



Paroo Shire Council

Council Policy	
Policy Name:	Work Health and Safety Policy
Policy Number:	WHS-007
Version:	5.0 <i>Please note that once printed, this is no longer a controlled document. All care should be taken to ensure that you are operating from the current version.</i>
Commencement and Review:	This policy will commence from 18/08/2025 and will be reviewed annually from the commencement date.
Document Owner:	Director of Infrastructure Services
Approval Date:	18/08/2025
Meeting Resolution:	M25/315

1. STATEMENT OF INTENT

Paroo Shire Council ("Council") is committed to providing a safe and healthy working environment for our employees, contractors, volunteers and visitors. Council aims to achieve and maintain the highest safety standards in corporate planning and in the performance of our operations within all projects, work sites and workplaces that fully complies with all legislative requirements and other legal obligations.

2. COMMENCEMENT OF POLICY

This Policy will commence on 18 August 2025. It replaces all Work Health and Safety policies (whether written or not).

3. APPLICATION OF POLICY

This Policy applies to Councillors, full-time, part-time, temporary and casual employees of Council. This Policy will also apply to all visitors, including contractors, volunteers, work experience students, trainees and clients.


Council understands that creating and maintaining a safe and healthy working environment does not occur by chance. It is a result of careful attention to all Council's operations by those who are directly and indirectly responsible.

Elected members, Employees and subcontractors have work health and safety responsibilities and obligations and are accountable for health and safety of their area.

4. STATEMENT OF POLICY

Council will conduct its activities and provide a work environment which:

- Protects the health, safety and welfare of all people affected by our workplace activities by actively encouraging employee consultation in all matters affecting health and safety.
- Eliminate or minimise risk by developing proactive strategies and adopting a risk management approach to work health and safety in order to provide an injury/illness free workplace.
- Minimise risk in work practises by providing the necessary resources and training.
- Strive for continuous improvement in our workplace health and safety performance by ensuring we comply with the legislative requirements of the Work Health and Safety Act 2011 and all other regulations, codes of practice, Industry standards and any other legal obligations that apply.
- Maintain a workplace culture that ensures that all people understand that we are all responsible for our own health and safety, as well as the health and safety of others in our workplace, including contractors and third parties.
- Requires all employees, contractors and visitors to our workplace, including worksites to follow safe work practices as prescribed under the legislation and in Council's policies and procedures and that they make every effort to reduce the risk of injury to themselves and others;
- Will provide adequate resources and regular training for management, supervisors and employees to develop the appropriate knowledge and skills to be actively involved in the review and continual improvement of Work Health and Safety in the performance of their duties.
- Reference to dissemination of WHS Info is reviewed by Senior Management, Workers and WHS Committee through safety alerts, emails, training sessions, info flyers on noticeboards and toolbox meetings.

Endorsed		Date: 18/08/2025
Name:	Neil Polglase	
Title:	Chief Executive Officer, Paroo Shire Council	
Signature:		

Version Control

Date	Version	Meeting Resolution	Amendments / Comments
18/08/2016	1.0	M16/081	Annual Review
15/03/2017	2.0		Annual Review
29/05/2017	3.0		Annual Review
11/12/2018	4.0	M18/237	Annual Review
18/08/2025	5.0	M25/315	Annual Review