates and charges granted	27
Section 190(1)(h)	Report on the internal audit	Internal Audit Report	27
Section 190(1)(i) & (j)	Competitive Neutrality Complaints	Competitive Neutrality Complaints	28
<b>PUBLIC SECTOR ETHICS ACT 1994</b>			
Section 23	Reporting	Code of conduct, education and training	15





# Outback River Lights FESTIVAL



# PAROO SHIRE COUNCIL

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## 10.2.6

### Workplace Health & Safety Committee Meeting Minutes

Council Meeting:	18 November 2025
Department:	Corporate Services
Author:	Sarmad Habib - Director of Corporate Services
Attachments:	1. WHS Committee Meeting Minutes 31102025

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#### Purpose

The purpose of this report is to provide Council with the Workplace Health & Safety Committee minutes which met on 31<sup>st</sup> October 2025.

#### Recommendation

*That Council receive and note the Workplace Health & Safety Committee minutes held on 31<sup>st</sup> October 2025.*

#### Discussion

The WHS Committee met on 31<sup>st</sup> October 2025.

This committee meets every month.

Key matters discussed at the WHS Committee meeting included:

- **Incident and Hazard Reporting**  
Reviewed recent incident reports, with a focus on minor slips, trips, and ergonomic issues. Corrective actions are in progress, including improved workstation setups and anti-slip mat installation in high-traffic areas.
- **Workplace Inspections**  
Inspections completed across various areas of council.  
Identified minor housekeeping issues and several corrective actions which have been assigned and are being monitored.
- **Training and Awareness**  
First Aid training planned for January–February 2026 (HR to confirm schedule).  
Training Room is still not operational; to be used as a kiosk for access to the Safety Management System once set up.
- **Policy and Procedure Review**  
Safety Management System, WHS Committee Statement and Constitution was reviewed and endorsed.

Next meeting date has not yet been advised.

#### Budget/Financial Implications

Not applicable

#### Legislation/Statutory Implications

Not applicable

## Corporate Plan and/or Operational Plan

Corporate Plan:

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.1 Provide a safe workplace including wellbeing support

### Risk Management

The following risks are relevant to the matters considered within this report:

Risk	Explanation
Legal / Compliance	Breaches of WHS legislation could result in fines, prosecution, or personal liability for Council officers.
Financial	Workplace injuries increase insurance premiums, compensation costs, and reduce productivity.
Reputational	Failure to protect staff and the public can damage Council's credibility and community trust.
Operational	Injuries or unsafe practices can disrupt services, delay projects, and lower staff morale.
Governance	Inadequate WHS oversight may expose Council and officers to due diligence failures and accountability risks.

### Consultation

Relevant stakeholders are under attendees in the attachment.

### Conclusion

Council receive the minutes from the WHS Committee held on 31<sup>st</sup> October 2025.

### Options

Not applicable.



# MINUTES

WORKPLACE HEALTH AND SAFETY COMMITTEE MEETING  
31 OCTOBER 2025

## Paroo Shire Council – Workplace Health and Safety Committee Meeting

**OPENED: 10:00AM****ATTENDEES**

Sarmad Habib	Paroo Shire Council	Chair
Christine Johnston	Paroo Shire Council	WHS Advisor
Colin Ickeringill	Paroo Shire Council	Safety Representative
Thomas “Archie” Bowman	Paroo Shire Council	Safety Representative
Robert Butters	Paroo Shire Council	Safety Representative
Michael McKellar Sr.	Paroo Shire Council	Safety Representative
John Egan	Paroo Shire Council	WHS Consultant
Martin Leech	Paroo Shire Council	CEO / Observer

**Apologies**

Chris Cooke	Paroo Shire Council	Safety Representative
Sonia Turnbull	Paroo Shire Council	Safety Representative

**AGENDA ITEMS****Item 1: Opening, quorum and previous Minutes**

Quorum confirmed. Previous minutes taken as read.

Motion: That the minutes of the previous meeting be confirmed as a true and correct record

**Moved:** Colin Ickeringill

**Seconded:** Michael McKellar Sr.

**Item 2: Business arising from previous minutes**

Business arising will be transferred from the minutes into the Action Register so items can be tracked separately from meeting notes.

**Item 3: Safety Share**

Culvert on Mitchell Highway (Wyandra) significant hump in road – speeding and inadequate hazard awareness. Risk assessment to be completed; TMR to be notified for appropriate signage. Interim council signage and traffic control plan to be considered and documented. Is a risk management issue and should be address in councils risk strategy not in the through the health and safety committee.

**Item 4: Standing Items****4.1 Incident & Hazard Reports**

Seven incident/hazard reports have been closed since the last meeting. Committee requested that all future incident reports be tabled so WHS Committee can track, follow up and escalate where required



## 4.2 Injuries & Workers Compensation

Four current return-to-work / workers compensation claims remain active. WHS Advisor to include status reports in monthly consolidated report.

## 4.3 Site Inspections

Two workplace / site inspections completed during the period.

## 4.4 Depot Security, Cameras & Loss Register

- Committee discussed repeated instances of staff working remotely and being left out on site without reliable communications (e.g. tyre blow-out at night).
- Starlink/portable comms units are available and are to be used where staff are travelling to remote worksites or after hours.
- Where requisitions for safety-critical repairs (locks, doors, depot security) are delayed, supervisors may escalate directly to obtain quotes and approval due to safety priority.

## 4.5 Traffic & Public Safety

Risk identified regarding inadequate signage and driver awareness (40/60/80 km/h transitions and jump-up). Committee agreed that a risk assessment is to be completed and that the matter be referred to TMR for appropriate permanent signage. During the interim, Council signage/traffic control to be documented.

## 4.6 Training & Inductions

- First Aid training planned for January–February 2026 (HR to confirm schedule).
- HR to be invited to the next committee meeting to report on training status.
- Training Room is still not operational; to be used as a kiosk for access to the Safety Management System once set up.

## 4.7 Policies, Systems & Access

- Safety Management System (SMS) has been updated and locked to prevent staff without editing rights altering WHS documents.
- Safety Notice Board Information booklet has been created and will be placed in common areas e.g. break rooms and front counter for easy access.
- Safety Notice Board Information will also be pinned on Notice board at the Broad Street Depot notice board
- Supervisors to use toolbox/pre-start meeting to discuss actual hazards (snakes, heat stress, working near powerlines).
- Fleet Workshop app issues to be investigated; where the app is not working, paper pre-starts may be used until resolved.

## 4.8 Reporting & Governance

- Committee reiterated that WHS Advisor reports need to contain more detail and be specific to safety.
- Minutes and WHS reports will be provided to Council and will become public documents (names to be removed where appropriate) to elevate safety and transparency across the organisation and community.



## Item 5: Membership & Appointments

- Robert Butters to step into the Safety Representative role due to Sonia Turnbull being on parental leave. No election held as Robert Butters was the only nomination.
- Michael “Buddy” McKellar Jr. has withdrawn from the role of Safety Representative as he did not wish to be placed in the middle of ongoing issues
- Committee noted that where Safety Representative are elected by their work group, removals/changes must follow the WHS consultation/HSR process.

## Item 6: Decisions & Action Register

Action / Decision	Owner	Due Date
Centenary Park – lighting & play equipment risk assessment; include outcomes and controls in next WHS report.	WHS Advisor	By next meeting Overdue
Complete incident report for 30–31 Oct 2025 break-in and table previous break-in report.	WHS Advisor / Relevant Supervisor	By next meeting
Depot security – install available CCTV units and implement anti-tamper mounting; develop visitor sign-in and swipe/key control plan.	Infrastructure / IT / Stores	Execution of Plan by next meeting
Loss Register – compile comprehensive register for all break-ins and unreturned/borrowed items; link to incident numbers for audit.	Stores / WHS Advisor	Initial register by 17 Oct 2025; ongoing
Re-educate supervisors on incident reporting; integrate into toolbox / pre-starts.	WHS Advisor	By next meeting
Resolve Fleet Workshop app issues; use paper pre-starts until fixed.	WHS Advisor / IT	By next meeting
First Aid & Fire Warden – HR to schedule; WHS to plan evacuation drills post-training.	HR / WHS Advisor	Schedules by 31 Oct 2025

Trailers with hoists – raise maintenance requests; verify safe lifting controls in interim; report status to committee.	Fleet/Workshop	By next meeting
AEDs recall – verify status lights weekly; maintain readiness until replacements available; note recall in site emergency equipment lists.	Safety Reps	Ongoing

## General Business

- Sonia Turnbull currently on parental leave and may not continue as a Safety Representative
- Inventory/stores management – internal audit underway.

John Egan address the committee in relation to the role of representatives and committee members and advised the committee a number of issues raised in the meeting had not follow due process as per our Issue Resolution process.

Supervisor/s and Management need to be advised of the issue and given adequate time to address the issue to the required standard. If the issue has not be resolved in the allotted time, then the issue should be escalated to the WHS committee meeting.

There is no reason why our representatives or committee cannot be advised of the issue and kept informed of the progression of issue towards resolution.

Its is important to clearly distinguish between what is a hazard or risk but the question mustalways be asked is it a maintenance issue and has the appropriate manager responsible for that area or asst been advised.

**NEXT MEETING TARGET: WITHIN 4 WEEKS**

**MEETING CLOSED: 11:16AM**



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### 10.2.7

### Customer Service Report

Council Meeting: 18 November 2025  
Department: Corporate Services  
Author: Amanda Watson – Team Leader, Administration.  
Attachments: Nil

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#### Purpose

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

#### Recommendation

*That Council receive and note the Customer Service Report.*

#### Previous Council Resolutions

Not Applicable.

#### Discussion

Administration and Infrastructure staff are continuing to monitor the Customer Request System and update as information becomes available.

Opening Outstanding Requests	77
New Requests	70
<b>Subtotal</b>	<b>147</b>
Outstanding Requests Completed	34
New Requests Completed	36
<b>Closing Outstanding Requests</b>	<b>77</b>

Request Received in October	October
Animals	3
Assets	6
Building Control	2
Complaints	1
Compliments	0
Drainage	2
Driveway	1
Facilities	0
Footpaths	2
Grids	4
Internal	1
Other	8
Overgrown Allotments	4
Parks & Gardens	4
Private Works	0

Roads	1			
Rubbish	11			
Sewerage	9			
Stores	2			
Test	0			
Water	9			
<b>Total</b>	<b>70</b>			
<b>Closing Outstanding Requests</b>	<b>90 days</b>	<b>60 days</b>	<b>30 days</b>	<b>Current</b>
Animals	2			3
Building Control				1
Facilities				
Noise				
Other	1	1	1	2
Overgrown / Untidy Allotment			1	4
Parks & Gardens			1	2
Stock routes & Reserves				
Roads	4	3	2	1
Rubbish				5
Sewerage	2			1
Water			2	
Footpaths				1
Abandoned Vehicles				
Stores				1
Private Works				
Internal Request				1
Complaints	2	1	3	1
Compliments				
Drainage		1	1	1
Assets	2	5	3	5
Driveway Work	2			1
Grids		1	2	4
<b>Total</b>	<b>15</b>	<b>12</b>	<b>16</b>	<b>34</b>

Council has been receiving customer requests and actioning actively at a month to month basis.

Overview of previous months has been that previous since 1 May 2025 to 31 October 2025, council received 454 requests in total.

Requests received month to month basis.

May – 92 received , 74 closed

June – 85 received , 56 closed

July – 90 received, 59 closed

August – 61 received , 30 closed

September- 56 received , 14 closed.

October - 70 received & 36 closed.

For over 90 Day requests Infrastructure and Admin team are working actively to action all outstanding requests.

### **Budget/Financial Implications**

As per approved 2025/26 Budget.

### **Legislation/Statutory Implications**

*Local Governments Act 2009*

*Local Government Regulations 2012*

### **Corporate Plan and/or Operational Plan**

Operational Plan:

Theme:           1. Excellence in Governance  
                      1.4 Deliver Excellence in Customer Service

### **Risk Management**

The following risk/s are relevant to the matters considered in this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Failure to offer ongoing communication with customers to provide optimal customer service.	Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

### **Consultation**

Council Practical System, Administration Staff.

### **Conclusion**

The report offers an overview of Council's Customer Service performance.

---

**10.3.1****Community Services Report**

Council Meeting: 18 November 2025  
Department: Community & Environmental Services  
Author: Community Services Team Leader  
Attachments: Nil

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**Purpose**

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of October 2025.

**Recommendation**

*That Council receive and note the Community Services Report*

**Previous Council Resolutions**

Not applicable

**Discussion****1. Community Support – Service Program Outcomes**

Service Users this Month	Target Hours of service delivered	Actual Hours of service delivered	No of occasions of service
Link people with formal and informal support	35	35	35
Create social connections and inclusion	35	35	Placed Australia Day nomination forms throughout Shire buildings for community engagement. Attended Book Launch at CACH supporting local launch of community generated book. Attended Eulo Pink Morning Tea to engage with community.
Integrate local community action	35	35	32

Services Provided this Month	% of time allocated
Link people with formal & informal supports ( <i>information, assistance, advice, and referral to other support services</i> )	25%
Create Social Connections and Inclusion ( <i>e.g., Touring Shows, NAIDOC, Qld Week, Cunnamulla Fella Roundup etc.</i> )	25%
Integrate local Community Action ( <i>interagency, RADF, Regional Council Network, Multicultural Subcommittee community meeting, Paroo Shire Business Network, community reference group etc..</i> )	25%



Development ( <i>study, leadership programs, information stalls etc.</i> )	5%
Community Education ( <i>workshops, programs, information stalls etc.</i> )	10%
Program Reporting ( <i>daily, monthly and P2i quarterly</i> )	10%

Programs	Actions / Reports	Status
RADF Program	Round 2 closed 10/10/2025	Round 2 closed
Inter-Agency Meeting	16/10/2025	completed
RADF Meeting	27/10/2025	completed
RADF Grant Applications	Assisted with four RADF Grant Applications to be submitted to November Council meeting	ongoing
Community Donations	Assistance with one submission to be submitted to November Council Meeting	ongoing

### 1.1. Highlights for the month – PSC supported events

Date	Event / Activity	Location
17/10/2025	Meals on Wheels	Community
18/10/2025	Interagency Meeting	Kookaburra Room
26/10/2025	Eulo Pink Morning Tea	Eulo Hall
27/10/2025	RADF Meeting – Round 2 complete	Digital Hub
28/10/2025	Funny Mummies	Shire Hall
31/10/2025	Meals on Wheels	Community
31/10/2025	Halloween stop to give children lollies	Council office
31/10/2025	Eulo Halloween Movie Night	Eulo Hall

### 1.2. Upcoming Community Events and Activities

Date	Event / Activity	Location
11/11/2025	Remembrance Day	Cenotaph
14/11/2025	Meals on Wheels	Community
17/11/2025	Cinderella Spinderella	Shire Hall
20/11/2025	Interagency Meeting	Kookaburra Room
28/11/2025	Meals on Wheels	Community

## 2. Youth Support – Service Program Outcomes

Clients for the Month	September	October
Total number of registered Users	48	48
New registered clients	0	0
Clients who received one on one service	47	47
Active Case management plans	48	48

Closed Case management plans	0	0
Improved client outcomes	47	47
Case management Clients reassessed	10	10
Service users closed	0	0

Programs	Service Hours Achieved	Program Monthly Total
Access/Enquiries ( <i>information, advice, referrals, and assessments</i> )	22	22
Support / Client Management ( <i>case management /plans/ outcomes/ assessments, referrals and YSCIS reporting, includes reporting, emails, and phone calls</i> )	76	79
Program Reporting ( <i>daily, monthly and YSCIS quarterly</i> )	5	50
Channels ( <i>Neighborhood Centre, Lifeline</i> )	15	
Development ( <i>Study, Leadership programs, training etc.</i> )	20	
Workshops ( <i>Youth Education, mentoring etc.</i> )	0	
School Holiday Program	10	

Community Programs supported	Date	Location
After School and School Holiday programs x 8 days	September	Neighbourhood program

### Budget/Financial Implications

The community services delivered within this report are all funded through the 2025-26 operational budget.

### Legislation/Statutory Implications

Not applicable

### Corporate Plan and/or Operational Plan

Theme: 2. Our people and strong communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

### Risk Management

The following risks are relevant to the matters considered within this report:

#### Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership  Adverse risk to the community due to ineffective, inaccurate and/or inappropriate communication and relationship/ stakeholder management	The delivery of community services to the region provides much needed support to various sectors of the community. The non-provision of these services could have a detrimental impact of the physical and mental well-being of some of the community.

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**Consultation**

A / Director Community & Environmental Services

A/ Community Services Team Leader

Youth Support Officer

Community Support Officer

Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (CHDE)

Department of Families, Seniors, Disability Services & Child Safety

CACH, Lifeline, CMA P-12 SS, Sacred Heart School, Inter-Agency, QPS, RESQ+, RADF, TRACC

Department of Premier and Cabinet

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### 10.3.2

### Library Services Report

Council Meeting: 18 November 2025  
Department: Community Support & Engagement  
Author: Kayce Hooper, Library Services  
Attachments: 1. Santa Photos flyer

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#### Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the shire for the month of October 2025.

#### Recommendation

*That Council receive the Library Services Report.*

#### Previous Council Resolutions

Not applicable

#### Discussion

##### Cunnamulla Library

200 books have been returned to Cannon Hill to create space for our carefully selected upcoming new titles, to ensure our collection remains current and engaging.

Christmas activities are being prepared and planned, The Library will be hosting Santa photo sessions as part of our Christmas celebrations. This event aims to bring together the community and create a festive atmosphere within the library. Families will have the opportunity to take free photos with Santa, encouraging community engagement and participation in library activities.

School holiday activities are being organised for mid-January 2026 before Term 1 Commences.

##### First 5 Forever

Our First 5 Forever sessions continue to run every Friday, providing early literacy experiences and parent support in a welcoming environment.

Our last First 5 Forever session at the library for 2025 will be 28 November.

##### Yowah Library

Yowah Library remains open every Wednesday 9:00am to 1:00pm, one day a week.

The town and tourists have slowed down now we have warmer weather.

A quote is being sourced from NJ Thompsons to put an air-conditioning unit into the library.

#### Statistics: October

	Cunnamulla	Yowah
Open Days	25	5
Items Loaned	342	14
Average loans per day	13	3
Visitor Statistics	835	47
Average Visitors Per Day	33	8
Adult Membership	495	96
Junior Membership	198	0
New Members	5	0

Requests made	49	1
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### Budget/Financial Implications

Library services are funded through the adopted 2025-26 operational budget.

### Legislation/Statutory Implications

Not applicable.

### Corporate Plan and/or Operational Plan

Activities undertaken by the Library Services Team align with Corporate Plan Priority Area:

2.4 Vibrant libraries and inclusive flexible learning and skilling.

### Consultation

Library Services staff

### Attachments:



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### 10.3.3

### Tourism Report

Council Meeting:	18 November 2025
Department:	Community & Environmental Services
Author:	Ian Stone, Tourism Team Leader
Attachments:	Nil

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#### PURPOSE

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for October 2025.

#### RECOMMENDATION

*That Council receive and note the Tourism Report.*

#### PREVIOUS COUNCIL RESOLUTIONS

Not applicable.

#### DISCUSSION

##### 1. Visitor Information Centre

Visitor numbers for October 25 were 981—down from October 2024.

281 people visited the “Time Tunnel” exhibition in October.

The season has slowed down as the heat hit high 30’s and above.

Minor changes will be completed to the Museum with a realignment of displays during the summer period.

##### 2. Activities

###### 2.1 Remote Jobs & Economic Development (RJED) Grants

Awaiting information from Human Resources.

###### 3.1. Art Gallery

Local Artist Kat Daley’s exhibition is still active. We will change to static photos in November.

###### 3.2. All Aboard Sound and Light Show

163 people viewed the show in October – all aspects continue to run well.

We are now running only with prior bookings 5 days a week.

###### 3.3. Local community engagement and business development

A tourism breakfast was held on 13 October. Attendance from local businesses was low, but some varied and useful discussions were held.

The Australian Tourism Data Warehouse (ATDW) is the “bible” for all things tourism. Being listed helps in grant applications, marketing, Best of QLD awards, QLD Tourism Awards and much more.

There are 65 businesses, route and tourism destinations listed in the Paroo Shire. The Tourism Team manage 51 of these and 14 are managed by the individual business themselves.

###### 3.4. Cunnamulla Hot Springs

The tourism team continues to assist in a number of behind the scenes items including admin, rostering, accounts, budgeting, purchasing and marketing.



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### **3.5. Cunnamulla Major Events Steering Committee**

A committee has been formed with the first meeting held 29 October.

Outcomes include:-

- Date Cunnamulla Fella Roundup not set at time of writing;
- Budget split for the 2 major events not set at time of writing; and
- Program, entertainment locked in for Outback River Lights, further discussions to be held on light finale/ major feature.

### **3.6. QLD Tourism Awards**

No update.

### **3.7. Tourism Signage And Flags**

Brackets have arrived, final installation pending adjustment of 6 fittings with the workshop

Some flags have been installed

Additional signage for the Cunnamulla All Aboard has been installed and finalised.

### **3.8. Town Tree Lighting**

As previous tree lighting is pending waiting on the final banner system install and scissor lift availability.

### **3.9. Low Cost Parking**

No update.

### **3.10. SWQROC / Natural Sciences Loop (NSL)**

Planning is continuing on rebranding the NSL. Further reports are being prepared.

It has been agreed to attend the Moreton Bay Caravan Expo again in 2026 with discussions still being held on other expo opportunities.

### **3.11. Outback Queensland Tourism Association (OQTA)**

Further meetings have been held in regards to their DMP 2025-2030.

There were 30 local government responses to the Stakeholder survey throughout the whole Outback. I believe at least 6 of these were from Paroo Shire.

Visioning workshops are to be held in November in 3 locations plus online.

### **3.12. Matilda Way**

No further update

### **3.13. Adventure Way**

The last meeting was held to discuss the “direction” of the Adventure Way, in particular following on from TEQ push for Drive Routes. It was considered to create a “Plan your own Adventure” marketing strategy which allows a play on the name and also opportunities to incorporate the many varied different activities along the route.

### **3.14. Drive Inland**

Influencers visited the region including Cunnamulla Hot Springs, Charlotte Plains and Cunnamulla Township. They provided additional marketing materials for our use and have created more social media marketing through the Adventure Way Website and social media.

### **3.15. TEQ /Tourism Group**

No further update.

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## 4. Marketing & PR

### 4.1. AI and Digital Marketing

We attended an online webinar relating to the increase in AI searches and marketing within the tourism industry. It was believed that by the end of 2026 the majority of search results for travel will be AI generated. To be part of this future, it was important to have text on webpages that are conversational, have a rating of 4.5 or above on the majority of review sites and also have as many third-party editorials and websites referencing you. We believe Paroo Shire is well placed to take advantage of this as many of the strategies suggested are already being utilised by our team.

### 4.2 Social Media and Digital Marketing – Cunnamulla Tourism

The social media and digital reach for Cunnamulla Tourism has reached 59,400 people over October with over 3,900 people engaging with the page.

Our website had 1,100 active users in October.

#### Visitor Feedback

Trip Advisor: 0 new review for the period. Our overall status remains at 4.6 stars.

Google: 2 new reviews 5 star - Our rating has remains at 4.6

Wikicamps: 1 new review 5 star for VIC

### 4.3. Media and Digital Marketing – Cunnamulla Hot Springs

Facebook reach was 16,400.

Engagement was 334.

The Cunnamulla Hot Springs website had 2,200 active users in October.

#### Visitor Feedback

Trip Advisor: 0 new review for the period. Overall status is 4.7 stars.

Google: 4 new reviews 5 star, review- rating remains at 4.3.

Wikicamps: 2 new 5 star Positive reviews for Hot Springs rating of 4.8.

## 5. Visitor Statistics

Visitors Oct 2025:	981	Oct 2024:	1118
Sales Oct 2025: (EX GST)	\$11,392	Oct 2024:	\$13,834
Total Sales Year To Date 2025: (EX GST)	\$105,715	Year To Date 2024:	\$111,759
All Aboard Oct 2025 (VIC EFTPOS, Ex GST)	\$3,266	Oct 2024:	\$2,229
All Aboard YTD (VIC EFTPOS EX GST)	\$22,381	YTD 2024	\$23,329

## BUDGET/FINANCIAL IMPLICATIONS

Operations are inside current 2025/26 Budget provisions.

## LEGISLATION/STATUTORY IMPLICATIONS

Not applicable.

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## CORPORATE PLAN AND/OR OPERATIONAL PLAN

Theme: 3. Prosperous Economy

Program Area: 3.2 Grow and enhance the tourism industry

## RISK MANAGEMENT

The following risks are relevant to the matters considered within this report:

### Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership  Council continues to be seen to advocate and promote tourism for the benefit of the wider community and industry.	The delivery of tourism services drives visitation to the region. The tourism visitors benefit the Paroo Shire economy.

## CONSULTATION

CHS, OQTA, TEQ.

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### 10.3.4

### Cunnamulla Hot Springs Report

Council Meeting: 18 November 2025  
Department: Community & Environmental Services  
Author: Nyajema Jang, Hot Springs Team Leader  
Attachments: Nil

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#### PURPOSE

The purpose of this report is to provide Council with an update on the progress of the Hot Springs for the month of October 2025.

#### RECOMMENDATION

*That Council receive and note the Hot Springs Report.*

#### PREVIOUS COUNCIL RESOLUTIONS

Not applicable.

#### DISCUSSION

##### 1. Financial

- Retail – \$1,901
- Drinks – \$2,048.80
- Towels Hire – \$320
- Bathing – \$23,640
- Multi Visit – \$3,190
- Local Pass - \$450
- Footware - \$0

##### Bathing Entry

- Adult: 362
- Senior/Concession: 274
- Child: 108
- Infant: 5
- **Total:** 749

##### 2. Facility Maintenance

- Steam Room – water pooling in the ceiling. The ceiling was damaged last year due to the same issues. The Director of Infrastructure and Work Health and Safety Officer have been notified about the issue to be addressed.
- Pool C sink hole has been fixed and filled, but unfortunately this hasn't stopped the pools from overflowing. This has been an issue with us trying to figure out why the pools have been overflowing when it is in recirculation.
- Pest Control – pest control has been done for the wasp nest, relaxation room, changeroom area and reception. The plantroom hasn't been done yet.
- Feral cat roaming around the facility, council has been informed and has already started removing them.

##### 3. Staffing

- Still looking to get one more supervisor to our roster.

- 
- Currently looking to find a replacement for Nakita Smith to cover some of the morning shifts during the week.

#### **4. Opening Times and Unexpected Closures**

- Summer hours have been advertised on our socials and community.
- Summer hours commenced 27 October, closed Tuesdays and Wednesdays and open Thursday to Monday 6.00am – 10.00am and 4.00pm – 7.00pm.

#### **5. Marketing and Promotions**

- We are working with the tourism team to promote the Hot Springs through social media and updating online information.

#### **6. Local community engagement and group bookings**

- Local pass flyers have been posted all around town to promote the pass.

#### **7. Handover**

- Currently working on Standard Operating Procedures (SOP) for the staff and a SOP for the supervisor to address any issues with booking, pools and guest services.
- Cunnamulla Hot Springs tumbler cups have arrived with the CHS new logo.
- Keep coffee cup have arrived and have been stocked.
- New camera installed in the relaxation room.

#### **8. Workplace Health and Safety**

- Snakes Sighting in and out of the facility
  - Two snakes wandered into the changeroom.
  - Reception entrance.
  - Plantroom C towards the river.

We have placed signage to inform guests and inform them in our spiel.

- Incident – Zero tolerance Policy
  - How to deal with guests and the procedure to address this – this was a result of an incident that occurred onsite with a guest being verbally abusive and threatening towards staff.
- We received our safety noticeboard information.
  - The booklet highlights
    - Work health and safety statement.
    - Issues resolution.
    - Entitlement of Workplace Health and Safety Representative.

#### **Other matters**

Staff have suggested a change to the morning operating hours, with customer feedback suggesting the 10:00am closing time was too early, noting also that the 6:00am opening time attracted very few customers.

It is also an opportune time to review the liquor licence for the venue, noting that Council has a liquor licence but is also permitting BYO after 4:00pm.

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## **BUDGET/FINANCIAL IMPLICATIONS**

The operating budget is yet to be finalised.

## **LEGISLATION/STATUTORY IMPLICATIONS**

Not applicable.

## **CORPORATE PLAN AND/OR OPERATIONAL PLAN**

Theme: 3. Prosperous Economy

Program Area: 3.2 Grow and enhance the tourism industry

## **RISK MANAGEMENT**

The following risks are relevant to the matters considered within this report:

### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Reputation, Community & Civic Leadership  Council continues to be seen to advocate and promote tourism for the benefit of the wider community and industry.	The delivery of tourism services drives visitation to the region. The tourism visitors benefit the Paroo Shire economy.

## **CONSULTATION**

PSC Tourism Team, Infrastructure, Plumbing Team



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### 10.3.5

## Rural Lands and Compliance Report

Council Meeting: 18 November 2025  
Department: Community and Environmental Services  
Author: Colin Ickeringill, Rural Lands Compliance Officer

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### Purpose

The purpose of this document is to provide Council with an update on the activities undertaken by the Rural Lands and Compliance Unit for the month of October 2025

### Recommendation

*That Council receive and note the Rural Lands Compliance Report.*

### Discussion

#### 1. Corporate Plan

Activities undertaken by the Rural Lands and Compliance Officer align with Corporate Plan Priority Areas:

- Excellence in governance
- *Our people and strong communities – 2.6*
- Prosperous economy
- *Environmental sustainability - 4.2*

#### 2. Activities

##### 2.1. Wild Dog & Pest Control

- 5 wild dog scalps were claimed for bounty in October, 1 female and 4 pups. A trapper working in the area trapped the dogs on a property south of Eulo.
- The bait meat for the October baiting campaign arrived on Tuesday 14 October. The 18,000 kilograms of meat was unloaded and packed away in the freezers.
- At the request of local landholders, on Wednesday 15 October I travelled to a coral cactus infestation with active biocontrol and collected a large amount of material for local landholders that had requested the biocontrol for cactus on their properties. The landholders collected the plant material at their local bait stations during the baiting campaign.
- The October baiting campaign commenced a day earlier than scheduled due to the large amount of bait meat getting flown off the Wyandra airstrip. Aerial baiting operations commenced on Sunday 19 October from the Wyandra airstrip and concluded on 24 October at the Merimo airstrip. A total of 17,110 kilograms of bait meat was distributed during the campaign both aerially and on ground. 13,080 kilograms of feral pig baits and 4030 kilograms of wild dog baits. 73 properties participated in the baiting campaign.
- After many false starts due to theft of the fuel tanks, fuel line and key. The boat was finally able to be launched on 30 October and inspections for water lettuce undertaken. The boat was able to travel a distance of 13.2 kilometres upriver from the weir and no water lettuce plants were detected. This information has been passed onto Sunwater and regular patrols will be undertaken as vigilance is key.

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## **2.2. Customer Requests.**

- Cameras have been installed on the boundary grid between Darrawong Station and the Culgoa Flood Plains National Park to monitor feral animal traffic, specifically feral pigs and wild dogs moving over the grid from the National Park onto Darrawong. The cameras are checked regularly and the data downloaded and reviewed. So far, the cameras have captured images of kangaroos, a feral cat and a goat but no other species yet.
- Council received a customer request regarding a large meatants nest. The complainant was unable to provide the nests location but upon inspection it was found to be on the footpath in King St. This and another nest reported by parks and gardens staff at Centenary Park were sprayed with insecticide. Follow up inspections will be undertaken.

## **2.3. Stock Route Fences & Waters**

- Council's Rural Lands Officer received a call from a landholder regarding a number of cattle grazing on a section of unoccupied stock route approximately 50 kilometres north of Cunnamulla. The report was investigated but no cattle were found during the inspection, but an open gate was discovered during the visit. The gate was closed and the property manager advised that the gate had been closed.
- Water facility audits have been undertaken during recent travels around the shire. 6 inspections have been completed and the information has been logged into the Stock Route Management System and been approved.

## **2.4. Town Commons**

- During a visit to the Wyandra common to disperse some biocontrol on recently discovered Harrisia cactus the mother load was discovered (see attached pics). These large plants also had the biocontrol released onto them and further follow up inspections of the area will be undertaken to determine whether there are anymore plants in the vicinity.

## **2.5. Processes and Policy**

- 2 Environmental Health Officers from Qld Health conducted an audit on Council's Restricted S7 poisons storage and record keeping on Thursday 2 October. This audit focused on councils ordering, storage, record keeping, supplying and disposal. The audit went well with only a few minor rectification actions which we are yet to receive in writing.

## **2.6. Miscellaneous**

- Queensland Police Service (QPS) reported that they had a resident approach them regarding the welfare of two sheep that were without water or food in the backyard of a residence in Emma St. The supposed owner of the sheep was unable to be contacted and a further inspection of the backyard found the sheep have adequate food but no water, so a bucket was located and filled with water. This property is visited regularly to check on the sheep and fill the water container.
- Sprayed Pattersons Curse along the Mitchell Highway south of Cunnamulla.
- Wattle tress growing alongside the airstrip, boundary fence and outbuildings at the Wyandra aerodrome were sprayed with herbicide.
- At the request of the supervisor camping at Bundaleer I went and sprayed weeds around the camp where weed eaters couldn't access and also sprayed a particularly active meatants nest.
- 3 feral cats that had been trapped around Cunnamulla were PTS.
- Council received 2 customer complaints regarding 2 dead and decomposing cats. One was located outside a business in Jane St and the other located on the western side of the Darby Land bridge. Both bodies were collected and disposed of.



Recently discovered Harrisia Cactus on the Wyandra common



Warrego River approximately 13.2 kilometres from the weir. No water lettuce evident

Picture taken 30 October 2025



Picture taken 29 January 2023 near same location

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### 10.3.6

### Cunnamulla Swimming Pool Report

Council Meeting:	18 November 2025
Department:	Community and Environmental Services
Author:	Special Projects Advisor, David Burges
Attachments:	1. July Monthly Report 2. August Monthly Report 3. September Monthly Report 4. October Monthly Report

---

#### Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Pool Contractor for the months of July, August, September and October 2025.

#### Recommendation

*That Council receive and note the Cunnamulla Swimming Pool Report.*

#### Previous Council Resolutions

Not applicable.

#### Discussion

Significant problems with pool equipment became evident at the start of the current season. A concerted program of investigation, trial and error and training was required to establish the pool to a good condition on an on-going basis.

Regular meetings have been held between Council and the pool operator to discuss roles and responsibilities and the contractual obligations of both parties are being examined and clarified as issues arise.

Significant progress has been made to date on a range of issues, including improving the WHS compliance at the facility.

#### Budget/Financial Implications

Provision is made in the annual budget for the operations and maintenance of the Cunnamulla Pool.

#### Legislation/Statutory Implications

Various health and safety regulations apply to the operations of a community pool.

#### Corporate Plan and/or Operational Plan

Theme:	2.	Our people and strong communities
Program Area:	2.6	Foster and promote safe, active and healthy communities

#### Risk Management

The following risks are relevant to the matters considered within this report:

##### Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership	The delivery of swimming pool and ancillary services to the region provides much needed sporting and recreational opportunities.
Safe places for recreation and sports.	The engagement of a specialist pool contractor is to deliver on this expectation.





# MONTHLY REPORT

CUNNAMULLA SWIMMING POOL  
JULY 2025

# CONTENTS

- 03 OPERATIONAL OVERVIEW
- 04 REPAIRS & MAINTENANCE





# OPERATIONAL OVERVIEW

## ANALYSIS

**POOL DATES:** 1<sup>st</sup> July until 31<sup>st</sup> July.

**POOL HOURS:** Closed for the season, Re-Commence September.

**TOTAL ENTRIES:** 0

**POOL USAGE:** Restricted to approved training/hire.

## STAFFING

**POOL MANAGER:** Bronwyn Wood

**GROUND MAINTENANCE:** Joseph De Smet

## COURSES

All courses outlined below are delivered to participants in Cunnamulla.

- 22-23<sup>rd</sup> August - Pool Plant Operators
- 27-28<sup>th</sup> September - Pool Lifeguard

# MAINTENANCE & REPAIRS SUMMARY

## ISSUES AND REPAIR SUMMARY

DATE	DETAILS
25/07/25	<ul style="list-style-type: none"><li>• “B” Pump stopped working.</li><li>• Council contacted and repaired.</li><li>• Council detected a leaking tap, advised they would repair at a later date.</li></ul>
28/07/25	<ul style="list-style-type: none"><li>• Council advised they will return to repair the broken tap and do the filters next week.</li></ul>

## POOL ORDERS

All orders outlined below were placed with Paroo Shire Council.

DATE	DETAILS	QTY ORDERED
31/07/25	Acid	6



# MONTHLY REPORT

CUNNAMULLA SWIMMING POOL  
AUGUST 2025

# CONTENTS

- 03 OPERATIONAL OVERVIEW
- 04 REPAIRS & MAINTENANCE



# OPERATIONAL OVERVIEW

## ANALYSIS

**POOL DATES:** 1<sup>st</sup> August until 31<sup>st</sup> August.

**POOL HOURS:** Closed for the season, Re-Commence September.

**TOTAL ENTRIES:** 0

**POOL USAGE:** Restricted to approved training/hire.

## STAFFING

**POOL MANAGER:** Bronwyn Wood

**POOL PLANT** (fill-in): Ella Johnson

**GROUND MAINTENANCE:** Joseph De Smet

## COURSES

All courses outlined below are delivered by AAOT to participants in Cunnamulla .

- 22-23<sup>rd</sup> August - Pool Plant Operators
- 27-28<sup>th</sup> August - CPR & First Aid
- 4-5<sup>th</sup> - October Pool Lifeguard

# MAINTENANCE & REPAIRS SUMMARY

## REPAIR & MAINTENANCE SUMMARY

DATE	DETAILS
05/08/25	<ul style="list-style-type: none"><li>• Requested that council deliver the pool dolphins</li></ul>
08/08/25	<ul style="list-style-type: none"><li>• Council contacted regarding issues with the B-Pump.</li><li>• Follow-up request for pool dolphins to be delivered</li></ul>
12/08/25	<ul style="list-style-type: none"><li>• Follow-up request for pool dolphins to be delivered</li></ul>
30/08/25	<ul style="list-style-type: none"><li>• AAA completed overdue backwash</li><li>• Follow-up request for B-Pump issues.</li></ul>

## POOL ORDERS

All orders outlined below were placed with Paroo Shire Council.

DATE	DETAILS	QTY
01/08/25	Acid collected from Paroo Shire Council Depot	6





# MONTHLY REPORT

CUNNAMULLA SWIMMING POOL  
SEPTEMBER 2025

# CONTENTS

03	GENERAL SUMMARY
04	OPERATIONAL OVERVIEW
05	ENTRY REPORT
06	ENTRY REPORT
07	INCIDENTS & SUPERVISION SUMMARY
08	REPAIRS & MAINTENANCE SUMMARY
09	REPAIRS & MAINTENANCE SUMMARY

# GENERAL SUMMARY

## ANALYSIS

**POOL DATES:** 1<sup>st</sup> September until 30th September - Facility re-opened to the public 09/09/25.

**POOL HOURS:** 56 Hours per week.

**TOTAL ENTRIES:** 429

**10 SESSIONS PASSES 18 AND OVER SOLD:** 4

**10 SESSION PASSES UNDER < 18 SOLD:** 0

(**NOTE:** Entry numbers do not include numbers for pass holders, pool hire, school swimming, CACH programs or swim program numbers)

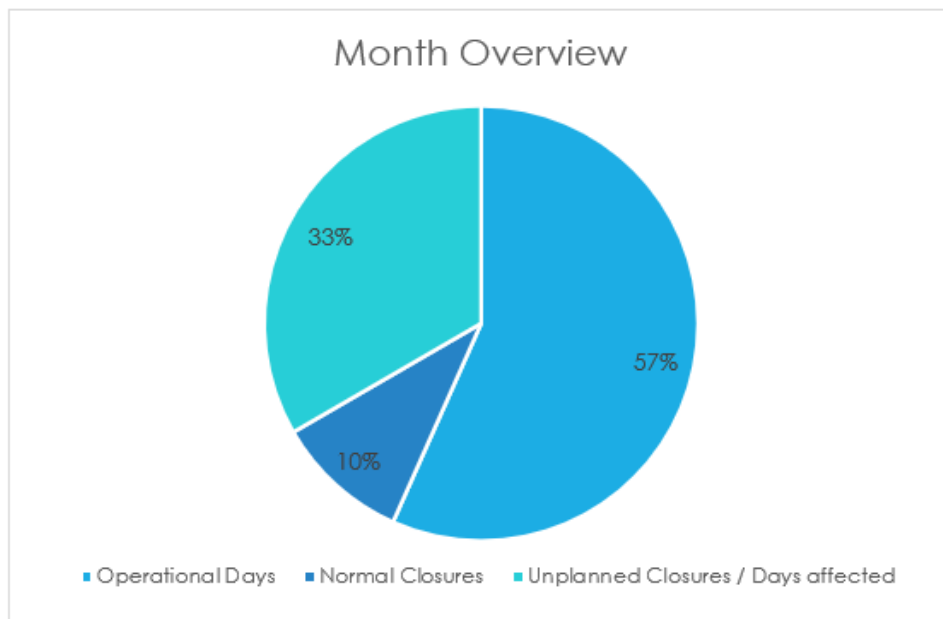
## OPERATIONAL OVERVIEW

Cunnamulla Swimming Pool 1st September 2025 – October 2025 Pool Hours			
DAY	MORNING	MIDDAY	AFTERNOON
Monday	CLOSED	CLOSED	CLOSED
Tuesday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Wednesday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Thursday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Friday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Saturday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Sunday	7:00am - 9:00am	10:00am - 2:30pm	3:00pm – 5:00pm

[cunnamulla@allaboutaquatics.com.au](mailto:cunnamulla@allaboutaquatics.com.au)  
0455 051 115



# OPERATIONAL OVERVIEW



## Total Days of Operation

- Out of 30 days in September 2025, the pool was operational for approximately 17 days.

## Peak Attendance

- During September 2025, total attendance reached 429 patrons.
- September 30 had the highest attendance with 75 total entries, with most patrons opting to use the pool during the middle of the day.

## Operational Impact

- Increasing outdoor temperatures attributed to increase participant volume.
- Attendance recovery was visible in the second half of the month, indicating improved stability post plant room maintenance.

## STAFFING

**POOL MANAGER:** Bronwyn Wood

**LIFEGUARD:** Ella Johnson, Te-Neka Schmidt

**TRAINING LIFEGUARD:** Maximum Nelson, Quincy McCarthy

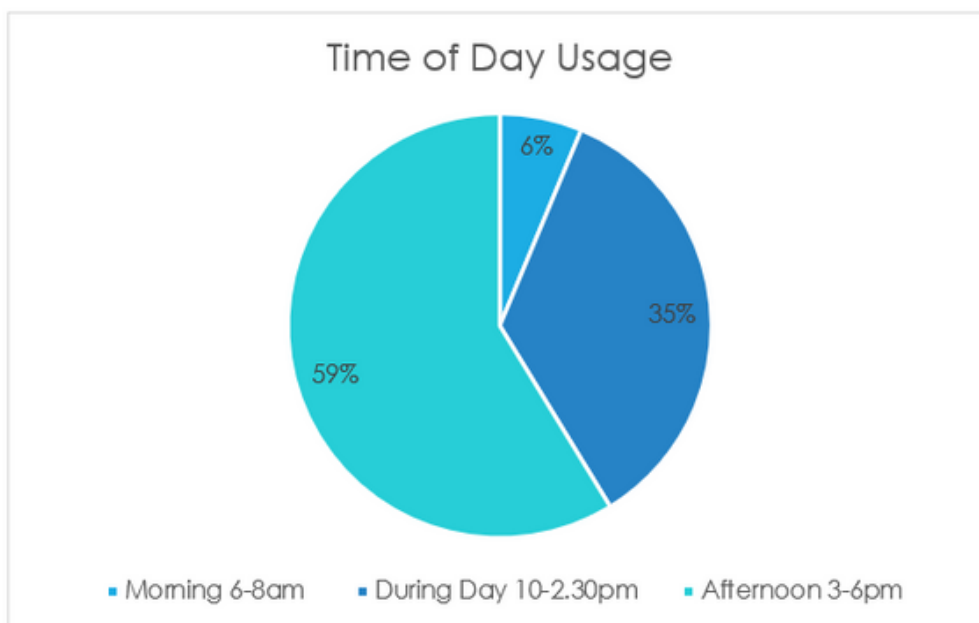
**KIOSK:** Jasmine Pyke

**GROUND MAINTENANCE/WH:** Joseph De Smet

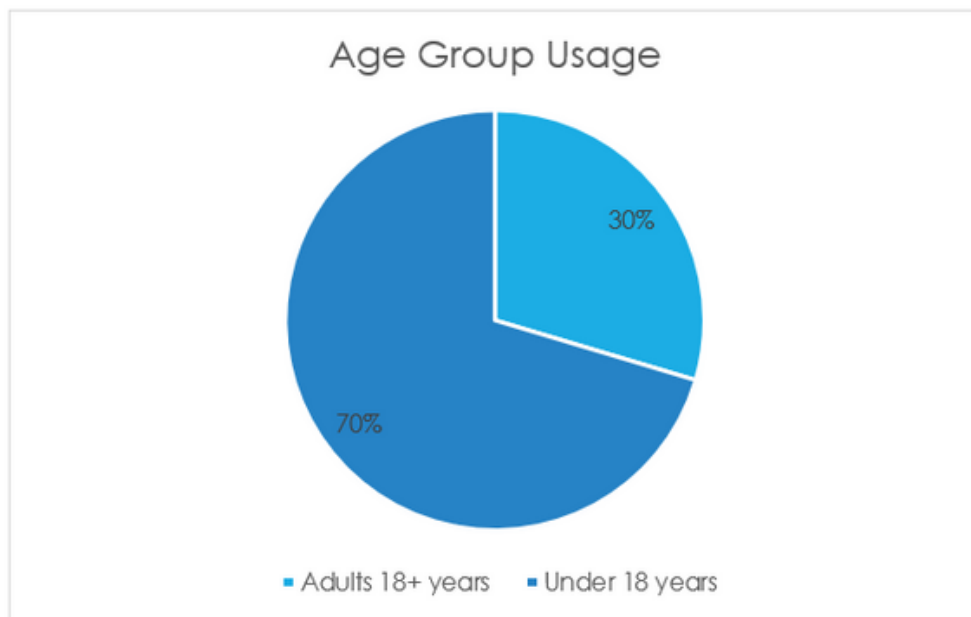
# ENTRY REPORT

Date	Morning	During Day	Afternoon	Adults 18+	Under 18	Totals	Notes - including pool hire and programs
1-Sep-25	0	0	0	0	0	0	Pool Closed - Pool Plant
2-Sep-25	0	0	0	0	0	0	Pool Closed - Pool Plant
3-Sep-25	0	0	0	0	0	0	Pool Closed - Pool Plant
4-Sep-25	0	0	0	0	0	0	Pool Closed - Pool Plant
5-Sep-25	0	0	0	0	0	0	Pool Closed - Pool Plant
6-Sep-25	0	0	0	0	0	0	Pool Closed - Pool Plant
7-Sep-25	0	0	0	0	0	0	Pool Closed - Pool Plant
8-Sep-25	0	0	0	0	0	0	Pool Closed - Pool Plant
9-Sep-25	0	0	0	0	0	0	Pool Opened - No Patrons
10-Sep-25	0	0	6	0	6	6	Closed Half Day AM - Plant Room Maintenance
11-Sep-25	0	0	11	3	8	11	
12-Sep-25	0	2	22	2	22	24	
13-Sep-25	1	7	6	4	10	14	
14-Sep-25	0	16	34	14	36	50	
15-Sep-25	0	0	0	0	0	0	Normal Monday Closure
16-Sep-25	0	8	18	3	23	26	Closed AM - Plant Room Maintenance
17-Sep-25	0	3	17	0	20	20	
18-Sep-25	2	1	27	12	18	30	
19-Sep-25	4	0	0	4	0	4	
20-Sep-25	0	0	12	1	11	12	
21-Sep-25	11	3	10	9	15	24	
22-Sep-25	0	0	0	0	0	0	Normal Monday Closure
23-Sep-25	1	9	6	6	10	16	
24-Sep-25	0	13	7	7	13	20	
25-Sep-25	1	8	11	6	14	20	
26-Sep-25	1	6	19	11	15	26	
27-Sep-25	0	20	9	10	19	29	
28-Sep-25	6	9	7	12	10	22	
29-Sep-25	0	0	0	0	0	0	Normal Monday Closure
30-Sep-25	0	45	30	23	52	75	
	27	150	252	127	302	429	

Please note that these entry numbers do not include pass holders.



# ENTRY REPORT



## POOL CLOSURES

### Scheduled

- 10<sup>th</sup> September - Pool Plant Maintenance
- 16<sup>th</sup> September - Pool Plant Room Maintenance

### Unscheduled

- 1<sup>st</sup> September - 8<sup>th</sup> September - The facility was completely closed, an eight-day consecutive shutdown attributed to a pool plant issue.

### Operational Recovery

- From 12–30 September, attendance increased steadily, showing a clear trend of customer return and renewed engagement.
- The 14th and 18th September sessions achieved 50 and 30 patrons respectively, signaling strong recovery and effective communication of reopening.



# INCIDENT & SUPERVISION SUMMARY

## INCIDENT REPORT

Date	Description	Outcome
17/09/25	Child struck in head with a ball	Basic first aid administered

## SUPERVISION REPORT

Description	Occasions Recorded	Outcome
Unsafe behaviour in pool	2	Verbal Warning and education on pool rules
Inadequate Supervision of a child under 10	1	Child removed from water. Education on pool supervision requirements
Child Safeguarding (Undressing child outside of designated areas)	1	Education on pool rules and regulations under the Safe Act
Safety Risk (Dog on Premises)	1	Education on pool safety risk and applicable regulations
Inappropriate Behaviour toward staff	1	Child received verbal Warning, timeout and education on pool rules
Not following pool rules	1	Verbal warning, education on pool rules. Escalated into a time out, then asked to leave the facility after repeat offences

# MAINTENANCE & REPAIRS SUMMARY

## REPAIRS & REQUESTS

DATE	DETAILS
11/09/25	<ul style="list-style-type: none"><li>Boys toilet backfilling and black water coming up and out of toilet</li></ul>
14/09/25	<ul style="list-style-type: none"><li>Low water pressure</li></ul>
12/09/25	<ul style="list-style-type: none"><li>Tap leak in girls toilet</li></ul>
21/09/25	<ul style="list-style-type: none"><li>White post between pool and grandstand is rusted at the bottom</li></ul>
25/09/25	<ul style="list-style-type: none"><li>Hole in fence</li></ul>

## POOL ORDERS

All orders outlined below were placed with Paroo Shire Council.

DATE	DETAILS	QTY
16/09/25	Acid	6
16/09/25	Chlorine	1 Pallet
14/09/25	Acid	6
14/09/25	Chlorine	1 Pallet

# MAINTENANCE & REPAIRS SUMMARY

## POOL MAINTENANCE

DATE	DETAILS
15/09/25	<ul style="list-style-type: none"> <li>• Backwash completed</li> </ul>
21/09/25	<ul style="list-style-type: none"> <li>• Backwash completed</li> </ul>
28/09/25	<ul style="list-style-type: none"> <li>• Backwash completed</li> </ul>

## COURSES

All courses outlined below are delivered by AAOT to participants in Cunnamulla .

- 4-5<sup>th</sup> October - Pool Lifeguard
- 26-27<sup>th</sup> October - Teacher of Swimming and Water Safety





# MONTHLY REPORT

CUNNAMULLA SWIMMING POOL  
OCTOBER 2025

# CONTENTS

03	GENERAL SUMMARY
04	OPERATIONAL OVERVIEW
05	ENTRY REPORT
06	ENTRY REPORT
07	INCIDENTS & SUPERVISION SUMMARY
08	REPAIRS & MAINTENANCE SUMMARY
09	PROGRAM & COURSE SUMMARY

# GENERAL SUMMARY

## ANALYSIS

**POOL DATES:** 1<sup>st</sup> October until 31st October

**POOL HOURS:** 56 Hours per week.

**TOTAL ENTRIES:** 753

**10 SESSIONS PASSES 18 AND OVER SOLD:** 11

**10 SESSION PASSES UNDER < 18 SOLD:** 6

NOTE: Entry numbers do not include numbers for pass holders, pool hire, school swimming, free entry community events or swim program numbers.

## OPERATIONAL OVERVIEW

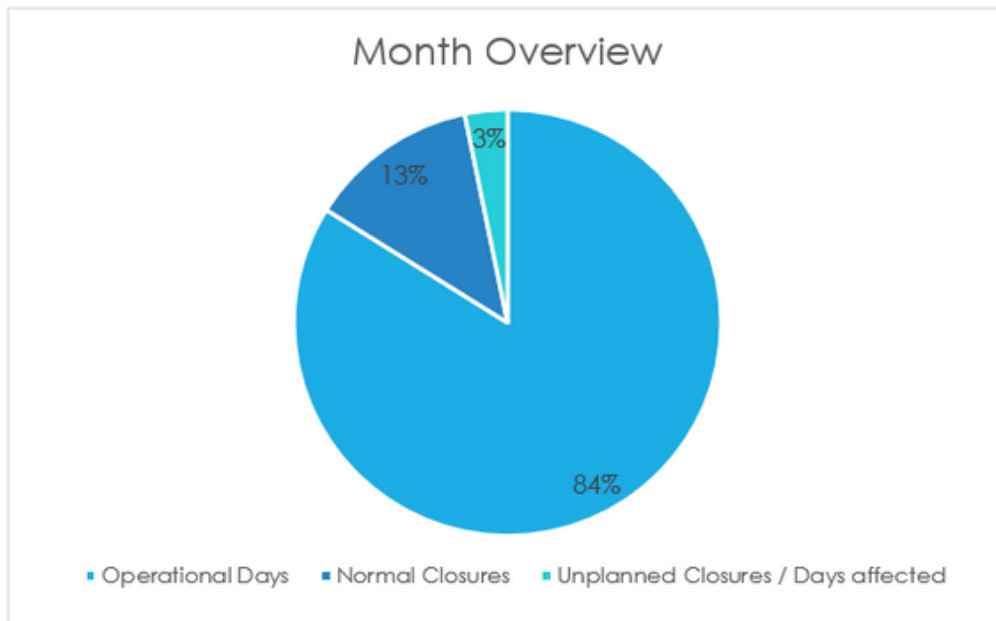
Cunnamulla Swimming Pool 1st September 2025 – October 2025 Pool Hours			
DAY	MORNING	MIDDAY	AFTERNOON
Monday	CLOSED	CLOSED	CLOSED
Tuesday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Wednesday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Thursday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Friday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Saturday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Sunday	7:00am - 9:00am	10:00am - 2:30pm	3:00pm – 5:00pm

[cunnamulla@allaboutaquatics.com.au](mailto:cunnamulla@allaboutaquatics.com.au)  
0455 051 115





# OPERATIONAL OVERVIEW



## Total Days of Operation

- Out of 31 days in October 2025, the pool was operational for 26 full days.
- Four normal Monday closures and one partial closure were recorded, resulting in 84% operational uptime.

## Peak Attendance

- During October 2025, total attendance reached 753 patrons.
- October 19 recorded the highest attendance with 59 total entries, with most patrons opting to use the pool during the afternoon .

## Operational Impact

- Operations were minimally affected, with only one planned outage causing partial downtime.
- Consistent participation was maintained throughout the month, showing steady engagement and post-maintenance stability.

## STAFFING

**POOL MANAGER:** Bronwyn Wood

**LIFEGUARD:** Ella Johnson, Te-Neka Schmidt

**TRAINING LIFEGUARD:** Maximum Nelson, Quincy McCarthy

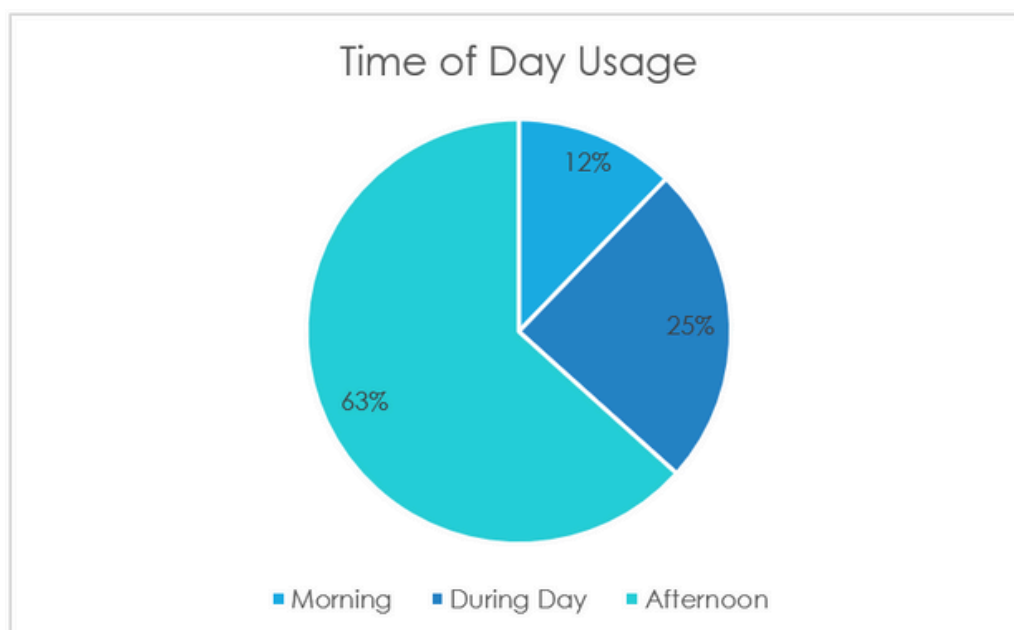
**KIOSK:** Jasmine Pyke

**GROUNDS MAINTENANCE/WHs:** Joseph De Smet

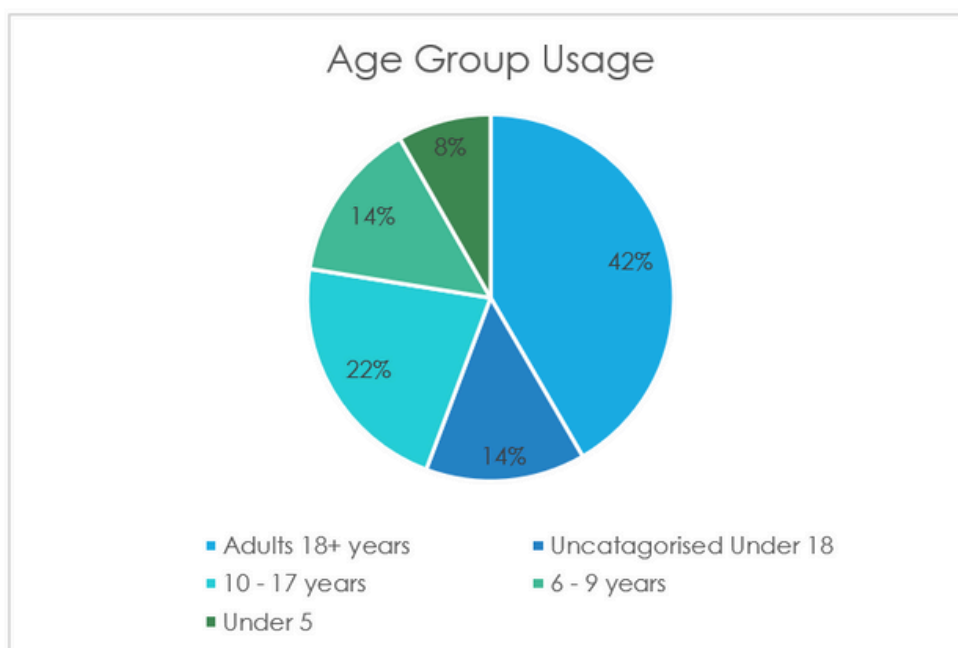
# ENTRY REPORT

Date	Morning	During Day	Afternoon	Adults 18+	Unsupervised Under 18	10 - 17 years	6-9 years	Under 5	Totals	Notes - including pool hire and programs
1-Oct-25	5	9	11	10	15	0	0	0	25	
2-Oct-25	4	8	6	9	9	0	0	0	18	
3-Oct-25	2	2	8	3	9	0	0	0	12	BBQ Hire - Birthday Party
4-Oct-25	0	17	4	9	12	0	0	0	21	
5-Oct-25	11	3	22	17	19	0	0	0	36	
6-Oct-25	0	0	0	0	0	0	0	0	0	Normal Monday Closure
7-Oct-25	1	6	19	11	15	0	0	0	26	
8-Oct-25	1	8	25	18	16	0	0	0	34	
9-Oct-25	4	13	18	14	11	0	8	2	35	
10-Oct-25	4	16	30	17	0	12	10	11	50	
11-Oct-25	1	14	19	11	0	16	6	1	34	
12-Oct-25	7	0	0	7	0	0	0	0	7	Planned Power Outage - Pool Closed from 9am
13-Oct-25	0	0	0	0	0	0	0	0	0	Normal Monday Closure
14-Oct-25	4	1	22	11	0	10	4	2	27	
15-Oct-25	4	1	13	7	0	1	6	4	18	
16-Oct-25	3	1	11	4	0	7	4	0	15	
17-Oct-25	3	6	32	13	0	15	8	5	41	
18-Oct-25	1	7	38	18	0	11	15	2	46	
19-Oct-25	7	12	40	26	0	7	14	12	59	
20-Oct-25	0	0	0	0	0	0	0	0	0	Normal Monday Closure
21-Oct-25	5	6	35	21	0	18	6	1	46	
22-Oct-25	0	12	31	17	0	5	12	9	43	
23-Oct-25	2	4	20	8	0	14	0	4	26	
24-Oct-25	5	1	11	7	0	6	3	1	17	
25-Oct-25	3	18	6	11	0	15	1	0	27	
26-Oct-25	5	14	4	8	0	10	4	1	23	
27-Oct-25	0	0	0	0	0	0	0	0	0	Normal Monday Closure
28-Oct-25	3	2	8	6	0	6	1	0	13	
29-Oct-25	2	0	14	9	0	6	0	1	16	
30-Oct-25	3	2	29	18	0	5	5	6	34	
31-Oct-25	2	1	1	3	0	1	0	0	4	Halloween
	92	184	477	313	106	165	107	62	753	

Please note that these entry numbers do not include pass holders, school swimming, free entry community events or swim program numbers.



# ENTRY REPORT



## POOL CLOSURES

### Scheduled

- 12<sup>th</sup> October - Planned Power outage

## EVENTS

- 31st October 2025 - Halloween Community Event

The pool hosted a Halloween-themed community event on Friday, 31st October, which proved to be a major success. The event offered free entry to all participants, encouraging broad community attendance and engagement.

Whilst attendance numbers were not captured in the standard entry report, staff estimates confirm that approximately 110 patrons attended the event.

## POOL HIRE

- 3<sup>rd</sup> October - Birthday Party BBQ Hire

# INCIDENT & SUPERVISION SUMMARY

## INCIDENT REPORT

Date	Description	Outcome
05/10/25	Snake sighting	Snake monitored - retreated outside of the pool facility.

## SUPERVISION REPORT

No supervision issues recorded.

## POOL ORDERS

All orders outlined below were placed with Paroo Shire Council.

DATE	DETAILS	QTY
15/10/25	Acid	6
27/10/25	Acid	2

# MAINTENANCE & REPAIRS SUMMARY

## REPAIRS & REQUESTS

DATE	DETAILS
14/10/25	<ul style="list-style-type: none"><li>Girls changeroom - Drain blocked.</li></ul>
23/10/25	<ul style="list-style-type: none"><li>Lights above 50m Pool - Requires repair.</li></ul>
23/10/25	<ul style="list-style-type: none"><li>Pest Control required.</li></ul>
26/10/25	<ul style="list-style-type: none"><li>Plant room door - Requires repair as chemicals are not secure.</li></ul>
28/10/25	<ul style="list-style-type: none"><li>Return pipe lever 6 on the External filter - Requires replacement.</li></ul>

## POOL MAINTENANCE

DATE	DETAILS
01/10/25	<ul style="list-style-type: none"><li>Granudos and Aquarius systems serviced by Aquatic Elements</li></ul>
19/10/25	<ul style="list-style-type: none"><li>Backwash completed</li></ul>
25/10/25	<ul style="list-style-type: none"><li>Backwash completed</li></ul>

# PROGRAMS & COURSE SUMMARY

## PROGRAMS

Date	Sacred Heart	State School	Mums & Bubs	Senior Aerobics	Swim Club
9/10/2025	37	–	–	–	50
10/10/2025	22	–	14	–	–
16/10/2025	36	–	–	–	–
17/10/2025	23	–	–	–	–
21/10/2025	–	–	–	2	–
23/10/2025	27	–	18	–	–
24/10/2025	23	–	–	3	–
28/10/2025	–	–	–	4	–
30/10/2025	30	23	28	–	42
31/10/2025	20	7	–	3	–

## COURSES

All courses outlined below are delivered by AAOT to participants in Cunnamulla.

- 4-5<sup>th</sup> October - Pool Lifeguard
- 26 - 27<sup>th</sup> October - Teacher of Swimming and Water Safety





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**10.3.8****Community Grant Application: Cunnamulla Gun Club**

Council Meeting: 18 November 2025  
Department: Community & Environmental Services  
Author: Community Services Team Leader  
Attachments: 1. Community Grant Application

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**Purpose**

The purpose of this report is to provide Council with a community grant application from the Cunnamulla Gun Club for a fee waiver to use the ablution block from the Cunnamulla Show grounds and transport it for use to the Cunnamulla Gun Club.

**Recommendation**

*That Council:*

- 1. receive and note the Community Grant Application from the Cunnamulla Gun Club; and*
- 2. approve in-kind assistance in relation to the provision of an ablutions block to the Cunnamulla Gun Club to support their 100 year anniversary in 2026.*

**Previous Council Resolutions**

Not applicable.

**Discussion**

The Cunnamulla Gun Club Committee would like to transport the ablution block from the Cunnamulla Show grounds to the Cunnamulla Gun Club. The Gun Club will be responsible for the transport, plumbing and electrical work to be completed before it is available to patrons for use at their May annual shoot.

A review of the community grant eligibility criteria is provided below.

	YES	NO
Be a community organisation/group within the Paroo Shire Local Government area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Be an incorporated non-profit organisation/club or charity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Host a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Host the event/activity during the period of the required funding	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have current public liability to the value of \$20m, or proof of exemption?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have the majority of members of the organisation reside in the Paroo Shire Council area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meet all eligibility criteria	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Budget/Financial Implications**

Not specified as this unit is not usually hired out.

**Legislation/Statutory Implications**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Corporate Plan and/or Operational Plan**

Theme: 2 Our People and Strong Communities

Program Area: 2.1 Celebrate Cultural Diversity, history and traditions

2.6 Foster and promote safe, active and healthy communities

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Failure to support a local sporting club to provide a local community event in Paroo Shire	Failure to support a sporting club's event which brings a lot of people to Cunnamulla and encourages connectedness and an opportunity for families to come together.

**Consultation**

A/Director Community & Environmental Services

A/Community Services Team Leader



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance and/or a grant.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at [www.paroo.qld.gov.au/policies](http://www.paroo.qld.gov.au/policies).

## **APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.**

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds nor can any applicant be guaranteed to receive the full amount requested.

### **How and when will I be notified?**

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

### **For more information please contact:**

Community Support Officer

**Phone:** (07) 4655 8400

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

### **To lodge your application:**

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

**In person:** Attn: Community Grants Program  
Paroo Shire Council Main Office,  
CCEC Building, 49 Stockyard Street, Cunnamulla

**By post:** Attn: Community Grants Program

Paroo Shire Council  
PO Box 75  
Cunnamulla Q 4490



# Community Grants Guidelines and Application Form

## SECTION 1: GUIDELINES

### INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

### GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

### TYPE OF GRANTS

Grants available may include:

- Direct funding to a community organisation. Direct funding is a cash amount that is donated by Council, to an organisation with the organisation being responsible for expenditure and management of the funds.
- In-kind donation including waiver of site/venue fees. A community organisation may receive an in-kind donation which may include labour, machinery and materials assets being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:
  - Waiver of hire fees (but not security deposits)
  - Use, repairs and maintenance of equipment
  - Employee costs
  - Transportation costs
- In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.
- A waiver of site/hire fees does not waive the requirement to pay the relevant site/hire security deposit.



# Community Grants Guidelines and Application Form

## SECTION 1: GUIDELINES CONTINUED

### ELIGIBILITY CRITERIA

For an organisation to be eligible for payment of a grant, the following criteria must apply:

- be a community organisation/group within the Paroo Shire Local Government area.
- be an incorporated non-profit organisation/club or charity consisting of people having common interests. This could include sport and recreation clubs, social clubs, school P&F/P&C associations, arts and cultural groups, hospital foundations, religious orders and service organisations.
- host a "Community Event/Activity" for the whole of community within the Paroo Shire Council Local Government Area.
- host their event/activity during the period of the required funding.
- ensure the funding request directly supports a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provides access to support services, where applicable.
- have current public liability to the value of \$20m, or proof of exemption.
- have the majority of members of the organisation reside in the Paroo Shire Council area.
- meet all eligibility criteria.

### INELIGIBLE APPLICANTS

- Organisations/Clubs that have an outstanding payment owed to Council.
- Organisations that are outside of the Paroo Shire Council Local Government area.
- Individuals, unincorporated groups, political, businesses and for-profit groups.

### INELIGIBLE ITEMS

- General operating costs (e.g. electricity, rates, phone, rent, meals, accommodation and maintenance).
- Purchase of equipment
- Repairs or maintenance to buildings or facilities.
- Private/commercial ventures.
- Support for an individual pursuit.
- Commercial activities.
- Ongoing salaries/wages for staff (a position created for the length of an event/project is considered eligible).
- Projects that do not involve the Paroo Shire community.

### THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.





## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

### SECTION 2: APPLICATION FORM

APPLICANT DETAILS			
Contact person:	Tony Coleman		
Position in organisation:	President		
Organisation name:	Cunnamulla Gun Club Inc		
Contact phone number:		Contact mobile number:	0428778646
Contact email:	<a href="mailto:cmullactc@gmail.com">cmullactc@gmail.com</a>		
Postal address:	Po Box 33		
Suburb:	Cunnamulla	State:	QLD
		Post code:	4490
ABN:	68296901737		
Incorporation:	IA 19166		

ORGANISATION DETAILS	
President:	Tony Coleman
Secretary:	Phillip Nass
Treasurer:	Phillip Nass
Other committee members:	Vice President: Robert Barden Member: Adrian Schmidt

APPLICATION DETAILS <i>Please tick all that apply</i>
What assistance are you applying for?:
<input type="checkbox"/> Wavier of hire fees - <i>if yes, please complete "Waiver of Hire Fees"</i> <input checked="" type="checkbox"/> section In-kind assistance - <i>if yes, please complete "In-Kind Assistance"</i> <input type="checkbox"/> section A grant (i.e.cash) - <i>if yes, please complete "Grants" section</i>
Please provide a brief description of the event/activity you are applying for assistance for:
<p>2026 marks 100 years since the Cunnamulla Gun Club was formed, the Cunnamulla Gun Club remain a functioning club and support 39 members including both men, women &amp; junior shooters within our shire, not only is this a place for competitive shooting but also an outlet for people and their families to come together especially those from properties who may not mix with others often due to distance. Cunnamulla Gun Club have regular shoots including fun days and memorial shoots as well as monthly meets. Shooters also travel to other districts to compete &amp; build rapports to encourage others to come and support our local club. May 8<sup>th</sup>-10<sup>th</sup>, Cunnamulla Gun Club will host our biggest event with 144 registered shooters and 350-400 people in total attending for the duration. Our current ablution block won't be sufficient for the volume of people attending and camping at the event. We would like to use the toilet and shower block from the Cunnamulla Show Grounds at the Cunnamulla Gun Club. Cunnamulla Gun Club will cover the costs of transport, plumbing and electrical work using certified tradesman &amp; volunteers.</p>



# Community Grants Guidelines and Application Form

## WAIVER OF HIRE FEES

Event location i.e. which council facility	
Mobile catering equipment including quantity e.g. 1 x cold room, 1 x generator	
Date facility and/or equipment required:	
If required more than once, please detail: e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.	
Please provide any other relevant information (if any):	
(Office use only) Value of hire fees is \$	

## IN-KIND ASSISTANCE

Please provide details of the assistance requested from Council: *(attach additional information when submitting your application form if required.)*

Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>
Ablution block at Cunnamulla Show Grounds to be used to Cunnamulla Gun Club	January	Cunnamulla Gun Club	

**GRANT FUNDING** Please detail the amount of funding you are requesting and what it is for.

Description e.g. facilitator fee, BBQ food items for lunch, event signage etc.	Approximate \$ total
Not applicable	
TOTAL	\$



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

<b>ORGANISATION CONTRIBUTION</b> <i>Please detail monetary and/or in-kind contributions</i>	
<b>Description</b> e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves	<b>Approximate \$ total</b> If relevant
Supply & install plumbing to ablution block	\$3000
Supply & install electrical to ablution block	\$1500
Transport ablution block from show grounds to gun club	\$900
5 volunteer helpers for 8 hours, \$30 per hour @ 8hrs each	\$1200
<b>TOTAL</b>	<b>\$6600.00</b>

**PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY**

	<b>APPLICANT TO COMPLETE</b>		<b>OFFICE USE ONLY</b>	
	YES	NO	YES	NO
Are you a community organisation/group within the Paroo Shire Local Government area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you an incorporated non-profit organisation/club or charity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is this a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will you host your event/activity during the period of the required funding?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have current public liability to the value of \$20m, or proof of exemption? <i>Attached.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the majority of members of the organisation reside in the Paroo Shire Council area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.

This declaration requires the signature of the applicant or representative of the organisation.


I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

  
Signature

Anthony Coleman  
Full name of person making application

5-11-25.  
Date

## To lodge your application:

**Email:** council@paroo.qld.gov.au

**By post:** Attn: Community Grants Program

**In person:** Attn: Community Grants Program  
Paroo Shire Council Main Office,  
CCEC Building, 49 Stockyard Street, Cunnamulla

Paroo Shire Council  
PO Box 75  
Cunnamulla Q4490

*The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.*

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**10.3.9****Community Grant Application: Cunnamulla P-12 State School**

Council Meeting: 18 November 2025  
Department: Community & Environmental Services  
Author: Community Services Team Leader  
Attachments: 1. Community Grant Application

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**Purpose**

The purpose of this report is to provide Council with a community grant application from the Cunnamulla P-12 State School for a fee waiver to use the All Aboard Cinema as reward for students who have demonstrated positive behaviour.

**Recommendation**

*That Council:*

- 1. receive and note the Community Grant Application from Cunnamulla P-12 State School for a fee waiver for the use of the All Aboard Cinema; and*
- 2. approve a fee waiver for the All Aboard Cinema for the dates 27/11/25, 26/03/26, 18/06/26 from 9.15am – 1.30pm in accordance with Council's Community Grants policy*

**Previous Council Resolutions**

Not applicable.

**Discussion**

Cunnamulla P-12 State School for a fee waiver to use the All Aboard Cinema as reward for students as a reward incentive for the Positive Behaviour Learning (PBL) for the dates 27/11/25, 26/03/26, 18/06/26 from 9.15am – 1.30pm.

A review of the community grant eligibility criteria is provided below.

	YES	NO
Be a community organisation/group within the Paroo Shire Local Government area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Be an incorporated non-profit organisation/club or charity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Host a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Host the event/activity during the period of the required funding	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have current public liability to the value of \$20m, or proof of exemption?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have the majority of members of the organisation reside in the Paroo Shire Council area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meet all eligibility criteria	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Budget/Financial Implications**

The fee for the All Aboard facility is \$310 per session. Total cost at the current rate would be \$930.

### **Legislation/Statutory Implications**

*Local Government Act 2009*

*Local Government Regulation 2012*

### **Corporate Plan and/or Operational Plan**

Theme: 2 Our People and Strong Communities

Program Area: 2.1 Celebrate Cultural Diversity, history and traditions

2.6 Foster and promote safe, active and healthy communities

### **Risk Management**

The following risks are relevant to the matters considered within this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Failure to support a local school with their PBL initiative	Failure to support a local school to support their PBL initiative to help them to encourage positive learning outcomes with their students.

### **Consultation**

A/Director Community & Environmental Services

A/Community Services Team Leader



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance and/or a grant.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at [www.paroo.qld.gov.au/policies](http://www.paroo.qld.gov.au/policies).

### **APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.**

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds nor can any applicant be guaranteed to receive the full amount requested.

#### **How and when will I be notified?**

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

#### **For more information please contact:**

Community Support Officer

**Phone:** (07) 4655 8400

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

#### **To lodge your application:**

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

**In person:** Attn: Community Grants Program  
Paroo Shire Council Main Office,  
CCEC Building, 49 Stockyard Street, Cunnamulla

**By post:** Attn: Community Grants Program

Paroo Shire Council  
PO Box 75  
Cunnamulla Q 4490





## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

## SECTION 1: GUIDELINES

### INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

### GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

### TYPE OF GRANTS

Grants available may include:

- Direct funding to a community organisation. Direct funding is a cash amount that is donated by Council, to an organisation with the organisation being responsible for expenditure and management of the funds.
- In-kind donation including waiver of site/venue fees. A community organisation may receive an in-kind donation which may include labour, machinery and materials assets being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:
  - Waiver of hire fees (but not security deposits)
  - Use, repairs and maintenance of equipment
  - Employee costs
  - Transportation costs
- In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.
- A waiver of site/hire fees does not waive the requirement to pay the relevant site/hire security deposit.



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

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### SECTION 1: GUIDELINES CONTINUED

#### ELIGIBILITY CRITERIA

For an organisation to be eligible for payment of a grant, the following criteria must apply:

- be a community organisation/group within the Paroo Shire Local Government area.
- be an incorporated non-profit organisation/club or charity consisting of people having common interests. This could include sport and recreation clubs, social clubs, school P&F/P&C associations, arts and cultural groups, hospital foundations, religious orders and service organisations.
- host a "Community Event/Activity" for the whole of community within the Paroo Shire Council Local Government Area.
- host their event/activity during the period of the required funding.
- ensure the funding request directly supports a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provides access to support services, where applicable.
- have current public liability to the value of \$20m, or proof of exemption.
- have the majority of members of the organisation reside in the Paroo Shire Council area.
- meet all eligibility criteria.

#### INELIGIBLE APPLICANTS

- Organisations/Clubs that have an outstanding payment owed to Council.
- Organisations that are outside of the Paroo Shire Council Local Government area.
- Individuals, unincorporated groups, political, businesses and for-profit groups.

#### INELIGIBLE ITEMS

- General operating costs (e.g. electricity, rates, phone, rent, meals, accommodation and maintenance).
- Purchase of equipment
- Repairs or maintenance to buildings or facilities.
- Private/commercial ventures.
- Support for an individual pursuit.
- Commercial activities.
- Ongoing salaries/wages for staff (a position created for the length of an event/project is considered eligible).
- Projects that do not involve the Paroo Shire community.

#### THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

### SECTION 2: APPLICATION FORM

APPLICANT DETAILS			
Contact person:	Mr. Michael Cullen		
Position in organisation:	Teacher		
Organisation name:	Cunnamulla P-12 State School		
Contact phone number:	07 4655 8333	Contact mobile number:	0416 509 767
Contact email:	mvcul0@eq.edu.au		
Postal address:	17 Francis Street		
Suburb:	Cunnamulla	State:	QLD
		Post code:	4490
ABN:			
Incorporation:			

ORGANISATION DETAILS	
President:	Mrs. Jeanette Gemmell (Principal)
Secretary:	
Treasurer:	
Other committee members:	

APPLICATION DETAILS <i>Please tick all that apply</i>
What assistance are you applying for?:
<input checked="" type="checkbox"/> Wavier of hire fees - <i>if yes, please complete "Waiver of Hire Fees"</i> <input type="checkbox"/> section In-kind assistance - <i>if yes, please complete "In-Kind Assistance"</i> <input type="checkbox"/> section A grant (i.e.cash) - <i>if yes, please complete "Grants" section</i>
Please provide a brief description of the event/activity you are applying for assistance for:
<p>This will be used as a reward incentive for our Positive Behaviour for Learning (PBL) initiative. Students which follow our School values of Respectful, Responsible, Learning and Safe are acknowledged for their positive behaviour and efforts.</p>



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

<b>WAIVER OF HIRE FEES</b>	
Event location i.e. which council facility	'All Aboard Cinema' 8 Murray Street, Cunnamulla
Mobile catering equipment including quantity e.g. 1 x cold room, 1 x generator	
Date facility and/or equipment required:	27/11/2025. 26/3/2026. 18/6/2026
If required more than once, please detail: e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.	27/11/2025. 26/3/2026. 18/6/2026 09.15-13.30.
Please provide any other relevant information (if any):	We will just require a staff member to open and close the premises at the start and finish time of these events. A qualified supervising adult will not leave the premises unattended at any time.
(Office use only) Value of hire fees is \$	

<b>IN-KIND ASSISTANCE</b>			
Please provide details of the assistance requested from Council: (attach additional information when submitting your application form if required.)			
Description e.g. water truck, mow field etc.	Date required	Location	\$ Value (office use only)

<b>GRANT FUNDING</b> Please detail the amount of funding you are requesting and what it is for.	
Description e.g. facilitator fee, BBQ food items for lunch, event signage etc.	Approximate \$ total
<b>TOTAL</b>	<b>\$</b>



## Paroo CEO

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**From:** Council  
**Sent:** Tuesday, 28 October 2025 1:02 PM  
**To:** Paroo CEO; Guy Davenport  
**Subject:** FW: Community Grants Program/Cinema Waiver  
**Attachments:** Signed waiver Cinema.pdf

FYI below.

Thanks

Regards

### Amanda Watson

Team Leader - Administration | Paroo Shire Council  
P 07 4655 8456  
PO Box 75 | Cunnamulla | Qld 4490  
[www.paroo.qld.gov.au](http://www.paroo.qld.gov.au)



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**From:** CULLEN, Michael (mvcul0) <mvcul0@eq.edu.au>  
**Sent:** Tuesday, 28 October 2025 12:38 PM  
**To:** Council <Council@Paroo.qld.gov.au>  
**Cc:** jgemm2@eq.edu.au; Michael Cluett <maclu0@eq.edu.au>; Terilee Powt <tpowt1@eq.edu.au>; Ian Stone <ian.stone@paroo.qld.gov.au>; BRANDLEY, Cassandra (cfbra0) <cfbra0@eq.edu.au>  
**Subject:** Community Grants Program/Cinema Waiver

Hi,

I just wanted to say thank you for waiving the fees for our use of the 'All Aboard Cinema' during the previous Financial Year. We really appreciated your support and cooperation.

Using the venue has had a noticeable positive effect on our students' behaviour and engagement. It's become a great incentive as part of our Positive Behaviour for Learning (PBL) initiative, and the students really look forward to these opportunities.

We're hoping to use your Venue again on the dates listed on the 'Venue Waiver Application Form' and I was wondering if it might be possible to have the venue fees waived again.

Thanks again for your continued support. Please let me know if you need any more details from me.



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**10.3.10****Community Grant Application: Foxy Warriors**

Council Meeting: 18 November 2025  
Department: Community & Environmental Services  
Author: Community Services Team Leader  
Attachments: 1. Community Grant Application

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**Purpose**

The purpose of this report is to provide Council with a community grant application from the Foxy Warriors for grant funding of \$3,550.00 to assist in the participation in various football competitions in honour of Melissa Jane Bryan.

**Recommendation**

*That Council:*

- 1. receive and note the Community Grant Application from Foxy Warriors for grant funding associated with participation in a football competition in honour of Melissa Jane Bryan; and*
- 2. do not approve the grant application as it does not meet the Community Grants Policy guidelines.*

**Previous Council Resolutions**

Not applicable.

**Discussion**

The Foxy Warriors would like to participate in a knockout competition to honour their Mother Melissa Byran who passed away in 2022.

Clarification was requested in relation to several issues:

- Some players for Foxy Warriors reside in Cunnamulla but not all.
- Games will be played outside the shire with family and friends travelling to play/watch.
- Players register to play therefore no public liability is required.

A review of the community grant eligibility criteria is provided below.

	YES	NO
Be a community organisation/group within the Paroo Shire Local Government area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Be an incorporated non-profit organisation/club or charity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Host a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Host the event/activity during the period of the required funding	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have current public liability to the value of \$20m, or proof of exemption?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Have the majority of members of the organisation reside in the Paroo Shire Council area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meet all eligibility criteria	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Budget/Financial Implications**

Grant funding - \$3,550.00

### **Legislation/Statutory Implications**

*Local Government Act 2009*

*Local Government Regulation 2012*

### **Corporate Plan and/or Operational Plan**

Theme: 2 Our People and Strong Communities

Program Area: 2.1 Celebrate Cultural Diversity, history and traditions

2.6 Foster and promote safe, active and healthy communities

### **Risk Management**

The following risks are relevant to the matters considered within this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Failure to support a local family.	Failure to support a local family to honour their mother at knock games.

### **Consultation**

A/Director Community & Environmental Services

A/Community Services Team Leader



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

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### SECTION 1: GUIDELINES CONTINUED

#### ELIGIBILITY CRITERIA

For an organisation to be eligible for payment of a grant, the following criteria must apply:

- be a community organisation/group within the Paroo Shire Local Government area.
- be an incorporated non-profit organisation/club or charity consisting of people having common interests. This could include sport and recreation clubs, social clubs, school P&F/P&C associations, arts and cultural groups, hospital foundations, religious orders and service organisations.
- host a "Community Event/Activity" for the whole of community within the Paroo Shire Council Local Government Area.
- host their event/activity during the period of the required funding.
- ensure the funding request directly supports a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provides access to support services, where applicable.
- have current public liability to the value of \$20m, or proof of exemption.
- have the majority of members of the organisation reside in the Paroo Shire Council area.
- meet all eligibility criteria.

#### INELIGIBLE APPLICANTS

- Organisations/Clubs that have an outstanding payment owed to Council.
- Organisations that are outside of the Paroo Shire Council Local Government area.
- Individuals, unincorporated groups, political, businesses and for-profit groups.

#### INELIGIBLE ITEMS

- General operating costs (e.g. electricity, rates, phone, rent, meals, accommodation and maintenance).
- Purchase of equipment
- Repairs or maintenance to buildings or facilities.
- Private/commercial ventures.
- Support for an individual pursuit.
- Commercial activities.
- Ongoing salaries/wages for staff (a position created for the length of an event/project is considered eligible).
- Projects that do not involve the Paroo Shire community.

#### THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

### SECTION 2: APPLICATION FORM

APPLICANT DETAILS				
Contact person:	Hayley Bryan			
Position in organisation:	Manager / Team Organiser			
Organisation name:	Foxy Warriors			
Contact phone number:	0487 266 695	Contact mobile number:		
Contact email:	hayley-louise2013@live.com.au			
Postal address:	27 Kurrajong Street			
Suburb:	Newtown	State:	QLD	Post code: 4350
ABN:				
Incorporation:				

ORGANISATION DETAILS	
President:	Hayley Bryan
Secretary:	Alexis Capewell
Treasurer:	Hayley Bryan / Kandyce Morcom / Alexis Capewell
Other committee members:	Matthew Waites

APPLICATION DETAILS <i>Please tick all that apply</i>
What assistance are you applying for?:
<input type="checkbox"/> Wavier of hire fees - <i>if yes, please complete "Waiver of Hire Fees"</i> <input type="checkbox"/> section In-kind assistance - <i>if yes, please complete "In-Kind Assistance"</i> <input checked="" type="checkbox"/> section A grant (i.e.cash) - <i>if yes, please complete "Grants" section</i>
Please provide a brief description of the event/activity you are applying for assistance for:
<p>In loving memory of my dear mother, Melissa Jane Bryan, who passed away in 2022, we have formed a football team to participate in knockout competitions, to honour her legacy and celebrate the values she lived by—community, compassion, perseverance, and unity. Football was not only a passion of our family, but it also served as a bonding force for our communities, and we felt this would be a meaningful way to carry her memory forward.</p> <p>Melissa is a born and bred Cunnamulla woman, and serviced the Cunnamulla community on different occasions by facilitating social sports for community involvement, and taking teams away to participate in events. Melissa worked at the Cunnamulla Court House for 7 years, and really valued her time there supporting the place she called home.</p>



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

WAIVER OF HIRE FEES	
Event location <i>i.e. which council facility</i>	
Mobile catering equipment including quantity <i>e.g. 1 x cold room, 1 x generator</i>	
Date facility and/or equipment required:	
If required more than once, please detail: <i>e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.</i>	
Please provide any other relevant information (if any):	
(Office use only) Value of hire fees is \$	

IN-KIND ASSISTANCE			
Please provide details of the assistance requested from Council: <i>(attach additional information when submitting your application form if required.)</i>			
Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>

GRANT FUNDING <i>Please detail the amount of funding you are requesting and what it is for.</i>	
Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Approximate \$ total
• Team uniforms and kits	2000
• Equipment and training supplies	300
• Transportation and accommodation costs	1000
• Refreshments and first-aid support	250
<b>TOTAL</b>	<b>\$ 3,550.00</b>



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

ORGANISATION CONTRIBUTION <i>Please detail monetary and/or in-kind contributions</i>	
Description <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	Approximate \$ total <i>If relevant</i>
Organisers, players, supporters and families will pay their own entry fees, the committee is also in the process of trying to raise funds to help with the costs associated with the above. The above doesn't cover the entirety of the required items. It's a partial amount to assist us with alleviating some of the pressure to ensure we can continue to grow with our football team, and community involvement.	
TOTAL	\$

PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation/group within the Paroo Shire Local Government area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you an incorporated non-profit organisation/club or charity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is this a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will you host your event/activity during the period of the required funding?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have current public liability to the value of \$20m, or proof of exemption?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the majority of members of the organisation reside in the Paroo Shire Council area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.

This declaration requires the signature of the applicant or representative of the organisation.

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

Signature

Hayley Bryan

Full name of person making application

23/10/2025

Date

## To lodge your application:

**Email:** council@paroo.qld.gov.au

**Bypost:** Attn: Community Grants Program

**In person:** Attn: Community Grants Program  
Paroo Shire Council Main Office,  
CCEC Building, 49 Stockyard Street, Cunnamulla

Paroo Shire Council  
PO Box 75  
Cunnamulla Q4490

*The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.*

**Hayley Bryan**

27 Kurrajong Street,

Newtown QLD 4350

E: Hayley-louise2013@live.com.au

M: 0487 266 695

22 October 2025

Dear Sir or Madam,

**Re: Sponsorship Request for Memorial Football Team Honouring Melissa Jane Bryan**

I hope this letter finds you well. I am writing to you with both humility and hope to request your support in the form of financial sponsorship for a cause that is incredibly close to my heart.

In loving memory of my dear mother, **Melissa Jane Bryan**, who passed away in 2022, we have formed a football team to participate in knockout competitions, to honour her legacy and celebrate the values she lived by—community, compassion, perseverance, and unity. Football was not only a passion of our family, but it also served as a bonding force for our communities, and we felt this would be a meaningful way to carry her memory forward.

Our memorial football team, named **Foxy Warriors**, has already gained strong community interest and support. We have previously participated in Roma 9's competition and won two years in a row. However, to bring this vision fully to life, we need financial assistance to help cover essential expenses such as:

- Team uniforms and kits
- Equipment and training supplies
- Transportation and accommodation costs
- Refreshments and first-aid support

We are seeking sponsors who would be willing to support us with a financial contribution of any size. In appreciation of your support, we would be proud to feature your company's name/logo on our team jerseys, shorts, and recognition on all social media posts. Your sponsorship would not only support a local initiative but also honour the legacy of a remarkable woman who made a lasting impact on those around her.

I would love the opportunity to discuss this in more detail and explore how we might build a meaningful partnership. I have attached a sponsorship proposal outlining various support levels and recognition options.

Thank you for considering our request. Your support would mean the world to us—and to the legacy of my mother, whose spirit continues to inspire us every day.

*Warm regards,*

**Hayley Bryan**

Team Manager / Organiser

0487 266 695

Hayley-louise2013@live.com.au

## Sponsorship Proposal:

### In Memory of Melissa Jane Bryan

#### Memorial Football Team – Foxy Warriors

**Organizer:** Hayley Bryan

**Event Date(s):** TBA

**Location:** QLD region

**Contact:** [Hayley-louise2013@live.com.au](mailto:Hayley-louise2013@live.com.au) | 0487 266 695

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#### About the Memorial Team

In loving memory of Melissa Bryan (Foxy), we have formed **Foxy Warriors**, a football team that brings together family, friends, and community to honour her legacy. Through sport, we aim to inspire unity, perseverance, and positivity—values she embodied every day.

This initiative is not just about football—it's about remembrance, legacy, and giving back to the communities she loved so dearly.

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#### Our Goal

We are currently raising **\$10,000** to cover team-related expenses:

- Custom team kits with logos
  - Training equipment and match balls
  - Touch referees
  - Transportation and accommodation
  - Event day supplies and refreshments (e.g. Drinks, fruit, sandwiches, hydrolyte, magnesium etc.
  - Commemorative items (e.g., banners)
- 

#### Sponsorship Tiers

We are offering four sponsorship levels, each with specific benefits and recognition:

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## **Platinum Sponsor – \$1,000+**

- **Logo on front of team jerseys**
  - Featured mention in all social media posts.
  - Logo/banner displayed prominently at event(s)
  - Verbal recognition at all matches
  - Framed thank-you certificate and team photo.
- 

## **Gold Sponsor – \$500+**

- **Logo on back of team jerseys**
  - Mention in social media posts.
  - Logo displayed at event(s)
  - Thank-you certificate and team photo.
- 

## **Silver Sponsor – \$250+**

- Name/logo listed on team banner.
  - Mention on social media.
  - Thank-you certificate.
- 

## **Community Sponsor – \$100+**

- Social media shout-out
  - Name listed on thank-you board at event.
  - Thank-you email.
- 

## **Additional Ways to Help**

Not ready to sponsor at a listed tier? We also welcome:

- In-kind donations (equipment, refreshments, printing, etc.)
  - Volunteer support for event days.
  - One-time donations of any amount
-

## **Thank You**

Your support will help us create something truly meaningful—a tribute to a beloved mother and a celebration of community through sport. We deeply appreciate your consideration and generosity.

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For more information or to become a sponsor, please contact:

 **Hayley-louise2013@live.com.au**

 **0487 266 695**

 **Toowoomba, QLD**



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**10.3.11****Community Grant Application: Care Outreach Ltd**

Council Meeting: 18 November 2025  
Department: Community & Environmental Services  
Author: A/ Community Services Team Leader  
Attachments: 1. Community Grant Application

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**Purpose**

The purpose of this report is to provide Council with a community grant application from Care Outreach Ltd for a fee waiver for use of the Wyandra Hall.

**Recommendation**

*That Council:*

- 1. receive and note the Community Grant Application from Care Outreach Ltd; and*
- 2. approve a fee waiver (including security deposit) to hire the Wyandra Hall to provide the community with a free community concert and BBQ for Christmas for the Bush Bash on 5 and 6 December 2025.*

**Previous Council Resolutions**

Not applicable.

**Discussion**

Care Outreach Ltd is planning to hold a free community concert and BBQ in Wyandra for Christmas for the Bush Bash. This is the thirteenth year that they have held this event. Council has waived the Wyandra Hall hire fees on previous occasions.

A review of the community grant eligibility criteria is provided below.

	YES	NO
Be a community organisation/group within the Paroo Shire Local Government area	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Be an incorporated non-profit organisation/club or charity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Host a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Host the event/activity during the period of the required funding	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have current public liability to the value of \$20m, or proof of exemption?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have the majority of members of the organisation reside in the Paroo Shire Council area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Meet all eligibility criteria	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Budget/Financial Implications**

\$160 including GST hire fee

\$140 security deposit (refundable)

**Legislation/Statutory Implications**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Corporate Plan and/or Operational Plan**

Theme: 2 Our People and Strong Communities

Program Area: 2.1 Celebrate Cultural Diversity, history and traditions

2.6 Foster and promote safe, active and healthy communities

**Risk Management**

The following risks are relevant to the matters considered within this report:

**Risk Summary**

<b>Risk</b>	<b>Explanation</b>
Failure to support an outside Charity to provide a local community event in Paroo Shire	Failure to support an outside Charity to provide a family event to encourage connectedness in in a local community within the Paroo Shire.

**Consultation**

A/Director Community & Environmental Services

A/ Community Services Team Leader



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance and/or a grant.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at [www.paroo.qld.gov.au/policies](http://www.paroo.qld.gov.au/policies).

### **APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.**

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds nor can any applicant be guaranteed to receive the full amount requested.

#### **How and when will I be notified?**

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

#### **For more information please contact:**

Community Support Officer

Phone: (07) 4655 8400

Email: [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

#### **To lodge your application:**

Email: [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

**In person:** Attn: Community Grants Program  
Paroo Shire Council Main Office,  
CCEC Building, 49 Stockyard Street, Cunnamulla

**By post:** Attn: Community Grants Program  
Paroo Shire Council  
PO Box 75  
Cunnamulla Q 4490



# Community Grants Guidelines and Application Form

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## SECTION 1: GUIDELINES

### INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

### GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

### TYPE OF GRANTS

Grants available may include:

- Direct funding to a community organisation. Direct funding is a cash amount that is donated by Council, to an organisation with the organisation being responsible for expenditure and management of the funds.
- In-kind donation including waiver of site/venue fees. A community organisation may receive an in-kind donation which may include labour, machinery and materials assets being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:
  - Waiver of hire fees (but not security deposits)
  - Use, repairs and maintenance of equipment
  - Employee costs
  - Transportation costs
- In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.
- A waiver of site/hire fees does not waive the requirement to pay the relevant site/hire security deposit.



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

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### SECTION 1: GUIDELINES CONTINUED

#### ELIGIBILITY CRITERIA

For an organisation to be eligible for payment of a grant, the following criteria must apply:

- be a community organisation/group within the Paroo Shire Local Government area.
- be an incorporated non-profit organisation/club or charity consisting of people having common interests. This could include sport and recreation clubs, social clubs, school P&F/P&C associations, arts and cultural groups, hospital foundations, religious orders and service organisations.
- host a "Community Event/Activity" for the whole of community within the Paroo Shire Council Local Government Area.
- host their event/activity during the period of the required funding.
- ensure the funding request directly supports a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provides access to support services, where applicable.
- have current public liability to the value of \$20m, or proof of exemption.
- have the majority of members of the organisation reside in the Paroo Shire Council area.
- meet all eligibility criteria.

#### INELIGIBLE APPLICANTS

- Organisations/Clubs that have an outstanding payment owed to Council.
- Organisations that are outside of the Paroo Shire Council Local Government area.
- Individuals, unincorporated groups, political, businesses and for-profit groups.

#### INELIGIBLE ITEMS

- General operating costs (e.g. electricity, rates, phone, rent, meals, accommodation and maintenance).
- Purchase of equipment
- Repairs or maintenance to buildings or facilities.
- Private/commercial ventures.
- Support for an individual pursuit.
- Commercial activities.
- Ongoing salaries/wages for staff (a position created for the length of an event/project is considered eligible).
- Projects that do not involve the Paroo Shire community.

#### THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.





## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

### SECTION 2: APPLICATION FORM

APPLICANT DETAILS			
Contact person:	MELISSA CLOSE		
Position in organisation:	FOUNDER / DIRECTOR		
Organisation name:	CARE OUTREACH LTD		
Contact phone number:	5471 7636	Contact mobile number:	
Contact email:	melissa@careoutreach.com.au		
Postal address:	2/35 DACMAR RD		
Suburb:	COOLUM BEACH	State:	QLD
Post code:	4573		
ABN:	34 106 419 327		
Incorporation:	YES.		

ORGANISATION DETAILS	
President:	CHAIRMAN/FOUNDER BILL CLOSE
Secretary:	MELISSA CLOSE
Treasurer:	MELISSA CLOSE
Other committee members:	KEITH PHILBROOK, LEON DENNET, BRAD GORDINGLEY, GRAHAM WOODS, YVETTE THOMAS, DEBBIE BAZZO DIRECTORS

APPLICATION DETAILS <i>Please tick all that apply</i>
What assistance are you applying for?:
<input checked="" type="checkbox"/> Waiver of hire fees - if yes, please complete "Waiver of Hire Fees" <input type="checkbox"/> section In-kind assistance - if yes, please complete "In-Kind Assistance" <input type="checkbox"/> section A grant (i.e.cash) - if yes, please complete "Grants" section
Please provide a brief description of the event/activity you are applying for assistance for:
CHRISTMAS FOR THE BUSH BASH - FREE COMMUNITY CHRISTMAS CONCERT & BBQ. FOR 13 YEARS CARE OUTREACH HAVE BROUGHT THIS EVENT TO THE WYANDRA COMMUNITY.





## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

WAIVER OF HIRE FEES	
Event location i.e. which council facility	WYANDRA HALL
Mobile catering equipment including quantity e.g. 1 x cold room, 1 x generator	—
Date facility and/or equipment required:	4TH / 5TH DECEMBER 2025
If required more than once, please detail: e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.	
Please provide any other relevant information (if any):	CHRISTMAS FOR THE BUSH BASH - FREE COMMUNITY CONCERT + BBQ
(Office use only) Value of hire fees is \$	

IN-KIND ASSISTANCE			
Please provide details of the assistance requested from Council: (attach additional information when submitting your application form if required.)			
Description e.g. water truck, mow field etc.	Date required	Location	\$ Value (office use only)

GRANT FUNDING Please detail the amount of funding you are requesting and what it is for.	
Description e.g. facilitator fee, BBQ food items for lunch, event signage etc.	Approximate \$ total
TOTAL	\$



# Community Grants Guidelines and Application Form

<b>ORGANISATION CONTRIBUTION</b> Please detail monetary and/or in-kind contributions	
<b>Description</b> e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves	<b>Approximate \$ total</b> If relevant
TRAVEL COSTS FOR VOLUNTEER TEAM MEMBERS ACROSS 8 EVENTS	
Food - BBQ, Mead Salad, Rolls	
GUEST ARTIST BRENDAN WALMSLEY	
TOTAL	\$

PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation/group within the Paroo Shire Local Government area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you an incorporated non-profit organisation/club or charity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is this a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area? <i>WYANDRA COMMUNITY</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will you host your event/activity during the period of the required funding?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have current public liability to the value of \$20m, or proof of exemption?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the majority of members of the organisation reside in the Paroo Shire Council area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.

This declaration requires the signature of the applicant or representative of the organisation.

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

M. Close  
Signature

Melissa Close  
Full name of person making application

22/10/25  
Date

To lodge your application:

Email: council@paroo.qld.gov.au

By post: Attn: Community Grants Program

In person: Attn: Community Grants Program  
Paroo Shire Council Main Office,  
CCEC Building, 49 Stockyard Street, Cunnamulla

Paroo Shire Council  
PO Box 75  
Cunnamulla Q4490

*The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.*

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**10.3.12****Community Grant Application: Eulo State School**

Council Meeting: 18 November 2025  
Department: Community & Environmental Services  
Author: Community Services Team Leader  
Attachments: 1. Community Grant Application

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**Purpose**

The purpose of this report is to provide Council with a community grant application from the Eulo State School for a fee waiver to use the Eulo Hall.

**Recommendation**

*That Council:*

- 1. receive and note the Community Grant Application from the Eulo State School for a fee waiver for the use of the Eulo Hall to hold their end of year performance; and*
- 2. approve a fee waiver for the Eulo Hall on 4 December 2025 for the Eulo State School year end performance, in accordance with Council's Community Grants policy*

**Previous Council Resolutions**

Not applicable.

**Discussion**

The Eulo State School would like the fee waiver to use the hall for the purpose holding their end of year performance and celebration for students, parents, teachers and community members.

A review of the community grant eligibility criteria is provided below.

	YES	NO
Be a community organisation/group within the Paroo Shire Local Government area	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Be an incorporated non-profit organisation/club or charity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Host a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Host the event/activity during the period of the required funding	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have current public liability to the value of \$20m, or proof of exemption?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have the majority of members of the organisation reside in the Paroo Shire Council area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meet all eligibility criteria	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Budget/Financial Implications**

Hall hire - \$75 per day with \$135 refundable bond

### **Legislation/Statutory Implications**

*Local Government Act 2009*

*Local Government Regulation 2012*

### **Corporate Plan and/or Operational Plan**

Theme: 2 Our People and Strong Communities

Program Area: 2.1 Celebrate Cultural Diversity, history and traditions

2.6 Foster and promote safe, active and healthy communities

### **Risk Management**

The following risks are relevant to the matters considered within this report:

#### Risk Summary

<b>Risk</b>	<b>Explanation</b>
Failure to support a local school to provide a family, community performance/celebration	Failure to support a school to provide a venue for students to do their performance and celebration with their families and community which gives them an opportunity to come together.

### **Consultation**

A/Director Community & Environmental Services

A/Community Services Team Leader





## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

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Assistance from Council can take the form of a waiving of hire fees, in-kind assistance and/or a grant.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at [www.paroo.qld.gov.au/policies](http://www.paroo.qld.gov.au/policies).

### **APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.**

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds nor can any applicant be guaranteed to receive the full amount requested.

#### **How and when will I be notified?**

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

#### **For more information please contact:**

Community Support Officer

**Phone:** (07) 4655 8400

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

#### **To lodge your application:**

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

**In person:** Attn: Community Grants Program  
Paroo Shire Council Main Office,  
CCEC Building, 49 Stockyard Street, Cunnamulla

**By post:** Attn: Community Grants Program  
Paroo Shire Council  
PO Box 75  
Cunnamulla Q 4490





# Community Grants Guidelines and Application Form

## SECTION 1: GUIDELINES

### INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

### GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

### TYPE OF GRANTS

Grants available may include:

- Direct funding to a community organisation. Direct funding is a cash amount that is donated by Council, to an organisation with the organisation being responsible for expenditure and management of the funds.
- In-kind donation including waiver of site/venue fees. A community organisation may receive an in-kind donation which may include labour, machinery and materials assets being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:
  - Waiver of hire fees (but not security deposits)
  - Use, repairs and maintenance of equipment
  - Employee costs
  - Transportation costs
- In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.
- A waiver of site/hire fees does not waive the requirement to pay the relevant site/hire security deposit.



# Community Grants Guidelines and Application Form

## SECTION 1: GUIDELINES CONTINUED

### ELIGIBILITY CRITERIA

For an organisation to be eligible for payment of a grant, the following criteria must apply:

- be a community organisation/group within the Paroo Shire Local Government area.
- be an incorporated non-profit organisation/club or charity consisting of people having common interests. This could include sport and recreation clubs, social clubs, school P&F/P&C associations, arts and cultural groups, hospital foundations, religious orders and service organisations.
- host a "Community Event/Activity" for the whole of community within the Paroo Shire Council Local Government Area.
- host their event/activity during the period of the required funding.
- ensure the funding request directly supports a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provides access to support services, where applicable.
- have current public liability to the value of \$20m, or proof of exemption.
- have the majority of members of the organisation reside in the Paroo Shire Council area.
- meet all eligibility criteria.

### INELIGIBLE APPLICANTS

- Organisations/Clubs that have an outstanding payment owed to Council.
- Organisations that are outside of the Paroo Shire Council Local Government area.
- Individuals, unincorporated groups, political, businesses and for-profit groups.

### INELIGIBLE ITEMS

- General operating costs (e.g. electricity, rates, phone, rent, meals, accommodation and maintenance).
- Purchase of equipment
- Repairs or maintenance to buildings or facilities.
- Private/commercial ventures.
- Support for an individual pursuit.
- Commercial activities.
- Ongoing salaries/wages for staff (a position created for the length of an event/project is considered eligible).
- Projects that do not involve the Paroo Shire community.

### THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.



# Community Grants Guidelines and Application Form

## SECTION 2: APPLICATION FORM

APPLICANT DETAILS			
Contact person:	Mikaela Smith		
Position in organisation:	Principal		
Organisation name:	Eulo State School		
Contact phone number:	(07) 4655 4898	Contact mobile number:	0474 851 003
Contact email:	BSM@euloss.eq.edu.au		
Postal address:	68 LEO STREET		
Suburb:	EULO	State:	QLD
		Post code:	4491
ABN:	70 595 816 138		
Incorporation:	DEPARTMENT OF EDUCATION		

ORGANISATION DETAILS	
President:	
Secretary:	
Treasurer:	
Other committee members:	

APPLICATION DETAILS <i>Please tick all that apply</i>
What assistance are you applying for?:
<input checked="" type="checkbox"/> Wavier of hire fees - <i>if yes, please complete "Waiver of Hire Fees"</i> <input type="checkbox"/> section In-kind assistance - <i>if yes, please complete "In-Kind Assistance"</i> <input type="checkbox"/> section A grant (i.e.cash) - <i>if yes, please complete "Grants" section</i>
Please provide a brief description of the event/activity you are applying for assistance for:
EULO STATE SCHOOL - END OF YEAR PERFORMANCE AND CELEBRATION FOR STUDENTS, PARENTS, TEACHERS AND COMMUNITY MEMBERS.



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

WAIVER OF HIRE FEES	
Event location <i>i.e. which council facility</i>	EULO SHIRE HALL
Mobile catering equipment including quantity <i>e.g. 1 x cold room, 1 x generator</i>	NIL
Date facility and/or equipment required:	04/12/2025
If required more than once, please detail: <i>e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.</i>	HIRE ONLY REQUIRED FOR 04/12/2025
Please provide any other relevant information (if any):	
(Office use only) Value of hire fees is \$	

IN-KIND ASSISTANCE			
Please provide details of the assistance requested from Council: <i>(attach additional information when submitting your application form if required.)</i>			
Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>

GRANT FUNDING <i>Please detail the amount of funding you are requesting and what it is for.</i>	
Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Approximate \$ total
TOTAL	\$



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

<b>ORGANISATION CONTRIBUTION</b> <i>Please detail monetary and/or in-kind contributions</i>	
<b>Description</b> <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	<b>Approximate \$ total</b> <i>If relevant</i>
<b>TOTAL</b>	<b>\$</b>

**PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY**

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation/group within the Paroo Shire Local Government area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you an incorporated non-profit organisation/club or charity?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is this a "Community Event/Activity" for the whole of the community within the Paroo Shire Council Local Government Area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will you host your event/activity during the period of the required funding?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the funding request directly support a "Community Event/Activity" that promotes connectedness and social wellbeing within the community and provide access to support services, where applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have current public liability to the value of \$20m, or proof of exemption?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the majority of members of the organisation reside in the Paroo Shire Council area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.

This declaration requires the signature of the applicant or representative of the organisation.

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

Signature

Mikaela Smith

Full name of person making application

07/11/25

Date

## To lodge your application:

**Email:** council@paroo.qld.gov.au

**By post:** Attn: Community Grants Program

**In person:** Attn: Community Grants Program  
Paroo Shire Council Main Office,  
CCEC Building, 49 Stockyard Street, Cunnamulla

Paroo Shire Council  
PO Box 75  
Cunnamulla Q4490

*The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.*



Council Meeting:	18 November
Department:	Community & Environmental Services
Author:	Executive Officer, David Burges
Attachments:	1. Community Grants Policy Review 2. Community Grants Guidelines & Application Form Review 3. Community Grants Acquittal Form

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**Purpose**

The purpose of this report is to provide Council an opportunity to review the current Community Grants Policy and consider changes to the policy.

**Recommendation**

*That Council adopt the revised Community Grants Policy as attached to this report.*

**Previous Council Resolutions**

Not applicable

**Discussion**

Council regularly considers requests for assistance from community groups and organisations by way of their Community Grants Policy and budget.

It is important that the relevant policy provides the best framework for Council to make informed and consistent decisions and to ensure their intent of assisting various groups is realised.

Of recent times, there has been discussion around various aspects of the current policy and Council have requested a review be undertaken.

To this end, a draft revised policy was presented to the 2 October 2025 workshop for discussion. A revised draft was then presented to the 4 November workshop. Several amendments as a result of that workshop are incorporated into the attached final draft policy document.

**Budget/Financial Implications**

Not applicable

**Legislation/Statutory Implications**

*Local Government Act 2009*

*Local Government Regulation 2012*

Part 5 Community grants

194 Grants to community organisations

A local government may give a grant to a community organisation only—

(a) if the local government is satisfied—

(i) the grant will be used for a purpose that is in the public interest; and

(ii) the community organisation meets the criteria stated in the local government's community grants policy; and

(b) in a way that is consistent with the local government's community grants policy.

195 Community grants policy

A local government must prepare and adopt a policy about local government grants to community organisations (a community grants policy), which includes the criteria for a community organisation to be eligible for a grant from the local government.

**Corporate Plan and/or Operational Plan**

- Theme:2. Build the capabilities of our people through the facilitation of ongoing learning and skilling opportunities and the provision of welcoming and inviting spaces with great facilities.
- Program Area:2.1 Celebrate Cultural diversity, history and traditions
- 2.3 Provide inviting spaces and facilities to meet community needs
- 2.5 Support for leadership programs and youth pathways
- 2.6 Foster and promote active, safe and healthy communities

**Risk Management**

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Nil.	Nil.

**Consultation**

- Councillor Workshop 2 October 2025
- Councillor Workshop 4 November 2025
- Relevant staff

# GP-042 COMMUNITY GRANTS POLICY

<b>Version:</b>	4.0 <i>Please note that once printed, this is no longer a controlled document. All care should be taken to ensure that you are operating from the current version.</i>
<b>Commencement and Review:</b>	This policy will commence on TBA and will be reviewed 5 years from the commencement date.
<b>Document Owner:</b>	Director Community and Environmental Services
<b>Approval Date:</b>	18 November 2025TBA
<b>Meeting Resolution:</b>	TBA

## 1 STATEMENT OF INTENT

The intent of the Paroo Shire Council (Council) Community Grants Policy is to establish the framework within which Council will provide financial and non-financial assistance to community- based organisations and community-based events within the Paroo Shire.

This policy is established in accordance with Chapter 5, Part 5, Sections 194 and 195 of the *Local Government Regulation 2012*. The policy is consistent with the local government principles as defined in Section 4 of the Local Government Act 2009.

## 2 COMMENCEMENT AND REVIEW OF POLICY

This Policy will commence from TBA. It replaces all other Community Grants Policies (whether written or not).

This Policy will be reviewed 5 years from the commencement date or earlier if deemed necessary through changes to legislation or business practice in line with its associated procedure. Changes to the Community Grants Policy must be submitted to Council for amendment and adoption by resolution.

## 3 APPLICATION OF POLICY

### 3.1 POLICY STATEMENT

Council supports the growth and development of the Shire's community organisation network and facilities to improve community wellbeing. Community organisations operate a diverse range of facilities, programs and services for shire residents and visitors. Such organisations may be located on land owned or controlled by Council, land held in trust by the community or land owned in freehold for community purposes.

### 3.2 SCOPE

Funding and assistance made available by Council is aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable practices of community groups throughout the Paroo Shire.

This policy sets out the circumstances under which the Council may provide grants to community organisations. By establishing a set of criteria, this policy ensures that grants to community organisations and individuals are in the public interest and only provided to those that meet pre-determined criteria.

Grants should be provided to achieve an identified benefit to the community generally and Council should ensure that the benefits are achieved.

This policy applies to all Council employees and Councillors conducting business on behalf of Council.



### 3.3 ELIGIBILITY

In order to submit an application under the Community Grant Program, the applicant must:

- Be a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR
- Be a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area; and
- Have current public liability insurance or proof of exemption where required; and
- Have met acquittal conditions for all previous Council funding where applicable.

### 3.4 CRITERIA

- Applicants must demonstrate strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability or promote active, safe and healthy communities.
- The applicant or proposed project, event or activity must be based within the Paroo Shire Council local government area; or clearly demonstrate benefit to the Paroo Shire Council communities.
- The applicant must demonstrate attempts have been made to raise funds from other sources to assist with the project, event or activity.
- Applicants must be able to demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.
- Applicants must have acquitted previously awarded grants where applicable in order to be considered for a new application.
- Applicants must not have any overdue debt with Council unless a payment arrangement is in place.
- Projects, events or activities will generally not be funded from multiple Council funding programs and will only be approved at Council's discretion.

### 3.5 INELIGIBLE APPLICATIONS

The following entities and applications are ineligible under the community grants program and will not be considered for funding:

- Government agencies or departments of local, state or federal government
- Educational, religious or medical organisations
- Private enterprise, businesses or for-profit organisations with the exception of the sponsorship category of grant
- Applications whereby some or all of Council funds will be donated to another cause
- Applications which fund:
  - a. Wages or salaries for staff
  - b. Recurrent costs or day to day operations of a group e.g. electricity, phone, rent, meals, wages
  - c. Retrospective funding
  - d. Equipment or other expenditure that are personal or for personal gain or for individual pursuit
  - e. Private and commercial ventures or activities with the exception of the sponsorship category of grant
  - f. Part or all of Council rates
  - g. Items that would otherwise be funded by State of Government bodies

### 3.6 EXCEPTIONAL CIRCUMSTANCES

Council may approve a Community Grant outside of the above in exceptional circumstances or where

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an over-riding community need or benefit can be demonstrated by the applicant.

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### **3.63.7 GRANT/ FUNDING AMOUNTS**

- Council includes a provision for Community Donation Grants in its Annual Budget.
- Grants are limited to the allocation adopted in Council's Annual Budget and allocated on a first-in-first-served basis.
- Funding must be available within the allocation budgeted in any financial year; and
- Funding amounts outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council

### **3.73.8 TYPES OF GRANTS**

The following grant categories are available:

#### **1. Waiver of hire fees;**

Waiver of hire fees for Council facilities e.g. halls, pool hire, portaloos etc. This includes any hire fee detailed in Council's annual Fees and Charges Schedule. Security deposits will not be waived unless under exceptional circumstances.

Category 1 grants are delegated to the CEO for approval to a maximum amount of \$500. All grants approved under this delegated authority will be reported to Council in the subsequent month's Council report.

#### **2. In kind assistance or donation from Council ;**

In-kind assistance or donation may include labour, machinery and materials being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:

- Use, repairs and maintenance of equipment
- Employee costs
- Transportation costs
- Plant costs

In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.

#### **3. Direct (cash) funding**

Direct funding is a cash amount that is donated by Council, to an organisation with the recipient organisation being responsible for expenditure and management of the funds.

Category 3 grants require an acquittal to be completed after the project, event or activity has been completed.

#### **4. Sponsorship**

Sponsorship for major events that have a regional economic benefit, particularly in relation to tourism.

Category 4 grants are available to private enterprise, businesses or for-profit organisations.

### **3.83.9 APPLICATION FOR COMMUNITY GRANTS FUNDING**

Organisations wishing to access Council's Community Grants program will need to complete the Community Grants Guidelines & Application Form, which is available on Council's website at [www.paroo.qld.gov.au/forms](http://www.paroo.qld.gov.au/forms).

Information regarding the application processes relating to Community Grants is in Appendix A of this Policy.



#### 4 DEFINITIONS

Grant	means sum of money given by a government or other organisation for a particular purpose
Community Organisation	Community based organisations are non-profit groups that work at a local level to improve life for residents. The focus is to build equality across society in all streams.

#### 5 BREACH OF POLICY

A breach of this policy may result in community organisations not receiving sufficient funding to support their ongoing activities and events in the community.

#### 6 RELEVANT LINKS

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Council Budget

<b>Endorsed</b>	<b>Date: TBA</b>
Name:	Martin Leech
Title:	Chief Executive Officer, Paroo Shire Council
Signature:	

#### VERSION CONTROL

Date	Version	Meeting Resolution	Amendments / Comments
30/06/2015	1.0	M16/49	Annual review
20/06/2017	2.0	M17/135	Annual review
18/08/2020	3.0	M20/146	Review and update
18/08/2022	4.0	M22/137	Review and update
TBA	5.0	TBA	Review and update

#### APPENDIX A

Community Grants Guidelines and Application Form







PAROO SHIRE COUNCIL

## Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance, a grant or sponsorship.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at [www.paroo.qld.gov.au/policies](http://www.paroo.qld.gov.au/policies).

### **APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.**

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds, nor can any applicant be guaranteed to receive the full amount requested.

#### **How and when will I be notified?**

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

#### **For more information please contact:**

Community Support Officer

**Phone:** (07) 4655 8400

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

#### **To lodge your application:**

**Email:** [council@paroo.qld.gov.au](mailto:council@paroo.qld.gov.au)

**In person:** Attn: Community Grants Program

CCEC Building, 49 Stockyard Street, Cunnamulla

**By post:** Attn: Community Grants Program

Paroo Shire Council

PO Box 75

Cunnamulla Q 4490



PAROO SHIRE COUNCIL

## Community Grants Guidelines and Application Form

### SECTION 1: GUIDELINES

#### INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

#### GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

#### TYPE OF GRANTS

The categories of grants available are:

##### 1. Waiver of hire fees

Waiver of hire fees for Council facilities e.g. halls, pool hire, portaloos etc. This includes any hire fee detailed in Council's annual Fees and Charges Schedule. Security deposits will not be waived unless under exceptional circumstances.

Category 1 grants are delegated to the CEO for approval to a maximum amount of \$500. All grants approved under this delegated authority will be reported to Council in the subsequent month's Council report.

##### 2. In-kind assistance

In-kind assistance or donation may include labour, machinery and materials being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:

- Use, repairs and maintenance of equipment
- Employee costs
- Transportation costs
- Plant costs

In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.



## PAROO SHIRE COUNCIL

# Community Grants Guidelines and Application Form

### 3. Direct (cash) funding

Direct funding is a cash amount that is donated by Council, to an organisation with the recipient organisation being responsible for expenditure and management of the funds.

Category 3 grants require an acquittal to be completed after the project, event or activity has been completed.

Category 3 grants require a copy of a relevant bank statement detailing current balances.

### 4. Sponsorship

Sponsorship for major events that have a regional economic benefit, particularly in relation to tourism.

Category 4 grants are available to private enterprise, businesses or for-profit organisations.

#### ELIGIBILITY

In order to submit an application under the Community Grant Program, the applicant must:

- Be a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR
- Be a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area; and
- Have current public liability insurance or proof of exemption; and
- Have met acquittal conditions for all previous Council funding where applicable.

#### CRITERIA

- Applicants must demonstrate strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, or promote active, safe and healthy communities.
- The applicant or proposed project, event or activity must be based within the Paroo Shire Council local government area; or clearly demonstrate benefit to the Paroo Shire Council communities.
- The applicant must demonstrate attempts have been made to raise funds from other sources to assist with the project, event or activity.
- Applicants must be able to demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.
- Where applicable, applicants must have acquitted previously awarded grants in order to be considered for a new application.
- Applicants must not have any overdue debt with Council unless a payment arrangement is in place.
- Projects, events or activities will generally not be funded from multiple Council funding programs and will only be approved at Council's discretion.



PAROO SHIRE COUNCIL

## Community Grants Guidelines and Application Form

### INELIGIBLE APPLICATIONS

The following entities and applications are ineligible under the community grants program and will not be considered for funding:

- Government agencies or departments of local, state or federal government
- Educational, religious or medical organisations
- Private enterprise, businesses or for-profit organisations with the exception of the sponsorship category of grant
- Applications whereby some or all of Council funds will be donated to another cause
- Applications which fund:
  - a. Wages or salaries for staff
  - b. Recurrent costs or day to day operations of a group e.g. electricity, phone, rent, meals, wages
  - c. Retrospective funding
  - d. Equipment or other expenditure that are personal or for personal gain or for individual pursuit
  - e. Private and commercial ventures or activities with the exception of the sponsorship category of grant
  - f. Part or all of Council rates
  - g. Items that would otherwise be funded by State or Government bodies

### EXCEPTIONAL CIRCUMSTANCES

Council may approve a Community Grant outside of the above in exceptional circumstances or where an overriding community need or benefit can be demonstrated by the applicant.

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### THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.

### CONDITIONS OF APPROVAL

All community grants are subject to the following conditions:

- The grant funds cannot be used for any other purpose than that for which the grant is awarded
- Funds that cannot be used for the specified purpose must be returned to Council
- If a grant recipient wishes to modify the intended use of the grant, they must submit a written request to Council detailing the alterations at least 30 days prior to the project, activity or event commencing.
- The grant recipient will obtain all necessary permits or approvals relating to the project, activity or event for which the grant is awarded.
- Applicants give permission for Council to use the grant information for promotional and public information, including (where deemed appropriate by Council) the use of photographs, publications, annual reports etc



PAROO SHIRE COUNCIL

## Community Grants Guidelines and Application Form

acknowledging Council's financial contribution.

- Successful applicant details, including the name of the organisation, amount and purpose of the grant, will be published on Council's website.
- A register of grants to community organisations will be kept for disclosure in accordance with the *Local Government Regulation 2012*.

### **FUNDING ACQUITTAL (Category 3 Direct Cash Funding Only)**

For category 3 funding, the recipient will acquit the grant as soon as practicable after completion of the project, activity or event. If the acquittal is not received within three months of the completion date, future applications, or the amount provided by Council when considering future applications may be affected.

### **ACKNOWLEDGEMENT CONDITION**

As a condition of funding, successful applicants are required to actively and publicly acknowledge Council's support in all published material associated with the funded project, activity or event.

A copy of Council's logo can be provided to all successful recipients on request.

Funding recipients must ensure that Council's positive reputation is maintained at all times.



PAROO SHIRE COUNCIL

## Community Grants Guidelines and Application Form

### SECTION 2: APPLICATION FORM

APPLICANT DETAILS					
Contact person:					
Position in organisation:					
Organisation name:					
Contact phone number:		Contact mobile number:			
Contact email:					
Postal address:					
Suburb:		State:		Post code:	
ABN:					
Incorporation:					

ORGANISATION DETAILS	
President:	
<input type="checkbox"/> Secretary:	
<input type="checkbox"/> Treasurer:	
<input type="checkbox"/> Other committeemembers:	





PAROO SHIRE COUNCIL

## Community Grants Guidelines and Application Form

APPLICATION DETAILS <i>Please tick all that apply</i>	
What assistance are you applying for?:	
1. Waiver of hire fees - <i>if yes, please complete "Waiver of Hire Fees" section below</i>	<input type="checkbox"/>
2. In-kind assistance - <i>if yes, please complete "In-Kind Assistance" section below</i>	<input type="checkbox"/>
3. A cash grant - <i>if yes, please complete "Direct (Cash) Funding" section below</i>	<input type="checkbox"/>
4. Sponsorship – <i>if yes, please complete "Sponsorship" section below</i>	<input type="checkbox"/>
Please provide a brief description of the project, event or activity you are applying for assistance for:	

1. WAIVER OF HIRE FEES	
Event location <i>i.e. which council facility</i>	
Mobile catering equipment including quantity <i>e.g. 1 x cold room, 1 x generator</i>	
Date facility and/or equipment required:	
If required more than once, please detail: <i>e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.</i>	
Please provide any other relevant information (if any):	
<i>(Office use only)</i> Value of hire fees is \$.....	

Last updated November 2025

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PAROO SHIRE COUNCIL

## Community Grants Guidelines and Application Form

### 2. IN-KIND ASSISTANCE

Please provide details of the assistance requested from Council: *(attach additional information when submitting your application form if required.)*

Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>

### 3. DIRECT (CASH) FUNDING *Please detail the amount of funding you are requesting and what it is for.*

Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Cost \$
TOTAL	\$

### 4. SPONSORSHIP

Event details	
Sponsorship details	
Benefits to Council	
Amount \$	\$

Last updated November 2025

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# PAROO SHIRE COUNCIL Community Grants Guidelines and Application Form

ORGANISATION CONTRIBUTION <i>Please detail monetary and/or in-kind contributions</i>	
Description <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	Approximate \$ total <i>If relevant</i>
TOTAL	\$

### PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you or the auspicng organisation have evidence of your not-for-profit status e.g. constitution, registration etc				
Do you have current public liability insurance or proof of exemption	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you met acquittal conditions for all previous Council funding (category 3 grants only).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you demonstrated strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, promote active, safe and healthy communities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you or your proposed project, event or activity based within the Paroo Shire Council local government area; or clearly demonstrate benefit to the Paroo Shire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



PAROO SHIRE COUNCIL

## Community Grants Guidelines and Application Form

Council communities.				
Have you demonstrated attempts to raise funds from other sources to assist with the project, event or activity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any overdue debt with Council unless a payment arrangement is in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your project, event or activity rely on funding from multiple Council funding programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided a recent copy of a relevant bank statement with your application (category 3 grants only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.**

**This declaration requires the signature of the applicant or representative of the organisation.**

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application. I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

<b>Signature</b>	<b>Full name of person making application</b>	<b>Date</b>

**To lodge your application:**

<p><b>Email:</b> council@paroo.qld.gov.au</p> <p><b>In person:</b> Attn: Community Grants Program Paroo Shire Council Main Office, CCEC Building, 49 Stockyard Street, Cunnamulla</p>	<p><b>By post:</b> Attn: Community Grants Program Paroo Shire Council PO Box 75 Cunnamulla Q4490</p>
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*The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.*

Last updated November 2025

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## Paroo Shire Council Community Grants Program Acquittal Form

### Community Grant acquittals are only required for Category 3 Grants – Direct (Cash) Funding

This form is to be completed upon finalisation of your project.

#### Important information about your Community Grant Program acquittal:

- Please ask Council for assistance if you are unsure about how to complete any part of this acquittal report.
- This is a legal document. It is your responsibility to ensure that all information and amounts recorded on this form and other related documents are accurate and can be substantiated.
- Any Paroo Shire Council Community Grant Program funds not used for the project must be returned to Council together with this report.
- All receipts and invoices relating to the Paroo Shire Council Community Grants Program funding you have spent on your project must be attached to this acquittal form.
- Acquittal forms and all supporting information must be provided to Council as soon as practicable after completion of the project and no later than two months after the completion date.

1. Recipient Details	
Organisation:	
Contact Person:	
Postal Address:	
Email Address:	
Contact Phone Number:	
ABN:	
Funding Year:	
Grant Amount Provided:	
2. Project Details	
Project Name:	
Project Start Date:	
Project Completion Date:	



## Paroo Shire Council Community Grants Program Acquittal Form

<b>3. Project Summary:</b>			
<p>Please attached a brief summary of the project to this report (no more than one page). The summary should include a brief description of the project, results achieved and what the Council funds were used for.</p> <p>Supporting material such as attendance details, photographs etc may also be included.</p> <p>Copies of receipts for goods purchased with Council funds should be attached.</p>			
<b>4. Surplus Funds</b>			
Are there any surplus funds to be returned to Council :	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
If so, how much:	\$		
<b>5. Declaration</b>			
<p>I certify that, to the best of my knowledge, information and belief, the details provided in this report and relevant attachments are true and correct.</p>			
<p>I understand that I may need to provide Paroo Shire Council with additional information on the funded activity if required.</p>			
Name of Committee Member / Authorised Person:			
Signature:			
Date:			



### 10.3.14

## RADF Committee Meeting Minutes 27 October 2025

Council Meeting: 18 November 2025  
Department: Community & Environmental Services  
Author: A/ Community Services Team Leader  
Attachments: 1. RADF Committee Meeting Minutes

### Purpose

The purpose of this report is to provide Council with information regarding the RADF Committee meeting held 27 October 2025. In particular, the report outlines the following:

- Minutes from meeting
- Applications from
  - Joachim Froese – Salt Printing Workshops
  - Haylee McKillop – Ant Hill Pottery Workshops
  - Julie Stone – Professional Development
  - Paroo Shire Council – Camerata Qld Chamber Orchestra

### Recommendation

That Council:

1. *receive and note the RADF Advisory Committee Meeting Minutes for the meeting held on 27 October 2025; and*
2. *endorse the recommendations by the RADF Committee.*

### Previous Council Resolutions

Not Applicable

### Discussion

The RADF program is funded by Arts Queensland. Funding is invested across the arts, cultural and creative sector, from independent artists to large art organisations, supporting opportunities for Queenslanders to access arts and cultural activity, attract visitors and provide creative employment in partnership with Councils and the community.

Application received for assistance 4

Applications Out of Round 0

Applications Approved 3

Applications Declined 1

Applicant Name	Project Description	Amount (No GST)
Joachim Froese	This project will deliver a two-day salt printing workshop with renown photographer Joachim Froese supported by Danielle Lancaster at the Eulo Queen Hotel.	<b>Requested \$5,994.00</b>  <b>Approved \$5,994.00</b> <b>Special Condition: Item 4.1 to be completed</b>

Applicant Name	Project Description	Amount (No GST)
Haylee McKillop	This project will deliver a two-day, hands-on pottery workshop in Cunnamulla for local residents and surrounding community members. The workshops will be facilitated by highly experienced artist Trina McRae of Ant Hill Pottery.	<b>Requested \$12,150.00</b> <b>Approved \$11,110.20</b>
Julie Stone	This project will allow Julie to attend a workshop to learn new skills and then bring them back to Paroo Shire to share in community workshops and future events.	<b>Requested \$2603.00</b> <b>Approved \$2,603.00</b> <b>Special Condition: Budget needs to have \$508.00 for food removed and put next to travel. COMPLETED</b>
Paroo Shire Council	This project will support the Qld Chamber Orchestra on a tour to Cunnamulla on 16 and 17 June 2026. During the course of their visit they will deliver the following: DAY 1 Primary School visit – possibly Wyandra Community jam session DAY 2 Visit to Aged Care Facility Primary School show – possibly SHS Secondary School Show CMA P-12 Community Rehearsal Community Event	<b>Requested \$4,958.00</b>  <b>Not Approved \$4,958.00</b> <b>No money left in budget for this project.</b>

## Budget/Financial Implications

### RADF Financials

RADF Financial Report 01/07/2025 – 20/10/20205		
<b>INCOME</b>		
RADF Funding 2025-26		\$42,500.00
Council Contribution		\$15,000.00
<b>Available Funds</b>		<b>\$57,500.00</b>
<b>EXPENDITURE</b>		
<b>WTC</b>		
Funny Mummies - show postponed to 28/10/25	Committed	\$ 3,400.00
Sunshine Coast Comedy Festival – October 20205	Committed	\$ 3,250.00
Fractured Fairytales – May 2026	Committed	\$ 5,100.00
<b>Round 1</b>		
Cunnamulla Show Society		\$ 4,696.80
Silversmithing Workshops		\$ 8,600.00
Upholstery & Lampshade Workshop		\$ 3,888.00
Pastel Workshop – Cunnamulla		\$ 1,950.00
Pastel Workshop – Yowah		\$ 1,950.00
MiHardwork Glass Art Workshop		\$ 4,958.00
	<b>Subtotal</b>	<b>\$37,792.80</b>
<b>Balance at 20/10/2025</b>		<b>\$19,707.20</b>

### Legislation/Statutory Implications

Not applicable.

### Corporate Plan and/or Operational Plan

Theme: 2. Our People and Strong Communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

### Risk Management

The following risks are relevant to the matters considered within this report:

#### Risk Summary

Risk	Explanation
Failure to support the RADF Program will not meet the funding guidelines.	Failure to meet funding guidelines may lead to the return of important funding that would help to build more sustainable and vibrant communities.

### Consultation

RADF Committee



**Chairperson:** Suzette Beresford

**1. Opening of Meeting: 3.00pm**

Committee members are reminded of their confidentiality requirements, and that Council must approve the committee's recommendation before any applicants are to be advised of the outcome.

**2. Present:** Deb Dunsdon, Suzette Beresford, Sharon Harper-Green, Sandy Eastburn, Marsha Bolitho, Jo Woodcroft, Guy Davenport

**3. Teams:** Kat Fagan, Kelly Schmidt

**4. Apologies:** Haylee McKillop, Valerie Galipo,

**5. Welcome:** Deb thanked all committee members and acknowledged the support and work of all past and current committee members during her lengthy period of service on the RADF committee. Deb also thanked current and past Council employees who have managed the preparation of meetings and applications. Deb also made mention of how far the committee have come and the processes put in place to keep continuity and consistency to how the committee operates RADF.

**6. That the minutes of the meeting held on 26<sup>th</sup> August 2025 as tabled be accepted.**

**Moved:** Jo Woodcroft

**Seconded:** Kelly Schmidt

**Carried**

**7. Business Arising from the Minutes**

Deb Dunsdon has given notice of intention to resign as Chair of the RADF Committee

**8. Declaration of Conflict of Interest**

Suzette Beresford & Jo Woodcroft declared conflict of interest for the Paroo Shire application for the Orchestra. Whilst there are other employees on the committee, the committee members deemed there was no conflict of interest from Kelly Schmidt or Sharon Harper-Green. Marsha Bolitho and Guy Davenport have no voting rights.

Haylee McKillop declared a conflict of interest in the Pottery Workshop application.

That the three conflict of interest declarations be noted and those committee members take no part in discussing and deciding the outcome of the applications mentioned.

**Moved:** Deb Dunsdon

**Seconded:** Sandy Eastburn

**Carried**

## **9. Inward Correspondence**

### **Inward**

1. 10/10/2025 RADF Application: Joachim Froese – 2-day Salt Printing Workshop \$5,994.00
2. 10/10/2025 RADF Application: Haylee McKillop - Ant Hill Pottery Workshop \$12,150.00
3. 10/10/2025 RADF Application: Julie Stone Professional Development \$2,603.00
4. 15/10/2025 RADF Application: Paroo Shire Council – Camerata Qld Chamber Orchestra \$8,000.00
5. Outcome report – Cunnamulla Show Society

**Moved:** Sharon Harper-Green

**Seconded:** Jo Woodcroft

That the Inward Correspondence be accepted as tabled however the committee has requested photos to accompany the acquittal from the Cunnamulla Show Society.

**Carried**

### **Outward Correspondence**

1. 25/09/2025 Letter of Offer to Haylee McKillop
2. 25/09/2025 Letter of Offer to Mobile Jewellery Tutor
3. 25/09/2025 Letter of Offer to Wyandra Progress Association
4. 25/09/2025 Letter of Offer to Paroo Arts and Craft Group
5. 25/09/2025 Letter of Offer to Paroo Arts and Craft Group
6. Thank you letter for service in support of the RADF Committee to Rachael Johnson
7. Thank you letter for service on the Committee to Faye Johnson

**Moved:** Sharon Harper-Green

**Seconded:** Jo Woodcroft

That the Outward Correspondence be endorsed.

**Carried**

**RADF Financial Report**

RADF Financial Report 01/07/2025 – 20/10/20205		
<b>INCOME</b>		
RADF Funding 2025-26		\$42,500.00
Council Contribution		\$15,000.00
<b>Available Funds</b>		<b>\$57500.00</b>
<b>EXPENDITURE</b>		
<b>WTC</b>		
Funny Mummies - show postponed to 28/10/25	Committed	\$ 3,400.00
Sunshine Coast Comedy Festival – October 20205	Committed	\$ 3,250.00
Fractured Fairytales – May 2026	Committed	\$ 5,100.00
<b>Round 1</b>		
Cunnamulla Show Society		\$ 4,696.80
Silversmithing Workshops		\$ 8,600.00
Upholstery & Lampshade Workshop		\$ 3,888.00
Pastel Workshop – Cunnamulla		\$ 1,950.00
Pastel Workshop – Yowah		\$ 1,950.00
MiHardwork Glass Art Workshop		\$ 4958.00
	<b>Subtotal</b>	<b>\$37,792.80</b>
<b>Balance at 20/10/2025</b>		<b>\$19707.20</b>

**Moved:** Sharon Harper-Green**Seconded:** Sandy Eastburn

That the Financial Statement be accepted as tabled.

**Carried**



**10. General Business:**

- Paroo Shire Council Arts and Cultural Plan– to be reviewed, let Marsha know of any other changes for consideration. *Cunnamulla Show Society to be asked for photos and feedback from the Crack Up Sisters workshop.*
- Outcome reports must contain photos and feedback from those attending

**Moved:** Suzette Beresford**Seconded:** Sharon Harper-Green

That Annabelle Young be invited to join as a member of the RADF committee.

**Carried.**

- Action - All forms and guidelines to be sent to Annabelle Young and Sharon to provide contact details.
- Applications for the second round of funding
  - Hayley McKillop – Pottery Workshop
  - Joachim Froese – 2-day Salt Printing Workshop
  - Julie Stone Professional Development
  - Paroo Shire Council – Camerata Qld Chamber Orchestra

**1. RADF Application from Joachim Froese for Salt Printing Workshop \$5,994.00**

This project will deliver a two-day salt printing workshop with renown photographer Joachim Froese supported by Danielle Lancaster at the Eulo Queen Hotel.

**Recommendation:** RADF Committee has recommended this application be approved with the following conditions - \$5,994.00

- o Applicant must complete 4.1 on the application

**2. RADF Application from Haylee McKillop for Ant Hill Pottery Workshop \$12,150.00**

This project will deliver a two-day, hands-on pottery workshop in Cunnamulla for local residents and surrounding community members. The workshops will be facilitated by highly experienced artist Trina McRae of Ant Hill Pottery.

**Recommendation:** RADF Committee has recommended this application be approved with the following conditions for \$11,110.20. Due to the high level of applicants, the committee were unable to fund the full amount.

- o Trina McRae of Anthill Pottery must hold a current Queensland Blue Card
- o Public Liability must be renewed and sent to Marsha before the workshop commences

**3. RADF Application from Julie Stone for Professional Development \$2,603.00**

This project will allow Julie to attend a workshop to learn new skills and then bring them back to Paroo Shire to share in community workshops and future events.

**Recommendation:** RADF Committee has recommended this application be approved for \$2,603.00 with the following condition:

- o Budget to be amended, \$508 for food removed and put against travel.

4. RADF Application from Paroo Shire Council – Camerata Qld Chamber Orchestra \$8,000.00

This project will support the Qld Chamber Orchestra on a tour to Cunnamulla on 16<sup>th</sup> and 17<sup>th</sup> June 2026. During the course of their visit they will deliver the following:

DAY 1

Primary School visit – possibly Wyandra

Community jam session

DAY 2

Visit to Aged Care Facility

Primary School show – possibly SHS

Secondary School Show CMA P-12

Community Rehearsal

Community Event

The RADF Committee could not consider this application for \$8,000.00 due to the lack of funds available

- All RADF funds have now been allocated and there will be no further funding rounds this financial year.

**Moved:** Sandy Eastburn

**Seconded:** Kelly Schmidt

That the above grant recommendations be endorsed and referred to the next Council meeting for approval.

**Carried**

## 11. Date for next meeting

- Date and time suggestion to be sent out via email to allow a suitable day and time for committee to meet in 2026.

## 12. Closure of Meeting: 4:30pm

Council Meeting:	18 November 2025
Department:	Community & Environmental Services
Author:	Executive Officer, Special Projects David Burges
Attachments:	1. Draft Local Resilience Action Plan (LRAP)

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**Purpose**

The purpose of this report is for Council to review and approve the draft Local Resilience Action Plan for submission to the Queensland Reconstruction Authority (QRA).

**Recommendation**

*That Council approve the Local Resilience Action Plan as attached to this report.*

**Previous Council Resolutions**

Not applicable

**Discussion**

QRA has requested councils develop Local Resilience Action Plans that will help keep communities safe by providing a coordinated approach to identifying and prioritising disaster resilience actions and embedding resilience and risk reduction into decision making and investment.

These Local Resilience Action Plans aim to support councils to be as proactive as possible to describe their local resilience needs and to build a forward program of effort that can be matched to funding opportunities over time as they emerge.

The five “Lines of Resilience” or focus areas in the LRAP template are:

- Human and Social
- Economic
- Environment
- Built Environment
- Roads and Transport

This matter was discussed at the 2 October Councillor Workshop and changes were made to reflect those discussions.

The matter was further discussed at the 4 November workshop and some minor changes have been incorporated to reflect those discussions.

A total of nine projects have been included across the categories of Human and Social (1); Built Environment (3) and Roads and Transport (5).

The nine projects are:

1. Provision of automated river gauge stations at critical locations in the Warrego and Paroo River catchments.
2. Level 3 flood studies for Cunnamulla, Eulo and Wyandra.
3. Upgrade the Cunnamulla sewerage network to alleviate sewerage overflows in Florence Street, Cunnamulla.
4. Upgrade and rehabilitation of the local drainage network and flood gate structures in Cunnamulla.
5. Condition assessment and remedial works to the following:
  - Cunnamulla town levee
  - Eulo town levee
  - Wyandra town levee
6. Automated road condition signage at key locations (State controlled network).

7. Automated road condition signage at key locations (Council controlled network).
8. Upgrade and rehabilitation of the Cunnamulla airport strip.
9. Jobs Gate Road Upgrade.

Each project must be ranked in terms of priority and the proposed ranking reflects the prioritisation discussion held at the November workshop.

This will be an important body of work as (hopefully) this plan will be influential in any upcoming funding rounds for betterment projects and/or disaster resilience projects.

The LRAP draft with the changes made as a result of the 4 November workshop was forwarded to the Queensland Reconstruction Authority (QRA) for comment. Some further minor refinements have been made to the plan as a result of this feedback in relation to project number 4. The latest version is attached to this report.

## **Budget/Financial Implications**

Not applicable.

## **Legislation/Statutory Implications**

*Disaster Management Act 2003*

*Disaster Management Regulation 2024*

Australian Government Disaster Recovery Funding Arrangements

## **Corporate Plan and/or Operational Plan**

Theme:	3.	Prosperous economy
Program Area:	3.6	Lobby and partner for safe and efficient transport networks
Theme:	4.	Environmental sustainability
Program Area:	4.6	Effective disaster management planning and response

## **Risk Management**

The following risks are relevant to the matters considered within this report:

### Risk Summary

Risk	Explanation
Nil.	Nil.

## **Consultation**

Councillor Workshop 2 October 2025

Councillor Workshop 4 November 2025

Relevant staff

Action ID	Line of Resilience	Resilience Project Funding Status	Resilience Project Funding Source	Resilience Project Title	Resilience Project Description/Scope	Resilience Project Outcomes	Current Project Phase	Project Focus Area	Hazard Addressed	Primary QSDR Objective linkage	Estimated Project Cost	Priority	Project Responsibility	Project Origin	Accountable Officer (Internal)	Additional Information
Unique Identifier	Select from the five lines, Must be a single selection.	Current status of the project.	Funding source of project if funded.	Title of project	High level description and outline of the proposed project and scope (1-2 paragraphs for each project)	List potential resilience outcomes and benefits if the project was supported	Select from the options, Must be a single selection.	Select most relevant option. Must be a single selection.	Select from the options, Must be a single selection - if project would address multiple hazards, select hazard that most closely aligns with the project.	Select from the five lines, Must be a single selection.	Round Cost estimate - whole number only (inclusive of project management and contingency costs)	Number Council priorities from 1 (highest) onwards	Responsibility for delivering the project	How was this project originally identified?	Name and position of the internal project owner should the project be funded.	Free text field to add any additional comments or context for each line item as required.
	Built	Proposed	Nil	Provision of automated river gauge stations at critical locations in the Warrego and Paroo River catchments.	Provision at automated river gauge stations and/or Pan/Tilt/Zoom cameras at the following locations: - Tinnenburra Crossing on the Warrego River - Murweh Station on the Warrego River - Cunnamulla bridge on the Warrego River - Eulo bridge on the Paroo River - Narraburra Station on the Paroo River - Amenda Tinnenburra Road crossing on the Cuttaburra Creek near Tinnenburra Station	There is currently a severe lack of river and rainfall data available in the region during flood events. This was very evident during the March 2025 event. This lack of data made it extremely difficult to predict flooding heights in both the rural sector and all of the towns within the Shire. The provision of appropriate infrastructure at the proposed locations will provide greater clarity on the potential impacts of a flood event and will allow for improved preparedness and mitigation actions to ensure communities and infrastructure can be protected.	Pre-concept/Feasibility Study	Flood Warning Infrastructure	Flooding	3 - We seek new opportunities to reduce disaster risk	\$ 300,000	1	Council	Council-identified Priority	Ajay Agwan Director Infrastructure Services	
	Environment	Proposed	Nil	Level 3 flood studies for Cunnamulla, Eulo and Wyandra	Level 3 flood studies and associated modelling and mapping for the towns of Cunnamulla, Eulo and Wyandra.	The only flood studies Council has at its disposal are level 1 or level 2 studies undertaken in 2013. It is critical that these studies be redone to a level 3 standard for the three towns to ensure the LDMG can make informed decisions in a timely manner, ensure the public can be reliably informed as to potential impacts and that appropriate disaster preparedness and response activities can be undertaken when required. This project will also: - provide the insurance industry the necessary data to make informed decisions in relation to house, building and contents insurance; - allow property owners and ratepayers to make informed decisions in relation to the risk of flooding; - allow Council to make better planning decisions for future infrastructure; - enable accurate flood mapping to be included in Council's Planning Scheme when considering planning applications.	Pre-concept/Feasibility Study	Other - Human and Social	Flooding	4 - We continually improve how we prepare for, respond to and recover from disasters	\$ 450,000	2	Council	Council-identified Priority	Ajay Agwan Director Infrastructure Services	
	Built	Proposed	Nil	Upgrade the Cunnamulla sewerage network to alleviate sewerage overflows in Florence Street, Cunnamulla .	During periods of high or extended rainfall, the sewerage reticulation system in Cunnamulla becomes overloaded due to infiltration and inflow of stormwater into the system. There is a critical overflow point in the network in Florence Street that results in raw sewage entering private property in large volumes. The result is a serious health issue as well as an environmental issue. An additional rising main is required to be installed to mitigate this problem.	This project will mitigate a serious health and environmental issue associated with flooding or high rainfall events impacting the sewerage reticulation network in Cunnamulla.	Delivery Ready	Sewerage Network	Flooding	3 - We seek new opportunities to reduce disaster risk	\$425,000	3	Council	Council-identified Priority	Ajay Agwan Director Infrastructure Services	

Action ID	Line of Resilience	Resilience Project Funding Status	Resilience Project Funding Source	Resilience Project Title	Resilience Project Description/Scope	Resilience Project Outcomes	Current Project Phase	Project Focus Area	Hazard Addressed	Primary QSDR Objective linkage	Estimated Project Cost	Priority	Project Responsibility	Project Origin	Accountable Officer (Internal)	Additional Information
Unique Identifier	Select from the five lines, Must be a single selection.	Current status of the project.	Funding source of project if funded.	Title of project	High level description and outline of the proposed project and scope (1-2 paragraphs for each project)	List potential resilience outcomes and benefits if the project was supported	Select from the options, Must be a single selection.	Select most relevant option. Must be a single selection.	Select from the options, Must be a single selection - if project would address multiple hazards, select hazard that most closely aligns with the project.	Select from the five lines, Must be a single selection.	Round Cost estimate - whole number only (inclusive of project management and contingency costs)	Number Council priorities from 1 (highest) onwards	Responsibility for delivering the project	How was this project originally identified?	Name and position of the internal project owner should the project be funded.	Free text field to add any additional comments or context for each line item as required.
	Built	Proposed	Nil	Upgrade and rehabilitation of the local drainage network and flood gate structures in Cunnamulla	<p>During periods of high or extended rainfall, the stormwater drainagesystem in Cunnamulla becomes overloaded and surcharges into the local road network and adjacent properties. Several key surcharge points have been identified within the network.</p> <p>The scope of the project will be to:</p> <ul style="list-style-type: none"><li>- undertake a basic hydraulic analysis to determine the cause of the various chokepoints and surcharges;</li><li>- undertake a CCTV inspection of identified critical sections of the network;</li><li>- upgrade various culverts and open drainage channels, particularly in Mable Street (Wicks Street to Watson Stret); Mabel Street (Bowra Street to Broad Street); Ivan Street including the intersection of Ivan Street and Stockyard Street, Cunnamulla;</li><li>- desilt the existing stormwater drainage system where required;</li><li>- repair and/or replace drainage structures;</li><li>- repair all flood gates.</li></ul>	<p>The proposed project will:</p> <ul style="list-style-type: none"><li>- improve the understanding of flood risk in the town of Cunnamulla;</li><li>- Identify contributing factors to localised flooding in the town;</li><li>- reduce the frequency and likliehood of localised flooding during significant rain events;</li><li>- reduce the cost and risk associated with staff operating flood pumps 24 hours per day during major flood events;</li><li>- reduce the risk of inundation and damage to public and private infrastructure;</li><li>- allow for improved planning and response preparation for major flood or rainfall events.</li></ul>	Delivery Ready	Culverts	Flooding	3 - We seek new opportunities to reduce disaster risk	\$525,000	4	Council	Council-identified Priority	Ajay Agwan Director Infrastructure Services	
	Built	Proposed	Nil	Condition assessment and remedial works to the following: - Cunnamulla town levee - Eulo town levee - Wyandra town levee	Undertake a full condition assessment of the existing levee banks in Cunnamulla, Eulo and Wyandra, identify priority actions and implement a remediation plan for each.	<p>The three levee banks are critical to flood proofing the communities of Cunnamulla, Eulo and Wyandra. It is important that the levee banks are maintained in such a manner as to ensure their effectiveness when required.</p> <p>A detailed inspection undertaken by suitably qualified experts is required to identify defects, propose remedial actions and guide Council in ensuring a long term maintenance plan is developed and implemented.</p> <p>The scope will also include remediation of any high priority defects identified.</p>	Pre-concept/Feasibility Study	Flood Reslence Infrastructure	Flooding	3 - We seek new opportunities to reduce disaster risk	\$2,000,000	5	Other	Council-identified Priority	Ajay Agwan Director Infrastructure Services	
	Roads and Transport	Proposed	Nil	Automated road condition signage at key locations	<p>Installation of automated road open / road closed / caution signage at key locations including:</p> <ul style="list-style-type: none"><li>- Mitchell Highway leaving Cunnamulla towards Charleville</li><li>- Bulloo Development Road leaving Cunnamulla towards Thargomindah</li><li>- Mitchell Highway leaving Cunnamulla towards Bourke</li><li>- Mitchell Highway at Wyandra for northbound and southbound traffic</li></ul>	<p>The proposed signage locations are on critical state controlled routes. The provision of this signage will improve safety for all users of these routes during floods and will prevent road users, and in particular tourists and travellers, from committing to a journey not knowing the road conditions ahead of them.</p> <p>This project will:</p> <ul style="list-style-type: none"><li>- improve the understanding of flood risk;</li><li>- improve communication of potential flood impacts;</li><li>- contribute to real time information for road closures and isolation issues for supply chain freight companies, locals and travellers;</li><li>- reduce the frequency and risk of crossing flooded roads;</li><li>- reduce the burden on people physically having to drive long lostances to check roads and adjust signage.</li></ul>	Delivery Ready	Roads - State Roads	Flooding	3 - We seek new opportunities to reduce disaster risk	\$280,000	6	Council	Council-identified Priority	Ajay Agwan Director Infrastructure Services	Paroo Shire Council and Murweh Shire Council have requested these signs be installed by DTMR via correspondence to the District Director, Roma in July 2025.



Action ID	Line of Resilience	Resilience Project Funding Status	Resilience Project Funding Source	Resilience Project Title	Resilience Project Description/Scope	Resilience Project Outcomes	Current Project Phase	Project Focus Area	Hazard Addressed	Primary QSDR Objective linkage	Estimated Project Cost	Priority	Project Responsibility	Project Origin	Accountable Officer (Internal)	Additional Information
Unique Identifier	Select from the five lines, Must be a single selection.	Current status of the project.	Funding source of project if funded.	Title of project	High level description and outline of the proposed project and scope (1-2 paragraphs for each project)	List potential resilience outcomes and benefits if the project was supported	Select from the options, Must be a single selection.	Select most relevant option. Must be a single selection.	Select from the options, Must be a single selection - if project would address multiple hazards, select hazard that most closely aligns with the project.	Select from the five lines, Must be a single selection.	Round Cost estimate - whole number only (inclusive of project management and contingency costs)	Number Council priorities from 1 (highest) onwards	Responsibility for delivering the project	How was this project originally identified?	Name and position of the internal project owner should the project be funded.	Free text field to add any additional comments or context for each line item as required.
	Roads and Transport	Proposed	Nil	Automated road condition signage at key locations	Installation of automated road open / road closed / caution signage at key locations including: - Eulo Toompine Road (southern end intersection with the Bulloo Development Road) - Jobs Gate Road (western end intersection with the Mitchelll Highway) - Cuttaburra Road (northern end intersection with the Bulloo Development Road) - Amenda Tinnenburra Road (eastern end intersection with the Mitchell Highway) - Mt Alfred Road (eastern end at Wyandra)	The proposed signage locations are on critical routes and higher order council controlled roads. The provision of this signage improve safety for all users of these routes during floods and will prevent road users, and in particular tourists and travellers, from committing to a journey not knowing the road conditions ahead of them. This project will: - improve the understanding of flood risk; - improve communication of potential flood impacts; - contribute to real time information for road closures and isolation issues for supply chain freight companies, locals and travellers; - reduce the frequency and risk of crossing flooded roads; - reduce the burden on people physically having to drive long distances to check roads and adjust signage.	Delivery Ready	Roads - Local Roads	Flooding	3 - We seek new opportunities to reduce disaster risk	\$275,000	7	Council	Council-identified Priority	Ajay Agwan Director Infrastructure Services	
	Roads and Transport	Proposed	Nil	Upgrade and rehabilitation of the Cunnamulla airport strip	The scope of work includes: - the rehabilitation of the existing strip where required; and - the extension of the existing landing strip at the Cunnamulla airport to enable larger planes to use the strip and to accommodate essential services such as larger RFDS planes and emergency resupply operations during major flood events.	The Cunnamulla airstrip is a vital piece of infrastructure for all air services including RPT services, local aviation and rural properties. As time progresses, larger planes need to use the airstrip for medical, emergency and resupply purposes. An extended airstrip will permit these larger planes to service the region when required. This project will provide: - improved community resilience in times of isolation and emergency; - improved access for emergency fixed-wing aircraft including RFDS and emergency resupply aircraft; - improved safety during peak airport traffic times.	Pre-concept/Feasibility Study	Airstrips	Flooding	3 - We seek new opportunities to reduce disaster risk	\$ 2,200,000	8	Other	Council-identified Priority	Ajay Agwan Director Infrastructure Services	
	Roads and Transport	Proposed	Nil	Jobs Gate Road Upgrade	Approximately 106km of the total length of 156km of this road has been upgraded to a sealed standard and approximately 25km is planned to be upgraded using TIDS funds and Country Roads Connect funds. The unsealed section of Jobs Gate Road consists of a mix of formed road and gravelled road. The treatment will consist of: - widen / replace existing drainage structures; - Excavate shoulders and drains; - Scarify and spread existing material as sub-base; - Import, spread, lay and compact base course gravel; - 2 coat bitumen seal running surface	Jobs Gate Road serves as a crucial collector road for numerous lower-order roads in the southeast region of Paroo Shire and is the only viable route for ingress and egress to the area. Upgrading this road to an all-weather standard will significantly enhance the region's flood resilience, ensuring continuous access for tourism, freight, and essential services. Beyond its importance for economic activity, this upgrade will provide a vital lifeline for remote residents, improving connectivity to emergency services and medical care. By reducing the risk of isolation during adverse weather events, the project will enhance safety and reliability for all who depend on this route.	Delivery Ready	Roads - Local Roads	Flooding	3 - We seek new opportunities to reduce disaster risk	\$1,800,000	9	Council	Council-identified Priority	Ajay Agwan Director Infrastructure Services	This project can readily be staged. Suggested minimum staging lenth 5km or \$1,800,000

#### 10.4.1

### Infrastructure Operations Status Report

Council Meeting: 18 November 2025  
Department: Infrastructure  
Authors: Director of Infrastructure and Staff  
Attachments: Nil

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#### **Purpose**

The purpose of this report is to provide an update on the work undertaken in the Infrastructure Department for the month of October 2025.

#### **Recommendation**

*That Council receives and notes the Infrastructure Operations Status Report.*

#### **Discussion**

##### **Works Coordinator - Shire Road and Town Maintenance and RMPC**

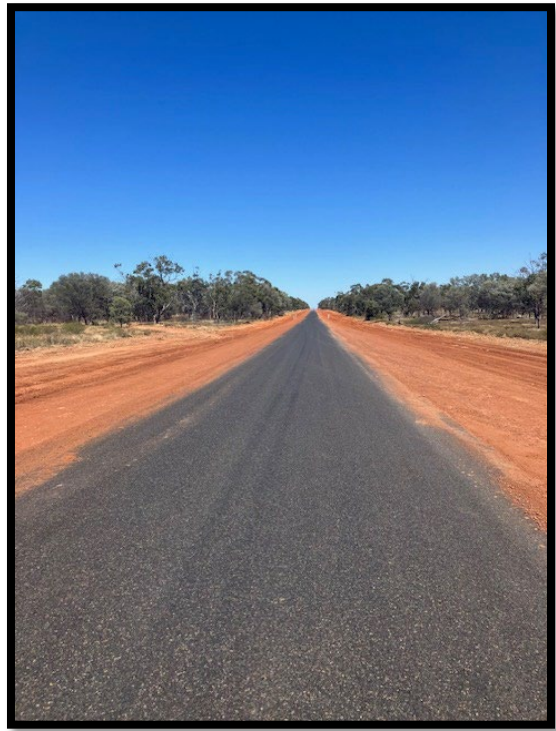
- RMPC claim for October was \$359,629
- Shoulder grading on the Thargomindah Road was completed, as well as pavement repairs on the Mitchell Highway
- Contractors completed some roadside slashing on the Thargomindah Road.
- TMR is still awaiting approval of the Flood Damage on the Eulo-Hungerford Road. This has delayed maintenance as council awaits the final chainage.
- Flood damage on TMR's Bollon-Charleville Road has started and is due to be completed by end of November.
- First 4 Km of Jobs Gate Road sealing is planned for 14<sup>th</sup>-17<sup>th</sup> November 2025

## Works on Jobs Gate Road





### Works on Bollon Road



### Bollon-Charleville Road REPA Works



## **Town Maintenance Crew:**

### **RMPC Works**

- Bollon Rd – replace/repair road signage & guideposts and complete pothole patching
- Barrington Rd – replace/repair guideposts
- Charleville Rd – replace/repair guideposts and complete pothole patching.
- Thargomindah Rd - complete pothole patching.
- Hungerford Rd – replace/repair guideposts.

### **Shire Roads**

- Murra Murra Rd - install/repair road signage.
- Fernlea Rd- install/repair road signage.
- Cuttaburra Rd - install/repair road signage and guideposts.
- Elmina Rd - install/repair road signage.
- Talbarea Rd - install/repair road signage.
- Mt Alfred Rd - install/repair road signage.
- Linden-Nebine Rd – complete pothole patching.
- Humberburn Rd - install/repair road signage.

### **Town maintenance**

- Complete required maintenance at Shire Hall
- Town street sweeping.
- Install new bin surround at the CECC
- Install new table and chairs at Road Safety Course at Centenary Park.
- install new chairs at Cunnamulla and Yowah Cemetery columbarium walls.
- Complete repairs to the exercise equipment in Centenary Park.

### **Other works**

- Wyandra air strip maintenance slashing and install new windsock.
- Assisted P&G with town streets mowing and weed eating.
- Assisted P&G with Cunnamulla dump maintenance and sorting and stacking tyres for transport.
- Assisted P&G with works in kind for Cunnamulla show (grading driveway etc).

### **Transport Infrastructure Development Scheme (TIDS) – Funded 24/25**

- The Main TIDS project for this year has commenced on the Jobs Gate Road. This evolves the construction of 8km of new pavement with a 7m bitumen seal. It is projected to be completed by The Christmas Break. Council will contribute \$1,047,000 in a 50/50 funding from TMR. Currently 3km of pavement has been mixed and laid awaiting a 4km seal for Mid-November. Separate works for the construction of 2 flood ways had been put out for tender and will be completed in conjunction with these works. Crews are camped at Bundaleer. Over \$1.25 million of Country Roads connect will be added to expand the works set to start in the new Year.

### **Roads to Recovery (RTR) - Funded**

- No major works have been carried out this month. Funding will be set aside for the construction of two Floodway's near Weona on the Jobs Gate Road set to begin next year

## Parks & Gardens

- The Parks and Gardens team completed their routine monthly tasks, including mowing and watering across town street gardens, small parks, the Hot Springs area, river walk, cemetery, bushlands and the eastern town entrance.
- Regular maintenance and mowing were carried out at John Kerr Park (JKP).
- Cemetery: one funeral held. General maintenance, including mowing and whipper snipping, was completed, and progress continues on the old cemetery cleanup.
- Mowing completed at two Council residences.
- Weed control undertaken on pavements within the CBD area.
- Racecourse – Ground maintenance and cleaning completed in preparation for the Cunnamulla Races held on 11 October.
- Cunnamulla Airport – Mowing and whipper snipping undertaken across airport grounds.
- Town Sprinkler System – Several pop-up sprinklers replaced in Centenary Park and the CBD area.
- Old Council Depot – Mowing and weed trimming carried out at the old depot facilities.
- Hot Springs – Hand weeding of garden beds completed.
- Cricket Pitch – Cunnamulla cricket pitch at John Kerr Park uncovered for junior cricket on Sunday, 2 November.

## Senior Technical Officer

RMPC Schedule 2 Expenditure Profile for YTD 2025/26

	Start	End	Cumulative budget	Monthly cost	Cumulative cost
1	1/7/25	31/7/25	\$190,000.00	\$157,228.00	\$157,228.00
2	1/8/25	31/8/25	\$380,000.00	\$467,895.60	\$625,123.60
3	1/9/25	30/9/25	\$570,000.00	\$222,588.20	\$847,711.80
4	1/10/25	31/10/25	\$760,000.00	\$359,629.00	\$1,207,340.80
5	1/11/25	30/11/25	\$980,000.00		
6	1/12/25	31/12/25	\$1,080,000.00		
7	1/1/26	31/1/26	\$1,180,000.00		
8	1/2/26	28/2/26	\$1,390,000.00		
9	1/3/26	31/3/26	\$1,650,000.00		
10	1/4/26	30/4/26	\$1,760,000.00		
11	1/5/26	31/5/26	\$1,870,000.00		
12	1/6/26	30/6/26	\$2,001,102.00		

- Routine reporting of water sampling, Quarry quantities, RMPC claims and project plans and heavy vehicle permit applications have also been done during the month.
- Assisting with the TIDS Project, Organize Sealing contractors and Contractors.



- Work with Shepards to organize the expansion and adding of new pits for the REPA Flood Damage.
- Terminal disability Audit.
- Complete Public Toilet Audit
- Assist with the REX baggage handling
- The Cunnamulla Airport was slashed with a contractor

#### **Forecast for November**

- Continuing work on the DWQMP
- Road inspections for RMPC
- Planning and managing the TIDS Project for Jobs Gate Road

#### **Water and Sewerage**

- Water Main Repairs: 2
- Water Service Repairs: 1
- Sewer Blockages: 6
- Q Build Requests – 3
- Requests for Maintenance: 7
- Private Works – 6
- Hot Springs – considerable amount of time spent working on pump & control issues due to operator errors.

#### **Racecourse**

- Setting up Portaloo and pumping out septic

#### **Wyandra**

- Works to be completed pending availability

#### **Yowah**

- Works to be completed pending availability

#### **Eulo**

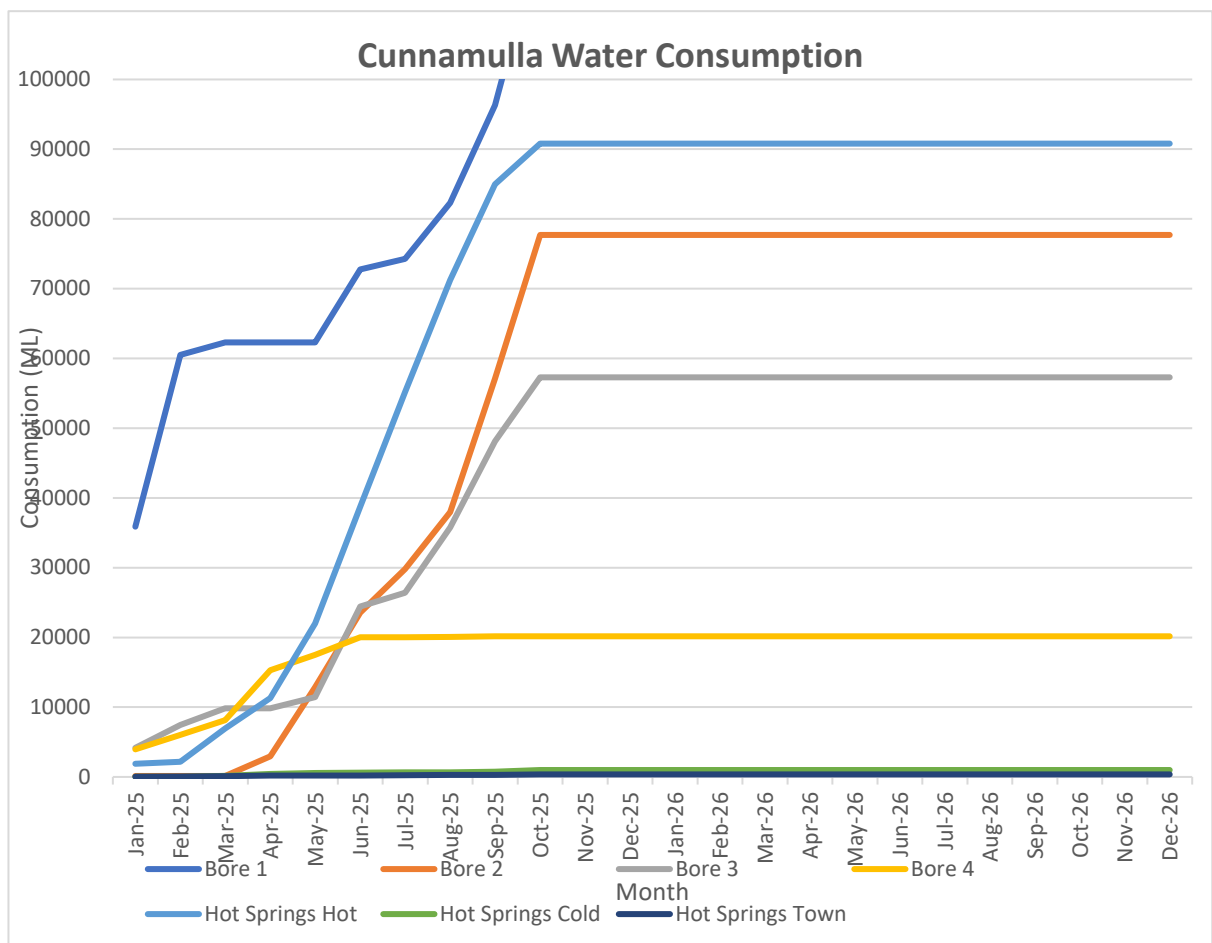
- Irrigation at Eulo main street complete

#### **Bores – Water flow usage**

Bore	Prior Month Usage (kl)	Prior Cumulative Usage (kl)	Current Month Usage (kl)	Updated Cumulative Usage (kl)
1	14007	96296	24075	120371
2	19125	57103	20605	77708
3	12314	48107	9184	57291
4	75	20163	1	20164

## Hot Springs water usage

	Prior Month Usage (kl)	Prior Cumulative Usage (kl)	Current Month Usage (kl)	Updated Cumulative Usage (kl)
Hot Water	13707	84962	5840	90802
Cold Water	69	739	252	991
Town Supply	4.5	308.5	54.2	54.2



## OCTOBER 2025 WORKSHOP ACTIVITIES

UNIT #	VEHICLE DESCRIPTION	DESCRIPTION OF WORK
125	Hilux	remove spotlights
142	Hilux	Install spotlights
138	Hilux	Replace tyres
	Airport buggy	Replace batteries
540	tandem trailer	wheel bearing
247	water truck	replace temperature gauge
510	water tanker	Replace hydraulic pump
116	Hilux	Clean inside and out
345	Zero turn mower	Get deck height mechanism to work, needed parts
661	Zero turn mower	Find oil leak under mower, needed parts
143	Hilux	Setup skid for tray
343	Mower	Replace blades
656	Mower	Replace blades
601	box trailer	Remove hub, clean hub and bearings, re grease and re install
347	truck	Clear fault code
412	tipper	Wheel bearing
657	Mower	replaced blades
276	Bin truck	Replace grease fitting
249	Float	Swap King pin
145	Hilux	Setup skid for tray
304	Mower	Remove old engine, clean mower, install new engine
540	tandem trailer	Go to site, remove old axle and install new one
380	Fuel trailer	Remove hub knock out old bearings, install new bearings grease and re assemble
247	Water truck	Remove old header tank hose and replace with new piece of hose

## 10.4.2

## 2025-26 Works Program Status Report

Council Meeting: 18 November 2025  
Department: Infrastructure  
Author: Director Infrastructure  
Attachments: 1. Works Program Gannt Chart

### Purpose

The purpose of this report is to provide Council with an update on the 2025-26 capital works program.




### Recommendation








*That Council receive and note the 2025-26 Works Program Status Report.*

### Previous Council Resolutions







Not applicable.

### Discussion

On track	Requires monitoring / some risk	Requires action / considerable risk
		

Project	Notes	Budget	Status
TIDS – Jobs Gate Road Upgrade to Seal	4.5 Km from NSW Border is getting ready to seal on 14 <sup>th</sup> -17 <sup>th</sup> November. Remining half-length planned to seal before Christmas Break. Creek crossing tender under assessment	\$2,140,166	
R2R - Eulo Toompine Road Drainage Upgrade	Works completed. Punch list walkdown completed. Contractor to rectify defects/clear the area.	\$755,126	
R2R – Gamarren Road Rehabilitation and Reseal	Design completed. Project planned for next calendar year		
LGGSP - JKP Masterplan	Consultants on site 19 May to 21 May Councillor workshop held 19 May Councillor workshop held 12 June Scope refined 17 June Community consultation report received 01 July	\$211,200	
W4Q - Masterplan for Swimming Pool	Included in above project. Funds to be reallocated.	\$150,000	
W4Q - Children's Training Track (Road Safety Focus)	Completed. few signs to installed/replaced	\$250,000	
W4Q - Housing Upgrade including Wyandra Hall	Tender assessment completed. POs are being issued	\$500,000	
W4Q - Airport Fuel Upgrade	Recommendation for successful contractor to be submitted in November council meeting	\$200,000	

Project	Notes	Budget	Status
W4Q - Wyandra Hall Upgrade	PO issued	\$50,000	
MIFF / POW - John Kerr Park Lighting	Waiting on delivery of switch board. Likely commissioning January 2026	\$822,808	
Childcare Centre	Re- adjusting the stumps	\$50,000	
C/O - Eulo Playground Rubber Soft Fall	Works completed	\$60,000	
C/O - Eulo Main Street Irrigation 200m	Works completed	\$60,000	
C/O – Eulo Landfill	Environmental clearances has been obtained . Clearing/fencing work to start.	\$85,000	
C/O - Robbers Tree Project	Text and graphics design only this FY Quotation proposal requested from Fulton Trotter Architects	\$25,000	
C/O - Solar PV systems – Depot / Hall / VIC / Library	All sites are approved by Ergon Energy All materials delivered Installation programmed from 07 July to 18 July Sequencing to be advised to alert relevant staff	\$141,441	
Replacement – 2WD Utility x 2 Unit 213 Extra Cab Unit 219 Dual Cab	PO issued.	\$130,000	
Replacement – 4WD Utility x 4 Unit 116 Extra Cab Unit 119 Dual Cab Unit 202 Single Cab Unit 203 Crew Cab	PO issued.	\$280,000	
Replacement – Wagon SUV x 2 Unit 106 Kluger Wagon Unit 107 Prado Wagon	PO issued.	\$160,000	
Tipping Truck (Unit 247) (UD)	PO issued.	\$290,000	
Grader (new)	PO issued	\$585,000	
Tipping Truck (Unit 252) (UD)	PO issued.	\$290,000	
Dog Trailer (Unit 423) (Water tanker)	PO issued	\$100,000	
Dog Trailer (Unit 424) (Water tanker)	PO issued	\$100,000	
Small Tipper (Unit 346)	Quote documents being prepared	\$100,000	

Project	Notes	Budget	Status
Tractor (Unit 322)	Quote documents being prepared	\$60,000	
Emulsion Tank	Quote documents being prepared	\$90,000	
Water Snorter (Unit 633)	Quote documents being prepared	\$20,000	
SECA (Unit 635)	Quote documents being prepared	\$20,000	
SES Vehicle	Quote documents being prepared	\$60,235	
Small Plant	Being allocated as required in consultation with relevant staff.	\$50,000	

### Budget/Financial Implications

As detailed above

### Legislation/Statutory Implications

Not applicable.

### Corporate Plan and/or Operational Plan

Corporate Plan

Theme: 2 Our People and Strong Communities

Theme: 3 Prosperous Economy

Theme: 4 Environmental Sustainability

### Risk Management

The following risks are relevant to the matters considered within this report:

#### Risk Summary

Risk	Explanation
<b>Financial</b>	<p>Inadequately defined project scopes can lead to cost overruns.</p> <p>A lack of timely project planning and delivery may jeopardise approved grant funding.</p> <p>Regular reporting and implementation of sound project management processes will mitigate this risk.</p>
<b>Quality</b>	<p>A lack of clear scope and project planning can result in less than desired quality outcomes.</p> <p>Implementation of sound project management processes will mitigate this risk.</p>



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<b>Time</b>	<p>A lack of clear scope and project planning and delivery can result in lower works program completion rates.</p> <p>Regular reporting and implementation of sound project management processes will mitigate this risk.</p>
<b>Environmental</b>	<p>Many projects have an element of environmental risk. Regular reporting and implementation of sound project management processes will mitigate this risk.</p>

### **Consultation**

Relevant Infrastructure Services staff

ID		Task Mode	Task Name	Job Cost Code	PM / Contractor	Baseline Cost	Start	Finish	Duration	Predecessors	% Complete																																																		
1			2025-26 Works Program			\$0	11/06/25	26/02/27	87.6 wks?		30%	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March	April	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March																											
2			Road Construction Crew		Ajay	\$0	30/09/25	9/03/26	21 wks?		14%																																																		
3			TIDS - Jobs Gate Road	2506-0605		\$2,140,126	30/09/25	5/12/25	9.8 wks		34%																																																		
4			Camp Establishment and Fit Out			\$0	30/09/25	3/10/25	0.8 wks		100%																																																		
5			Push and screen gravel			\$0	30/09/25	10/10/25	1.8 wks	4SS	50%																																																		
6			Drainage works			\$0	10/11/25	5/12/25	4 wks		10%																																																		
7			Formation			\$0	7/10/25	21/10/25	2.2 wks		50%																																																		
8			Base			\$0	16/10/25	6/11/25	3.2 wks	7SS+7 days	50%																																																		
9			Seal 1			\$0	28/10/25	3/11/25	1 wk	8SS+8 days	0%																																																		
10			Seal 2			\$0	4/11/25	10/11/25	1 wk	9	0%																																																		
11			CRC- Jobs Gate Road		Ajay	\$1,250,000	10/11/25	19/12/25	6 wks?		0%																																																		
12			Push and screen gravel			\$0	10/11/25	14/11/25	1 wk	5	0%																																																		
13			Formation			\$0	7/11/25	20/11/25	2 wks	8	0%																																																		
14			Base			\$0	11/11/25	8/12/25	4 wks	13SS+2 day	0%																																																		
15			Seal 1			\$0	9/12/25	15/12/25	1 wk	14	0%																																																		
16			RTR - Gamarren Road Rehab and Reseal	2550-0608	Ajay	\$2,000,000	19/01/26	6/03/26	7 wks		0%																																																		
17			Reseal Prep Works			\$0	19/01/26	9/02/26	3.2 wks		0%																																																		
18			Push and screen gravel			\$0	19/01/26	30/01/26	2 wks		0%																																																		
19			Establishment			\$0	19/01/26	23/01/26	1 wk		0%																																																		
20			Base			\$0	26/01/26	27/02/26	5 wks	19	0%																																																		
21			Seal and Reseal			\$0	2/03/26	6/03/26	1 wk	20	0%																																																		
22			RMPC Crew		Ajay	\$0	18/09/25	1/02/27	69.6 wks?		47%																																																		
23			RMPC			\$0	18/09/25	13/02/26	19.4 wks		0%																																																		
24			RMPC Charleville Road Element 15			\$0	18/09/25	29/10/25	6 wks		0%																																																		
25			RMPC - Bollon Charleville Formation grading Element 15			\$0	30/10/25	12/11/25	2 wks	24	0%																																																		
26			RMPC-Bollon Heavy Shoulder grading Element 15			\$0	27/11/25	10/12/25	2 wks		0%																																																		
27			RMPC - Hungerford Road Resheet Element 16			\$425,000	19/01/26	13/02/26	4 wks		0%																																																		
28			Bollon Charleville Road TMR Flood Damage			\$2,000,000	16/02/26	24/07/26	23 wks	27	39%																																																		
29			Camp establishment			\$0	16/02/26	20/02/26	1 wk		0%																																																		
30			Secure gravel and water supply			\$0	23/02/26	3/04/26	6 wks	29	100%																																																		
31			Establishment			\$0	6/04/26	10/04/26	1 wk	30	0%																																																		
32			Heavy and medium formation grading			\$0	13/04/26	24/07/26	15 wks	31	20%																																																		
33			RTR Eulo Toompine Road - Contract	2506-0701		\$600,000	11/06/25	30/09/25	16 wks		100%																																																		
34			Installation of culverts			\$0	11/06/25	30/09/25	16 wks		100%																																																		
35			RTR - Formation Grading Shire Wide	2550-9000	Ajay	\$0	1/10/25	3/07/26	37.6 wks		0%																																																		
36			To be used in conjunction with REPA works			\$0	1/10/25	3/07/26	37.6 wks		0%																																																		
37			LGGSP - JKP Masterplan	2440-0020	Dave B	\$211,200	7/07/25	12/09/25	10 wks		0%																																																		
38			Scope finalisation and procurement			\$0	7/07/25	7/07/25	0 wks		100%																																																		
39			Contract award			\$0	7/07/25	7/07/25	0 wks	38	100%																																																		
40			Delivery			\$0	7/07/25	12/09/25	10 wks	39	0%																																																		
Project: 2025-26 Works Program Date: 12/11/25			Task		Summary		Inactive Milestone		Duration-only		Start-only																														External Milestone		Manual Progress		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline		Manual Task		Manual Summary		External Tasks		Progress
Page 1																																																													
344																																																													

ID		Task Mode	Task Name	Job Cost Code	PM / Contractor	Baseline Cost	Start	Finish	Duration	Predecessors	% Complete																												
41			W4Q - Masterplan for Swimming Pool	1430-0010	Dave B	\$150,000	7/07/25	12/09/25	10 wks		0%	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March	April	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March					
42			Scope finalisation and procurement			\$0	7/07/25	7/07/25	0 wks		100%																												
43			Contract award			\$0	7/07/25	7/07/25	0 wks	42	100%																												
44			Delivery			\$0	7/07/25	12/09/25	10 wks	43	0%																												
45			W4Q - Stage 1 Swimming Pool Upgrade	1430-0011	Ajay	\$600,000	24/11/25	23/10/26	46 wks		0%																												
46			Scope finalisation			\$0	24/11/25	30/01/26	8 wks	44FS+10 wk:	0%																												
47			Design and documentation			\$0	2/02/26	8/05/26	14 wks	46	0%																												
48			Procurement			\$0	11/05/26	3/07/26	8 wks	47	0%																												
49			Contract award			\$0	6/07/26	31/07/26	4 wks	48	0%																												
50			Construction			\$0	3/08/26	23/10/26	12 wks	49	0%																												
51			W4Q - Housing Upgrade	2390-0010	Ajay	\$500,000	2/09/25	13/04/26	30 wks		13%																												
52			Scope finalisation			\$0	2/09/25	8/09/25	1 wk		100%																												
53			Design			\$0	9/09/25	15/09/25	1 wk	52	100%																												
54			Procurement			\$0	16/09/25	29/09/25	2 wks	53	100%																												
55			Delivery			\$0	30/09/25	13/04/26	26 wks	54	0%																												
56			W4Q - Airport Fuel Upgrade	2410-0054	Ajay	\$200,000	7/07/25	19/02/26	30.8 wks		12%																												
57			Scope finalisation			\$0	7/07/25	18/07/25	2 wks		100%																												
58			Procurement			\$0	12/09/25	18/09/25	1 wk		80%																												
59			Contract award			\$0	19/09/25	16/10/25	4 wks	58	0%																												
60			Construction including offsite fabrication			\$0	17/10/25	22/01/26	12 wks	59	0%																												
61			Testing and commissioning			\$0	23/01/26	19/02/26	4 wks	60	0%																												
62			W4Q - Wyandra Hall Improvements	2440-0013	Ajay	\$50,000	2/09/25	2/03/26	24 wks		58%																												
63			Scope finalisation			\$0	2/09/25	29/09/25	4 wks		100%																												
64			RFQs for Work Packages			\$0	30/09/25	10/11/25	6 wks	63	100%																												
65			Contract award			\$0	11/11/25	8/12/25	4 wks	64	100%																												
66			Construction			\$0	9/12/25	2/03/26	10 wks	65	0%																												
67			MIFF - John Kerr Park Lighting	2440-0018	Dave B	\$822,808	7/07/25	17/10/25	15 wks		80%																												
68			Scope finalisation and procurement			\$0	7/07/25	7/07/25	0 wks		100%																												
69			Contract award			\$0	7/07/25	7/07/25	0 wks	68	100%																												
70			Soil testing, footing design and lighting design certification			\$0	7/07/25	7/07/25	0 wks	69	100%																												
71			Pre-construction incl building approval and certification			\$0	7/07/25	7/07/25	0 wks	69,70	100%																												
72			Construction			\$0	25/08/25	17/10/25	8 wks		80%																												
73			Childcare Centre	2390-0012		\$50,000	2/09/25	19/01/26	18 wks		67%																												
74			Scope finalisation			\$0	19/08/25	29/09/25	6 wks		100%																												
75			Procurement			\$0	30/09/25	10/11/25	6 wks	74	100%																												
76			Construction			\$0	11/11/25	5/01/26	6 wks	75	0%																												
77			C/O - Eulo Playground Rubber Soft Fall	2440-0014	Ajay	\$60,000	7/07/25	26/09/25	12 wks		100%																												
78			Scope finalisation			\$0	7/07/25	7/07/25	0 wks		100%																												
79			Procurement			\$0	7/07/25	7/07/25	0 wks	78	100%																												
80			Installation			\$0	15/09/25	26/09/25	2 wks		100%																												
81			C/O - Eulo Main Street Irrigation 200m	2440-0016	Ajay	\$60,000	7/07/25	20/10/25	15.2 wks		100%																												
82			Scope finalisation			\$0	7/07/25	7/07/25	0 wks		100%																												
83			Procurement			\$0	16/09/25	22/09/25	1 wk		100%																												

Project: 2025-26 Works Program  
Date: 12/11/25

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

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### 10.4.3

## Restoration of Essential Public Assets Status Report

Council Meeting:	18 November 2025
Department:	Infrastructure
Author:	Director Of Infrastructure
Attachments:	1. Shepherd Services Report - January 2024 Event - Delivery 2. Shepherd Services Report – March 2025 Event – Data Collection and Submission Building

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### Purpose

To provide Council with an update on Restoration of Essential Public Assets (REPA) flood recovery works for the month of September 2025, including progress on reconstruction delivery, and submission development for all relevant events.

### Recommendation

*That Council receive and note the Restoration of Essential Public Assets Status Report.*

### Background

Shepherd Services, in collaboration with Contractors and Council, continues to deliver the DRFA-funded flood recovery program across multiple declared events. This report provides an overview of progress and financial status for active projects.

### Previous Council Resolutions

Not applicable.

### Discussion

This report provides a comprehensive update from Shepherd Services in relation to the following flood events:

- January 2024 Event - Delivery
- March 2025 Event -Delivery (under tender process).

### Project 24040 – SW Trough and Flooding Event (September 2022)

- This project remains in the acquittal phase, currently under review by the QRA Assessment Team. Approximately 10% of expenditure held in retention is expected to be returned to Council upon finalisation.

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### Project 24041 – SW Queensland Flooding (January 2024)

- All reconstruction works under this event are now fully completed.
- Contractors have finalised their programs, with remaining works delivered and accounts in the process of being closed. The project will shortly transition to acquittal after retention and gravel royalty payments are finalised.



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**Project 25053 – Emergent Works: WQ Surface Trough (Mar 2025)**

- A total of \$735,000 in emergent works has been submitted to QRA and remains under review.
- Following recent discussions with Alan Kelly (QRA RLO), engagement with Contractors or Council crews for emergent holding works on Elmina Road continues to be considered.

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**Project 24054 – REPA Assessment & Delivery: WQ Surface Trough (Mar 2025)**

- Final REPA damage assessments are nearing completion, with Elmina Road (beyond Ch 73) and Moruya Narran Road (beyond Ch 11) now fully inspected. A new submission is currently being prepared to capture these additional works.
- Total eligible sites: 2,283
- Estimated reconstruction cost: \$80M
- Additional submissions for the Eulo and Cunnamulla Levee Walls (approx. \$2M) have also been submitted to QRA for review.

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**Project 25123 - REPA Delivery: WQ Surface Trough (Mar 23025)**

- Approvals and delivery preparations continue to advance across the Northwest and Northeast Quadrants:
- **Submission 59 (NWQ):** Approved at \$7.9M (funding: \$5.99M) – 75,000 tonnes of gravel required
- **Submission 63 (NWQ):** Approved at \$11.36M – 100,000 tonnes of gravel required
- **Submission 66 (NEQ):** Approved at \$12.34M (funding: \$9.29M) – 120,000 tonnes of gravel required
- Other submissions in the South remain under active review with QRA.

**Procurement**

- The Gravel Panel was officially awarded at the Special Council Meeting on Tuesday, 4 November 2025 and we are now transitioning into the delivery phase.
- Comprehensive gravel pit inspections have now been completed across the North part of the Shire, and the gravel pit allocation schedule has been finalised. This process has provided a clear understanding of available sources and confirmed that the identified pits have suitable material to meet project requirements.
- Mobilisation planning is now underway, with gravel production scheduled to commence 17 November.

## Monitoring & Future Activities

- RACAS camera systems continue to be deployed to record, monitor, and store visual evidence of all works, providing Council with a long-term centralised record to support future funding submissions.
- Pre-tender meetings for March 2025 event delivery have commenced, with forecasts indicating over 500,000 tonnes of gravel will be required.
- Planning for pit production and sequencing is underway.

## Budget/Financial Implications

All REPA activities are jointly funded through the Australian and Queensland Governments and administered by the Queensland Reconstruction Authority. All eligible costs are fully reimbursable apart from a modest “trigger point” payment by Council.

## Legislation/Statutory Implications

Not applicable.

## Corporate Plan and/or Operational Plan

Operational Plan.

Theme: 4. Environmental Sustainability  
4.5 Effective disaster management planning and response

## Risk Management

The following risks are relevant to the matters considered within this report:

### Risk Summary

Risk	Explanation
Weather impacts	Rainfall and flooding delaying works and access.
Access constraints	Moruya Narran Road remains with limited restrictions.
Budget escalation	Cost estimates increasing due to scale of March 2025 event.

## Consultation

These risks are being managed through monthly coordination meetings with Council, QRA, and Shepherd Services, which also serve to track progress, approvals, and contractor delivery.

#### 10.4.4

#### Avgas Tank and Bowser System

Council Meeting:	18 November 2025
Department:	Infrastructure
Author:	Director Of Infrastructure
Attachments:	Nil

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##### Purpose

To present Council with the findings of the tender process for the Avgas tank and bowser system upgrade at Cunnamulla Airport and to recommend a preferred supplier for approval.

##### Recommendation

*That Council:*

- 1. Resolves to appoint Petro Industries as the preferred contractor for the Avgas tank and bowser system upgrade at Cunnamulla Airport, at a quoted price of \$250,000.00 (excl. GST).*
- 2. Resolves to allocate an additional \$100,000.00 for Council ground works, bringing the total project cost to approximately \$350,000.00.*
- 3. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to finalise contract documentation and proceed with project delivery upon completion of final compliance and technical assessments.*

##### Background:

Funding for the Avgas tank upgrade at Cunnamulla Airport was approved in the **2025/2026 Council Budget**. The existing Avgas infrastructure requires full replacement to ensure compliance, reliability, and continued service for both aviation and local property owners.

The project scope includes:

- Replacement of the Avgas storage tank
- Installation of a new bowser system (airside and roadside)
- New card access system
- Associated pipework and electrical works
- Site preparation including fencing, concrete foundations, and related civil works
- Ground preparation and civil work are to be completed by **Paroo Shire Council** staff

##### Discussion

##### Tender Process:

- A request for quotation (RFQ) was issued through VendorPanel to six (6) suppliers.
- Only one initial submission was received — from NQPETRO at \$700,000.00.
- Following a review, the scope of works was revised to achieve better value for money. NQPETRO was requested to resubmit pricing based on the revised scope.
- Revised quotation from NQPETRO: \$350,000.00 (excluding Council ground works).
- Revised quotation from Petro Industries: \$250,000.00 (excluding Council ground works).

Council's ground works, including fencing and concrete foundations, are estimated at approximately \$100,000.00.

<b>Supplier</b>	<b>Quoted Price (Excl. GST)</b>	<b>Council Works (Estimate)</b>	<b>Total Estimated Project Cost</b>
NQPETRO	\$350,000.00	\$100,000.00	~\$450,000.00
Petro Industries	\$250,000.00	\$100,000.00	~\$350,000.00

## **Conclusion**

The proposed engagement of Petro Industries represents a cost-effective and practical approach to upgrading the Avgas infrastructure at Cunnamulla Airport. The project will ensure continued service reliability, compliance with relevant standards, and long-term operational benefits for both aviation users and the local community.

## **Budget/Financial Implications**

Paroo Shire Council has selected a tenderer who offers the best value for money and who has previously worked for Paroo Shire Council and understands our operating procedures and service level expectations.

## **Legislation/Statutory Implications**

*Local Government Act 2009*

*Local Government Regulation 2012 (Qld)*

## **Corporate Plan and/or Operational Plan**

Theme: 1. Excellence in Governance  
 Program Area: 1.6 Transparency in process and strong governance  
 Theme: 3 Prosperous Economy  
 Program Area: 3.6 Lobby and partner for safe and efficient transport networks

## **Risk Management**

The following risks are relevant to the matters considered within this report:

<b>Risk</b>	<b>Explanation</b>
<b>Financial</b>	Lowest price quote has been recommended
<b>Time</b>	Selected tenderer has capacity to deliver the necessary works in the required timeframe

# Ministerial invitation

on behalf of

invites

**The Honourable David Crisafulli MP**

Premier and Minister for Veterans

to open the

**Event address**

**Date and time**

**Dress code**

**RSVP by**

**For event enquiries please contact**