



AGENDA

ORDINARY COUNCIL MEETING

Tuesday 21 July 2026

9:00 am

CCEC Chambers, 49 Stockyard Street, Cunnamulla



49 Stockyard Street
Cunnamulla Qld 4490
www.paroo.qld.gov.au

Notice of Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Paroo Shire Council is to be held on Tuesday, 21 July 2026, at the Cunnamulla Chambers, CCEC Building, 49 Stockyard Street, Cunnamulla commencing at 9:00am.

AGENDA

1 OPENING OF THE MEETING

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present.

We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director Corporate Services	Sarmad Habib
Interim Director of Infrastructure	David Burges
Deputy Director of Infrastructure	Bill Zhang

4 MOTION OF SYMPATHY

Recommendation: That Council move a motion of sympathy for the late Scott Shorten.

5 MAYOR MOTION

NIL.

6 CONFIRMATION OF MINUTES

5

Recommendation:

That Council adopt the minutes of the Ordinary Meeting of Council held on 16 June 2026 as a true and correct record of that Meeting subject to amending 11.7 Resolution 7 – Special Charges item b) to read:

Dingo Fence Barrier Levy Special Charge on all rural land within the local government area, which equates to an annual rate of 0.0001954 in the \$ of rateable value of the property with a maximum charge of \$5,000 and a minimum charge of \$100.

Recommendation:

That Council adopt the minutes of the Special Meeting of Council held 7 July 2026 November 2025 and are a true and correct record of that Meeting.

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UNCONFIRMED

ORDINARY MEETING MINUTES

Tuesday 16 June 2026

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9:00 am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners, the Kunja People, of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCE

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Councillor Rick Brain	
Councillor	Corissa Jackson	
Councillor	Tomas King	
Councillor	Joann Woodcroft	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director of Corporate Services	Sarmad Habib
Interim Director of Infrastructure	David Burges

4 MOTION OF SYMPATHY

Council Resolution (RES.M26/156)

Moved: Cr Jackson
Seconded: Cr King

That Council move a motion of sympathy for the late Bob Whittingham, the late Lynn Anderson and the Late Constance "Connie" Gall.

Carried unanimously.

5 MAYORAL MOTION

Nil.

6 CONFIRMATION OF MINUTES

Council Resolution (RES.M26/157)

Moved: Cr Brain
Seconded: Cr Jackson

That Council adopt the minutes of the Ordinary Meeting of Council held on 19 May 2026 as a true and correct record of that meeting.

Carried unanimously.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**8 DECLARATION OF INTEREST**

Nil

9 MAYOR**9.1 Mayor's Report****Council Resolution (RES.M26/158)**

Moved: Cr King

Seconded: Cr Woodcroft

That Council receive and note the Mayor's Report.

Carried unanimously.

10 OFFICER REPORTS**10.1 Chief EXECUTIVE OFFICER****10.1.1 Action Items Register Report****Council Resolution (RES.M26/159)**

Moved: Cr Brain

Seconded: Cr Jackson

That Council receive and note the Action Items Register Report.

Carried unanimously.

10.1.2 Grant Applications Report**Council Resolution (RES.M26/160)**

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Grant Application Report.

Carried unanimously.

10.1.3 Human Resources Report**Council Resolution (RES.M26/161)**

Moved: Cr King

Seconded: Cr Woodcroft

That Council receive and note the Human Resources Report.

Carried unanimously.

10.1.4 Economic Development Update Report**Council Resolution (RES.M26/162)****Moved: Cr Jackson****Seconded: Cr Brain***That Council receive and note the Economic Development Update Report.***Carried unanimously.****10.1.5 Special Show Holiday 2027****Council Resolution (RES.M26/163)****Moved: Cr King****Seconded: Cr Brain***That Council:*

1. *Nominate the Friday before the 2027 Cunnamulla Show being 13 August 2027 as Paroo Shire's 2027 Special Holiday; and*
2. *Authorise the Chief Executive Officer to communicate the required date to the Department of State Development, Infrastructure and Planning and request the Special Show Holiday be included in the Queensland Government Gazette.*

Carried unanimously.**10.2 Community****10.2.1 Community Services Report****Council Resolution (RES.M26/164)****Moved: Cr Jackson****Seconded: Cr Brain***That Council receive and note the Community Services Report.***Carried unanimously.****10.2.2 Community Grant Expenditure Report****Council Resolution (RES.M26/165)****Moved: Cr King****Seconded: Cr Woodcroft***That Council receive and note the Community Grant Expenditure Report.***Carried unanimously.**

10.2.3 Cunnamulla Swimming Pool Report**Council Resolution (RES. M26/166)****Moved: Cr Jackson****Seconded: Cr King***That Council receive and note the Cunnamulla Swimming Pool Report.***Carried unanimously.****10.2.4 Library Services Report****Council Resolution (RES. M26/167)****Moved: Cr Brain****Seconded: Cr King***That Council receive and note the Library Services Report.***Carried unanimously.****10.2.5 Tourism Report****Council Resolution (RES. M26/168)****Moved: Cr Jackson****Seconded: Cr King***That Council receive and note the Tourism Report.***Carried unanimously.****10.2.6 Cunnamulla Hot Springs Report****Council Resolution (RES. M26/169)****Moved: Cr Woodcroft****Seconded: Cr Brain***That Council receive and note the Cunnamulla Hot Springs Report.***Carried unanimously.****10.2.7 Rural Lands Compliance Report****Council Resolution (RES. M26/170)****Moved: Cr King****Seconded: Cr Jackson***That Council receive and note the Rural Lands Compliance Report.***Carried unanimously.**

10.2.8 Local Laws and Illegal Dumping Report

Council Resolution (RES. M26/171)

Moved: Cr Jackson
Seconded: Cr King

That Council receive and note the Local Laws and Illegal Dumping Report.

Carried unanimously.

10.2.9 Community Grant Application – Cunnamulla Polocrosse Club Inc.

Council Resolution (RES. M26/172)

Moved: Cr Woodcroft
Seconded: Cr King

That Council:

1. *Receive and note the Community Grant Application submitted by the Cunnamulla Polocrosse Club Inc.*
2. *Approve a direct cash funding donation of \$2,500 to support the attendance of the Queensland Ambulance Service (QAS) at the event.*
3. *Approve in-kind support for the provision of a water truck for the period 18–19 July, to be delivered on 17 June, valued at \$1,440.*
4. *Approve the waiver of hire fees (including security deposit) for 1 skip bin and 10 rubbish bins, valued at \$180, for the period 18–19 July, to be delivered on 17 June.*
5. *Require Paroo Shire Council's support be acknowledged during the event and in promotional material.*

Carried unanimously.

Ordinary Meeting broke for morning tea at 10:15 am and re-commenced at 10:38 am.

10.3 Infrastructure

10.3.1 Infrastructure Services Operations Status Report

Council Resolution (RES.M26/173)

Moved: Cr Jackson
Seconded: Cr Brain

That Council receive and note the Infrastructure Operations Status Report

Carried unanimously.

10.3.2 2025-26 Works Program Status Report**Council Resolution (RES. M26/174)****Moved: Cr King****Seconded: Cr Woodcroft***That Council receive and note the 2025-26 Works Program Status Report.***Carried unanimously.****10.3.3 Restoration of Essential Public Assets Status Report****Council Resolution (RES. M26/175)****Moved: Cr Jackson****Seconded: Cr Woodcroft***That Council receive and note the Restoration of Essential Public Assets Status Report.***Carried unanimously.****10.3.4 Updated Local Resilience Action Plan****Council Resolution (RES. M26/176)****Moved: Cr King****Seconded: Cr Woodcroft***That Council approve the updated Local Resilience Action Plan as attached to this report.***Carried unanimously.****10.4 Corporate Services****10.4.1 Financial Position Update Report****Council Resolution (RES. M26/177)****Moved: Cr Jackson****Seconded: Cr Brain***That Council receive and note the Financial Position Update Report.***Carried unanimously.**

10.4.2 Capital Budget Update Report

Council Resolution (RES. M26/178)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Capital Budget Update Report.

Carried unanimously.

10.4.3 Customer Service Report

Council Resolution (RES. M26/179)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Customer Service Report.

Carried unanimously.

11 BUDGET RESOLUTIONS

11.1 Resolution 1 - Differential General Rates Categories

Council Resolution (RES.M26/180)

Moved: Cr King

Seconded: Cr Jackson

That Council:

1. *In accordance with Sections 80 and 81 of the Local Government Regulation 2012, resolve to create the differential general rates categories of rateable land for the financial year ending 30 June 2027 as per table below; and*
2. *Delegate to the Chief Executive Officer the power to identify the rating category to which each parcel of rateable land belongs.*

Category 1	Urban – Residential - Residential properties including vacant urban land in the townships of Cunnamulla, Eulo, Wyandra and Yowah
Category 2	Urban – Non-Residential All other urban land
Category 3	Rural – Residential - All Rural Properties classified as Residential
Category 4	Obsolete properties
Category 5	Mining Claims as notified by Department of Natural Resources, Mines and Energy.
Category 6	Mining Leases as registered with Department of Natural Resources, Mines and Energy.
Category 7	Rural – Rural Properties <500 Ha
Category 8	Rural – Rural Properties =>500 Ha

Carried unanimously.

11.2 Resolution 2 - Differential General Rates Levy**Council Resolution (RES.M26/181)****Moved: Cr Brain****Seconded: Cr King**

That Council, in accordance with Sections 80 of the Local Government Regulation 2012, resolve to levy differential general rates for the financial year ending 30 June 2027 as follows:

Rating Category	Rate: cents in the \$
01 - Urban - Residential	0.01300
02 - Urban - Non-Residential	0.01300
03 - Rural - Residential	0.01300
04 - Obsolete Properties	0.00000
05 - Mining Claims	0.01300
06 - Mining Leases	0.01300
07 - Rural < 500 Ha	0.01300
08 - Rural Properties =>500 Ha	0.00395

Carried unanimously.

11.3 Resolution 3 - Minimum General Differential Rates**Council Resolution (RES.M26/182)****Moved: Cr Woodcroft****Seconded: Cr Jackson**

That Council, in accordance with Section 77 of the Local Government Regulation 2012, apply a minimum general rate for each rateable land assessment within each rating category for the financial year ending 30 June 2027 as follows:

Rating Category	Minimum Rate \$
01 - Urban - Residential	\$540
02 - Urban - Non-Residential	\$595
03 - Rural - Residential	\$595
04 - Obsolete Properties	\$0
05 - Mining Claims	\$400
06 - Mining Leases	\$400
07 - Rural < 500 Ha	\$540
08 - Rural Properties =>500 Ha	\$540

Carried unanimously.**11.4 Resolution 4 - Sewerage Utility Charges****Council Resolution (RES.M26/183)****Moved: Cr King****Seconded: Cr Woodcroft**

That Council, in accordance which Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, adopt the following Sewerage Charges for the financial year ending 30 June 2027:

1. *For vacant land or properties that are not connected to the sewerage system but are in the declared sewerage area of Cunnamulla, a flat charge of \$112.00 per assessment per annum will apply.*
2. *For properties connected to the sewerage system, charges are based on the number of pedestals (1 unit each) and urinals (1 unit each stall) at each property.*
3. *There are two (2) categories of charge per unit:*
 - a) *each pedestal or stall will be charged at \$478.00 per annum where connection is to a rateable property, and;*
 - b) *each pedestal or stall will be charged at \$590.00 per annum where connection is to a non-rateable property.*

Carried unanimously.

11.5 Resolution 5 – Garbage Charges

Council Resolution (RES.M26/184)

Moved: Cr Brain

Seconded: Cr Jackson

That Council, in accordance with Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, adopt the following Garbage Charges for the financial year ending 30 June 2027:

Garbage Charges	\$502.00 per annum and covers 1 mobile bin with 1 collection per week.
Commercial Garbage Charges	A. \$502.00 per annum and covers 1 mobile bin with 1 collection per week, B. \$1,004.00 per annum and covers 1 mobile bin with 2 collections per week.

Carried unanimously.

11.6 Resolution 6 – Water Charges

Council Resolution (RES.M26/185)

Moved: Cr Jackson

Seconded: Cr Woodcroft

That Council, in accordance with Section 94 of the Local Government Act 2009 and Sections 99 and 101 of the Local Government Regulation 2012, adopt the following Water Utility Charges, including water allocations, for the financial year ending 30 June 2027:

- Base Water charge: A charge of \$54.00 per unit consumed, or part of a unit, will be applied to all properties to which a water service is connected or is able to be connected, and*
- All properties in the various water areas will be charged for their base water allocations, specified in the following table, whether or not they are connected to the water supply. Each water unit entitles the property to 100 kilolitres per annum.*

Category	Water Units (Base Allocations)
Alice Street Oval	30
Any other building or structure not specified	12
Boarding houses, guest houses, hostel	24
Businesses & Commercial Premises with residence (attached or separate)	24
Café, Snack bars, restaurants, fish shops, slaughterhouses, butcher shops & bakeries	20
Caravan Parks	20
Churches	4
Cunnamulla Showgrounds	75
Dwellings	12
Flats – per flat unit	10
Detached accommodation – cabins (units per cabin)	5
Golf and Bowls Club	25
Government Residences	12
Halls (Church hall, Public hall lodges, Boy Scouts, Girl Guides)	8

Category	Water Units (Base Allocations)
Hospital	100
Hot Springs Commercial Enterprise	500
Hotel/Motel (more than one storey) (including any detached accommodation)	60
Hotel/Motel (single storey), Saleyards, Resting paddock	30
Industrial Use – Multi purpose	48
Industrial use areas (power houses, fuel depots, etc)	15
Cunnamulla Caravan Park	92
John Kerr Park	136
Laundries	25
Licensed Clubs	25
Macks Creek Water Supply	15
Northern Water Supply	15
Other parks	20
Pre Schools, Kindergarten, Child Care Centres	15
Racecourse	80
Sacred Heart School	108
Sewerage Treatment Plant	45
Small School	20
State School	150
Sporting Field	30
Service Station with café	35
Service Stations, Motor Repair Workshops, Panel Beating, General Engineering	15
Service Stations, Motor Repair Workshops, Panel Beating, General Engineering – combined with residence	27
Shops, Government Offices Building, Offices & Building Premises	12
Sporting Clubs (unlicensed)	12
Swimming Pool	25
Theatres	15
Vacant Land (connected)	10
Vacant Land (not connected)	6

- *Excess Water Usage: All water used in excess of the base allocation for a property will be charged at the excess water rate of \$0.96 per kilolitre. This charge will be levied once per year, with the exception of the Cunnamulla Hot Springs.*

Raw Water Charge

For registered users whose land is serviced by raw river water in Cunnamulla, a two-part charge is to be applied, comprising an annual access charge and annual volumetric (consumption) charges. Properties registered to use raw water, and whose owners/occupiers are willing to connect to the system with a water meter, are eligible to use this water for irrigation of grounds, gardens and vegetation only. This water is for external use only, to supplement the town supply. Registered users will pay an application fee to connect, an access charge and consumption charges as recorded by the meter. Raw river water connection will only occur through application to the Council

Access Charge (Annual)- Raw Water

Description	First Service	Additional Service(s)	Allocation
Registered User (12 units)	\$649.00	\$649.00	Nil

Volumetric (Consumption) Charges

Water consumption will be charged according to meter readings. A 2-tiered charging regime will apply as shown in the following table:

Tier	Annual Consumption	Rate per kl
1	0 – 1200 kl	\$0.96
2	Over 1200 kl	\$1.91

Council will apply Section 102 of the Local Government Regulation 2012 so that a meter reading obtained within a period of 2 weeks before or 2 weeks after the end date of a charging period will be taken as the reading obtained on that end date.

Carried unanimously.

11.7 Resolution 7 – Special Charges

Council Resolution (RES.M26/186)

Moved: Cr King

Seconded: Cr Brain

That Council, in accordance with Section 92 of the Local Government Act 2009 and Section 94 of the Local Government Regulation 2012, make and levy a special charge for the financial year ending 30 June 2027 on all properties except mining claims and mining leases within the local government area:

- Environmental Levy Special Charge of \$82.00.*
- Dingo Fence Barrier Levy Special Charge on all rural land within the local government area, which equates to an annual rate of 0.0001954 in the \$ of rateable value of the property with a maximum charge of \$5,000 and a minimum charge of \$100.*
- Stormwater Levy Special Charge of \$59.00 per annum per assessment, on all properties classified as urban for rating purposes in the township of Cunnamulla.*
- Rural Fire Brigade Levy charge as set out in the following table:*

Brigade	Cost per Assessment	No of Assessments	Amount Raised
Eulo Residential	\$5	63	\$315
Rural	\$40	21	\$840
Wyandra	\$80	39	\$3,120
Yowah	\$15	140	\$2,100
Total		262	\$6,375

Carried unanimously.

11.8 Resolution 8 – Interest on Overdue Rates**Council Resolution (RES.M26/187)**

Moved: Cr King
Seconded: Cr Jackson

That Council, in accordance with Section 133 of the Local Government Regulation 2012 resolve, for the financial year ending 30 June 2027, to:

- a) apply an interest charge of 12.19% per annum (compounding daily) on overdue rates and charges; and*
- b) apply the interest charge from the date that the rates and charges become overdue.*

Carried unanimously.

11.9 Resolution 9 – Rates Payments & Discounts**Council Resolution (RES.M26/188)**

Moved: Cr King
Seconded: Cr Brain

That Council, in accordance with Sections 118, 129 and 130 of the Local Government Regulation 2012, Council resolve that the differential general rates made and levied shall be subject to a discount of 10% if paid within the discount period of 30 days after the date of issue of the rate notice provided that:

- a) all of the aforementioned rates and charges are paid within 30 days of the date of issue of the rate notice; and*
- b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 days after the date of issue of the rate notice; and*
- c) all other overdue rates and charges relating to the rateable assessment are paid within 30 days of the date of issue of the rate notice.*

Carried unanimously.

11.10 Resolution 10 – Rate Concession - Pensioners**Council Resolution (RES.M26/189)**

Moved: Cr King
Seconded: Cr Brain

That Council, in accordance with Sections 119, 120, 121 and 122 of the Local Government Regulation 2012, resolve for the financial year ending 30 June 2027, that a rebate of the differential general rate of 20%, up to a maximum of \$1,000 per annum, will be granted to all ratepayers who are eligible for the following Government pensions:

- Age pension,*
- Disability Support pension,*
- Veteran's Affairs pension,*
- and are eligible for the State Government pensioner remission.*

Carried unanimously.

11.11 Resolution 11 – Register of Cost Recovery Fees**Council Resolution (RES.M26/190)****Moved: Cr Jackson****Seconded: Cr Woodcroft**

That Council, in accordance with Sections 97 and 98 of the Local Government Act 2009, adopt the Register of Cost Recovery Fees for the financial year ending 30 June 2027, as presented.

Carried unanimously.**11.12 Resolution 12 – Debt Policy****Council Resolution (RES.M26/191)****Moved: Cr Jackson****Seconded: Cr Brain**

That Council adopts the Paroo Shire Council Debt Policy (GP-020) for the financial year ending 30 June 2027 as presented

Carried unanimously.**11.13 Resolution 13 – Investment Policy****Council Resolution (RES.M26/192)****Moved: Cr Brain****Seconded: Cr King**

That Council, in accordance with Section 191 of the Local Government Regulation 2012, adopt the Paroo Shire Council Investment Policy (GP-022) for the financial year ending 30 June 2027 as presented.

Carried unanimously.**11.14 Resolution 14 – Rates & Charges Debt Collection and Recovery Policy****Council Resolution (RES.M26/193)****Moved: Cr King****Seconded: Cr Woodcroft**

That Council, in accordance with Local Government Regulation 2012, adopt Paroo Shire Council Rates & Charges Debt Collection and Recovery Policy (GP-030) for the financial year ending 30 June 2027.

Carried unanimously.

11.15 Resolution 15 – Revenue Policy**Council Resolution (RES.M26/194)****Moved: Cr Brain****Seconded: Cr Jackson**

That Council, in accordance with Section 192 of the Local Government Regulation 2012, adopt the Paroo Shire Council Revenue Policy (GP-023) for the financial year ending 30 June 2027 as presented.

Carried unanimously.**11.16 Resolution 16 – Changes in Percentage of Rates and Utility Charges****Council Resolution (RES.M26/195)****Moved: Cr Jackson****Seconded: Cr Brain**

In accordance with section 169 of the Local Government Regulation 2012 (Qld), Council adopt the statement of the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with rates and utility charges in the previous budget. For 2026-27 the change is 3.63%, before any discounts and rebates are applied.

Carried unanimously.**11.17 Resolution 17 – Budget 2027****Council Resolution (RES.M26/196)****Moved: Cr King****Seconded: Cr Jackson**

That Council, in accordance with Sections 169 and 170 of the Local Government Regulation 2012, adopt its budget for the financial year ending 30 June 2027 including:

- a) Budget Statement of Comprehensive Income (3 years) for the financial years ending 30 June 2027, 2028 & 2029; and*
- b) Budget Statement of Financial Position (3 years) for the financial years ending 30 June 2027, 2028 & 2029; and*
- c) Budget Statement of Cash Flows (3 years) for the financial years ending 30 June 2027, 2028 & 2029; and*
- d) Budget Statement of Changes in Equity (3 years) for the financial years ending 30 June 2027, 2028 & 2029; and*
- e) Long Term Financial Forecast (10 years) for the financial years ending 30 June 2027 to 2037; and*
- f) Relevant Measures of Financial Sustainability (10 years) for the financial years ending 30 June 2027 to 2037; and*
- g) Revenue Statement for the financial year ending 30 June 2027; and*
- h) Revenue Policy for the financial year ending 30 June 2027; and*
- i) Capital Program as contained in Council's Capital Budget.*

Carried unanimously.

12 CONFIDENTIAL REPORTS

Nil.

13 LATE REPORTS**13.1 Community Grant Application – Deadly Recruits.****Council Resolution (RES. M26/197)**

Moved: Cr Jackson

Seconded: Cr Woodcroft

That Council:

1. *Receive and note the Community Grant Application submitted by Deadly Recruits.*
2. *Approve a waiver of hire fees for four (4) Portaloo's in the period 21 to 26 June 2026, to support the Deadly Recruits Camp, valued at \$1,600.*
3. *Approve in-kind support for the delivery and servicing of the four (4) Portaloo's, in the period 21 to 26 June 2026, to be delivered to Tinnenburra, on 19 June 2026 and collected on 29 June 2026, valued at \$2,430.*
4. *Require Paroo Shire Council's support be acknowledged during the event and in promotional material.*

Carried unanimously.

14 GENERAL BUSINESS

Nil.

15 CLOSURE OF MEETING

The Ordinary Meeting was declared closed at 12:39 pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford

Mayor

Date: July 2026

Martin Leech

Chief Executive Officer

Date: July 2026



UNCONFIRMED

SPECIAL COUNCIL MEETING MINUTES

Tuesday 7 July 2026

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Special Council Meeting was declared open at 9:01 am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director of Corporate Services	Sarmad Habib
Acting Director of Infrastructure	David Burges (via Teams)
Deputy Director of Infrastructure	Bill Zhang

4 DECLARATION OF INTEREST

Nil.

5 CONFIDENTIAL REPORT

Pursuant to Section 254J 3 (g) of the Local Government Regulation 2012, Council may resolve that a meeting is closed to the public if its councillors or members consider it necessary to close the meeting to discuss other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage.

Council Resolution (RES.26/198)

Moved: Cr Brain
Seconded: Cr King

That Council resolve to move into Closed Session.

Carried unanimously.

Council Resolution (RES.26/199)

Moved: Cr King
Seconded: Cr Woodcroft

That Council resolve to re-open the meeting to the public

Carried unanimously.

Council Resolution (RES.26/200)

Moved: Cr King
Seconded: Cr Jackson

That Council:

- 1) *Accept the tender from Trazlbat Pty Ltd for the price of \$522,870 excluding GST under Vendor Panel Marketplace - Building Trade & Repairs & Maintenance Service and Water & Sewage*
- 2) *Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to enter into a contract, including any necessary contract variations, with Trazlbat Pty Ltd at a total cost of \$522,870 excluding GST.*

Carried unanimously.

6 CLOSURE OF MEETING

The Special Council Meeting was declared closed at 9:15 am.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford
Mayor
Date: July 2026

Martin Leech
Chief Executive Officer
Date: July 2026

Business arising from Paroo Shire Council Ordinary meetings



Date	Agenda Item	Subject	Action required	Responsibility	Status
7 March		Water strategy to support road works	Develop a strategy around the supply of water to ensure we have sufficient access to water to enable road repairs to continue	DOI	Matter discussed at July Workshop. Further investigation has highlighted that this is potentially very expensive and is not in the current budget.
21 April		Old poles at JKP	Explore alternative uses and determine if any group would like to use them	DOI	Matter discussed at July Workshop and 2 poles/lights to be offered to each of the two interested parties
16 June		Disaster Management Plans	Revisit all Disaster Management Plans and Sub Plans and update	CEO / DCS	ASAP but latest end of Q1
16 June		Council policies	Revisit and refresh all Council policies	CEO / DCS	End of Q2
16 June		Technical committee feedback	Technical committee attendees to provide feedback to Council	DOI	On-going

Managing material personal interests and conflicts of interest in council meetings

A guide for councillors

General guide only – refer to the Councillor Material Personal Interests and Conflict of Interests Guideline on LG Central for further detail.

The *Local Government Act 2009* and *City of Brisbane Act 2010* are the definitive sources.

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Material Personal Interest (MPI)

You have an MPI if:

You or your associate* stands to gain a **benefit** or suffer a **loss, directly or indirectly (whether immediate or through another person/entity)**, depending on the outcome of a matter at a meeting.

✓ You only have an MPI due to an associate if you **know or ought reasonably to know** of the associate's involvement in the matter.

Associates* (MPI)

An associate includes:

- › your **spouse**
- › your **parent, child or sibling**
- › your **business partner(s)**
- › your **employer** (other than a government entity)
- › a **non-government entity** for which you are an executive officer or board member
- › a company or entity in which you or your associates have an interest (other than an interest of less than 5% in a listed company)
- › another person prescribed by regulation.

Conflict of Interest (COI)

You have a COI if:

There is a conflict between your personal interests (or those of a related party), and the public interest which **might lead to a decision not in the public interest**.

✓ You only have a COI due to a related party if you know or ought reasonably to know of the related party's involvement in the matter.

Related parties (COI)

All associates other than an entity in which the councillor or associate has an interest other than an interest of less than 5% in an entity that is a listed corporation under the CA section 9.

- › A spouse of your parent, child or sibling.
- › A grandparent, uncle, aunt, nephew, niece or grandchild (of you or your spouse).
- › A parent, child or sibling of your spouse.
- › A spouse of any of the above persons.
- › An entity in which the councillor or related party has an interest.
- › Another person prescribed by regulation.

Before you start — is this an exception?

Matters that do not need to be declared as an MPI or COI:

- ✓ **YES** → No declaration required
- ✓ **NO** → Follow the 4-step process

Matters to which personal interest does NOT apply (s150ED LGA)

- › Making/levying rates, charges and cost recovery fees.
- › Making or amending a planning scheme for the whole council area.
- › Preparing/adopting/amending of annual budget
- › Preparing/adopting/amending documents prescribed by regulation (e.g. annual operational plans).
- › Donations to charitable/religious/NFP organisations (unless a benefit is received beyond reputational benefit).
- › Representing council in an official capacity at an event.
- › Employment-related travel/accommodation or upgraded travel/accommodations arrangements.
- › Councillor remuneration, reimbursement of expenses, superannuation or insurance.
- › Election-related interests as a candidate or appointee.
- › Nomination or appointment as a council representative to a board.
- › Where an interest is no greater than a significant proportion of the community.

When COI does NOT arise (s150EF(2) — common examples)

- › Engagement as councillor in community or sporting group or similar (non-executive).
- › Membership or patronage of community or sporting group (non-executive).
- › Political party membership.
- › An interest in an educational facility.
- › Religious beliefs.
- › Gifts, loans, sponsored travel and accommodation during the financial year (less than \$500).
- › Appointment, discipline, termination, remuneration of a councillor advisor.

Final reminder

The test is not your intention — it is whether a reasonable person would trust the decision making process.

Use this 4-step process for every decision

Always check first: does an exemption apply?

1 Identify What is the relationship?

Does this involve: You? An associate? (MPI) A related party? (COI). If not — no personal interest, no action required.

2 Test What is the risk?

Ask: Could there be a benefit or loss (direct or indirect)? Could this affect impartiality or public confidence? If not — no personal interest, no action required.

3 Classify What type of interest is it?

Material Personal Interest (MPI): You or an associate may gain or lose. Includes direct or indirect impacts

Conflict of Interest (COI) — real or perceived: Personal interests may lead to decisions contrary to the public interest - Includes related parties. Focus on public confidence in decision making.

4 Manage What must you do?

If MPI you must: Declare the MPI, leave the meeting (including public areas), not participate or vote. No discretion to stay, unless approved by the Minister.

If COI you must: Declare the COI, explain the interest, decide how to manage it in the public interest. Then either **leave the meeting**, or **stay and participate in discussion and vote** if you can act in the public interest.

If staying: Explain how the conflict will be managed in a transparent and accountable way.

If quorum is at risk: You may stay with explanation as outlined above.

COI — If staying, is participation in the public interest?

Consider:

- › Would your participation affect **public trust**?
- › How close is the **relationship**?
- › How significant is the **personal interest**?
- › Do you have **knowledge or expertise** that supports better decision-making?
- › Would participation provide a **greater public benefit than stepping out**?

Key test: Not whether you believe you are acting properly — but whether a **reasonable person would trust that the decision-making process supports the public interest.**

Good practice — declarations in meetings

A clear declaration should:

- ✓ State the relationship
- ✓ Explain the benefit, loss or perception issue
- ✓ Clearly identify MPI or COI
- ✓ State what you will do next

Sample scripts

MPI (leave meeting)

"I inform the meeting that I have a material personal interest due to [state details]. I will now leave the meeting and not participate in the decision."

MPI (with Ministerial approval)

"I inform the meeting that I have a material personal interest due to [state details]. I have Ministerial approval to participate subject to the following conditions [state conditions]."

COI (leave meeting)

"I inform the meeting that I have a real/perceived conflict of interest due to [state details]. I will leave the meeting and not participate in the decision."

COI (stay and participate)

"I inform the meeting that I have a real/perceived conflict of interest due to [state details]. I consider I can act impartially by [insert detail] and will participate in the decision. I will manage the conflict by [explain steps]."

If quorum will be lost...

MPI

Councillor can only stay and participate if they have Ministerial approval to do so.

Councillor may request chairperson to defer the matter to allow time for the councillor to apply for Ministerial approval to participate in the matter. Deferral is at the chairperson's discretion.

COI

If a councillor intends to leave the meeting and a quorum will be lost, the chairperson may ask the councillor if they have considered another way to manage their interest.

The decision to stay or leave is the councillors. If the councillor considers there is another way to manage their interest that is appropriate and lawful, they must explain how they intend to manage their interests and act in the public interest so they can participate and vote on the matter.

Good practice — meeting minutes

Good meeting minutes will include:

- › identify councillor and identify MPI/COI
- › explain nature of the interest
- › explain actions, one of:
 - MPI – leave
 - MPI – stay with Ministerial approval to participate
 - COI – leave
 - COI – stay and how councillor managed the COI, how they voted and how the majority of councillors voted.

Material Personal Interest

- › Councillor [surname] informed the meeting that they have a material personal interest in this matter.
- › The nature of the interest is that the councillor's spouse is employed by a company that owns part of one of the tenderers.
- › Councillor [surname] left the meeting place at [time] and did not participate in the discussion, nor vote on the matter.

Conflict of Interest A – leave the meeting

- › Councillor [surname] informed the meeting that they have a conflict of interest in this matter.
- › The nature of the interest is that the property which is being considered for rezoning to commercial use is owned by the councillor's grandparent. The councillor stated that the decision is likely to affect the value of his grandparent's property, and that he could not manage decision making in the public interest.
- › Councillor [surname] left the meeting place at [time] and did not participate in the discussion or vote on the matter.

Conflict of Interest B – stay and manage

- › Councillor [surname] informed the meeting that they have a conflict of interest in this matter.
- › The nature of the interest is that the councillor's brother-in-law (his sister's spouse) is the President of the Beekeepers' Collective which is an applicant for grant funding.
- › Councillor [surname] advised that they would manage the conflict of interest by [insert detail], remaining impartial, acting in the public interest, participating in the discussion, and voting on the matter.
- › Councillor [surname] voted [for/against] on the matter, and the majority of the other eligible councillors voted [for/against] on the matter.

For more information

See Councillor Material Personal Interests and Conflicts of Interests and Conduct Framework Guideline on LG Central.

Learn more

More information is available on **LG Central**, and you can contact the department by emailing lgdcapability@dlgww.qld.gov.au or calling **07 3087 8400**.

Notes

9.1

Mayor's Report

Council Meeting: 21 July 2026
Department: Office of the Mayor
Author: Suzette Beresford, Mayor
Attachments: NIL

Purpose

The purpose of this report is to provide an update on the meetings and events that Mayor Beresford attended in June 2026.

Recommendation

That Council receive and note the Mayor's Report.

Previous Council Resolutions

Not Applicable.

Discussion

Set out below is a summary of meetings and events attended by the Mayor in June 2026:

Date	Meeting and Events attended
1/6/25	Chaired LDMG meeting Virtual meeting with Ella Harrison GM FWIN and Lauren Rush regarding BOM taking over Council flood gauges within Paroo Shire located at Alroy, Clifdale and Humeburn
2/6/26	Chaired Council workshop Department of Local Government officers provided Councillors and Senior Staff with an update on the new Empowering Councils legislation
3/6/26	Meeting with Bill Lansbury, Regional Director and Steve Dart, District Director of Dept of Transport and Main Roads together with CEO Chaired Paroo Health Community Advisory Network meeting
4/6/26	Public presentation of proposed Council budget for FY27
5/6/26	Meeting with Clementine Walton of Business View Publishing
8/6/26	SWQROC briefing for Parliamentary Hearing on Local Government Funding and Sustainability
10/6/26	Virtual webinar through LGAQ of Qld Councils and Minister for Local Government, the Hon Ann Leahy regarding changes announced to Disaster Relief funding Virtual webinar through LGAQ of Qld Councils and Federal Minister, the Hon Kristy McBain regarding changes announced to Disaster Relief funding Travel to Roma to give evidence to the Parliamentary Inquiry into local government funding and fiscal sustainability

Date	Meeting and Events attended
11/6/26	Attend the Parliamentary hearing as a member of SWQROC to speak with members of the Committee on funding to local government and sustainability
12/6/26	Attend the Civic Leaders Co-existence Qld workshop on sustainable regional economic development Teams meeting with Simon Leavers, Senior Policy Advisor to Minister Dale Last regarding new industrial land in Cunnamulla
15/6/26	Teleconference with CEO and shire ratepayer regarding a proposed development application
16/6/26	Chaired monthly Council meeting
17/6/26	Virtual meeting with Valuer General and Area Manager to discuss shire revaluation Teleconference with Clementine Walton, Business View Publishing
18/6/26	Chaired Interagency Meeting Chaired LDMG debrief meeting for recent chemical hazard incident Attend opening of the Flexispace at the Cunnamulla P-12 State School by the Minister for Education, the Hon John-Paul Langbroek and attended by the DG and DDG of Education
19/6/26	Virtual meeting with LGAQ CEO regarding mayoral panel during ALGA 2WEB Radio interview with Nathan
22/6/26	The Australian Council of Local Government in Parliament House Great Hall Canberra
23/6/26	The Cross Border Commissioners breakfast meeting The ALGA Regional Forum
24/6/26	The LGAQ breakfast meeting and participate on panel discussing disaster management and proposed changes to the existing framework ALGA National General Assembly and voting on motions Attend function for Qld Mayors and CEOs hosted by the Speaker of the House the Hon Milton Dick MP
25/6/26	Participated in the press conference held by the Hon. Matt Canavan on proposed changes to the disaster relief arrangements ALGA National General Assembly and voting on motions Dinner at the newly opened section of the War Memorial attended by the Prime Minister
29/6/26	Virtual meetings of SWQROC, SWRRTG and SWQWSA Joined the board of Southern Qld Landscapes for dinner

10.1.1 Action Items Register Report

Council Workshop: 21 July 2026
Department: Office of the Chief Executive Officer
Author: Chief Executive Officer
Attachment: 1. Action Item Register

Purpose

The purpose of this report is to provide Council with an update on items that were raised during the Cunnamulla, Eulo, Noorama, Wyandra and Yowah Community Consultation Visits requesting information, action or follow up. Items completed before the recent community consultations have been removed and new matters arising added.

Recommendation

That Council receive and note the Action Items Register Report.

Previous Council Resolutions

Not Applicable.

Discussion

Council hold community consultation sessions in Cunnamulla, Eulo, Noorama, Wyandra and Yowah. An action items register was developed for each location, with officers providing updates on the progress on these items (Attachment 1).

The Action Items Registers have been updated in line with discussions at the previous month's Council meeting and at the Town Site Visits and follow up by the responsible officer.

Budget/Financial Implications

Multiple items may have considerable budget impacts both from an operational and capital budget. Council's ability to action requested works will be aligned to Councils adopted budget.

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 1. Excellence in Governance
 1.3 Deliver excellence in customer service

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation & Civic Leadership Failure to undertake action on requested items by the community.	Items requested by the community for action are undertaken. These items are multiple risks, namely budgetary and level of service provisions. Items may also be other entities to manage and deliver, which may raise unrealistic community expectations of Council.
Failing to meet community expectations	Community, social and cultural infrastructure services that do not align with community expectations or are not sufficiently responsive to changed / evolving community expectations or are beyond Council's capacity for delivery.

Consultation

Community consultation session was held at each of Cunnamulla, Eulo, Noorama, Wyandra and Yowah.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

NOORAMA

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
NOORAMA – Community Meeting raised items 19th May 2025				
Signposting	Provide signposts at start of each road showing names of rural properties on that road	DOI	June 2026	2/10 Awaiting mock up design from supplier. 4/11 Council agreed to trial a sign on Jobs Gate Road and then ask for feedback from the community. A copy of the road sign will be posted on Facebook 17/11: Pilot sign discussed at Community consultation and amendments suggested 11/12: Mock-up presented to December workshop and minor amendments agreed to improve ease of use. 20/1: Sign has been ordered 19/05: Footings have been designed. Poles have been ordered. Works scheduled for 20th May. 16/06: Works delayed due to awaiting materials (posts and brackets). Site inspected and sign location confirmed. 21/07: Footings poured and posts currently being fabricated.
NOORAMA – Community Meeting 17 November 2025				
At next PRAG meeting have a road map of the Shire and workshop each quadrant noting the maintenance required.	Advise community of their PRAG members via FB and request they contact their representative regarding road maintenance within their quadrant. A suitable map be provided to the December workshop with suggested road classifications	DOI/Council	Dec 2025	20/1: Road classification provided in Dec 25 workshop. 17/3: Maintenance schedule is currently being revised and finalised. 19/5: Discussed at PRAG meeting – listing of all roads in shire to be provided and classified by tier.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
				16/06: Report presented in June Council workshop. Councillors to feedback comments to Interim DOI before next workshop. 21/07: Discussed at July Council workshop and outcomes to be taken to PRAG.
Transfer of lease to amalgamated Noorama group – Noorama Picnic Racing and Community Group Inc. is still in progress	Follow up on lease transfer	CEO/DCS	Feb 2026	20/1: Will be actioned in February 2026 17/3: Still awaiting documentation from Noorama.
NOORAMA – Community Meeting 11 May 2026				
Black section of Talbarea Road requires gravel to make it all weather	Road repair to be undertaken involving application of gravel base.	DOI	Dec 2026	16/06: 3.9km of Talbarea Road is formed only and not all weather. Estimate being prepared by Infrastructure Services. 21/07: Discussed at the July Council workshop. Letter to be forwarded to the property owner advising Council cannot undertake gravel sheeting works in FY27. Council will undertake a heavy formation grade as part of regular maintenance.
Australian Early Development Census identified that 0-8 years Paroo Shire children are increasingly vulnerable to being ill-prepared to enter school. Early intervention is required.	Council to identify potential funding sources for an Early Childhood development coordinator in Paroo Shire. Library staff to be trained to identify development needs in early years children to assist referrals.	CEO/Mayor	Dec 2026	
Feedback from Rural Advisory Committee representatives to other landowners in the quadrant needs improvement.	Council to raise improved communication at the next Rural Advisory Committee meeting.	CEO/Mayor	Q1 FY27 Rural Advisory Committee meeting	16/06: A new landing page on Council website has been developed to ensure rural rate payers know who their quadrant representatives are. Improved communication to be raised at next Rural Advisory Committee meeting.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

WYANDRA

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
WYANDRA – Community Meeting 20 November 2025				
Hall building – broken windows in kitchen above sink and behind fridge	Arrange for repairs to be undertaken	DOI/ Building Officer	Feb 2026	20/1: On schedule 17/2: Building Officer in the process of boarding up windows so sashes can be repaired in Cunnamulla workshop. 17/3: Prior to boarding up the windows it was identified that the windows are part of the contracted W4Q works. Once the hall is restumped the windows will be replaced and the disabled ramp replaced/repared. 19/5: Scope of work at hall finalised with contractor. Contractor completing minor housing jobs then other non-council works for 6 weeks. Work to recommence June 2026. 16/06: Purchase Order issued. Works programmed for June / July 2026. 21/07: Works now programmed for August / September due to high contractor workload
Remove large satellite-type dish in front of hall if possible	Investigate the purpose of the large dish in front of the Wyandra hall and have removed if not needed	DOI/ Building Officer	June 2026	17/3: This is another component of W4Q works and will be done at the time of the restumping. 16/06: Works programmed for June / July 2026. 21/07: To be undertaken in conjunction with the above works.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Racecourse water line	May need checking as was fixed by locals due to no response from Council	DOI	March 2026	17/3: Plumbing team to inspect when they are next in Wyandra 19/5: Waterline inspected, leak located and fixed on 13 May 2026
Mt Alfred Road potholes in bitumen need patching. Sandy and Deep Creek – poor vision on oncoming vehicles	Program bitumen patching Sandy Creek – remove shrubs on side of road to improve visibility Deep Creek – inspect and report for discussion – reduced speed signs suggested	DOI	April 2026	20/1: On schedule 17/3: Inspection will occur in March with a view to fix potholes (when we have a patching machine available) and clearing of shrubbery. 19/5: External patching machine has been engaged to undertake urgent sealed pavement repairs in May / June 2026. Mt Alfred Road will be on the priority list. Contractor mobilised to site on 4 May. Visibility improvements and reduced speed signage to be investigated. 16/06: Potholes repaired. Sandy and Deep Creek have been cleared of overgrown vegetation and vision has been restored.
Improve street lighting – particularly from free camp area to hotel where tourists tend to walk at night. Request for streetlight at southern end of Moody Street	Investigate and provide report with estimated costs to Council workshop for discussion.	DOI	March 2026	17/3: Council staff have spoken with Ergon. Ergon are going to provide details of the process involved to request these works. Once we are aware of the process we will lodge an application. Council will also look at alternative, more cost effective, lighting solutions. 19/5: Staff have followed up with Ergon and CRE and are looking to have this resolved and power to the free camp area shortly. 16/06: Report presented in June Council workshop. Further assessment of lighting to be undertaken once existing lighting reviewed to assess in operational. 21/07: Town Orderly has identified only dark locations are beside the school. Solar lights to be ordered.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
How to attract more tourists to the town	Develop a tourist trail of interesting sites to visit	Tourism Officer/	June 2026	11/12: Discussions with media and tourism team. A number of locations in Wyandra already have QR codes providing information regarding points of interest. The project will formalise a trail incorporating these and other points of interest.
Consider having a manned tourism information centre during the tourist season	Investigate if having a manned facility is practical and/or improved tourist signage	Media & Marketing Officer		17/3: Media & Marketing to visit Wyandra in March/April to develop a plan 19/5: Media and Tourism team have contacted Progress Association to arrange a visit.
WYANDRA – Community Meeting 13 May 2026				
Lighting required at right hand side of the hall for when people meet in the park	Install external lighting to provide coverage of the park to support local events	DOI	Dec 2026	16/06: Electrician is doing work at Wyandra Camp shortly and will be asked to install flood lighting whilst in town. 21/07: All existing halogen lights will be replaced by LED lights. Quotes called for the supply of the lights.
Irrigation system at front of town not working	PCS to investigate and repair	DOI	May 2026	19/5: The issue has been identified; new parts ordered and have been installed
Town needs an accessible emergency defibrillator	Council to install an emergency defibrillator. Location to be determined	DOI	Sept 2026	21/07: Letter to be written to each Progress Association regarding the preferred location for a defibrillator and locations to be advertised. Council also to research the use of new St John's Ambulance mini defibrillators that are not required to be installed on a wall.
Community has limited first aid coverage	Council to investigate if community funding through the CRRO program could assist with holding a first aid course in the community	CRRO	Sept 2026	02/06: CRRO is planning to run community first aid courses in all communities as part of the CRRO funding
Community does not know which members of Rural Advisory Committee represent their community	Council to display a full list of Rural Advisory Committee members on the Council website	Media Lead	June 2026	16/06: A new landing page on Council website has been developed to ensure rural rate payers know who their quadrant representatives are.
Lighting at entrance to town from Mitchell Highway	To be raised again with TMR.	Mayor/CEO	June 2026	16/06: This is a TMR issue. Matter was raised with TMR on 3 June 2026.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Availability of mains water stop cocks around the town to isolate any leaks	Council to assess availability of stopcocks and determine if additional are required.	DOI	Dec 2026	21/07: Under assessment but initial view is that this will be a very expensive exercise so looking to consider quadrant stop cocks so that parts of the town can be isolated removing the requirement to shut off the whole town supply
Progress association requested to hold a key to the Wyandra Hall to act as an emergency spare	Council to provide key	CEO	May 2026	19/5: Spare key has been signed out by the CEO on behalf of the Progress Association and delivered to Wyandra Progress Association.
Significant water leak in Moody Street (Marshall's house)	Council to investigate and repair.	DOI	May 2026	19/5: The issue has been rectified and leak stopped on 13 May 2026.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

EULO

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
EULO Community Meeting held on 24 November 2025				
Eulo Development Association support the proposed establishment of a Mechanical Display in Eulo.	EDA to select preferred site via community meeting and communicate this to Council. Council will promote meeting via Facebook website, and newsletter Council to locate previous design concept and if unable to be found CEO to visit Eulo to develop new drawing Council to support development application.	CEO Mayor/CEO	Feb 2026	17/2: Council awaiting feedback from EDA. 17/3: Meeting has been held, a preferred site identified. Council to investigate current ownership of the preferred site and the practicality of its location. A design of the site will be required if land is assessed as available. 19/5: site is on a reserve specified for landing ground aircraft. Lengthy and potentially costly process to excise land. Letter to be sent to steering committee that airport site is not suitable but would support location near the Diprotodon area subject to resolving drainage issue. 16/06: Letter sent to steering committee
Large satellite dish at entrance to town	Investigate role satellite dish plans and plan for its removal in the long term if no longer required	CEO	June 2026	21/07: Ongoing investigations occurring with a view to remove the satellite dish.
Develop a walkway from the river camping areas to town including solar lighting	To advocate for a pathway from the new bridge into town whilst concept plans are being developed. Likely to be dependent on whether old bridge is retained or not.	Mayor/CEO	Feb 2026	17/2: Awaiting detailed plans from TMR regarding road design. Community consultation from TMR will inform whether this will be feasible to include in new bridge works. 17/3: Community consultation is likely to happen mid-April 2026 21/4: Consultation date set for 30 April 2026 16/06: Matter raised with TMR re bridge design at meeting on 3 June 26.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Eulo dump needs fixing	Requires signage Consider using fenced area as a dedicated metal, concrete and green waste transfer station Remove metal/concrete in pit to extend life of pit	DOI	Feb 2026	17/3: Vegetation clearing permit obtained to undertake clearing as necessary. 21/4: If funding secured for Cunnamulla Transfer station, it is intended to use skip bins to collect household rubbish and transfer to Cunnamulla. Skips would be in fenced area to prevent feral pig ingress. 16/06: Environmental approvals obtained and MCU progressing. Proposed fence line for the site has been pegged and cleared and fencing being programmed. 21/07: MCU submitted to SARA (State Assessment and Referral Agency). Quote received for fencing. Clearing currently being programmed.
Lino flooring in kitchen and doctor's rooms is old and dirty and well passed its use by date	Flooring in the kitchen and doctor's rooms at Eulo Hall to be replaced	DOI	March 2026	17/2: Building officer inspected the floor. Supplier and quotes being researched. 19/5: Order has been placed for works to be undertaken. 16/06 – Purchase Order has been issued – contractor to schedule date for repairs. 21/07: Commercial grade lino has been installed.
EULO Community Meeting held on 12 May 2026				
Existing waste facility is too close to the airport.	PSC to investigate relocation of waste facility In short term investigate the use of skips with lids to control waste being blown away from the facility. Increase community education about recycling	DOI	Dec 2026	16/06: Extensive time and cost has gone into developing a site immediately south of the existing facility. Works are currently progressing based on the capital item included in the 2025/26 budget. Pending outcome of funding application, the use of skips with lids will also be introduced. 21/07: No further action proposed at this stage
Speeding vehicles through town including trucks and caravans are a danger to the community and visitors.	PSC to discuss with TMR the reduction of the speed limit in Eulo to 40 kph	CEO/Mayor	June 2026	16/06: Matter raised with TMR at meeting on 3 June 26 with a view to reduce speed through Eulo to 50 kph.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Second bore requires repair and follow up	Second bore to be assessed to identify works required and to ensure back up for main bore. Solution to ensure water is available for emergency services and PSC vehicles to be considered.	DOI	July 2026	19/5: tender for works has been awarded and when complete a fire hydrant will be installed to assist SES and council vehicle fill up with water. The second bore will also be connected to the first bore to act as a back-up. Overhead tank has not been used for a number of years and removal to be considered once hydrant installed. 16/06: A new pump has been installed in the Eulo town bore and this bore has been connected to the reservoir with a 100mm pipe. The old 100mm line was a mix of different materials and in poor condition in places and a decision was made to replace that line with a new one. As well as the above, Council will be placing a new pump in the old bore and connecting it to the reservoir with a new 100mm line as a backup supply. This line will also provide a filling point for water trucks and the Queensland Fire Department. As a further precaution to ensure supply can be maintained, Council is reconditioning and servicing the pump that failed in the bore earlier this year. This unit will be kept in Cunnamulla as an emergency spare for either the town bore or the old bore.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

YOWAH

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Yowah – Community Meeting 24 November 2025				
VAST system rollout – approx. 32 properties remain to be installed	Town orderly to coordinate completion of the roll-out of the VAST systems when residents return to their homes next year.	DCS	June 2026	19/05: contractor has been on leave. Will be contacted to complete work. 21/07: Contractor has indicated they have completed all roof installations. Distribution of final internal set boxes to be progressed.
Yowah – Community Meeting 12 May 2026				
Illegal fires and dumping at waste facility are an environmental issue	PSC to explore installation of a solar powered security camera to deter / identify people misusing the facility	DOI	July 2026	16/06: Council to investigate the installation of security cameras to monitor and deter illegal dumping and persons starting fires. 21/07: Under assessment as part of illegal dumping activities. Quotes received for cameras to be installed. Report to a future Council workshop.
Airport toilet facilities and shaded wait area are inadequate	PCS to make repairs to existing toilet facilities to ensure adequate functioning services available.	DOI	July 2026	16/06: Initial quote received for standalone solar powered toilet including septic and water tank obtained. Scope being firmed up in relation to transfer area so quotes can be called.
	Shade structure to be investigated and subject to cost installed.	DOI	Nov 2026	21/07: Information being compiled to prepare a report to a Council workshop 16/06: The intention is to include a shade structure into any new development at the airport transfer area. Future workshop discussion item. 21/07: As above

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

CUNNAMULLA

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
CUNNAMULLA Community Meeting 19 November 2025				
Road inspections – could it include collection of signs or fixing signs rather than just driving the road	Ensure all roads within the Shire are regularly inspected and include sign collection/replacement	DOI	Dec 2025	20/1: Council intends to reinstate a dedicated road inspection position who will also cover grid inspections, fixing signs and retrieving signs not in use. 19/05: Focus of new Deputy DOI will be roads 21/07: Roads / Asset Inspector role to be created as part of Council's focus on the Shire's road network.
Provision of Shire road grading programme	Submit draft document shown to PRAG to December workshop for discussion	DOI	Dec 2025	17/3: Draft grading schedule is completed. It is currently being revised and finalised 5/5: Currently being looked into in conjunction with the rural road hierarchy issue. 19/05: Discussed at May workshop and PRAG meeting. 16/06: Report presented in June Council workshop. Councillors to feedback comments to Interim DOI.
Decrease speed sign to 40km/hr on Cuttaburra Crossing	Consider installing decreased speed signs on all Shire causeways/floodways	DOI	March 2026	17/2: Rockwell Rd signs to be erected at the same time. 17/3: Crew is working on Jobs Gate Road. When project finished they will install new signage. 16/06: Programmed for mid-June 21/07 Works completed.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Flood signage on Cuttaburra Rd	Installation of new signs at each end of Cuttaburra Rd advising motorists when the road is closed	DOI	June 2026	19/5: The following has been included in the Local Resilience Action Plan: Installation of automated road open / road closed / caution signage at key locations including: - Eulo Toompine Road (southern end intersection with the Bulloo Development Road) - Jobs Gate Road (western end intersection with the Mitchell Highway) - Cuttaburra Road (northern end intersection with the Bulloo Development Road) - Amenda Tinnenburra Road (eastern end intersection with the Mitchell Highway) - Mt Alfred Road (eastern end at Wyandra) Funding is being pursued for these upgrades. 21/07: Included in QRA Local Resilience Action Plan. May be eligible under the upcoming Queensland Resilience and Risk Reduction Program (Part 2 \$5M).
CUNNAMULLA Community Meeting 13 May 2026				
Contractors from outside of Paroo Shire are using Cunnamulla waste facility free of charge. Unfair to local residents	PSC to investigate usage and consider adopting new service charges and how this could be policed	DOI	Nov 2026	16/06: Council to consider imposing a charge for commercial users. Site security and supervision will need to be enhanced.
The bushwalk on west side of river needs to be reopened.	PCS to discuss matter with Kunja Aboriginal Corporation with a view to reopening the walk but ensuring it respects the traditional owners of the land and is safe	CEO	Nov 2026	16/06: Initial discussions with Kunja Aboriginal Corporation to understand why the walk has been closed. Inspection to be held in June to assess any necessary repairs to bridge and to also ensure all cultural protocols are observed. 21/07: Inspection undertaken and remedial works being programmed.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Emma Street road condition (Wicks to Watson) is very poor. Needs significant rework.	PCS to investigate repairs works required and cost. Develop a town road maintenance plan.	DOI	Dec 2026	21/07: Pavement investigation required as it requires substantial rehabilitation. AC corrector course and reseal may be a temporary solution that will be investigated.
Town needs industrial land	PCS to investigate: 1. Making available any council owned surplus land 2. Acquisition of land from state	CEO	Nov 2026	16/06: Mayor, CEO and DOI held initial discussions with Senior Policy Advisor to Minister Dale Last MP, Minister for Regional and Rural Development. Currently developing various options to facilitate the development of an industrial area. 21/07: Ongoing discussions with the state. Surveyor has advised ballpark figure of \$20K to survey any excised area. Firm quote to be sought if/when scope finalised.
Council staff appear to be using council vehicles outside of hours.	PCS to review and update (as required) policy and inform all staff of the policy	CEO	Sept 2026	16/06: This matter is under internal investigation and staff have been reminded of motor vehicle policy.
PRAG and others would like to see budget before it is adopted	PCS to hold a community presentation of the budget the week prior to the budget being adopted in June	Mayor/CEO	June 2026	16/06: A community presentation of the 2026/27 Council budget was held at 5:30 pm on Thursday 4 June 2026.

10.1.2 Grant Applications Report

Council Meeting: 21 July 2026
 Department: Office of the Chief Executive Officer
 Author: Alison Shaw, The Right Grant
 Attachment: 1. Submitted Grant Applications

Purpose

The purpose of this report is to provide Council with an update on grant applications as at the end of June 2026 as prepared by Alison Shaw of The Right Grant.

Recommendation

That Council receive and note the Grant Applications Report

Discussion

Refer to Attachment 1 for updates on grant applications that have been submitted in the period of June 2025 to June 2026.

The following summary of grant submissions highlights we have a strong record of success in our grant applications, with successful applications increasing from 58% the previous month to 71% this month, predominantly due to Paroo Shire Council being successful with their Resource Recovery Grant application, representing \$1.9 million of funding from the state.

Unfortunately, we were not successful with the Game On! (\$738,999) and Safer Communities (\$135,711) funding. We are seeking guidance why we were unsuccessful.

Status	Grant sought	%age of total grants
Successful	8,756,693	71%
Pending	2,111,653	17%
Unsuccessful	1,474,504	12%
Total	12,342,850	100%

Attachment 1: Submitted Grant Applications

Funding body	Department/ Provider	Project	Total Project Cost	Council Contribution	Amount Requested	Status	Comments
QLD Climate Resilient Councils Funding	State	Paroo Shire Flood Mitigation Study	\$ 158,000	\$ -	\$ 158,000	Unsuccessful	
Remote Jobs and Economic Development Program - Round Two	Federal	Indigenous Trainee Tourism Officer position.	\$ 246,590	\$ -	\$ 246,590	Successful	Funding over 3 years
Disaster Ready Fund RD 3	Federal/State	IT Connection for Cunnamulla's Local Disaster Coordination Centre.	\$ 142,794	\$ -	\$ 142,794	Unsuccessful	
QLD Racing – Infrastructure Grant	QLD Racing	Shed for starting stalls and to cover transportable buildings – jockeys' room etc.	\$ 96,500	\$ -	\$ 96,500	Pending	
QLD Racing – Infrastructure Grant	QLD Racing	New starting stalls for Cunnamulla Digger's Race Club	\$ 181,035	\$ -	\$ 181,035	Pending	
Community Gambling Benefit Fund	State Govt.	Cunnamulla Bowls Club upgrade greens.	\$ 100,000	\$ -	\$ 100,000	Successful	Application submitted on behalf of the Cunnamulla Bowls Club as Council lease the facility to the bowls
Safer Communities Funding	State Govt.	Funding for expansion of the existing CCTV network across the township of Cunnamulla	\$ 91,467	\$ 19,019	\$ 72,448	Successful	
Safer Communities Funding	State Govt.	Funding for expansion of the existing CCTV network across the township of Cunnamulla	\$ 532,416	\$ 133,132	\$ 399,284	Successful	
Scheme Supply Fund 2024-2026 - Pathway 1 - Allocation	State Govt.	Update planning scheme	\$ 100,000	\$ -	\$ 100,000	Successful	
Australia Day 2026 Community Grant	Federal	Funding for Aust Day events in Cunnamulla, Wyandra, Yowah and Eulo.	\$ 10,000	\$ -	\$ 10,000	Successful	
Country Roads Connect (crc) program	State Govt.	Upgrade to 8Km section of Jobs Gate Rd	\$ 7,635,252	\$ 1,942,626	\$ 5,692,626	Successful	\$1,942,626 from other source: TIDS
FY26 Resilience Grant Application	RACQ	Emergency Kits	\$ 27,641	\$ 484	\$ 27,157	Successful	Submitted via Eulo Development Assn.
Digital Starter Grant	State Govt.	Digital Inclusion – Cunnamulla Library	\$ 10,249	\$ -	\$ 10,249	Successful	
Digital Starter Grant	State Govt.	Digital Inclusion – Yowah Library	\$ 10,004	\$ -	\$ 10,004	Successful	
Regional Tourism Infrastructure Grant	State Govt.	The Robber's Tree – Phase 1	\$ 299,000	\$ -	\$ 299,000	Unsuccessful	Project did not generate direct economic benefit compared to other applications
Resource Recovery Boost Fund Stream 1	State Govt.	Paroo Shire Resource Diversion Transfer Station	\$ 2,277,587	\$ 280,607	\$ 1,996,980	Successful	
Fighting Illegal Dumping Partnership Program - Round 1A	State Govt.	Funding to support the Environmental Field Officer (Illegal Dumping Officer) position	\$ 433,811	\$ 163,811	\$ 270,000	Pending	Council contribution is oncosts, vehicle expenses, promotions expenses, administration and PPE necessary for the role.
Community Gambling Benefit Fund	State Govt.	Marquees for events	\$ 15,272	\$ 2,500	\$ 12,772	Successful	
Rural Libraries Qld Places and Spaces Grant	State Govt.	New Carpet for the Cunnamulla Library	\$ 32,785	\$ -	\$ 32,785	Successful	
Western Queensland Events Boost Fund	State Govt.	Funding support for Outback River Lights Festival	\$ 28,000	\$ -	\$ 28,000	Successful	
Telstra's Connected Communities Grant	Foundation for Rural & Regional Renewal (FRRR)	Paroo Digital Connect	\$ 13,288	\$ 3,288	\$ 10,000	Successful	Funding for ipads and training to strengthen digital capability - targeting seniors and youth.
Regional Activation Fund	State Govt.	Specific Infrastructure Planning Project for the William Street / Florence Street site	\$ 345,900		\$ 345,900	Pending	
Regional Activation Fund	State Govt.	Specific Infrastructure Planning Project for the Wicks St site	\$ 369,000		\$ 369,000	Pending	
Games On!	State Govt.	Stage 1A - Cunnamulla Swimming Pool & John Kerr Park Master Plan	\$ 950,000	\$ 211,001	\$ 738,999	Unsuccessful	Expression of Interest
Safer Communities Funding RD2	State Govt.	Installation of security gate at Council Depot	\$ 135,711		\$ 135,711	Unsuccessful	
Get Ready Funding	State Govt.	Funding for activities for Get ready Week (Oct)	\$ 7,800		\$ 7,800	Successful	
Disaster Resilience Fund RD 3	Federal/State	Floodgates for Cunnamulla Levee Bank	\$ 943,575	\$ 94,358	\$ 849,218	Pending	
Total Grants Submitted			\$ 15,193,675	\$ 2,756,468	\$ 12,342,850		

10.1.3 Organisational Structure

Council Meeting: 21 July 2026
Department: Office of the Chief Executive Officer
Author: Martin Leech
Attachments: 1. Organisational Structure

Purpose

Due to statutory provisions, Council is required to adopt an organisational structure which details the administrative hierarchy of the business operations. This report seeks Council's approval to adopt a new organisational structure that reflects the administrative function operating within Paroo Shire Council.

Recommendation

That Council receive and adopt the Organisational Structure as presented in accordance with section 196(1) of the Local Government Act 2009 as the resourcing necessary for the performance of its local government responsibilities and in delivering the requirements of the corporate and operational plans.

Discussion

Council is required to adopt an organisational structure and section 196(1) of the Local Government Act 2009 states:

"A local government must, by resolution, adopt an organisational structure that is appropriate to the performance of the local government's responsibilities."

By way of definition, an organisational structure is a hierarchy of Council's administration segmented into the various departments and branches which there is a chain of command leading to a senior executive officer.

The following is an extract from the commentary on the Local Government Act 2009 pertaining to section 196:

"A Council complies with this section if the structure approved by resolution indicates the management levels and position designations at which substantive decision making power is exercised. This will generally involve identifying the CEO and the departments or directorates reporting directly to the CEO, together with details of the areas of responsibility of each directorate and, desirably, position designations for managers under each director who have a degree of autonomy for a particular aspect of a directorate."

Due to changes in staffing within the administrative arm of Council, the currently adopted organisational structure does not reflect the actual day to day operations of Council.

Due to the departure, and non-replacement, of the Director of Communities, and with a view to make Council's administrative function more efficient, the administrative function has been operating under a two director model.

To date, it has been demonstrated that this can work well so long as we have competent managers to support the directors. This has been a focus in recent months via recruitment and also training of existing team members.

It is proposed that the Organisational Structure as set out in Attachment 1 be adopted.

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Budget/Financial Implications

There are no financial or budget implications as the revised structure was taken into account when formulating the 2026/27 Budget.

Legislation/Statutory Implications

Local Government Act 2009.

Corporate Plan and/or Operational Plan

Operational Plan

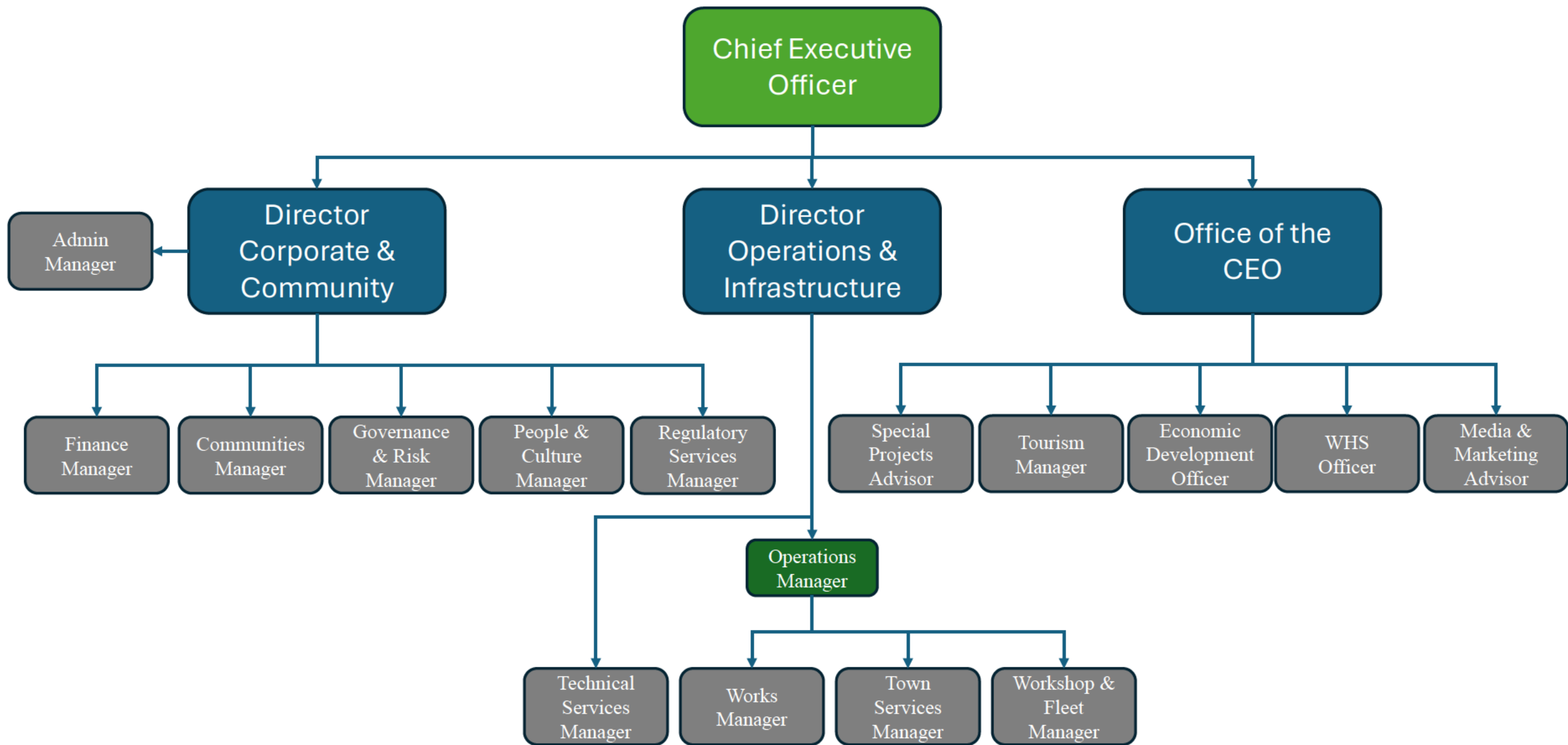
Theme: 1. Excellence in Governance
 1.6. Transparency in process and strong governance

Risk Management

Nil

Consultation

Office of the CEO and Director of Corporate, Governance & Risk



10.1.4 Economic Development Update

Council Meeting: 21 July 2026
Department: Economic Development / Office of the CEO
Author: Ian Stone, Economic Development Officer
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an updated on the progress of the Economic Development Program for June 2026

Recommendation

That Council receive and note the Economic Development Report.

Discussion

1. Economic Development Strategy

The draft Economic Development Strategy is in final stages of collation for submission to the next Council workshop.

2. SWQROC Investment Prospectus

The existing SWQROC Investment Prospectus (2021) and website has been reviewed with some immediate updates requested. A full re-write is planned as part of the broader SWQROC update

3. Business Breakfast / Business Group Formation

The next business breakfast is planned for 8am Wednesday 5th August 2026.

The first business breakfast was well attended and questionnaires were sent out to all businesses including those that did and did not attend. 27 businesses responded.

- 85% would like to attend future breakfast. Timing was evenly split between Monthly, every second month and quarterly. Once every two months has been selected as it was the average figure.
- The majority of respondents (38%) would like an informal business group, although a formal chamber of commerce was quite close (31%). We will continue to run an informal group but provide assistance to those members that wish to create a formal Chamber of Commerce.
- In respect of timing, 50% of respondents wanted before work, 30% during and 20% after work. Meeting times will be scheduled throughout the year to match.
- There was an even split of topics that should be covered. (Guest speakers and training were not high on demand, but the below were)
 - Networking between businesses
 - Funding and Grants updates
 - Local Projects updates
 - Opportunities to raise concerns
- Future training that would be useful if we had the opportunity
 - Marketing
 - Tax and financial advice
 - Business Planning
 - Town Planning and Development
 - Legal Advice

4. Department Environment, Tourism, Science and Innovation (DETSI)

We have had further discussions with DETSI to provide small group and 1 on 1 training. They are planning on visiting the Shire at the end of August or beginning of September. We are now in further discussion with the business group as to more specific requirements on the assistance they require, so that the correct advisors can be booked to visit

5. Business Support

With the assistance of the Council's Planning Advisor, a review was completed for planning requirements for a new tourism venture and a positive result achieved allowing the business to move forward immediately in their venture if they wish.

We have also assisted one local business to create a low-cost website to promote their business.

6. Community Support

We have continued to assist and guide YOMCSI with their event marketing.

We are also providing assistance to the Cunnamulla Show Society in development considerations for a previous commercial site.

7. Tourism Support

General assistance has been provided to both the Tourism and Hot Springs teams especially in regard to software support, group bookings and trade ready programs

We have also been working with the tourism and infrastructure team to move forward with the re-opening of the Warrego Riverwalk West. Cultural clearance is expected soon and then the state will be approached to allow access.

8. EcoBiz

The Ecobiz reports were circulated directly to local businesses, we are currently awaiting a summary of the reports from the provider. A further visit is planned for August

9. Rainbow Gateway

Discussions with Rainbow Gateway are ongoing regarding working closer with Council in a number of areas.

10. Regional Business Gateways Program – Grant

We attended the state government webinar and submitted a Phase 1 application for approximately \$450,000 to enable training, further use of the digital hub and further development of the business group to enable connection and support of Paroo Shire Businesses.

A submission from Toowoomba Economic Development team has also been submitted which if successful will include all Shires within SW Qld and is based on small businesses being part of major contracts

11. Warrego River Boat

We are working with Kunja Aboriginal Corporation to identify someone who can provide guiding services on the Warrego. We will also shortly advertise for a boat operator or someone who is willing to gain qualifications in this area.

12. Town Beautification

This is an area flagged for discussion with the future Business Group and / or Chamber and a proposal will hopefully be brought to Council in coming months.

13. Council Planning Front End

We are working to provide a more user friendly experience for investors / developers to access planning information and guidance on the Paroo Shire Council website

Budget/Financial Implications

Operations are inside current 2025/26 Budget provisions.

Legislation/Statutory Implications

Not Applicable

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.2 Foster and promote a culture built on a shared vision with high levels of community collaboration

Theme: 3 Prosperous Economy

Program Area: 3.1 Promote and support a sustainable and diverse agricultural industry

3.2 Grow and enhance tourism

3.3 Nurture and build the overall business and industry sector

3.5 Workforce development and attraction for a skilled workforce

3.7 Advocate for locally based service delivery

Risk Management

Nil

Consultation

Existing and potential small business owners within the shire. Department Environment, Tourism, Science and Innovation, Executive Officer. Cunnamulla Real Estate, Cunnamulla Show Society, YOMCSI,

10.2.1 Community Services Report

Council Meeting: 21 July 2026
 Department: Community & Environmental Services
 Author: Community Services Team Leader
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of June 2026.

Recommendation

That Council receive and note the Community Services Report

Previous Council Resolutions

Not applicable

Discussion**1. Community Support – Service Program Outcomes**

Service Users this Month	Target Hours of service delivered	Actual Hours of service delivered	Number of occasions of service
Link people with formal and informal support	35	36	30 - 50
Create social connections and inclusion	35	49	40 - 60
Integrate local community action	35	35	20 - 40

Services Provided this Month	% of time allocated
Link people with formal & informal support (<i>information, assistance, advice, and referral to other support services</i>) • Interagency coordination and communication between service providers • Ongoing stakeholder engagement to support service access and referral pathways • Coordination and planning of structured support groups in partnership with Strong Families, Strong Communities	15%
Create Social Connections and Inclusion (<i>e.g., Touring Shows, NAIDOC, Qld Week, Cunnamulla Fella Roundup etc.</i>) • NAIDOC week meetings • Chamber Of Orchestra • Pram Kicker • QLD Day movie night • Skateboard event • Qshowcase – connecting with the touring events for future engagement projects and events.	40%

Services Provided this Month	% of time allocated
Integrate local Community Action (<i>interagency, RADF, Regional Council Network, Multicultural Subcommittee community meeting, Paroo Shire Business Network, community reference group etc.</i>) • Collaboration with Strong Families, Strong Communities to recommence structured support group delivery at the Community Youth Centre • Ongoing partnership planning with CACH, Deadly Choices and Mens Shed groups • Coordination with local organisations and stakeholders to support community service delivery	15%
Development (<i>study, leadership programs, information stalls etc.</i>) • Engagement with community members to promote available services and Council programs • Developing the white card delivery with Dan McKellar • Qshowcase – connecting with the touring events for future engagement projects and events.	10%
Community Education (<i>workshops, programs, information stalls etc.</i>) • Promotion of available community support services and stakeholder engagement opportunities • RFCS, QRIDA and Business recovery agencies workshop - Kookaburra room	10%
Program Reporting (<i>daily, monthly and P2i quarterly</i>) • Ongoing internal reporting and documentation requirements	10%

Programs	Actions / Reports	Status
Youth Services Program	Service delivery currently under review and aligned to compliance requirements	Paused
Community Support DV and Mental Health session	Delivery of DV/mental Health and AOD (Alcohol and Other Drugs) support sessions out of the youth centre for 18yo+ community members	Active
Interagency Coordination	Ongoing stakeholder engagement and coordination	Active

1.1. Highlights for the month – PSC supported events

Date	Event / Activity	Location
5/06/2026	QLD Day movie night	Cunnamulla Hall
16/06/2029	Chamber of Orchestra – Community Jam	Cunnamulla Hall
17/06/2026	Chamber of Orchestra Main show	Cunnamulla Hall
24/06/2026	Pram Kicker	Cunnamulla Hall
29/06/2026	Skateboard Workshop Day 1	Cunnamulla Skate Park
30/06/2026	Skateboard Workshop Day 2	Cunnamulla Skate Park

1.2. Upcoming Community Events and Activities

Date	Event / Activity	Location
06/07/2026	NAIDOC Fun day	John Kerr Park – Cunnamulla
20/09/2026	ABBA Tribute Show	Cunnamulla Shire Hall
6/10/2026	Get Ready QLD Day	Cunnamulla Hall

2. Community Collaborations and Future Planning

During this reporting period, the Communities Team maintained coordination across service providers, internal departments and community stakeholders to support aligned service delivery and community outcomes.

Key collaboration activities included:

- Ongoing interagency engagement to support coordinated service delivery across the region
- Collaboration with Strong Families, Strong Communities to recommence structured support group delivery within the Community Youth Centre
- Continued partnership planning with CACH and Deadly Choices regarding NAIDOC Fun day event at John Kerr Park.
- Cross-organisational engagement supporting community wellbeing, awareness activities and future planning initiatives

Planning activities have focused on the delivery of upcoming community events and strengthening partnerships to support sustainable and coordinated service delivery.

3. Community Grant Requests

Council received two community grant applications during the reporting period.

- An application from *CMA District Show Society Inc.* has been tabled for consideration.
- One application, valued at under \$500, was approved by the CEO under delegated authority in accordance with the GP-042 Community Grants Policy.

Budget/Financial Implications

The community services delivered within this report are all funded through the 2025-26 operational budget.

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Theme: 2. Our people and strong communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership Adverse risk to the community due to ineffective, inaccurate and/or inappropriate communication and relationship/ stakeholder management	The delivery of community services to the region provides much needed support to various sectors of the community. The non-provision of these services could have a detrimental impact of the physical and mental well-being of some of the community.

Consultation

Community Support Officer

Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (CHDE)

Department of Families, Seniors, Disability Services & Child Safety

CACH, Lifeline, CMA P-12 SS, Sacred Heart School, Inter-Agency, QPS, RESQ+, RADF, TRACC

Department of Premier and Cabinet

10.2.2 Community Grant Expenditure Report

Council Meeting: 21 July 2026
 Department: Community & Environmental Services
 Author: Community Services team Leader
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on Community Grant Expenditure for the period ending 30th June 2026.

Recommendation

That Council receive and note the Community Grants Expenditure Report

Discussion

The expenditure YTD is shown in the following table.

Job Cost	Description	This Year	Committed	Total
1410-0002	Community Donations (Cash)	\$22,522	\$13,100	\$35,622
1410-0002-0004	Noorama Picnic Race Club Inc	\$800		\$800
1410-0002-0001	Yowah Opal Mining Community		\$2,000	\$2,000
1410-0002-0006	Cunnamulla Polocrosse Club Inc		\$2,500	\$2,500
1410-0002-0012	Cunnamulla Senior Citizens	\$1,236		\$1,236
1410-0002-0014	Eulo Polocrosse Club Inc	\$3,026	\$3,000	\$6,026
1410-0002-0018	Cunnamulla Amateur Swimming Club	\$12,460		\$12,460
1410-0002-0066	Fishing & Restocking Club Inc		\$2,000	\$2,000
1410-0002-0019	Cunnamulla Rowing Club	\$3,000		\$3,000
1410-0002-0067	Cunnamulla Bowls Club		\$3,000	\$3,000
1410-0002-0080	ICPA		\$600	\$600
1410-0002-0070	CEFP	\$2,000		\$2,000
1410-0003	Donations - In Kind Contributions	\$46,383	\$120	\$46,503
1410-0003-0008	Cunnamulla District Race Club	\$124		\$124
1410-0003-0009	Sacred Heart 110 Yrs Reunion	\$7,361		\$7,361
1410-0003-9121	HOPE Deadly Recruits	\$34		\$34
1410-0003-9202	YOMSCI Opal Festival	\$9,380		\$9,380
1410-0003-9211	TRACC	\$11,000		\$11,000
1410-0003-9212	CM A PoloX Club	\$207		\$207
1410-0003-9215	Cunnamulla Golf Club Inc	\$312		\$312
1410-0003-9216	Wyandra Progress Assn	\$20		\$20
1410-0003-9219	Noorama Races	\$5,256		\$5,256
1410-0003-9221	Music in the Mulga	\$715		\$715
1410-0003-9222	Eulo Gymkhana & Motorbike Ass.	\$1,724		\$1,724
1410-0003-9225	Cunnamulla Show Society	\$6,430		\$6,430
1410-0003-9229	Stars of Charlotte Plains	\$922		\$922
1410-0003-9239	Charlotte Plains MNT	\$239	\$120	\$359
1410-0003-9242	Fishing & Restocking Club Inc	\$2,659		\$2,659
1410-0004	Donations - Fee Waiver	\$1,727		\$1,727
1410-0004-0001	CMA P-12 State School	\$1,347		\$1,347
1410-0004-0004	Eulo Development Association	\$220		\$220
1410-0004-0005	Care Outreach	\$160		\$160
Grand Total:		\$70,632	\$13,220	\$83,852

The annual budget for Community Grants in 2025/26 was \$100,000.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 2. Our people and Strong Communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

Risk Management

Not applicable

Consultation

Not applicable.

10.2.3 Community Grant Application: Cunnamulla District Show Society

Meeting: 21 July 2026
Department: Community Support and Engagement
Author: Community Services Support Officer
Attachments: 1. Community Grant Application
2. Certificate of Currency
3. Explosives Support Package

Purpose

The purpose of this report is to provide Council with a request from Cunnamulla District Show Society for in-kind assistance, waiver of hire fees and sponsorship for the 71st Cunnamulla Show.

Recommendation

That Council:

- 1. Receive and note the Community Grant Application submitted by the Cunnamulla District Show Society Inc.*
- 2. Agree in-kind assistance for the supply of 150 cattle panels, delivered and collected and for council employees to mow and slash all areas at the show grounds, valued at \$7,375.*
- 3. Agree the waiver of hire fees for Wheelie bins and Skip bins, delivered and collected, valued at \$595.*
- 4. Agree to approve a Sponsorship, Explosive Support Package, valued at \$6,000.*
- 5. Require Paroo Shire Council's support be acknowledged during the event and in promotional material.*

Previous Council Resolutions

NIL

Discussion

The Cunnamulla District Show is in its 71st year and continues to be run entirely by volunteers, delivering strong community benefit within the Paroo Shire bringing together residents, businesses and visitors to celebrate the region's agricultural heritage and community spirit.

The event features a diverse, multi-day program including agricultural displays, horse events, pavilion exhibits, motorbike gymkhana, the Stockman's Challenge, and a range of family-friendly entertainment. These activities promote community participation, active engagement, social connection and overall liveability, while providing an inclusive experience for people of all ages.

In 2025, the Show attracted a record attendance of over 700 people and received overwhelmingly positive community feedback. It was also recognised with Paroo Shire Council's Australia Day Award for Event of the Year.

Supported by strong local sponsorship, fundraising initiatives and a dedicated volunteer base, the Show demonstrates ongoing financial viability and organisational capacity. It also contributes to local economic development by attracting visitors for the Stockman's Challenge with 35 participants in its inaugural year in 2025, the committee are expecting more in its 71st year

Paroo Shire Council has supported this event in previous years.

Budget/Financial Implications

In-kind assistance - \$7,375

Waiver Fees- \$595

Sponsorship - \$6,000

Total - \$13,970.

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 2. Our People and Strong Communities

2.1 Celebrate Cultural Diversity, history and traditions

2.6 Foster and promote safe, active and healthy communities

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Failure to support a local committee to provide the Cunnamulla Show for our community	Failure to support a local committee who work hard to bring a large-scale event to the Paroo shire which is inclusive and encourages health and wellbeing for community members and visitors

Consultation

Community Support Officer , Team Lead – Communities , Infrastructure Admin.



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance, a grant or sponsorship.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at www.paroo.qld.gov.au/policies.

APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds, nor can any applicant be guaranteed to receive the full amount requested.

How and when will I be notified?

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

For more information please contact:

Community Support Officer

Phone: (07) 4655 8400

Email: council@paroo.qld.gov.au

To lodge your application:

Email: council@paroo.qld.gov.au

In person: Attn: Community Grants Program

CCEC Building, 49 Stockyard Street, Cunnamulla

By post: Attn: Community Grants Program

Paroo Shire Council

PO Box 75

Cunnamulla Q 4490



Community Grants Guidelines and Application Form

SECTION 1: GUIDELINES

INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

TYPE OF GRANTS

The categories of grants available are:

1. Waiver of hire fees

Waiver of hire fees for Council facilities e.g. halls, pool hire, Portaloo etc. This includes any hire fee detailed in Council's annual Fees and Charges Schedule. Security deposits will not be waived unless under exceptional circumstances.

Category 1 grants are delegated to the CEO for approval to a maximum amount of \$500. All grants approved under this delegated authority will be reported to Council in the subsequent month's Council report.

2. In-kind assistance

In-kind assistance or donation may include labour, machinery and materials being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:

- Use, repairs and maintenance of equipment
- Employee costs
- Transportation costs
- Plant costs

In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.



Community Grants Guidelines and Application Form

3. Direct (cash) funding

Direct funding is a cash amount that is donated by Council, to an organisation with the recipient organisation being responsible for expenditure and management of the funds.

Category 3 grants require an acquittal to be completed after the project, event or activity has been completed.

Category 3 grants require a copy of a relevant bank statement detailing current balances.

4. Sponsorship

Sponsorship for major events that have a regional economic benefit, particularly in relation to tourism.

Category 4 grants are available to private enterprise, businesses or for-profit organisations.

ELIGIBILITY

In order to submit an application under the Community Grant Program, the applicant must:

- Be a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR
- Be a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area; and
- Have current public liability insurance or proof of exemption; and
- Have met acquittal conditions for all previous Council funding where applicable.

CRITERIA

- Applicants must demonstrate strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, or promote active, safe and healthy communities.
- The applicant or proposed project, event or activity must be based within the Paroo Shire Council local government area; or clearly demonstrate benefit to the Paroo Shire Council communities.
- The applicant must demonstrate attempts have been made to raise funds from other sources to assist with the project, event or activity.
- Applicants must be able to demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.
- Where applicable, applicants must have acquitted previously awarded grants in order to be considered for a new application.
- Applicants must not have any overdue debt with Council unless a payment arrangement is in place.
- Projects, events or activities will generally not be funded from multiple Council funding programs and will only be approved at Council's discretion.



Community Grants Guidelines and Application Form

INELIGIBLE APPLICATIONS

The following entities and applications are ineligible under the community grants program and will not be considered for funding:

- Government agencies or departments of local, state or federal government
- Educational, religious or medical organisations
- Private enterprise, businesses or for-profit organisations with the exception of the sponsorship category of grant
- Applications whereby some or all of Council funds will be donated to another cause
- Applications which fund:
 - a. Wages or salaries for staff
 - b. Recurrent costs or day to day operations of a group e.g. electricity, phone, rent, meals, wages
 - c. Retrospective funding
 - d. Equipment or other expenditure that are personal or for personal gain or for individual pursuit
 - e. Private and commercial ventures or activities with the exception of the sponsorship category of grant
 - f. Part or all of Council rates
 - g. Items that would otherwise be funded by State or Government bodies

EXCEPTIONAL CIRCUMSTANCES

Council may approve a Community Grant outside of the above in exceptional circumstances or where an overriding community need or benefit can be demonstrated by the applicant.

THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.

CONDITIONS OF APPROVAL

All community grants are subject to the following conditions:

- The grant funds cannot be used for any other purpose than that for which the grant is awarded
- Funds that cannot be used for the specified purpose must be returned to Council
- If a grant recipient wishes to modify the intended use of the grant, they must submit a written request to Council detailing the alterations at least 30 days prior to the project, activity or event commencing.
- The grant recipient will obtain all necessary permits or approvals relating to the project, activity or event for which the grant is awarded.
- Applicants give permission for Council to use the grant information for promotional and public information, including (where deemed appropriate by Council) the use of photographs, publications, annual reports etc



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

acknowledging Council's financial contribution.

- Successful applicant details, including the name of the organisation, amount and purpose of the grant, will be published on Council's website.
- A register of grants to community organisations will be kept for disclosure in accordance with the *Local Government Regulation 2012*.

FUNDING ACQUITTAL (Category 3 Direct Cash Funding Only)

For category 3 funding, the recipient will acquit the grant as soon as practicable after completion of the project, activity or event. If the acquittal is not received within three months of the completion date, future applications, or the amount provided by Council when considering future applications may be affected.

ACKNOWLEDGEMENT CONDITION

As a condition of funding, successful applicants are required to actively and publicly acknowledge Council's support in all published material associated with the funded project, activity or event.

A copy of Council's logo can be provided to all successful recipients on request.

Funding recipients must ensure that Council's positive reputation is maintained at all times.



Community Grants Guidelines and Application Form

SECTION 2: APPLICATION FORM

APPLICANT DETAILS				
Contact person:	Kelly Schmidt			
Position in organisation:	Marketing and Sponsorships Coordinator			
Organisation name:	Cunnamulla & District Show Society			
Contact phone number:	-	Contact mobile number:	0423663119	
Contact email:	marketing@cunnamullashow.com.au			
Postal address:	PO Box 214			
Suburb:	Cunnamulla	State:	QLD	Post code: 4490
ABN:	93 727 968 913			
Incorporation:	CUNNAMULLA & DISTRICT SHOW SOCIETY INCORPORATED			

ORGANISATION DETAILS	
President:	Amy Palmer
Secretary:	Corissa Jackson
Treasurer:	Ian Stone
Other committee members:	Vice President - Jemma Jones Schedule & Marketing Coordinator - Kelly Schmidt



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

APPLICATION DETAILS *Please tick all that apply*

What assistance are you applying for?:

1. Waiver of hire fees - if yes, please complete "Waiver of Hire Fees" section below	Yes ☐
2. In-kind assistance - if yes, please complete "In-Kind Assistance" section below	Yes ☐
3. A cash grant - if yes, please complete "Direct (Cash) Funding" section below	No ☐
4. Sponsorship – if yes, please complete "Sponsorship" section below	Yes ☐

Please provide a brief description of the project, event or activity you are applying for assistance for:

The Cunnamulla & District Show ("The Show") is celebrating its 71st year on Sat 15 Aug 2026. The Show is a long-standing, not-for-profit event run entirely by volunteers, delivering strong community benefit within the Paroo Shire by bringing together residents, businesses and visitors to celebrate the region's agricultural heritage and community spirit.

The event features a diverse, multi-day program including agricultural displays, horse events, pavilion exhibits, motorbike gymkhana, the Stockman's Challenge, and a range of family-friendly entertainment. These activities promote community participation, active engagement, social connection and overall liveability, while providing an inclusive experience for people of all ages. The Show is one of the only events in the region that caters to the entire community rather than a specific group.

In 2025, the Show attracted a record attendance of over 700 people and received overwhelmingly positive community feedback. It was also recognised with Paroo Shire Council's Australia Day Award for Event of the Year.

Supported by strong local sponsorship, fundraising initiatives and a dedicated volunteer base, the Show demonstrates ongoing financial viability and organisational capacity. It also contributes to local economic development by attracting visitors for the Stockman's Challenge (35 participants in its inaugural year in 2025, we're expecting more in 2026)

1. WAIVER OF HIRE FEES

Event location <i>i.e. which council facility</i>	Cunnamulla Showgrounds
Mobile catering equipment including quantity <i>e.g. 1 x cold room, 1 x generator</i>	N/A
Date facility and/or equipment required:	- Wheelie bins (as many as possible, strategically placed around the grounds) - skip bin (placed at the back of the new building) - portable steps for the stage truck
If required more than once, please detail: <i>e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.</i>	For use during the Stockman's Challenge event the day before and Show Day. i.e. Friday 14 - Saturday 15 August.
Please provide any other relevant information (if any):	

(Office use only) Value of hire fees is \$.....



Community Grants Guidelines and Application Form

2. IN-KIND ASSISTANCE

Please provide details of the assistance requested from Council: *(attach additional information when submitting your application form if required.)*

Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>
Mowing, slashing and whippersnipping of entire grounds (except for new lawn) inc stalls and around all buildings	31/7/26	Showgrounds	
Hire 150 x cattle yard panels delivered & picked up (but committee will set-up and pack-down the panels)	13/8/26	Showgrounds	

3. DIRECT (CASH) FUNDING *Please detail the amount of funding you are requesting and what it is for.*

Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Cost \$
N/A - see below for sponsorship	
TOTAL	\$

4. SPONSORSHIP

Event details	Cunnamulla & District Show
Sponsorship details	"Explosive Support Package" - i.e. fireworks for the show
Benefits to Council	Please see attached sponsorship packages for full inclusions
Amount \$	\$6,000 inc gst



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

ORGANISATION CONTRIBUTION <i>Please detail monetary and/or in-kind contributions</i>	
Description <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	Approximate \$ total <i>If relevant</i>
Volunteer hours to organise and run event - 800+	800x\$24.95/hr (min wage) = \$19,960
Infrastructure improvements - earthworks	\$6,000
Entertainment and program delivery (partially funding via other sponsorship also)	\$18,600
Gate attendants on entry	\$400
Cleaner	\$200
TOTAL	\$ 45,160

PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR	☒	☐	☐	☐
Are you a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area	☐	☒	☐	☐
Do you or the auspicng organisation have evidence of your not-for-profit status e.g. constitution, registration etc	☒	☐	☐	☐
Do you have current public liability insurance or proof of exemption	☒	☐	☐	☐
Have you met acquittal conditions for all previous Council funding (category 3 grants only).	☒	☐	☐	☐
Have you demonstrated strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, promote active, safe and healthy communities.	☒	☐	☐	☐
Are you or your proposed project, event or activity based within the Paroo Shire Council local government area; or clearly demonstrates benefit to the Paroo	☒	☐	☐	☐



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

Shire Council communities.				
Have you demonstrated attempts to raise funds from other sources to assist with the project, event or activity.	☒	☐	☐	☐
Can you demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.	☒	☐	☐	☐
Do you have any overdue debt with Council unless a payment arrangement is in place.	☐	☒	☐	☐
Does your project, event or activity rely on funding from multiple Council funding programs.	☐	☒	☐	☐
Have you provided a recent copy of a relevant bank statement with your application (category 3 grants only)	☐	☐	☐	☐

PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.

This declaration requires the signature of the applicant or representative of the organisation.

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application. I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

Kelly Schmidt

11/6/26

Signature

Full name of person making application

Date

To lodge your application:

Email: council@paroo.qld.gov.au

By post: Attn: Community Grants Program

In person: Attn: Community Grants Program

Paroo Shire Council

Paroo Shire Council Main Office,

PO Box 75

CCEC Building, 49 Stockyard Street, Cunnamulla

Cunnamulla Q4490

The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.

Last updated November 2025

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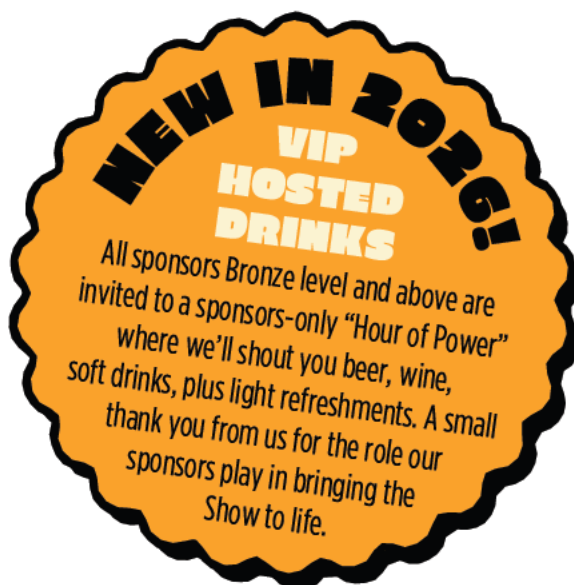


2026 SPONSORSHIP PACKAGES

The Cunnamulla & District Show Society is a not-for-profit community group run entirely by volunteers. We love putting on the Show for everyone, but need help to make it happen.

We're so thankful for all our sponsors - whether you're a big national name or a local family business, **every little bit helps, and we couldn't do it without you.**

Take a peek at our sponsorship packages below, **but hey, we're flexible!** Feel free to reach out if you want to chat about other options, **like a custom dollar value** or splitting a package with another sponsor.



EXPLOSIVE SUPPORT PACKAGE

Light up the sky and start the night with a bang

\$6,000
inc gst

- ✓ Full-page ad in schedule (prime position)
- ✓ Logo on all marketing materials & website
- ✓ Logo on event signage
- ✓ Individual sponsorship signage
- ✓ Shoutouts over the PA throughout the day
- ✓ Sponsor highlight Facebook post
- ✓ Option to present a major competition or prize
- ✓ Complimentary trade site
- ✓ 10 x drink tickets
- ✓ Plus-one ticket to VIP Hosted Drinks event

EPIC ENTERTAINMENT PACKAGE

Be the dance floor legend and bring music to the Show

\$6,000
inc gst

- ✓ Full-page ad in schedule (prime position)
- ✓ Logo on all marketing materials & website
- ✓ Logo on event signage
- ✓ Individual sponsorship signage
- ✓ Shoutouts over the PA throughout the day
- ✓ Sponsor highlight Facebook post
- ✓ Option to present a major competition or prize
- ✓ Complimentary trade site
- ✓ 10 x drink tickets
- ✓ Plus-one ticket to VIP Hosted Drinks event

YOUNG FARMERS CHALLENGE

Sponsor the prize money for a Show highlight

\$3,000
inc gst

- ✓ Half-page ad in schedule
- ✓ Logo on all marketing materials & website
- ✓ Logo on event signage
- ✓ Individual sponsorship signage
- ✓ Shoutouts over the PA throughout the day
- ✓ Sponsor highlight Facebook post
- ✓ Option to present YFC winners with prizes
- ✓ Complimentary trade site
- ✓ 7 x drink tickets
- ✓ Plus-one ticket to VIP Hosted Drinks event



\$2,750
inc gst

GOLD PACKAGE

- ✓ Half-page ad in schedule
- ✓ Logo on all marketing materials & website
- ✓ Logo on event signage
- ✓ Shoutouts over the PA throughout the day
- ✓ Sponsor highlight Facebook post
- ✓ Complimentary trade site
- ✓ 7 x drink tickets

\$3,000
inc gst

PETTING ZOO

- ✓ A family favourite attraction, all thanks to you
- ✓ Individual sponsorship signage
- ✓ PLUS all inclusions from Gold Package

\$1,100
inc gst

SILVER SPONSOR

- ✓ Logo on all marketing materials & website
- ✓ Logo on event signage
- ✓ Shoutouts over the PA throughout the day
- ✓ Sponsor highlight Facebook post
- ✓ 5 x drink tickets

\$1,100
inc gst

FACE PAINTING

- ✓ Make it free for kiddies to have their faces painted
- ✓ Individual sponsorship signage
- ✓ PLUS all inclusions from Silver Package

\$1,500
inc gst

ROVING ENTERTAINMENT

- ✓ Spread joy around the Showgrounds
- ✓ Individual sponsorship signage
- ✓ PLUS all inclusions from Silver Package

\$550
inc gst

BRONZE SPONSOR

- ✓ Logo on Show Schedule and website
- ✓ Logo on event signage
- ✓ Shoutouts over the PA throughout the day
- ✓ Inclusion in combined social media post

\$150
inc gst

SECTION SPONSOR

Sponsor a section e.g. Art

- ✓ Sponsor a section e.g. Art or Floral Art
- ✓ Only one sponsor per section
- ✓ Logo included on section page in the Show Schedule

IN-KIND SPONSORSHIP

Not the right time for you to contribute financially?
Donate goods or services from your business or personally, to go into raffles and the auctions to raise money for the Show. Every little bit counts!



10.2.4 Rural Lands and Compliance Report

Council Meeting: 21 July 2026
Department: Community and Environmental Services
Author: Colin Ickeringill, Rural Lands Compliance Officer

Purpose

The purpose of this document is to provide Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of June 2026

Recommendation

That Council receive and note the Rural Lands and Compliance Report.

Discussion

1. Activities

1.1. Wild Dog & Pest Control

- 3 wild dog scalps were claimed for the bounty in June, 2 male and 1 female. These scalps came from landowners. 1 scalp came from a property in the far northeast of the shire and 2 came from a property in the far southwest of the shire.
- On the 24th April 2026, 57 wild dog scalps were handed in to Peter Lucas the area representative for Wyandra to claim the bounty, these were handed in by a professional trapper employed by local landowners in the Paroo Shire. The scalps comprised of 32 adult male dogs, 18 adult female dogs and 7 pups. The completed claim forms were not handed to council's RLCS until the 4th June 2026. Due to the trapper not being in Council's creditor data base he was supplied with a Supplier Credit Application to complete and return. The completed form has still not been received, and these scalps have not been paid out as of the 30th June 2026.
- The Wyandra bait station was started on Wednesday the 3rd June and completed on Thursday 4th June. The extra day was required due to the volume of bait meat being flown off the Wyandra airstrip. A total of 4,400 kg of meat was prepared at the Wyandra bait station. The baiting campaign concluded on Friday 5th June at the Baroona bait station. A total of 710 kg of bait was prepared.
- Due to changing the baiting dates because of the late delivery of the bait meat some landowners had to opt out due to the change in dates clashing with work commitments. 72 properties participated in the baiting campaign which saw a total of 15,660 kg of bait distributed within the shire. This was broken down into 4,690 kg of wild dog sized baits and 10,970 kg of feral pig sized baits.
- A local grazer to the east of Cunnamulla has requested to do some grain baiting for feral pigs. The landowner has stated that a large mob of pigs is coming to a feeder he has in his cattle yards to feed weaner cattle. As stated in the 1080 product label the 1080 concentrate must be green in colour, this has been ordered, and the baiting should take place in early July.

1.2. Customer Requests.

- At 7.04pm on Thursday 4th June Council's CEO received a report from a local grazier about a beast that had been hit and killed by a vehicle and was posing a significant hazard to vehicles due to it being black in colour and laying in the middle of the north bound lane of the Mitchell Highway approximately 35 kilometres south of Cunnamulla. The RLCS was informed, and the report was acted upon immediately. The beast was located and the report of the animal being deceased was not true as upon arrival the beast got up onto 3 legs and was able to be moved off the road. The beast was dispatched and upon further inspection had a broken rear leg and a possible broken hip. The carcass was removed and disposed of.
- Council's RLCO received a report from a Wyandra grazier about the location of a rather large Parkinsonia tree he had sighted. Council's RLCS investigated this report and found the report to be accurate. The site was recorded for future inspections and the established tree along with many seedlings were sprayed with herbicide. Follow-up inspections will be carried out to ascertain whether the spraying was successful and to treat any germinated seedlings from the extensive seed bank.
- Council has been receiving numerous requests for cat traps around the town. Several cats have been trapped at various locations.

1.3. Stock Route Fences & Waters

- On Tuesday the 9th June Dave Hinz from the Stock Route Management Unit accompanied Council's RLCS on an inspection of different water facilities within the shire. This was to provide face to face training on the requirements to undertake facility stock takes and reporting. During this visit other issues were identified whilst driving around, a local landholder was approached after it was discovered he was constructing a fence across the stock route without approval, he was informed of his obligations as well as TMR requirements for the installation of the fence. The grazier decided then while officers were onsite to discontinue the installation of the fence and end construction at his property boundary.
- A travel permits and 28-day agistment permit was issued to a drover from NSW. The route travelled was along the Balonne Highway to Cunnamulla. The cattle were taken to the south of town and then walked to the west along the Adventure Way to their destination approximately 20 kilometres west of Cunnamulla.

1.4. Town Commons.

- At the request of a local grazier a 28-day agistment permit was issued for a portion of the town reserve to the east of Cunnamulla fronting the Balonne and Mitchell Highways

1.5. Miscellaneous

- Have been assisting with some Local Laws work, untidy and overgrown allotments and Prescribed Activity Permits.
- Council's RLCS attended an online webinar hosted by Biosecurity Queensland regarding the discovery of birds on the Australian mainland that have tested positive for the H5 Avian Influenza virus. The webinar provided local government representatives with information on the reporting requirements and what signs to look for in birds and mammals as well as employee awareness and safety when handling birds or wildlife suspected of being infected with the H5 virus and provided tools to help promote community awareness.

1.6. Processes and Policy- Nil

Budget/Financial Implications

All activities have been provided for in Council's Operational Budget

Legislation/Statutory Implications

Various

Corporate Plan and/or Operational Plan

Theme: 4 Environmental sustainability

Program Area: 4.2 Foster a shared vision for the environment through collaborations with all land managers
4.3 Best practice biosecurity and pest and land management
4.4 Protect and enhance waterways, water sources and manage town water services

Risk Management

Not Applicable

Consultation

Not applicable

Attachments -



Large Parkinsonia tree

10.2.5 Local Laws and Illegal Dumping Report

Council Meeting: 21 July 2026
 Department: Community and Environmental Services
 Authors: Stuart Timmis LLO, Christina Spence EFO and Colin Ickeringill RLCS

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Compliance Department for the month of June 2026.

Recommendation

That Council receive and note the Local Laws and Illegal Dumping Report.

Discussion

1. Activities

	No. of requests received	Attacks / Dangerous	Wandering	Vaccinations	Euthanized	Surrendered	Rehomed	Barking / Noise	Impounded	Notices Issued
Cats	3				13					
Dogs	3		8			9	12		8	7
Horses	1									
Pig										
Sheep										
Goats										
Kangaroos										
Ant Nests	1									
Birds	1									
Snakes										
Untidy Allotments	6									10
Excess Water										
No. of animals impounded									8	
No. of rehomed animals							12			
No. of animals euthanized					13					
No. of notices issued										17

1.1. Administration

- Two (2) Prescribed Activity Permits were issued in June.
- One permit was issued to a local organisation hosting a community barbecue to promote Men's Health Awareness.
- The second permit was issued to a local organisation hosting NAIDOC week celebrations.
- The new owners of a local business have contacted Council requesting information regarding the transfer of Prescribed Activity Permits from the previous owner. They have been informed that the permits are not transferrable and that they will have to apply for the new permit. The application forms and further information have been forwarded onto the new owners.

1.2. Animal Management

- Eight (8) dogs were impounded during June for wandering.
 - One dog was found to be registered with another LGA and returned to their owners with the FFR. The owners of this dog were instructed to complete a PSC dog registration for the animal.
 - Seven (7) of these animals were found to be unregistered.
 - The owners of three (3) animals paid the release and registration fees, and the dogs were returned to their owners.
 - One (1) of the impounded dogs was surrendered by the owner and rehomed.
 - Three (3) dogs remained unclaimed – 2 of these dogs were collected by LuckyPaws for rehoming and the remaining animal remains in Council's impound facility.
- The Murweh Shire's ranger dropped off 2 dogs on the 25th June to be collected by LuckyPaws. One of these dogs had to be returned to Charleville the following day and was collected by a Murweh Shire Council representative.
- Eight (8) puppies were surrendered for rehoming. LuckyPaws collected a total of 4 adult dogs and 8 puppies on the 27th June.
- A dog trap requested by a resident in Mabel Street has remained in place after they discovered a dog had been visiting there premises late at night. The trap was tripped, but no dog caught.
- Cat traps have been deployed at various locations around Cunnamulla after Council has received requests from residents and business houses.

1.3 Community and Environmental Management

- Six (6) overgrown allotments were identified, and the owners issued a compliance notice.
- The owners of four (4) allotments complied with the notice and cleared the OG vegetation.
- Two (2) Reasonable Entry Notices were issued to allotment owners in Cunnamulla after they failed to action work to clear overgrown vegetation after being issued a Compliance Notice. Quotes were requested from Council and a local contractor for these two allotments. The two allotments were cleared of all overgrown vegetation by a local contractor in June and owners were issued with a Notice of Amount Payable to be paid within 30 days.

- Council officers have commenced early morning road inspections on all major arterial roads leading out of Cunnamulla and removing deceased animals from the road surface to reduce the hazard these pose to the travelling public. For the brief period these patrols have been undertaken during the month of June 22 kangaroos, 1 emu and 1 pig have been removed.
- Parks and Gardens crew reported a large bull ants nest located behind the VIC. The nest was located and the immediate area treated with granular ant poison. Follow up inspections indicate that the activity of the ants has been significantly reduced.

1.4 Illegal Dumping/Environment

- Council's EFO discovered instances of illegal dumping on the Bollon Road during routine inspections. Waste removed included building material, white goods and glass. Further assistance will be required to remove the larger items.
- A local livestock transporter informed council's EFO that they were unable to access the animal waste pit to dispose of a cow carcass due to wet weather and had dumped the carcass on dry ground at the sludge pit. With the assistance of the town loader the carcass was removed and disposed of into the animal waste pit.
- 12 dumped tyres were removed from the Balonne Highway.
- 3 tyres were removed from the Cunnamulla waste facility and taken to the works depot for disposal.
- A 20kg bucket of granulated chlorine was removed from the Cunnamulla waste facility, this is being held at a secure location with other chemicals until JJ Richards are able collect our chemical waste.
- The 30-month progress report for the Illegal Dumping Grant with financials has been submitted to DETSI to be approved.

Budget/Financial Implications

All activities have been provided for in council's Operational Budget

Legislative/Statutory Implications

Various

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.3 Enable strategic implementation with high levels of accountability
1.5 Deliver excellence in customer service
1.6 Transparency in processes and strong governance

Risk Management

Not Applicable

Consultation

Not Applicable

10.2.6 Library Services Report

Council Meeting: 21 July 2026
Department: Community Support & Engagement
Author: Kayce Hooper, Library Services
Attachments:

Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the Shire for the month of June 2026.

Recommendation

That Council receive and note the Library Services Report.

Discussion**Cunnamulla Library**

During the school holiday period, Cunnamulla Library successfully delivered craft sessions every Tuesday and Thursday, attracting more than 70 children and parents. These sessions provided engaging and creative activities for local families, encouraged community participation, and offered a welcoming environment where children could learn, create, and connect throughout the holidays.

The Library's Places and Spaces Grant application was successfully approved, securing funding for the installation of new flooring throughout the library. Works are scheduled to commence shortly, with the start date to be confirmed. This upgrade will enhance the library environment by creating a safer, more comfortable, and inviting space for community members.

Funding received through the Digital and You Grant has been used to upgrade the library's computer infrastructure. Both staff administration computers and public access computers have been replaced, significantly improving reliability, performance, and the overall user experience for patrons and staff alike.

Additionally, a new high-capacity printer has been ordered and is expected to arrive shortly. The library receives daily requests for printing, scanning, and copying services, and the existing printer was no longer meeting community demand. The new printer will provide greater functionality, increased capacity, and a more reliable service for library users.

First 5 Forever

First 5 Forever (F5F) sessions continue to be delivered weekly, offering a variety of engaging activities for children and their families. The program remains well attended and continues to provide inclusive, educational, and interactive opportunities each Friday, supporting early childhood development and community engagement.

Yowah Library

Yowah Library continues to operate successfully, providing regular library services and access to resources for the local community.

Through funding secured under the Digital and You Grant, Wi-Fi services will be installed at Yowah Library, improving connectivity and expanding access to online resources for community members. Installation is scheduled to occur within the coming month.

These improvements will strengthen the library's capacity to deliver modern and reliable digital services, enhancing access to information and technology while better meeting the evolving needs of the Yowah community.

Statistics

Statistics: June	Cunnamulla	Yowah
Open Days	22	4
Items Loaned	165	11
Average loans per day	8	3
Visitor Statistics	719	10
Average Visitors Per Day	33	3
Adult Membership	478	94
Junior Membership	188	3
New Members	1	1
Requests made	25	3

Budget/Financial Implications

Library services are funded through the adopted 2024-25 operational budget.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Activities undertaken by the Library Services Team align with Corporate Plan Priority Area:

2.4 Vibrant libraries and inclusive flexible learning and skilling.

Consultation

Library Services.

10.2.7 Tourism Report

Council Meeting: 21 July 2026

Department: Tourism

Author: Tammy Oldham, Tourism Team Leader (Acting)

Attachments: 1: Major Events Steering Committee Report

Purpose

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for June 2026.

Recommendation

That Council receive and note the Tourism Report.

Previous Council Resolutions

Not applicable.

Discussion**1 VISITOR INFORMATION CENTRE**

Visitor numbers for June 2026 were **2,208**—which is on par compared to June 2025 which saw 2,115 visitors in the same period.

722 people visited the “Time Tunnel” exhibition in June.

Museum Upgrade – Yumba Exhibit: We are currently waiting on the arrival of the equipment from Link Interactive which is expected to be delivered in June. Work will commence on the exhibit as soon as everything is received.

A total of five (5) Tour Groups came through the Museum in June, including 3 x PAYG groups through the Fun Over 50 Holidays Backing the Outback Initiative.

2 ACTIVITIES**2.1 ART GALLERY**

The Exhibition opening night on Friday 26th June saw in excess of 50 attendees. The Exhibition showcases the legacy exhibition of Frank McCormick and will run until 31st July.

2.2 ALL ABOARD SOUND AND LIGHT SHOW

513 individuals and 2 booked Tour Groups viewed the show in June – this represents a significant increase of almost 60% compared to 305 people in June 2025, and a good indicator that introduction of the new Artesian Adventure Pass has increased visitations to the All Aboard in 2026.

All Aboard Social media – Tourism Team Leader has recently taken over administrative access to the All Aboard Facebook Page and will look to boost interest through online engagement.

2.3 LOCAL COMMUNITY ENGAGEMENT AND BUSINESS DEVELOPMENT

Tourism has continued to actively promote local community organizations, events and activities through the weekly What's-On Guide as well as via social media throughout June.

A Paroo Shire Business Breakfast meeting was held on 10th June at the Visitor Centre, with approx. 13 business owners, as well as Tourism Manager, Economic Development and Council CEO in attendance. The next meeting is scheduled for Wednesday 15th July.

Sponsorship opportunities have opened for the Cunnamulla Fella Roundup with the prospectus sent to local businesses on 23rd June.

2.4 MAJOR EVENTS PLANNING & IMPLEMENTATION

Refer to Major Events Steering Committee July Report in Attachment 1.

2.5 TOURISM SIGNAGE AND FLAGS

Roundup themed flags are currently in development with concept design provided to the design company in June. Roundup flags are expected to be finalised and ready to hang by August.

2.6 ARTESIAN ADVENTURE PASS

The new Artesian Adventure Pass (combining entry to Time Tunnel, CHS and All Aboard) has been well received, with a total of **190** passes sold in June (a significant increase from only 42 sales in May), as well as a total of 10 Concession Passes purchased by the Cunnamulla Tourist Park for on selling.

2.7 SWQROC / NATURAL SCIENCES LOOP / SOUTH WEST SIX

SWQROC Tourism Steering committee meeting was not held in June due to conflicting schedules and was moved instead to 2nd July, updates to be included in the next report.

2.8 OQTA

No updates for June.

2.9 MATILDA WAY

The June meeting was cancelled due to conflicting schedules. No new dates have been set.

2.10 ADVENTURE WAY

No further updates – the next Adventure Way meeting is scheduled for 18th August.

2.11 DRIVE INLAND

Special General Meeting held on 22nd June to dissolve the organization. This item will now be removed from future reports.

2.12 TEQ /TOURISM GROUP /QTIC

Cunnamulla was selected as a finalist for the QLD Top Tourism Town Awards in the Tiny Towns Category, with winners announced on 15 June – unfortunately no placing for Cunnamulla this time.

The VIC has also nominated for the Queensland Tourism Awards again in 2026, with submissions due in July.

TEQ in conjunction with RACQ have released “Regional Rewards” offering \$100 discount off eligible bookings via Experience Oz – the CHS, All Aboard and Time Tunnel experiences were all added to this program with some sales coming through via this initiative, as well as increased PR. An error on the website was noted and reported to the marketing company hosting the initiative. Each location was labelled Charleville and not Cunnamulla. Disappointingly they were unable to correct the error to Cunnamulla but have reclassified each experience into the Outback region

3 MARKETING & PR

3.1 SOCIAL MEDIA AND DIGITAL MARKETING – CUNNAMULLA TOURISM

The social media and digital reach for Cunnamulla Tourism was 192,500 views over June with over 11,945 people engaging with the page.

Our website had 3,000 active users in June.

We are currently investigating amendments to the Tourism Website to allow an online shopping portal, as is detailed in our strategic plan.

Visitor Feedback

Trip Advisor: 0 new reviews for the period. Our overall status remains at 4.6 stars.

Google: 6 new reviews in June. Our rating has remained at 4.6

Wikicamps: 0 new review for VIC

3.2 MEDIA AND DIGITAL MARKETING – CUNNAMULLA HOT SPRINGS

Social media and digital reach was 46,300 views for June 2026.

Engagement was 3,808 across both Facebook and Instagram.

The Cunnamulla Hot Springs website had 6,800 active users in June (a 42% increase from the previous month).

Visitor Feedback

Trip Advisor: 0 new review for the period. Overall status remains at 4.8 stars.

Google: 14 new reviews, our rating has increased to 4.5 stars.

Wikicamps: 0 new reviews for Hot Springs rating of 4.8

4 VISITOR STATISTICS

Visitors June 2026:	2208	June 2025:	2115
Sales June 2026: (EX GST)	\$31,006	June 2025:	\$22,994
Total Sales YTD 2026: (EX GST)	\$188,290	Year to Date 2025:	\$196,865
All Aboard May 2026: (VIC EFTPOS, Ex GST)	\$6,370*	June 2025:	\$6,739
All Aboard YTD (VIC EFTPOS EX GST)	\$36,961*	YTD 2025	\$37,902

* Does not include Tickets included in Artesian Adventure Pass, or tickets sold directly via railway station.

Budget/Financial Implications:

Nil

Legislation/Statutory Implications:

Nil

Corporate Plan and/or Operational Plan

Theme:	1. Excellence in Governance
Program Area:	1.5 Deliver excellence in customer service
Theme:	2 Our People and Strong Communities
Program Area:	2.1 Celebrate cultural diversity, history and traditions
	2.5 Support for leadership programs and youth pathways
Theme:	3 Prosperous Economy
Program Area:	3.2 Grow and enhance tourism

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Financial	No financial risks are flagged at present
Quality	There are no quality risks we are aware of.
Time	None
Amenity / Environment	None reported at this time
Other	None

Consultation

TEQ, OQTA, Cunnamulla Hot Springs, Various Tourism and Non-Tourism Businesses throughout the Shire. PSC Infrastructure department.

ATTACHMENT 1:**Item 1: Cunnamulla Fella Roundup****Event Date:** 12 September 2026**Progress to Date**

- **BullPit Bull Riding** has been confirmed to deliver the Super Bull Spectacular, Motocross Stunt Show and DJ entertainment, with a site visit scheduled for 31 July 2026.
- **NBHA Southwest Division** has confirmed the Barrel Racing and Pole Bending Competition. Council has committed \$7,000 in added prize money and \$2,500 sponsorship towards the club's end-of-year saddle award.
- Investigations into a **Motorbike Gymkhana** were unsuccessful, with both the Dusty Demons (Cunnamulla) and Eulo Motocross Clubs declining participation, creating a gap in the event program.

Additional Programming

Several alternative activities were investigated, including:

- Quick Shears Competition
- Rides and Amusements
- Pig Races/Mutton Busting

Due to facilitator availability, cost considerations, and logistical requirements, these options were not considered viable for the 2026 event.

As a result, it is proposed that a **Ute Show** be incorporated into this year's Roundup. The activity offers a strong audience drawcard, can be delivered at minimal cost, and is expected to appeal to a younger country demographic. Advice and promotional support have been offered by the President of the *Roma Rednecks Ute Club*, who has extensive experience delivering similar events across Southwest Queensland.

Live Music Entertainment Proposal

To enhance the overall event atmosphere and encourage patrons to remain onsite in the lead-up to the Super Bull Show commencing at 6.30pm, we are looking to schedule live music during the afternoon period from approximately **3.00pm–6.00pm**.

Positioning the performance near the bar area will provide additional entertainment for attendees, particularly Ute Show entrants and spectators, while supporting increased engagement and onsite spending prior to the evening feature event.

Quotes are currently being obtained from suitable country music artists, with an estimated cost of approximately **\$2,200** for a full afternoon performance. To minimise costs to Council, no dedicated stage infrastructure would be required, with the selected artist providing their own equipment and setting up within the bar precinct.

Line Dancing Proposal

To further enhance the experience and having witnessed how popular the line dancing coaching and dancing was at the Charlotte Plains Music Festival, consideration is being given to engage a professional line dance organisation to run events during the day to act as a further draw to keep patrons on site – potentially linked in with the live music performance and DJ entertainment later.

Ticketing and Marketing

- Online ticketing has been established through Ticketebo, reducing booking fees for patrons. Ticket sales officially opened on 30 June 2026.
- Marketing and promotional activities are ready to commence once final event programming is confirmed.

Sponsorship

- Sponsorship packages have been distributed to businesses.
- The Platinum Naming Rights Sponsorship has been secured by **Schmidt Contracting**.
- As at 30 June 2026, no additional sponsorship packages have been secured.

Budget/Financial Implications:

- Including a contingency and Barrel Racing the Super Bull event should be in the region of \$130,000 cost to council in total.

Item 2: Outback River Lights Festival 2027

Confirmed Dates: 16–18 April 2027

Event Planning Update

Planning is underway for the 2027 Outback River Lights Festival, with a focus on building on the success of the 2026 event through an expanded program of community activities, entertainment, food experiences, competitions, and light-based installations.

Proposed Event Program Inclusions***Free Community Events***

- Lantern Making Workshops and Lantern Parade
- Fireworks Finale
- Free live music featuring 3–4 artists
- Boomerang Painting and Throwing activities
- Circus and fire-twirling workshops and performances
- Community Art Project

Food Experiences

Free food-based activities proposed include:

- Camp Oven Cooking Demonstrations
- Bush Tucker Cooking Demonstrations
- Cupcake Decorating Workshops
- Food-based Science Workshops

Ticketed food experiences proposed include:

- Long Table Dinner and Show
- Bush Tucker Cooking Masterclass
- Cunnamulla State High School Nibbles and Drinks Package

Competitions

- Art and Sculpture Competition
- Light Up A Tree Competition, which was well received as part of the 2026 festival program

Art and Light Experiences

- Major light installation/production (subject to grant funding)
- Light Garden
- Shire Hall Art Projections
- Local artist workshops and community art projects

Grant Funding Opportunity

The TEQ Homegrown Destination Events Funding Program is expected to open in August 2026 for events held in April 2027. Council intends to engage Alison Shaw from The Right Grant to prepare an application seeking up to \$40,000 per year for up to three consecutive years. Funding would be utilised towards event marketing and enhancement of the festival program.

Budget/Financial Implications:

We are still awaiting final infrastructure wage costings but believe the final Council contribution to River Lights will be in the region of \$80,000 - \$90,000

10.2.8 Cunnamulla Hot Springs Report

Council Meeting: 21 July 2026
Department: Community & Environmental Services
Author: Nyajema Jang, Hot Springs Team Leader
Attachment: Nil

Purpose

The purpose of this report is to provide Council with an update on the progress of the Hot Springs for March 2026.

Recommendation

That Council receive and note the Cunnamulla Hot Springs Report.

Previous Council Resolutions

Not Applicable.

Discussion**1) Facility Maintenance**

- Working collaboratively with the Infrastructure team to address maintenance and operational requirements across the facility to ensure a safe, well-maintained and enjoyable experience for all visitors. Ongoing improvements and repairs are being prioritised to maintain the facility standards and ensure operation continue to run smoothly and effectively.
- Electrical RCD Testing & Tag completed for CHS.

2) Staffing

A monthly staff meeting was successfully held during the month and a number of action items noted including:

- New Roster Change – This is to align with the current business needs, ensuring appropriate staff cover during peak period as well as support the increased demand with high guest number.
- Ongoing staffs training and development to ensure team member have the skills, knowledge and confidence required to perform their roles effectively.
- Review and implementation of operational procedures to improve consistency, efficiency customer service standards.
- Cross-training opportunities to increase staff capability and flexibility cross multiple areas of facility.

3) Opening Times and Unexpected Closures

- No unexpected closures this month

4) Local community engagement and group bookings

- The Artesian Adventure Pass numbers are picking up with collaboration with the Tourism Centre, and the Cunnamulla Tourist Park are now retailing and selling the passes.
- Our Trade Travel & Flying in Tour Group are still visiting every fortnightly with large groups of 20-22 people.

5) Workplace Health and Safety

The following matters are for noting:

- No major WHS incidents reported this month.
- Ongoing training and resourcing needs are being undertaken to ensure a safe environment for both guests and staff.

6) Financial and operational statistics**Financial**

• Bathing Entry (including the local pass)	\$50,895
• Retail	\$1,664
• Food & Beverage	\$3,324
• Towel Hire	\$1,612.50
• Local Pass	\$1,800
• Multi Visit	
○ 2 visit entry	\$3,315
○ 2 visit entry –child	\$315
○ 2 visit concession/senior	\$5,550
○ 3 visits	\$450
○ 3 visit entry- child	\$150
○ 3 visit entry- concession/senior	\$1,400
○ 5 visit entry	\$290
○ 5 visit entry – child	\$85
○ 5 visit entry- concession/senior	\$345
○ Total multi visit	\$11,900

Entry numbers

• Adult:	830
• Senior/Concession:	810
• Child:	159
• Infant:	15
Total:	1,814

Encouragingly, visitation was substantially higher at 1,814 compared to 1,208 the prior month.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 1. Excellence in Governance
 1.3 Deliver excellence in customer service

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership Council continues to be seen to advocate and promote tourism for the benefit of the wider community and industry.	The delivery of tourism services drives visitors to the region. The tourism visitors benefit the Paroo Shire economy.

Consultation

PSC Tourism Team, Infrastructure, Plumbing Team

10.3.1 Infrastructure Services Operations Status Report

Council Meeting: 21 July 2026
Department: Infrastructure Services
Authors: Director of Infrastructure and Staff
Attachments: Nil

Purpose

The purpose of this report is to provide an update on the work undertaken in the Infrastructure Services Department for the month of June 2026.

Recommendation

That Council receive and note the Infrastructure Services Operations Status Report.

Discussion**Works Coordinator - Shire Road and Town Maintenance and RMPC**

- Work is progressing well on the Hungerford Road project. The RMPC component of the project (Element 16) has been completed on time and to specification. TMR have provided positive feedback on the completed works.

The construction team has now progressed to the DRFA contract component of the project.

Water supply continues to be a challenge due to travel time between the work site and the water source.

Recent rainfall has temporarily delayed construction works.

- Other road construction activities were unable to be undertaken due to wet weather conditions.
- Completed pothole patching works on the Bollon Road.
- Cleaned and tidied the Wyandra camp.
- Cleaned out and organised the cement shed.
- Replaced a road sign in Wyandra.

Town Maintenance Crew –**Shire Roads**

- Emergency grid repair Pitherty road. Installed new grid.
- Eulo-Toompine Road emergency grid repair and installed 2m depth gauge Yowah creek crossing.
- Eulo-Toompine Road pothole patching.
- Amenda-Tinnenburra Road install road signage including new 2m flood depth gauges for community consultation requests. Pothole patching.
- Jobs Gate Road pothole patching with AusRoads jet patcher.
- Mt Alfred road signage.

Town maintenance

- Pothole patching with AusRoads jet patcher on days too wet to travel to shire roads.
- Kerb repair and footpath repair.
- Wyandra town signage.
- Stormwater maintenance - remove debris and blockages from gully pits and manholes.

RMPC

- Barrington road – pothole patching.
- Hungerford road- pothole patching and tree removal

Other works

- Ezyquip vac truck empty sewer treatment plant tanks. Repair line to ponds.
- Install pads for Cunnamulla airport fuel upgrade.
- Polo cross, deadly recruits work in kind.
- Private works, Ergon and multiple sand and concrete blend deliveries.

Parks & Gardens

- The Parks and Gardens team completed their routine monthly maintenance program, including mowing and watering across town street gardens, small parks, the Hot Springs precinct (including weed control), river walk, cemetery, bushland areas and the eastern town entrance.
- Additional hours at Bushlands are currently being required due to additional bin collections and camp sites being left untidy with campfires / ash requiring cleaning.
- Regular maintenance and mowing were also carried out at John Kerr Park.
- Cemetery: 3 funerals were held during this period. General maintenance, including mowing and whipper snipping, was undertaken with continued progress on the old cemetery clean-up.
- Routine cleaning of the Cunnamulla War Memorial fountain.
- Cunnamulla Races x 1 – cleaning of racecourse grounds – preparation of grounds and racetrack including cleaning all facilities, jockeys' rooms, toilets and canteen.

Technical Staff**RMPC Schedule 2 Expenditure Profile for YTD 2025/26**

Month			Forecast Cumulative Spend	Actual Spend	Cumulative Actual Spend
1	1/7/25	31/7/25	\$190,000.00	\$157,228.00	\$157,228.00
2	1/8/25	31/8/25	\$380,000.00	\$467,895.60	\$625,123.60
3	1/9/25	30/9/25	\$570,000.00	\$222,588.20	\$847,711.80
4	1/10/25	31/10/25	\$760,000.00	\$359,629.00	\$1,207,340.80
5	1/11/25	30/11/25	\$980,000.00	\$33,833.00	\$1,241,173.80
6	1/12/25	31/12/25	\$1,080,000.00	\$75,640.00	\$1,316,813.80
7	1/1/26	31/1/26	\$1,180,000.00	\$44,934.00	\$1,361,747.80
8	1/2/26	28/2/26	\$1,390,000.00	\$135,178.00	\$1,496,925.80
9	1/3/26	31/3/26	\$1,650,000.00	\$229,509.20	\$1,726,435.00
10	1/4/26	30/4/26	\$1,760,000.00	\$195,000.00	\$1,921,435.00
11	1/5/26	31/5/26	\$1,870,000.00	\$91,156.00	\$2,012,591.00
12	1/6/26	30/6/26	\$2,001,102.00	\$18,509.13	\$2,031,100.13

The RMPC contract for 2026/27 has been finalized and approved.

- Routine reporting of water sampling, quarry quantities, RMPC claims and project plans and heavy vehicle permit applications have also been done during the month.
- Assisting with the flood damage projects, organize sealing contractors and other contractors.
- Work on TMR Flood Damage Quality assurance
- Complete DWQMP audit recommendations.
- Assist with the REX baggage handling
- REX audit completed
- Progression of the JKP cricket net fencing project.
- Progression of the airport fuel upgrade project
- Progression of JKP demolition of existing amenities buildings
- Wyandra street light investigation
- Reporting and acquittals for various grants
- Preparation of estimates for 23B Wyandra culvert replacement contract

Forecast for July

- Continuing work on the DWQMP recommendations
- Road inspections for RMPC
- Planning and managing the Jobs Gate Road flood damage & RTR projects
- Planning TMR Hungerford Road and 94A flood damage contracts.
- Tender and estimate preparation for various projects
- Airport fuel upgrade tank installation.

Water and Sewerage

- Water main repairs: 3
- Water service repairs: 3
- Sewer blockages: 1 private works
- Q Build requests – 4 water service repairs and 1 sewerage blockage.
- Requests for maintenance: 0
- Private works total – 11
- **Hot Springs** – Cold water supply pump issues.
- **Cunnamulla Pool** - Nil
- **Council assets** – 3 Water – 3 Sewage

Wyandra

- 2 water services
- 2 sewerages

Yowah

- 2 water service repairs.

Eulo

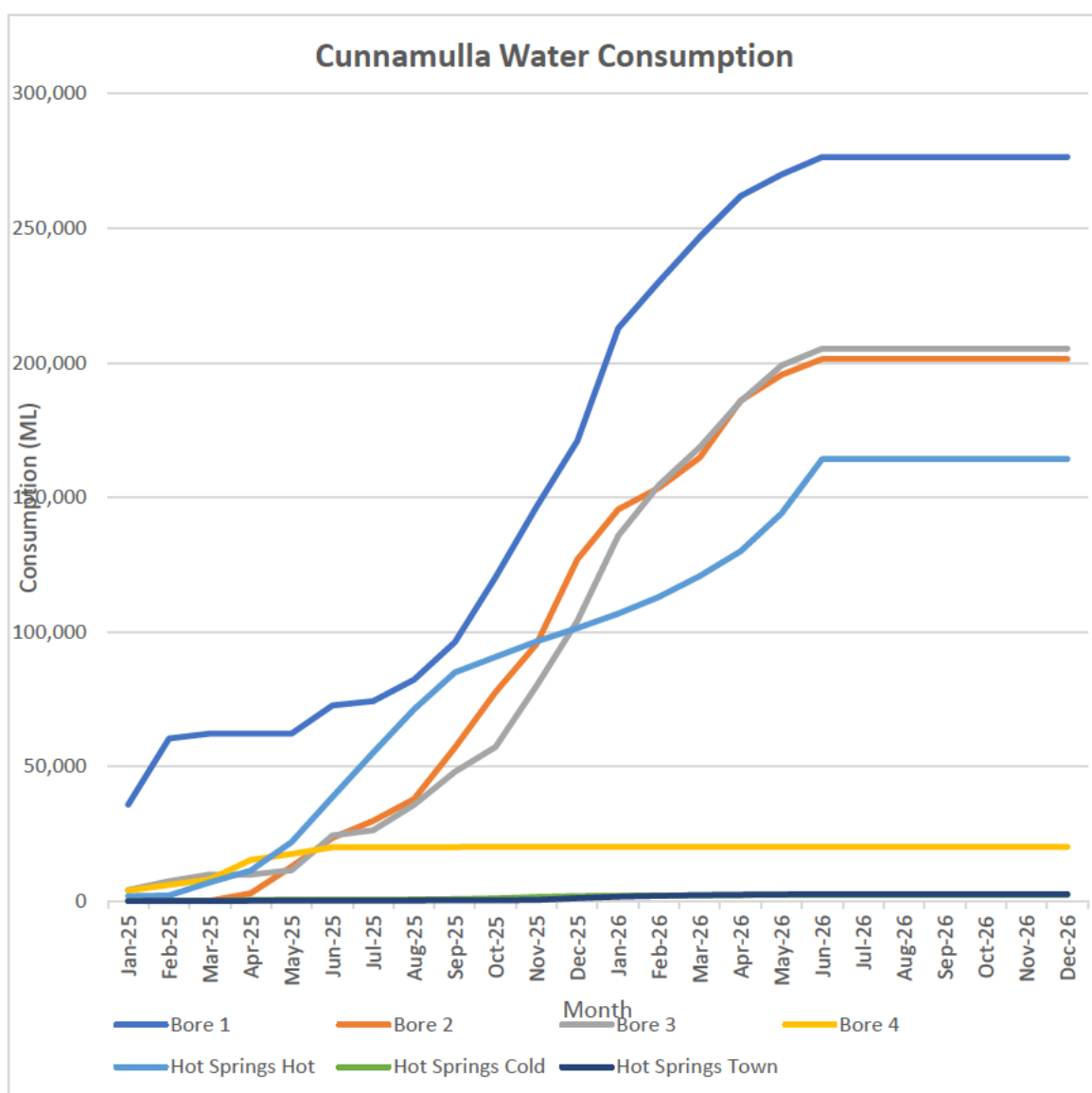
- 3 water service repair

Bores – Water flow usage

Bore	Prior Month Usage (kl)	Prior Cumulative Usage (kl)	Current Month Usage (kl)	Updated Cumulative Usage (kl)
1	7,989	269,973	6,513	276,486
2	9,489	195,532	5,922	201,454
3	13,314	199,040	6,245	205,285
4	0	20,164	0	20,164

Hot Springs water usage

	Prior Month Usage (kl)	Prior Cumulative Usage (kl)	Current Month Usage (kl)	Updated Cumulative Usage (kl)
Hot Water	14,109	144,159	20,134	164,293
Cold Water	70	2,355	29	2,384
Town Supply	129	2,516	101	2617



JUNE 2026 WORKSHOP ACTIVITIES		
UNIT #	VEHICLE DESCRIPTION	DESCRIPTION OF WORK
315	Grader	Auto greaser inspected and repaired at Hungerford Road
312	Grader	Hydraulic hoses replaced on blade jobs gate road
325	Eulo tractor	In workshop for major repairs and a full service
375	Drum roller	Parts are on back order for drum drive
290	Western star	PTO pump removed sealed and repaired
306	Eulo zero turn mower	Mower had electric clutch issue clutch replaced
249	Moore drop deck trailer	Replaced hydraulic control valves
510	Water tanker	Faulty airbrake valves replaced
503	Water tanker	Kingpin replaced
248	UD prime mover	10000km service repair hydraulic tank
346	Hino mini tipper	Replaced brake light wiring
347	Isuzu	In workshop for repairs tipper rams sent away full service and check over
135	Welding truck	New batteries and start cables
658	Toro mower	Repair roof
331	Caterpillar skid steer	Drive fault pressure switches replaced
348	Isuzu	Replaced windscreen
330	McCormick tractor	Replaced blades on slasher and mount rear wheel on slasher
271	Kenworth 610	Full service
349	caterpillar multi tyre roller	Replaced drive switch and hydraulic valve for park brake jobs gate road
	MR vehicle inspections done	All MR vehicle inspections have been done by Rados mechanical
	Both large camp generators	Serviced and small repairs

10.3.2 2025-26 Capital Works Program Status Report

Council Meeting: 21 July 2026
 Department: Infrastructure Services
 Author: A/ Director Infrastructure Services
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the 2025-26 capital works program.

Recommendation

That Council receive and note the 2025-26 Capital Works Program Status Report.

Previous Council Resolutions

Not applicable.

Discussion

On track	Requires monitoring / some risk	Requires action / considerable risk
		

Project	Notes	Budget	Status
TIDS – Jobs Gate Road Upgrade to Seal	Project completed	\$2,140,166	
Country Road Connect 25-26	Project completed	\$1,250,000	
R2R - Eulo Toompine Road Drainage Upgrade	Project completed. Project defects currently being addressed	\$755,126	
R2R- Floodway (Jobs Gate Road)	Project completed.	\$751,000	
R2R – Gamarren Road Rehabilitation and reseal	Project planned for July / August 2026 onwards. Bitumen tender awarded. Carried over to 2026/27 program	\$1,960,450	
Hungerford Road TMR Flood Damage	Works commenced in May 2026. Gravel crushing is currently underway. Carried over to 2026/27 program	\$4,150,476	
LGGSP - JKP Masterplan	Master plan completed.	\$211,200	
W4Q- Cunnamulla Swimming Pool and John Kerr Park Master Plan Stage 1	Tender awarded for 2 x amenities buildings. Other works being scoped. Carried over to 2026/27 program	\$600,000	

Project	Notes	Budget	Status
W4Q - Children's Training Track (Road Safety Focus)	Project completed	\$250,000	
W4Q - Housing Upgrade including Wyandra Hall	59 Stockyard st- Work Completed. 11 Mabel St - Completed. 5 Ivan st- Completed. 9 Francis St - Restumping is complete 100%. 7 Louise St - Works are currently progressing. Wyandra Hall Improvement works are currently planned for July 2026. Uncompleted works carried forward to 2026/27 program.	\$550,000	
W4Q - Airport Fuel Upgrade	Ground preparation works underway. The contractor expects to commence construction works on site on 20 July 2026. Carried over to 2026/27 program	\$350,000	
MIFF / POW - John Kerr Park Lighting	Project completed.	\$822,808	
Childcare Centre	Various works completed in conjunction with W4Q program.	\$50,000	
C/O - Eulo Playground Rubber Soft Fall	Works completed	\$60,000	
C/O - Eulo Main Street Irrigation 200m	Works completed	\$60,000	
C/O – Eulo Landfill	Environmental clearances have been obtained. Clearing/fencing work to start. Carried over to 2026/27 program	\$85,000	
C/O - Robbers Tree Project	Concept design has been completed, and funding has been applied for to progress construction of Stage 1. Funding application was unsuccessful.	\$25,000	
C/O - Solar PV systems – Depot / Hall / VIC / Library	Works completed	\$141,441	
Replacement – 2WD Utility x 2 Unit 213 Extra Cab Unit 219 Dual Cab	All units have been delivered.	\$130,000	
Replacement – 4WD Utility x 4 Unit 116 Extra Cab Unit 119 Dual Cab Unit 202 Single Cab Unit 203 Crew Cab	All units have been delivered.	\$280,000	
Replacement – Wagon SUV x 2 Unit 106 Kluger Wagon Unit 107 Prado Wagon	Delivered	\$160,000	
Tipping Truck (Unit 247) (UD)	Delivered	\$290,000	

Project	Notes	Budget	Status
Grader (new)	Delivered.	\$585,000	
Tipping Truck (Unit 252) (UD)	Delivered	\$290,000	
Dog Trailer (Unit 423) (Water tanker)	Delivered	\$100,000	
Dog Trailer (Unit 424) (Water tanker)	Delivered	\$100,000	
Small Tipper (Unit 346)	Purchase order has been raised. Delivery expected early July.	\$100,000	
Tractor (Unit 322)	Delivered	\$80,000	
Emulsion Tank	Quote documents have been received. Waiting on decision in relation to the replacement of the jetpatcher. Carried forward to 2026/27 program	\$110,000	
SES Vehicle	PO has been issued. Vehicle has been fully fitted out and has been delivered to Cunnamulla.	\$60,235	
Small Plant	Being allocated as required in consultation with relevant staff.	\$50,000	

Budget/Financial Implications

As detailed above

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Corporate Plan

- Theme: 2 Our People and Strong Communities
- Theme: 3 Prosperous Economy
- Theme: 4 Environmental Sustainability

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Financial	Inadequately defined project scopes can lead to cost overruns. A lack of timely project planning and delivery may jeopardise approved grant funding. Regular reporting and implementation of sound project management processes will mitigate this risk.
Quality	A lack of clear scope and project planning can result in less than desired quality outcomes. Implementation of sound project management processes will mitigate this risk.
Time	A lack of clear scope and project planning and delivery can result in lower works program completion rates. Regular reporting and implementation of sound project management processes will mitigate this risk.
Environmental	Many projects have an element of environmental risk. Regular reporting and implementation of sound project management processes will mitigate this risk.

Consultation

Relevant Infrastructure Services staff

10.3.3 2026-27 Capital Works Program Status Report

Council Meeting: 21 July 2026
 Department: Infrastructure Services
 Author: A/ Director Infrastructure Services
 Attachments: 1. Works Program Gannt Chart

Purpose

The purpose of this report is to provide Council with an update on the 2026-27 capital works program.

Recommendation

That Council receive and note the 2026-27 Capital Works Program Status Report.

Previous Council Resolutions

Not applicable.

Discussion

On track	Requires monitoring / some risk	Requires action / considerable risk
		

Project	Notes	Budget	Status
TIDS – Jobs Gate Road Rehabilitation	Not commenced. Scope and estimate being finalised	\$1,623,452	
TIDS – Humeburn Road bitumen sealing floodways	Not commenced. Scope finalised. Tender to be prepared	\$500,000	
Country Road Connect 25-26	Not commenced. Work to be programmed	\$1,074,750 \$1,250,000	
R2R – Gamarren Road Rehabilitation and reseal	Project planned for August / September 2026. Bitumen tender awarded.	\$1,960,450	
W4Q- Cunnamulla Swimming Pool and John Kerr Park Master Plan Stage 1	Tender awarded for 2 x amenities buildings. Quotes awarded for demolition of existing units.	\$600,000	
W4Q - Housing Upgrade including Wyandra Hall	59 Stockyard Street - Work completed. 11 Mabel Street – Work completed. 5 Ivan Street – Work completed. 9 Francis Street - Restumping is complete. 7 Louise Street - Works are currently progressing. Wyandra Hall improvements - Works are currently planned for July / August / September 2026.	\$550,000	

Project	Notes	Budget	Status
W4Q - Airport Fuel Upgrade	Ground preparation works have been completed with all concrete slabs and electrical conduits installed. The contractor has advised that the workshop fit-out and testing has been completed. Delivery and installation now scheduled early August.	\$350,000	
Eulo Landfill	Environmental clearances have been obtained. Clearing and fencing works scheduled.	\$85,000	
JKP Cricket Nets	Purchase orders raised (1 x materials supply and 1 x fence installation). Works scheduled for July/August	\$140,000	
Hot Springs SCADA System	Scope being prepared.	\$350,000	
Sewer Rising Main	Tender awarded July Special Meeting.	\$650,000	
Flood Gate Upgrade Program	Project scope is subject to a grant application.	\$500,000	
House / Unit 2 Bedroom	Discussion held at July workshop	\$600,000	
Cunnamulla Pool Repainting	One quote received for the full fibreglass resurfacing of the pool \$635,380 excl GST. Quotes for revised scope have been requested.	\$150,000	
Replacement Light Vehicles Unit 231 4x2 Dual Cab Unit 124 4x4 Dual cab Unit 125 4x4 Dual Cab Unit 126 4x4 Space Cab Unit 138 4x4 Dual Cab	Tenders called. Refer to separate report.	\$340,000	
Replacement Unit 336 Loader	Tenders called. Refer to separate report.	\$390,000	
Replacement Unit 331 Track Loader	Tenders called. Referred to CEO for approval.	\$145,000	
Replacement Unit 281 Light Truck	Tender documents being prepared.	\$141,000	
Replacement Unit 250 Patching Truck	Specifications finalised and quote updated. Refer to separate report.	\$762,000	
Replacement Trailers Unit 380 Fuel trailer Unit 381 Fuel Trailer Unit 382 Fuel Trailer	Tenders called	\$75,000	
Replacement Mowers Unit 653 Ride-on Unit 654 Ride-on Unit 655 Ride-on	Tenders called. Referred to CEO for approval.	\$66,000	
Emulsion Tank	Purchase order raised	\$110,000	

Budget/Financial Implications

As detailed above

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Corporate Plan

Theme: 2 Our People and Strong Communities

Theme: 3 Prosperous Economy

Theme: 4 Environmental Sustainability

Risk Management

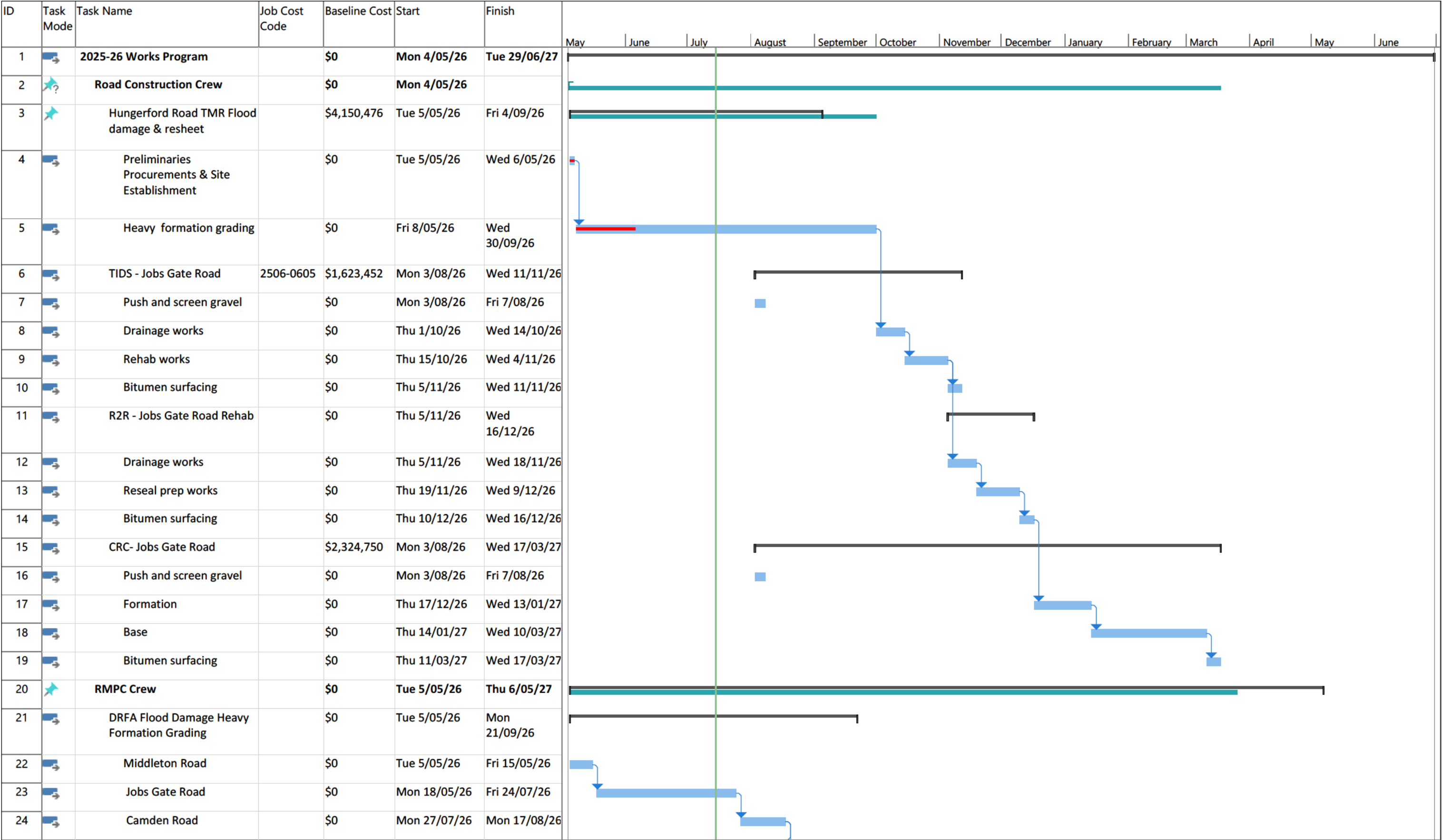
The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Financial	Inadequately defined project scopes can lead to cost overruns. A lack of timely project planning and delivery may jeopardise approved grant funding. Regular reporting and implementation of sound project management processes will mitigate this risk.
Quality	A lack of clear scope and project planning can result in less than desired quality outcomes. Implementation of sound project management processes will mitigate this risk.
Time	A lack of clear scope and project planning and delivery can result in lower works program completion rates. Regular reporting and implementation of sound project management processes will mitigate this risk.
Environmental	Many projects have an element of environmental risk. Regular reporting and implementation of sound project management processes will mitigate this risk.

Consultation

Relevant Infrastructure Services staff



Project: 2025-26 Works Program
Date: Wed 15/07/26

Task

Split

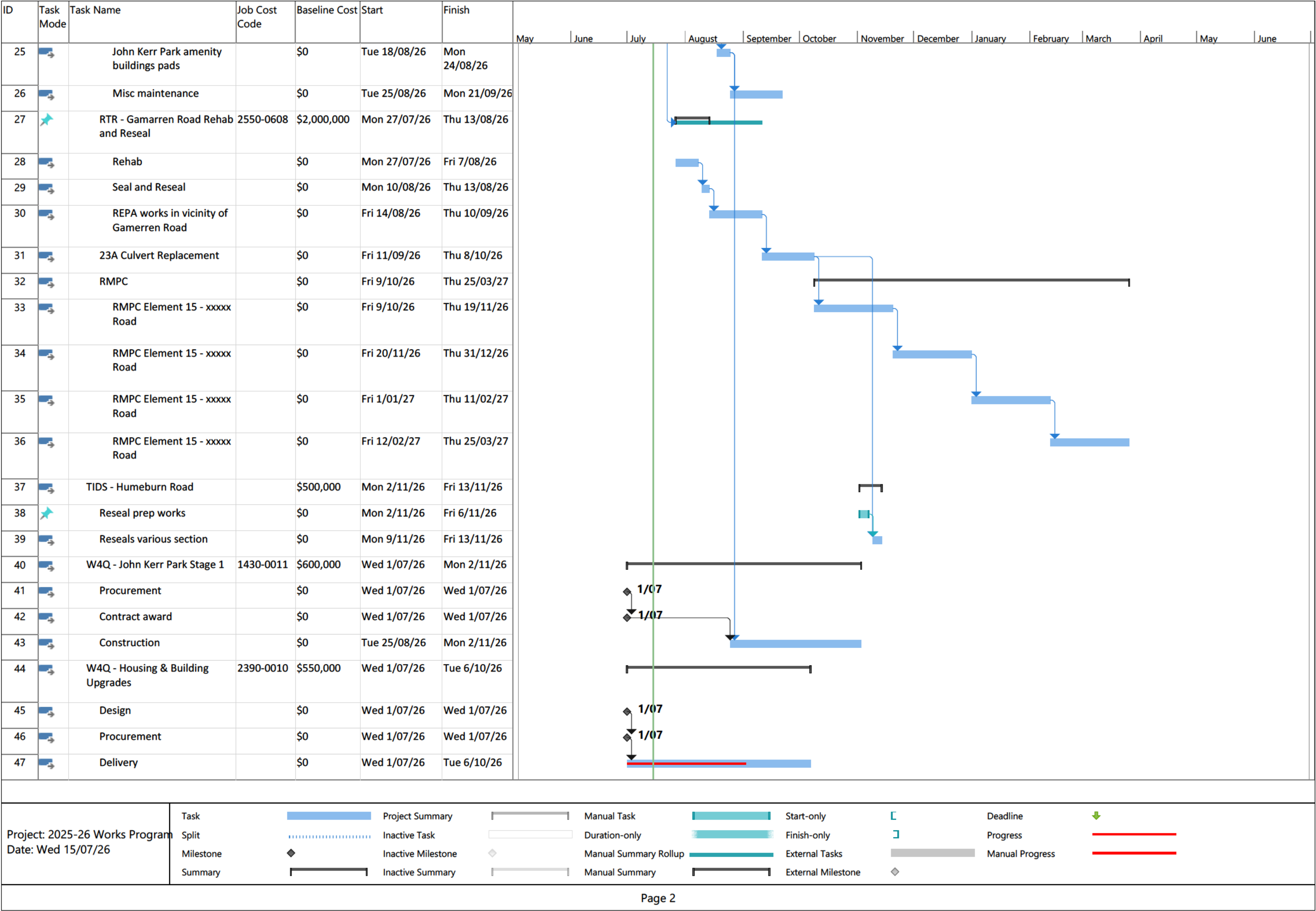
Milestone

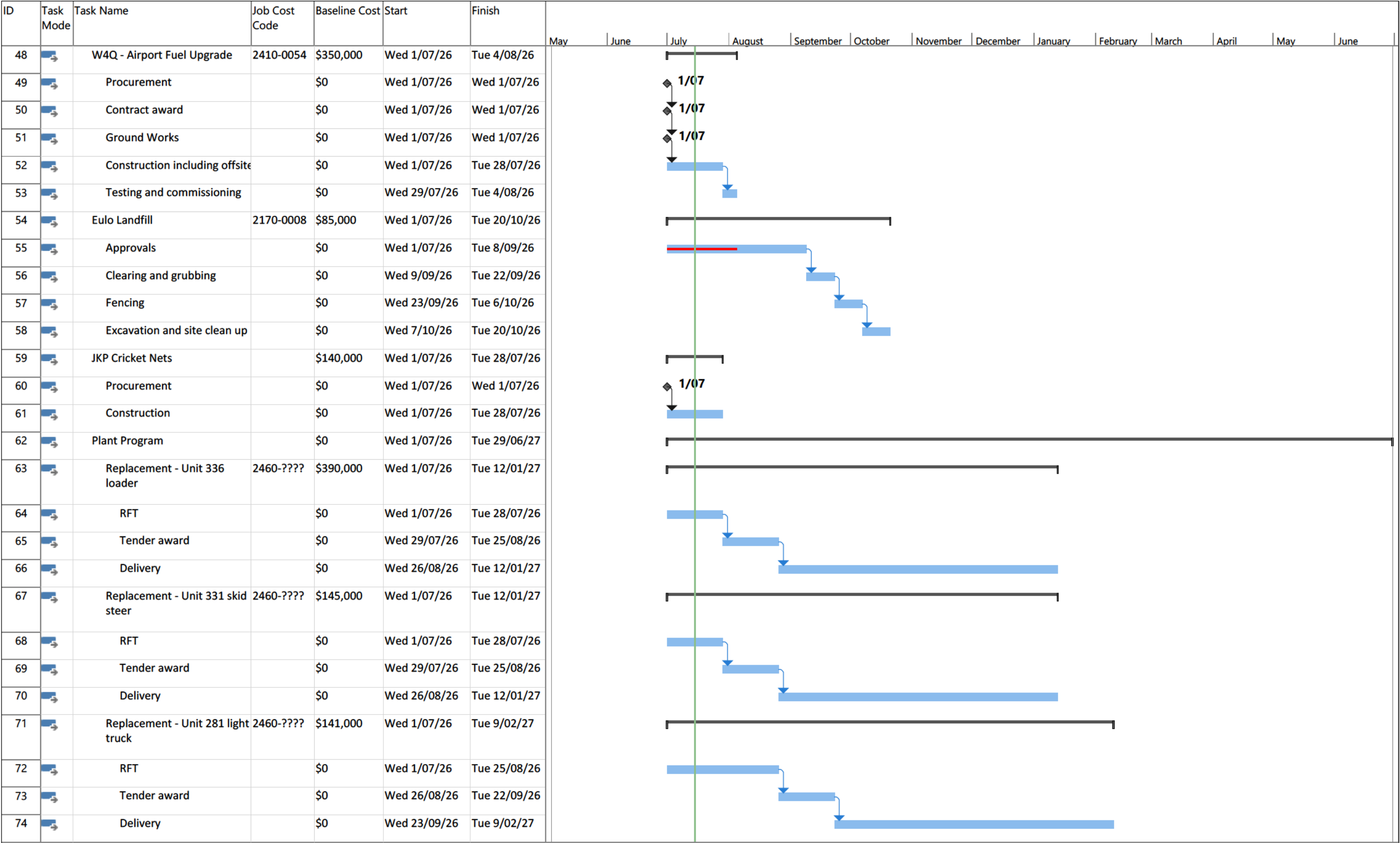
Summary

Project Summary

Inactive Task

Inactive MilestoneManual TaskStart-onlyDeadline





Project: 2025-26 Works Program
Date: Wed 15/07/26

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

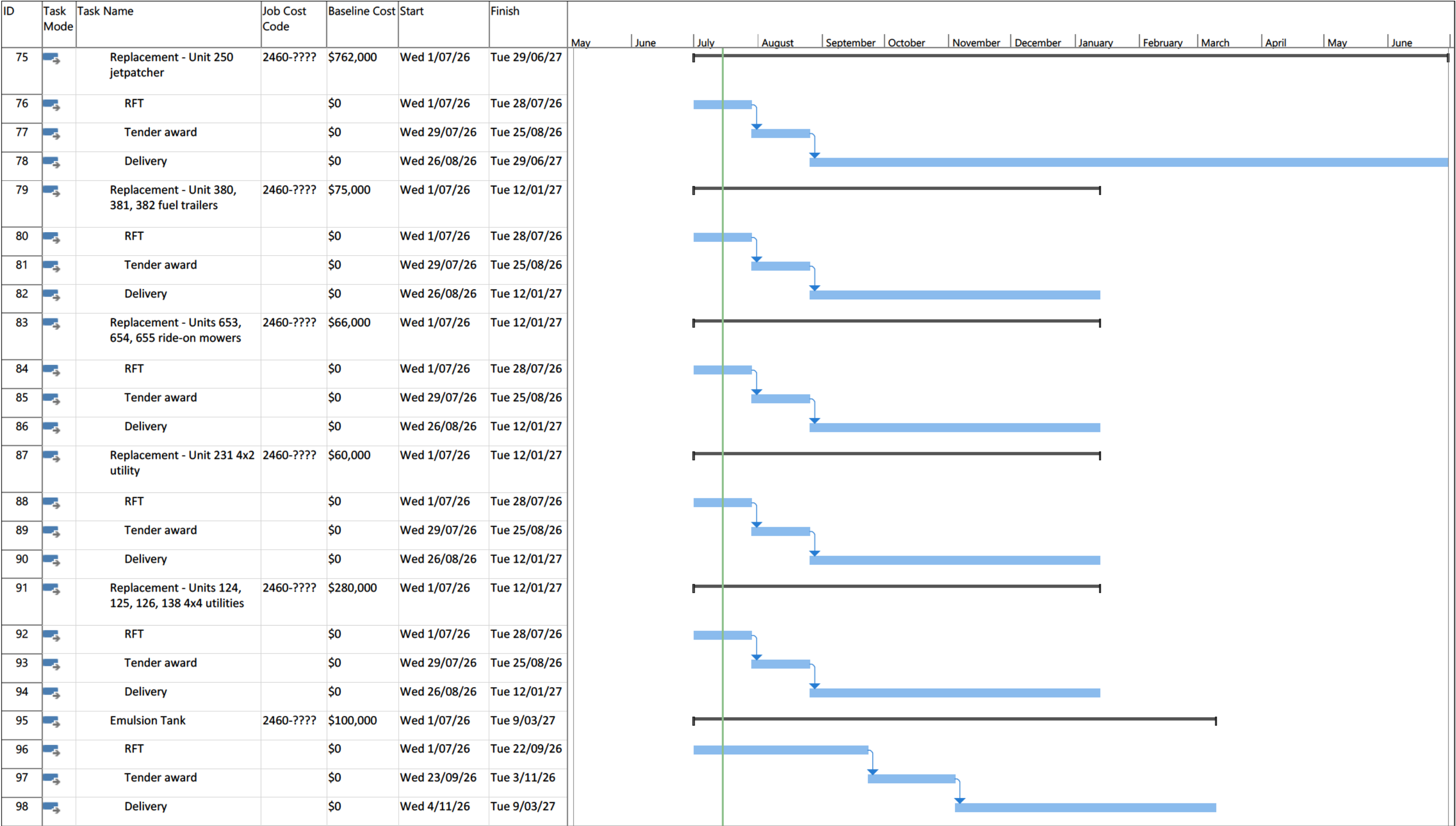
Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-onlyFinish-onlyExternal TasksExternal MilestoneDeadlineProgressManual Progress



Project: 2025-26 Works Program
Date: Wed 15/07/26

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-onlyFinish-onlyExternal TasksExternal MilestoneDeadlineProgressManual Progress

10.3.4 Restoration of Essential Public Assets Status Report

Council Meeting: 21 July 2026
Department: Infrastructure Services
Author: Rose Baby
Attachments: 1. Shepherd Services Report – March 2025 Event

Purpose

To provide Council with an update on Restoration of Essential Public Assets (REPA) flood recovery works for the month of June 2026, including progress on reconstruction delivery and submission development.

Recommendation

That Council receive and note the Restoration of Essential Public Assets Status Report.

Background

Shepherd Services, in collaboration with contractors and Council, continues to deliver the DRFA-funded flood recovery program. This report provides an overview of progress and financial status for active projects.

Previous Council Resolution

Not applicable.

Discussion

The attached report provides a comprehensive update from Shepherd Services in relation to the March 2025 Event - Delivery and Data Collection & Submission Building.

Budget/Financial Implications

All REPA activities are jointly funded through the Australian and Queensland Governments and administered by the Queensland Reconstruction Authority. All eligible costs are fully reimbursable apart from a modest “trigger point” payment by Council.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Operational Plan.

Theme: 4. Environmental Sustainability
4.5 Effective disaster management planning and response

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Weather impacts	Rainfall and flooding delaying works and access.
Budget escalation	Cost estimates increasing due to scale of March 2025 event.

Consultation

This project is being managed through monthly coordination meetings with Council, QRA and Shepherd Services to track progress, approvals, and contractor delivery.



Project Management Services

Paroo Shire Council DRFA Project

Western Queensland Surface Trough &
Associated Rainfall and Flooding
21 March – 19 May 2025

June 2026



shepherdservices.com.au





Project Management Services

Paroo Shire Council – WQ Surface Trough & Associated Rainfall and Flooding Progress Report

June 2026

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SUBJECT:	PAROO SHIRE COUNCIL – WQ SURFACE TROUGH & ASSOCIATED RAINFALL AND FLOODING MONTHLY REPORT
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DATE: 02/07/2026

PREPARED BY: Mark Christian, SHEPHERD Services

ISSUED TO: Paroo Shire Council

FILE REF: 25123





Project Summary

The REPA Reconstruction Program continues to progress well across the Paroo Shire, with multiple construction and gravel production work fronts active throughout the region. Despite several rainfall events exceeding 50mm across much of the Shire during the month, contractor performance has remained strong, with crews adjusting their programs where possible to minimise delays.

The reconstruction program is now approximately 38% complete, with around 465,000 tonnes of gravel produced. Gravel production is nearing completion, with only two gravel pits remaining before all material requirements have been met.

Delivery Progress

Construction activities continue to progress across all delivery packages despite challenging weather conditions.

Schmidt Contracting: Continues to perform strongly and remains ahead of program. Following completion of Linden Nebine Road, the contractor has commenced reconstruction works on Koonawarra Road, with only Koonawarra and Bendena Roads remaining within the package.

Schmidt Plant Hire: Has completed reconstruction works on Yali Talpa Road and has now transitioned back onto Mt Alfred Road. The contractor remains on program despite recent rainfall impacting productivity.

Russell Grader Hire: Continues to perform well, however, reconstruction works on Yerrel Road have been delayed due to saturated pavement conditions and water filled table drains. To maintain productivity, the contractor has split its resources, with one crew mobilising to commence reconstruction works on Elmina Road and Mooru Road, while a second crew will return to Yerrel Road once site conditions improve.

Tuckwell: Continues reconstruction works on Moruya Narran Road, with recent rainfall impacting productivity. The remaining treatments on Eulo Toompine Road remain under water and will require additional drying time before completion. An Extension of Time will be sought through the SHEPHERD Contracts Team to account for weather related delays.

Material Production

Material production continues to support current and future reconstruction activities, with approximately 465,000 tonnes produced to date. Production is now focused on the final two gravel pits, with completion expected during the coming month.

During the month, the two Southwest reconstruction packages were released to tender through Vendor Panel. A pre-tender meeting was held with contractors to discuss improvements to the delivery methodology, including the introduction of Hold Points and Witness Points for proof rolling. These quality assurance measures have been incorporated to improve pavement performance and deliver longer lasting road infrastructure for the Paroo Shire Council.

Tenders are scheduled to close on 11 July, with recommendations to be presented to the July Council Meeting. Subject to Council approval, construction is expected to commence in early August.

Council Delivery Works

Council crews have continued REPA reconstruction works on Jobs Gate Road, although progress has also been affected by the recent wet weather. To maintain productivity, SHEPHERD inspection crews have completed the set out of Fernlea Road and Charlotte Plains Road, allowing Council crews to continue reconstruction works while the Southern areas of Jobs Gate Road dry sufficiently for construction.



Overall Status

Overall, the reconstruction program continues to progress well despite the significant rainfall experienced throughout the month. Contractors have demonstrated flexibility by adjusting resources and sequencing works to maintain momentum wherever possible. With approximately 38% of the reconstruction program complete, gravel production nearing completion and the Southwest delivery packages now out to tender, the program remains well positioned to continue achieving its delivery objectives.

Project Dashboard

Claim	Submissions	Total Projects	Projects Completed	Project Completed %
WQ Surface Trough & Associated Rainfall & Flooding 21 March -19 May 2025	11	10	1	38%

Project Quality Management

Quality Documentation

Quality documentation in accordance with relevant technical specifications.

Project Schedule Management

QRA Damages Works Program for approved treatments to date:

Road No.	Asset Name	Actual/Planned Start Date	Actual/Planned Completion Date	% Complete
PSC.0059.2425T.REC				
728	Blackgate Road	22/02/2026	02/03/2026	100.00%
729	Bluff Road	02/03/2026	11/03/2026	100.00%
701	Eulo Toompine Road	14/01/2026	19/07/2026	57.19%
714	Farnham Plains Road	13/04/2026	25/04/2026	100.00%
709	Hazelfield Road	06/04/2026	15/04/2026	100.00%
702	Jandell Road	03/04/2026	20/04/2026	100.00%
713	Koomerang Road	09/03/2026	16/03/2026	100.00%
704	Moama Road	19/03/2026	29/04/2026	100.00%
718	Nancy Bird Walton Way	15/02/2026	17/03/2026	100.00%
716	Penaroo Road	03/04/2026	17/09/2026	99.89%
719	Tilbooroo Road	19/04/2026	05/05/2026	100.00%
705	Yerrel Road	03/04/2026	17/09/2026	69.10%
720	Yowah Opal Fields Road	14/04/2026	20/04/2026	100.00%
PSC.0063.2425T.REC				
717	Claverton Park Road	25/02/2026	04/03/2026	100.00%
721	Coongoola Lane	02/03/2026	17/08/2026	99.37%
706	Humburn Road	15/01/2026	17/09/2026	98.30%
700	Mount Alfred Road	12/01/2026	17/08/2026	53.74%
726	Nooralaba Road	09/02/2026	28/02/2026	100.00%
505	Old Charleville Road	09/02/2026	17/03/2026	100.00%
711	Rosevale Road	26/02/2026	04/03/2026	100.00%
710	Western Warrego Road	03/03/2026	13/05/2026	100.00%
722	Yalli Talpa Road	13/05/2026	03/06/2026	100.00%



Road No.	Asset Name	Actual/Planned Start Date	Actual/Planned Completion Date	% Complete
PSC.0064.2425T.REC				
800	Amenda Tinnenburra Road	09/08/2026	02/02/2027	0.00%
211	Arthur Street	09/08/2026	02/02/2027	0.00%
221	Broad Street	09/08/2026	02/02/2027	0.00%
615	Burrenbilla Road	09/08/2026	02/02/2027	0.00%
819	Coonberry Plains Road	09/08/2026	02/02/2027	0.00%
805	Cuttaburra Road	09/08/2026	02/02/2027	0.00%
811	Glencoe Road	19/05/2026	02/02/2027	0.01%
802	Glentuckie Road	09/08/2026	02/02/2027	0.00%
806	Gumahah Road	09/08/2026	02/02/2027	0.00%
224	Ivan Street	09/08/2026	02/02/2027	0.00%
801	Kywong Road	09/08/2026	02/02/2027	0.00%
224mary	Mary Street	09/08/2026	02/02/2027	0.00%
817	Neverfail Road	09/08/2026	02/02/2027	0.00%
814	Ningaling Road	09/08/2026	08/12/2026	0.00%
812	Pabra Road	09/08/2026	02/02/2027	0.00%
816	Paddabilla Road	09/08/2026	08/12/2026	0.00%
807	Pitherty Road	26/05/2026	08/12/2026	0.99%
804	Rockwell Road	09/08/2026	02/02/2027	0.00%
818	Rocky Road	09/08/2026	02/02/2027	0.00%
405	Shea Street	09/08/2026	02/02/2027	0.00%
810	Tarko Road	09/08/2026	08/12/2026	0.00%
803	Terraldon Road	09/08/2026	02/02/2027	0.00%
727	Waihora Road	09/08/2026	08/12/2026	0.00%
813	Warden Road	09/08/2026	08/12/2026	0.00%
218	Watson Street	19/05/2026	02/02/2027	0.00%
619	Weir Road	09/08/2026	02/02/2027	0.00%
808	Weira Park Road	09/08/2026	08/12/2026	0.00%
809	Wittenburra Road	09/08/2026	08/12/2026	0.00%
815	Wombah Road	09/08/2026	08/12/2026	0.00%
PSC.0065.2425T.REC				
603	Bundaleer South Plains Road	19/05/2026	10/05/2027	0.01%
609	Camden Road	29/11/2026	14/03/2027	0.00%
607	Charlotte Plains Road	29/11/2026	14/03/2027	0.00%
601	Fernlee Road	29/11/2026	10/05/2027	0.00%
608	Gamarren Road	29/11/2026	14/03/2027	0.00%
604	Munda Munda Road	29/11/2026	10/05/2027	0.00%
600	Murra Murra Road	29/11/2026	10/05/2027	0.00%
606	Widgeegoara Road	29/11/2026	14/03/2027	0.00%
620	Yallambee Road	29/11/2026	14/03/2027	0.00%
618	Yaralla Road	29/11/2026	10/05/2027	0.00%



Road No.	Asset Name	Actual/Planned Start Date	Actual/Planned Completion Date	% Complete
PSC.0066.2425T.REC				
513	Ardgour Road	03/05/2026	08/05/2026	100.00%
504	Bendena Road	05/07/2026	30/07/2026	0.00%
723	Clovelly Road	10/05/2026	15/05/2026	100.00%
501	Coongoola Charlottevale Road	03/05/2026	06/08/2026	0.02%
500	Elmina Road	20/05/2026	06/08/2026	0.01%
503	Koonawarra Road	23/06/2026	12/07/2026	7.81%
502	Linden Nebine Road	12/01/2026	30/07/2026	99.98%
512	Mooru Road	12/07/2026	30/07/2026	0.00%
506	Moruya Narran Road	03/06/2026	23/07/2026	9.13%
510	Murrumbah Road	26/04/2026	29/04/2026	100.00%
508	Truganinni Road	08/04/2026	12/04/2026	100.00%
507	Yarmouth Road	12/07/2026	30/07/2026	0.00%
PSC.0067.2425T.REC				
613	Bluegrass Road	29/11/2026	01/04/2027	0.00%
611	Huntley Downs Road	20/05/2026	01/04/2027	0.20%
605	Jobs Gate Road	09/02/2026	31/05/2027	27.20%
602	Middleton Road	28/04/2026	12/05/2026	100.00%
612	Padua Park Road	29/11/2026	01/04/2027	0.00%
628	Penetrate Downs Road	29/11/2026	07/04/2027	0.00%
629	Randwick Downs Road	29/11/2026	01/04/2027	0.00%
617	Robina Downs Road	20/05/2026	01/04/2027	0.01%
616	Talbarea Road	29/11/2026	07/04/2027	0.00%
614	Thurulgoona Road	29/11/2026	01/04/2027	0.00%
610	Waverly Mintaka Road	19/05/2026	07/04/2027	0.06%
PSC.0071.2425T.REC				
ELW	Eulo Levee Wall	23/08/2026	25/10/2026	0.00%
PSC.0072.2425T.REC				
500	Elmina Road	07/01/2026	09/08/2026	0.36%
706	Humeburn Road	03/04/2026	30/07/2026	0.00%
506	Moruya Narran Road	04/06/2026	23/06/2026	100.00%
718	Nancy Bird Walton Way	12/07/2026	26/07/2026	0.00%
PSC.0073.2425T.REC				
706	Humeburn Road	05/03/2026	15/06/2026	66.67%
605	Jobs Gate Road	29/11/2026	07/04/2027	0.00%
619	Weir Road	30/06/2026	02/02/2027	0.00%
PSC.0074.2425T.REC				
506	Moruya Narran Road	04/02/2026	01/04/2026	100.00%
PSC.0075.2425T.REC				
ILW	Ivan Street Levee Wall	23/08/2026	25/10/2026	0.00%



Project Communications Management

- Weekly communications with the Paroo Superintendent.
- Monthly Report to the Paroo Shire Council CEO.
- QRA Update Meetings held monthly with the Paroo Shire Council CEO, the QRA Council Representative, and SHEPHERD Services.
- SHEPHERD Services end of swing 'Activity Update Report' shared with all relevant stakeholders bi-monthly.
- Requested access to Paroo Monthly Newsletter and Facebook for additional activity communications.

Safety

SHEPHERD Services has reviewed and implemented a Safety and Health Management Plan to support the project management of the DRFA works being delivered in the Paroo Shire.

Item	Monthly Target	June 2026
Incidents	Nil	0
Pre-Start	Daily	28
Safety Meeting	Daily - Agenda item on Pre-Start	28
Safety Consultation	Daily - Consulted at Pre-Start	28
Safety Alerts	As required	0
Inductions (New Employees/Contractors)	As required	1
Safety Initiatives	As required	2

Project Scope Management

Scope Definition

The scope is in accordance with eligible QRA approved sites and reconstructed in accordance with QRA guidelines and treatments.

Scope Changes

Project	Scope Change	Status
Submissions 59, 63, 64, 65, 66, 67, 71, 72, 73, 74 and 75	Part of Moruya Narran, and Elmina Roads in the Northeast have separate submissions and have been approved by QRA for delivery	Approved

Project Quality Management

Quality Documentation

Quality documentation shall be in accordance with DRFA and QRA guidelines and processes.





Project Risk Management

Community Concerns

None reported.

QRA Reporting/Submission Risks

Monthly progress reporting to QRA, updated program of works to QRA and Council, and submission of a risk and mitigation strategy to QRA and Council.

Incident Update

Nil

Other

Nil

Project Integration Management

Element	Issue	Outcome	Status
Pre-Construction	Gravel production has concluded in the North and the Southwest for the delivery packages with gravel production crews now producing in the Southeast	Ongoing	In Progress
Construction	Construction is progressing strongly in the Northwest and Northeast, with one package in the Northwest now complete. Council is also assisting with reconstruction work on a section of Jobs Gate, Fernlea and Charlotte Plains Roads in the Southeast.	Ongoing	Commenced
Post Construction		Will be Monitored in accordance with Risks and Mitigation Strategy	Scheduled completion by April 2027
QRA Reporting	Activity updates for Fortnightly and Monthly Reporting are continuing. QRA Monthly Project Updates also provided.	Ongoing	In Progress

Decisions – Approved

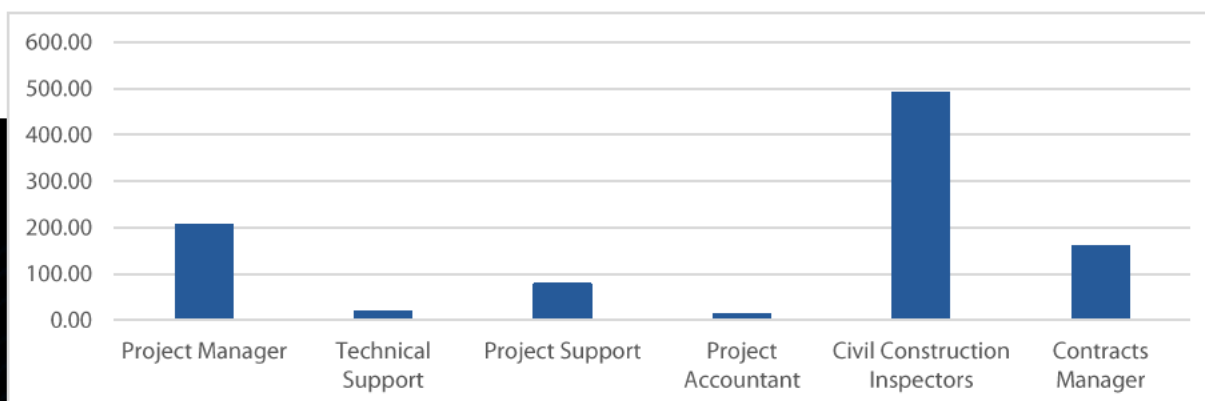
Gravel material source pit extraction approval – Queensland Department of Primary Industries (DPI) and Department of the Environment, Tourism, Science and Innovation (DETSI).

Financial Dashboard

Data as at 12/06/2026

Event / Submission	Project Funding Amount	Expenditure to Date	Variance	Funding vs Expenditure %
Flood Damage NSW Zone PSC.0059.2425T.REC	\$7,930,017.15	\$4,372,083.08	\$3,557,934.07	55.13%
Flood Damage NW_2 PSC.0063.2425T.REC	\$11,365,380.40	\$7,551,415.82	\$3,813,964.58	66.44%
Flood Damage SW PSC.0064.2425T.REC	\$13,242,759.96	\$450,343.68	\$12,792,416.28	3.40%
Flood Damage SE_1 PSC.0065.2425T.REC	\$10,882,501.01	\$513,023.44	\$10,369,477.57	4.71%
Flood Damage NE PSC.0066.2425T.REC	\$12,343,290.46	\$1,406,821.93	\$10,936,468.53	11.40%
Flood Damage SE_2 PSC.0067.2425T.REC	\$9,205,370.35	\$839,687.79	\$8,365,682.56	9.12%
Eulo Levee Wall PSC.0071.2425T.REC	\$455,134.45	\$7,037.55	\$448,096.90	1.55%
Flooded Roads PSC.072.2425T.REC	\$694,619.64	\$13,857.96	\$680,761.68	2.00%
Flood Damage - Missing Seal Pavements PSC.0073.2425T.REC	\$212,959.91	\$2,881.59	\$210,078.32	1.35%
Moruya Narran Road - Flooded Section Ch. 11330 PSC.0074.2425T.REC	\$69,818.74	\$1,101.37	\$68,717.37	1.58%
Ivan Street Levee Wall - Flood Damage 2025 PSC.0075.2425T.REC	\$22,791.67	\$1,032.77	\$21,758.90	4.53%

SHEPHERD June Project Hours



Current Invoicing – SHEPHERD Services

Tax Invoice No. 6078 was issued by SHEPHERD Services on 30 June 2026, with payment due by 30 July 2026.

Local Spend

Expense Category	June 2026	2026 YTD
Accommodation	\$12,448.30	\$67,562.35
Catering	\$149.00	\$435.00
Office Equipment	\$59.08	\$182.93
Sundry	\$92.50	\$771.95
Tools & Equipment	\$31.69	\$54.29
Vehicle Maintenance & Fuel	\$4,768.45	\$42,201.62
Donations / Sponsorship		\$0.00
Totals	\$17,549.02	\$111,208.14

* Based on settled transactions as of 30 June 2026.

Projected Invoicing – SHEPHERD Services

An invoice for June 2026 will be issued by SHEPHERD Services on 26 July 2026.

Projected Invoicing – Forecasted Hours

The forecast hours for July 2026 are tabled below.

Task Name	Duration	Start	Finish	Resource Names
General Manager	2 Hours	Wed 01/07/2026	Fri 31/07/2026	Cameron Shields
Onsite Project Management	250Hours	Wed 01/07/2026	Fri 31/07/2026	
Project Manager	250 Hours	Wed 01/07/2026	Fri 31/07/2026	Mark Christian
Technical Support	50 Hours	Wed 01/07/2026	Fri 31/07/2026	
Manager Systems	50 Hours	Wed 01/07/2026	Fri 31/07/2026	Ashley Edmestone
Senior Mgt. Accountant	20 Hours	Wed 01/07/2026	Fri 31/07/2026	Julianne Peacock
Civil Inspectors	250 Hours	Wed 01/07/2026	Fri 31/07/2026	Ben Keylar Phil Samson Glen Eagles Anthony Williams

Project Procurement Management

Contractor Engagement

All contractors delivering works are to be engaged under Paroo Shire Council procurement policies and guidelines.

Invoicing shall be in accordance with contract and purchase order conditions.

Project Stakeholder Management

Stakeholder Engagement

QRA update meetings are conducted monthly with Paroo Shire Council, SHEPHERD Services representatives and QRA RLO representative to discuss the open submissions.

Other

Nil



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Shepherd Services Pty ACN 611 140 946

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POWERED BY SHEPHERD

road asset condition assessment system

10.3.5 Ardgour Road Grids

Council Meeting: 21 July 2026
Department: Infrastructure Services
Author: A/ Director Infrastructure Services
Attachments: 1. Inwards Correspondence

Purpose

The purpose of this report is to have Council consider a request to install two gates on Ardgour Road to replace two very old and dangerous grids.

Recommendation

That Council approve the installation of gates on Ardgour Road at approximate chainages 1.98km and 5.98 km for installation at the property owner's expense.

Previous Council Resolutions

Not applicable

Discussion

In early May 2026, Shepherd Services brought to Council's attention that a section of Ardgour Road was in need of a medium formation grade and that this could be done concurrently with scheduled REPA works. This was subsequently approved and actioned.

It was also identified that one grid required cleaning out and that another grid was in such a condition as to require replacement.

The writer contacted the property owner to advise them of this situation as the supply of the replacement grid would be at the property owner's expense. An extract from Council's Grid and Gate Policy follows.

"3.4.7 Existing grids on Tier 2 roads that require replacement

Council will supply appropriately designed and constructed grids at the landowner's cost and maintain these grids as required. The cost to install the replacement grids will be borne by Council."

The property owner advised that both grids were in a very poor condition and that he intended to request Council approve the installation of gates in lieu of grids due to the rather unique circumstances around the property at the end of Ardgour Road.

Correspondence to this effect has now been received.

The grids in question are located at chainage 1.98km and 5.98 km.

	
Grid 1.98km	Grid 5.98km



It is noted that Ardgour Road is off-alignment for the first 3.2km but this does not impact the issue at hand.

Noting the very low level of access on Ardgour Road, together with its ranking within the road hierarchy, gates would be a reasonable solution.

Budget/Financial Implications

If the grids are replaced, Council will be responsible for the cost of the installation of the new grids and for the ongoing maintenance for the life of the grids. If gates are installed, there will be no expense to Council.

Legislation/Statutory Implications

Local Government Act 2009

Local Government Regulation 2012

Corporate Plan and/or Operational Plan

Theme: 3 Prosperous Economy

Program Area: 3.1 Promote and support a sustainable and diverse agricultural industry

3.6 Lobby and partner for safe and efficient transport networks

Risk Management

Not applicable

Consultation

Relevant staff

Offham Station
6305 Mitchell Highway
Cunnamulla 4490
Qld
0434203154

David Burgess
Special Projects Officer
Paroo Shire Council
49 Stockyard Street
Cunnamulla 4490
Qld

Dear Sir

Thank you for the email dated 20/5/26 stating that the grid at chainage 5.9 km on the Ardgour Road is non-compliant, I would also say on closer inspection the grid at chainage 1.9km would also be deemed non-compliant. These grids were installed on this road well before council took it over and were intended for station use only.

Ardgour has been unoccupied since 2016 and is now used as a carbon property and a nature reserve, all the improvements and structures have fallen into disrepair or have been bulldozed and buried. In recent years two or three cars a month travel through Offham using this access road to gain entry to Ardgour, we use the road to access our paddocks on a very regular basis. The current caretakers usually access Ardgour via Victo from the south.

As there is already one gate on the road, I propose that I replace both the grids with new gates as there are other Council controlled roads in the district that carry a lot more traffic than the Ardgour Road. (e.g., The Western Warrego Road and The Coongoola Lane /Nebine Linden Road) that have gates on them.

Please contact me if you require any more information

Yours Sincerely

Evan Palmer

10.3.6**Redundant Sports Field Lighting John Kerr Park**

Council Meeting: 21 July 2026
Department: Infrastructure Services
Author: A/ Director Infrastructure Services
Attachments: Nil

Purpose

The purpose of this report is to progress the reuse or disposal of the redundant sports lighting from John Kerr Park.

Recommendation

That Council delegate to the Chief Executive Officer the authority to donate the surplus sports field lights and associated poles from John Kerr Park to local clubs or organisations or to otherwise dispose of the surplus equipment.

Previous Council Resolutions

Not applicable

Discussion

By letter of 10 June 2025, the Cunnamulla Bowls Club Inc requested Council include the transfer of the existing lighting from the John Kerr Park field to the Bowls Club as part of the John Kerr Park lighting upgrade project.

Based on advice at that time from the Director Corporate and Community Services, Council is able to donate the surplus lighting assets from John Kerr Park upon the completion of the lighting upgrade project.

Council called for Expressions of Interest in 2025 and again in 2026 for clubs and associations to register their interest in this matter.

Several clubs and organisations have expressed an interest in this matter, namely the Cunnamulla Bowls Club, the Cunnamulla Show Society and the Eulo Polocrosse Club.

There are nine main lights and five smaller ancillary lights at Council's depot and four poles at John Kerr Park.

Budget/Financial Implications

Not applicable.

Legislation/Statutory Implications

Non-Current Assets – Financial Management Policy

Corporate Plan and/or Operational Plan

Theme: 2 Our People and Strong Communities
Program Area: 2.3 Provide inviting spaces and facilities to meet community needs
2.6 Foster and promote active, safe and healthy communities

Risk Management

Not applicable.

Consultation

Councillors, CEO and Directors

Community via Expressions of Interest

10.3.7 Fleet Program – Purchase of One New Multi-Purpose Patching Truck

Council Meeting: 21 July 2026
Department: Infrastructure Services
Author: A/ Director Infrastructure Services
Attachments: Nil

Purpose

The purpose of this report is to summarise the response received for the purchase of one new multi-purpose patching truck and to recommend award of the contract.

Recommendation

That Council accept the quotation from AUSROADS Pty Ltd of \$699,540.00 excluding GST for the supply of one Multipatcher Unit inclusive of all required extras to be delivered to Cunnamulla.

Previous Council Resolutions

Not applicable.

Discussion

Council is responsible for maintaining an extensive road network and continually seeks opportunities to improve the efficiency, quality and safety of its road maintenance operations.

Following the recent sale of Council's aging jet patching unit, pothole patching and pavement maintenance activities have become increasingly labour-intensive and time-consuming. Current repair methods require multiple pieces of equipment, several operators and significant labour resources, impacting Council's ability to efficiently deliver maintenance programs.

The need for an efficient road maintenance solution has become increasingly important due to Council's contractual obligations under the Transport and Main Roads (TMR) Road Maintenance Performance Contract (RMPC) and Roads to Recovery/Disaster Recovery Funding Arrangements (DRFA) flood restoration works. The purchase of a dedicated Multipatcher will streamline these activities by combining road cleaning, emulsion spraying and aggregate placement (pothole patching) into a single operation that can be undertaken by one operator.

The AUSROAD Multipatcher is specifically designed to improve productivity, reduce manual handling, minimise traffic disruption and deliver higher quality, longer-lasting repairs that assist in extending the service life of Council's road assets.

A Request for Quotation (RFQ) was issued to Ausroad Manufacturing Pty Ltd through the Local Buy Contract – Trucks, Buses, Specialised Trucks & Bodies - NPN1.23.

Ausroad Manufacturing Pty Ltd is the sole supplier of the specialised Mult patcher unit, including its unique under-the-cab, front-mounted patching boom design. As no other supplier can provide this specialised equipment, a quotation was sought directly from Ausroad Manufacturing Pty Ltd in accordance with the provisions of the Local Buy Contract.

Budget/Financial Implications

Purchase costs are as detailed in the table at the end of this report.

Council has made a budget provision of \$762,000.00

Legislation/Statutory Implications

The procurement process followed is in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Corporate Plan and/or Operational Plan

Not applicable

Risk Management

Not applicable

Consultation

Various Infrastructure Services staff were consulted in the tender analysis and plant suitability assessment.

Price Summary

Item	Cost (Ex GST)
6m ³ AUSROAD Multipatcher™ Road Maintenance Body	
ISUZU FXZ 260-355 Automatic Cab Chassis	
Hydraulic Remote Outlet	
Load Cells Under Emulsion Tank	
Load Cells Under Hopper	
Heated Spray Tips on Spray Bar	
Heated Front Nozzle Emulsion Ring	
Water Spray Bar on Front of Truck	
Total Purchase Price	\$699,540.00

10.3.8 Fleet Program – Purchase of One New 12-16 Tonne Wheel Loader

Council Meeting: 21 July 2026
Department: Infrastructure Services
Author: A/ Director Infrastructure Services
Attachments: Nil

Purpose

The purpose of this report is to summarise the responses received for RFQ2027-0001 Supply and Delivery of One 12-16 Tonne Wheel Loader and to recommend award of the contract.

Recommendation

That Council accept the quotation from RDO Equipment for the price of \$389,000 excluding GST for the supply of one John Deer 544P wheel loader delivered to Cunnamulla.

Previous Council Resolutions

Not applicable.

Discussion

Paroo Shire Council 2026/27 approved annual budget includes purchase of one new 12-16 tonne wheel loader.

The request for quotation RFQ2027-0001 was called through Vendor Panel Local Buy Arrangement LB345 Heavy and Light Plant Machinery on the 12 June 2026, closing 26 June 2026. Eight companies were invited to tender and seven responses were received.

Companies invited to tender were:

- Liebherr Australia
- Komatsu Australia
- Hitachi Construction
- Porter Equipment
- RDO Equipment
- TUTT Bryant Equipment
- Clark Equipment
- Hastings Deering.

Submissions were received, collated and evaluated in accordance with the requested specifications and evaluation criteria. All submissions were deemed conforming and included the requested optional attachments, comprising rear rippers, a stick rake and pallet forks, recognising that the loader will primarily be utilised as a utility loader for Council's town operations.

Following a comprehensive evaluation, RDO Equipment submitted the preferred proposal, offering the best overall value for money while meeting all of Council's operational requirements.

The proposed John Deere 544P Wheel Loader is a well-established and reliable machine with a strong reputation throughout the local government and civil construction industries for its performance, durability and ease of maintenance. The availability of local service support through RDO Equipment's service agent in St George, together with readily accessible parts, provides Council with confidence that ongoing servicing and maintenance requirements can be managed efficiently, minimising downtime.

As this loader is intended primarily for town operations and general utility tasks, rather than continuous heavy production work, the John Deere 544P represents a practical and cost-effective solution that is well suited to Council's operational needs.

Budget/Financial Implications

Purchase costs are as detailed in the table at the end of this report.

Council has made a budget provision of \$390,000.00.

Legislation/Statutory Implications

The procurement process followed is in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Corporate Plan and/or Operational Plan

Not applicable

Risk Management

Not applicable

Consultation

Various Infrastructure Services staff were consulted in the tender analysis.

Supplier	Location	Machine	Year	Price (Ex GST)	Warranty	Delivery
Clark Equipment	Acacia Ridge	DEVELON DL250-7M W	2023		4 YEARS / 8000HRS	8 WEEKS
HITACHI CONSTRUCTION MACHINERY	Toowoomba	HITACHI ZW180-7	2026		84 MONTHS / 12,000HR	16 WEEKS
KOMATSU AUS	Toowoomba	KOMATSU WA320-8	2026		60 MONTHS / 6000 HRS	12-16 WEEKS
RDO Equipment	Mt Ommaney, QLD	JOHN DEERE 544P	2026	\$389,000.00	Vehicle 24 months / 2000 hrs ENGINE 84 MONTHS / 70000 HRS	4–6 weeks
Hastings Deering	Toowoomba	CATERPILLAR 930 IT	2026		12-month unlimited + 60-month/3,000-hr powertrain/hydraulic/technology	12 WEEKS
Hastings Deering	Toowoomba	CATERPILLAR 938 IT	2026		12-month unlimited + 60-month/3,000-hr powertrain/hydraulic/technology	12 WEEKS
AVS Sales	Chelona, QLD	XCMG XC948 2025	2025		3 YEARS / 6000 HRS	
SGMC - ST GEORGE MACHINE CENTRE	St George	LIUGONG 848T WHEEL LOADER	2025		4 YEARS / 6000 HRS	8 WEEKS

10.3.9 Fleet Program - Light Vehicle Tender - Purchase of Five New Utilities

Council Meeting: 21 July 2026
Department: Infrastructure Services
Author: A/ Director Infrastructure Services
Attachments: Nil

Purpose

The purpose of this report is to summarise the responses received for RFQ 2027-0004 Supply and Delivery of Five New Utilities and recommend award of the contract.

Recommendation

That Council receive the report and award the contract for RFQ 2027-0004 as follows:

- 1. Purchase one (1) new Toyota Hilux SR 4X4 Dual Cab utility for the value of \$82,276.50 excluding GST from Tait Motors Goondiwindi.*
- 2. Purchase of two (2) new Ford Ranger XL 4X4 Dual Cab utilities, one (1) Ford Ranger XL 4x4 Space Cab utility and one (1) Ford Ranger XL 4X2 Space Cab utility for a total of \$253,250 excluding GST from South West Ford Nissan Charleville.*

Previous Council Resolutions

Not applicable.

Discussion

The Paroo Shire Council 2026/27 approved annual budget includes the purchase of 5 new utilities.

The request for quotation was called through Vendor Panel on the 12 June 2026, closing 26 June 2026. Three companies were invited, and two responses were received.

Companies invited to tender were:

- Southwest Ford Nissan
- TAIT Motors
- Black Isuzu Ute Toowoomba – quotation not received

Submissions were received, collated and evaluated in accordance with the requested specifications and the evaluation criteria outlined in the attached documentation.

Both submissions were assessed as conforming to the requested scope, with the exception of Southwest Ford Nissan, who submitted automatic transmission vehicles in place of the specified manual transmission.

The evaluation considered a range of factors including compliance with the specification, vehicle suitability, warranty, servicing, pricing, reliability, company performance and familiarity.

Both the Toyota Hilux and Ford Ranger are well-established vehicles within the Australian market and are recognised for their reliability, durability and ease of servicing. Both vehicles are considered capable of meeting Council's operational requirements.

It is recommended that the Work Coordinator's utility be replaced with a Toyota Hilux. This vehicle is expected to travel the highest annual kilometres and will predominantly operate on Council's unsealed road network. The Toyota Hilux has a proven reputation for reliability and durability in these operating conditions and provides consistency with Council's existing fleet, offering increased driver familiarity and operational confidence.

It is further recommended that the remaining four replacement utilities be supplied as Ford Rangers. These vehicles are anticipated to travel significantly fewer kilometres than the Work Coordinator's vehicle and will spend less time operating on unsealed roads. The Ford Ranger is considered well suited to these operational requirements and represents a suitable and cost-effective option while still meeting all of Council's specifications and performance expectations.

This recommendation provides Council with a practical fleet mix that aligns each vehicle to its intended operational use, ensuring the highest-use vehicle is selected for maximum reliability in demanding conditions while recognising that the remaining vehicles have different operational demands.

Both suppliers have established service support within the region, with Toyota servicing available through St George and Ford servicing available through Charleville. Council has extensive experience operating vehicles from both manufacturers, and each is considered capable of supporting Council's operational requirements.

Budget/Financial Implications

Purchase costs are as detailed in the table at the end of this report.

Council has made a budget provision of \$340,000.00.

Legislation/Statutory Implications

The procurement process followed is in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Corporate Plan and/or Operational Plan

Not applicable

Risk Management

Not applicable

Consultation

Various Infrastructure Services staff were consulted in the tender analysis.

Supplier	Location	Details	Model	Price (Excl GST)	Warranty	Delivery
SEDILLI PTY LTD SOUTH WEST FORD	CHARLEVILLE	FORD RANGER XL DUAL CAB 4X4	2026	\$64,950.00	5 YEARS / UNLIMITED KMS	20 WEEKS
SEDILLI PTY LTD SOUTH WEST FORD NISSAN	CHARLEVILLE	FORD RANGER XL SPACE CAB 4X4	2026	\$64,950.00	5 YEARS / UNLIMITED KMS	20 WEEKS
SEDILLI PTY LTD SOUTH WEST FORD NISSAN	CHARLEVILLE	FORD RANGER XL 4X2 SPACE CAB	2026	\$58,400.00	5 YEARS / UNLIMITED KMS	20 WEEKS
TOTAL FOR 5 UNITS 3 X DUAL CAB 4X4 1 X SPACE CAB 4X4 1 X SPACE CAB 4X2				\$318,200.00		
TAIT MOTORS	GOONDIWINDI	HILUX SR 4X4 DUAL CAB	2026	\$82,276.50	5 YEARS / UNLIMITED KMS	Not provided
TAIT MOTORS	GOONDIWINDI	HILUX SR 4X4 EXTRA CAB	2026		5 YEARS / UNLIMITED KMS	Not provided
TAIT MOTORS	GOONDIWINDI	HILUX SR 4X2 DUAL CAB	2026		5 YEARS / UNLIMITED KMS	Not provided
TOTAL FOR 5 UNITS 3 X DUAL CAB 4X4 1 X SPACE CAB 4X4 1 X SPACE CAB 4X2				\$403,955.39	5 YEARS / UNLIMITED KMS	Not provided

10.4.1 Financial Position Update Report

Council Meeting: 21 July 2026
Department: Finance
Author: Finance Department
Attachments: 1. Monthly Financial Report – June 2026

Purpose

The purpose of this report is to provide Council with an update on our current financial position and financial performance year to date.

Recommendation

That Council receive and note the Financial Position Update Report.

Previous Council Resolutions

Not applicable.

Discussion

This report provides an overview of the financial performance for the month of June 2026 and the financial position at month end.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

Budget/Financial Implications

All financial implications are outlined within the body of this report.

Legislation/Statutory Implications

Local Government Act 2009.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

Consultation

Finance Department.

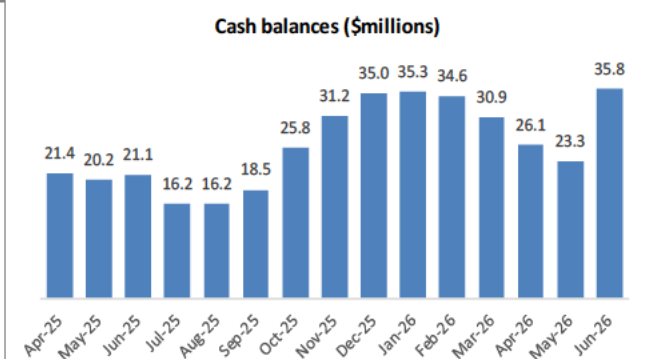
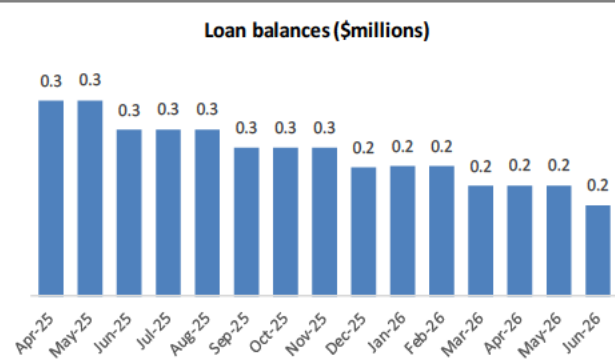
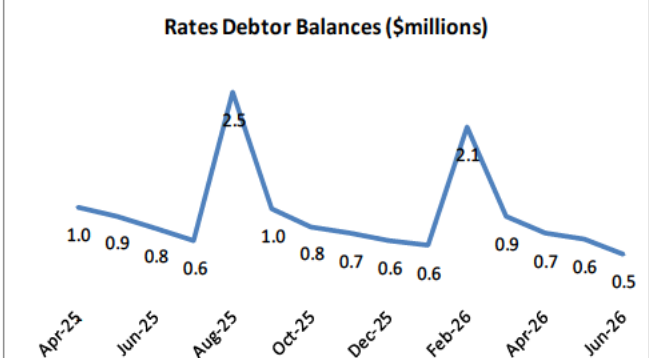
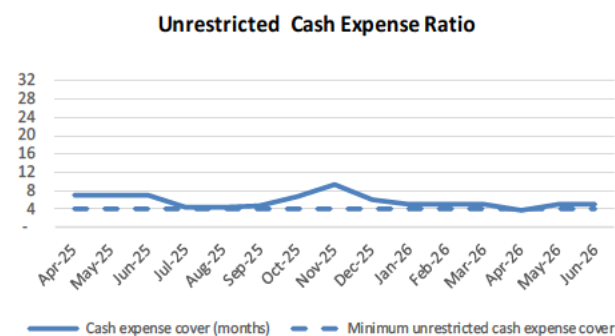
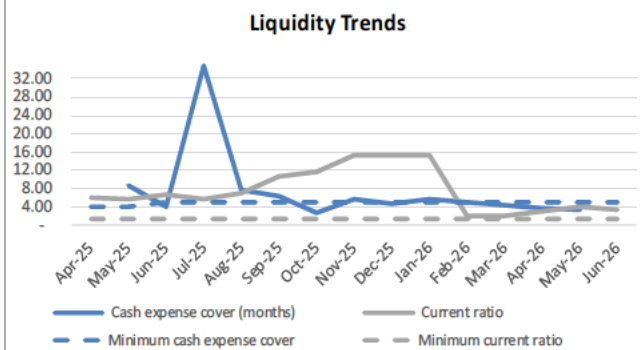
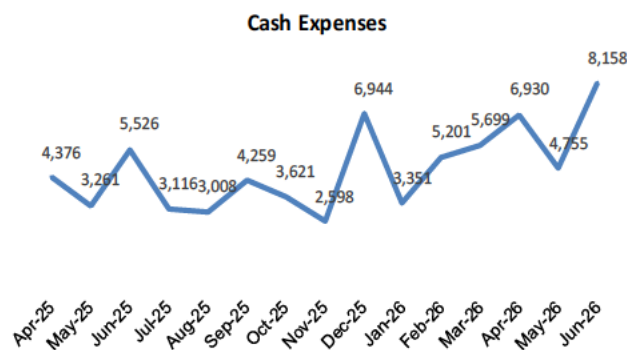
ATTACHMENT 1

Paroo Shire Council Financial Dashboard

for the month ending June 2026

(all amounts in \$millions)

Income statement	YTD	Budget YTD	Variance	Last YTD	Variance
Revenue	\$66.2	\$58.6	\$7.6	\$46.7	\$19.5
Expenses	\$57.6	\$54.9	(\$2.7)	\$41.3	\$16.3
Net result	\$8.5	\$3.7	\$4.8	\$5.4	\$3.1
Balance sheet	June 2026	Jun 2025	Movement	Last YTD	Movement
Total assets	\$382.9	\$355.7	\$27.2	\$354.7	\$28.2
Total liabilities	\$13.8	\$5.5	(\$8.3)	\$6.0	(\$7.8)
Total equity	\$369.1	\$350.2	\$18.9	\$348.7	\$20.4
Cash flow	YTD	Last YTD	Movement	Unrestricted Cash expense cover 7 months ● Current ratio 3:1 ● Unrestricted Cash Balance \$26.0 ●	
Operating cash flow	\$18.7	\$7.6	\$11.1		
Capex	(\$10.7)	(\$3.4)	\$7.3		
Other investing cash flow	\$6.9	\$6.0	\$0.9		
Loan repayments	(\$0.1)	(\$0.2)	\$0.0		
Net cash flow	\$14.7	\$10.0	\$4.7		



Financial performance

Cash inflows for the year to date include:

- Grant revenue –
 - Council received 50% of the Financial Assistance Grant for FY26 in June 2025. Further instalments of \$5.5m has been received during FY26. In June 2026, Council received \$9.3m in advance for the FY27 Financial Assistance Grant.
 - In FY26, Council has received \$27.4m in flood damage revenue. A contract liability has been recognised at month end totalling \$8.9m, which represents advance payments received for the 2025 program. Revenue will be drawn down as expenditure is incurred.
 - In FY26, Council has received \$4.4m in capital funding for roads projects.
- Materials and services are tracking behind budget, primarily due to the timing of flood damage works. This is offset by employee costs, which are currently overbudget. Refer Appendix A for a summary of expenditure to date compared to approved submission values.
- Overall financial performance is sound.

Financial position

- Council's cash position has strengthened since June 2025 due to the receipt of flood damage, recoverable works revenue and the receipt of an advanced payment of the FY27 Financial Assistance Grant.
- Council has recognised contract assets totalling \$1.2m and contract liabilities totalling \$9.9m, at month end. Contract assets and contract liabilities will fluctuate based on the timing of works progressing, relative to the timing of grant funding received by Council. A summary of contract assets and liabilities is provided in the table in Appendix B.
- Aside from the above, there have been no significant changes, outside of normal business operations, to the composition of Council's assets and liabilities during the period.
- A summary of Council's current capital projects is attached to this report.

Cash flow

- Closing cash balance was \$35.8 million (\$26.0 million unrestricted).
- Operating cash flow was \$18.7 million surplus, which is higher than the same period last YTD.
- Capital expenditure is significantly higher in comparison to the last YTD.
- Net cash flow is significantly higher than last YTD.

Liquidity

- Council maintains 5 months of cash expense cover and 7 months of unrestricted cash expense cover ratio.
- Current ratio is 3:1 (\$3 of current assets to every \$1 of current liabilities). This has increased due a significant increase in cash balances. Contract liabilities are recognised and are a major contributor to the increase of liabilities, mainly due to the advance payments received from QRA for flood repair damage.
- Short and long-term forecasts indicate that Council will remain in a sound financial position.

STATEMENT OF COMPREHENSIVE INCOME

(N.B) Balances at 30 June 2026 are subject to change as part of year end close adjustments.

Paroo Shire Council
Statement of Comprehensive Income
For the period ending 30 June 2026

	YTD Actual	YTD Budget	\$ Variance to YTD Budget	% Variance to YTD Budget	2026 (Full Year) Budget	2025 Actual
Income						
Revenue						
Recurrent revenue						
Net rate and utility charges	4,398,803	4,622,247	(223,444)	0%	4,622,247	4,528,169
Fees and charges	674,234	213,204	461,030	216%	213,204	249,388
Rental income	111,119	177,000	(65,881)	-37%	177,000	120,365
Interest received	1,098,711	938,824	159,887	17%	938,824	1,143,599
Sales - contract and recoverable works	7,441,821	7,802,568	(360,747)	-5%	7,802,568	5,279,752
Other recurrent income	46,391	8,407	37,984	452%	8,407	177,393
Grants, subsidies, contributions and donation	40,243,126	36,598,098	3,645,028	10%	36,598,098	31,535,287
Internal revenue	7,227,037	4,691,182	2,535,855	54%	4,691,182	-
Total recurrent revenue	61,241,242	55,051,530	6,189,712		55,051,530	43,033,953
Capital revenue						
Grants, subsidies, contributions and donation	4,921,848	3,546,837	1,375,011	39%	3,546,837	7,524,253
Gain /(loss) on sale of non-current assets	-	-	-	0%	-	-
Total capital revenue	4,921,848	3,546,837	1,375,011		3,546,837	7,524,253
Total income	66,163,090	58,598,367	7,564,723		58,598,367	50,558,207
Expenses						
Recurrent expenses						
Employee benefits	(8,228,686)	(7,066,780)	(1,161,906)	16%	(7,066,780)	(7,507,440)
Materials and services	(33,866,809)	(34,431,735)	564,926	-2%	(34,431,735)	(24,649,970)
Finance costs	(95,674)	(35,000)	(60,674)	173%	(35,000)	(103,312)
Depreciation and amortisation	(8,221,375)	(8,680,135)	458,760	-5%	(8,680,135)	(8,707,709)
Internal expenses	(7,227,037)	(4,691,182)	(2,535,855)	54%	(4,691,182)	-
Total recurrent expenses	(57,639,581)	(54,904,832)	(2,734,749)		(54,904,832)	(40,968,432)
Capital expenses	-	-	-		-	(4,360,382)
Total expenses	(57,639,581)	(54,904,832)	(2,734,749)		(54,904,832)	(45,328,814)
Net result attributable to council	8,523,509	3,693,535	4,829,974		3,693,533	5,229,393

Commentary:

- Grant revenue –
 - Council received 50% of the Financial Assistance Grant for FY26 in June 2025. Further instalments of \$5.5m has been received during FY26 YTD. In June 2026, Council received \$9.3m in advance for FY27.
 - In FY26 YTD, Council has received \$27.4m in flood damage revenue. A contract liability has been recognised at month end totalling \$8.9m, which represents advance payments received for the 2025 program. Revenue will be drawn down as expenditure is incurred.
 - In FY26 YTD, Council has received \$4.4m in capital funding for roads projects.
- Materials and services are tracking behind budget, primarily due to the timing of flood damage works. This is offset by employee costs, which are currently overbudget. Refer Appendix A for a summary of expenditure to date compared to approved submission values.

STATEMENT OF FINANCIAL POSITION*(N.B) Balances at 30 June 2026 are subject to change as part of year end close adjustments.***Paroo Shire Council****Statement of Financial Position****As at 30 June 2026**

	2026 YTD Actual	2025 Actual	2026 (Full Year) Budget
Current Assets			
Cash and cash equivalents	35,818,865	21,050,931	19,180,400
Trade and other receivables	2,677,930	2,968,961	1,566,727
Inventories	1,252,495	961,618	802,320
Contract assets	1,172,355	4,405,296	2,000,000
Total current assets	40,921,645	29,386,806	23,549,447
Non-current Assets			
Property, plant and equipment	328,292,036	336,391,471	356,204,169
Capital works in progress	13,660,397	2,955,981	-
Total non-current assets	341,952,433	339,347,452	356,204,169
TOTAL ASSETS	382,874,078	368,734,258	379,753,616
Current Liabilities			
Trade and other payables	1,180,959	4,109,071	3,327,821
Contract Liabilities	9,949,158	1,402,798	1,000,000
Provisions	900,558	820,679	794,579
Borrowings	24,152	133,936	25,123
Total current liabilities	12,054,827	6,466,484	5,147,523
Non-current Liabilities			
Provisions	1,624,312	1,605,929	909,201
Borrowings	134,018	157,798	132,676
Total non-current liabilities	1,758,330	1,763,727	1,041,877
TOTAL LIABILITIES	13,813,157	8,230,212	6,189,400
NET COMMUNITY ASSETS	369,060,922	360,504,046	373,564,217
Community Equity			
Asset revaluation reserve	195,714,950	195,714,949	190,234,240
Retained surplus/(deficiency)	173,345,971	164,789,097	183,329,976
TOTAL COMMUNITY EQUITY	369,060,922	360,504,046	373,564,217

Commentary:

- Council's cash position has strengthened since June 2025 due to the receipt of flood damage, recoverable works revenue and the receipt of an advanced payment of the FY27 Financial Assistance Grant.
- Council has recognised contract assets totalling \$1.2m and contract liabilities totalling \$9.9m, at month end. Contract assets and contract liabilities will fluctuate based on the timing of works progressing, relative to the timing of grant funding received by Council. A summary of contract assets and liabilities is provided in the table in Appendix B.

- Aside from the above, there have been no significant changes, outside of normal business operations, to the composition of Council's assets and liabilities during the period.
- A summary of Council's current capital projects is attached to this report.

STATEMENT OF CASH FLOWS

(N.B) Balances at 30 June 2026 are subject to change as part of year end close adjustments.

Paroo Shire Council

Statement of Cash Flows

For the period ending 30 June 2026

	2026 YTD Actual	2026 (Full Year) Budget
Cash flows from operating activities:		
Receipts from customers	13,251,296	12,646,426
Payments to suppliers and employees	(45,334,585)	(41,476,528)
	(32,083,289)	(28,830,103)
Interest received	1,098,711	938,824
Rental income	111,119	177,000
Non-capital grants and contributions	49,686,827	36,748,097
Borrowing costs	(95,674)	(35,000)
Net cash inflow (outflow) from operating activities	18,717,694	8,998,818
Cash flows from investing activities:		
Payments for property, plant and equipment	(10,704,416)	(10,140,850)
Proceeds from sale of property, plant and equipment	-	-
Capital grants, subsidies, contributions and donations	6,858,431	2,774,241
Net cash inflow (outflow) from investing activities	(3,845,985)	(7,366,608)
Cash flows from financing activities		
Repayment of borrowings	(133,564)	(133,183)
Net cash inflow (outflow) from financing activities	(133,564)	(133,183)
Net increase (decrease) in cash held	14,738,145	1,499,027
Cash at beginning of reporting period	21,080,720	17,681,374
Cash at end of reporting period	35,818,865	19,180,400

After taking contract liabilities and internal reserves (outlined below) into account, Council's unrestricted cash position is approximately \$26.0m.

Internal and external cash restrictions are as follows:

Description	Source	Amount
Contract liabilities (*)	External	9,949,158
Building reserve (*)	Internal	403,330
Community housing reserve (*)	Internal	-

STATEMENT OF CHANGES IN EQUITY

(N.B) Balances at 30 June 2026 are subject to change as part of year end close adjustments.

**Paroo Shire Council
Statement of Changes in Equity
For the period ending 30 June 2026**

	2026 YTD Actual	2026 (Full Year) Budget
Asset revaluation surplus	195,714,950	190,234,240
Retained surplus	173,345,971	183,329,976
	369,060,922	373,564,217

FINANCIAL SUSTAINABILITY RATIOS*(N.B) Ratio's at 30 June 2026 are subject to change as part of year end close adjustments.*

Type	Measure	Target (Tier 7)	Actual Current Year	Council Narrative
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	6.00	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. Council is currently meeting the target which indicates council has sufficient liquidity to continue operating for an extended period of time based on current monthly expenses.
Operating performance	Operating surplus ratio	n/a	5.88%	The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Council currently has a positive operating surplus ratio.
	Operating cash ratio	Greater than 0%	19.46%	The operating cash ratio is a measure of council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs. Council's operating cash ratio is currently ahead of target.
Asset management	Asset sustainability ratio	Greater than 90%	30.08%	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives. Council's asset sustainability ratio is currently behind target.
	Asset consumption ratio	Greater than 60%	63.08%	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community. Council's asset consumption ratio is currently exceeding target.
Debt servicing capacity	Leverage ratio	0 - 3 times	0.01	The leverage ratio is an indicator of a Council's ability to repay its existing debt. It measures the relative size of the Council's debt relative to its operating performance. Council's leverage ratio is within the target range.
Financial capacity	Council-controlled revenue	n/a	8.28%	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.

APPENDIX A – 2025 FLOOD DAMAGE PROGRAM SUMMARY

Submission Name	Approved Value	Received to 30 June 2026	Expenditure to 30 June 2026	Remaining
Flood Damage NSW Zone PSC.0059.2425T.REC	7,930,017	4,353,925	4,488,013	3,442,004
Flood Damage NW 2 PSC.0063.2425T.REC	11,365,380	7,551,416	7,553,247	3,812,133
Flood Damage SW PSC.0064.2425T.REC	13,242,760	3,972,828	469,174	12,773,586
Flood Damage SE_1 PSC.0065.2425T.REC	10,882,501	3,264,750	517,237	10,365,264
Flood Damage NE PSC.0066.2425T.REC	12,343,290	3,702,987	1,924,239	10,419,051
Flood Damage SE_2 PSC.0067.2425T.REC	9,205,370	2,761,611	928,977	8,276,393
Eulo Levee Wall PSC.0071.2425T.REC	455,134	136,540	7,188	447,946
Flooded Roads PSC.0072.2425T.REC	694,620	208,386	14,974	679,646
Mar25 REPA - Missing Seal Pave	213,999	63,888	3,032	210,967
REPA- Moruya Narran Rd CH11330	69,819	20,946	1,251	68,567
F/Damage-Mar.25- Ivan St Levee	50,110	6,838	1,327	48,783
Program preparation and management	-	-	1,265,500	-
	66,453,000	26,044,114	17,174,157	50,544,342

APPENDIX B – CONTRACT ASSETS AND LIABILITIES – 30 JUNE 2026

Program Name	Contract Assets	Contract Liabilities
Department of Statement Development	207,399	
DRFA Program		8,869,957
Roads to Recovery 2024 - 29	976,972	
W4Q 24-27		358,688
LGSSP JKP Masterplan, ACIF Flood Light Upgrade		608,325
Gravel Royalties		99,724
	1,184,371	9,935,694

Contract assets represent works performed for which cash is yet to be received. Contract liabilities represent cash received in advance of works being undertaken.

APPENDIX C – RESULTS BY FUNCTION – 30 JUNE 2026

ANALYSIS BY FUNCTION AS AT 30 JUNE 2026														
	REVENUE ANALYSIS							EXPENDITURE ANALYSIS					NET RESULT	
	OPERATING REVENUE (BUDGET)	OPERATING REVENUE (YTD ACTUAL)	CAPITAL REVENUE (BUDGET)	CAPITAL REVENUE (YTD ACTUAL)	REMAINING BUDGET (OPERATING)	REMAINING BUDGET (CAPITAL)	REMAINING BUDGET (TOTAL)	OPERATING EXPENDITURE (BUDGET)	OPERATING EXPENDITURE (YTD ACTUAL)	DEPRECIATION EXPENDITURE (BUDGET)	DEPRECIATION EXPENDITURE (YTD ACTUAL)	REMAINING BUDGET (TOTAL)	FUNCTION RESULT - YTD ACTUAL	FUNCTION RESULT - ANNUAL BUDGET
AIRPORT	450,000	603,163	-	-	(153,163)	-	(153,163)	693,500	966,539	104,607	178,474	(346,905)	(541,850)	(348,107)
ASSETS ADMINISTRATION	-	-	-	-	-	-	-	80,000	49,651	-	-	30,349	(49,651)	(80,000)
CELEBRATIONS & FUNCTIONS	10,000	10,000	-	-	-	-	-	38,000	41,222	-	-	(3,222)	(31,222)	(28,000)
CEMETERIES	138,915	96,638	-	-	42,277	-	42,277	152,600	225,340	-	-	(72,740)	(128,702)	(13,685)
COMMUNITY DEVELOPMENT	284,577	170,415	-	-	114,162	-	114,162	284,758	247,616	-	-	37,142	(77,201)	(181)
COMMUNITY HOUSING	62,000	168,494	-	-	(106,494)	-	(106,494)	64,800	79,474	-	-	(14,674)	89,019	(2,800)
COMMUNITY RESILIENCE OFFICER	-	167,250	-	-	-	-	-	-	54,304	-	-	(54,304)	112,946	-
COMMUNITY SERVICES ADMINISTRATION	-	114,089	-	-	(114,089)	-	(114,089)	296,413	227,350	-	-	69,062	(113,261)	(296,413)
COMMUNITY SERVICES FUNDED PROGRAMS	-	10,000	-	-	(10,000)	-	(10,000)	-	39,455	-	-	(39,455)	(29,455)	-
COUNCIL BUILDINGS	52,050	42,153	-	-	9,897	-	9,897	750,000	1,413,859	1,959,192	1,075,349	219,984	(2,447,056)	(2,657,142)
COUNCIL OWNED HOUSES	85,000	-	-	-	-	-	-	250,000	137,211	-	-	112,789	(137,211)	(165,000)
COUNTRY ROADS CONNECT	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CUNNAMULLA HOT SPRINGS	559,400	328,707	-	-	230,693	-	230,693	642,981	477,786	-	-	165,195	(149,079)	(83,581)
DEPOT	-	-	-	-	-	-	-	85,000	48,052	-	-	36,948	(48,052)	(85,000)
DISASTER MANAGEMENT	658,360	19,469	60,235	129,721	638,891	(69,485)	569,405	13,900	16,908	-	-	(3,008)	132,282	704,695
ECONOMIC DEVELOPMENT	2,894	500	-	-	2,394	-	2,394	313,000	304,513	-	-	8,487	(304,013)	(310,106)
ENG. PLAN & ENV - ADMINISTRATION	-	-	-	-	-	-	-	157,494	390,119	-	-	(232,625)	(390,119)	(157,494)
ENVIRONMENTAL HEALTH	5,788	7,659	-	-	(1,871)	-	(1,871)	10,300	58,804	-	-	(48,504)	(51,145)	(4,512)
EXECUTIVE	5,513	19,219	-	-	(13,706)	-	(13,706)	937,514	1,068,613	-	-	(131,100)	(1,049,395)	(932,001)
FESTIVALS AND EVENTS	50,000	15,127	-	-	34,873	-	34,873	303,000	122,423	-	-	180,577	(107,296)	(253,000)
FINANCE	3,566,440	4,014,275	-	-	(447,835)	-	(447,835)	1,351,400	1,614,689	-	-	(263,289)	2,399,586	2,215,040
FLOOD DAMAGE	22,042,760	23,935,062	-	-	(1,892,302)	-	(1,892,302)	22,042,760	23,016,685	-	-	(973,925)	918,377	-
GOVERNANCE	11,112,226	12,201,152	-	-	(1,088,926)	-	(1,088,926)	440,000	378,889	-	-	61,111	11,822,262	10,672,226
HALLS & RECREATION FACILITIES	-	19,175	-	-	(19,175)	-	(19,175)	-	-	-	-	-	19,175	-
HUMAN RESOURCES & EMPLOYMENT CREATION	49,500	96,081	-	-	(46,581)	-	(46,581)	499,000	701,583	-	-	(202,583)	(605,502)	(449,500)
INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	516,100	562,482	87,823	83,771	(42,330)	(646,253)	(603,923)
LEEVE BANKS	-	-	-	-	-	-	-	32,500	6,225	80,307	82,830	23,752	(89,055)	(112,807)
LIBRARY	500	15,348	-	-	(14,848)	-	(14,848)	200,999	227,470	-	-	(26,472)	(212,123)	(200,499)
PARKS & GARDENS	-	-	687,704	113,332	-	574,372	574,372	400,000	508,486	-	-	(108,486)	(395,154)	287,704
PEDESTRIAN NETWORK	-	-	-	-	-	-	-	500,000	420,279	-	-	79,721	(420,279)	(500,000)
PEST & WEED CONTROL	177,000	272,486	-	-	(95,486)	-	(95,486)	369,310	612,340	-	-	(243,030)	(339,855)	(192,310)
PLANNING & DEVELOPMENT	108,925	36,303	-	-	72,622	-	72,622	125,000	95,088	-	-	29,912	(58,784)	(16,075)
PLANT OPERATIONS	2,650,000	3,579,244	-	-	(929,244)	-	(929,244)	1,325,000	2,267,837	616,598	531,088	(857,327)	780,318	708,402
PRIVATE WORKS	150,000	7,599	-	-	142,401	-	142,401	120,000	12,417	-	-	107,583	(4,818)	30,000
PUBLIC ORDER & SAFETY	35,000	22,717	471,732	330,212	12,283	141,520	153,803	161,755	150,813	-	-	10,942	202,116	344,977
QUARRY MANAGEMENT	-	-	-	-	-	-	-	30,000	35,901	-	-	(5,901)	(35,901)	(30,000)
RADF	42,500	42,500	-	-	-	-	-	57,500	52,500	-	-	5,000	(10,000)	(15,000)
REFUSE TIPS	140,897	143,743	-	-	(2,846)	-	(2,846)	474,546	293,706	-	-	180,840	(149,963)	(333,649)
RIVERBOAT OPERATIONS	-	-	-	-	-	-	-	60,000	-	-	-	60,000	-	(60,000)
RMPC - STATE ROADS	6,432,230	6,441,702	-	-	(9,472)	-	(9,472)	5,145,784	4,707,542	-	-	438,242	1,734,160	1,286,446
ROAD CONSTRUCTION	-	-	2,327,166	4,386,358	-	(2,059,192)	(2,059,192)	-	-	5,213,281	5,457,281	(244,000)	(1,070,923)	(2,886,115)
ROAD MAINTENANCE	-	2,475,472	-	-	(2,475,472)	-	(2,475,472)	1,000,000	1,450,928	-	-	(450,928)	1,024,543	(1,000,000)
ROADS TO RECOVERY	1,713,190	41,650	-	-	1,671,540	-	1,671,540	1,713,190	766,563	-	-	946,627	(724,912)	-
SEWERAGE	539,863	537,916	-	-	1,947	-	1,947	277,000	404,636	321,076	331,363	(137,923)	(198,083)	(58,213)
STAFF RESOURCES	2,075,434	3,438,639	-	-	(1,363,204)	-	(1,363,204)	2,075,434	2,844,920	-	-	(769,485)	593,719	-
STOCK ROUTES & RURAL LANDS	7,500	55,716	-	-	(48,216)	-	(48,216)	93,663	122,131	-	-	(28,468)	(66,415)	(86,163)
STORES	140,748	344,749	-	-	(204,001)	-	(204,001)	87,113	151,237	-	-	(64,123)	193,512	53,634
STORM WATER	41,154	39,927	-	-	1,227	-	1,227	-	-	-	-	-	39,927	41,154
SWIMMING POOL	-	-	-	-	-	-	-	460,000	442,939	-	-	17,061	(442,939)	(460,000)
TIED GRANTS	-	-	-	(37,774)	-	37,774	37,774	-	-	-	-	-	(37,774)	-
TOURISM	185,000	317,101	-	-	(132,101)	-	(132,101)	511,400	619,645	-	-	(108,245)	(302,544)	(326,400)
TOURISM ALL ABOARD	35,000	16,889	-	-	18,111	-	18,111	45,000	35,496	-	-	9,504	(18,607)	(10,000)
TRAIC	66,000	66,000	-	-	-	-	-	66,000	-	-	-	66,000	66,000	-
TV TRANSLATORS	-	-	-	-	-	-	-	20,000	188	-	-	19,812	(188)	(20,000)
WASTE MANAGEMENT	439,530	403,806	-	-	35,724	-	35,724	175,000	170,158	-	-	4,842	233,648	264,530
WATER	782,548	782,411	-	-	137	-	137	336,525	390,376	350,921	481,220	(184,150)	(89,186)	95,102
WORKPLACE HEALTH & SAFETY	-	1,500	-	-	(1,500)	-	(1,500)	232,700	288,348	-	-	(56,648)	(286,848)	(232,700)
YOUTH PROGRAM	153,088	119,197	-	-	33,891	-	33,891	153,089	96,465	-	-	56,624	22,732	(1)
Grand Total	55,051,530	61,241,241	3,546,837	4,921,848	(6,107,461)	(1,375,011)	(7,482,472)	46,171,028	49,418,204	8,733,805	8,221,375	(2,734,746)	8,523,510	3,693,534

10.4.2 Capital Budget Update Report

Council Meeting: 21 July 2026
Department: Corporate Services
Author: Sarmad Habib, Director Corporate Services
Attachments: 1. Capital Budget Update / Grants Expense Update

Purpose

The purpose of this report is to provide Council with an update on our current financial position in relation to overall Capital Projects and Grants.

Recommendation

That Council receive and note the Capital Budget Update Report.

Previous Council Resolutions

Not applicable.

Discussion

This report provides an overview of the financial performance for the month of June on capital works and grants expended.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

There are no significant budget risks to be brought to Council's attention at this time.

Budget/Financial Implications

All financial implications are outlined within the body of this report.

Legislation/Statutory Implications

Local Government Act 2009.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance to deliver programs, operations and services.

Consultation

Director of Corporate, Governance and Risk, Finance Consultant.



CAPITAL BUDGET

Budget 2026 YTD Expenses

PROJECTS

Project Name	Funding Source	New / Carry Over	Total Project Value (Lifetime)	Capital/Other Funding (Lifetime)	Council Contribution	Spent in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
TIDS 2026	TIDS 2026	ew / Carry Ov	2,154,332	1,077,166	1,077,166	-	2,154,332	2,171,670	- 17,338
Country Road Connect - Jobs Gate Road	CRC	New	1,250,000	1,250,000	-	-	1,250,000	1,479,947	- 229,947
Eulo Tomphine Reseal	RTR 2025	Carry Over	1,713,189	1,713,189	-	809,410	903,779	18,592	885,187
Eulo Toompine widening and Culvert(Ext TIDS 2025)	RTR 2026	NEW	647,610					647,610	
Gamarren Road Rehab	RTR 2026	NEW	1,959,360	1,713,189		-	1,713,189	71,731	310,656
Job Gates Road Floodways *2 (Widgegoara CK)	RTR 2026	NEW	751,511					683,192	
LRCI P4 - Water Control System	LRCI P4	New	871,240	871,240	-	873,493	2,253	99,902	- 102,155
W4Q - Stage 1 Swimming Pool Upgrade	W4Q	New	600,000	600,000	-	-	600,000	106,037	- 493,963
W4Q - Childrens Training Track (Road Safety Focus)	W4Q	New	250,000	250,000	-	252,932	2,932	24,298	- 27,230
W4Q - Housing Upgrade	W4Q	New	550,000	550,000	-	-	550,000	264,554	- 285,446
W4Q - Airport Fuel Upgrade	W4Q	New	350,000	350,000	-	-	350,000	160,196	- 189,804
JKP Masterplan	LGSSP	New	211,200	126,720	84,480	55,783	155,417	126,113	- 29,303
John Kerr Park Lighting	MIIF	New							
	CA	New	824,000	303,719	87,975	56,074	767,926	538,400	- 229,526
	Play our way	New							
TOTALS			11,811,151	9,088,693	1,077,166	2,445,168	7,720,691	5,729,849	- 1,990,842

OTHER PRIORITY CAPEX

Description	New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Veterans Memorial Wall	New	65,000	45,000	20,000	-	65,000	34,538	- 30,462
Cricket Nets	New	140,000	30,000	110,000	2,802	137,198	22,775	- 114,423
QFPI (Exclusion fencing project)	Carry Over	725,000	725,000	-	734,625	9,625	36,434	- 46,059
Christmas Tree	New	45,000	-	45,000	-	45,000	51,360	- 6,360
TV Transmission Upgrades	New	265,300	-	265,300	-	265,300	265,350	- 50
CCTV Network Upgrades	Upgrade	623,883	471,732	152,151	-	623,883	551,236	- 72,647
Eulo Landfill	Carry Over	85,000	-	85,000	662	84,338	37,392	- 46,946
Playground Rubber Soft Fall	Carry Over	60,000	-	60,000	-	60,000	53,204	- 6,796
Eulo Main Street Irrigation 200m	Carry Over	60,000	-	60,000	-	60,000	52,481	- 7,519
Robbers Tree Project	Carry Over	25,000	-	25,000	-	25,000	20,200	- 4,800
Childcare Center	Carry Over	50,000	-	50,000	-	50,000	16,870	- 33,130
Solar PV systems -- Depot Hall/ VIC & Library	New / Carry Ov	141,441	70,721	70,721	-	141,441	102,625	- 38,816
TOTALS		2,285,624	1,342,453	943,172	738,089	1,547,535	1,244,466	- 303,069

PLANT REPLACEMENT / PURCHASE

Description	New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Plant Replacements: 2025								
Hilux Ute	Carry Over	50,500		50,500		50,500	71,604	- 21,104
Hilux Ute	Carry Over	50,500		50,500		50,500	71,604	- 21,104
Hilux Ute	Carry Over	50,500		50,500		50,500	71,604	- 21,104
Hilux Ute	MIIF	50,500		50,500		50,500	71,553	- 21,053
Hilux Ute	Carry Over	50,500		50,500		50,500	71,623	- 21,123
Hilux Ute	Carry Over	50,500		50,500		50,500	71,623	- 21,123
Prado SUV	Carry Over	52,850		52,850		52,850		52,850
SUV	Carry Over	70,000		70,000		70,000		70,000
Hino Truck Tipper	Carry Over	310,000		310,000		310,000	387,273	- 77,273
Dog Trailer	Carry Over	75,000		75,000		75,000	-	75,000
Steel Water Tank	Carry Over	25,000		25,000		25,000	-	25,000
Steel Water Tank	Carry Over	25,000		25,000		25,000	75,245	- 50,245
Western Star Prime Mover	Carry Over	450,000		450,000		450,000	387,273	- 62,727
New Plant:								
Traffic Lights	Carry Over	25,000		19,000	6,000	19,000	-	19,000
Flat Bed Trailer 15m	Carry Over	30,000		30,000	-	30,000	-	30,000
Mini Excavator and Trailer	Carry Over	45,000		45,000	-	45,000	47,400	- 2,400
Small Plant	Carry Over	160,000		135,170	24,830	135,170	75,245	- 59,925
Plant Replacements: 2026								
Tipper Truck (247)	New	286,818	25,000	261,818		286,818	286,818	- 0
Dog Trailer (423)	New	147,480	10,000	137,480		147,480	144,980	- 2,500
Tipper Truck (252)	New	286,818	25,000	261,818		286,818	286,818	- 0
Dog Trailer (424)	New	147,480	10,000	137,480		147,480	144,980	- 2,500
Cat 12m Grader (312)	New	585,000	160,000	425,000		585,000	524,000	- 61,000
Small Tipper (346)	New	100,000	20,000	80,000		100,000		100,000
SUV	New	64,125	25,000	39,125		64,125	64,125	-
SUV	New	64,125	-	64,125		64,125	64,125	-
Hilux	New	59,200	20,000	39,200		59,200	59,200	-
Hilux	New	59,200	20,000	39,200		59,200	59,200	-
Hilux	New	58,050	20,000	38,050		58,050		58,050
Hilux	New	58,050	20,000	38,050		58,050		58,050
Hilux	New	43,165	20,000	23,165		43,165	43,165	-
Hilux	New	43,165	20,000	23,165		43,165		43,165
Tractor (322)	New	60,000	2,000	58,000		60,000	72,467	- 12,467
Emulsion Tank	New	90,000	-	90,000		90,000		90,000
Water Snorter	New	20,000	-	20,000		20,000		20,000
Seca Project Muni	New	20,000	-	20,000		20,000		20,000
Small Plant Allowance	New	50,000	-	50,000		50,000	40,755	- 9,245
SES Vehicle	New	60,235	60,235	-		60,235		60,235
TOTALS		3,873,761	457,235	3,385,696	30,830	3,842,931	3,192,679	- 650,253

TOTAL CAPITAL EXPENDITURE

17,970,537	10,888,361	5,406,034	3,214,087	13,111,158	10,166,993	2,944,164
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10.4.3 Operational Plan 2026-2027

Council Meeting: 21 July 2026
 Department: Corporate Services
 Author: Sarmad Habib; Corporate Services
 Attachments: 1. 2026-2027 Operational Plan

Purpose

The purpose of this report is to provide Council with the 2026-27 Operational Plan for adoption.

Recommendation

That Council receive and note the report and adopt the Paroo Shire Council Operational Plan 2026 – 2027, provided as Attachment 1 to this report.

Previous Council Resolutions

Not applicable.

Discussion

The annual Operational Plan is a key strategic planning document that sits between the Corporate Plan and the Annual Budget.

The Operational Plan outlines the way in which Council will progress the implementation of key aspects of its 5-year Corporate Plan and manage its operational risks for the one-year period of the Operational Plan. The Operational Plan must be consistent with the Council's annual budget.

More than 40 key actions have been identified to progress all four (4) themes of Council's 2023-2028 Corporate Plan.

The 2026-2027 Operational Plan is provided as Attachment 1 for Council's consideration and adoption.

Operational Plan 2025-26 Overview

Council delivered 41 of 64 actions in the 2025–26 Operational Plan, achieving an overall 64% completion rate. Progress was steady across all strategic pillars, with Excellence in Governance and Prosperous Economy leading at 66%, and Environmental Sustainability slightly behind at 59%.

Goals	No of Items	Completed	In progress/ Deferred	Completed Percentage
Excellence in Governance	15	10	5	66%
Our People and Strong Communities	14	9	5	64%
Prosperous Economy	18	12	6	66%
Environmental Sustainability	17	10	7	59%
TOTAL	64	41	23	64%

Key initiatives Completed in 2025-26

Excellence in Governance

- Community Engagement Strategy reviewed and adopted (Sept 2025).
- Customer service processes improved, with a major reduction in outstanding requests.
- Critical policy gaps addressed; Policy Review Action Plan updated.
- Records management training completed; Magiq implementation underway.
- Internal Audit Action Plan developed; Council exceeded the 20% closure target.
- Registers of Pre-qualified Suppliers adopted; new tender/quotation templates implemented.

Our People & Strong Communities

- John Kerr Park Masterplan completed; lighting upgrades operational.
- Bike track project completed.
- Softfall installed at Eulo playground.
- Planning Scheme review commenced with workshops held and amendments underway.

Prosperous Economy

- Indigenous Tourism Traineeship secured and trainee appointed.
- Successful transition of Cunnamulla Hot Springs to Council ownership.
- Roads to Recovery projects acquitted; 2025–26 works well advanced.
- REPA 24 delivered; REPA 25 progressing strongly.
- Capital Works Program delivered at over 90% (multiple community and infrastructure projects completed).
- Digital connectivity improvements funded and underway (library grants).

Environmental Sustainability

- SCADA water control system delivered and benefits reported.
- Levee bank inspection completed; restoration scheduled under REPA.
- Cunnamulla Landfill Management Plan completed and adopted (Oct 2025).
- Stock route compliance actions completed.
- Rural property GPS database completed for disaster response.
- Flood event Improvement Plan developed and presented.

Despite changes to key personnel including the CEO and Director of Infrastructure during the year, Council has demonstrated strong operational performance, delivering key infrastructure, governance improvements, and community outcomes. The organisation remains aligned with the Corporate Plan and is well positioned to finalise remaining initiatives in the remainder of the current Corporate Plan term.

Budget/Financial Implications

As detailed in the adopted 2027 Budget

Legislation/Statutory Implications

Local Government Act 2009

Chapter 4 Finances and accountability

Part 3 Financial planning and accountability

Local Government Regulation 2012

Chapter 5 Financial planning and accountability

Part 2 Financial planning documents

Division 4 Annual operational plan

Corporate Plan and/or Operational Plan

Corporate Plan

Theme:	1	Excellence in Governance
Theme:	2	Our People and Strong Communities
Theme:	3	Prosperous Economy
Theme:	4	Environmental Sustainability

Risk Management

Not applicable

Consultation

Councillors, CEO, Directors Corporate Services



2026-2027

OPERATIONAL PLAN

Cunnamulla | Eulo | Wyandra | Yowah

Our plan for the Future



Annual Operational Plan 2026-2027

The Paroo Shire Council Annual Operational Plan serves as a crucial roadmap for our targets and goals over a twelve-month period. It's not just a document; it's a powerful tool that guides our staff in determining their performance milestones, budgetary needs, and it forms part of the basis for their monthly reports to Council.

The strategies outlined in the Annual Operational Plan are aligned in the Paroo Shire Council Corporate Plan 2023-2028. This comprehensive plan was developed in consultation with Council's leadership team, and it sets the long-term targets and goals that shape our future direction and our relationship with the community we serve.

Every year, during the adoption of our Annual Budget, the strategies from the Corporate Plan are carefully considered for the upcoming twelve months. They are evaluated alongside our commitments from previous decisions and resolutions and compliance with legislative requirements. The selected initiatives for the next financial year are incorporated into our Annual Operational Plan. During the budgeting process, adequate funds and resources are allocated to ensure the successful delivery of these initiatives throughout the year.

Section 104(5) of the *Local Government Act 2009* and Section 175 of the *Local Government Regulation 2012* outline the requirements and components of an operational plan. According to the regulation, the operational plan must align with the annual budget and clearly specify how Council will advance its five-year corporate plan and address operational risks. Our Annual Operational Plan is prepared in strict accordance with these guidelines.

Once adopted, the Annual Operational Plan undergoes quarterly reviews, which are conducted alongside the quarterly budget review. These reviews assess our progress towards achieving the outlined strategies while minimising any potential risks that could hinder service completion. The detailed information provided in the plan helps the Chief Executive Officer prepare quarterly reports to Council, highlighting progress made against performance measures.

The financial allocations required to execute the plan are included in the 2026/2027 Budget, which should be referenced alongside this plan.

Each strategic pillar of the Corporate Plan has a goal statement and is broken down into the Corporate Plan's strategic vision and mission. These missions are further illustrated into Annual Operational Plan Initiatives.

1. Excellence in Governance

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone
Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.	1.1 Provide a safe workplace including wellbeing support	Development, adoption and implementation of Safety and Wellbeing Strategy.	Director Corporate Services	Satisfaction survey by Q1. Prepare and adopt the Strategy by Q2.
	1.2 Provide leadership, training and team building to ensure a coordinated, connected and learning organisation	Stakeholder engagement and consultation for training needs analysis.	Director Corporate Services	Performance review of all staff to performed by Q1. Adoption of a Training needs analysis/ Register by Q2.
		Develop a Leadership Charter aligned to the Corporate Plan	CEO	Adopt a Leadership charter in Q1/Q2. Monthly ELT+SLT meetings.
	1.3 Foster and promote a culture built on a shared vision with high levels of community collaboration	Facilitate open and transparent means for community to engage directly with Council both online and in-person	CEO and Executive Leadership Team.	Half yearly community consultations. Quarterly Rural Advisory Committee consultations. Issuance of monthly community newsletter.
	1.4 Enable strategic implementation with high levels of accountability	ELT to have performance agreements aligned to Corporate Plans	Chief Executive Officer	Performance agreements to be established and provide to ELT by Q2.
	1.5 Deliver excellence in customer service	Review and report on the Customer Service platforms and Snap, send and solve to improve efficiency	Director Corporate Services	1.Monthly reporting to council meeting on customer requests including a downward trend in outstanding matters. 2.Training for customer facing staff by Q2. 3.Refresh customer service charter by Q2
	1.6 Transparency in processes and strong governance	Establish policy and procedure communication and approval framework for Council.	Director Corporate Services	Adoption of Governance Policy Framework by Q1.
		Conduct a holistic review of Council to CEO and CEO to Staff delegations.	Chief Executive Officer	Review of all Council to CEO delegation by Q2. Review of CEO to Staff delegation by Q2.

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone
	1.7 Undertake best practice financial and risk management	Asset Management Plans are updated and integrated into the Operational and Capital Budget programs	Director Corporate Services	Integration to be completed by Q4 review
		Council to develop an Operational Risk Register which aligns with the Corporate Strategic Risk Register	Director Corporate Services	Operational Risk Register adopted by Q3 review
		Complete planning and tendering for replacement Enterprise Resource Planning (ERP) software	Director Corporate Services	Planning and tendering to be completed by Q2.

2. Our People and Strong Communities

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone
Build the capabilities of our people through the facilitation of ongoing learning and skilling opportunities and the provision of welcoming and inviting spaces with great facilities.	2.1 Celebrate Cultural diversity, history and traditions	Embed awareness and understanding of Indigenous Cultures in the workforce	Chief Executive Officer	1.All staff to attend cultural training 2.Appoint a dedicated Indigenous Liaison person on staff 3.Develop cultural protocols guide for all staff.
	2.2 Promote and celebrate partnerships between traditional owners and Council	Liaise with Traditional custodians to develop MOU's/ ILUAS to establish frameworks for all parties to work within,	Chief Executive Officer	MOU/ ILUA to be signed with Kunja and Budjiti people by end of Q2.
	2.3 Provide inviting spaces and facilities to meet community needs	Establish and publish program of events across council facilities to support and connect community members	Chief Executive Officer	1.Consult Interagency for use of spaces and facilities. 2.Prepare a program by Q2. 3.Publish events via website and social media at a bimonthly basis.
	2.4 Vibrant libraries and inclusive flexible learning and skilling	Support continued investment in Library facilities across the Shire and facilitate visiting events	Director Corporate Services	1.Improve digital connectivity in our libraries by Q1. 2.Deliver events regularly through the year for community
	2.5 Support for leadership programs and youth pathways	Reinstate a Youth Council to empower young people, strengthen civic participation, and guide youth focused initiatives.	Director Corporate Services	1.Establish a Youth Governance model by Q2. 2.Form a Youth Council for Q3.
	2.6 Foster and promote active, safe and healthy communities	Deliver priority projects from the John Kerr Park Masterplan, supported by targeted grant applications. To create a modern, safe, inclusive and highly activated recreation space that promotes active, healthy community lifestyles.	Chief Executive Officer	1.Grant opportunities identified 2.Project packages prepared. Report to council if funding has been identified.

3. Prosperous Economy

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone
To support our existing businesses and industries and to nurture new opportunities to grow and sustain a prosperous economy.	3.1 Promote and support a sustainable and diverse agricultural industry	Finalise the Economic Development Strategy and develop an Annual Implementation Plan.	Chief Executive Officer	Economic Development Strategy adopted by Council and Annual Implementation Plan developed by Q1 review
		Develop and implement local strategies in conjunction with the Regional Feral Pig Coordinator	Director Corporate Services	1.Local actions developed by Q2 review 2.Local actions implemented by Q4 review
		Identify surplus parcels of land, both rural and urban, which can be used for a housing options analysis.	Director Corporate Services	3.Finalise surplus land register by Q2 review 4.Finalise a development / disposal strategy for all surplus land by Q3 review
	3.2 Grow and enhance tourism	Adopt a comprehensive Tourism Plan that sets clear priorities, actions and partnerships to grow visitation, strengthen local experiences, and support sustainable tourism across the shire.	Chief Executive Officer	Adopt the Tourism Plan by Q1.
	3.3 Nurture and build the overall business and industry sector	Actively participate in the Small Business Programs and support the delivery of Economic Development	Chief Executive Officer	1.Monthly Business breakfasts. 2.Facilitate group individual business coaching sessions twice a year.
	3.4 Advocacy and support for a digitally enabled Shire	Continue to promote the Paroo Region through development of Regional Guide and other marketing opportunities	Chief Executive Officer	Digital connectivity booklet to be established for the shire by Q2. Promote the regional guide through advertisement.
	3.5 Workforce development and attraction for a skilled workforce	Develop a Workforce Development and Skills Attraction Strategy	Director Corporate Services	Workforce Development and Skills Attraction Strategy developed and adopted by Q3 review

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone
	3.6 Lobby and partner for safe and efficient transport networks	Roads to Recovery 2025-29 Utilise the allocation for the year with identified projects.	Director Infrastructure Services	1.Delivery and achieve 100% project spend.
		Delivery of Council's RMPC	Director Infrastructure Services	Deliver the RMPC program through the year and monthly report on the progress to council.
		Delivery of the Country Road Connect Program	Director Infrastructure Services	Deliver the CRC program for the whole allocation by the end of June 2027.
		Flood Damage 100% completion of all works to QRA Standards	Director Infrastructure Services	Deliver FD within the required framework for the packages approve by QRA.
		Deliver the TIDS program	Director Infrastructure Services	Complete the TIDS program by June 2027.
		Airport Upgrades	Director Infrastructure Services	1.Install fuel upgrade system. 2.Advocate for replacement airport terminal at Cunnamulla. 3.Refurbish/Replace Yowah Airport building.
		Road Maintenance Program Review- undertake a detailed analysis of how the program is run and suggest changes to improve delivery.	Director Infrastructure Services	Review undertaken in Q1 and recommendations made to Council by Q2 review
	3.7 Advocate for locally based service delivery	Partner with local groups to enhance service delivery and create career opportunities.	Director Corporate Services	1.Regular reporting to community on local, non-local spend. 2.Refresh preferred supplier list to ensure new local businesses are included.

4. Environmental Sustainability

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone
Protect, enhance, and sustain the environment with a balanced approach to sustainability and economic growth for longevity.	4.1 Consult with Indigenous peoples and Traditional Owners regarding sustainability planning	Develop Indigenous Land Use Agreements (ILUA) with traditional custodians and stakeholders.	Chief Executive Officer	MOU/ ILUA to be signed with Kunja and Budjiti people by end of Q2. Based on MOU/ILUAs signed, consult with Traditional Owners on land development.
	4.2 Foster a shared vision for the environment through collaborations with all land managers	Review and update the Stock Route Management Plan	Director Corporate Services	Stock Route Management Plan updated and adopted by Council by Q2 review
		Deliver a coordinated community education program to increase awareness of legislated responsibilities and encourage voluntary compliance with State and Local Laws, including General Biosecurity Obligations, animal-related matters, overgrown and unsightly allotments, water restrictions, illegal camping, abandoned vehicles, and town common management.	Director Corporate Services	Create and publish social media posts, programs in schools, information sessions, pop up stalls at community events to support the promotion of the Shire's Stock Route Management and Biosecurity Plans by Q3 review.
	4.3 Best practice biosecurity and pest and land management	Review and update the Biosecurity Plan	Director Corporate Services	Biosecurity Plan updated and adopted by Council by Q3 review
	4.4 Protect and enhance waterways, water sources and manage town water services	Implementation of Scada System for Hot Springs to improve reliability, safety and efficiency of the Hot Spring Operations	Director of Infrastructure Services	1.Scada System implementation by the end of June 2027. 2.Introduce a wastewater management plan for Hot springs.
	4.5 Minimise waste, increase recycling and pursue renewable energy	Cunnamulla Waste Facility to a transfer station as a hub and spoke facility for other shire landfills.	Director of Infrastructure Services	1.Seek additional funding for the Transfer Station development 2. Progress construction during the FY27.
	4.6 Active disaster management planning and response	Review Councils Disaster Management Plans and sub plans with learnings from the Hazmat event	Chief Executive Officer	1.Review the debriefs from last major events (FD March Event and Hazmat Incident) by Q1. 2. Review and adopt the LDMP and Sub Plans by Q2.

10.4.4 Local Law Making Process

Council Meeting:	21 July 2026
Department:	Corporate Services
Author:	Sarmad Habib; Corporate Services
Attachments:	1. Paroo Shire Council Model Local Law Making Process

Purpose

The purpose of this report is for Council to, for the purposes of the *Local Government Act 2009*, section 29(1), by resolution, decide its own process for the making of local laws, other local laws and subordinate local laws of Council.

Recommendation

That Council:

1. *Receive and note this Local Law Making Process report.*
2. *Adopt the Local Law Making Process as set out in Attachment 1 to this report.*

Previous Council Resolutions

Not applicable.

Discussion

The proposed Local Law Making Process has been prepared to establish Council's procedural requirements for making local laws under section 29(1) of the *Local Government Act 2009*.

The process applies to:

- local laws incorporating model local laws;
- subordinate local laws; and
- all other local laws.

The process does not apply to interim local laws.

The proposed framework includes consultation requirements designed to ensure community participation in local law development and incorporates statutory requirements relating to anti-competitive provisions.

Importantly, the subordinate local law process expressly recognises that subordinate local laws may incorporate information by reference and provides an example relating to competition policy guidelines published by the Department.

The process establishes a structured approach to ensure future local laws are developed in accordance with principles of good governance, transparency and community engagement.

Budget/Financial Implications

There are no direct financial implications arising from the adoption of the Local Law-Making Process.

Any future costs associated with consultation, public notices, gazettal or public interest testing will be considered as part of individual local law projects and accommodated within existing operational budgets where possible.

Legislation/Statutory Implications

Relevant legislative provisions include:

- Local Government Act 2009, section 29;
- Local Government Act 2009, section 29A;
- Local Government Act 2009, section 29B;
- Local Government Regulation 2012; and
- Competition policy guidelines and public interest testing requirements applicable to anti-competitive provisions.

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.3 Enable strategic implementation with high levels of accountability

1.5 Deliver excellence in customer service

1.6 Transparency in processes and strong governance

Risk Management

The following risks are relevant to matters considered within this report:

Risk	Explanation
Legislative Compliance	Failure to maintain a documented local law-making process may create uncertainty regarding future local law-making activities.
Governance Risk	Inconsistent application of local law-making procedures may result in challenges to procedural validity.
Community Engagement	Formal adoption of the process provides certainty regarding consultation requirements and stakeholder engagement.
Operational Risk	A documented process ensures a consistent organisational approach to future local law reviews and amendments.

The proposed process mitigates these risks by establishing a clear governance framework for local law-making activities.

Consultation

Directors Corporate Services, Rural Lands Officer

Attachment 1**Paroo Shire Council Local Law Making Process****Part A—Introduction**

For the purposes of section 29(1) of the *Local Government Act 2009*, the Paroo Shire Council's process for making each local law of the local government is the process detailed below.

The process—

- (a) applies to the making of—
 - (i) each local law that incorporates a model local law; and
 - (ii) each local law that is a subordinate local law; and
 - (iii) each other local law; but
- (b) does not apply to a local law that is an interim local law.

Part B—Making a local law that incorporates a model local law

The process (model local law making process) stated in this Part B must be used to make a local law that incorporates a model local law into the local laws of the local government.

- Step 1 — By resolution, propose to incorporate the model local law.
- Step 2 — If the model local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions.
- Step 3 If there is an existing local law about a matter in the model local law that would be inconsistent with the matter in the model local law—amend or repeal the existing local law so that there is no inconsistency.
- Step 4 — By resolution, incorporate the model local law.
- Step 5 — Let the public know that the local law has been made, by publishing notice of the making of the local law in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.
- Step 6 — As soon as practicable, after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government's public office.

Step 7 — Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the local law in electronic form; and
- (c) if the local law contains 1 or more anti-competitive provisions—
 - (i) advice of each anti-competitive provision; and
 - (ii) the reasons for their inclusion.

Step 8 — Update the local government's register of its local laws.

Part C—Making an “other” local law

The process (other local law making process) stated in this Part C must be used to make a local law (a proposed local law) other than—

- (a) a model local law; or
- (b) an interim local law; or
- (c) a subordinate local law.

Step 1 — By resolution, propose to make the proposed local law.

Step 2 — Consult with relevant government entities about the overall State interest in the proposed local law.

Step 3 — Consult with the public about the proposed local law for at least 21 days (the consultation period) by—

- (a) publishing a notice (a consultation notice) about the proposed local law at least once in a newspaper circulating generally in the local government's area; and
- (b) displaying the consultation notice in a conspicuous place at the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- (c) making a copy of the proposed local law available for inspection at the local government's public office during the consultation period; and
- (d) making copies of the proposed local law available for purchase at the local government's public office during the consultation period.

The consultation notice must state the following—

- (a) the name of the proposed local law; and
- (b) the purpose and general effect of the proposed local law; and
- (c) the length of the consultation period and the first and last days of the period; and

(d) that written submissions by any person supporting or objecting to the proposed local law may be made and given to the local government on or before the last day of the consultation period stating—

- (i) the grounds of the submission; and
- (ii) the facts and circumstances relied on in support of the grounds.

If the local government decides, by resolution, that the proposed local law only amends an existing local law to make an insubstantial change, the local government may proceed to step 6 without satisfying step 3 or step 5.

Step 4 — If the proposed local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions. For avoidance of doubt, step 3, and this step 4, may be undertaken contemporaneously.

Step 5 — Accept and consider every submission properly made to the local government.

A submission is properly made to the local government if it —

- (a) is the written submission of any person about the proposed local law; and
- (b) states—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds; and
- (c) is given to the local government on or before the last day of the consultation period.

Step 6 By resolution, decide whether to—

- (a) proceed with the making of the proposed local law as advertised; or
- (b) proceed with the making of the proposed local law with amendments; or
- (c) make the proposed local law as advertised; or
- (d) make the proposed local law with amendments; or
- (e) not proceed with the making of the proposed local law.

If the local government resolves to proceed with the making of the proposed local law with amendments, and the amendments are substantial, the local government may again —

- (a) consult with the public at step 3; and
- (b) accept and consider every submission properly made to the local government at step 5.

For the avoidance of doubt, if an amendment changes an anti-competitive provision, the local government must again comply with the procedures prescribed under a regulation for the review of anti-competitive provisions for the amended anti-competitive provision.

Step 7 — Let the public know that the local law has been made, by publishing notice of the making of the local law in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.

Step 8 — As soon as practicable after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government's public office.

Step 9 — Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the local law in electronic form; and
- (c) if the local law contains 1 or more anti-competitive provisions—
 - (i) advice of each anti-competitive provision; and
 - (ii) the reasons for their inclusion.

Step 10— Update the local government's register of its local laws.

Part D—Making a subordinate local law

The process (subordinate local law making process) stated in this Part D must be used to make a subordinate local law (a proposed subordinate local law).

The local government may start the process for making a subordinate local law even though the process for making the local law (including a model local law) on which the subordinate local law is to be based (the proposed authorising law) has not finished.

The local government may use steps 1 to 5 of the subordinate local law making process (other than actually making the subordinate local law) before the proposed authorising law is made if—

- (a) in making the proposed authorising law, the local government has to satisfy—
 - (i) the model local law making process; or
 - (ii) the other local law making process; and

- (b) if the proposed authorising law is made under the other local law making process— the notice about the subordinate local law under step 2 of the subordinate local law making process is published no earlier than the notice about the proposed authorising law under step 3 of the other local law making process is published.

For the avoidance of doubt, a subordinate local law made by the local government using the process detailed in this Part D may provide for the local government to, from time to time, by resolution, reference or incorporate information.

For example, under the *Local Government Regulation 2012*, the competition policy guidelines for the identification of anti-competitive provisions are a document made by the department and available for inspection on the department's website.

Step 1 — By resolution, propose to make the proposed subordinate local law.

Step 2 — Consult with the public about the proposed subordinate local law for at least 21 days (the consultation period) by—

- (a) publishing a notice (also a consultation notice) about the proposed subordinate local law at least once in a newspaper circulating generally in the local government's area; and
- (b) displaying the consultation notice in a conspicuous place in the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- (c) making a copy of the proposed subordinate local law available for inspection at the local government's public office during the consultation period; and
- (d) making copies of the proposed subordinate local law available for purchase at the local government's public office during the consultation period.

The consultation notice must state the following—

- (a) the name of the proposed subordinate local law; and
- (b) the name of—
 - (i) the local law allowing the proposed subordinate local law to be made; or
 - (ii) if the local government has started the process for making a subordinate local law even though the process for making the proposed authorising law on which the subordinate local law is to be based has not finished — the proposed authorising law; and
- (c) the purpose and general effect of the proposed subordinate local law; and
- (d) the length of the consultation period and the first and last days of the period; and

- (e) that written submissions by any person supporting or objecting to the proposed subordinate local law may be made and given to the local government on or before the last day of the consultation period stating—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds.

If the local government decides, by resolution, that the proposed subordinate local law only amends an existing subordinate local law to make an insubstantial change, and the amendment does not affect an anti-competitive provision, the local government may proceed to step 5 without satisfying any of step 2 to step 4 inclusive.

Step 3 — If the proposed subordinate local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions. For avoidance of doubt, step 2, and this step 3, may be undertaken contemporaneously.

Step 4 — Accept and consider every submission properly made to the local government.

A submission is properly made to the local government if it—

- (a) is the written submission of any person about the proposed subordinate local law; and
- (b) states—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds; and
- (c) is given to the local government on or before the last day of the consultation period.

Step 5 — By resolution, decide whether to—

- (a) proceed with the making of the proposed subordinate local law as advertised; or
- (b) proceed with the making of the proposed subordinate local law with amendments; or
- (c) make the proposed subordinate local law as advertised; or
- (d) make the proposed subordinate local law with amendments; or
- (e) not proceed with the making of the proposed subordinate local law.

If the local government resolves to proceed with the making of the proposed subordinate local law with amendments, and the amendments are substantial, the local government may again —

- (a) consult with the public at step 2; and
- (b) accept and consider every submission properly made to the local government at step 4.

For the avoidance of doubt, if an amendment changes an anti-competitive provision, the local government must again comply with the procedures prescribed under a regulation for the review of anti-competitive provisions for the amended anti-competitive provision.

Step 6 — Let the public know that the subordinate local law has been made, by publishing notice of the making of the subordinate local law in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.

Step 7 — As soon as practicable after the notice is published in the gazette, ensure that a copy of the subordinate local law may be inspected and purchased at the local government's public office.

Step 8 — Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the subordinate local law in electronic form; and
- (c) if the subordinate local law contains 1 or more anti-competitive provisions—
 - (i) advice of each anti-competitive provision; and
 - (ii) the reasons for their inclusion.

Step 9 — Update the local government's register of its local laws.

10.4.5 Animal Management Local Laws

Council Meeting:	21 July 2026
Department:	Corporate Services
Author:	Sarmad Habib; Corporate Services
Attachments:	1. Animal Management (Amendment) Local Law (No.1) 2026 2. Subordinate Local Law No.2 (Animal Management) 2026 3. Subordinate Local Law No.2 (Animal Management) 2026 (with track changes indicating the amendments to Subordinate Local Law No. 2 (Animal Management) 2011)

Purpose

The purpose of this report to seek Council's resolution to propose the making of Animal Management (Amendment) Local Law (No. 1) 2026 and Subordinate Local Law No. 2 (Animal Management) 2026, and to delegate to the Chief Executive Officer the powers necessary to undertake the public interest testing process for the proposed subordinate local law.

Recommendation

That Council:

1. *Resolve to propose to make each of the following:*
 - a) *Animal Management (Amendment) Local Law (No. 1) 2026; and*
 - b) *Subordinate Local Law No. 2 (Animal Management) 2026.*
2. *Resolves, pursuant to section 257 of the Local Government Act 2009 ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the Local Government Regulation 2012 to decide—*
 - a) *how the public interest test of Subordinate Local Law No. 2 (Animal Management) 2026 is to be conducted; and*
 - b) *the matters with which the public interest test report in relation to Subordinate Local Law No. 2 (Animal Management) 2026 must deal; and*
 - c) *the consultation process for the public interest test and how the process is to be used in the public interest test.*

Previous Council Resolutions

Not applicable.

Discussion

Animal Management (Amendment) Local Law (No. 1) 2026 (refer Attachment 1) amends Local Law No. 2 (Animal Management) 2011 to address anomalies which occurred when Local Law No. 2 (Animal Management) 2011 was made as a model local law. The anomalies may impact on the enforceability of Local Law No. 2 (Animal Management) 2011. The amending local law does not contain any anti-competitive provisions.

Following an internal review, the Director Corporate Governance and Risk, in consultation with the Rural Lands Compliance Officer and Local Laws Officer, recommend that Council amend the Paroo Shire Council Subordinate Local Law No. 2 (Animal Management) 2011.

It is proposed that the current Paroo Shire Council Subordinate Local Law No. 2 (Animal Management) 2011 local law be repealed and replaced by the proposed Subordinate Local Law No. 2 (Animal Management) 2026. The proposed replacement will provide greater clarity and improve the administration and enforcement of the local law, particularly in relation to animal-related impacts on community amenity and the communication of minimum standards for animal keeping and accommodation.

The current Paroo Shire Council Subordinate Local Law No. 2 (Animal Management) 2011 local law does not adequately define or regulate nuisance animal noise, animal-related odours, pollution, or other matters that may adversely affect community amenity or animal welfare. Existing provisions are largely limited to references to animal dung as a water pollutant and a requirement that animal enclosures be cleaned and maintained to the satisfaction of an authorised Council officer. These provisions lack clarity and may present challenges in interpretation and enforcement.

Under the current framework, Council's ability to investigate and take compliance or enforcement action in relation to animal nuisance complaints is generally restricted to circumstances where the animal is being kept under an approval granted pursuant to Schedule 2 – Requirement for Approval to Keep an Animal. This limits Council's capacity to effectively respond to broader community concerns regarding animal-related nuisance.

The proposed subordinate local law seeks to balance the rights of animal owners to keep and house animals on their properties with the rights of neighbouring residents and the wider community to enjoy reasonable amenity free from animal-related nuisance. The draft Subordinate Local Law No. 2 (Animal Management) 2026 introduces clearer and more measurable standards for nuisance noise and animal accommodation, enhancing transparency and supporting principles of natural justice for those subject to compliance and enforcement processes.

As the proposed subordinate local law replaces the existing subordinate local law, public consultation will be required in accordance with legislative requirements (Attachment 2).

No significant risks have been identified in proceeding with the proposed subordinate local law. The proposed Subordinate Local Law No. 2 (Animal Management) 2026 (Attachment 2) will improve regulatory clarity, support community understanding and compliance, strengthen enforcement outcomes, and reduce the likelihood of disputes or litigation arising from ambiguous provisions.

The proposed Paroo Shire Council Subordinate Local Law No. 2 (Animal Management) 2011 local law also realigns references with the relevant Model Local Law and associated subordinate legislation, improving consistency and making the numbering and cross-referencing conventions easier to follow.

Budget/Financial Implications

There are no direct financial implications associated with the proposed resolution.

Costs associated with public consultation, advertising, public interest testing and gazettal will be accommodated within existing operational budgets.

Legislation/Statutory Implications

Relevant legislative provisions include:

- Local Government Act 2009, section 29;
- Local Government Act 2009, section 29A;
- Local Government Act 2009, section 29B;
- Local Government Act 2009, section 38; and
- Local Government Act 2009, section 257.
- Local Government Regulation 2012; including section 15.
- Competition policy guidelines and public interest testing requirements applicable to anti-competitive provisions.

Corporate Plan and/or Operational Plan

- Theme: 1. Excellence in Governance
- Program Area: 1.3 Enable strategic implementation with high levels of accountability
1.5 Deliver excellence in customer service
1.6 Transparency in processes and strong governance

Risk Management

The following risks are relevant to matters considered within this report:

Risk	Explanation
Legislative Compliance	Compliance with the statutory local law-making and public interest testing requirements is necessary to ensure the validity of the proposed local laws.
Governance Risk	Adoption of a structured and compliant process supports transparency and sound decision-making.
Community Engagement	Statutory consultation processes ensure stakeholders have an opportunity to provide feedback on the proposed local laws.
Operational Risk	Updated local laws provide a clear regulatory framework for animal management and enforcement activities.

The proposed process mitigates these risks by establishing a clear governance framework for local law-making activities.

Consultation

Directors Corporate Services, Rural Land Officer

Paroo Shire Council

Animal Management (Amendment) Local Law (No. 1) 2026

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Part 1 Preliminary

1 Short title

This local law may be cited as *Animal Management (Amendment) Local Law (No. 1) 2026*.

2 Local law amended

This local law amends *Local Law No. 2 (Animal Management) 2011*.

Part 2 Amendment of local law

3 Amendment of s4 (Relationship with other laws)

Section 4(b), '[insert year]'—
omit, insert—
'2011'.

4 Amendment of s6 (Requirement for approval)

Section 6(1), footnote 5, '[insert year]'—
omit, insert—
'2011'.

5 Amendment of s19 (Declaration of dangerous animal other than a dog)

Section 19(3), footnote 18, '[insert year]'—
omit, insert—
'2011'.

6 Amendment of s20 (Power to require responsible person for declared dangerous animal to take specified action)

Section 20, footnote 19, '[insert year]'—
omit, insert—
'2011'.

7 Amendment of s30 (Destruction orders)

Section 30(9), '[insert year]'—
omit, insert—
'2011'.

8 Amendment of sch (Dictionary)

Dictionary, definition ‘**compliance notice**’, ‘[insert year]’—
omit, insert—
‘2011’.

This and the preceding 2 pages bearing my initials is a certified copy of *Animal Management (Amendment) Local Law (No. 1) 2026* made in accordance with the provisions of the *Local Government Act 2009* by Paroo Shire Council by resolution dated the day of
(insert the date of the relevant resolution of Council) 2026.

.....
Chief Executive Officer

Paroo Shire Council

Subordinate Local Law No. 2 (Animal Management) 2026

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 2 (Animal Management) 2026*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 2 (Animal Management) 2011*, which provides for regulation of the keeping and control of animals within the local government's area.
- (2) The purpose is to be achieved by providing for—
 - (a) the circumstances in which the keeping of animals is prohibited or requires approval; and
 - (b) requirements for keeping animals, including minimum standards, proper enclosures and identification; and
 - (c) the control of animals in public places; and
 - (d) matters regarding the impounding of animals and the sale or disposal of impounded animals; and
 - (e) the declaration of a species of animal as a declared dangerous animal and the criteria for declaration of a specific animal as a declared dangerous animal.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 2 (Animal Management) 2011* (the **authorising local law**).

4 Definitions

- (1) Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.
- (2) The dictionary in schedule 8 defines particular words used in this subordinate local law.

Part 2 Keeping of animals

5 Circumstances in which keeping animals prohibited—Authorising local law, s 5(1)

For section 5(1) of the authorising local law, keeping an animal or animals mentioned in column 1 of schedule 1 is prohibited in the circumstances

described in column 2 of schedule 1.

6 Circumstances in which keeping animals requires approval—Authorising local law, s 6(1)

For section 6(1) of the authorising local law, keeping an animal or animals of the species or breed mentioned in column 1 of schedule 2 requires approval in the circumstances described in column 2 of schedule 2.

7 Minimum standards for keeping animals—Authorising local law, s 8(1)

- (1) For section 8(1) of the authorising local law, the minimum standards for the keeping of animals in a designated town area are set out in schedule 3.
- (2) For section 8(1) of the authorising local law, column 2 of schedule 4 sets out the minimum standards for keeping an animal of the species or breed mentioned in column 1 of schedule 4, in a designated town area.

8 Identification for dogs in certain circumstances—Authorising local law, s 9

For section 9 of the authorising local law, the identification required for a dog that is at a place other than the address stated in the registration notice for the dog is the registration device mentioned in section 12(2) of the *Animal Management (Cats and Dogs) Act 2008*.

Part 3 Control of animals

9 Animal faeces in public places—Authorising local law, s 13

For section 13 of the authorising local law, no other species of animal is prescribed as an animal whose faeces must be removed from a public place and disposed of in a sanitary way.

10 Requirements for proper enclosures for keeping animals—Authorising local law, s 14(2)

For section 14(2) of the authorising local law, column 2 of schedule 5 sets out the requirements for proper enclosures for an animal of the species or breed mentioned in column 1 of schedule 5.

11 Criteria for declared dangerous animals—Authorising local law, s 19(1)

For section 19(1) of the authorising local law, the criteria for declaring an animal as a declared dangerous animal are set out in schedule 6.

Part 4 Seizure, impounding or destruction of animals

12 Place of care for impounded animals—Authorising local law, s 24

For section 24 of the authorising local law, the place of care for animals impounded by the local government will be operated by the local government.

13 Animals that may be disposed of without auction or tender—Authorising local law, s 32(1)(b)

For section 32(1)(b) of the authorising local law, the species, breeds or classes of animal that may be sold by private agreement, destroyed or disposed of in some other way are the following—

- (a) dogs; and
- (b) cats.

14 Register of impounded animals—Authorising local law, s 33(3)

For section 33(3) of the authorising local law, the register of impounded animals will be kept at the local government's public office.

Part 5 Appeals against destruction orders

This part in the authorising local law does not contain any matters to be provided for by subordinate local law.

Part 6 Miscellaneous

15 Prescribed period for reclaiming animals—Authorising local law, schedule

For the purposes of the definition of *prescribed period* in the schedule to the authorising local law, the period within which an animal may be reclaimed is—

- (a) if the animal is a horse, cow, registered cat, registered dog or other identifiable animal—5 days; and
- (b) if the animal is an unregistered cat, unregistered dog or an animal which is not an identifiable animal—3 days.

16 Repeal of subordinate local law

This subordinate local law repeals *Subordinate Local Law No. 2 (Animal Management) 2011*.

Schedule 1 Prohibition on keeping animals**Section 5**

Column 1 Animal	Column 2 Circumstances in which keeping of animal or animals is prohibited
Pig	A pig in a designated town area.

Schedule 2 Requirement for approval to keep animal

Section 6

	Column 1 Species or breed of animal	Column 2 Circumstances in which keeping of animal or animals requires approval¹
1	Dog	The keeping of more than 2 dogs over the age of 3 months on an allotment in a designated town area.
2	Cat	The keeping of more than 2 cats over the age of 3 months on an allotment in a designated town area.
3	Horse and donkey	The keeping of more than 2 animals to which this item 3 applies on an allotment in a designated town area.
4	Cow and bull	The keeping of more than 2 animals to which this item 4 applies on an allotment in a designated town area.
5	Sheep, goat, deer, alpaca and llama	The keeping of more than 2 animals to which this item 5 applies on an allotment in a designated town area.
6	Poultry including duck and geese	The keeping of more than 20 birds to which this item 6 applies on an allotment in a designated town area.
7	Bees	More than 2 hives on an allotment with an area of more than 400 m ² but not more than 1,000 m ² . More than 5 hives on an allotment with an area of more than 1,000 m ² but less than 2,000 m ² (see Code of Practice for Urban Bee Keeping in Queensland 1998).
8	Any other animal	The keeping of 1 or more animals to which this item 8 applies on an allotment in a designated town area.

¹ See *Local Law No.1 (Administration) 2011* and *Subordinate Local Law No.1 (Administration) 2011* in relation to the requirements and processes for approvals (e.g. form of application for approval, documents and materials that must accompany applications, criteria for granting approval, conditions that must be imposed on approvals, conditions that will ordinarily be imposed on approvals, term of approval, third party certification of applications).

Schedule 3 Minimum standards for keeping animals generally

Section 7(1)

1. A person who keeps an animal on premises must —
 - (a) ensure that the animal is adequately identified so that the owner's name, address and telephone number are readily ascertainable; and
 - (b) ensure that waste waters from enclosures are drained in a nuisance free manner and that run-off is kept off adjoining premises or as otherwise directed by an authorised person; and
 - (c) ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected at least daily and, if not immediately removed from the premises, is kept in a waste container of a kind approved by an authorised person; and
 - (d) ensure that any enclosure in which the animal is kept is properly maintained in—
 - (i) a clean and sanitary condition; and
 - (ii) an aesthetically acceptable condition; and
 - (e) take all reasonable steps to prevent the animal from making—
 - (i) an animal noise nuisance; or
 - (ii) a disturbance that causes a nuisance or disturbance to the occupiers of—
 - (A) adjoining premises; or
 - (B) premises in the vicinity of the land on which the animal is ordinarily kept; and
 - (f) ensure that the area available to the animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept.
2. For the purposes of section 1(e), an animal causes an **animal noise nuisance** if—
 - (a) the animal is a domestic animal; and
 - (b) the animal makes a noise which is a nuisance—
 - (i) for more than a total of 6 minutes in any hour from 7:00 a.m. to 10:00 p.m. on any day; or

- (ii) for more than a total of 3 minutes in any 30 minute period on any day after 10:00 p.m. or before 7:00 a.m.

Schedule 4 Minimum standards for keeping particular animals

Section 7(2)

	Column 1 Species or breed of animal	Column 2 Minimum standards for keeping animals
1	Horse, donkey and cow	(a) On a daily basis, the interior of every stable must be thoroughly cleansed of all dung and other material which is capable of decaying or rotting. (b) No part of a stable on land in a designated town area shall be within— (i) 15 m of a residence, whether occupied or not, on the same or an adjoining allotment; or (ii) 15 m of a place at which food for human consumption is stored, whether occupied or not, on the same or an adjoining allotment; or (iii) 9 m of a road.
2	Sheep, goat, deer, alpaca and llama	No part of a stable or enclosure on land in a designated town area shall be within— (a) 15 m of a residence, whether occupied or not, on the same or an adjoining allotment; or (b) 15 m of a place at which food for human consumption is stored, whether occupied or not, on the same or an adjoining allotment; or (c) 9 m of a road.
3	Pigeons and poultry	(a) Any enclosed space used for the keeping of any pigeons or poultry must be thoroughly cleansed at least once per week and effectively treated with an insecticide at least twice in every year. (b) No part of an enclosed space used for the keeping of pigeons or poultry on land in a designated town area shall be within— (i) 12 m of a residence, whether occupied or not, on the same or an adjoining allotment; or (ii) 12 m of a place at which food for human consumption is stored, whether occupied or not, on the same or an adjoining allotment.

Schedule 5 Requirements for proper enclosures for animals

Section 10

	Column 1 Species or breed of animal	Column 2 Requirements for proper enclosures
1	All animals regardless of species or breed	(1) A proper enclosure is an area of the land on which the animal is kept, appropriately sized so as to be capable of effectively and comfortably housing the animal. (2) The area must be suitably fenced— (a) appropriate to the species and breed of the animal to be enclosed; and (b) so as to effectively enclose the animal on the land on which it is kept at all times. (3) For the purposes of this item 1 <i>suitably fenced</i> means enclosed by a fence — (a) constructed of materials which are of sufficient strength to prevent the animal from escaping over, under or through the fence; and (b) of a height which is sufficient to prevent the animal jumping or climbing over the fence; and (c) where the animal has the ability to dig — which includes a barrier installed directly below the fence to prevent the animal digging its way out; and (d) where the animal has the ability to climb — designed and constructed in such a way as to prevent the animal from climbing over the fence; and (e) of which all gates are kept closed and latched except when in immediate use by a person entering or leaving the land on which the animal is kept.

2	Horse	A proper enclosure for the keeping of a horse must, in addition to the requirements specified in item 1 — (a) effectively enclose the horse so that the horse cannot reach over or through the fence to adjoining land or any public place; and (b) where the animal is a stallion—the enclosure must be constructed within an additional or second suitable and adequate fence or enclosure that is provided at the land on which the stallion is kept to a standard approved by an authorised person.
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Schedule 6 Criteria for declared dangerous animals

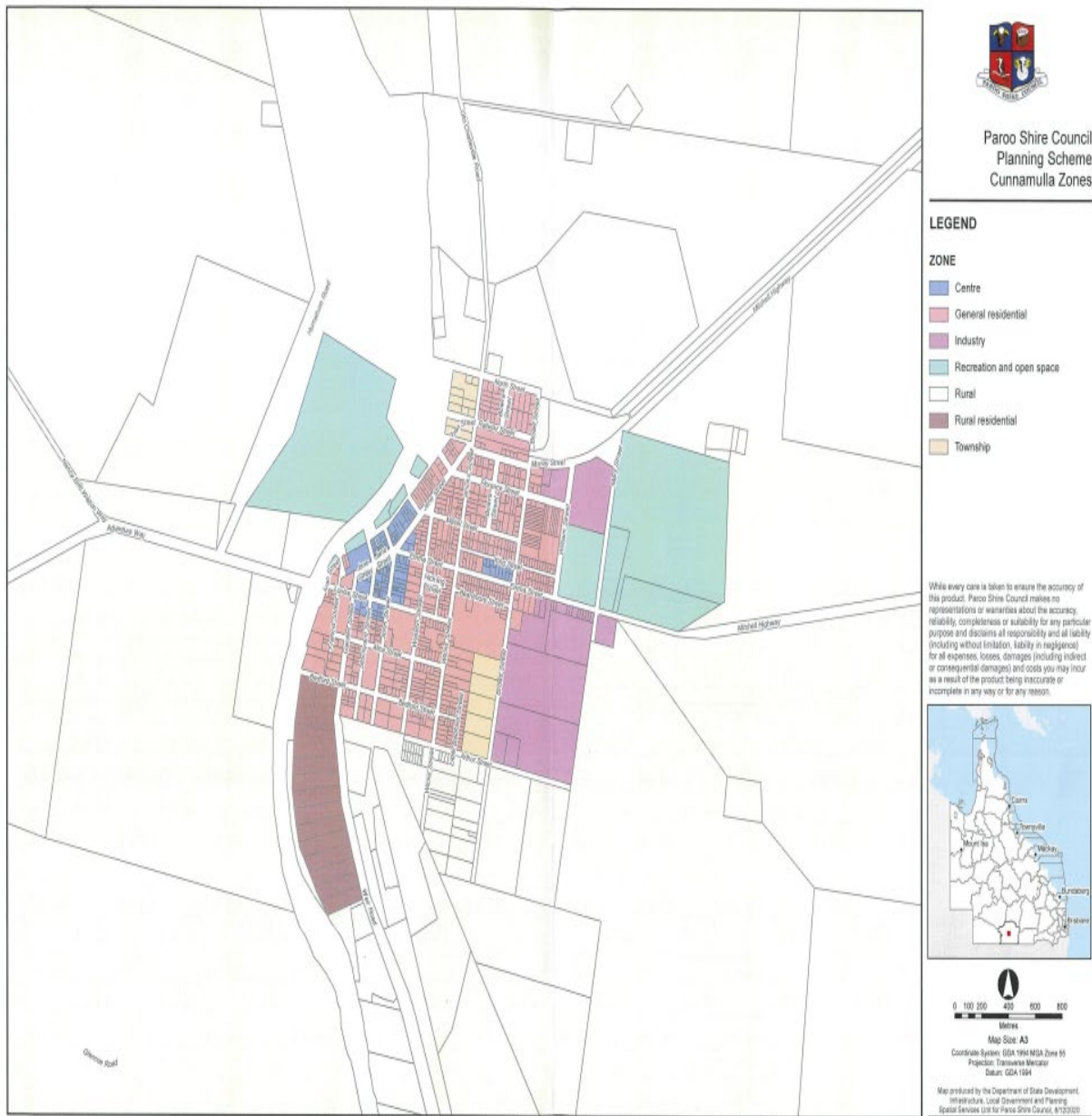
Section 11

1. There is a high likelihood of the animal causing injury to a person or animal or damage to property, taking into account—
 - (a) its prior history of attacking or causing fear to persons or animals or damaging property; and
 - (b) the extent of injury or damage that could potentially be inflicted by an animal of its size and species or breed.
2. An authorised person's first-hand assessment of the animal has indicated that the animal has demonstrated aggressive tendencies.
3. A high level of concern about the danger posed by the animal has been expressed by neighbours or other persons who have come into contact with the animal.

Schedule 7 Designated town areas

Section 4

Paroo Shire Council
Town of Cunnamulla

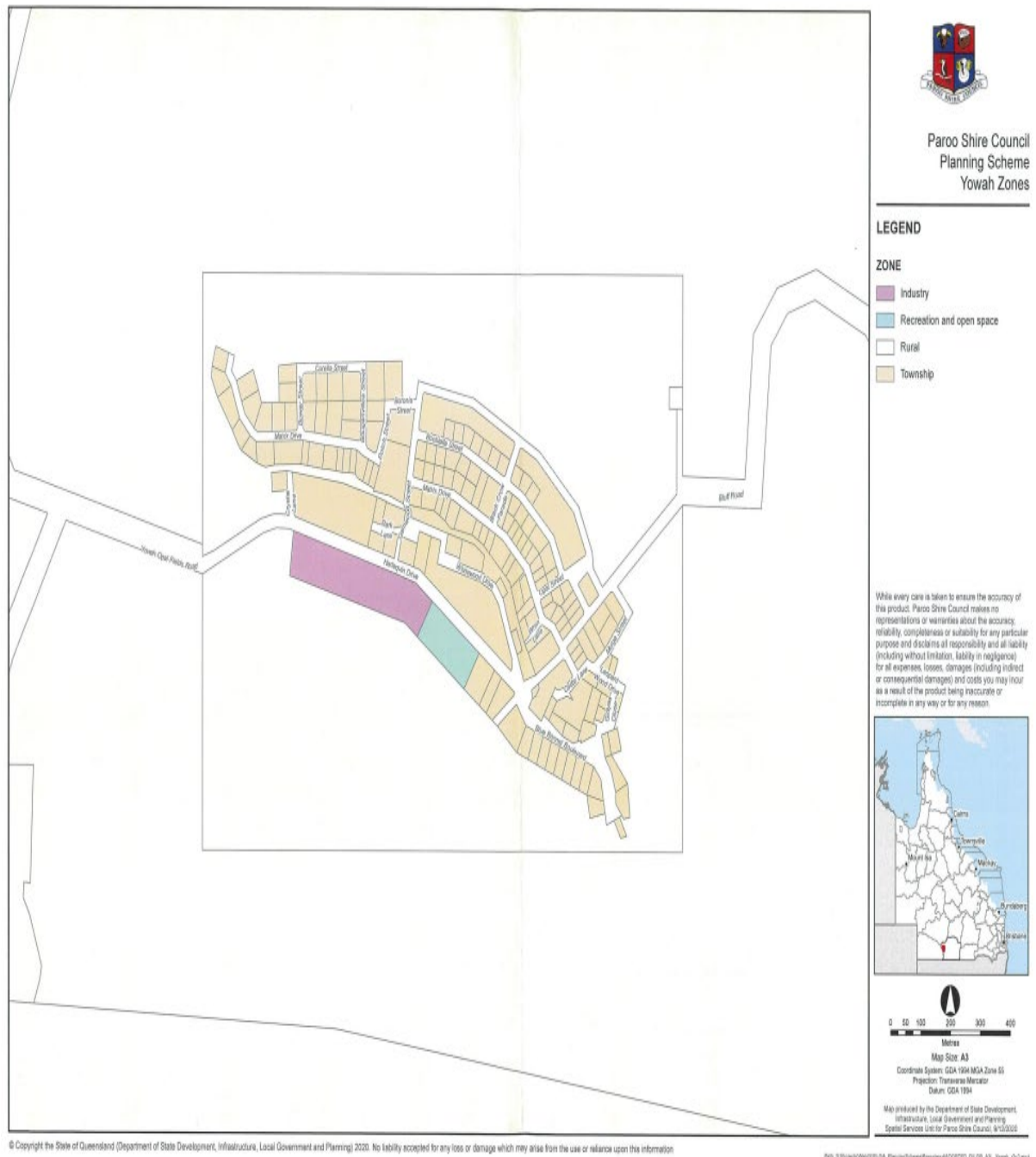


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Paroo Shire Council

Town of Yowah





Paroo Shire Council
Planning Scheme
Wyandra Zones

LEGEND

ZONE

- Recreation and open space
 Rural
 Township

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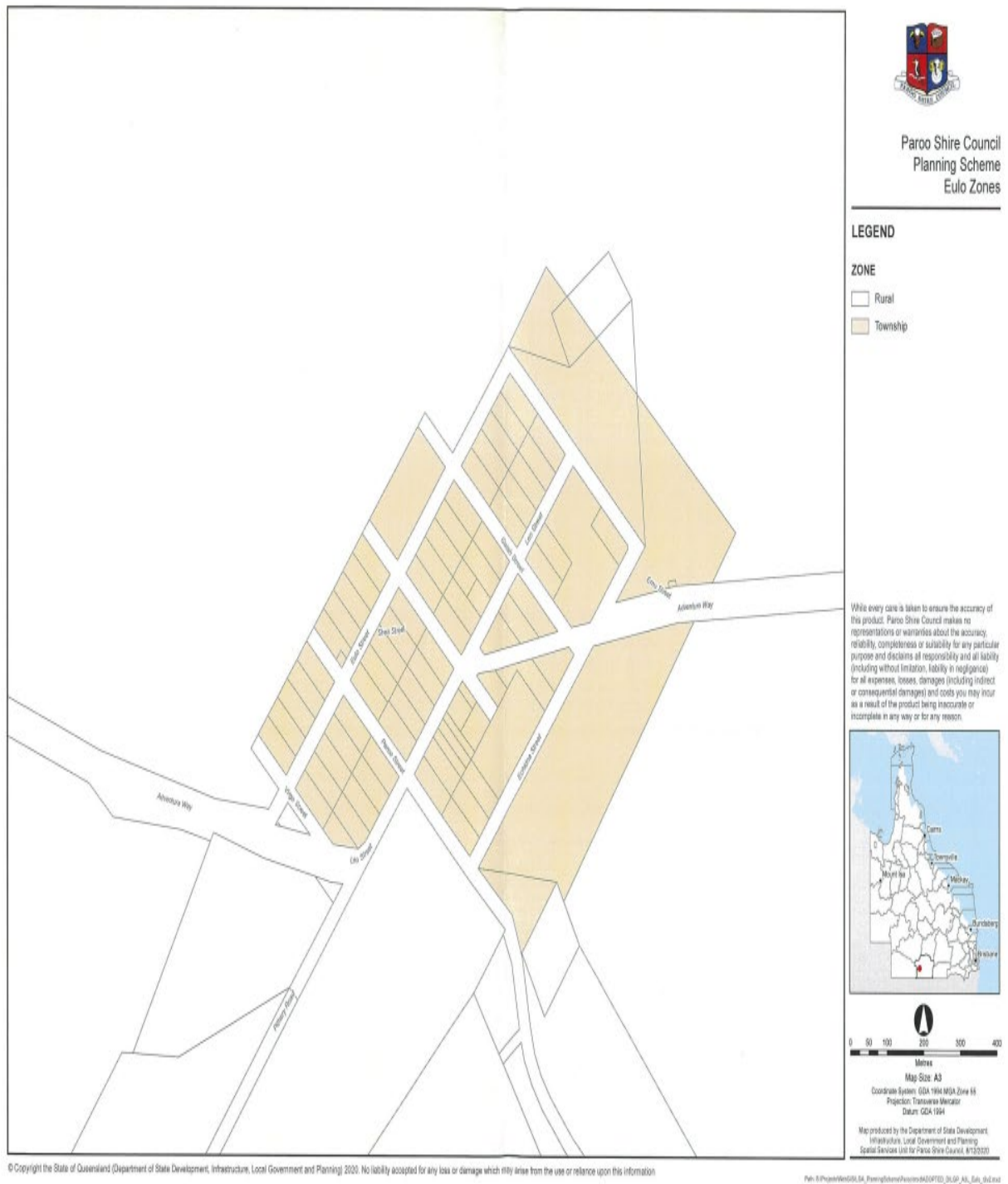


Map Size: A3
Coordinate System: GDA 1984 MGA Zone 66
Projection: Transverse Mercator
Datum: GDA 1984

Map produced by the Department of State Development
Infrastructure, Local Government and Planning
Spatial Services Unit for Paroo Shire Council, 01/2005

Paroo Shire Council

Town of Eulo



Schedule 8 Dictionary

Section 4

allotment means a single parcel of land, or several contiguous parcels of land where all of the contiguous parcels of land are in —

- (a) the same ownership; or
- (b) the same occupation.

Animal Management Act see *Animal Management (Cats and Dogs) Act 2008*.

animal noise nuisance see section 7(1) and schedule 3, section 2.

building has the meaning given in the *Building Act 1975*.

cat—

- (a) has the meaning given in section 11 of the Animal Management Act; and
- (b) includes a kitten regardless of age.

designated town area means an area indicated by hatching in black on a map in schedule 13.

destroy, an animal, includes causing it to be destroyed.

dog—

- (a) has the meaning given in section 11 of the Animal Management Act; and
- (b) includes a puppy regardless of age.

horse includes a pony and a miniature horse.

identifiable animal means an animal—

- (a) wearing an identifying tag issued by the local government; or
- (b) otherwise identified so that the local government is able to ascertain the owner of the animal.

keep (an animal)—

- (a) includes board, breed and train; and
- (b) in the absence of evidence to the contrary, a person is presumed to keep an animal on land if the person —
 - (i) feeds and cares for the animal on the land; and
 - (ii) the animal is observed by an authorised person on the land on more than 1 occasion during a month.

land has the meaning given in the *Planning Act 2016*.

occupier, of premises—

- (a) means the person who has the control or management of the premises; and
- (b) includes the owner of the premises where there is no person in apparent occupation of the premises.

premises mean any land, building or structure and includes any part thereof.

registered has the meaning given in the *Animal Management (Cats and Dogs) Act 2008*.

residence means a building, or part of a building, that is—

- (a) fixed to land; and
- (b) a self-contained unit used by, or intended for the exclusive residential use of, one household.

stallion means an uncastrated adult male horse.

structure has the meaning given in the *Local Government Act 2009*.

This and the preceding 18 pages bearing my initials is a certified copy of *Subordinate Local Law No.2 (Animal Management) 2026* made in accordance with the provisions of the *Local Government Act 2009* by Paroo Shire Council by resolution dated the day of 2026.

.....

Chief Executive Officer

Paroo Shire Council
Subordinate Local Law No. 2 (Animal Management)
2011**2026**

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Part 1 Preliminary

1 ~~4~~ Short title

This subordinate local law may be cited as *Subordinate Local Law No. 2 (Animal Management)* ~~2014~~2026.

2 ~~2~~ Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 2 (Animal Management) 2011*, which provides for regulation of the keeping and control of animals within the local government's area.
- (2) The purpose is to be achieved by providing for—
 - (a) the circumstances in which the keeping of animals is prohibited or requires approval; and
 - ~~(b)~~ requirements for keeping animals, including minimum standards, proper enclosures and (b) identification; and
 - (c) the control of animals in public places; and
 - (d) matters regarding the impounding of animals and the sale or disposal of impounded animals; and
- (e) ~~3~~ the declaration of a species of animal as a declared dangerous animal and the criteria for declaration of a specific animal as a declared dangerous animal.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 2 (Animal Management) 2011* (the **authorising local law**).

4 ~~4~~ Definitions

- (1) Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.
- (2) The dictionary in schedule 8 defines particular words used in this subordinate local law.

Part 2 Keeping of animals

5 ~~5~~ — Circumstances in which keeping animals prohibited— Authorising local law, s 5(1)

For section 5(1) of the authorising local law, keeping an animal or animals mentioned in column 1 of schedule 1 is prohibited in the circumstances described in column 2 of schedule 1.

6 ~~6~~ — Circumstances in which keeping animals requires approval— Authorising local law, s 6(1)

For section 6(1) of the authorising local law, keeping an animal or animals of the species or breed mentioned in column 1 of schedule 2 requires approval in the circumstances described in column 2 of schedule 2.

7 ~~7~~ — Minimum standards for keeping animals—Authorising local law, s 8(1)

- (1) For section 8(1) of the authorising local law, the minimum standards for the keeping of animals [in a designated town area](#) are set out in schedule 3.
- (2) For section 8(1) of the authorising local law, column 2 of schedule 4 sets out the minimum standards for keeping an animal of the species or breed mentioned in column 1 of schedule 4, [in a designated town area](#).

8 ~~8~~ — Identification for ~~cats and~~ dogs in certain circumstances— Authorising local law, s 9

For section 9 of the authorising local law, the identification required for a ~~cat~~ ~~or~~ dog that is at a place other than the address stated in the registration notice for the ~~cat or~~ dog is the registration device mentioned in section 12(~~3~~[2](#)) of the *Animal Management (Cats and Dogs) Act 2008*.

Part 3 Control of animals

~~9~~ ~~9~~ — [Animal faeces in public places—Authorising local law, s 13](#)

[For section 13 of the authorising local law, no other species of animal is prescribed as an animal whose faeces must be removed from a public place and](#)

disposed of in a sanitary way.

10 Requirements for proper enclosures for keeping animals—Authorising local law, s 14(2)

For section 14(2) of the authorising local law, column 2 of schedule 5 sets out the requirements for proper enclosures for an animal of the species or breed mentioned in column 1 of schedule 5.

11 Criteria for declared dangerous animals—Authorising local law, s 19(1)

For section 19(1) of the authorising local law, the criteria for declaring an animal as a declared dangerous animal are set out in schedule ~~5~~6.

Part 4 Seizure, impounding or destruction of animals

12 ~~10~~ Place of care for impounded animals—Authorising local law, s 24

For section 24 of the authorising local law, the place of care for animals impounded by the local government will be operated by the local government.

13 Animals that may be disposed of without auction or tender—Authorising local law, s 32(1)(b)

For section 32(1)(b) of the authorising local law, the species, breeds or classes of animal that may be sold by private agreement, destroyed or disposed of in some other way are the following—

(a) ~~(a) Dogs~~dogs; and ~~(b) Cats~~.

(b) cats.

14 Register of impounded animals—Authorising local law, s 33(3)

For section 33(3) of the authorising local law, the register of impounded animals will be kept at the local government's public office.

Part 5 Appeals against destruction orders

This part in the authorising local law does not contain any matters to be provided for by subordinate local law.

Part 6 Miscellaneous

15 Prescribed period for reclaiming animals—Authorising local law, schedule

For the purposes of the definition of *prescribed period* in the schedule to the authorising local law, the period within which an animal may be reclaimed is—

- (a) if the animal is a horse, cow, registered cat, registered dog or other identifiable animal—5 days; and
- (b) if the animal is an unregistered cat, unregistered dog or an animal which is not an identifiable animal—3 days.

16 Repeal of subordinate local law

This subordinate local law repeals *Subordinate Local Law No. 2 (Animal Management) 2011*.

Schedule 1 Prohibition on keeping animals

Section 5

Column 1 Animal	Column 2 Circumstances in which keeping of animal or animals is prohibited
Pig	A pig in a designated town area.

Inserted Cells

Schedule 2 Requirement for approval to keep animal

Section 6

	Column 1	Column 2
	Species or breed of animal	Circumstances in which keeping of animal or animals requires approval ¹
1	Dog	More The keeping of more than 2 dogs over the age of 3 months on an allotment in a designated town area.
2	Cat	More The keeping of more than 2 cats over the age of 3 months on an allotment in a designated town area.
3	Horse or and donkey	More The keeping of more than 2 animals to which this item 3 applies on an allotment in a designated town area.
4	Cow or and bull	More The keeping of more than 2 animals to which this item 4 applies on an allotment in a designated town area.
5	Sheep, goat, deer, alpaca or and llama	More The keeping of more than 2 animals to which this item 5 applies on an allotment in a designated town area.
6	Poultry, including Duck duck and Geese geese	More The keeping of more than 20 birds to which this item 6 applies on an allotment in a designated town area.
7	Bees	(a) More than 2 hives on an allotment with an area of more than 400 m² and less but not more than 1000 1,000 m² or; (b) More than 5 hives on an allotment with an area of more than 1000 1,000 m² and but less than 2000 2,000 m² (see Code of Practice for Urban Bee Keeping in Queensland 1998).
8	Any other animal	The keeping of 1 or more animals to which this item 8 applies on an allotment in a designated town area.

Inserted Cells

¹ See Local Law No.1 (Administration) 2011 and Subordinate Local Law No.1 (Administration) 2011 in relation to the requirements and processes for approvals (e.g. form of application for approval, documents and materials that must accompany applications, criteria for granting approval, conditions that must be imposed on approvals, conditions that will ordinarily be imposed on approvals, term of approval, third party certification of applications).

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Schedule 3 Minimum standards for keeping animals generally

Section 7(1)

1. ~~A person shall not keep~~who keeps an animal ~~or deposit on premises must—~~
- (a) ~~ensure that the dung of an animal in such a situation~~is adequately identified so that the owner's name, address and telephone number are readily ascertainable; and
 - (b) ~~ensure that waste waters from enclosures are drained in a nuisance free manner and that run-off is kept off adjoining premises or as otherwise directed by an authorised person; and~~
 - (c) ~~ensure that excreta, food scraps and other material that is, or in such a manner so as to pollute or be is likely to pollute water, become, offensive is collected at least daily and, if not immediately removed from the premises, is kept in a waste container of a kind approved by an authorised person; and~~
 - (d) ~~All buildings used to house animals shall be cleaned and~~ensure that any enclosure in which the animal is kept is properly maintained in—
 - (i) a clean and sanitary condition; and
 - (ii) an aesthetically acceptable condition; and
 - (e) ~~take all reasonable steps to prevent the animal from making—~~
 - (i) an animal noise nuisance; or
 - (ii) a disturbance that causes a nuisance or disturbance to the occupiers of—
 - (A) adjoining premises; or
 - (B) premises in the vicinity of the land on which the animal is ordinarily kept; and
 - ~~(f) ensure that the area available to the satisfaction of Council's authorised person, animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept.~~
2. ~~For the purposes of section 1(e), an animal causes an animal noise nuisance if—~~
- (a) the animal is a domestic animal; and
 - (b) the animal makes a noise which is a nuisance—

- (i) for more than a total of 6 minutes in any hour from 7:00 a.m. to 10:00 p.m. on any day; or
- (ii) for more than a total of 3 minutes in any 30 minute period on any day after 10:00 p.m. or before 7:00 a.m.

Schedule 4- Minimum standards for keeping particular animals

Section 7(2)

	Column 1	Column 2
	Species or breed of animal	Minimum standards for keeping animals
1	Horse, donkey and cattle cow	(a) The On a daily basis, the interior of every stable shall must be thoroughly cleansed of all dung and other material <u>which is</u> capable of decaying or rotting each day. (b) No part of a stable on land in a designated town area shall be within— (i) Fifteen (15) meters <u>m</u> of a dwelling residence, whether occupied or not, on the same or <u>an</u> adjoining allotment; or (ii) Fifteen (15) meters <u>m</u> of a place in at which food for human consumption is stored, whether occupied or not, on the same or <u>an</u> adjoining allotment; or (iii) Nine (9) meters from <u>m</u> of a road.
2	Sheep, goat, deer, alpaca or and llama	No part of a stable or enclosure on land in a designated town area shall be within— (a) Fifteen (15) meters <u>m</u> of a dwelling residence, whether occupied or not, on the same or <u>an</u> adjoining allotment; or (b) Fifteen (15) meters <u>m</u> of a place in at which food for human consumption is stored, whether occupied or not, on the same or <u>an</u> adjoining allotment; or (c) Nine (9) meters from <u>m</u> of a road.
3	Pigeons and poultry	(a) Enclosed spaces Any enclosed space used for the keeping of <u>any</u> pigeons and/or poultry shall must be thoroughly cleansed at least once per week and effectively treated with an insecticide at least twice in every year. (b) No part of an enclosed space <u>used</u> for <u>the</u> keeping <u>of</u> pigeons or poultry on land in a designated town area shall be within—

Inserted Cells

		(i) Twelve (12) meters <u>m</u> of a dwelling<u>residence</u>, whether occupied or not, on the same or <u>an</u> adjoining allotment; or (ii) Twelve (12) meters <u>m</u> of a place in<u>at</u> which food for human consumption is stored, whether occupied or not, on the same or <u>an</u> adjoining allotment.
--	--	---

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Schedule 5 Requirements for proper enclosures for animals

Section 10

	<u>Column 1</u> <u>Species or breed of animal</u>	<u>Column 2</u> <u>Requirements for proper enclosures</u>
<u>1</u>	<u>All animals regardless of species or breed</u>	(1) <u>A proper enclosure is an area of the land on which the animal is kept, appropriately sized so as to be capable of effectively and comfortably housing the animal.</u> (2) <u>The area must be suitably fenced—</u> (a) <u>appropriate to the species and breed of the animal to be enclosed; and</u> (b) <u>so as to effectively enclose the animal on the land on which it is kept at all times.</u> (3) <u>For the purposes of this item 1 <i>suitably fenced</i> means enclosed by a fence —</u> (a) <u>constructed of materials which are of sufficient strength to prevent the animal from escaping over, under or through the fence; and</u> (b) <u>of a height which is sufficient to prevent the animal jumping or climbing over the fence; and</u> (c) <u>where the animal has the ability to dig — which includes a barrier installed directly below the fence to prevent the animal digging its way out; and</u> (d) <u>where the animal has the ability to climb — designed and constructed in such a way as to prevent the animal from climbing over the fence; and</u> (e) <u>of which all gates are kept closed and latched except when in immediate use by a person entering or leaving the land on which the animal is kept.</u>

<u>2</u>	<u>Horse</u>	<u>A proper enclosure for the keeping of a horse must, in addition to the requirements specified in item 1 —</u> (a) <u>effectively enclose the horse so that the horse cannot reach over or through the fence to adjoining land or any public place; and</u> (b) <u>where the animal is a stallion—the enclosure must be constructed within an additional or second suitable and adequate fence or enclosure that is provided at the land on which the stallion is kept to a standard approved by an authorised person.</u>
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Schedule 6 Criteria for declared dangerous animals

Section **9-11**

1. There is a high likelihood of the animal causing injury to a person or animal or damage to property, taking into account ~~(a)~~ (a)
 - (a) its prior history of attacking or causing fear to persons or animals or damaging property; and ~~(b)~~
 - ~~(1)~~ (b) the extent of injury or damage that could potentially be inflicted by an animal of its size and species or breed.
- ~~(2)~~ 2. ~~The~~ An authorised person's first-hand assessment of the animal has indicated that the animal has demonstrated aggressive tendencies.
- ~~(3)~~ 3. A high level of concern about the danger posed by the animal has been expressed by neighbours or other persons who have come into contact with the animal.

Paroo Shire Council

[Subordinate Local Law No. 2 \(Animal Management\) 2026](#)

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[Subordinate Local Law No. 2 \(Animal Management\) 2011](#)

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Section 4

**Paroo Shire Council
Planning Scheme
Cunnamulla Zones**

LEGEND

ZONE

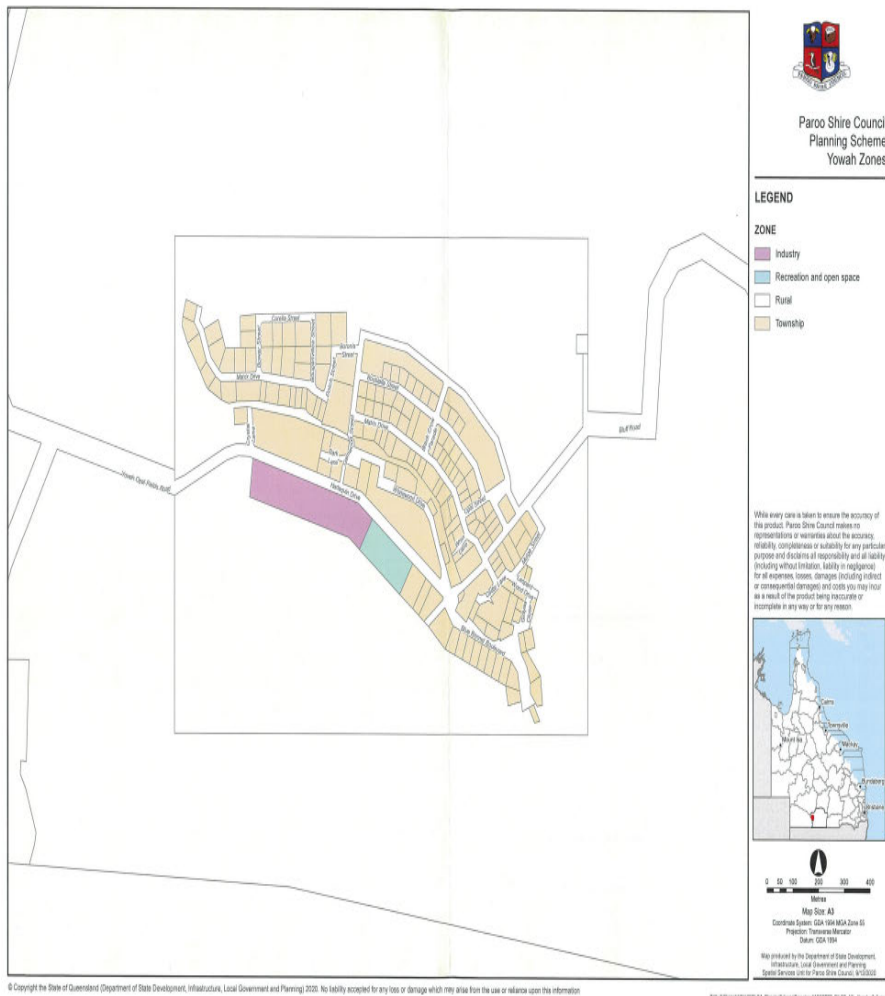
- Centre
- General residential
- Industry
- Recreation and open space
- Rural
- Rural residential
- Township

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Map Scale A3
Coordinate System: GDA 1984 MGA Zone 51
Projection: Transverse Mercator
Datum: GDA 1984
Map produced by the Department of State Development,
Infrastructure, Local Government and Planning
Spatial Services Unit for Paroo Shire Council, 8/1/2020

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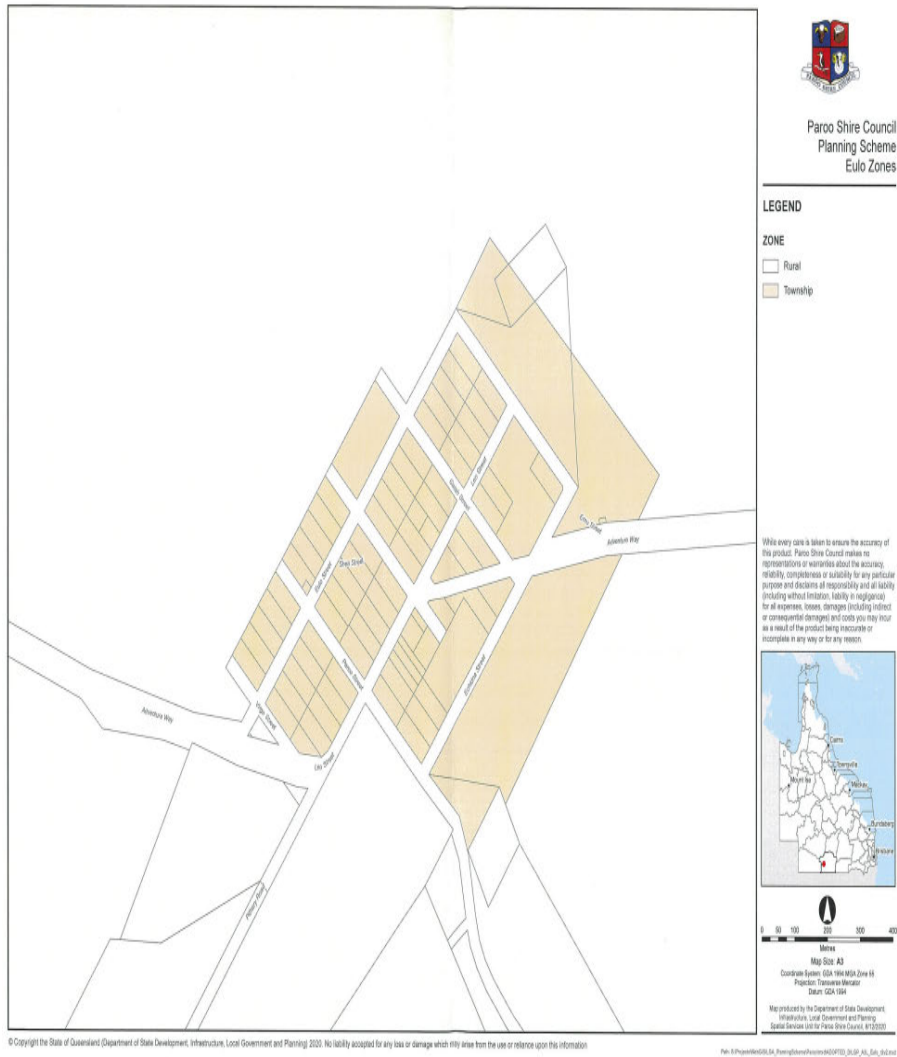
Paroo Shire Council
Town of Yowah



Paroo Shire Council

Town of Wyandra





Schedule 8 Dictionary -

~~1 Prescribed period for reclaiming animals—Authorising local law, schedule~~

~~For~~Section 4

allotment means a single parcel of land, or several contiguous parcels of land where all of the
~~purposes of~~ contiguous parcels of land are in —

(a) ~~the definition of “prescribed period” in same ownership; or~~

(b) ~~the same occupation.~~

Animal Management Act see *Animal Management (Cats and Dogs) Act 2008.*

animal noise nuisance see section 7(1) and schedule 3, section 2.

building has the meaning given in the *Building Act 1975.*

cat—

(a) ~~has the meaning given in section 11 of the Animal Management Act; and~~

(b) ~~includes a kitten regardless of age.~~

designated town area means an area indicated by hatching in black on a map in schedule 13.

destroy, an animal, includes causing it to ~~the authorising~~ be destroyed.

dog—

(a) ~~has the meaning given in section 11 of the Animal Management Act; and~~

(b) ~~includes a puppy regardless of age.~~

horse includes a pony and a miniature horse.

identifiable animal means an animal—

(a) ~~wearing an identifying tag issued by the local government; or~~

(b) ~~otherwise identified so that the local law, the period within which an animal may be~~
~~reclaimed~~ government is ~~14 days—~~able to ascertain the owner of the animal.

keep (an animal)—

(a) ~~includes board, breed and train; and~~

(b) ~~in the absence of evidence to the contrary, a person is presumed to keep an animal on~~
~~land if the person —~~

- (i) feeds and cares for the animal on the land; and
- (ii) the animal is observed by an authorised person on the land on more than 1 occasion during a month.

land has the meaning given in the *Planning Act 2016*.

occupier, of premises—

- (a) means the person who has the control or management of the premises; and
- (b) includes the owner of the premises where there is no person in apparent occupation of the premises.

premises mean any land, building or structure and includes any part thereof.

registered has the meaning given in the *Animal Management (Cats and Dogs) Act 2008*.

residence means a building, or part of a building, that is—

- (a) fixed to land; and
- (b) a self-contained unit used by, or intended for the exclusive residential use of, one household.

stallion means an uncastrated adult male horse.

structure has the meaning given in the *Local Government Act 2009*.

This and the preceding 18 pages bearing my initials is a certified copy of *Subordinate Local Law No.2 (Animal Management) 2026* made in accordance with the provisions of the *Local Government Act 2009* by Paroo Shire Council by resolution dated the _____ day of _____ 2026.

.....
Chief Executive Officer

10.4.6 Selective Inspection Program

Council Meeting: 21 July 2026
Department: Corporate Services
Author: Colin Ickeringill, Rural Lands Compliance Supervisor/ Local Laws

Purpose

The purpose of this report is to provide Council with information and seek approval for a Selective Inspection Program for all township areas within the Paroo Shire Council area.

Recommendation

That Council resolve:

- 1. That under section 113(1) of the Animal Management (Cats and Dogs) Act 2008 ("AMCAD Act 2008") Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in parts of its local government area.*
- 2. In accordance with section 113(5)(a) of the AMCAD Act 2008 the purpose of the program is to monitor compliance with the Chapter 3 registration and Chapter 4 regulated dog provisions of the AMA.*
- 3. In accordance with section 113(5)(b) and (e) of the AMCAD Act 2008 the program will commence on 1 September 2026 and conclude on 30 November 2026.*
- 4. In accordance with section 113(5)(c) of the AMCAD Act 2008 inspections may occur in premises situated within the townships of Cunnamulla, Eulo, Yowah and Wyandra where an Authorised Person has reasonable belief that an unregistered and/or regulated dog may be present. A township area is defined as all Planning Scheme Zones excepting that zoned Rural.*
- 5. In accordance with section 114 of the AMCAD Act 2008 a public notice will be lodged in the local newspaper prior to 1 August 2026 and on the Council, website stating that the program will commence on 1 September and conclude on 30 November 2026.*
- 6. That Officers issue an advisory notice at time of inspection, with registration(s) to be paid within 14 days upon which, if that hasn't been paid, a fine will be issued.*

Discussion

A Selective Inspection Program has been proposed for all township areas within the Paroo Shire Council area in accordance with sections 113-115 of the Animal Management (Cats and Dogs) Act 2008.

The selective inspection program will monitor compliance with the Animal Management (Cats and Dogs) Act 2008 regarding registration and regulated dog provisions. The inspection program may result in remedial action being undertaken and infringement notices issued where non-compliance is observed. Properties will be selected where a Council Authorised Person has a reasonable belief that an unregistered and/or regulated dog may be present on the premises.

113 Approval of inspection program authorising entry

- (1) A local government (the *approving local government*) may by resolution approve a program (an *approved inspection program*) under which an authorised person may enter a place to monitor compliance with this Act or an aspect of this Act.
Example of a matter that may be monitored under an approved inspection program—
 compliance with the conditions imposed under [chapter 4, part 5](#)
- (2) An approved inspection program must be a selective inspection program or systematic inspection program.
- (3) A selective inspection program provides for the selection, in accordance with the resolution, of places in the local government's area, or a particular part of the area, to be entered and inspected.
- (4) A systematic inspection program provides for all places, or all places of a particular type, in the local government's area, or a particular part of the area, to be entered and inspected.
- (5) An approved inspection program must state the following—
 - (a) the purpose of the program;
 - (b) when the program starts;
 - (c) for a selective inspection program—
 - (i) objective criteria for selecting places to be entered and inspected; and
 - (ii) if the places are to be selected from a part of the local government's area—a description of the part;
 - (d) for a systematic inspection program—
 - (i) if places in a part of the local government's area are to be entered and inspected—a description of the part; and
 - (ii) if a type of place is to be entered and inspected—a description of the type;
 - (e) the period, of not more than 6 months or another period prescribed under a regulation, over which the program is to be carried out.

Proposed Selective Inspection Program Timeline

If approved, the public notice of the selective inspection program will be lodged to the local newspaper and on the Council website (and other social media channels) prior to 1 August 2026 stating that the program will commence and conclude as listed below.

Date	Activity
21 July 2026	Recommendation presented to Council to implement the Selective Inspection Program. If Council resolves to proceed without amendment, the following activities will occur.
21 July 2026	Dog registration renewal notices issued and a registration renewal advertising campaign commenced. (Registrations are issued on 30 th June 2026, which is a general business item)
1 August 2026	Public notification period commences, including newspaper advertisements, information on the Council website, and social media posts. A letterbox brochure drop may also be undertaken if required.
1 September 2026	Selective Inspection Program commences across the Shire's towns.

Inspection Response Process

Unregistered Dogs (Two or Fewer Dogs)

- An Advisory Notice will be issued.
- The owner will be provided 14 days to register the dog(s) without penalty.

Excess Dogs (More Than Two Dogs)

- Advisory Notice(s) will be issued.
- The owner will be provided 14 days to:
 - Register all unregistered dogs without penalty; and
 - Lodge an application to keep more than the allowable number of dogs.
- If the application is declined, the owner will have 28 days from the date of the Advisory Notice to reduce dog numbers and achieve compliance (e.g. by rehoming excess dogs).

Date	Activity
30 November 2026	Selective Inspection Program concludes.
14 December 2026	Review of the program undertaken, including consideration of community feedback. Findings and recommendations will be documented to inform future Council processes and procedures relating to the program.

Budget/Financial Implications

All activities have been provided for in Council's Operational Budget

Increased revenue from animal registrations.

Legislation/Statutory Implications

Animal Management (Cats and Dogs) Act 2008, section 113-115

Local Government Act 2009

Local Government Regulation 2012

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.3 Enable strategic implementation with high levels of accountability
 1.5 Deliver excellence in customer service
 1.6 Transparency in processes and strong governance

Risk Management

Officers to wear Body Worn Cameras

Consultation

Not applicable

Attachments - Nil

10.4.7 Human Resources Report

Council Meeting: 21 July 2026
Department: Corporate Services
Author: HR Manager
Attachments: EAP Report PSC- Jan to June 2026

Purpose

The purpose of this report is to provide Council with an update on advertised positions, employee changes, and positions to be advertised and importantly to provide insight into People & Culture's human resource strategy.

Recommendation

That Council receive and note the Human Resources Report.

Previous Council Resolutions

Not Applicable

Discussion**1. Workforce Movements****June Outgoing Staff x 0**

- NIL

June Incoming Staff x 2

- Deputy Director of Infrastructure
- Finance Manager

Filled positions – commence July

- Administration Officer –Reception (Corporate Services)

2. Recruitment Activities

Council continues to actively recruit to support operational service delivery and workforce sustainability.

The following positions are scheduled for advertising:

- Work Health and Safety Officer
- Local Laws Officer
- Guest Services Attendant - Hot Springs

3. Agency Workforce

Council continues to utilise agency personnel where necessary to maintain service continuity and address workforce shortages.

Current agency engagements include:

- Local Laws Officer (1), commenced 16 April 2026 under a three-month contract, due to conclude on 20 July 2026.

4. Traineeships and Apprenticeships – June 2026 Update

Council remains committed to building local workforce capability through traineeship and apprenticeship opportunities.

Current Status

- Total programs in registration and sign-up process: 6
- Active programs: 4

New Programs

1. Plumber Apprenticeship - commenced in May 2026, with TAFE sign-up scheduled to commence in July 2026.
2. Plumber Traineeship - currently on hold.

Active Programs

1. Certificate IV in Tourism and Travel Traineeship.
2. Certificate III in Water Industry Operations Traineeship (Treatment Plant Operator).
3. Certificate III in Heavy Commercial Vehicle Mechanical Technology Apprenticeship.

Cancelled Programs

- Nil.

5. Employment Wellbeing

Council's Employee Assistance Program continues to provide confidential wellbeing and support services to employees. The first six-month EAP utilisation report for Council's information and consideration, refer to attachment 1.

6. Staffing Statistics – June 2026

As at the reporting date, Council's workforce consisted of 99 employees, including 61 males (61.6%) and 38 females (38.4%). The majority of employees were engaged on a full-time basis (72.7%), while 20.2% were employed casually and 7.1% were employed part-time. Detailed workforce demographics by gender and employment type are provided in the tables below.

Department – Gender Profile	Female	Male	Total
Community Support & Engagement	17	6	23
Finance	11	3	14
Infrastructure	6	28	34
Office of the CEO	1	2	3
Parks & Gardens	3	7	10
Water & Sewerage	0	10	10
Workshop & Fleet	0	5	5
Total	38	61	99

Department - Employment Type	Full Time	Part Time	Casual	Total
Community Support & Engagement	8	1	14	23
Finance	12	2	0	14
Infrastructure	31	1	2	34
Office of the CEO	2	0	1	3
Parks & Gardens	9	0	1	10
Water & Sewerage	6	3	1	10
Workshop & Fleet	4	0	1	5
Total	72	7	20	99

7. People & Culture Strategic Priorities

The People & Culture team continues to progress several initiatives focused on workforce attraction, retention, capability development, compliance, and employee wellbeing.

Key priorities currently underway include:

- Development of Council's Employee Value Proposition (EVP) to strengthen attraction and retention outcomes.
- Review of performance review processes to improve identification of workforce training needs.
- Development of Fair Work casual conversion training and supporting documentation for supervisors.
- Implementation of processes to improve monitoring and reporting of casual employment arrangements.
- Establishment of a People & Culture policy and legislative compliance register.
- Development of an organisation-wide workplace training calendar.
- Development of a comprehensive Employee Handbook to support onboarding and employee engagement.

Budget/Financial Implications

As per approved 2025/26 Budget.

Legislation/Statutory Implications

Local Governments Act 2009

Local Government Regulations 2012

Corporate Plan and/or Operational Plan

Operational Plan:

Theme:

- 1 Excellence in Governance
 - 1.1 Provide a safe workplace including wellbeing support
 - 1.2 Provide leadership training and team building to ensure a coordinated, connected and learning organisation

Risk Management

The following risk/s are relevant to the matters considered in this report:

Risk Summary

Risk	Explanation
Staff Housing	Minimal availability to offer staff to encourage move to Cunnamulla

Consultation

Chief Executive Officer, Director Corporate Services

Conclusion

The report offers an overview of Council's Human Resources Recruitment Services

Options

Not applicable.

Employee Assistance Report

January to June 2026 — Paroo Shire Council

Introduction

The Employee Assistance Program (EAP) is a free, professional, and confidential counselling service available to all Paroo Shire Council employees, as well as their immediate family members and household residents. Fully funded by the Council, the EAP is designed to support staff wellbeing and reduce the incidence and impact of stress and mental health challenges in both the workplace and the broader community. The program aims to foster a healthier and more resilient workforce by providing timely support and resources for individuals navigating personal or professional difficulties.

Executive Summary

This report covers EAP utilisation by Paroo Shire Council employees and their families between January and June 2026. 10 individuals engaged with the service across 16 counselling sessions this period. The key figures for the period are summarised below.

10 Individuals supported	16 Counselling sessions	1.6 Avg. sessions / client	90% Sessions completed
70% New clients	80% Self-referred	56% Telehealth delivery	20% Critical incident related

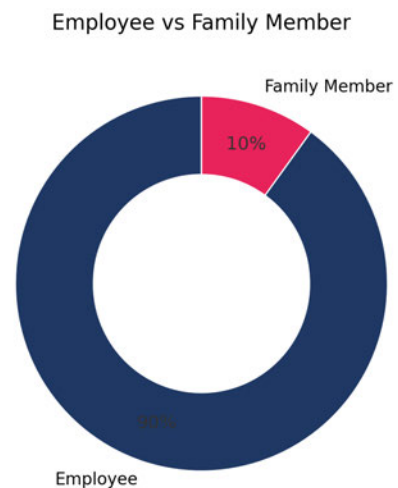
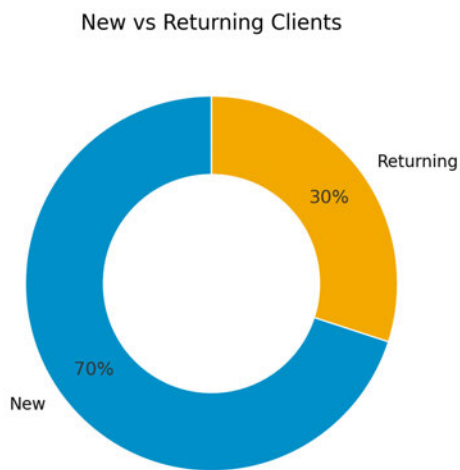
Overview

10 individuals engaged with the EAP over the six-month period, resulting in 16 counselling sessions in total — an average of 1.6 sessions per episode of care. 9 of the 10 episodes of care (90%) were completed within the period, with the remaining 1 (10%) ongoing at period end.

As this is the first period for which detailed, session-level statistics have been collected for Paroo Shire Council, this report does not yet include a historical utilisation comparison. Future reporting periods will allow trends to be tracked over time.

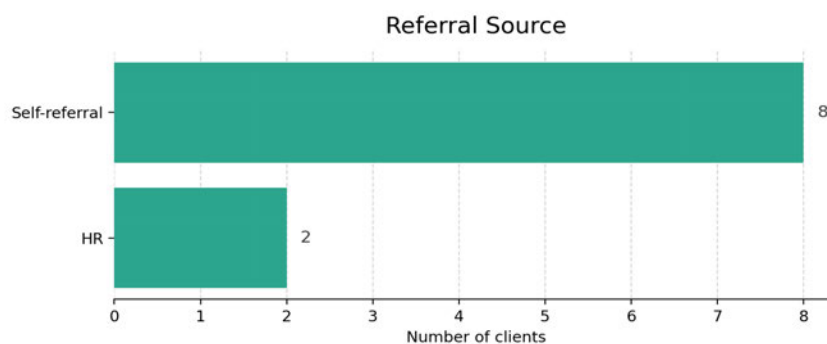
Who We Supported

New clients accounted for 70% of individuals supported this period (7 of 10), with the remaining 30% returning for a further episode of care. 10% of contacts (1 of 10) were from immediate family members rather than employees directly, pointing to continued value in raising awareness of EAP access among household members.

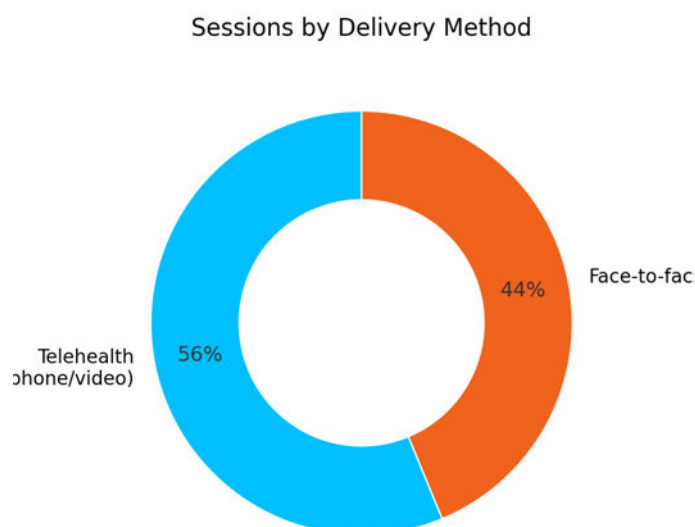


How Support Was Accessed and Delivered

Self-referral remained the dominant pathway into the service, accounting for 80% of contacts (8 of 10), with the remaining 20% referred by HR. No contacts this period were initiated by managers.

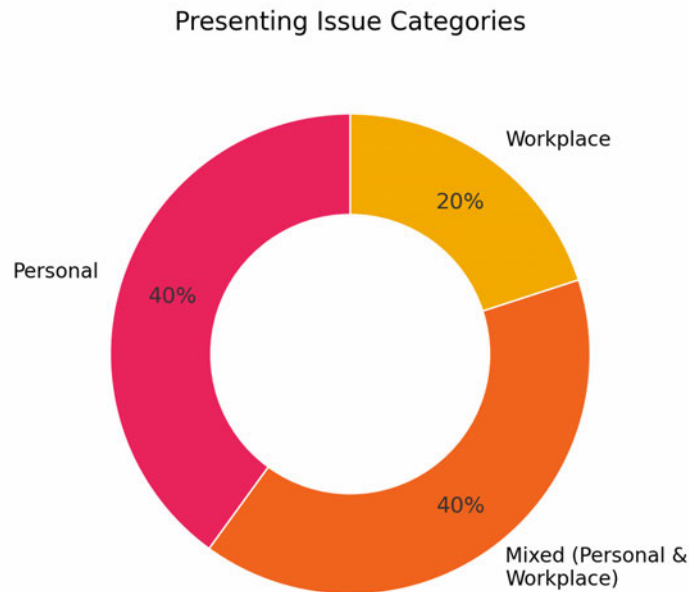


Telehealth (phone and video) was the predominant mode of delivery, accounting for 56% of sessions (9 of 16), with the remaining 44% delivered face-to-face. This reflects the value of flexible, remote delivery in supporting a geographically dispersed workforce.

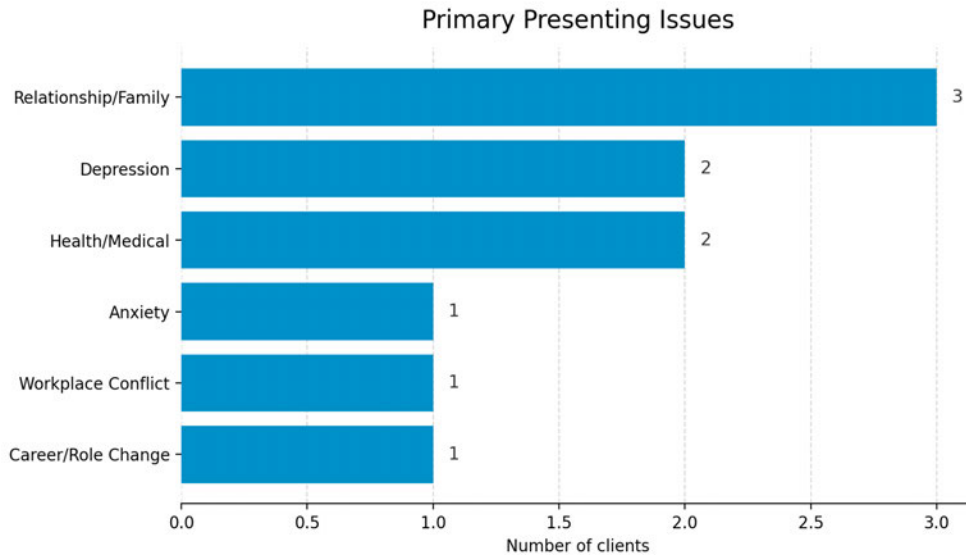


What Employees Were Experiencing

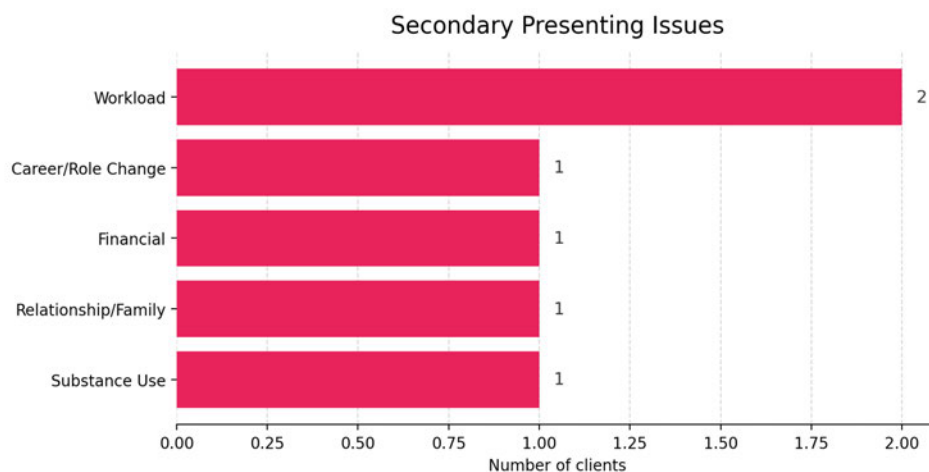
Presenting concerns were most commonly personal (40%), a blend of personal and workplace factors (40%), and workplace (20%).



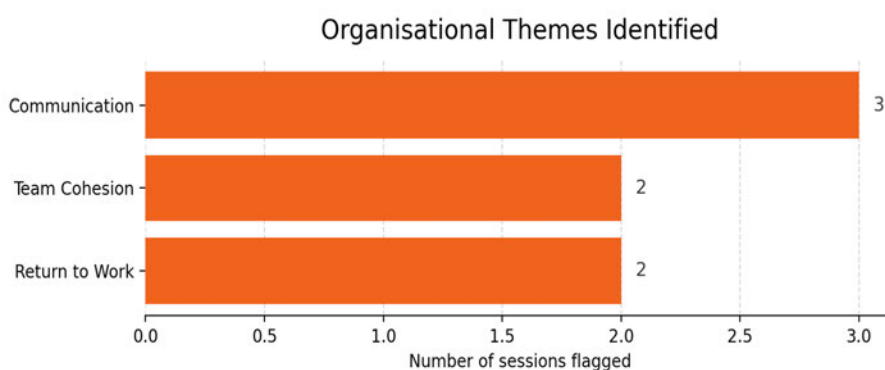
At an individual issue level, Relationship/Family was the most frequently recorded primary presenting issue (30% of clients), followed by Health/Medical and Depression.



Workload was the most common secondary issue raised, present for 20% of clients.

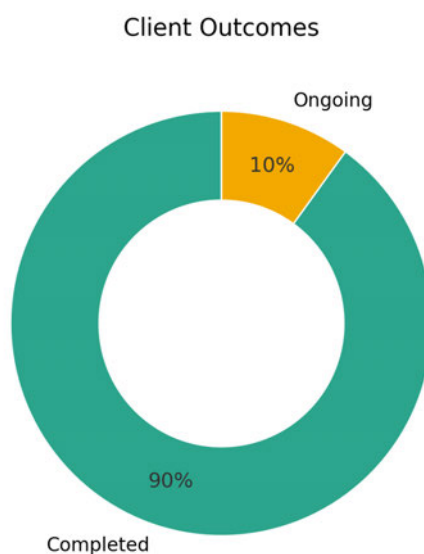


Practitioners identified an organisational theme in 7 of the 10 episodes of care. “Communication” was the most frequently identified theme (3 instances), followed by Return to Work and Team Cohesion.



Outcomes and Critical Incidents

9 of the 10 episodes of care (90%) were completed within the reporting period, with the remaining 1 (10%) ongoing at period end. No clients required external referral this period.



2 contacts (20%) this period were identified as critical-incident-related.

Recommendations

Based on the themes and patterns identified this period, it is recommended that the Council continue to prioritise the following initiatives:

- Review workload distribution within teams where workload has been identified as a contributing factor to presenting concerns
- Prioritise initiatives that address communication, given this was the most frequently identified organisational theme this period
- Support structured return-to-work planning for employees returning from leave or reduced duties
- Reinforce awareness of the EAP referral pathway among managers
- Promote awareness of EAP access among family members, who remain a small proportion of overall usage
- Continue to promote the confidential, self-referral nature of the EAP to sustain the strong self-referral rate observed this period

By integrating these efforts with ongoing EAP support, Council can continue to build a dynamic, flexible, and resilient workforce, well-prepared to meet evolving operational demands.

Thank you for choosing CWP as your EAP provider. We look forward to providing further quality services to Paroo Shire Council.

Regards

A handwritten signature in black ink, appearing to read 'L. Patterson-Kane', is displayed on a light blue rectangular background.

Dr Lisa Patterson-Kane
Clinical Psychologist

10.4.8 Customer Service Report

Council Meeting: 21 July 2026
 Department: Corporate Services
 Author: Amanda Watson – Team Leader, Administration.
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

Recommendation

Council receive and note the Customer Service Report.

Previous Council Resolutions

Not Applicable.

Discussion

1. Customer Service Monthly Updates.

Administration & Infrastructure staff are continuing to monitor the Customer Request System and update as information becomes available.

Opening Outstanding Requests	37
New Requests	60
Subtotal	97
Outstanding Requests Completed	11
New Requests Completed	54
Total Completed in June	65
Closing Outstanding Requests	32

Request received in June	
Abandoned Vehicle	1
Animals	6
Assets	5
Cemetery	1
Drainage	1
Driveway	2
Facilities	2
Other	1
Parks & Gardens	4
Private Works	4
Rubbish	18

Request received in June	
Sewerage	9
Tourism	1
Water	5
Total	60

Ageing of outstanding requests as at 30 June 2026

Closing Outstanding Requests	90 days	60 days	30 days	Current	Total
Building Control	1				1
Facilities				2	2
Parks & Gardens			1	1	2
Roads	1	1	2		4
Rubbish		2			2
Sewerage	1			2	3
Water			1		1
Abandoned Vehicles				1	1
Private Works				1	1
Complaints	2	1			3
Drainage		1			1
Assets	4	2		3	9
Driveway Work			1	1	2
Total	9	7	5	11	32

2. Customer Services Request Performance Summary

Month	Request Received	Resolved			Resolution Rate	Same-Month %	Remaining
		Same Month	Subsequent	Total			
May	92	74	18	92	100%	80%	0
June	85	56	29	85	100%	66%	0
July	90	59	31	90	100%	66%	0
August	61	30	31	61	100%	49%	0
September	56	14	42	56	100%	25%	0
October	70	36	33	69	99%	51%	1
November	54	30	24	54	100%	56%	0
December	66	44	21	65	98%	67%	1
January	59	44	14	58	98%	75%	1
February	49	25	22	47	96%	51%	2
March	52	24	24	48	92%	46%	4
April	66	43	16	59	89%	65%	7
May	50	31	9	40	80%	62%	10
June	60	54	0	54	90%	90%	6
TOTAL	910	564	314	878	96%	62.0%	32

Key Metrics Explained (Updated to End of June)

1. Overall Resolution Rate – 96%

By the end of June, **878 of 910 requests** were resolved, giving an overall resolution rate of **96%**. This reflects strong long-term performance and a consistent ability to close the majority of customer requests across the reporting period.

2. Same-Month Resolution Efficiency – 62%

Across the full reporting period (July 2025–June 2026), **701 of 733 requests** were resolved within the same month they were received.

This results in a **same-month resolution efficiency of 62%**, meaning just under **6 in 10 requests** are completed within the same month.

This updated figure shows a moderate level of responsiveness overall, but also highlights that 40% of requests require follow-up in later months, which becomes more challenging during periods of high demand or reduced staffing.

3. Snap Send Solve Requests

Request Volume

Month	Total Requests	Closed Same Month	Subsequent Month	Total Closed	Total Remaining
April 2026	9	5	4	9	0
May 2026	12	2	8	10	2
June 2026	16	10	0	10	6
Total (End of June)	37	17	12	29	8

Key Volume Insights

Community engagement with the SSS system continued to grow throughout the quarter, with request volumes increasing from 9 requests in April to 12 requests in May, before reaching 16 requests in June. This represents a 78% increase in request volume from April to June, with a total of 37 requests received during the reporting period.

The most common request categories during the quarter included:

- Vegetation management
- Water leaks
- Pavement damage
- Public toilet maintenance

These service areas accounted for the majority of community requests and continue to represent key service delivery priorities for Council.

At the end of June, the overall backlog remained relatively low, with 29 requests (78%) closed and 8 requests (22%) remaining open. While a backlog emerged during May, June saw a significant increase in closure activity, reducing the impact of outstanding requests.

Handling Performance

Overall request handling performance remains positive, demonstrating effective initial triage and response processes:

- Average Time to View: 1.71 days
- Average Time to In Progress: 3.31 days
- Average Time to Close: 5.94 days (closed requests only)

Requests are generally being viewed and acknowledged promptly, indicating that customer reports are entering Council's workflow in a timely manner. The main challenge remains progressing requests through completion and formal closure, particularly during periods of increased demand.

June showed a strong improvement in closure performance, with 10 requests closed during the month, helping to address the backlog that had accumulated in May.

Key Observations

100% of April requests were closed, demonstrating strong completion performance.

83% of May requests were closed by the end of June, with the majority completed in the following month.

June recorded the highest volume of requests (16) and achieved a 63% same-month closure rate, reflecting improved operational responsiveness.

By the end of June, 78% of all requests received during the quarter had been closed, leaving 8 requests outstanding.

Budget/Financial Implications

As per approved 2025/26 Budget.

Legislation/Statutory Implications

Local Governments Act 2009

Local Government Regulations 2012

Corporate Plan and/or Operational Plan

Operational Plan:

Theme: 1. Excellence in Governance

1.4 Deliver Excellence in Customer Service

Risk Management

The following risk/s are relevant to the matters considered in this report:

Risk Summary

Risk	Explanation
Failure to offer ongoing communication with customers to provide optimal customer service.	Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

Consultation

Council Practical System, Administration Staff.

Conclusion

The report offers an overview of Council's Customer Service performance.