



UNCONFIRMED

ORDINARY MEETING MINUTES

Tuesday 15 September 2026

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9:06 am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners, the Kunja People, of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCE

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Councillor Rick Brain	
Councillor	Corissa Jackson	
Councillor	Tomas King	
Councillor	Joann Woodcroft	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Deputy Director of Infrastructure	Bill Zhang

APOLOGY

Director of Corporate Services	Sarmad Habib
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4 MOTION OF SYMPATHY

Council Resolution (RES.M26/264)

Moved: Cr King
Seconded: Cr Jackson

That Council move a motion of sympathy for the late Nan Eileen Pike, the late David Broome, the late Dwayne Wharton, the late William Wharton and the late Susan Hagan.

Carried unanimously.

5 MAYORAL MOTION

Nil.

6 CONFIRMATION OF MINUTES

Council Resolution (RES.M26/265)

Moved: Cr Brain
Seconded: Cr Jackson

That Council adopt the minutes of the Ordinary Meeting of Council held on 18 August 2026 as a true and correct record of that meeting.

Carried unanimously.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

8 DECLARATION OF INTEREST

Nil

9 MAYOR

9.1 Mayor's Report

Purpose

The purpose of this report is to provide an update on the meetings and events that Mayor Beresford attended in August 2026.

Council Resolution (RES.M26/266)

Moved: Cr Jackson
Seconded: Cr Woodcroft

That Council receive and note the Mayor's Report.

Carried unanimously.

10 OFFICER REPORTS

10.1 Chief EXECUTIVE OFFICER

10.1.1 Action Items Register Report

Purpose

The purpose of this report is to provide Council with an update on items that were raised during the Cunnamulla, Eulo, Noorama, Wyandra and Yowah Community Consultation Visits requesting information, action or follow up.

Council Resolution (RES.M26/267)

Moved: Cr Brain
Seconded: Cr Jackson

That Council receive and note the Action Items Register Report.

Carried unanimously.

10.1.2 Grant Applications Report

Purpose

The purpose of this report is to provide Council with an update on grant applications as at the end of August 2026 as prepared by Alison Shaw of The Right Grant.

Council Resolution (RES.M26/268)

Moved: Cr Woodcroft
Seconded: Cr Brain

That Council receive and note the Grant Application Report.

Carried unanimously.

10.1.3 South West Six Brand Style Guide

Purpose

To brief councillors on the South West Queensland Drive Tourism Product Development Project, outline progress to date, and seek formal endorsement of the Queensland's South West Six brand framework for use in developing the new regional drive tourism experience.

Council Resolution (RES.M26/269)

Moved: Cr Woodcroft
Seconded: Cr Brain

That Council endorse the use of the Queensland's South West Six Brand Style Guide as the basis for developing the new regional drive tourism product for South West Queensland.

Carried unanimously.

10.1.4 Economic Development Update Report

Purpose

The purpose of this report is to provide Council with an update on the progress of the Economic Development Program for August 2026

Council Resolution (RES.M26/270)

Moved: Cr Jackson

Seconded: Cr Brain

That Council receive and note the Economic Development Update Report.

Carried unanimously.

10.1.5 Paroo Pride & Placemaking Program 2026-2027

Purpose

The purpose of this report is to seek Council approval for the establishment of the Paroo Pride & Placemaking Program 2026-2027, a coordinated initiative designed to improve the visual presentation, liveability, community pride, tourism appeal and economic attractiveness of Cunnamulla by April 2027.

Council Resolution (RES.M26/271)

Moved: Cr King

Seconded: Cr Jackson

That Council note and approve the adoption of the Paroo Pride & Placemaking Program 2026-2027 as presented.

Carried unanimously.

10.1.6 Tourism Report

Purpose

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for August 2026.

Council Resolution (RES. M26/272)

Moved: Cr Woodcroft

Seconded: Cr Jackson

That Council receive and note the Tourism Report.

Carried unanimously.

10.1.7 Council Meeting Schedule 2027

Purpose

The purpose of this report is to set out calendar dates for Ordinary Council meetings in 2027.

Council Resolution (RES. M26/273)

Moved: Cr King

Seconded: Cr Woodcroft

That Council resolves that its Ordinary Council meetings in 2027 will be held on the third Tuesday of the month except for October and December when the meetings will be held on 12 October 2027 (to avoid the LGAQ conference) and 14 December 2027.

Carried unanimously.

10.1.8 Cunnamulla Hot Springs Report

Purpose

The purpose of this report is to provide Council with an update on the progress of the Hot Springs for August 2026.

Council Resolution (RES. M26/274)

Moved: Cr Brain

Seconded: Cr Jackson

That Council receive and note the Cunnamulla Hot Springs Report.

Carried unanimously.

10.1.9 Cunnamulla Hot Springs Summer Opening Hours

Purpose

The purpose of this report is to provide Council with a recommendation for the Cunnamulla Hot Springs opening hours and possible Christmas closure period.

Council Resolution (RES. M26/275)

Moved: Cr Woodcroft

Seconded: Cr Brain

That Council:

1. *Approve the proposed Summer Opening Hours as follows:*

From 20 October 2026 commence Summer trading hours being:

- *Open six (6) days a week, with a full closure on Sundays*
- *Opening 8am to 11am and 4pm to 7pm*

2. *Delegate the authority to the Chief Executive Officer to determine Hot Springs operating hours over the Council Christmas shut down period based on operational demands, noting that the Hot Springs will be closed on all public holidays.*

Carried unanimously.

Ordinary Meeting broke for morning tea at 10:06 am and re-commenced at 10:39 am.

10.2 Community

10.2.1 Community Services Report

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of August 2026.

Council Resolution (RES.M26/276)

Moved: Cr King

Seconded: Cr Brain

That Council receive and note the Community Services Report.

Carried unanimously.

10.2.2 Community Grant Expenditure Report

Purpose

The purpose of this report is to provide Council with an update on Community Grant Expenditure for the period ending 31st August 2026.

Council Resolution (RES.M26/277)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Community Grant Expenditure Report.

Carried unanimously.

10.2.3 Rural Lands and Compliance Report

Purpose

The purpose of this document is to provide Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of August 2026.

Council Resolution (RES. M26/278)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Rural Lands and Compliance Report.

Carried unanimously.

10.2.4 Local Laws and Illegal Dumping Report

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Compliance Department for the month of August 2026.

Council Resolution (RES. M26/279)

Moved: Cr Woodcroft

Seconded: Cr King

That Council receive and note the Local Laws and Illegal Dumping Report.

Carried unanimously.

10.2.5 Library Services Report

Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the Shire for the month of August 2026.

Council Resolution (RES. M26/280)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Library Services Report.

Carried unanimously.

10.2.6 Request for Views Conversion of Tenure Lot/s 1 on WELL5394, 1 on WELL5395, 3 on WELL5397 & 2 on WN7**Purpose**

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Rolling Term Lease PH 15/4357 comprising Lot/s 1 on WELL5394, 1 on WELL5395, 3 on WELL5397 & 2 on WN7 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the parcels of land.

Council Resolution (RES. M26/281)

Moved: Cr King

Seconded: Cr Jackson

That Council:

- 1. Receive and note the report by the Rural Lands Compliance Supervisor.*
- 2. Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development advising that Council has no objections regarding the conversion to freehold of Rolling Term Lease PH 15/4357 comprising Lot/s 1 on WELL5394, 1 on WELL5395, 3 on WELL5397 & 2 on WN7.*
- 3. Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 21 August 2026 that Council has no objections regarding the conversion of the Rolling Term Lease PH 15/4357 comprising Lot/s 1 on WELL5394, 1 on WELL5395, 3 on WELL5397 & 2 on WN7 to freehold but requests that a condition of the conversion be that the off alignment sections of the Eulo Toompine Road within Lot 2/WN7, 1/WELL5394 and Lot 1/WELL5395 is surveyed and a road opening/closing action occur and the off alignment section of the Eulo Toompine road be recorded on its current alignment.*

Carried unanimously.

10.3 Infrastructure

10.3.1 Infrastructure Services Operations Status Report

Purpose

The purpose of this report is to provide an update on the work undertaken in the Infrastructure Services Department for the month of August 2026.

Council Resolution (RES.M26/282)

Moved: Cr King

Seconded: Cr Woodcroft

That Council receive and note the Infrastructure Operations Status Report

Carried unanimously.

10.3.2 2026-27 Works Program Status Report

Purpose

The purpose of this report is to provide Council with an update on the 2026-27 capital works program.

Council Resolution (RES. M26/283)

Moved: Cr

Seconded: Cr

That Council receive and note the 2026-27 Works Program Status Report.

Carried unanimously.

10.3.3 Restoration of Essential Public Assets Status Report

Purpose

To provide Council with an update on Restoration of Essential Public Assets (REPA) flood recovery works for the month of August 2026, including progress on reconstruction delivery and submission development.

Council Resolution (RES. M26/284)

Moved: Cr Jackson

Seconded: Cr Brain

That Council receive and note the Restoration of Essential Public Assets Status Report.

Carried unanimously.

Ordinary Meeting broke for lunch at 1:04 pm and re-commenced at 1:55 pm.

10.4 Corporate Services

10.4.1 Financial Position Update Report

Purpose

The purpose of this report is to provide Council with an update on our current financial position and financial performance year to date.

Council Resolution (RES. M26/285)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Financial Position Update Report.

Carried unanimously.

10.4.2 Capital Budget Update Report

Purpose

The purpose of this report is to provide Council with an update on our current financial position in relation to overall Capital Projects and Grants.

Council Resolution (RES. M26/286)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Capital Budget Update Report.

Carried unanimously.

10.4.3 Human Resources Report

Purpose

The purpose of this report is to provide Council with an update on advertised positions, employee changes, and positions to be advertised and importantly to provide insight into People & Culture's human resource strategy.

Council Resolution (RES. M26/287)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Human Resources Report.

Carried unanimously.

10.4.4 Customer Service Report

Purpose

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

Council Resolution (RES. M26/288)

Moved: Cr Woodcroft

Seconded: Cr King

That Council receive and note the Customer Service Report.

Carried unanimously.

10.4.5 Environmental Health and Building Update Report

Purpose

The purpose of this report is to provide Council with an update on Environmental Health and Building activities for the month of August 2026.

Council Resolution (RES. M26/289)

Moved: Cr Jackson

Seconded: Cr Woodcroft

That Council receive and note the Environmental Health and Building Update Report.

Carried unanimously.

10.4.6 End of Year Closedown 2026-2027

Purpose

The report seeks Council endorsement of proposed closure dates for Council offices and depot, over the Christmas and New Year period in December 2026 and January 2027.

Council Resolution (RES. M26/290)

Moved: Cr Woodcroft

Seconded: Cr King

That Council:

- 1. endorse the end of year closedown for 2026-2027 for Council offices and libraries from 4.30pm on Tuesday, 22 December 2026 and will reopen on Monday 4 January 2027; and*
- 2. endorse the end of year closedown for 2026-2027 for outdoor (operational) employees from Monday 21 December 2026 and return to work on Monday 11 January 2027.*

Carried unanimously.

11 CONFIDENTIAL REPORTS

In regard to items 11.1 and 11.2, pursuant to s254J(3)(g) of the Local Government Regulation 2012 (Qld), it is recommended Council resolve to treat this report as confidential due to the necessity to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In regard to item 11.3, pursuant to s254J(3)(f) of the Local Government Regulation 2012 (Qld), it is recommended Council resolve to treat this report as confidential due to the matters that may directly affect the health and safety of an individual or a group of individuals.

Council Resolution (RES. M26/291)

Moved: Cr King
Seconded: Cr Brain

That Council resolve to move into Closed Session.

Carried unanimously.

Council Resolution (RES. M26/292)

Moved: Cr King
Seconded: Cr Brain

That Council resolve to re-open the meeting to the public.

Carried unanimously.

11.1 Supply and Delivery of Cover Aggregate and Bitumen – Humeburn/ Hungerford/ Thargomindah Road seal work

Purpose

The purpose of this report is to provide Council with the results of Request for Tender (RFT 2027-0001) for the Supply and Delivery of Cover Aggregate and Bitumen for the Humeburn Road, Hungerford Road and Thargomindah Road Seal and Reseal Works.

Council Resolution (RES. M26/293)

Moved: Cr Woodcroft
Seconded: Cr King

That Council:

- 1. Receive and note this report.*
- 2. Accept the tender from Austek Asphalt Services Pty Ltd for the price of \$265,921.46 excluding GST under Local Buy pre-qualified suppliers LB313 Road and General Civil Construction; and*
- 3. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to enter into a contract, including any necessary contract variations and Rise & Fall adjustments for bitumen and diesel, Austek Asphalt Services Pty Ltd with at a total cost of \$ 265,921.46 excluding GST.*

Carried unanimously.

11.2 Community Housing

Purpose

The purpose of this report is to seek Council's endorsement to formally express an interest to the Department of Housing in acquiring the Department's interest in Council's community housing portfolio and to authorise the Chief Executive Officer to commence discussions and undertake the necessary due diligence associated with any potential transfer arrangement.

Council Resolution (RES. M26/294)

Moved: Cr King

Seconded: Cr Jackson

That Council:

1. *Resolve to pursue the acquisition of the Department of Housing's interest in Paroo Shire Council's community housing portfolio, comprising 13 community housing dwellings.*
2. *Authorise the Chief Executive Officer to:*
 - a) *formally write to the Department of Housing to express Paroo Shire Council's interest in acquiring the Department of Housing's interest in Paroo Shire Council's community housing portfolio;*
 - b) *undertake the necessary due diligence and/or additional valuation to facilitate the acquisition; and*
 - c) *report back to Council on a regular basis on the outcome of discussions, due diligence investigations and any other matters prior to any potential acquisition being approved by Council resolution.*

Carried unanimously.

11.3 School Bursary Nominations

Purpose

The purpose of this report is to provide Council with the Bursary Nominations received from Cunnamulla P-12 State School and the Sacred Heart Primary School and to determine the bursary recipients.

Council Resolution (RES. M26/295)

Moved: Cr King

Seconded: Cr Brain

That Council:

1. *Receive and note the RL Beresford Bursary nomination from the Cunnamulla State School and award the 2026 bursary to the nominated student; and*
2. *Receive and note the RL Beresford Bursary nomination from the Sacred Heart Primary School and award the 2026 bursary to the nominated student.*
3. *Note that no nomination has been received for the Paroo Shire Council Bursary in 2026.*

Carried unanimously.

12 LATE REPORTS

Nil.

13 GENERAL BUSINESS

The following matters were discussed in general business:

1. Badu Consulting's work on behalf of SWQROC and individual shires in preparing submissions relating to review and replacement of the Water Plan (Warrego, Paroo, Bulloo and Nebine) 2016.
2. Land valuation appeals and the impact of successful appeals on the rates base of the Shire.
3. Inaccuracies in the Australia Post rural addressing system and whether council can provide an accurate list of rural addresses.
4. Safety of seating at the Cunnamulla Fella Roundup specifically relating to end caps on the seats.
5. Rural road signage.
6. Progress on small children's play area at Centenary Park including appropriate shade cover.
7. Replacement of Shire entrance signs including provision to recognise the importance of opal in the Shire

14 CLOSURE OF MEETING

The Ordinary Meeting was declared closed at 3:48 pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford

Mayor

Date: October 2026

Martin Leech

Chief Executive Officer

Date: October 2026