



AGENDA

ORDINARY COUNCIL MEETING

Tuesday 13 October 2026

9:00 am

CCEC Chambers, 49 Stockyard Street, Cunnamulla

Conflict of Interest Checklist

Local Government Meeting Agenda

IMPORTANT NOTICE TO COUNCILLORS

As a local government councillor, it is your responsibility to always act in the public interest in ensuring the transparency, accountability, and integrity of council.

You do this by managing your (and your associates) material personal interests (your MPIs) and your (and your related parties) real and perceived conflicts of interest (your COIs).

This is solely your responsibility and no other, including the Chief Executive Officer of Paroo Shire Council.

To do this YOU MUST:

BEFORE A MEETING



READ the agenda (and reports) carefully (including late reports).



ASSESS whether you have any MPIs or real or perceived COIs in any proposed agenda items (or whether a fair-minded person in your community might think you do).

Refer to [Managing Material Personal Interests \(MPI's\) and Conflicts of Interests \(COI\) Placemat](#)

AT THE MEETING



DECLARE your MPIs and COIs in open session before consideration of the relevant agenda item.



ACT to proactively manage your MPIs and COIs by:

- (a) IF you have a MPI:
 - i. declaring the interest and leaving the place where the meeting is being held including the area set aside for the public and stay away from the place while the matter is discussed and voted on OR
 - ii. remain in the place where the meeting is being held only if approval from the Minister is granted and you comply with all the conditions of the approval.
- (b) IF you have a real or perceived COI:
 - i. decide whether to leave the meeting OR
 - ii. decide to participate and remain in the meeting to discuss and vote on the matter

AND

- iii. if you remain, inform the meeting how you intend to deal with the real or perceived COI in a transparent and accountable way.

Caution

Failure to comply can result in serious penalties including disciplinary action for misconduct under section 150L of the Local Government Act 2009 or a maximum penalty of 200 penalty units or 2 years imprisonment.



49 Stockyard Street
Cunnamulla Qld 4490
www.paroo.qld.gov.au

Notice of Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Paroo Shire Council is to be held on Tuesday, 13 October 2026, at the Cunnamulla Chambers, CCEC Building, 49 Stockyard Street, Cunnamulla commencing at 9:00am.

AGENDA

1 OPENING OF THE MEETING

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present.

We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director Corporate Services	Sarmad Habib
Deputy Director of Infrastructure	Bill Zhang

4 MOTION OF SYMPATHY

Recommendation:

That Council move a motion of sympathy for the late Ruby Pender and the late Wendy Leutchford.

5 MAYOR MOTION

NIL.

6 CONFIRMATION OF MINUTES

7

Recommendation:

That Council adopt the minutes of the Ordinary Meeting of Council held on 15 September 2026 as a true and correct record of that meeting.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

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12 LATE REPORTS

Nil

13 GENERAL BUSINESS**14 CLOSURE OF MEETING**



UNCONFIRMED

ORDINARY MEETING MINUTES

Tuesday 15 September 2026

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9:06 am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners, the Kunja People, of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCE

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Councillor Rick Brain	
Councillor	Corissa Jackson	
Councillor	Tomas King	
Councillor	Joann Woodcroft	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Deputy Director of Infrastructure	Bill Zhang

APOLOGY

Director of Corporate Services	Sarmad Habib
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4 MOTION OF SYMPATHY

Council Resolution (RES.M26/264)

Moved: Cr King
Seconded: Cr Jackson

That Council move a motion of sympathy for the late Nan Eileen Pike, the late David Broome, the late Dwayne Wharton, the late William Wharton and the late Susan Hagan.

Carried unanimously.

5 MAYORAL MOTION

Nil.

6 CONFIRMATION OF MINUTES

Council Resolution (RES.M26/265)

Moved: Cr Brain
Seconded: Cr Jackson

That Council adopt the minutes of the Ordinary Meeting of Council held on 18 August 2026 as a true and correct record of that meeting.

Carried unanimously.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

8 DECLARATION OF INTEREST

Nil

9 MAYOR

9.1 Mayor's Report

Purpose

The purpose of this report is to provide an update on the meetings and events that Mayor Beresford attended in August 2026.

Council Resolution (RES.M26/266)

Moved: Cr Jackson
Seconded: Cr Woodcroft

That Council receive and note the Mayor's Report.

Carried unanimously.

10 OFFICER REPORTS

10.1 Chief EXECUTIVE OFFICER

10.1.1 Action Items Register Report

Purpose

The purpose of this report is to provide Council with an update on items that were raised during the Cunnamulla, Eulo, Noorama, Wyandra and Yowah Community Consultation Visits requesting information, action or follow up.

Council Resolution (RES.M26/267)

Moved: Cr Brain
Seconded: Cr Jackson

That Council receive and note the Action Items Register Report.

Carried unanimously.

10.1.2 Grant Applications Report

Purpose

The purpose of this report is to provide Council with an update on grant applications as at the end of August 2026 as prepared by Alison Shaw of The Right Grant.

Council Resolution (RES.M26/268)

Moved: Cr Woodcroft
Seconded: Cr Brain

That Council receive and note the Grant Application Report.

Carried unanimously.

10.1.3 South West Six Brand Style Guide

Purpose

To brief councillors on the South West Queensland Drive Tourism Product Development Project, outline progress to date, and seek formal endorsement of the Queensland's South West Six brand framework for use in developing the new regional drive tourism experience.

Council Resolution (RES.M26/269)

Moved: Cr Woodcroft
Seconded: Cr Brain

That Council endorse the use of the Queensland's South West Six Brand Style Guide as the basis for developing the new regional drive tourism product for South West Queensland.

Carried unanimously.

10.1.4 Economic Development Update Report

Purpose

The purpose of this report is to provide Council with an update on the progress of the Economic Development Program for August 2026

Council Resolution (RES.M26/270)

Moved: Cr Jackson

Seconded: Cr Brain

That Council receive and note the Economic Development Update Report.

Carried unanimously.

10.1.5 Paroo Pride & Placemaking Program 2026-2027

Purpose

The purpose of this report is to seek Council approval for the establishment of the Paroo Pride & Placemaking Program 2026-2027, a coordinated initiative designed to improve the visual presentation, liveability, community pride, tourism appeal and economic attractiveness of Cunnamulla by April 2027.

Council Resolution (RES.M26/271)

Moved: Cr King

Seconded: Cr Jackson

That Council note and approve the adoption of the Paroo Pride & Placemaking Program 2026-2027 as presented.

Carried unanimously.

10.1.6 Tourism Report

Purpose

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for August 2026.

Council Resolution (RES. M26/272)

Moved: Cr Woodcroft

Seconded: Cr Jackson

That Council receive and note the Tourism Report.

Carried unanimously.

10.1.7 Council Meeting Schedule 2027

Purpose

The purpose of this report is to set out calendar dates for Ordinary Council meetings in 2027.

Council Resolution (RES. M26/273)

Moved: Cr King

Seconded: Cr Woodcroft

That Council resolves that its Ordinary Council meetings in 2027 will be held on the third Tuesday of the month except for October and December when the meetings will be held on 12 October 2027 (to avoid the LGAQ conference) and 14 December 2027.

Carried unanimously.

10.1.8 Cunnamulla Hot Springs Report

Purpose

The purpose of this report is to provide Council with an update on the progress of the Hot Springs for August 2026.

Council Resolution (RES. M26/274)

Moved: Cr Brain

Seconded: Cr Jackson

That Council receive and note the Cunnamulla Hot Springs Report.

Carried unanimously.

10.1.9 Cunnamulla Hot Springs Summer Opening Hours

Purpose

The purpose of this report is to provide Council with a recommendation for the Cunnamulla Hot Springs opening hours and possible Christmas closure period.

Council Resolution (RES. M26/275)

Moved: Cr Woodcroft

Seconded: Cr Brain

That Council:

1. *Approve the proposed Summer Opening Hours as follows:*

From 20 October 2026 commence Summer trading hours being:

- *Open six (6) days a week, with a full closure on Sundays*
- *Opening 8am to 11am and 4pm to 7pm*

2. *Delegate the authority to the Chief Executive Officer to determine Hot Springs operating hours over the Council Christmas shut down period based on operational demands, noting that the Hot Springs will be closed on all public holidays.*

Carried unanimously.

Ordinary Meeting broke for morning tea at 10:06 am and re-commenced at 10:39 am.

10.2 Community

10.2.1 Community Services Report

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of August 2026.

Council Resolution (RES.M26/276)

Moved: Cr King

Seconded: Cr Brain

That Council receive and note the Community Services Report.

Carried unanimously.

10.2.2 Community Grant Expenditure Report

Purpose

The purpose of this report is to provide Council with an update on Community Grant Expenditure for the period ending 31st August 2026.

Council Resolution (RES.M26/277)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Community Grant Expenditure Report.

Carried unanimously.

10.2.3 Rural Lands and Compliance Report

Purpose

The purpose of this document is to provide Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of August 2026.

Council Resolution (RES. M26/278)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Rural Lands and Compliance Report.

Carried unanimously.

10.2.4 Local Laws and Illegal Dumping Report

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Compliance Department for the month of August 2026.

Council Resolution (RES. M26/279)

Moved: Cr Woodcroft

Seconded: Cr King

That Council receive and note the Local Laws and Illegal Dumping Report.

Carried unanimously.

10.2.5 Library Services Report

Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the Shire for the month of August 2026.

Council Resolution (RES. M26/280)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Library Services Report.

Carried unanimously.

10.2.6 Request for Views Conversion of Tenure Lot/s 1 on WELL5394, 1 on WELL5395, 3 on WELL5397 & 2 on WN7**Purpose**

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Rolling Term Lease PH 15/4357 comprising Lot/s 1 on WELL5394, 1 on WELL5395, 3 on WELL5397 & 2 on WN7 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the parcels of land.

Council Resolution (RES. M26/281)

Moved: Cr King

Seconded: Cr Jackson

That Council:

- 1. Receive and note the report by the Rural Lands Compliance Supervisor.*
- 2. Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development advising that Council has no objections regarding the conversion to freehold of Rolling Term Lease PH 15/4357 comprising Lot/s 1 on WELL5394, 1 on WELL5395, 3 on WELL5397 & 2 on WN7.*
- 3. Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 21 August 2026 that Council has no objections regarding the conversion of the Rolling Term Lease PH 15/4357 comprising Lot/s 1 on WELL5394, 1 on WELL5395, 3 on WELL5397 & 2 on WN7 to freehold but requests that a condition of the conversion be that the off alignment sections of the Eulo Toompine Road within Lot 2/WN7, 1/WELL5394 and Lot 1/WELL5395 is surveyed and a road opening/closing action occur and the off alignment section of the Eulo Toompine road be recorded on its current alignment.*

Carried unanimously.

10.3 Infrastructure

10.3.1 Infrastructure Services Operations Status Report

Purpose

The purpose of this report is to provide an update on the work undertaken in the Infrastructure Services Department for the month of August 2026.

Council Resolution (RES.M26/282)

Moved: Cr King

Seconded: Cr Woodcroft

That Council receive and note the Infrastructure Operations Status Report

Carried unanimously.

10.3.2 2026-27 Works Program Status Report

Purpose

The purpose of this report is to provide Council with an update on the 2026-27 capital works program.

Council Resolution (RES. M26/283)

Moved: Cr

Seconded: Cr

That Council receive and note the 2026-27 Works Program Status Report.

Carried unanimously.

10.3.3 Restoration of Essential Public Assets Status Report

Purpose

To provide Council with an update on Restoration of Essential Public Assets (REPA) flood recovery works for the month of August 2026, including progress on reconstruction delivery and submission development.

Council Resolution (RES. M26/284)

Moved: Cr Jackson

Seconded: Cr Brain

That Council receive and note the Restoration of Essential Public Assets Status Report.

Carried unanimously.

Ordinary Meeting broke for lunch at 1:04 pm and re-commenced at 1:55 pm.

10.4 Corporate Services

10.4.1 Financial Position Update Report

Purpose

The purpose of this report is to provide Council with an update on our current financial position and financial performance year to date.

Council Resolution (RES. M26/285)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Financial Position Update Report.

Carried unanimously.

10.4.2 Capital Budget Update Report

Purpose

The purpose of this report is to provide Council with an update on our current financial position in relation to overall Capital Projects and Grants.

Council Resolution (RES. M26/286)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Capital Budget Update Report.

Carried unanimously.

10.4.3 Human Resources Report

Purpose

The purpose of this report is to provide Council with an update on advertised positions, employee changes, and positions to be advertised and importantly to provide insight into People & Culture's human resource strategy.

Council Resolution (RES. M26/287)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Human Resources Report.

Carried unanimously.

10.4.4 Customer Service Report

Purpose

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

Council Resolution (RES. M26/288)

Moved: Cr Woodcroft

Seconded: Cr King

That Council receive and note the Customer Service Report.

Carried unanimously.

10.4.5 Environmental Health and Building Update Report

Purpose

The purpose of this report is to provide Council with an update on Environmental Health and Building activities for the month of August 2026.

Council Resolution (RES. M26/289)

Moved: Cr Jackson

Seconded: Cr Woodcroft

That Council receive and note the Environmental Health and Building Update Report.

Carried unanimously.

10.4.6 End of Year Closedown 2026-2027

Purpose

The report seeks Council endorsement of proposed closure dates for Council offices and depot, over the Christmas and New Year period in December 2026 and January 2027.

Council Resolution (RES. M26/290)

Moved: Cr Woodcroft

Seconded: Cr King

That Council:

- 1. endorse the end of year closedown for 2026-2027 for Council offices and libraries from 4.30pm on Tuesday, 22 December 2026 and will reopen on Monday 4 January 2027; and*
- 2. endorse the end of year closedown for 2026-2027 for outdoor (operational) employees from Monday 21 December 2026 and return to work on Monday 11 January 2027.*

Carried unanimously.

11 CONFIDENTIAL REPORTS

In regard to items 11.1 and 11.2, pursuant to s254J(3)(g) of the Local Government Regulation 2012 (Qld), it is recommended Council resolve to treat this report as confidential due to the necessity to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In regard to item 11.3, pursuant to s254J(3)(f) of the Local Government Regulation 2012 (Qld), it is recommended Council resolve to treat this report as confidential due to the matters that may directly affect the health and safety of an individual or a group of individuals.

Council Resolution (RES. M26/291)

Moved: Cr King
Seconded: Cr Brain

That Council resolve to move into Closed Session.

Carried unanimously.

Council Resolution (RES. M26/292)

Moved: Cr King
Seconded: Cr Brain

That Council resolve to re-open the meeting to the public.

Carried unanimously.

11.1 Supply and Delivery of Cover Aggregate and Bitumen – Humeburn/ Hungerford/ Thargomindah Road seal work

Purpose

The purpose of this report is to provide Council with the results of Request for Tender (RFT 2027-0001) for the Supply and Delivery of Cover Aggregate and Bitumen for the Humeburn Road, Hungerford Road and Thargomindah Road Seal and Reseal Works.

Council Resolution (RES. M26/293)

Moved: Cr Woodcroft
Seconded: Cr King

That Council:

- 1. Receive and note this report.*
- 2. Accept the tender from Austek Asphalt Services Pty Ltd for the price of \$265,921.46 excluding GST under Local Buy pre-qualified suppliers LB313 Road and General Civil Construction; and*
- 3. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to enter into a contract, including any necessary contract variations and Rise & Fall adjustments for bitumen and diesel, Austek Asphalt Services Pty Ltd with at a total cost of \$ 265,921.46 excluding GST.*

Carried unanimously.

11.2 Community Housing

Purpose

The purpose of this report is to seek Council's endorsement to formally express an interest to the Department of Housing in acquiring the Department's interest in Council's community housing portfolio and to authorise the Chief Executive Officer to commence discussions and undertake the necessary due diligence associated with any potential transfer arrangement.

Council Resolution (RES. M26/294)

Moved: Cr King

Seconded: Cr Jackson

That Council:

1. *Resolve to pursue the acquisition of the Department of Housing's interest in Paroo Shire Council's community housing portfolio, comprising 13 community housing dwellings.*
2. *Authorise the Chief Executive Officer to:*
 - a) *formally write to the Department of Housing to express Paroo Shire Council's interest in acquiring the Department of Housing's interest in Paroo Shire Council's community housing portfolio;*
 - b) *undertake the necessary due diligence and/or additional valuation to facilitate the acquisition; and*
 - c) *report back to Council on a regular basis on the outcome of discussions, due diligence investigations and any other matters prior to any potential acquisition being approved by Council resolution.*

Carried unanimously.

11.3 School Bursary Nominations

Purpose

The purpose of this report is to provide Council with the Bursary Nominations received from Cunnamulla P-12 State School and the Sacred Heart Primary School and to determine the bursary recipients.

Council Resolution (RES. M26/295)

Moved: Cr King

Seconded: Cr Brain

That Council:

1. *Receive and note the RL Beresford Bursary nomination from the Cunnamulla State School and award the 2026 bursary to the nominated student; and*
2. *Receive and note the RL Beresford Bursary nomination from the Sacred Heart Primary School and award the 2026 bursary to the nominated student.*
3. *Note that no nomination has been received for the Paroo Shire Council Bursary in 2026.*

Carried unanimously.

12 LATE REPORTS

Nil.

13 GENERAL BUSINESS

The following matters were discussed in general business:

1. Badu Consulting's work on behalf of SWQROC and individual shires in preparing submissions relating to review and replacement of the Water Plan (Warrego, Paroo, Bulloo and Nebine) 2016.
2. Land valuation appeals and the impact of successful appeals on the rates base of the Shire.
3. Inaccuracies in the Australia Post rural addressing system and whether council can provide an accurate list of rural addresses.
4. Safety of seating at the Cunnamulla Fella Roundup specifically relating to end caps on the seats.
5. Rural road signage.
6. Progress on small children's play area at Centenary Park including appropriate shade cover.
7. Replacement of Shire entrance signs including provision to recognise the importance of opal in the Shire

14 CLOSURE OF MEETING

The Ordinary Meeting was declared closed at 3:48 pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford

Mayor

Date: October 2026

Martin Leech

Chief Executive Officer

Date: October 2026

Business arising from Paroo Shire Council Ordinary meetings



Date	Agenda Item	Subject	Action required	Responsibility	Status
7 March		Water strategy to support road works	Develop a strategy around the supply of water to ensure we have sufficient access to water to enable road repairs to continue	DOI	Matter discussed at July Workshop. Further investigation has highlighted that this is potentially very expensive and is not in the current budget. DOI has prepared a list of Council water sources which was discussed at the last Council workshop. Work continues to refine the map.
21 July		GI System	Requires review and update where required to ensure all roads included, as well as gravel pits, grids and water sources.	DOI	On-going
15 September	General Business	Review and replacement of the Water Plan (Warrego, Paroo, Bulloo and Nebine) 2016.	Badu Consulting to finalise submissions on behalf of SWQROC and Paroo Shire (amongst others).	Mayor/CEO	Badu Consulting has lodged submissions on behalf of SWQROC and Paroo Shire.
15 September	General Business	Rural addressing issues	Inaccuracies in the Australia Post rural addressing system. Are council able to provide an accurate list of rural addresses.	CEO	Investigation on-going

Business arising from Paroo Shire Council Ordinary meetings



Date	Agenda Item	Subject	Action required	Responsibility	Status
15 September	General Business	Small Childs park at Centenary Park	New small child's play area including appropriate shade to be investigated	DOI	On-going
15 September	General Business	Shire entrance signage	Replacement of Shire entrance signs including provision to recognise the importance of opal in the Shire	Economic Development Officer	EDO has researched upgrades to both shire and town entrances. A paper will be presented to the next workshop.

9.1 Mayor's Report

Council Meeting: 13 October 2026
 Department: Office of the Mayor
 Author: Suzette Beresford, Mayor
 Attachments: NIL

Purpose

The purpose of this report is to provide an update on the meetings and events that Mayor Beresford attended in September 2026.

Recommendation

That Council receive and note the Mayor's Report.

Previous Council Resolutions

Not Applicable.

Discussion

Set out below is a summary of meetings and events attended by the Mayor in September 2026:

Date	Meeting and Events attended
1/9/26	Chaired Council Workshop Chaired Paroo Rural Advisory Group meeting
2/9/26	QRA insurance roundtable meeting at Bundaberg via teams
6/9/26	2WEB radio interview with Trish
7/9/26	Virtual meeting with Robert Speed, Badu Consulting, CEO and RLCO regarding review and replacement of the Water Plan (Warrego, Paroo, Bulloo and Nebine) 2016
9/9/26	Accompanied Gwandalan Support Services and Member for Maranoa to meeting with Federal Minister for Aged Care Sam Rae, policy advisor and departmental manager regarding aged care services in Paroo Shire.
10/9/26	Accompanied LGAQ CEO and staff, McKinlay Shire Mayor, Isaac Regional Council Mayor and Barcaldine Shire ACEO to meeting with Federal Minister for Child Care Dr Jess Walsh regarding child care services in rural and remote areas.
14/9/26	Qld Family and Child Commission workshop on the implementation of the Qld Child Safe Standards and the Reportable Conduct Scheme.
15/9/26	Chaired the monthly Council Meeting
16/9/26	Community Advisory Network for Health meeting 4RR radio interview with Costo
17/9/26	Chaired the Interagency Meeting Art Gallery exhibition opening
18/9/26	Performance review CEO

Date	Meeting and Events attended
23/9/26	SWHHS monthly teams update
24/9/26	Meeting with Gwandalan Support Services and Member for Maranoa Meeting with Budjiti representatives, Council DCGR and EDO
25/9/26	Virtual meeting with State Development, Balonne and Paroo EDOs and DCGR Regional Arts Development Fund meeting
27/9/26	2WEB radio interview with Trish
28/9/26	Meeting with Gwandalan Support Services SWHHS board community forum
29/9/26	Police remembrance ceremony

10.1.1 Action Items Register Report

Council Meeting: 13 October 2026
Department: Office of the Chief Executive Officer
Author: Chief Executive Officer
Attachment: 1. Action Item Register

Purpose

The purpose of this report is to provide Council with an update on items that were raised during the Cunnamulla, Eulo, Noorama, Wyandra and Yowah Community Consultation Visits requesting information, action or follow up.

Recommendation

That Council receive and note the Action Items Register Report.

Previous Council Resolutions

Not Applicable.

Discussion

Council hold community consultation sessions in Cunnamulla, Eulo, Noorama, Wyandra and Yowah. An action items register was developed for each location, with officers providing updates on the progress on these items (Attachment 1).

The Action Items Registers are updated as work is undertaken.

Budget/Financial Implications

Multiple items may have considerable budget impacts both from an operational and capital budget. Council's ability to action requested works will be aligned to Councils adopted budget.

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 1. Excellence in Governance
 1.3 Deliver excellence in customer service

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation & Civic Leadership Failure to undertake action on requested items by the community.	Items requested by the community for action are undertaken. These items are multiple risks, namely budgetary and level of service provisions. Items may also be other entities to manage and deliver, which may raise unrealistic community expectations of Council.
Failing to meet community expectations	Community, social and cultural infrastructure services that do not align with community expectations or are not sufficiently responsive to changed / evolving community expectations or are beyond Council's capacity for delivery.

Consultation

Community consultation sessions were held at each of Cunnamulla, Eulo, Noorama, Wyandra and Yowah.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

NOORAMA

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
NOORAMA – Community Meeting raised items 19th May 2025				
Signposting	Provide signposts at start of each road showing names of rural properties on that road	DOI	June 2026	2/10 Awaiting mock up design from supplier. 4/11 Council agreed to trial a sign on Jobs Gate Road and then ask for feedback from the community. A copy of the road sign will be posted on Facebook 17/11: Pilot sign discussed at Community consultation and amendments suggested 11/12: Mock-up presented to December workshop and minor amendments agreed to improve ease of use. 20/1: Sign has been ordered 19/05: Footings have been designed. Poles have been ordered. Works scheduled for 20th May. 16/06: Works delayed due to awaiting materials (posts and brackets). Site inspected and sign location confirmed. 21/07: Footings poured and posts currently being fabricated. 18/08: Sign erected w/c 17 August 2026.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
NOORAMA – Community Meeting 17 November 2025				
At next PRAG meeting have a road map of the Shire and workshop each quadrant noting the maintenance required.	Advise community of their PRAG members via FB and request they contact their representative regarding road maintenance within their quadrant. A suitable map be provided to the December workshop with suggested road classifications	DOI/Council	Dec 2025	20/1: Road classification provided in Dec 25 workshop. 17/3: Maintenance schedule is currently being revised and finalised. 19/5: Discussed at PRAG meeting – listing of all roads in shire to be provided and classified by tier. 16/06: Report presented in June Council workshop. Councillors to feedback comments to Interim DOI before next workshop. 21/07: Discussed at July Council workshop and outcomes to be taken to PRAG. 18/08: Next PRAG meeting is being rescheduled. 15/09: Matter discussed at PRAG meeting on 1 September 2026
Transfer of lease to amalgamated Noorama group – Noorama Picnic Racing and Community Group Inc. is still in progress	Follow up on lease transfer	CEO/DCS	Feb 2026	20/1: Will be actioned in February 2026 17/3: Still awaiting documentation from Noorama.
NOORAMA – Community Meeting 11 May 2026				
Black section of Talbarea Road requires gravel to make it all weather	Road repair to be undertaken involving application of gravel base.	DOI	Dec 2026	16/06: 3.9km of Talbarea Road is formed only and not all weather. Estimate being prepared by Infrastructure Services. 21/07: Discussed at the July Council workshop. Letter to be forwarded to the property owner advising Council cannot undertake gravel sheeting works in FY27. Council will undertake a heavy formation grade as part of regular maintenance. 18/08: Letter issued to Mr Fagan.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Australian Early Development Census identified that 0-8 years Paroo Shire children are increasingly vulnerable to being ill-prepared to enter school. Early intervention is required.	Council to identify potential funding sources for an Early Childhood development coordinator in Paroo Shire. Library staff to be trained to identify development needs in early years children to assist referrals.	CEO/Mayor	Dec 2026	18/08 To date potential funding sources have not been identified. Library staff have identified training courses to assist the identification of developmental needs in early years children.
Feedback from Rural Advisory Committee representatives to other landowners in the quadrant needs improvement.	Council to raise improved communication at the next Rural Advisory Committee meeting.	CEO/Mayor	Q1 FY27 Rural Advisory Committee meeting	16/06: A new landing page on Council website has been developed to ensure rural rate payers know who their quadrant representatives are. Improved communication to be raised at next Rural Advisory Committee meeting.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

WYANDRA

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
WYANDRA – Community Meeting 20 November 2025				
Hall building – broken windows in kitchen above sink and behind fridge	Arrange for repairs to be undertaken	DOI/ Building Officer	Feb 2026	20/1: On schedule 17/2: Building Officer in the process of boarding up windows so sashes can be repaired in Cunnamulla workshop. 17/3: Prior to boarding up the windows it was identified that the windows are part of the contracted W4Q works. Once the hall is restumped the windows will be replaced and the disabled ramp replaced/repared. 19/5: Scope of work at hall finalised with contractor. Contractor completing minor housing jobs then other non-council works for 6 weeks. Work to recommence June 2026. 16/06: Purchase Order issued. Works programmed for June / July 2026. 21/07: Works now programmed for August / September due to high contractor workload 18/08: Purchase orders have been issued but the works have been delayed due to the wet grounds and contractor workload. Works now planned for Nov/Dec 26. 15/09: Working with contractor to ensure work is scheduled in this timeframe.
Remove large satellite-type dish in front of hall if possible	Investigate the purpose of the large dish in front of the Wyandra hall and have removed if not needed	DOI/ Building Officer	June 2026	17/3: This is another component of W4Q works and will be done at the time of the restumping. 16/06: Works programmed for June / July 2026. 21/07: To be undertaken in conjunction with the above works. 18/08: Works now planned for Nov/Dec 26.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
				15/09: Working with contractor to ensure work is scheduled in this timeframe.
Racecourse water line	May need checking as was fixed by locals due to no response from Council	DOI	March 2026	17/3: Plumbing team to inspect when they are next in Wyandra 19/5: Waterline inspected, leak located and fixed on 13 May 2026
Mt Alfred Road potholes in bitumen need patching. Sandy and Deep Creek – poor vision on oncoming vehicles	Program bitumen patching Sandy Creek – remove shrubs on side of road to improve visibility Deep Creek – inspect and report for discussion – reduced speed signs suggested	DOI	April 2026	20/1: On schedule 17/3: Inspection will occur in March with a view to fix potholes (when we have a patching machine available) and clearing of shrubbery. 19/5: External patching machine has been engaged to undertake urgent sealed pavement repairs in May / June 2026. Mt Alfred Road will be on the priority list. Contractor mobilised to site on 4 May. Visibility improvements and reduced speed signage to be investigated. 16/06: Potholes repaired. Sandy and Deep Creek have been cleared of overgrown vegetation and vision has been restored.
Improve street lighting – particularly from free camp area to hotel where tourists tend to walk at night. Request for streetlight at southern end of Moody Street	Investigate and provide report with estimated costs to Council workshop for discussion.	DOI	March 2026	17/3: Council staff have spoken with Ergon. Ergon are going to provide details of the process involved to request these works. Once we are aware of the process we will lodge an application. Council will also look at alternative, more cost effective, lighting solutions. 19/5: Staff have followed up with Ergon and CRE and are looking to have this resolved and power to the free camp area shortly. 16/06: Report presented in June Council workshop. Further assessment of lighting to be undertaken once existing lighting reviewed to assess in operational. 30/07 RB to review. 13/10: Quotation for three lights - \$40,000. To be assessed and funding to be sourced.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
How to attract more tourists to the town Consider having a manned tourism information centre during the tourist season	Develop a tourist trail of interesting sites to visit Investigate if having a manned facility is practical and/or improved tourist signage	Tourism Officer/ Media & Marketing Officer	June 2026	11/12: Discussions with media and tourism team. A number of locations in Wyandra already have QR codes providing information regarding points of interest. The project will formalise a trail incorporating these and other points of interest. 17/3: Media & Marketing to visit Wyandra in March/April to develop a plan 19/5: Media and Tourism team have contacted Progress Association to arrange a visit. 15/09: Team visited Wyandra on 31 August 2026 and marketing material to be updated. Reopening of the Powerhouse is being explored. 13/10: Powerhouse has been inspected and appears to be in a better shape than previous assessed. Intention is to reopen prior to next tourist season.
WYANDRA – Community Meeting 13 May 2026				
Lighting required at right hand side of the hall for when people meet in the park	Install external lighting to provide coverage of the park to support local events	DOI	Dec 2026	16/06: Electrician is doing work at Wyandra Camp shortly and will be asked to install flood lighting whilst in town. 21/07: All existing halogen lights will be replaced by LED lights. Quotes called for the supply of the lights. 15/09: Working with contractor to ensure work is scheduled with other works in November/December. 13/10: Lighting has been upgraded around the entire hall
Irrigation system at front of town not working	PCS to investigate and repair	DOI	May 2026	19/5: The issue has been identified; new parts ordered and have been installed
Town needs an accessible emergency defibrillator	Council to install an emergency defibrillator. Location to be determined	CEO	Sept 2026	21/07: Letter to be written to each Progress Association regarding the preferred location for a defibrillator and locations to be advertised. Council also to research the use of new St John's Ambulance mini defibrillators that are not required to be installed on a wall.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
				18/08: Emails sent to all three communities requesting whether a need exists and the location for placement of a device. 15/09: Feedback received and procurement to occur before the end of the calendar year. 13/10: Quotes have been received and order being placed for new defibrillators and casings in Yowah, Cunnamulla and Wyandra.
Community has limited first aid coverage	Council to investigate if community funding through the CRRO program could assist with holding a first aid course in the community	CRRO	Sept 2026	02/06: CRRO is planning to run community first aid courses in all communities as part of the CRRO funding 15/09: Planning to run these sessions prior to Christmas 13/10: Planning is well advanced and quotation received from supplier.
Community does not know which members of Rural Advisory Committee represent their community	Council to display a full list of Rural Advisory Committee members on the Council website	Media Lead	June 2026	16/06: A new landing page on Council website has been developed to ensure rural rate payers know who their quadrant representatives are.
Lighting at entrance to town from Mitchell Highway	To be raised again with TMR.	Mayor/CEO	June 2026	16/06: This is a TMR issue. Matter was raised with TMR on 3 June 2026.
Availability of mains water stop cocks around the town to isolate any leaks	Council to assess availability of stopcocks and determine if additional are required.	DOI	Dec 2026	21/07: Under assessment but initial view is that this will be a very expensive exercise so looking to consider quadrant stop cocks so that parts of the town can be isolated removing the requirement to shut off the whole town supply 18/08: Due to the cost associated with installing stop cocks – council will continue to be able to isolate the two quadrants closest to the highway with stop cocks. For the two quadrants closest to the river this is not possible and will require the bore to be turned off – which impacts the whole town.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Progress association requested to hold a key to the Wyandra Hall to act as an emergency spare	Council to provide key	CEO	May 2026	19/5: Spare key has been signed out by the CEO on behalf of the Progress Association and delivered to Wyandra Progress Association.
Significant water leak in Moody Street (Marshall's house)	Council to investigate and repair.	DOI	May 2026	19/5: The issue has been rectified and leak stopped on 13 May 2026.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

EULO

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
EULO Community Meeting held on 24 November 2025				
Eulo Development Association support the proposed establishment of a Mechanical Display in Eulo.	EDA to select preferred site via community meeting and communicate this to Council. Council will promote meeting via Facebook website, and newsletter Council to locate previous design concept and if unable to be found CEO to visit Eulo to develop new drawing Council to support development application.	CEO Mayor/CEO	Feb 2026	17/2: Council awaiting feedback from EDA. 17/3: Meeting has been held, a preferred site identified. Council to investigate current ownership of the preferred site and the practicality of its location. A design of the site will be required if land is assessed as available. 19/5: site is on a reserve specified for landing ground aircraft. Lengthy and potentially costly process to excise land. Letter to be sent to steering committee that airport site is not suitable but would support location near the Diprotodon area subject to resolving drainage issue. 16/06: Letter sent to steering committee
Large satellite dish at entrance to town	Investigate role satellite dish plans and plan for its removal in the long term if no longer required	CEO	June 2026	21/07: Ongoing investigations occurring with a view to remove the satellite dish.
Develop a walkway from the river camping areas to town including solar lighting	To advocate for a pathway from the new bridge into town whilst concept plans are being developed. Likely to be dependent on whether old bridge is retained or not.	Mayor/CEO	Feb 2026	17/2: Awaiting detailed plans from TMR regarding road design. Community consultation from TMR will inform whether this will be feasible to include in new bridge works. 17/3: Community consultation is likely to happen mid-April 2026 21/4: Consultation date set for 30 April 2026 16/06: Matter raised with TMR re bridge design at meeting on 3 June 26.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Eulo dump needs fixing	Requires signage Consider using fenced area as a dedicated metal, concrete and green waste transfer station Remove metal/concrete in pit to extend life of pit	DOI	Feb 2026	17/3: Vegetation clearing permit obtained to undertake clearing as necessary. 21/4: If funding secured for Cunnamulla Transfer station, it is intended to use skip bins to collect household rubbish and transfer to Cunnamulla. Skips would be in fenced area to prevent feral pig ingress. 16/06: Environmental approvals obtained and MCU progressing. Proposed fence line for the site has been pegged and cleared and fencing being programmed. 21/07: MCU submitted to SARA (State Assessment and Referral Agency). Quote received for fencing. Clearing currently being programmed. 18/08: Clearing has been complete and purchase order issued for fencing erection. SARA application fee processed to progress MCU Application. 13/10: Fencing installed and area now secured.
Lino flooring in kitchen and doctor's rooms is old and dirty and well passed its use by date	Flooring in the kitchen and doctor's rooms at Eulo Hall to be replaced	DOI	March 2026	17/2: Building officer inspected the floor. Supplier and quotes being researched. 19/5: Order has been placed for works to be undertaken. 16/06 – Purchase Order has been issued – contractor to schedule date for repairs. 21/07: Commercial grade lino has been installed.
EULO Community Meeting held on 12 May 2026				
Existing waste facility is too close to the airport.	PSC to investigate relocation of waste facility In short term investigate the use of skips with lids to control waste being blown away from the facility. Increase community education about recycling	DOI	Dec 2026	16/06: Extensive time and cost has gone into developing a site immediately south of the existing facility. Works are currently progressing based on the capital item included in the 2025/26 budget. Pending outcome of funding application, the use of skips with lids will also be introduced. 21/07: No further action proposed at this stage.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Speeding vehicles through town including trucks and caravans are a danger to the community and visitors.	PSC to discuss with TMR the reduction of the speed limit in Eulo to 40 kph	CEO/Mayor	June 2026	16/06: Matter raised with TMR at meeting on 3 June 26 with a view to reduce speed through Eulo to 50 kph.
Second bore requires repair and follow up	Second bore to be assessed to identify works required and to ensure back up for main bore. Solution to ensure water is available for emergency services and PSC vehicles to be considered.	DOI	July 2026	19/5: tender for works has been awarded and when complete a fire hydrant will be installed to assist SES and council vehicle fill up with water. The second bore will also be connected to the first bore to act as a back-up. Overhead tank has not been used for a number of years and removal to be considered once hydrant installed. 16/06: A new pump has been installed in the Eulo town bore and this bore has been connected to the reservoir with a 100mm pipe. The old 100mm line was a mix of different materials and in poor condition in places and a decision was made to replace that line with a new one. As well as the above, Council will be placing a new pump in the old bore and connecting it to the reservoir with a new 100mm line as a backup supply. This line will also provide a filling point for water trucks and the QFD. As a further precaution to ensure supply can be maintained, Council is reconditioning and servicing the pump that failed in the bore earlier this year. This unit will be kept in Cunnamulla as an emergency spare for either the town bore or the old bore. 18/08: Works continue to clean out the last of the damaged shaft in the old bore. Work delayed due to depth of bore and the need to use a 100-metre camera to remove final damaged shaft pieces. All new equipment ready to be installed once this work is complete. 15/09: New camera received and work being scheduled. 13/10: Bore work complete. New line from old bore to reservoir tank and control system to be installed.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

YOWAH

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Yowah – Community Meeting 24 November 2025				
VAST system rollout – approx. 32 properties remain to be installed	Town orderly to coordinate completion of the roll-out of the VAST systems when residents return to their homes next year.	DCS	June 2026	19/05: contractor has been on leave. Will be contacted to complete work. 21/07: Contractor has indicated they have completed all roof installations. Distribution of final internal set boxes to be progressed. 18/08: Assessment of outstanding properties being performed to identify work required. Working with contractor to have this progressed as soon as possible. 15/09: DTE has confirmed that four VAST installations were completed in Yowah on 3 September. The remaining installations will be undertaken next year when residents are available. There are still 21 installations outstanding.
Yowah – Community Meeting 12 May 2026				
Illegal fires and dumping at waste facility are an environmental issue	PSC to explore installation of a solar powered security camera to deter / identify people misusing the facility	DOI	July 2026	16/06: Council to investigate the installation of security cameras to monitor and deter illegal dumping and persons starting fires. 21/07: Under assessment as part of illegal dumping activities. Quotes received for cameras to be installed. Report to a future Council workshop.
Airport toilet facilities and shaded wait area are inadequate	PCS to make repairs to existing toilet facilities to ensure adequate functioning services available.	DOI	July 2026	16/06: Initial quote received for standalone solar powered toilet including septic and water tank obtained. Scope being firmed up in relation to transfer area so quotes can be called.
		DOI	Nov 2026	21/07: Information being compiled to prepare a report to a Council workshop

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
	Shade structure to be investigated and subject to cost installed.			16/06: The intention is to include a shade structure into any new development at the airport transfer area. 18/08: Report for the above submitted to the August Workshop and DOI to advance repairs. 13/10: Remote airport funding being applied for to replace the building as building assessed as beyond repair.

CUNNAMULLA

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
CUNNAMULLA Community Meeting 19 November 2025				
Road inspections – could it include collection of signs or fixing signs rather than just driving the road	Ensure all roads within the Shire are regularly inspected and include sign collection/replacement	DOI	Dec 2025	20/1: Council intends to reinstate a dedicated road inspection position who will also cover grid inspections, fixing signs and retrieving signs not in use. 19/05: Focus of new Deputy DOI will be roads 21/07: Roads / Asset Inspector role to be created as part of Council's focus on the Shire's road network. 18/08: PSC currently does monthly road inspections but cannot inspect every road within the shire – grids and signs are currently picked up when these road runs. Public are encouraged to use Snap Send Solve to report any broken signs, grids and road damage if found.
Provision of Shire road grading programme	Submit draft document shown to PRAG to December workshop for discussion	DOI	Dec 2025	17/3: Draft grading schedule is completed. It is currently being revised and finalised 5/5: Currently being looked into in conjunction with the rural road hierarchy issue. 19/05: Discussed at May workshop and PRAG meeting. 16/06: Report presented in June Council workshop. Councillors to feedback comments to Interim DOI. 15/09: Road tiers presented at Sept PRAG meeting.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Decrease speed sign to 40km/hr on Cuttaburra Crossing	Consider installing decreased speed signs on all Shire causeways/floodways	DOI	March 2026	17/2: Rockwell Rd signs to be erected at the same time. 17/3: Crew is working on Jobs Gate Road. When project finished they will install new signage. 16/06: Programmed for mid-June 21/07 Works completed.
Flood signage on Cuttaburra Rd	Installation of new signs at each end of Cuttaburra Rd advising motorists when the road is closed	DOI	June 2026	19/5: The following has been included in the Local Resilience Action Plan: Installation of automated road open / road closed / caution signage at key locations including: - Eulo Toompine Road (southern end intersection with the Bulloo Development Road) - Jobs Gate Road (western end intersection with the Mitchell Highway) - Cuttaburra Road (northern end intersection with the Bulloo Development Road) - Amenda Tinnenburra Road (eastern end intersection with the Mitchell Highway) - Mt Alfred Road (eastern end at Wyandra) Funding is being pursued for these upgrades. 21/07: Included in QRA Local Resilience Action Plan. May be eligible under the upcoming Queensland Resilience and Risk Reduction Program (Part 2 \$5M).

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
CUNNAMULLA Community Meeting 13 May 2026				
Contractors from outside of Paroo Shire are using Cunnamulla waste facility free of charge. Unfair to local residents	PSC to investigate usage and consider adopting new service charges and how this could be policed	DOI	Nov 2026	16/06: Council to consider imposing a charge for commercial users. Site security and supervision will need to be enhanced. 18/08: PSC has been approved for new waste facility in Cunnamulla – these changes will be investigated once the new facility is functioning. Awaiting contractual documentation.
The bushwalk on west side of river needs to be reopened.	PCS to discuss matter with Kunja Aboriginal Corporation with a view to reopening the walk but ensuring it respects the traditional owners of the land and is safe	CEO	Nov 2026	16/06: Initial discussions with Kunja Aboriginal Corporation to understand why the walk has been closed. Inspection to be held in June to assess any necessary repairs to bridge and to also ensure all cultural protocols are observed. 21/07: Inspection undertaken and remedial works being programmed. 15/09: Cultural clearance obtained and CEO progressing process re having land designated as a reserve and the need for an ILUA
Emma Street Road condition (Wicks to Watson) is very poor. Needs significant rework.	PCS to investigate repairs works required and cost. Develop a town road maintenance plan.	DOI	Dec 2026	21/07: Pavement investigation required as it requires substantial rehabilitation. AC corrector course and reseat may be a temporary solution that will be investigated. 18/08: Council assessing works required.
Town needs industrial land	PCS to investigate: 1. Making available any council owned surplus land 2. Acquisition of land from state	CEO	Nov 2026	16/06: Mayor, CEO and DOI held initial discussions with Senior Policy Advisor to Minister Dale Last MP, Minister for Regional and Rural Development. Currently developing various options to facilitate the development of an industrial area. 21/07: Ongoing discussions with the state. Surveyor has advised ballpark figure of \$20K to survey any excised area. Firm quote to be sought if/when scope finalised. 15/09: Application to acquire and freehold land has been lodged and CEO in legal discussions re the ILUA process.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Council staff appear to be using council vehicles outside of hours.	PCS to review and update (as required) policy and inform all staff of the policy	CEO	Sept 2026	16/06: This matter is under internal investigation and staff have been reminded of motor vehicle policy. 18/08: Motor vehicle policy scheduled to be redrafted prior to end of Q2.
PRAG and others would like to see budget before it is adopted	PCS to hold a community presentation of the budget the week prior to the budget being adopted in June	Mayor/CEO	June 2026	16/06: A community presentation of the 2026/27 Council budget was held at 5:30 pm on Thursday 4 June 2026.

10.1.2 Grant Applications Report

Council Meeting: 13 October 2026
 Department: Office of the Chief Executive Officer
 Author: Alison Shaw, The Right Grant
 Attachment: 1. Submitted Grant Applications

Purpose

The purpose of this report is to provide Council with an update on grant applications as at the end of September 2026 as prepared by Alison Shaw of The Right Grant.

Recommendation

That Council receive and note the Grant Applications Report

Discussion

Refer to Attachment 1 for updates on grant applications that have been submitted in the period of September 2025 to September 2026.

Feedback received in relation to the two Residential Activation Fund applications, which sought a combined \$715,000 in funding, advised that the program was heavily oversubscribed in Round Two. As a result of the high level of demand for funding, the program priorities shifted from Round One, with greater emphasis placed on supporting projects that were ready to proceed to construction.

The change in funding priorities meant that greater consideration was given to projects that were sufficiently advanced to commence construction within the required program timeframe. Consequently, Council's applications were unsuccessful despite demonstrating a strong alignment with the program and addressing identified residential activation needs within the region.

Status	Grant sought	%age of total grants
Successful	8,098,372	74%
Pending	972,718	9%
Unsuccessful	1,888,610	17%
Total	10,959,700	100%

Attachment 1: Submitted Grant Applications

Funding body	Department/ Provider	Project	Total Project Cost	Council Contribution	Amount Requested	Status	Comments
Country Roads Connect (crc) program	State Govt.	Upgrade to 8Km section of Jobs Gate Rd	\$ 7,635,252.00	\$ 1,942,626.00	\$ 5,692,626.00	Successful	\$1,942,626 from other source: TIDS Submitted via Eulo Development Assn.
FY26 Resilience Grant Application	RACQ	Emergency Kits	\$ 27,641.15	\$ 484.00	\$ 27,157.15	Successful	
Digital Starter Grant	State Govt.	Digital Inclusion – Cunnamulla Library	\$ 10,249.00	-	\$ 10,249.00	Successful	
Digital Starter Grant	State Govt.	Digital Inclusion – Yowah Library	\$ 10,004.00	-	\$ 10,004.00	Successful	
Regional Tourism Infrastructure Grant	State Govt.	The Robber's Tree – Phase 1	\$ 299,000.00	-	\$ 299,000.00	Unsuccessful	Project did not generate direct economic benefit compared to other applications
Resource Recovery Boost Fund Stream 1	State Govt.	Paroo Shire Resource Diversion Transfer Station	\$ 2,277,587.00	\$ 280,607.00	\$ 1,996,980.00	Successful	
Fighting Illegal Dumping Partnership Program - Round 1A	State Govt.	Funding to support the Environmental Field Officer (Illegal Dumping Officer) position	\$ 433,810.86	\$ 163,810.86	\$ 270,000.00	Successful	Council contribution is oncosts, vehicle expenses, promotions expenses, administration and PPE necessary for the role.
Community Gambling Benefit Fund	State Govt.	Marquees for events	\$ 15,271.65	\$ 2,500.00	\$ 12,771.65	Successful	
Rural Libraries Qld Places and Spaces Grant	State Govt.	New Carpet for the Cunnamulla Library	\$ 32,784.55	-	\$ 32,784.55	Successful	
Western Queensland Events Boost Fund	State Govt.	Funding support for Outback River Lights Festival	\$ 28,000.00	-	\$ 28,000.00	Successful	
Telstra's Connected Communities Grant	Foundation for Rural & Regional Renewal (FRRR)	Paroo Digital Connect	\$ 13,288.00	\$ 3,288.00	\$ 10,000.00	Successful	Funding for ipads and training to strengthen digital capability - targeting seniors and youth.
Regional Activation Fund	State Govt.	Specific Infrastructure Planning Project for the William Street / Florence Street site	\$ 345,900.00		\$ 345,900.00	Unsuccessful	
Regional Activation Fund	State Govt.	Specific Infrastructure Planning Project for the Wicks St site	\$ 369,000.00		\$ 369,000.00	Unsuccessful	
Games On!	State Govt.	Stage 1A - Cunnamulla Swimming Pool & John Kerr Park Master Plan	\$ 950,000.00	\$ 211,001.00	\$ 738,999.00	Unsuccessful	Expression of Interest
Safer Communities Funding RD2	State Govt.	Installation of security gate at Council Depot	\$ 135,711.00		\$ 135,711.00	Unsuccessful	
Get Ready Funding	State Govt.	Funding for activities for Get ready Week (Oct)	\$ 7,800.00		\$ 7,800.00	Successful	
Disaster Resilience Fund RD 3	Federal/State	Floodgates for Cunnamulla Levee Bank	\$ 943,575.00	\$ 94,357.50	\$ 849,217.50	Pending	
Small and Vital Communities	Foundation for Rural & Regional Renewal (FRRR)	Soundscape for the Cunnamulla Fella Statue	\$ 12,250.00	\$ 2,250.00	\$ 10,000.00	Pending	
Australia Day 2027 Community Grant	Federal	Funding for Aust Day events in Cunnamulla, Wyandra, Yowah and Eulo.	\$ 10,000.00	-	\$ 10,000.00	Pending	
Home Grown - Tourism Events QLD	State Govt.	Funding for Outback River Lights Festival program enhancements	\$ 391,500.00	\$ 288,000.00	\$ 103,500.00	Pending	Funding for three signature events over 3 years.
Total Grants Submitted			\$ 13,948,624.21	\$ 2,988,924.36	\$ 10,959,699.85		

10.1.3 Kunja Aboriginal Corporation Memorandum of Understanding

Workshop Meeting: 13 October 2026
Department: Office of the Chief Executive
Author: CEO
Attachment: 1. Kunja Aboriginal Corporation Memorandum of Understanding

Purpose

This report seeks Council's endorsement of the proposed Memorandum of Understanding between Kunja Aboriginal Corporation and Paroo Shire Council.

The Memorandum of Understanding establishes a respectful framework for collaboration between Kunja Aboriginal Corporation and Paroo Shire Council based on a practical and mutually beneficial relationship, shared values, trust and partnership across the traditional lands of the Kunja People in the Paroo Shire.

Recommendation

That Council:

- 1. Endorse the Memorandum of Understanding between Kunja Aboriginal Corporation and Paroo Shire Council as presented; and*
- 2. Delegate authority to the Mayor and Chief Executive Officer to execute the Memorandum of Understanding on behalf of Paroo Shire Council.*

Previous Council Resolutions

Nil

Discussion

The Memorandum of Understanding recognises:

- Kunja Aboriginal Corporation RNTBC ICN 9600 ("KAC") incorporated under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth) is the prescribed body corporate representing the Kunja people, the first nation and Traditional Owners of approximately 23,000 hectares of land and water around Cunnamulla.
- Paroo Shire Council ("Council") as the elected body that is responsible for the good rule, administration and government for the Paroo Shire local government area under the Local Government Act 2009 (Qld).
- Those areas administered by Council, and the traditional lands of the Kunja people, overlap and correspond, meaning that both parties have an interest in caring for country, and in building a relationship of trust and cooperation.
- Council and KAC respect the continued spiritual, social, cultural and economic importance of land and water to the Traditional Owners and have a desire to ensure the future cultural, social, and economic strength of the Traditional Owners.
- Both Council and KAC have a strong history of working collaboratively together on various matters. However, the Memorandum of Understanding seeks to further improve and formalise these good relationships to both strengthen and enhance the outcomes for all members of the community.

- In this spirit of reconciliation and partnership, Council and KAC enter into this Memorandum of Understanding, to govern their interactions, and to build practical and mutually beneficial relationship, connections and outcomes for the Paroo Shire region as a whole.

The Memorandum of Understanding is not legally binding and does not replace statutory processes under the Native Title Act 1993 (Cth) or the Aboriginal Cultural Heritage Act 2003 (Qld).

Instead, it provides a pathway for:

- Ongoing collaboration;
- Improved communication and engagement;
- Culturally respectful governance;
- Future planning and development discussions; and
- A stronger working relationship between both parties.

The key outcomes from entering the Memorandum of Understanding will be:

- Formalising engagement protocols between Kunja Aboriginal Corporation and Paroo Shire Council;
- Strengthening cooperation on matters affecting Country and community;
- Supporting shared decision -making and strategic planning; establish a foundation for future operation and agreements; and
- Create a pathway toward negotiating future Indigenous Land Use Agreements.

Budget/Financial Implications: Nil

Legislation/Statutory Implications: Nil.

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.2 Foster and promote a culture built on a shared vision with high levels of community collaboration

Theme: 2. Our People and Strong Communities

Program Area: 2.1 Celebrate cultural diversity, history and traditions

2.2 Promote and celebrate partnerships between traditional owners and Council

Theme: 4. Environmental Sustainability

Program Area: 4.1 Consult with Indigenous peoples and Traditional Owners regarding sustainability planning

Consultation

Kunja Aboriginal Corporation



MEMORANDUM OF UNDERSTANDING

between

PAROO SHIRE COUNCIL

&

**KUNJA ABORIGINAL
CORPORATION**

1 BACKGROUND

- 1.1 The Paroo Shire Council (“Council”) is the elected body that is responsible for the good rule, administration and government for the Paroo Shire local government area under the *Local Government Act 2009* (Qld).
- 1.2 Kunja Aboriginal Corporation RNTBC ICN 9600 (“KAC”) incorporated under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth) is the prescribed body corporate representing the Kunja people, the first nation and Traditional Owners of approximately 23,000 hectares of land and water around Cunnamulla.
- 1.3 Those areas administered by Council, and the traditional lands of the Kunja people, overlap and correspond, meaning that both parties have an interest in caring for country, and in building a relationship of trust and cooperation.
- 1.4 Council and KAC respect the continued spiritual, social, cultural and economic importance of land and water to the Traditional Owners and have a desire to ensure the future cultural, social, and economic strength of the Traditional Owners.
- 1.5 Both Council and KAC have a strong history of working collaboratively together on various matters. However, this document seeks to further improve and formalise these good relationships to both strengthen and enhance the outcomes for all members of the community.
- 1.6 In this spirit of reconciliation and partnership, Council and KAC enter into this Memorandum of Understanding, to govern their interactions, and to build practical and mutually beneficial relationship, connections and outcomes for the Paroo Shire region as a whole.

2 DEFINITIONS AND INTERPRETATIONS

- 2.1 In this MOU, unless the context otherwise requires:
 - (a) **Aboriginal Sensitivity Zones** means areas on Kunja Country identified by KAC or Kunja People as being of cultural significance.
 - (b) **Council** means Paroo Shire Council, ABN 70 534 069 238, the elected body that is responsible for the good rule, administration and government for the Paroo Shire local government area under the *Local Government Act 2009*.
 - (c) **Kunja Country** for the purposes of this MOU, means that land included in the Kunja People’s Native Title Claim, as set out in Annexure 1.
 - (d) **KAC** means the Kunja Aboriginal Corporation RNTBC ICN 9600, ABN 72 885 992 059, the prescribed body corporate representing the Kunja people.
 - (e) **MOU** means this Memorandum of Understanding.
 - (f) **Parties** for the purpose of this MOU means Council and KAC and **Party** means either of Council or KAC.

(g) **Significant Community Events** means:

- i. Welcome to Paroo;
- ii. Cunnamulla Fella Roundup;
- iii. River Lights Festival; and
- iv. Events agreed to by KAC and Council that are considered significant.

3 PRINCIPLES

3.1 This MOU is underpinned by the principles, which establish the basis for mutual commitment and relationship between the Parties. The principles are as follows:

- (a) The Kunja People are acknowledged as the first peoples and Traditional Owners of Kunja Country.
- (b) Council respect, and hold in strong regard the Aboriginal cultural heritage, traditions, customs and beliefs of the Kunja People.
- (c) Aboriginal and non-Aboriginal residents and visitors to the Paroo Shire co-exist harmoniously for the betterment of the Paroo Shire overall, without favour or bias to one specific group.
- (d) Aboriginal culture and heritage are taken into account as part of development applications and civil works assessment/planning, giving effect to relevant statutory and legislative requirements.
- (e) Share knowledge and information and, where resources allow, co-designing initiatives and advocating on matters which include the ability to activate native title designated land for economic purposes, including housing, industrial and commercial.
- (f) Seek opportunities to develop strategic partnerships and collaborations.
- (g) Support cultural awareness for elected representatives and Council staff.
- (h) Identify and support opportunities for the development of Aboriginal owned and managed businesses including in cultural tourism.
- (i) Identifying land within the shire which is of cultural significance to Aboriginal people or the subject of joint management arrangements.
- (j) Exercise best endeavours to support traditional land management techniques that empower community and recognise cultural connection to country by advocating for reduced legislative/procedural restrictions e.g. cultural burning on public land.
- (k) Support affordable and social housing for both Aboriginal and non-Aboriginal residents in our community.
- (l) Improve transparency between the Parties to ensure mutually beneficial outcomes for the community.
- (m) The Parties will act in good faith at all times during the term of this MOU.

- (n) This MOU does not constitute or create any legally binding or enforceable obligations on the part of either Party.

4 SPECIFIC ACKNOWLEDGEMENTS AND COMMITMENTS

4.1 Consistent with the principles stated in clause 3, Council and KAC make the following specific acknowledgements and commitments to each other:

(a) **Paroo Shire Council:**

- i. acknowledges and respects the ongoing interests and rights of the Kunja people including following the Kunja People's "Right Way Business" statement as set out in Annexure 2;
- ii. is committed to working with KAC and supporting the efforts of non-Aboriginal people in understanding Aboriginal culture and values, and in particular the cultural values set out in the "Kunja Cultural Values" statement set out in Annexure 3;
- iii. acknowledges and respects the legal rights and obligations of KAC and, where possible will work in good faith, to assist KAC meet its legal obligations and realise its rights under legislation;
- iv. will promote Kunja cultural heritage in a way that is desired by and respectful to Kunja People;
- v. will consult with KAC prior to any proposed high or low impact works being undertaken by Council within any Aboriginal Sensitivity Zones (to be advised by KAC) and commits to adopting any reasonable advice provided by KAC arising from these consultations (and both Parties will work towards developing agreed guidelines for providing exemptions for low impact works with standard conditions, within 12 months of signing this MOU);
- vi. will ensure any planning permit application proposing high or low impact works to be undertaken in Aboriginal Sensitivity Zones (to be advised by KAC) will require the planning permit applicant to consult with KAC, and adopt any KAC's reasonable advice consistent with relevant legislation which may arise from these consultations, as a pre-condition to Council granting approval for any such planning permit (and both Parties will work towards developing agreed guidelines for providing exemptions for low impact works with standard conditions, within 12 months of signing this MOU);
- vii. commits to commence the development of a cultural heritage management agreement to manage Council activities on Kunja Country within 12 months of signing this MOU;
- viii. will support cultural understanding and celebrating community events including Reconciliation and NAIDOC Weeks;
- ix. will review internal processes to ensure culturally sensitive matters are handled in accordance with correct and appropriate cultural protocols;
- x. will acknowledge the Traditional Owners of the land before each Council meeting and at civic receptions;

- xi. will engage with KAC to allow a Kunja Person to deliver a “Welcome to Country” at Significant Community Events on Kunja Country at a rate agreed to by KAC and Council;
- xii. will engage with KAC to allow a Kunja Person to deliver a Smoking Ceremony at Significant Community Events on Kunja Country at a rate agreed by KAC and Council;
- xiii. will fly the Aboriginal flag at Council’s administrative centre; and
- xiv. will act respectfully at all times and comply in good faith with all relevant legislation, including specifically those relating to indigenous affairs.

(b) Kunja Aboriginal Corporation:

- i. acknowledges and respects the ongoing interests and rights of all peoples in the Paroo Shire, both Aboriginal and non-Aboriginal;
- ii. highlights the rights of the Kunja People including following the Kunja People’s “Right Way Business” statement as set out in Annexure 2
- iii. will be respectful of the rights and responsibilities bestowed on Council for the good rule, administration and government for the Paroo Shire local government area;
- iv. acknowledges and respects the legal rights and obligations of Council relating to all laws and regulations operating in Australia at all levels of government being local, state and federal and will work in good faith, and where possible, to assist Council meet its legal obligations and realise its rights under legislation;
- v. is committed to working with Council to support the efforts of non-Aboriginal people in understanding Aboriginal culture and values, and in particular will act in accordance with the “Kunja Cultural Values” statement set out in Annexure 3;
- vi. will work with Council in developing greater accessibility to local government services for Aboriginal people and therefore the whole community;
- vii. will work together with Council so that programs and services have a greater opportunity to create sustainable change;
- viii. will work together with, and educate, Council on local Aboriginal cultural heritage matters and opportunities for improved Council’s practices; and
- ix. will act respectfully at all times and comply in good faith with all relevant legislation.

5 IMPLEMENTATION OF THE MEMORANDUM OF UNDERSTANDING

- 5.1 The responsibility for ensuring the implementation, progression and fulfilment of this MOU is held by the Chief Executive Officer of Council and the Chairperson of KAC on behalf of their respective organisations.
- 5.2 Each Party nominates the person below to be the principal contact responsible for the day-to-day management of the MOU, and who will additionally be responsible for monitoring and reporting on the MOU's progress:

Party	Principal Contact
Kunja Aboriginal Corporation	Julie Fox Contact Person kunja.cunnamulla@outlook.com
Paroo Shire Council	Martin Leech Chief Executive Officer ceo@paroo.qld.gov.au

6 MARKETING AND PUBLICITY

- 6.1 For any public information that requires mention of either Party, the requesting Party shall obtain the other Party's prior approval to ensure compliance with any relevant policy or procedure.

7 EXCHANGE OF INFORMATION

- 7.1 The Parties agree that unless expressly authorised in writing by the Parties or required by law, confidential information must not be disclosed to any third party.
- 7.2 From time to time either Party may request from the other Party access to documents or information relating to issues relevant to either Party, and each Party will assist the other to meet the request, so far as is reasonably practicable and provided that the request is consistent with relevant *Information Privacy Act 2009* (Qld) requirements.
- 7.3 The access to document or information relating to issues relevant to either party does not apply to documents subject to privilege, any privacy laws which are commercial-in-confidence, or information that was provided to either Party in confidence.
- 7.4 Unless expressly provided, nothing in this MOU has the effect of transferring any intellectual property owned and/or created by one Party, to the other Party.

8 SETTLEMENT OF DISPUTES

- 8.1 If any Party is dissatisfied with any decision or action of the other regarding the implementation of this MOU, the identified principal contact for that Party must notify the other principal contact (as set out in clause 5.2) in writing of the issues including reasons.

9 COSTS

- 9.1 The Parties agree expenses associated with the implementation of the MOU and compliance with any legislative requirements remain the responsibility of each Party.

10 EVALUATION AND TERM OF THE MEMORANDUM OF UNDERSTANDING

- 10.1 This MOU seeks to provide a long-term vision and commitment to effect meaningful change in the local Aboriginal community and how Council interacts with the local Traditional Owners of the land.
- 10.2 A review of the MOU can be undertaken following the induction of a new Council at the commencement of every new Council term, whereby:
- (a) minor adjustments will be allowable by mutual written agreement of the Chief Executives Officer for Council and the Chairperson for KAC, and adopted by the Parties, provided the spirit and substance of the MOU is not materially altered;
 - (b) any proposed changes that would materially alter the spirit or substance of the MOU will require formal approval by both the KAC board of directors, and the elected councillors of the Council.

11 TERMINATION OF THE MOU

- 11.1 The MOU may be terminated at any time by either party, in writing and where endorsed by a valid resolution of either the KAC board of directors, or the elected councillors of the Council.

12 CONFIRMATION OF MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is brought into effect this day **xx** November 2026.

Signed for and on behalf of the **Kunja Aboriginal Corporation RNTBC ICN 9600** by its duly authorised representatives:

Julie Fox
Kunja Aboriginal Corporation

[TBA]
Kunja Aboriginal Corporation

Signed for and on behalf of **Paroo Shire Council** by its duly authorised representatives:

Mayor Suzette Beresford
Mayor
Paroo Shire Council

Martin Leech
Chief Executive Officer
Paroo Shire Council

Kunja Right Way Business

The Kunja People are the recognised Native Title Holders for Kunja Country

- As the Kunja Prescribed Body Corporate (PBC), we are responsible for protecting our Country, culture, and people in the right way.
- Our governance is guided by cultural law, traditional knowledge, and the rights we hold as Native Title Holders.
- We ask all stakeholders, agencies, companies, and community members to respect our cultural authority and follow the right way when working with us or on Kunja Country.

Our Rights as Native Title Holders

Kunja People have the cultural and legal right to:

- Speak for and make decisions about Kunja Country
- Protect sacred sites and places of significance
- Care for Country under cultural law, our obligation to protecting Country like our Old People
- Anyone carrying out activities on Kunja Country must engage with the Kunja PBC first and follow our cultural protocols.

Cultural Protocols

- Respect for Kunja law, Elders, and Country is central to all engagement.

When working with us:

- Follow direction from the Kunja PBC and Elders
- Respect cultural timeframes and processes
- Communicate respectfully and allow space for cultural business
-

Sorry Business

- Sorry Business is an important cultural time for Kunja People to grieve and come together.
- During this period, the PBC may pause meetings or communication.
- We ask that all contact waits until Sorry Business is completed.

Other Aboriginal People on Kunja Country

- When other Aboriginal groups wish to visit or undertake cultural practices on Kunja Country, you must first:
- Contact the Kunja PBC via the contact person
- Seek permission and guidance from the right Kunja People
- Respect that only Kunja hold cultural authority for Kunja Country

Working the Right Way

- All who engage with Kunja People are expected to:
- Respect and abide by Kunja cultural values
- Honour our authority as Native Title Holders
- Build partnerships based on trust, respect, and the right way of doing business

By following this Right Way Business Statement, you show respect for Kunja People, our culture, and the Country that connects us all.

KUNJA CULTURAL VALUES

Transparency

- Communicating clearly and respectfully
- Trust amongst all Kunja people, Directors, members and Stakeholders on our Country
- Directors taking Members on the Native Title Journey by keeping the Kunja people informed and providing regular updates

Integrity

- Always do the right thing for our people, our Country and our Culture
- Be transparent with decisions
- Be inclusive to our people
- Maintaining our cultural obligations to each other

Accountability

- Loyalty to our people as a whole, to the Kunja Aboriginal Corporation and the Directors
- Confidentiality to Kunja Aboriginal Corporation business
- Making good decisions for our people and communities.
- Having integrity and standing together as a people and our Culture
- Take responsibility for your actions and words

Respect

- Practicing good manners in the way we treat each other
- Speaking with honesty and in good faith
- Accepting people's point of view and differences
- Being able to agree to disagree respectfully
- Supporting our People, our Country and our culture in unity
- Sharing and putting the interests of the Kunja people, our Country and our Culture above all else

Nurture

- Create a safe space for Kunja people to be heard and respected
- Create a safe space for our younger people to learn and exist
- Build and nurture relationships amongst ourselves as Kunja people and as well as with stakeholders who are on our Country
- Loyalty to our people, to our Country and to our Culture
- Nurture our connection to Country

10.1.4 Economic Development Update

Council Meeting: 13 October 2026
Department: Economic Development / Office of the CEO
Author: Ian Stone, Economic Development Officer
Attachment: NIL

Purpose

The purpose of this report is to provide Council with an updated on the progress of the Economic Development Program for September 2026

Recommendation

That Council receive and note the Economic Development Report.

Discussion**1. SWQROC**

We are currently awaiting SWQROC to action the minor updates requested to the investment prospectus for the Shire.

The Mayor, DCGR and myself attended a Teams meeting with the Economic Development officer from Balonne who expressed interest in working together on a number of projects including Country Universities, a future Buy Local (BROC) campaign, school careers expo and joint training. The meeting was generalised but positive. We are awaiting more detailed information from Balonne's EDO.

2. Business Breakfast / Business Group Formation

There has been no physical process with a chamber formation. Further research was carried out about the previous chamber and process to create new. This has been presented to the parties who previously expressed an interest in formation of a new chamber, but no action has been taken by them as yet. We will continue to follow up and provide direction as we can.

We have tentatively scheduled in the next Business Breakfast for 12th November pending details of the DETSI Small Business Commission visit.

3. Department Environment, Tourism, Science and Innovation (DETSI)

DETSI Small Business Commission have set a tentative date for a visit of 11th and 12th November; we need to engage 4 businesses that wish to take part in a mentoring program to lock this visit in. We have reached out to the small business community in the Shire to understand interest levels.

4. Business Support

Further support has been provided with grant applications to one business this month. No other requests for support have been received.

5. Community Support

The Wyandra Powerhouse is still under investigation; it appears to be in better condition than previously reported and at present is believed issues could be resolved for minimal cost and to be available for public access by next tourism season.

Minor changes have been made to the Welcome to Paroo packs and system to provide relevant and timely information to new residents when they move into the Shire.

IT assistance has been provided to Yowah Library and further meetings with Yowah business community held.

6. Tourism Support

General assistance has been provided to the tourism team in regard to grant applications, budgeting and operations, we also assisted in the preparation and running of the Cunnamulla Fella Roundup

7. Hot Springs

Hot Springs staffing and rostering issues have now been finalised, and effort is now being placed into maintenance and operational systems.

The investigation into online booking systems and POS system that can be integrated with online booking agents and the three current tourism products of VIC, All Aboard and Hot Springs is still ongoing. We are shortlisting options and calculating cost/benefit scenarios.

8. Grant Applications

Assistance has been provided to a number of departments in initial preparation for current and upcoming grant submissions

9. EcoBiz

After review, the reports completed were not as comprehensive as was initially hoped for. We are working with those businesses that received the reports on their implementation and to gauge their usefulness. The outcome from this will shape our future involvement in the program

10. Regional Business Gateways Program – Grant

After careful review on Stage 2 of the application process and documentation required to progress, it was decided to concentrate our efforts on assisting The Darling Downs, South West Ec Dev groups separate application, which has a much greater chance of success for very similar outcomes.

11. Warrego River Boat

No further update from Economic Development

12. Town Beautification

We are currently working on a signage report to cover Shire Signs, Town entry signs (Statements) Commercial signage and information signage. We expect this to be ready in November along with provisional costings and potential funding sources.

13. Industrial Development

This project is with the Chief Executive Officer and Infrastructure Team, with an initial application placed to purchase suitable land.

Budget/Financial Implications

Operations are inside current 2026/27 Budget provisions.

Legislation/Statutory Implications

Not Applicable

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.2 Foster and promote a culture built on a shared vision with high levels of community collaboration

Theme: 3 Prosperous Economy

Program Area: 3.1 Promote and support a sustainable and diverse agricultural industry

3.2 Grow and enhance tourism

3.3 Nurture and build the overall business and industry sector

3.5 Workforce development and attraction for a skilled workforce

3.7 Advocate for locally based service delivery

Consultation

Existing small business owners, the tourism and hot springs teams, SWQROC Ec Development teams, Darling Downs and South West Economic Development, Business Chamber QLD.

10.2.5 Tourism Report

Council Meeting: 13 October 2026
Department: Tourism
Author: Tammy Oldham, Tourism Team Leader (Acting)
Attachments: 2026 Cunnamulla Fella Roundup Post-Event Report

Purpose

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for September 2026.

Recommendation

That Council receive and note the Tourism Report.

Previous Council Resolutions

Not applicable.

Discussion**1. Visitor Information Centre**

Visitor numbers for September 2026 were **1,797** - which is lower compared to September 2025 which saw 2,042 visitors in the same period.

655 people visited the "Time Tunnel" exhibition in September.

Museum Upgrade – Yumba Exhibit: Preliminary construction of the exhibition structure has been completed, with the interactive touch screen TV mounted and visitors able to watch the ABC Yumba video. Additional signage and decoration is yet to be sourced to finalise the exhibit.

Recruitment of Permanent Part-time Event Officer has resulted in a successful candidate being appointed, with a commencement date of Monday 19 October 2026.

2. Activities**2.1 Art Gallery**

Nature's Resilient Whispers Art Exhibition opening night was held on Thursday 17 September, with a good turn out given that the exhibiting artists were from outside of the region. The exhibition will continue until Friday 30th October, with no further exhibitions scheduled for 2026. We may look to display the winning images from the 2026 Paroo Shire Photography Competition as a static display over the quiet season.

3.1. All Aboard Sound and Light Show

299 individuals and 2 booked Tour Groups viewed the show in September (these figures do not include tickets sold at the Railway Station). This shows a decrease in viewings compared to August, however, is in line with the slowing down of the season.

3.2. Local community engagement and business development

Tourism has continued to actively promote local community organizations, events and activities through the weekly What's-On Guide as well as via social media throughout September. The next Paroo Shire Business Breakfast meeting has been tentatively scheduled for Thursday 12th November, with a firm date to be confirmed closer to the date, in collaboration with the Economic Development Officer.

3.3. Major Events Planning & Implementation

Cunnamulla Fella Roundup - Refer to attached 2026 Cunnamulla Fella Roundup Post-Event Report.

Outback River Lights Festival – Grant application currently in progress for enhanced programming. The application submission deadline is Tuesday 6th October, with the submission completed by Alison Shaw in consultation with the Tourism Manager.

3.4. Tourism Signage And Flags

FRRR Grant Funding application has been submitted through Alison Shaw for a proposed new Solar Powered Audio Post to accompany the Cunnamulla Fella Statue, designed to enhance the tourism experience by providing an interactive audio experience to increase awareness of the significance of the statue. Should funding be successful, there will only be an estimated \$3-4K outlay for council to complete this project. Funding outcome is still pending.

3.5. Artesian Adventure Pass

A total of **87** passes were sold through the VIC in September. This continues to be a well-received tourism offering.

3.6. SWQROC / Natural Sciences Loop / South West Six

The rebranding of the Natural Sciences Loop/South West “Be Our Guest” to ‘South West Six’ has continued to move forward, with an action plan presented by Krista Hauritz to the SWQROC Tourism subgroup meeting held on 29 September.

The StoryTowns recordings have been finalised and approved by Tourism manager, for inclusion into the SWQROC-wide project.

The SWQROC tourism group have committed to a double page advertising spread for South West Six in the 2027 OQTA Outback Queensland Traveler magazine with PSC contributing a 1/6 share of the cost.

3.7. OQTA

No further updates for September

3.8. Matilda Way

No further updates for September

3.9. Adventure Way

No further updates for September

3.10. TEQ /Tourism Group /QTIC

The Cunnamulla Visitor Information Centre has been announced as a finalist in the 2026 QLD Tourism Awards, with the Awards Ceremony to take place at QLD Tourism Week on the Gold Coast on Friday 6th November. Tourism Manager will be in attendance to accept the award if successful.

4. Marketing & PR

4.1 Social Media and Digital Marketing – Cunnamulla Tourism

The social media and digital reach for Cunnamulla Tourism was 149,700 views over September with over 7,590 people engaging with the page.

Our website had 3,200 active users in September.

We are currently investigating amendments to the Tourism Website to allow an online shopping portal, as is detailed in our strategic plan, as well as an integrated online booking/POS system across VIC, CHS and All Aboard which will help streamline reporting in the future.

Visitor Feedback

Trip Advisor: 0 new reviews for the period. Our overall status remains at 4.6 stars.

Google: 3 new reviews in September. Our rating has remained at 4.6

Wikicamps: 0 new review for VIC

4.2. Media and Digital Marketing – Cunnamulla Hot Springs

Social media and digital reach was 61,900 views for September 2026. This represents a large increase via both Facebook and Instagram compared to August (430% and 300% respectively).

Engagement was 6,725 across both Facebook and Instagram, a significant increase from August by approx. 780%!

The Cunnamulla Hot Springs website had 4,500 active users in September.

Visitor Feedback

Trip Advisor: 0 new review for the period. Overall status remains at 4.8 stars.

Google: 16 new reviews, our rating has remained at 4.5 stars.

Wikicamps: 0 new reviews for Hot Springs rating of 4.8

5. Visitor Statistics

Visitors September 2026:	1,797	Sept 2025:	2,042
Sales September 2026: (EX GST)	\$34,230	Sept 2025:	\$30,350
Total Sales YTD 2026/27: (EX GST)	\$107,655	Year To Date 2025/26:	\$94,323
All Aboard Sept 2026: (VIC EFTPOS, Ex GST)	\$4,280*	Sept 2025:	\$5,057
All Aboard YTD 2026/27(VIC EFTPOS EX GST)	\$18,567*	YTD 2025/2026	\$19,115

* Does not include Tickets included in Artesian Adventure Pass, or tickets sold directly via railway station POS

Budget/Financial Implications

Operations are inside current 2026/27 Budget provisions.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.5 Deliver excellence in customer service

Theme: 2 Our People and Strong Communities

Program Area: 2.1 Celebrate cultural diversity, history and traditions

2.5 Support for leadership programs and youth pathways

Theme: 3 Prosperous Economy

Program Area: 3.2 Grow and enhance tourism

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Financial	No financial risks are flagged at present
Quality	There are no quality risks we are aware of.
Time	None
Amenity / Environment	None reported at this time
Other	None

Consultation

TEQ, OQTA, Cunnamulla Hot Springs, PSC Economic Development & Communities, Various Tourism and Non-Tourism Businesses throughout the Shire. PSC Infrastructure department.

ATTACHMENT 1 – 2026 Cunnamulla Fella Roundup Post Event Report:**Cunnamulla Fella Roundup Debrief and plans for 2027****Purpose**

The purpose of this report is to provide Council with a report on the Cunnamulla Fella Roundup 2026.

Results

- Based on extrapolated data, we sold approx. 800 tickets, not including competitors, vendors or staff in attendance, as well as children aged 0-5years. This is a 15% increase on the 2025 event. Total numbers are estimated to be at least 900-1000 attendees.
- Bar sales totaled approx. \$20,000 over a 9-hour period from 3pm to midnight. This represents a 20% increase compared to the show, or last year's Roundup.
- All 3 caravan parks reported 85-100% capacity across the weekend, with many visitors choosing to extend their stay for a few extra days after the event.
- Indicative 2026 Budget V Actual Costing shows only \$57 over budget, however the final alcohol invoice is still pending which should come under the budgeted amount due to returns. Event is expected to be within budget on this basis.

Feedback

- We received feedback from several market stall and food vendors, some positive of the event and happy to return for future years, some feedback was not so positive.
 - A new canteen provider was sourced at the last minute – leading to a total of 4 main food vendors – this led to adequate supply of food for the event with no complaints from patrons on food quality or supply.
 - Some market vendors indicated very poor sales due to low foot traffic on the northern side of the pavilion. It was noted that food vendors were placed too close to the licensed area on the southern side of the building meaning patrons didn't need to walk out to the northern side at all. This decision was made due to limited electricity supply, resulting in a vendor split between both sides.
- The PSC Parks and gardens team noted
 - Difficulty in preparing the grounds to NBHA requirements. It was noted that additional equipment costing approx. \$10,000 would be required to prepare the grounds to their specifications in future years.
- Community feedback
 - Overall very positive
 - Program ran mostly to time; bull ride ran to time which was noted.
 - The addition of the motocross stunts was very well received
 - The Ute Show and parade was well received despite a few teething issues.
 - Tickets proved 'good value for money' for what was offered

What worked well

- Bull Ride & Motocross Stunt Show
 - Worked well in lieu of a traditional style rodeo – more visually exciting
 - The 6.30-9pm run time worked well with patrons
 - The show was very professional and entertaining
- A later start to the event meant that most items on the program ran to time.

- Barrel racing started late but only due to technical issues from the NBHA organisers
- Addition of the Cunnamulla Ute Show was well received
 - Twelve Ute Nominations were received with the overall quality of the Utes considered to be good. Support was provided by the Roma Rednecks Ute Club, with several of their members travelling for the event.
 - Very little cost to council – almost all prizes were donated by sponsors.
 - Good feedback received by Ute show participants and spectators.
- Live Music & DJ Afterparty
 - Live music and DJ were both set up on the concrete pad at the front of the pavilion
 - Reduction in infrastructure costs/time due to no stage requirements
 - Audience participation was greater due to the close proximity of performers
 - Good feedback received from patrons about the live music offered.
- Mechanical Bull & Inflatables
 - A different company was used in 2026 compared to previous years, quality of the mechanical bull and inflatables, plus staff provided, was a good addition to the event.
 - A small fee for rides was charged this year to help recover some costs, overall ticket sales were nominal, mostly children.
- Showground facilities and condition
 - After work throughout the year, the showgrounds presented well and created a better location. The addition of turf was a nice addition to the venue with less prickles onsite.
- Programming
 - A less detailed program was used this year which allowed the overall event to keep mostly to time.
- Merchandise
 - New Roundup specific merchandise was added with branded stubby coolers and cattle ear tags. Stubby coolers sold very well.
- Ticket Pricing
 - Pricing aligned well with visitor and local expectations – feedback indicates patrons felt they got good value for money.
- Advertising
 - Facebook and TV advertising worked well to not only promote the event but the shire as a whole for longer term results
- Paid staff
 - Each year previously we have struggled for volunteers and generally relied on family members and a few councilors to man the event. This year PSC staff were employed, alleviating stress and allowing the event to run smoother
 - We note every committee and group in the shire struggles with volunteers especially to man large events.
- Council Run Bar
 - Increased total revenue for the event, leading to greater cost recovery.
 - Council staff were able to monitor alcohol consumption and reduce supply as necessary towards the end of the event. This led to fewer altercations, and no complaints about excess tickets when the bar closed.

What Problems We Encountered

- **NBHA Barrel Racing:** 2026 was the first year working with NBHA as the barrel racing provider, and they had stricter ground requirements than previous providers. Communication around these requirements could have been clearer. NBHA arrived at approximately 3pm Friday to inspect the grounds and initially considered them unsuitable, with the event at risk of being cancelled. The Infrastructure Crew worked on the grounds again on Saturday morning, allowing the competition to proceed. This plus other issues resulted in the barrel racing commencing approximately two hours later than originally programmed. NBHA has indicated they would like to return to Cunnamulla next year and believe they can attract higher nomination numbers. The barrel racing has traditionally not been a big crowd draw in the past and this year was no different.
- **PA System:** The Showgrounds PA system experienced some teething issues, including speakers being out of sync and microphones cutting out towards the end of the afternoon during the Ute Show presentations.
- **Ticket Pre-Sales:** Pre-sale ticket numbers were lower than expected, which resulted in some complaints from attendees at the gate regarding the higher gate prices. This was despite extensive online advertising advising that tickets would be more expensive when purchased at the gate.
- **Children's Rodeo Activities:** There were some minor complaints regarding the lack of mini-bull/steer rides for children, as well as limited opportunities for local competitors to nominate for the bull ride.
- **Ute Show Parade:** The Ute Show Parade took vehicles outside the Showgrounds, which reduced the overall impact and visibility of the activity for spectators inside the event. The rear Showgrounds gate was also locked, meaning vehicles had to complete a full lap to return through the same gate they exited.
- **Canteen Changes:** The original canteen provider changed their plans within a week of the event due to staffing issues. Fortunately, a replacement provider was sourced at short notice. The original provider set up their food stall outside the pavilion, which ultimately resulted in additional food options for attendees. Despite the last-minute changes, this worked in the event's favor and increased the overall range of food available.
- **Staffing Shortage:** Despite strong support from the Tourism, Communities and ED teams, we were short at least 2-3 additional staff across all areas on the day which resulted in lack of flexibility for adequate breaks or being able address small issues as they arose throughout the day.

Plans for 2027

- Continue with a "show" style Bullriding event over moving back to a traditional rodeo.
- Continue to expand on the Cunnamulla Fella Ute Show to create an annual low-cost event to draw larger crowds to town.
- Ute Show Parade to take place inside the larger showgrounds arena to capture the patrons in the licensed area and avoid requirement to leave the grounds.
- Limit Market Stalls in favor of good quality food vendors and mechanical bull/rides located close to the licensed area and pavilion. Site mapping should maximize foot traffic to all stallholders.
- Replace horse events with motorbikes and/or Utes (i.e. barrel racing, flags, circle work)
- Consider the addition of a mutton-busters type event to involve the kids.
- Move mechanical bull/inflatable rides closer to the pavilion to encourage more adult participation.

- Transition event name from Cunnamulla Fella 'Roundup' to **Cunnamulla Fella Rodeo** in line with local and visitor sentiment, as per Major Event Steering Committee meeting held on 1st September 2026.

Timing and Dates

- There are always issues with the roundup clashing with other events and dates. These clashes create issues with
 - Locals if there is another event on the same weekend.
 - Locals if it is in school holidays
 - A large number of locals do leave town on the first day of school holidays
 - Visitors
 - If another major regional event is on, we have to fight for visitors
 - Birdsville Races and Winton Outback Festival on at similar times
 - Food and Market Vendors
 - It is difficult (but not impossible) to attract market vendors from Toowoomba / Brisbane, Dubbo, Roma etc when they have regional events closer
 - We then become more reliant on local food vendors, which if we clash with dates becomes problematic – Such as the Quilpie Rodeo
- In 2026, we clashed with Quilpie Rodeo & Show, and Wings on the Warrego in Charleville (due to a late date change on their part). There was also the Western Makers event in Dalby, and the ABHA Championships were being held in Tamworth which resulted in reduced Barrel Horse nominations.
- A Single Day event (rather than running over multiple days) concentrated all activities into one area/day and worked well. Continuing with this format is recommended moving forward.

Date Summary

- Despite clashing with Quilpie Rodeo in 2025 & 2026, our attendance numbers in 2026 were an increase on previous years. We propose the same dates for 2027, being Saturday 11th September.
- Moving the date earlier would put the event too close to the Cunnamulla Show and is not recommended.
- Based on the success of both the Show and the Rodeo as two separate events, merging the two would not be in the towns best interests.
- Moving the dates later in September would clash with QLD school holidays (18 September – 4 October 2027) and is not recommended.

Timing Summary

- Starting later in the day (approx. lunchtime) and running into the evening, proved to be beneficial in ensuring that the program ran to time and the bull ride was the main event of the day. Proposed timing for 2027:
 - Gates open approx. 12pm
 - Ute Show nominations open 12pm
 - Motorbike events from 12-2pm
 - Ute Show nominations close 2pm
 - Ute Show category judging 2-2.30pm
 - Ute Show events start at 2.30pm – Parade followed by barrels/circle work
 - Bar opens at 3pm

-
- Live music commences at 3pm
 - Mutton Busters commences at 4pm in main arena followed by prize presentation
 - Ute Show Prize Presentations at 5pm
 - Live music finishes at 6pm
 - Bull Ride & Stunt Show commences at 6.30pm
 - DJ commences from 9pm
 - Bar Closes 11.45pm
 - Event closes at midnight

10.1.6 Cunnamulla Hot Springs Report

Council Meeting: 13 October 2026
Department: Office of the CEO
Author: Nyajema Jang, Hot Springs Team Leader
Attachment: Nil

Purpose

The purpose of this report is to provide Council with an update on the operations, financial performance and visitation statistics of the Cunnamulla Hot Springs for September 2026.

Recommendation

That Council receive and note the Cunnamulla Hot Springs Report for September 2026.

Previous Council Resolutions

Not Applicable.

Discussion**1. Facility Maintenance**

Council and operational staff continue to work collaboratively to address maintenance and operational requirements across the facility, ensuring a safe, well-maintained and enjoyable experience for all patrons. Ongoing maintenance works and improvements are being prioritised to maintain service standards and support the efficient operation of the facility.

A comprehensive list of maintenance tasks has been developed and allocated to individuals.

During the reporting period:

- The pedestrian pathway adjacent to the relaxation room was filled and levelled to improve safety and accessibility.
- A comprehensive maintenance register has been developed to identify and monitor known maintenance requirements across the facility.

2. Staffing

A monthly staff meeting was conducted during September, with a number of operational matters discussed and action items progressed.

All recently appointed staff have successfully completed their onboarding and training requirements and are now fully integrated into facility operations.

3. Opening Times and Unexpected Closures

Council has approved seasonal summer operating hours, which will commence on 20 October 2026. Under the approved hours, the Hot Springs will operate:

- Monday to Saturday: 8.00 am to 11.00 am and 4.00 pm to 7.00 pm
- Sunday: Closed

Notification of the revised operating hours has been communicated through social media platforms and distributed to local businesses and tour operators.

The facility will remain closed on public holidays during the summer operating period.

Operating arrangements for the Christmas and New Year period are currently under consideration, with staff leave applications being reviewed to ensure appropriate service coverage.

4. Local community engagement and group bookings

Tourism visitation and group booking numbers have declined in line with seasonal trends. Staff continue to engage with tourism operators and visitor groups to promote the facility and encourage patronage during the shoulder season.

5. Workplace Health and Safety

No significant Workplace Health and Safety incidents were recorded during the reporting period.

6. Financial and Operational Statistics

Financial Performance

Revenue Stream	September 2026	August 2026	July 2026
Bathing Entry Fees (including Local Passes)	\$46,015.75	\$63,372.00	\$75,831.50
Multi-Visit Passes	\$6,830.00	\$12,320.00	\$17,420.00
Food & Beverage	\$2,877.60	\$3,773.13	\$3,779.90
Retail Sales	\$1,142.00	\$2,811.00	\$2,055.00
Towel Hire	\$860.00	\$1,218.00	\$1,662.00
Total Revenue	\$57,725.35	\$83,494.13	\$100,748.40

Total Revenue (July - September 2026): **\$241,967.88**

Financial Commentary

Total revenue for September 2026 was \$57,725, compared with \$83,494 in August 2026 and \$100,748 in July 2026. This reflects a decrease of \$25,768 (30.9%) from August and \$43,023 (42.7%) from July.

Bathing Entry Fees (including Local Passes) remained the primary revenue source, generating \$46,015 during September. Revenue in this category has steadily declined from \$75,831 in July to \$63,372 in August and \$46,015 in September, consistent with declining visitor numbers.

Revenue from Multi-Visit Passes also declined across the three-month period, reducing from \$17,420 in July to \$12,320 in August and \$6,830 in September. Food and beverage sales remained relatively stable in July and August before declining in September. Retail sales increased in August before reducing in September, while towel hire revenue similarly declined in line with patronage levels.

Overall, the reduction in revenue reflects softer visitation levels during September 2026 and follows a consistent downward trend across the quarter.

Visitation Statistics

Visitor Category	September 2026	August 2026	July 2026
Adult	777	957	1,273
Senior/Concession	620	1,136	1,086
Child	188	95	285
Infant	11	10	18
Total Visitors	1,596	2,198	2,662

Visitation continued to decline throughout the quarter, decreasing from 2,662 visitors in July to 2,198 visitors in August and 1,596 visitors in September.

September visitation was 602 visitors lower than August and 1,066 visitors lower than July, representing a decrease of approximately 27.4% and 40.0% respectively.

The decline in patronage is consistent with seasonal reductions in tourism activity and group bookings and is reflected across the facility's major revenue streams, particularly bathing entry fees and multi-visit passes.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Theme: 3. Prosperous Economy

Program Area: 3.2 Grow and enhance the tourism industry

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership Council continues to be seen to advocate and promote tourism for the benefit of the wider community and industry.	The delivery of tourism services drives visitors to the region. The tourism visitors benefit the Paroo Shire economy.

Consultation

PSC Tourism Team, Infrastructure, Plumbing Team, Work Health & Safety.

10.2.1 Community Services Report

Council Meeting: 13 October 2026
 Department: Corporate & Communities
 Author: Community Services Team Leader
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of September 2026.

Recommendation

That Council receive and note the Community Services Report

Previous Council Resolutions

Not applicable

Discussion**1. Community Support – Service Program Outcomes**

Service Users this Month	Target Hours of service delivered	Actual Hours of service delivered	Number of occasions of service
Link people with formal and informal support	35	35	30 - 50
Create social connections and inclusion	35	41	40 - 60
Integrate local community action	35	38	20 - 40

Services Provided this Month	% of time allocated
Link people with formal & informal support (<i>information, assistance, advice, and referral to other support services</i>) • Interagency coordination and communication between service providers • Ongoing stakeholder engagement to support service access and referral pathways • Coordination and planning of structured support groups in partnership with Strong Families, Strong Communities	20%
Create Social Connections and Inclusion (<i>e.g., Touring Shows, NAIDOC, Qld Week, Cunnamulla Fella Roundup etc.</i>) • Movie night • Digital Connect Program • Cunnamulla Show	30%
Integrate local Community Action (<i>interagency, RADF, Regional Council Network, Multicultural Subcommittee community meeting, Paroo Shire Business Network, community reference group etc.</i>) • Collaboration with Strong Families, Strong Communities to commence structured support group delivery at the Neighbourhood Centre	30%

Services Provided this Month	% of time allocated
- Ongoing partnership planning with CACH, Deadly Choices and Men's Shed groups - Collaboration with Alcohol Anonymous (Joan Murphy) to commence structured support group delivery at the Neighbourhood Centre - Coordination with local organisations and stakeholders to support community service delivery	
Development (<i>study, leadership programs, information stalls etc.</i>) Engagement with community members to promote available services and Council programs	10%
Community Education (<i>workshops, programs, information stalls etc.</i>) Promotion of available community support services and stakeholder engagement opportunities	5%
Program Reporting (<i>daily, monthly and P2i quarterly</i>) Ongoing internal reporting and documentation requirements	5%

Programs	Actions / Reports	Status
Youth Services Program	Service delivery currently under review and aligned to compliance requirements	Paused
Community Support DV and Mental Health session	Delivery of DV/mental Health and AOD (Alcohol and Other Drugs) support sessions out of the Neighbourhood centre for 18yo+ community members	Active
Interagency Coordination	Ongoing stakeholder engagement and coordination	Active

1.1. Highlights for the month – PSC supported events

Date	Event / Activity	Location
24/08/2026 – 4/09/2026	Digital Connect Program	Cunnamulla Community Hub, Eulo Hall, Yowah Hall, Wyandra Hall
10/09/2026	R U OK? Day	Bob Poncho Park
20/09/2026	ABBA Tribute Show	Cunnamulla Shire Hall
30/09/2026	Chiggy Skateboard	Cunnamulla Skate Park

1.2. Upcoming Community Events and Activities

Date	Event / Activity	Location
6/10/2026 – 9/10/2026	Get Ready QLD	Cunnamulla Hall (greens), Eulo Park, Yowah Park, Wyandra Hall
14/10/2026	Goldilocks Rocks	Cunnamulla Hall

2. Community Collaborations and Future Planning

During this reporting period, the Communities Team maintained coordination across service providers, internal departments and community stakeholders to support aligned service delivery and community outcomes.

Key collaboration activities included:

- Ongoing interagency engagement to support coordinated service delivery across the region
- Planning of Get Ready Qld and communicating with all involved – QPS, QFS, SES, Lifeline, Southwest Health, RFCS and more.
- Communication with the schools has started regarding the Youth Council, Expression of interests have now gone out to the schools and will be returned to Council by 9 October 2026.
- Communication between communities and local groups have started to bring the town the Community Christmas Party
- The Nomination award form has gone out to all staff for this year's staff awards. These will be presented at the Council Christmas party.

Planning activities have focused on the delivery of upcoming community events and strengthening partnerships to support sustainable and coordinated service delivery.

3. Overview of Events Held

- Digital Connect Program: Communities received a Grant to go towards a digital program, the first week we had morning and afternoon sessions held in the community area with a total of 8 people. Week 2 we arranged for Jack to go to the school where he had 6 different classes. We then went out to the different communities where in Eulo we have a total of 0, Yowah a total of 1 and Wyandra a total of 0.
- R U OK? Day: Communities combined with Lifeline to put on a pancake in the park, the overall was an amazing outcome with people coming through all morning.
- ABBA Tribute Show: The Show had a great turn out with 90 people in attendance with good feedback.
- Chiggy Skateboard: Once again a popular event.

4. Community Grant Requests

Cunnamulla Swimming Club have lodged a grant application in respect of their club nights. Please refer to item 10.2.10.

Budget/Financial Implications

The community services delivered within this report are all funded through the 2026-27 operational budget.

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Theme: 2. Our people and strong communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership Adverse risk to the community due to ineffective, inaccurate and/or inappropriate communication and relationship/ stakeholder management	The delivery of community services to the region provides much needed support to various sectors of the community. The non-provision of these services could have a detrimental impact of the physical and mental well-being of some of the community.

Consultation

Community Support Officer

Department of Families, Seniors, Disability Services & Child Safety

CACH, Lifeline, CMA P-12 SS, Sacred Heart School, Inter-Agency, QPS, RESQ+, RADF, TRACC.

10.2.2 Community Grant Expenditure Report

Council Meeting: 13 October 2026
 Department: Corporate and Community Services
 Author: Christina Doyle, Acting Community Services team Leader
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on Community Grant Expenditure for the period ending 30 September 2026.

Recommendation

That Council receive and note the Community Grants Expenditure Report.

Previous Council Resolutions

Not applicable.

Discussion

The expenditure year to date is shown in the following table.

Job Cost	Description	Approved	This Year	Committed	Total
1410-0002	Community Donations (Cash)	\$16,100	\$11,000	\$5,100	\$16,100
1410-0002-0001	Yowah Opal Mining Community	\$2,000	\$2,000		\$2,000
1410-0002-0006	Cunnamulla Polocrosse Club Inc	\$2,500		\$2,500	\$2,500
1410-0002-0060	Cunnamulla Show Society	\$6,000	\$6,000		\$6,000
1410-0002-0066	Fishing & Restocking Club Inc	\$2,000		\$2,000	\$2,000
1410-0002-0067	Cunnamulla Bowls Club	\$3,000	\$3,000		\$3,000
1410-0002-0080	ICPA	\$600		\$600	\$600
1410-0003	Donations - In Kind Contributions	\$9,235	\$14,287	\$0	\$14,287
1410-0003-9202	YOMSCI Opal Festival	\$1,860	\$6,912		\$6,912
1410-0003-9225	Cunnamulla Show Society	\$7,375	\$7,375		\$7,375
1410-0004	Donations - Fee Waiver	\$160	\$254	\$0	\$254
1410-0004-0003	Cunnamulla Bowls Club	\$160	\$254		\$254
	Grand Total:	\$25,495	\$25,541	\$5,100	\$30,641

The annual budget for this Community grants is \$100,000.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 2. Our people and Strong Communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

Risk Management

Not applicable

Consultation

Not applicable.

10.2.3 Library Services Report

Council Meeting: 13 October 2026
 Department: Corporate & Community Services
 Author: Kayce Hooper, Library Services
 Attachments: Photos- New Floorings

Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the Shire for the month of September 2026.

Recommendation

That Council receive and note the Library Services Report.

Discussion

1. Cunnamulla Library

Cunnamulla Library has now reopened following its temporary closure to allow for the installation of new flooring. The flooring project was completed by Choices Flooring from Dubbo, and the result has provided the library with a fresh and modern appearance. Council staff are acknowledged for their assistance in removing the old flooring and clearing the library ahead of the works. Since reopening, the library has received many positive comments from patrons, with the upgraded space being well received by the community.

The First 5 Forever program continues to run each Friday and maintains strong attendance from local families.

Homework Club continues to be offered each Friday, providing students with a supportive learning environment. Planning is also underway to reintroduce community Bingo sessions at the library, including refreshments and prizes, to further encourage community engagement.

Cunnamulla Library Statistics

Statistic	August	September	Variance
Open Days	24	18	-6
Items Loaned	197	149	-48
Average Loans per Day	8	8	0
Visitor Numbers	639	322	-317
Average Visitors per Day	27	27	0
Adult Membership	484	508	+24
Junior Membership	189	189	0

Commentary

- The library operated for fewer days during September due to the temporary closure for flooring renovations.
- Despite the reduction in opening days, the average number of loans per day remained stable at 8 loans per day.
- Average daily visitation remained consistent at 27 visitors per day, demonstrating continued community engagement.
- Adult membership increased by 24 members, reflecting ongoing community interest in library services.
- The successful completion of the flooring project has significantly enhanced the library environment and has been positively received by patrons.

2. Yowah Library

Yowah Library continues to operate successfully, providing regular library services and access to resources for the local community.

To ensure continuity of service, Cunnamulla Library staff continue to travel to Yowah and operate the library when local staff are unavailable. This arrangement has allowed residents and visitors to maintain reliable access to library services.

Yowah Library Statistics

Statistic	August	September	Variance
Open Days	4	4	0
Items Loaned	10	15	+5
Average Loans per Day	3	4	+1
Visitor Numbers	20	15	-5
Average Visitors per Day	5	5	0
Adult Membership	96	96	0
Junior Membership	4	4	0

Commentary

- Opening days remained consistent throughout the month.
- Total loans increased by 50%, from 10 to 15 items, indicating stronger borrowing activity.
- Visitor numbers decreased slightly; however, average daily visitation remained steady at five (5) visitors per day.
- Membership levels remained stable across both adult and junior categories.
- Ongoing support from Cunnamulla Library staff has ensured uninterrupted access to library services for the Yowah community.

Budget/Financial Implications

Library services are funded through the adopted 2026-27 operational budget.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Activities undertaken by the Library Services Team align with Corporate Plan Priority Area:

2.4 Vibrant libraries and inclusive flexible learning and skilling.

Consultation

Library Services, Director Corporate & Community Services

Attachments:











10.2.4 Rural Lands and Compliance Report

Council Meeting: 13 October 2026
Department: Community and Environmental Services
Author: Colin Ickeringill, Rural Lands Compliance Officer

Purpose

The purpose of this document is to provide Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of September 2026

Recommendation

That Council receive and note the Rural Lands Compliance Report.

Discussion

1. Activities

1.1. Wild Dog & Pest Control

- 6 wild dog scalps have been claimed for the bounty in August by a professional trapper working in the shire. The trapper working to the east of Cunnamulla submitted 1 adult male, 1 adult female and 4 pup scalps.
- Pattersons Curse which is an invasive plant and poisonous to sheep has been detected along the road shoulders on the Mitchell Highway in both north and south directions. This has been resprayed during September and will be monitored continually.
- Wednesday 2nd September saw council officers launch the boat and undertake surveillance along the Warrego River primarily looking for water lettuce. The river was still navigable and was able to be piloted approximately 12.6 kilometres upriver from the weir. During the inspection no water lettuce was detected. During this time the opportunity was taken to spray Rubber vine and Parkinsonia discovered on a previous inspection of the river. The plants were sprayed with herbicide, and follow-up inspections will be conducted. During the above surveillance and spraying along the river a much larger infestation of Rubber vine was discovered. It was decided to visit the site from land and later that same day officers took the Polaris buggy and spray unit to the site and sprayed a large portion of the plants. The site was revisited on the 25th September and the large ute mounted spray unit was utilised to spray the remaining plants.
- On Wednesday the 9th and Thursday 10th September council's RLCS assisted officers from Biosecurity Queensland conduct Snake Cactus surveillance on 3 local properties know to have the pest present. These areas were sprayed last year, and all sites showed a significant reduction in live plants with only a handful of previously undiscovered cacti discovered. These newly discovered cacti were sprayed with herbicide, and further surveillance is to be undertaken at various times.
- A large amount of Coral Cactus bio control was collected from a site to the east of Cunnamulla. This is to be dispersed up at Wyandra and surrounding areas.
- The bait meat for the October baiting campaign has been ordered. Request to quote on the supply of 16,000 kilograms of bait meat was sent to four (4) suppliers. Suregood Foods was the successful supplier.

- The upcoming October coordinated baiting campaign is scheduled to be conducted from the 19th October to the 23rd October 2026. Email, requests have been sent to the area representatives to gather their bait meat quantities for the campaign.

1.2. Customer Requests.

- Requests for cat traps have dwindled during September. Two (2) requests for traps have been received.

1.3. Stock Routes

- Council's Expressions of Interest (EOI) application has received provisional approval from Department of Natural Resources and Mines and Manufacturing and Regional and Rural Development. Quotes will be sought from suitable suppliers and submitted for consideration by the Department prior to final approval being given and before commencement of any work. The approved project will focus on improving water infrastructure and reliability on the primary stock route network.

1.4. Town Commons.

- A Wyandra resident reported a leaking water pipe on the 21st September that had been damaged during the hazard reduction burns conducted in early September. The pipeline was repaired on the 22nd September. While council's RLCS was onsite trees and shrubs growing through the town perimeter fence was sprayed with herbicide.

1.5. Miscellaneous

- Have been assisting with some Local Laws and Illegal Dumping.
- At the request of the infrastructure team, I travelled to the Bundaleer camp on the 3rd September and sprayed the weeds growing around the perimeter of the camp.
- Inspections undertaken along the Cunnamulla Levee bank to monitor the effectiveness of the spraying that was undertaken. Initial inspections have confirmed that the trees and smaller shrubs have succumbed to the herbicide.
- Officers from the DPI delivered a large amount of Harissia Cactus bio control. This material will be utilised at Wyandra and another site located on the Munda Munda Rd.
- At the request of King & Co, new town maps showing the designated town areas for Eulo, Yowah, Cunnamulla and Wyandra were drafted and sent for approval.
- At the request of a council supervisor suspecting diesel fuel was being taken without authority, covert cameras were deployed at a work site. No incidents were recorded during their deployment.
- After the trip on the river, the motor had to be flushed due to the intake of silt after encountering a low spot while navigating the river.
- Assisted the WHSO regarding a corrective action order after a deficiency was identified after a WHS audit last year. This deficiency was rectified immediately after the audit and the necessary documents to close the corrective action order were forwarded to the WHSO upon request.

1.6. Processes and Policy- Nil

Budget/Financial Implications

All activities have been provided for in Council's Operational Budget

Legislation/Statutory Implications

Various

Corporate Plan and/or Operational Plan

Theme: 4 Environmental sustainability

Program Area: 4.2 Foster a shared vision for the environment through collaborations with all land managers
4.3 Best practice biosecurity and pest and land management
4.4 Protect and enhance waterways, water sources and manage town water services

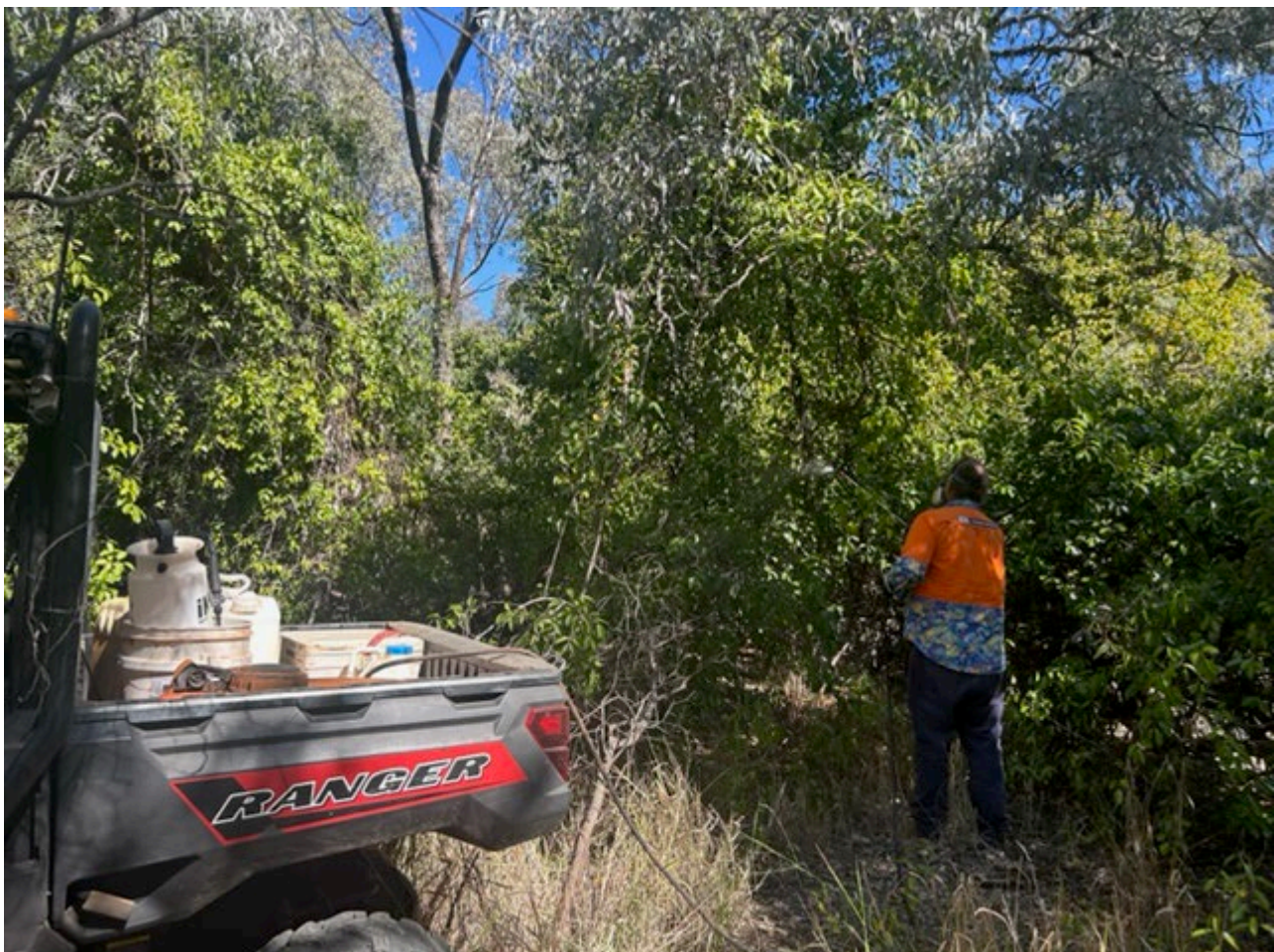
Risk Management

Not Applicable

Consultation

Not applicable

Attachments –



First treatment for large infestation of Rubber vine



2nd treatment two weeks after initial treatment

10.2.5 RADF Committee Funding Allocation

Council Meeting:	13 October 2026
Department:	Corporate and Community Services
Author:	Marsha Bolitho, RADF Liaison Officer
Attachments:	1. RADF Committee Meeting Minutes 25 September 2026 2. RADF Committee Meeting Flying Minute 8 October 2026

Purpose

The purpose of this report is to provide Council with information regarding the RADF Committee meeting held on 25 September 2026 and a flying minute dated 8 October 2026.

Recommendation

That Council:

- *Receive and note the minutes of the Paroo Shire Regional Arts Development Fund (RADF) Committee Meeting held on 25 September 2026 and the flying minute dated 8 October 2026.*
- *Endorse the Committee's funding recommendations for approved projects with a total approved value of \$38,710.*
- *Authorise the Chief Executive Officer to execute the relevant funding agreements and administer the grants in accordance with the RADF Guidelines.*

Previous Council Resolutions

Not Applicable

Discussion

The RADF program is funded by Arts Queensland. Funding is invested across the arts, cultural and creative sector, from independent artists to large arts organisations, supporting opportunities for Queenslanders to access arts and cultural activity, attract visitors and provide creative employment in partnership with Councils and the community.

Application received for assistance	6
Applications Out of Round	1
Applications Approved	7
Applications Declined	0

Applicant Name	Project Description	Amount (No GST)
Haylee McKillop	This project will deliver a Floral Wreath Workshop in Cunnamulla for local residents and surrounding community members to access. The workshop will be facilitated by Dunkerry Flora.	Requested \$4,000 Approved \$4,000
Cunnamulla Districts Show Committee	This project will deliver three-day, skills development provided by professional instructors delivering a program for up to 30 participants across 3 disciplines, Horsemanship, Stockman's challenge and camp drafting. The workshops will be facilitated by three experienced trainers to local residents and surrounding community members.	Requested \$15,000 Approved \$15,000 Special Condition: Current Blue Cards to be provided Waiting for these to be sent through
Julie Stone	This project will allow Julie to attend a workshop to learn new skills and then bring them back to Paroo Shire to share in community workshops with community members of all ages and contribute to future events.	Requested \$4,700 Approved \$4,700
Rene Fagan	Pastel Workshop To offer people the opportunity to discover new techniques and build confidence with their artwork to the people in Yowah.	Requested \$1,950 Approved \$1,950 Special Condition: ABN to be confirmed, quote from trainer to be received ABN confirmed Quote has been received
Rene Fagan	Pastel Workshop To offer people the opportunity to discover new techniques and build confidence with their artwork to the people in Cunnamulla.	Requested \$1,950 Approved \$1,950 Special Condition: ABN to be confirmed, quote from trainer to be received ABN confirmed Quote has since been received

Applicant Name	Project Description	Amount (No GST)
Rodney Hammond	2 day Silversmithing workshop allows the opportunity for likeminded individuals to connect and enjoy a hands on experience creating unique pieces of jewellery featuring Australian Opal in a freeform class for the Cunnamulla community.	Requested \$8,600 Approved \$6,110 Special Condition: Resume for additional tutor to be provided Eligibility of 2nd tutor to be completed Itemised list of materials to be provided Information has since all been received.
Lauren Beresford (Out of round)	Two day training workshop designed to preserve and pass on traditional skills, knowledge and practices associated with working dogs for graziers.	Requested \$5,000 Approved Out of round \$5,000 Special conditions if participants registered are under 18 Blue Card will need to be supplied

Budget/Financial Implications

RADF Financials

RADF Financial Report 01/07/2026 – 25/09/2026	
INCOME	
RADF Funding 2026-27	\$42,500
Council Contribution	\$15,000
Available Funds	\$57,500
EXPENDITURE	
WTC	
Bingo Beats	\$2,500
Where is the Green Sheep?	\$3,000
Camp Culture	\$4,000
Live Aid Concert	\$6,200
Round 1	\$15,700
Balance at 25/09/2026	\$41,800

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Theme: 2. Our People and Strong Communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Failure to support the RADF Program will not meet the funding guidelines.	Failure to meet funding guidelines may lead to the return of important funding that would help to build more sustainable and vibrant communities.

Consultation

RADF Committee

Paroo Shire RADF Committee

The Committee's Role is to make recommendations to Council on the proposed distribution of RADF grant funds and on Council's Arts Policy.



MEETING NOTICE & AGENDA

25th September 2026

Digital Hub/Teams

11am

Chairperson: Suzette Beresford

1. Opening of Meeting:

Committee members are reminded of their confidentiality requirements and that Council must approve the committee's recommendation before any applicants are to be advised of the outcome.

2. Present: Deb Dunsdon, Jo Woodcroft, Suzette Beresford, Kat Fagan, Sharon Harper-Green, Marsha Bolitho, Sandy Eastburn

3. Teams: Valerie Gallipo, Haylee McKillop

4. Apologies: Kelly Schmidt

5. Welcome: Suzette Beresford

6. Confirmation of Minutes of Meeting – 27/10/2025

Moved: Sharon Harper-Green

Seconded: Jo Woodcroft

7. Business Arising from the Minutes

- New Chair to be appointed
 - Kat Fagan has accepted the position of Chair

8. Declaration of Conflict of Interest

- Kat Fagan – Rene Fagan
- Haylee McKillop – Own application

9. Inward Correspondence

1. Outcome report – Rene Fagan
2. Outcome report – Rodney Hammond
3. Outcome report – Rene Fagan
4. Outcome report - Haylee McKillop
5. 07/09/26 - Julie Stone – Expression of interest to join RADF

6. 09/04/26 - RADF Application: Julie Stone- \$4700
7. 12/09/26 - RADF Application: Rene Fagan application Cunnamulla - \$1950
8. 12/09/26 - RADF Application: Rene Fagan application Yowah - \$1950
9. 14/09/26 - RADF Application: Rodney Hammond - \$8600
10. 16/09/26 - RADF Application: Haylee McKillop - \$1750
11. 18/09/26 - RADF Application: Corissa Jackson - \$15000

Resolution: *Inward Correspondence accepted as tabled.*

Moved: Suzette Beresford

Seconded: Deb Dunsdon

10. Outward Correspondence

Resolution: *Outward correspondence be endorsed as tabled.*

Moved:

Seconded:

11. RADF Financial Report

RADF Financial Report 01/07/2026 – 25/09/2026		
INCOME		
RADF Funding 2026-27		\$42,500.00
Council Contribution		\$15,000.00
Available Funds		\$57,500.00
EXPENDITURE		
WTC		
Bingo Beats	\$2500.00	\$55,000.00
Where is the Green Sheep?	\$3000.00	\$52,000.00
Camp Culture	\$4000.00	\$48,000.00
Live Aid Concert	\$6200.00	\$41,800.00
Round 1		
	Subtotal	\$41,800.00
Balance at 25/09/2026		\$41,800.00

Resolution: *That the Financial Statement be accepted as tabled.*

Moved: Suzette Beresford

Seconded: Sharon Harper-Green

12. General Business:

1. Julie Stone: Email to join committee – All in favour

Moved: Deb Dunsdon
Seconded: Sandy Eastburn

 - a. Marsha to send an acceptance letter & RADF information
2. RADF Application from Julie Stone for Intensive classical visual arts training \$4,700
 This training will be a 4 week intensive arts program, course and materials allowing Julie to return to Cunnamulla to share and teach her art students new skills to adapt to their art pieces and display at community art events.

Resolution: RADF Committee has recommended this application be approved for the following amount - \$4,700

3. RADF Application from Rene Fagan for a pastel workshop \$1,950
This workshop will allow Cunnamulla community members to come together to extend their ability and knowledge of pastel art with an artist who has worked with them for many years.

Resolution: RADF Committee has recommended this application be approved with conditions of ABN to be provided and a quote from Maxine to be received for the following amount - \$1,950

4. RADF Application from Rene Fagan for a pastel workshop \$1,950
This workshop will allow Yowah community members to come together and extend their ability and knowledge of pastel art with an artist who has worked with them for many years.

Resolution: RADF Committee has recommended this application be approved with conditions of an ABN to be provided and a quote from Maxine to be received for the following amount - \$1,950

5. RADF Application from Rodney Hammond to provide a jewellery making workshop \$8,600
A two day workshop teaching participants to create Sterling silver jewellery featuring Australian opal in a freeform class for Cunnamulla community.

Resolution: RADF Committee has recommended this application be approved for the following amount - \$6,110

More information is required for Committee before a decision can be made, application will be held over and discussed through an email when information is provided for the following;

- *Resume of additional tutor is provided*
- *Eligibility of 2nd tutor*
- *Itemised list of materials and costs*

Further consultation with the committee based on the costs of materials, this application has been approved for an adjusted amount of \$6,110 with the advice that participants contribution is increased for the two day workshop.

Moved: Suzette Beresford **Seconded:** Deb

6. RADF Application from Cunnamulla Districts Show Society for a Cunnamulla Fella Horse Muster \$15,000
A three day skills development provided by professional instructors delivering a program for up to 30 participants across 3 disciplines, Horsemanship, Stockman's challenge and camp drafting.

Resolution: RADF Committee has recommended this application be approved with the conditions all Blue cards are current & provided for the following amount - \$15,000

7. RADF Application from Haylee McKillop for floral wreath making workshop \$4,000
A practical wreath working workshop for community members that will develop creative and technical skills delivered by a professional florist and flower farmer.

Resolution: RADF Committee has recommended this application be approved for the following amount - \$4,000

Moved: Deb Dunsdon **Seconded:** Jo Woodcroft

Date for next round to be open: 28th September – 7th November

13. Date for next meeting - 27th November, 2027

14. Closure of Meeting: 12:15pm

Re: Out of round - Lauren Beresford

From Wyandra Progress <wyandra.progress4489@gmail.com>

Date Thu 10/8/2026 2:14 PM

To Marsha Bolitho <community@paroo.qld.gov.au>

Cc Suzette Beresford <Suzette.Beresford@Paroo.qld.gov.au>; Don Dunsdon <francvillers5@bigpond.com>; ksfagan@outlook.com <ksfagan@outlook.com>; Joann Woodcroft <woodcroft4@bigpond.com>; sandy.eastburn@gmail.com <sandy.eastburn@gmail.com>; harpergreens@gmail.com <harpergreens@gmail.com>; annamurphy880@gmail.com <annamurphy880@gmail.com>; k.e.schmidt@hotmail.com <k.e.schmidt@hotmail.com>; Haylee McKillop <hjmckillop@outlook.com>

Good afternoon,

I have spoken with Marsha and I approve the application, noting blue cards to be supplied. Checklist will be sent through as soon as I can.

Regards,

Valerie Galipo

On 8 Oct 2026, at 8:42 am, Marsha Bolitho <community@paroo.qld.gov.au> wrote:

Good morning

Please see attachments from Lauren Beresford's for her RADF application for the Eulo Working Dogs School. I have also attached the Committee checklist.

I have advised Lauren as she has ticked open to everyone, Blue cards will need to be provided to work with anyone under the age of 18 years old if they are registered to participate and have advised her to get in touch with the trainer to organise these.

I will be leaving for Wyandra at about 930-10am however will be back late this afternoon, if there is anything you feel is missing, I will get onto Lauren straight away when I return.

Kat if you need to call me, I will be available.

Kind regards

Marsha

Marsha Bolitho
Community Support Officer
<C2_signature_logo_e1ddf2c8-363d-4a54-b56e-c6d865c6a1ee.png>

P 07 4655 8422

M 0407324417

E community@paroo.qld.gov.au

Paroo Shire Council
49 Stockyard Street
Cunnamulla QLD 4490
www.paroo.qld.gov.au

<C2_signature_facebook_32x32_f7acef6b-2247-4d4b-80f9-5a308139115b.png>

Re: Out of round - Lauren Beresford

From Joann Woodcroft <woodcroft4@bigpond.com>

Date Fri 10/9/2026 7:58 AM

To ksfagan@outlook.com <ksfagan@outlook.com>

Cc Marsha Bolitho <community@paroo.qld.gov.au>; Suzette Beresford <Suzette.Beresford@Paroo.qld.gov.au>; Don Dunsdon <francvillers5@bigpond.com>; sandy.eastburn@gmail.com <sandy.eastburn@gmail.com>; harpergreens@gmail.com <harpergreens@gmail.com>; annamurphy880@gmail.com <annamurphy880@gmail.com>; k.e.schmidt@hotmail.com <k.e.schmidt@hotmail.com>; wyandra.progress4489@gmail.com <wyandra.progress4489@gmail.com>; Haylee McKillop <hjmckillop@outlook.com>

Hello all,

I also am happy to recommend the approval of Lauren's RADF application and will forward the assessment sheet to Marsha asap.

Cheers,

Jo.

Sent from my iPad

On 8 Oct 2026, at 7:40 pm, Shaun and Kathleen Fagan <ksfagan@outlook.com> wrote:

Good Evening All,

Thank you to everyone who has responded to this Application. I am happy to recommend the application, also noting that if children are participating then blue cards will be required.

I have spoken with Marsha this afternoon and with a majority of the committee in agreeance to recommend the application. I have told Marsha to go ahead and add this to the council meeting Agenda.

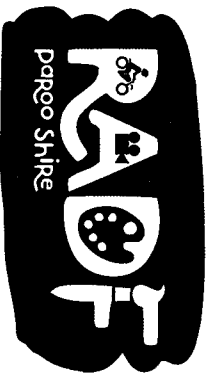
Cheers,

Kat

From: Marsha Bolitho <community@paroo.qld.gov.au>

Sent: Thursday, October 8, 2026 8:41 AM

To: Suzette Beresford <Suzette.Beresford@Paroo.qld.gov.au>; Don Dunsdon <francvillers5@bigpond.com>; ksfagan@outlook.com <ksfagan@outlook.com>; Joann Woodcroft <woodcroft4@bigpond.com>; sandy.eastburn@gmail.com <sandy.eastburn@gmail.com>; harpergreens@gmail.com <harpergreens@gmail.com>; annamurphy880@gmail.com <annamurphy880@gmail.com>; k.e.schmidt@hotmail.com <k.e.schmidt@hotmail.com>; wyandra.progress4489@gmail.com



PAROO SHIRE COUNCIL
Regional Arts Development Fund (RADF)
Committee Assessment Checklist

Name of RADF Committee Member:

Sharon Harper-Green

YEAR OF FUNDING:	2027	PAROO PRIORITY:	2 & 4
FUNDING ROUND:	2	ART FORM:	Heritage
APPLICANT NAME:	Louise Bedford	AMOUNT REQUESTED:	5,000
PROJECT PURPOSE:	Eule Working Day School		

ASSESSMENT SUMMARY
☒ Recommended ☐ Not recommended
Amount: \$ 5,000
Final comments:

ASSESSMENT CRITERIA	YES	NO	1	2	3	4	5	COMMITTEE COMMENTS
Are all required sections of the application form completed?	✓							
Does the project begin on or after the advertised start date for projects?	✓							
Has the applicant accounted for all previous grants provided through RADF?					✓			
Has the Auspicing Organisation (if applicable) signed the application?								
Does the application meet the Paroo Priorities?	✓							
Are there direct benefits for the local community?	✓							
Is the event taking place in the Local Government Area?	✓							
Is there evidence of genuine community interest and local support for this activity? e.g. letters of support.	✓							
Has full consideration been given to health and safety, insurance, copyright, licences?	✓							
Is the budget well prepared and realistic, demonstrating sound financial management and knowledge of professional rates of pay?	✓							
Has the applicant attempted to source funding elsewhere? (List other sources).	✓							\$3,200 Private Sponsorship being sought.
Has the applicant applied to another council's RADF Program for the same component?		✓						
Are the required CVs and support material attached?	✓							
Has an Eligibility Checklist for Professional and Emerging Professional Artists been attached for each artist or arts worker employed as part of the project? (support material).	✓							
Has the applicant provided evidence of the artist(s) availability and willingness to undertake the work? e.g. confirmation letters from the artists involved (support material).	✓							
Has the application been signed?	✓							
Does the application meet the objectives and priorities of Council's Corporate Plan and Arts and Cultural Policy?	✓							
Are there any conditions that need to be applied to the funding if successful?	✓							Blue Card if youth are attending.
Are there any other comments for discussion?								



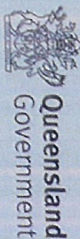
PAROO SHIRE COUNCIL
Regional Arts Development Fund (RADF)
Committee Assessment Checklist

Name of RADF Committee Member: SANDRA EASTBURN

YEAR OF FUNDING:	2026	PAROO PRIORITY:	2 + 4
FUNDING ROUND:	1	ART FORM:	HERITAGE
APPLICANT NAME:	LARSEN BERESEFORD	AMOUNT REQUESTED:	\$ 5,000
PROJECT PURPOSE:	EVL0 WORKING DGA SCHOOL		

ASSESSMENT SUMMARY	
☒ Recommended	☐ Not recommended
Amount: \$	
Final comments:	

ASSESSMENT CRITERIA	YES	NO	?	N/A	COMMITTEE COMMENTS
Are all required sections of the application form completed?					
Does the project begin on or after the advertised start date for projects?	✓				
1.2 Has the applicant accounted for all previous grants provided through RADF?	✓				
1.5 Has the Auspicing Organisation (if applicable) signed the application?	✓				
2.3 Does the application meet the Paroo Priorities?	✓				
2.4 Are there direct benefits for the local community?	✓				
2.5 Is the event taking place in the Local Government Area?	✓				
2.6 Is there evidence of genuine community interest and local support for this activity? e.g. letters of support.	✓				
2.8 Has full consideration been given to health and safety, insurance, copyright, licences?	✓				
3.1 Is the budget well prepared and realistic, demonstrating sound financial management and knowledge of professional rates of pay?	✓				
3.1 Has the applicant attempted to source funding elsewhere? (List other sources).	✓				
3.1 Has the applicant applied to another council's RADF Program for the same component?	✓				
5.1 Are the required CVs and support material attached?	✓				
5.1 Has an Eligibility Checklist for Professional and Emerging Professional Artists been attached for each artist or arts worker employed as part of the project? (support material).	✓				
5.1 Has the applicant provided evidence of the artist(s) availability and willingness to undertake the work? e.g. confirmation letters from the artists involved (support material).	✓				
6.1 Has the application been signed?	✓				
Does the application meet the objectives and priorities of Council's Corporate Plan and Arts and Cultural Policy?	✓				
Are there any conditions that need to be applied to the funding if successful?	✓				
Are there any other comments for discussion?					what's on blue cards?



The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and the Paroo Shire Council to support local arts and culture in regional Queensland.

Version 1: Last updated 05/10/2022

Page 1 of 1

10.2.5 Community Recovery and Resilience Report

Council Meeting: 13 October 2026
Department: Corporate & Communities
Author: Community Recovery & Resilience Officer
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Recovery and Resilience Officer up until the end of September 2026 and the delivery priorities for October 2026 to June 2027.

Recommendation

That Council receive and note the Community Recovery and Resilience Report.

Previous Council Resolutions

Not applicable

Discussion**1. Purpose and progress**

The Community Recovery and Resilience Officer (CRRO) program has established the local framework, community priorities, partnerships and approved activities needed for delivery across Cunnamulla, Eulo, Wyandra and Yowah. This report explains the work undertaken since the transition began in March 2026, the challenges encountered and the delivery priorities for October 2026 to June 2027.

Much of the early work involved consultation, program design and securing approvals. These foundations are now supporting a more visible phase of training, preparedness activities and community engagement over the next nine months.

2. Establishing a new role

March 2026 onwards involved a transition from Communities Team responsibilities into the new CRRO role. Dedicated program development commenced in May 2026, with structured data collection beginning on 11 May. The transition continued until Christina Doyle assumed the Team Lead role for the Communities Team, allowing a clearer focus on recovery and resilience delivery.

The role had not previously existed within Paroo Shire Council. A local engagement approach, delivery framework, program documentation and Action Plans therefore had to be developed from the ground up. This required translating community experiences into practical activities that met the funding objectives and could be delivered across a large, dispersed region.

3. Action Plan development and approvals

Consultation findings have been developed into 17 Action Plans submitted to the funding body. Of these, 13 have been approved, one has been declined and three require further clarification. The Action Plans are summarised below:

Code	Action Plan	Status
AP-002	Community recovery and resilience planning	Approved
AP-003	Disaster management and recovery coordination	Awaiting clarification
AP-004	Community training and education	Approved
AP-005	Preparedness messaging and awareness	Approved
AP-006	Neighbourhood preparedness and connection	Approved
AP-007	Support pathways for vulnerable people	Approved
AP-008	Local resilience capability register	Awaiting clarification
AP-009	Emergency Services Day and preparedness events	Approved
AP-010	Remote air operations and disaster logistics	Declined
AP-011	Community group sustainability and resilience	Approved
AP-012	Psychological First Aid and community support	Approved
AP-013	EV CREW volunteer preparedness and activation	Approved
AP-014	Flood recovery knowledge collection - Tell Your Story	Approved
AP-015	Flood Stories - resilience through art	Approved
AP-016	Digital resilience and emergency information workshops	Awaiting clarification
AP-017	AI for Impact - community and business skills	Approved
AP-018	Community First Aid training	Approved

Planned delivery dates for planned programs are summarised below:

Activity	Location	Planned date
Psychological First Aid workshops	Wyandra and Cunnamulla	13 October 2026
Psychological First Aid workshops	Eulo and Yowah	14 October 2026
AI for Impact workshops	Four towns	TBD - December 2026 or February 2027 proposed
The Six C's five selected programs	Across Paroo Shire	TBD - target completion March 2027
Just A Farmer screening	Cunnamulla	June 2027 - exact date TBD
Community First Aid training	Four towns	TBD
Emergency Services Day	Cunnamulla	TBD
Are You and Your Neighbour Prepared? campaign	Across Paroo Shire	TBD
EV CREW training and preparedness activities	Across Paroo Shire	TBD
Tell Your Story knowledge collection	Across Paroo Shire	TBD
Flood Stories art project	Eulo and Wyandra	TBD
COMMUNI-TEA gatherings	Four towns	Start dates TBD - fortnightly
CRRO website hub	Shire-wide access	Launch date TBD
Digital resilience workshops	Four towns	TBD - subject to approval

4. Community engagement and findings

Engagement has included face-to-face conversations with rural property owners, businesses, community and social groups, and individual residents, together with attendance at events during and outside normal working hours. This work has built relationships and gathered insight into the challenges and strengths experienced during the floods.

Some residents have been reluctant to revisit difficult experiences or use online forms. Others have found it difficult to describe the impacts, successful responses or changes that would have helped. Engagement has nevertheless identified shared priorities, while further work is needed to reach people whose experiences remain underrepresented.

5. Household isolation and neighbour preparedness

Community feedback identified households and family groups cut off during flooding, including interruptions to communication. The Are You and Your Neighbour Prepared? campaign is being developed in response, with household planning tools, supplies checklists and neighbour check-in resources.

These materials will remain useful beyond the funded program and can support preparedness for other disruptions to essential services and daily life.

6. Trusted information and digital access

Feedback indicated that Facebook and other social media are not everyone's preferred information channels. Work is underway to help residents identify trusted sources, use Council's disaster dashboard and access reliable information.

The CRRO website pages are in development as a central hub for current resources, training, key dates and support links. Promotion and practical assistance will help residents use this hub alongside face-to-face and printed information.

7. Mental health and support networks

Community conversations highlighted mental health needs and the importance of accessible support networks. A partnership with the Royal Flying Doctor Service has secured free delivery of Mental Health First Aid and Psychological First Aid training, with local venue and catering arrangements.

Psychological First Aid workshops are scheduled across the four towns on 13 and 14 October. Planned school resilience work will extend support to young people and the adults and services around them.

8. First aid in isolated communities

Access to immediate assistance was identified as a concern in remote locations. Accredited first aid training is being arranged at no cost to participants, with up to ten places in each of the four towns, or 40 places overall.

This will strengthen local skills and confidence to provide initial assistance while awaiting emergency services.

9. Emergency services and community connection

An Emergency Services Day has funding-body approval, and approaches have been made to Police, Ambulance, Fire and SES for a joint event proposed at John Kerr Park.

Discussions include Police information on appropriate calling and communication pathways, with laser tag being explored for engagement; Ambulance CPR demonstrations and health advice; and Fire water displays and recruitment opportunities.

SES participation is still being developed. The date and final program remain to be confirmed.

10. Digital skills for organisations

AI and digital skills workshops are being developed to help businesses, community groups and not-for-profit organisations prepare grant applications, plan activities and strengthen recovery capability.

The focus is practical assistance that can continue to support local organisations beyond flood recovery.

11. Delivery priorities for the next nine months

October 2026 to June 2027 will focus on implementing the approved activities, increasing community participation and making the resources developed through consultation readily available. The following priorities bring the groundwork into practical delivery.

October to December 2026

Deliver the four-town Psychological First Aid workshops; progress digital and AI skills activities and community connection events; complete website content and approval steps; and finalise first aid and Emergency Services Day arrangements.

January to March 2027

Coordinate external facilitation for community resilience, schools, emergency planning, local leadership and the Paroo Recovery Guide, with planned completion by the end of March.

Progress other approved activities as suppliers, venues and community participation are confirmed.

April to June 2027

Continue approved delivery, gather participant feedback and assess reach across towns and rural properties.

Refine resources and establish arrangements to keep plans, information and support pathways useful beyond the program.

12. Funding and delivery constraints

Planning has been undertaken against an advised total program allocation of **\$699,000 excluding GST**. At the start of dedicated role development, approximately ten months remained in the original delivery window. Establishing a new function, consulting across the Shire and developing eligible activities within that period created significant planning pressure.

The offer of a further 12-month funding extension in July provided a basis for more realistic sequencing, stronger partnerships and better planning of approved activities.

Funding is paid in instalments and remains subject to reporting and acceptance requirements. Delivery must therefore be coordinated with funding availability, procurement, supplier capacity and local participation.

13. Maintaining engagement and measuring progress

Reaching residents who are isolated, reluctant to discuss flood impacts or less comfortable with digital information remains a priority. Ongoing personal contact, local partnerships and accessible printed resources will complement the website and workshops.

Planned community connection activities, including COMMUNI-TEA, will provide further opportunities for participation and informal feedback.

Progress reporting will track activities delivered, participation by location, participant feedback, resources completed and links made to support services. This will help identify gaps in reach and adjust delivery as the program develops.

14. Overall position

The early phase has required sustained work to establish a role, understand local needs and prepare a deliverable program. It has produced approved Action Plans, service partnerships, a completed supplier selection and resources in development.

The next nine months will make this work more visible through practical activities and support, while building tools and relationships that communities can continue to use.

Budget/Financial Implications

The Community Recovery and Resilience program is fully funded with no cost to Council.

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Theme: 4. Environmental sustainability

Program Area: 4.6 Active disaster management planning and response

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership Adverse risk to the community due to ineffective, inaccurate and/or inappropriate communication and relationship/ stakeholder management following a disaster	The delivery of community support services immediately after a disaster is critical to ensure the community is resilient to the impacts of a disaster and can recover quickly without a detrimental impact on community members' physical and mental well-being.

Consultation

Community members, QPS, SES, RFDS, Support Officer, QAS, QFS

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10.2.7 Road closure application for road adjoining Lot6/KU48

Council Meeting:	13 October 2026
Department:	Community & Environmental Services
Author:	Colin Ickeringill, Rural Lands Compliance Supervisor
Attachments:	1. Part A and Part B of Application 2. Current Title Search 3. Smart map Lot6/KU48 4. Locality map Qld Globe

Purpose

The purpose of this report is for Council to consider a response to a road closure application received from a local property owner undergoing a tenure conversion for Lot 6/KU48. The applicant has indicated that the road is unformed and no longer required for general public access. This report is to provide Council with a structured assessment of the request and to identify whether Council should support or object to the proposal.

Recommendation*That Council:*

1. *Receive and note Parts A and B of the application lodged by Tinnenburra Pastoral Company seeking the permanent closure of the unnamed road reserve adjoining Lot 6 on Crown Plan KU48.*
2. *Resolve to support the application for the permanent closure of the unnamed road reserve adjoining Lot 6 on Crown Plan KU48, as submitted.*
3. *Authorise the Chief Executive Officer to complete Part C, "Statement in relation to an application under the Land Act 1994 over State Land", confirming that Council has no objection to the proposed permanent closure of the unformed road reserve adjoining Lot 6 on Crown Plan KU48.*

Previous Council Resolutions

N/A

Discussion

The applicants are currently converting the tenure on Lot 6/KU48 and as part of this conversion a survey must be undertaken and new survey plans submitted to the Department. The applicants have identified a road reserve that bisects Lot 6/KU48 is an unused and unformed road reserve (marked in blue on attachment 4). The applicant is applying for the permanent closure of this road with the intention of this land being amalgamated into the adjoining rural holding which will regularise existing occupation of the road reserve.

The closure of this road reserve will not result in landlocked lots.

Council does not own road reserves, therefore is unable to approve their closure and sale to landowners. Road reserves are owned by the State, represented by the Department of Resources (DNRMMRRD). However, Council is custodian of roads (excluding Main Roads), therefore prior to assessing applications for road closures, DNRMMRRD requires Council comments on the closure proposal.

Budget/Financial Implications

The proposed road closure is not expected to create a direct budget allocation requirement for Council, provided all application, survey, valuation, legal, advertising, registration, and tenure-related costs are borne by the applicant.

Legal/Policy Implications

As the land is owned by the State through DNRMMRRD the applicant must seek the owner's consent for the closure of the road. As standard practice, DNRMMRRD requests the relevant Local Government to advise if it has any concerns or objections.

If Council offers no objection to the road closure, then the part road highlighted in Attachment 4 will be permanently closed to the public, subject to final approval of the closure by the State. The land may then be offered by the State to the applicant for purchase.

Legislation/Statutory Implications

Land Act 1994

Operational Policy: Land allocation and specific requirements SLM/2018/4386

Guideline: Plan requirements for state land dealings SLM/2014/1069

Guideline: Roads under the Land Act 1994 SLM/2013/2025 Guideline

Corporate Plan and/or Operational Plan

Theme: Prosperous Economy

Program Area: Promote and support a sustainable and diverse agricultural industry

Road closure applications are considered by Council to ensure it maintains its commitment to the sustainable planning for the future of our region.

Risk Management

The following risks are relevant to the matters considered within this report:

- Loss of public access or future strategic road corridor if the road is permanently closed without adequate assessment.
- Objection from adjoining landowners or community members if consultation is insufficient.
- Ongoing liability if the road area remains informally occupied without an appropriate tenure or closure process.

Consultation

Internally Council has consulted the Director of Infrastructure Services and officers from the DNRMMRRD Land and Surveying Services.



You can now apply for all *Land Act 1994* applications [online](#).

Part A – Form LA00

Contact and Land Details

Land Act 1994

Requirements

1. **Part A:** Contact and land details is required when the applicant is wanting to submit a [Part B form](#) (application specific form) . Part A – [Contact and land details](#) – you can apply online or via Part A – [Contact and land details \(PDF\)](#).
2. Payment of the prescribed [Application fee](#) for relevant Part B forms is per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development website](#) at < <https://www.qld.gov.au/environment/land/state/application/forms/state-land-application-forms-and-fees>> or by contacting your nearest [business centre](#) or call 13 QGOV 13 74 68.
3. The appropriate application form Part B must be signed by the applicant or a legal practitioner on behalf of the applicant.
4. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

Important information

5. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting..
 6. All applications will be processed having regard to the requirements of the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
 7. You can lodge your state land application online by completing the Part A online guide, or through the Part A – Contact and land details PDF and relevant Part B application form PDF. If you complete the PDF forms, you can submit the application via:
 8. **Email:** SLAMlodgement@nrmmrd.qld.gov.au
 9. **Post:**
Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development
PO Box 5318
Townsville QLD 4810
- Information and Data collection**
10. In terms of the [Right to Information Act 2009](#), interested parties may seek access to the department's records and view relevant documents.
 11. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
 12. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@nrmmrd.qld.gov.au if you do not wish for the department to contact you.

13. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
14. For further privacy information click [Privacy](#) or go to <<https://www.nrmmrrd.qld.gov.au/legal/privacy>>.

Contact Details

Lodger Details and Mailing Address

A lodger is only required when a legal practitioner, or consultant lodges the application on behalf of the applicant.

Full Names

Title	First Name	Surname
MR	ERIC	GODFREY
MRS	CAROL	GODFREY

Company Name(s)

TINNENBURRA PTY LTD

If a corporation then record:-



ACN



ARBN



ABN

09660250

Contact Details

Postal Address:

1280 ANNANDA RD

CUNNAMULLA

4490.

Phone Number:

0746 554029

Mobile Number:

0417 646588

Email:

tpc@godfrey4490.name

Applicant(s) Details and Mailing Address

If the Applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

Full Names

Title	First Name	Surname
MR	ERIC LINDSAY	GODFREY
MRS	CAROL	GODFREY

Company Name(s)

TINNENBURRA PTY LTD
TINNENBURRA PASTORAL CO. 13055289419

If a corporation then record:-

☒ ACN
☐ ARBN
☒ ABN 096602050

Note: if the applicant is a Corporation, a requirement of the application is providing evidence (as at the date of application), that the Corporation is registered with the [Australian Securities and Investments Commission \(ASIC\)](https://asic.gov.au/online-services/search-asic-s-registers/) at <https://asic.gov.au/online-services/search-asic-s-registers/> (company summary printout) and if applicable, also registered with the [Australian Business Register \(ABR\)](https://www.abr.business.gov.au) at <https://www.abr.business.gov.au> (ABN lookup record extract).

Contact Details

Postal Address:

1280 AMENDA/TINNENBURRAD
CUNNAMUNRA 4490

Phone Number:

0746554029

Mobile Number:

0417646588

Email:

TPC@godfrey4490.name

Future correspondence should be sent to:

☐

Lodger

☒

Applicant

1. Are the applicant/s a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)?

☐ Yes

go to 2

☒ No

go to 4

Note: For further information refer to the Queensland Government website to determine if the applicant/s are a [foreign person](https://qro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

2. Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the *Duties Act 2001*? This includes current and future use of the land.

☐ Yes

go to 3

☐ No

go to 4

Note: Under the *Duties Act 2001* an additional amount of duty applies where the land is residential land and the applicant is a [foreign person](https://qro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

**3. Enter full name/s of the foreign acquirer/s
(If there is insufficient space, please lodge as an attachment)**

Full Names
(If a Company, also provide a contact name)

Share Held

go to 4

4. Are the Applicant/s registered for GST and acquiring the land for a creditable purpose?

☒ Yes

☐ No

go to 5

Note: Under the [Tax Administrator Act \(Cth\) 1953](#) certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or visit the ATO website <<https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/>> or seek advice from a financial or legal expert.

Details of land for which the application is being lodged

5. Select the type of land for which the application is being lodged:

- ☐ Permit
- ☐ Licence
- ☐ Lease
- ☐ Unallocated State Land (USL)
- ☒ Road
- ☐ Trust Land Reserve/ Deed of Grant in Trust (DOGIT)
- ☐ Dealing Number (refer to current title information item 6)
- ☐ Other

go to 6

6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged

Lot	Plan	Title Reference
6	KU 48	
4	KU 47	

go to 7

The details of the land can be found on a current title. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches') Lot on Plan details are located on your rates notice or downloading the Queensland Globe <https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/> to help access current Lot on Plan details. If insufficient space, please add additional description as an attachment.

7. Enter additional details of the land

Dealing number:
(if relevant)

Tenure Type:

Tenure Number:

Local Government:

Other details of land location (optional)

go to 8

8. Provide details of any timeframe limitations you have (e.g. a settlement date).

go to 9

conversion to freehold - Dec 26 deadline

9. If this application relates to a project, provide an overview and how your application relates to the project.

go to 10

Summer coming soon -

10. Have you participated in a pre-lodgement meeting with the department (strongly encouraged)?

☐ Yes

go to 11

☒ No

Please provide name of officer you spoke with and this department's associated reference.

Department Contact
Officer

Pre-lodgement ID
(eLVAS CI Ref)

11. Provide details of pre-lodgement meeting.

(If there is insufficient space, please lodge as an attachment)

Note: Departmental Officers contact details and any reference number should be included if known.

THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM

CLEAR FORM

No name road



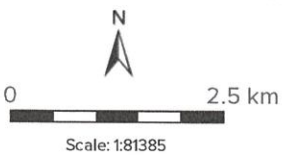
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<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>

 **Queensland Government**
Department of Natural Resources and Mines,
Manufacturing, and Regional and Rural Development

No name road

 Legend

 Attribution

Property



Road parcel



Water parcel



Easement parcel



Strata parcel



Volumetric parcel



Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel



Land parcel - gt 1 ha



Land parcel - gt 10 ha



Land parcel - gt 1000 ha



Land parcel positional accuracy

 +/- 0.1m - 1m

 +/- 1.5m - 5m

 +/- 6m - 14m

 +/- 15m - 24m

 +/- 25m - 28m

 $\geq$ +/- 29M

Secondary interests



Secondary interests - gt 1 ha



Secondary interests - gt 10 ha



Secondary interests - gt 1000 ha



Secondary interests label

Secondary interests label - gt 1 ha

Secondary interests label - gt 10 ha

Secondary interests label - gt 1000 ha

Places: Road parcel

No name available

No name available

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Places: Roads and tracks

Terraldon Road

Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access
-  Bikeway
-  Walkway
-  Restricted Access
-  Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

Green bridges



Bridges



Tunnels



Railway stations



Railways



No name road parcel



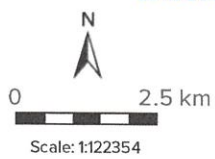
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 **Queensland Government**
Department of Natural Resources and Mines,
Manufacturing, and Regional and Rural Development

No name road parcel

 Legend

 Attribution

Property



Road parcel



Water parcel



Easement parcel



Strata parcel



Volumetric parcel



Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel



Land parcel - gt 1 ha



Land parcel - gt 10 ha



Land parcel - gt 1000 ha



Land parcel positional accuracy



+/- 0.1m - 1m



+/- 1.5m - 5m



+/- 6m - 14m



+/- 15m - 24m



+/- 25m - 28m



≥+/- 29m

Secondary interests



Secondary interests - gt 1 ha



Secondary interests - gt 10 ha



Secondary interests - gt 1000 ha



Secondary interests label

Secondary interests label - gt 1 ha

Secondary interests label - gt 10 ha

Secondary interests label - gt 1000 ha

Places: Road parcel

No name available

Earthstar Geographics

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No name road parcel

 Legend

Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access Bikeway
-  Walkway
-  Restricted Access Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

Green bridges



Bridges



Tunnels



Railway stations



Railways



You can now apply for all *Land Act 1994* applications [online](#).

Part B – Form LA18

Road Closure Application

Land Act 1994

Requirements

1. Use this application form to apply for a road closure.
2. Please read the respective [Applying for a road closure guide](#), which includes application restrictions. The content on this page may help you decide if this application form applies to you and your needs. It will also help guide you through the application process.
3. Payment of the prescribed Application fee (per title reference). A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development](#) website or contact your nearest [business centre](#) or call 13 QGOV (13 74 68).
4. Part A online form: [Contact and land details](#) or Part A – [Contact and land details \(PDF\)](#) must be completed and submitted with your application.
5. **Part C – Form 30:** [Statement in relation to an application under the Land Act](#) must be completed and submitted with your application.
6. You must **attach a drawing** showing the required information which is detailed in the [guide](#) under the heading “How to apply”.
7. Any additional information to support the application.
8. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

Important information

1. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a prelodgement meeting and refer to the *Land Act 1994*. Contact your nearest [business centre](#) to arrange a meeting.
2. A road is any area of land that has been set aside by legislation for the use of the travelling public. Not all roads are currently formed or being used by vehicles or pedestrians, and some may never be used for that purpose.
3. An adjoining landholder who is the registered owner of the property that shares common boundary with the road can apply for:
 - permanent or temporary road closure
 - temporary road closure for:
 - pipes for irrigation purposes that cross the road beneath its surface
 - water channels for irrigation purposes that cross the road.
4. You can apply to close the area of road that immediately adjoins the property boundary, but not any part of the road that continues in either direction beyond the property boundary. You can't apply for an entire road closure if you only have limited frontage to the road. You're not considered an adjoining owner if the road is a 'dead end', and the property boundary only adjoins on the end and doesn't extend along the road. A public utility provider as defined under the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> may also apply for a permanent road closure.

5. A road may be closed "in strata" to provide for works such as:
 - connecting overhead viaduct, or underground tunnel for commercial purposes between two buildings.
 - structure which will overhang a road.
 - car park or building under or over a road.
6. You may be required to pay a purchase price for the permanent closure of a road. If a temporary road closure is approved, a road licence can issue which is subject to payment of annual rental.
7. When a road is closed permanently, its status changes from 'road' to 'unallocated state land'. Depending on how the land is to be allocated, the area of road to be permanently closed may be:
 - incorporated into the applicant's adjoining freehold or leasehold land.
 - included in an existing reserve or set apart as a new reserve.
 - dealt with by the issue of a term lease.
8. A road may be permanently closed under the [Land Act 1994](#) if the Minister is satisfied the road is not:
 - the only dedicated access to a person's land;
 - used regularly by the public as a road or stock route; or
 - providing continuity to a road network.

An application must be refused if the road is still needed in accordance with section 101(3) of the *Land Act 1994*.
9. Although the state owns the land in a dedicated road, a local government (section 60 of the [Local Government Act 2009](#)) is responsible for the day to day management of dedicated roads in its area including their construction and maintenance. The [Department of Transport and Main Roads](#) <<https://www.tmr.qld.gov.au/>> is responsible for management of state controlled roads such as a freeway, highway or 'major road connecting cities' under the *Transport Infrastructure Act 1994*.
10. If the local government can authorise the proposed use on a local road under a specific local law for administering the use of local roads, an application for road closure is not required by this department. Contact the relevant local government for authorisation of the proposed use.
11. If the State government department administering state-controlled roads can authorise the proposed use on a state controlled road under the *Transport Infrastructure Act 1994*, an application for road closure is not required by this department. Contact Department of Transport and Main Roads for authorisation of the proposed use.

Information and Data collection

12. Information on this form, and any attachments, is being collected to process and assess your application under section 99 of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
13. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@nrmrdd.qld.gov.au if you do not wish for the department to contact you.
14. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
15. For further privacy information click [Privacy](#) or go to <<https://www.nrmrdd.qld.gov.au/legal/privacy>>.

Office
Use Only

Road Closure



Temporary Road Closure



1. The application is for:		
☒	Permanent road closure	go to 2
☐	Temporary road closure	go to 2

2. If you are not the manager of the road as defined below, have you consulted with the road manager to determine if the road is still required?		
☒	Yes	go to 3
☐	No	go to 3

Before submitting your application to the department, you should discuss your proposal for closure with the road manager (responsible for the control and management of the road).

If the proposed use can be authorised by the road manager an application for road closure is not required. It will also provide you with an opportunity to address in your application any issues identified through discussion with the road manager.

The **road manager** is:

- For a road that is under the control of a local government—the local government;
- For a state-controlled road, the chief executive administering the [Transport Infrastructure Act 1994](#) ([Department of Transport and Main Roads](#)).

Note: A road manager has the powers to authorise various uses on roads, however they cannot permanently close the dedicated road and allocate the land for another use.

A signed '[Part C Form LA30 – Statement in relation to an application under the Land Act 1994](#) over State land' from the road manager must accompany this application.

3. Are you a public utility provider or the registered owner, lessee or trustee of the land adjoining the area of road subject to this road closure application?		
☒	Yes	go to 4
☐	No	Application cannot be considered unless temporary closure is for the two types of structural improvements listed in Question 4

Section 99(1) of the [Land Act 1994](#) states that only a public utility provider or the registered owner, lessee or trustee of the land adjoining a road may apply for a permanent closure of the road.

4. Is the temporary closure to make structural improvements for:		
☐	Pipes for irrigation purposes that cross the road beneath its surface	go to 5
☐	Water channels for irrigation purposes that cross the road	go to 5
☒	Not Applicable	go to 5

Section 99(3) of the [Land Act 1994](#) limits who can apply for temporary closure of a road to only the registered owner, lessee or trustee of the land adjoining a road or another person for:

- Pipes for irrigation purposes that cross the road beneath its surface; or
- Water channels for irrigation purposes that cross the road.

5. Provide details in Schedule 1 below, of any land you lease from the State or are the registered owner that adjoins or is in the vicinity of the land applied for:

Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged
(If insufficient space, please add additional description as an attachment)

Lot	Plan	Title Reference
6	KU48	
4	KU47	

go to 6

The description of the land can be found on a current title search or on your rates notice. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches').

6. Have you made a previous application for closure of this area of road?

☐ Yes

go to 7

☒ No

go to 10

7. Was this application refused?

☐ Yes

go to 8

☐ No

go to 10

8. Have there been any change in circumstances from the previous application, which may lead to this application being accepted for further consideration?

☐ Yes

go to 9

☐ No

go to 10

If no, the application maybe rejected without further consideration.

9. Provide details of the change in circumstances from the previous application.

go to 10

(If there is insufficient space, please lodge as an attachment)

10. Is any use currently being made of the road area?	
☐ Yes	go to 11
☒ No	go to 12

11. Provide details of the current use of road e.g. grazing, encroachment of building or structure.	go to 12
(If there is insufficient space, please lodge as an attachment)	

12. Provide details of the proposed use of the road area and any additional information to support the application.	go to 13
(If there is insufficient space, please lodge as an attachment)	
grazing -	

13. If you have lodged an application to dedicate state land as road, please provide the case reference number or the lot on plan description of the land in which you have applied to open the road.	go to 14

Attachments

The following will need to be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

14. Tick the box to confirm the attachments form part of the application:

- ☐ Application Fee
- ☐ Part A online form – Contact and Land details or Part A – Contact and land details PDF
- ☐ Part C – Form LA30 – Statement in relation to an application under the Land Act 1994
- ☐ A copy of a [Dial before you dig](#) enquiry detail page for the road area applied for
- ☒ A drawing showing the information listed in the 'How to Apply' in the [guide](#)
- ☐ Evidence of pre-lodgement discussions with the department, if applicable.
- ☐ Additional information in support of your application such as correspondence from the road manager or current users of the road, if applicable.

It is recommended that any attached drawings be A4 or A3 size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

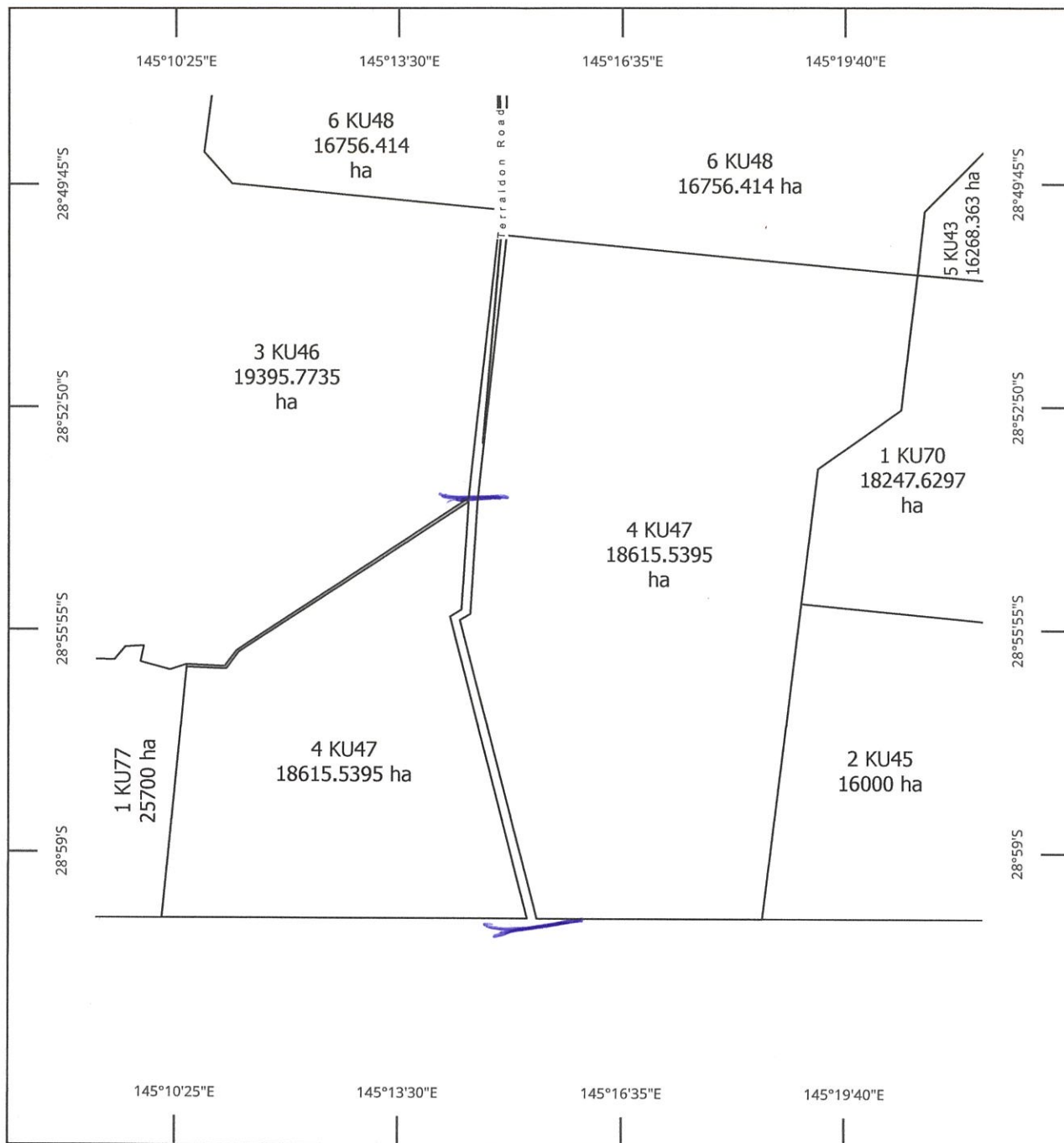
Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)

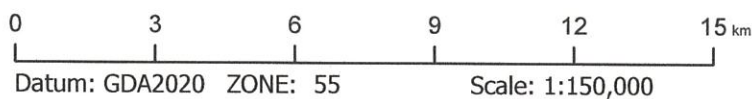
Date: / /

If applicant, section 142 of the [Land Act 1994](#) states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.



STANDARD MAP NUMBER

7940-23434



SmartMap

Based upon an extraction from the Queensland Spatial Cadastral Framework

SUBJECT PARCEL DESCRIPTION CLIENT SERVICE STANDARDS

QSCF

Lot/Plan 4KU47
Area/Volume 186155395.0
Tenure Lands Lease
Local Government Paroo Shire
Locality Cuttaburra
Unique ID 45470013

PRINTED 15/09/2026

QSCF: 15/09/2026 (Lots with an area less than 10,000 ha are not shown)

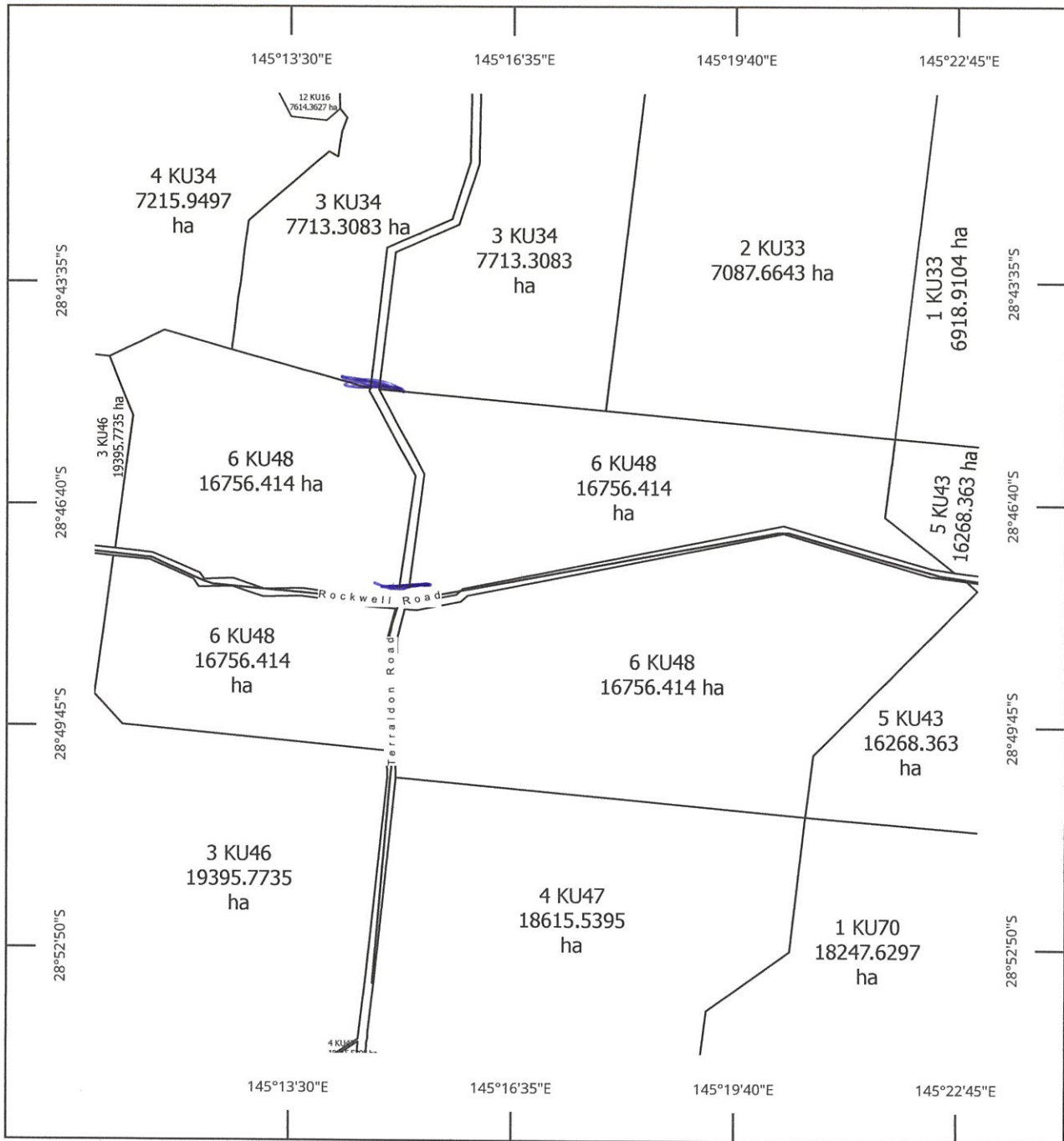
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STANDARD MAP NUMBER
7940-24424

0 3 6 9 12 15 km
Datum: GDA2020 ZONE: 55 Scale: 1:150,000

SmartMap
Based upon an extraction from the
Queensland Spatial Cadastral Framework

SUBJECT PARCEL DESCRIPTION CLIENT SERVICE STANDARDS

QSCF

Lot/Plan 6KU48
Area/Volume 167564140.0
Tenure Lands Lease
Local Government Paroo Shire
Locality Cuttaburra
Unique ID 45470017

PRINTED 15/09/2026

QSCF: 15/09/2026 (Lots with an area less than 10,000 ha are not shown)

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INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:26

Title Reference: 17652148
Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 15/1655

Lease Type: PERPETUAL

LOT 6 CROWN PLAN KU48
Local Government: PAROO

Area: 16756.414000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/07/1983

REGISTERED LESSEE

Interest

Dealing No: 704301978 11/09/2000

ERIC LINDSAY GODFREY	TENANTS IN COMMON	1/2
CAROL ROSS GODFREY	TENANTS IN COMMON	1/2

AS TENANTS IN COMMON

CONDITIONS

M175 Subject to the condition of Occupation as defined by the Land Act.

M177 The lessee shall carry out and perform all the conditions to which the former selection was subject.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by

Lease No. 17652148

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
708771346	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	27/06/2005 13:11	CUR	BE-BE2 -00
710638935	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	31/05/2007 15:02	CUR	RA-GEN -00
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

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Page 1/2

INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:26

Title Reference: 17652148

Date Created: 21/10/1995

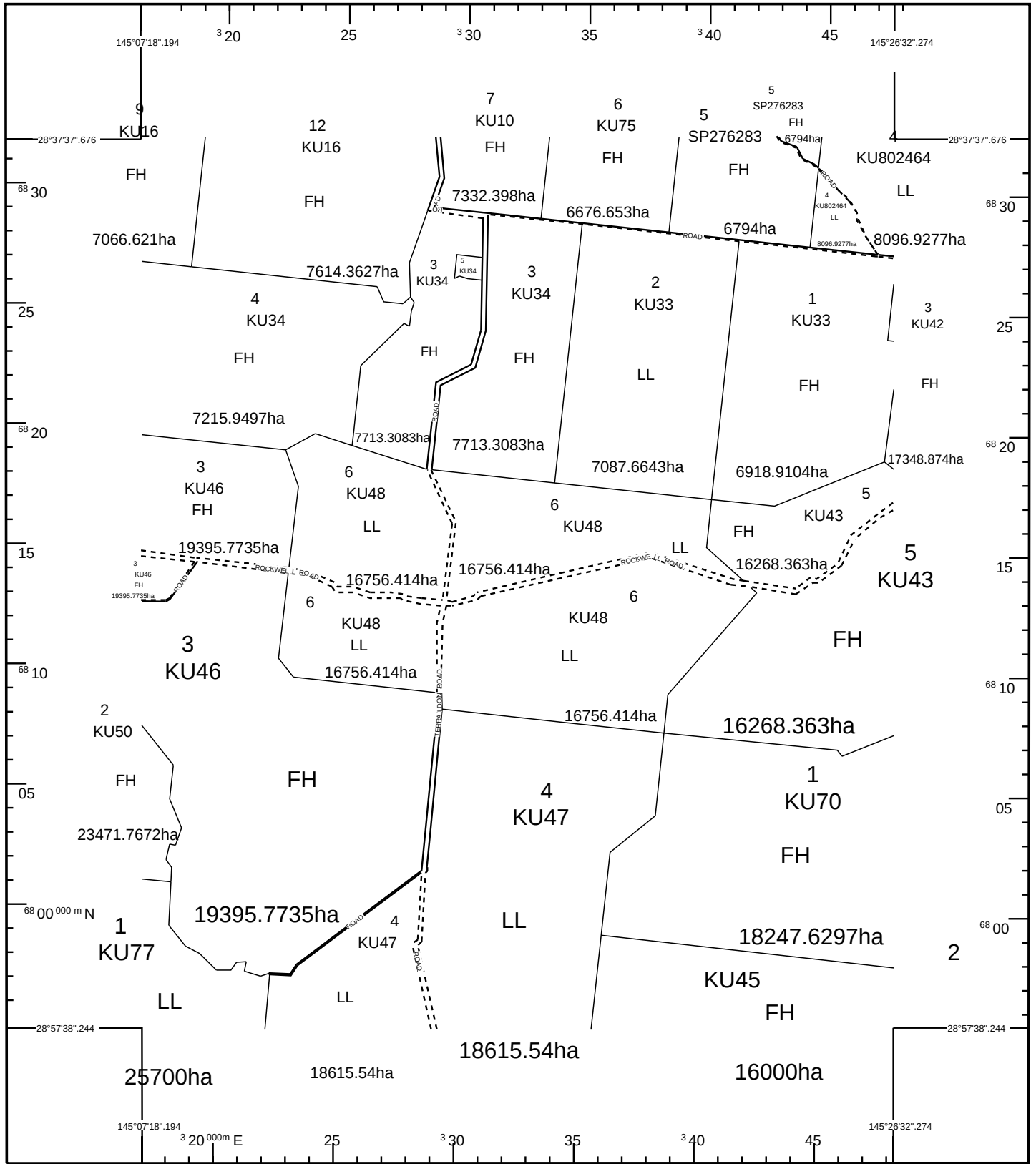
UNREGISTERED DEALINGS - NIL

** End of Current State Tenure Search **

Information provided under section 34 Land Title Act (1994) or
section 281 Land Act (1994)

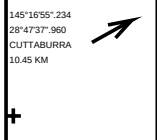
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Page 2/2



STANDARD MAP NUMBER
7940-24424

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	
Lot/Plan	6/KU48
Area/Volume	16756.414ha
Tenure	LANDS LEASE
Local Government	PAROO SHIRE
Locality	CUTTABURRA
Segment/Parcel	45470/17

CLIENT SERVICE STANDARDS

PRINTED 07/02/2026

DCDB 05/02/2026 (Lots with an area less than 5.000ha are not shown)

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<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>

SmartMap

An External Product of
SmartMap Information Services

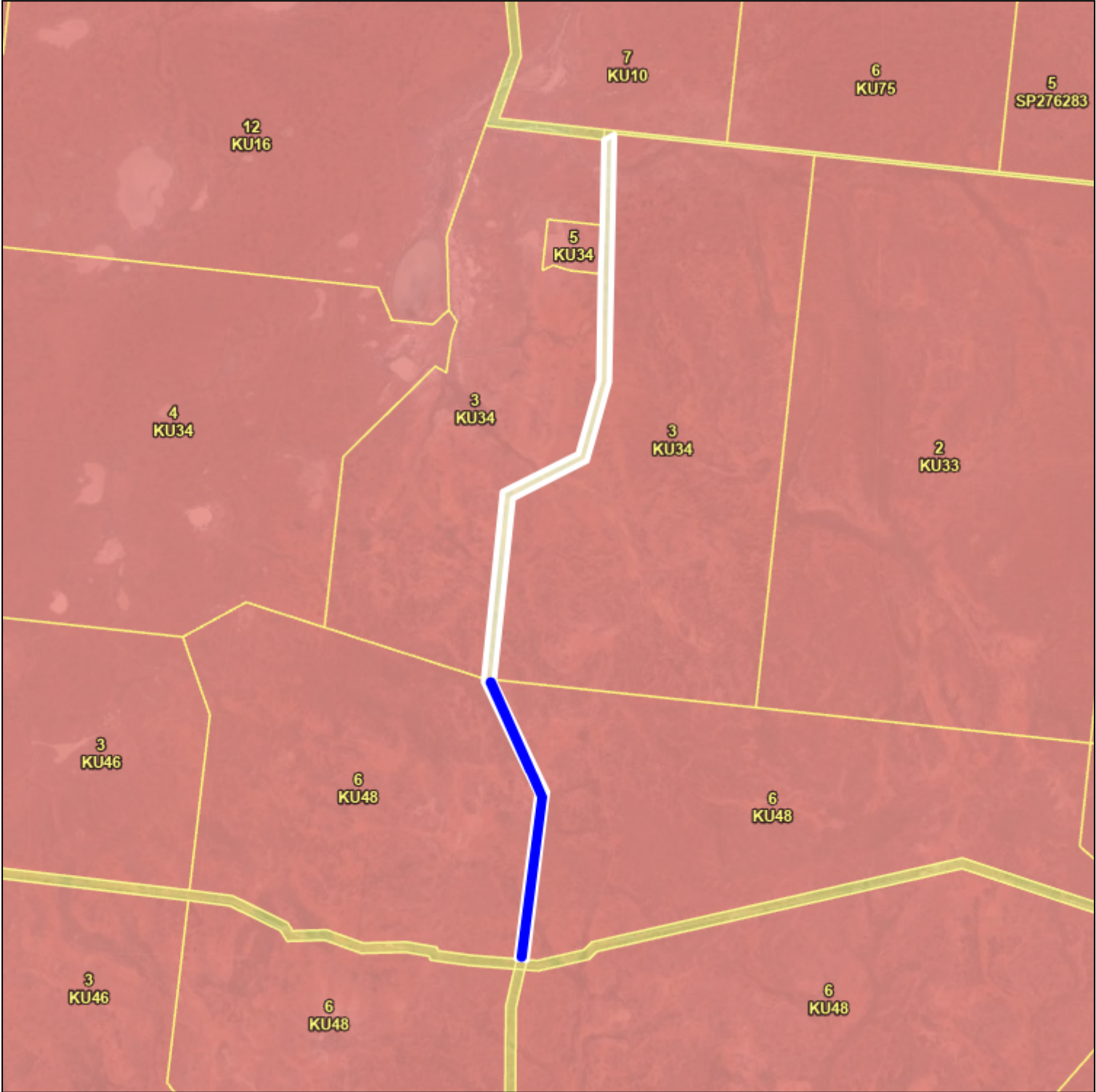
Based upon an extraction from the
Digital Cadastral Data Base



**Queensland
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28°37'56"S 145°8'50"E

28°37'56"S 145°21'54"E

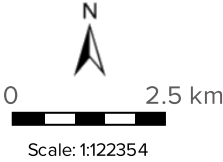


28°49'24"S 145°8'50"E

28°49'24"S 145°21'54"E

A product of

Legend located on next page



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Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>

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Department of Natural Resources and Mines,
Manufacturing, and Regional and Rural Development
Page 138 of 422

Legend

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Road parcel



Water parcel



Easement parcel



Strata parcel



Volumetric parcel



Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel



Land parcel - gt 1 ha



Land parcel - gt 10 ha



Land parcel - gt 1000 ha



Land parcel positional accuracy



+/- 0.1m - 1m



+/- 1.5m - 5m



+/- 6m - 14m



+/- 15m - 24m



+/- 25m - 28m



≥ +/- 29M

Secondary interests



Secondary interests - gt 1 ha



Secondary interests - gt 10 ha



Secondary interests - gt 1000 ha



Secondary interests label

Secondary interests label - gt 1 ha

Secondary interests label - gt 10 ha

Secondary interests label - gt 1000 ha

Places: Road parcel

No name available

No name available

Places: My Places(1)



My Place 1

Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access
Bikeway
-  Walkway
-  Restricted Access
Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

Green bridges



Bridges



Tunnels



Railway stations



Railways



10.2.8 Road closure application for road adjoining Lot4/KU47

Council Meeting:	13 October 2026
Department:	Community & Environmental Services
Author:	Colin Ickeringill, Rural Lands Compliance Supervisor
Attachments:	1. Part A and Part B of Application 2. Current title Search 3. Smart map 4. Locality map Qld Globe

Purpose

The purpose of this report is for Council to consider a response to a road closure application received from a local property owner undergoing a tenure conversion for Lot 4/KU47. The applicant has indicated that the road is unformed and no longer required for general public access. This report is to provide Council with a structured assessment of the request and to identify whether Council should support or object to the proposal.

Recommendation

That Council:

- 1. Receive and note Parts A and B of the application submitted by Tinnenburra Pastoral Company seeking the permanent closure of the unnamed road reserve adjoining Lot 4 on Crown Plan KU47.*
- 2. Resolve to support the application for the permanent closure of the unnamed road reserve adjoining Lot 4 on Crown Plan KU47, as submitted.*
- 3. Authorise the Chief Executive Officer to complete Part C, "Statement in relation to an application under the Land Act 1994 over State Land", confirming that Council has no objection to the proposed permanent closure of the unformed road reserve adjoining Lot 4 on Crown Plan KU47.*

Previous Council Resolutions

N/A

Discussion

The applicants are currently converting the tenure on lot 4/KU47 and as part of this conversion a survey must be undertaken and new survey plans submitted to the Department. The applicants have identified a road reserve that bisects Lot 4/KU47 is an unused and unformed road reserve. The applicant is applying for the permanent closure of this road reserve with the intention of this land being amalgamated into the adjoining rural holding which will regularise existing occupation of the road reserve.

The closure of this road reserve will not result in landlocked lots.

Council does not own road reserves, therefore is unable to approve their closure and sale to landowners. Road reserves are owned by the State, represented by the Department of Resources (DNRMMRRD). However, Council is custodian of roads (excluding Main Roads), therefore prior to assessing applications for road closures, DNRMMRRD requires Council comments on the closure proposal.

Budget/Financial Implications

The proposed road closure is not expected to create a direct budget allocation requirement for Council, provided all application, survey, valuation, legal, advertising, registration, and tenure-related costs are borne by the applicant.

Legal/Policy Implications (Justification if applicable)

As the land is owned by the State through DNRMMRRD the applicant must seek the owner's consent for the closure of the road. As standard practice, DNRMMRRD requests the relevant Local Government to advise if it has any concerns or objections.

If Council offers no objection to the road closure, then the part road highlighted in Attachment 4 will be permanently closed to the public, subject to final approval of the closure by the State. The land may then be offered by the State to the applicant for purchase.

Legislation/Statutory Implications

Land Act 1994

Operational Policy: Land allocation and specific requirements SLM/2018/4386

Guideline: Plan requirements for state land dealings SLM/2014/1069

Guideline: Roads under the Land Act 1994 SLM/2013/2025 Guideline

Corporate Plan and/or Operational Plan

Theme: Prosperous Economy

Program Area: Promote and support a sustainable and diverse agricultural industry

Road closure applications are considered by Council to ensure it maintains its commitment to the sustainable planning for the future of our region.

Risk Management

The following risks are relevant to the matters considered within this report:

- Loss of public access or future strategic road corridor if the road is permanently closed without adequate assessment.
- Objection from adjoining landowners or community members if consultation is insufficient.
- Ongoing liability if the road area remains informally occupied without an appropriate tenure or closure process.

Consultation

Internally Council has consulted the Director of Infrastructure Services and officers from the DNRMMRRD Land and Surveying Services.



You can now apply for all *Land Act 1994* applications [online](#).

Part A – Form LA00

Contact and Land Details

Land Act 1994

Requirements

1. **Part A:** Contact and land details is required when the applicant is wanting to submit a [Part B form](#) (application specific form) . Part A – [Contact and land details](#) – you can apply online or via Part A – [Contact and land details \(PDF\)](#).
2. Payment of the prescribed [Application fee](#) for relevant Part B forms is per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development website](#) at < <https://www.qld.gov.au/environment/land/state/application/forms/state-land-application-forms-and-fees>> or by contacting your nearest [business centre](#) or call 13 QGOV 13 74 68.
3. The appropriate application form Part B must be signed by the applicant or a legal practitioner on behalf of the applicant.
4. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

Important information

5. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting..
 6. All applications will be processed having regard to the requirements of the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
 7. You can lodge your state land application online by completing the Part A online guide, or through the Part A – Contact and land details PDF and relevant Part B application form PDF. If you complete the PDF forms, you can submit the application via:

Email: SLAMlodgement@nrmmrd.qld.gov.au
 9. **Post:**
Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development
PO Box 5318
Townsville QLD 4810
- Information and Data collection**
10. In terms of the [Right to Information Act 2009](#), interested parties may seek access to the department's records and view relevant documents.
 11. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
 12. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@nrmmrd.qld.gov.au if you do not wish for the department to contact you.

13. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
14. For further privacy information click [Privacy](#) or go to <<https://www.nrmrdd.qld.gov.au/legal/privacy>>.

Contact Details

Lodger Details and Mailing Address

A lodger is only required when a legal practitioner, or consultant lodges the application on behalf of the applicant.

Full Names

Title	First Name	Surname
MR	ERIC	GODFREY
MRS	CAROL	GODFREY

Company Name(s)

TINNENBURRA PTY LTD

If a corporation then record:-



ACN



ARBN



ABN

09660250

Contact Details

Postal Address:

1280 ANNANDA RD

CUNNAMULLA

4490.

Phone Number:

0746 554029

Mobile Number:

0417 646588

Email:

tpc@godfrey4490.name

Applicant(s) Details and Mailing Address

If the Applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

Full Names

Title	First Name	Surname
MR	ERIC LINDSAY	GODFREY
MRS	CAROL	GODFREY

Company Name(s)

TINNENBURRA PTY LTD
 TINNENBURRA PASTORAL CO. 13055289419

If a corporation then record:-

☒ ACN
 ☐ ARBN
 ☒ ABN 096602050

Note: if the applicant is a Corporation, a requirement of the application is providing evidence (as at the date of application), that the Corporation is registered with the [Australian Securities and Investments Commission \(ASIC\)](https://asic.gov.au/online-services/search-asic-s-registers/) at <https://asic.gov.au/online-services/search-asic-s-registers/> (company summary printout) and if applicable, also registered with the [Australian Business Register \(ABR\)](https://www.abr.business.gov.au) at <https://www.abr.business.gov.au> (ABN lookup record extract).

Contact Details

Postal Address:

1280 AMENDA/TINNENBURRAD
 CUNNAMUNRA 4490

Phone Number: 0746554029 **Mobile Number:** 0417646588

Email: TPC@godfrey4490.name

Future correspondence should be sent to:

☐ Lodger
 ☒ Applicant

1. Are the applicant/s a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)?

☐ Yes

go to 2

☒ No

go to 4

Note: For further information refer to the Queensland Government website to determine if the applicant/s are [a foreign person](https://qro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

2. Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the *Duties Act 2001*? This includes current and future use of the land.

☐ Yes

go to 3

☐ No

go to 4

Note: Under the *Duties Act 2001* an additional amount of duty applies where the land is residential land and the applicant is [a foreign person](https://qro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

**3. Enter full name/s of the foreign acquirer/s
(If there is insufficient space, please lodge as an attachment)**

Full Names
(If a Company, also provide a contact name)

Share Held

go to 4

4. Are the Applicant/s registered for GST and acquiring the land for a creditable purpose?

☒ Yes

☐ No

go to 5

Note: Under the [Tax Administrator Act \(Cth\) 1953](#) certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or visit the ATO website <https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/> or seek advice from a financial or legal expert.

Details of land for which the application is being lodged

5. Select the type of land for which the application is being lodged:

- ☐ Permit
- ☐ Licence
- ☐ Lease
- ☐ Unallocated State Land (USL)
- ☒ Road
- ☐ Trust Land Reserve/ Deed of Grant in Trust (DOGIT)
- ☐ Dealing Number (refer to current title information item 6)
- ☐ Other

go to 6

6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged

Lot	Plan	Title Reference
6	KU 48	
4	KU 47	

go to 7

The details of the land can be found on a current title. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches') Lot on Plan details are located on your rates notice or downloading the Queensland Globe <https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/> to help access current Lot on Plan details. If insufficient space, please add additional description as an attachment.

7. Enter additional details of the land

Dealing number:
(if relevant)

Tenure Type:

Tenure Number:

Local Government:

Other details of land location (optional)

go to 8

8. Provide details of any timeframe limitations you have (e.g. a settlement date).

go to 9

conversion to freehold - Dec 26 deadline

9. If this application relates to a project, provide an overview and how your application relates to the project.

go to 10

Summer coming soon -

10. Have you participated in a pre-lodgement meeting with the department (strongly encouraged)?

☐ Yes

go to 11

☒ No

Please provide name of officer you spoke with and this department's associated reference.

Department Contact
Officer

Pre-lodgement ID
(eLVAS CI Ref)

11. Provide details of pre-lodgement meeting.

(If there is insufficient space, please lodge as an attachment)

Note: Departmental Officers contact details and any reference number should be included if known.

THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM

CLEAR FORM

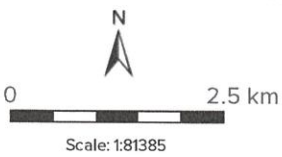
No name road



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No name road

 Legend

 Attribution

Property



Road parcel



Water parcel



Easement parcel



Strata parcel



Volumetric parcel



Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel



Land parcel - gt 1 ha



Land parcel - gt 10 ha



Land parcel - gt 1000 ha



Land parcel positional accuracy

 +/- 0.1m - 1m

 +/- 1.5m - 5m

 +/- 6m - 14m

 +/- 15m - 24m

 +/- 25m - 28m

 ≥ +/- 29m

Secondary interests



Secondary interests - gt 1 ha



Secondary interests - gt 10 ha



Secondary interests - gt 1000 ha



Secondary interests label

Secondary interests label - gt 1 ha

Secondary interests label - gt 10 ha

Secondary interests label - gt 1000 ha

Places: Road parcel

No name available

No name available

Earthstar Geographics

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No name road

 Legend

Places: Roads and tracks

Terraldon Road

Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access
-  Bikeway
-  Walkway
-  Restricted Access
-  Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

Green bridges



Bridges



Tunnels



Railway stations



Railways



No name road parcel

28°37'56"S 145°8'50"E

28°37'56"S 145°21'54"E



28°49'24"S 145°8'50"E

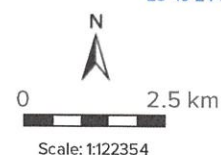
28°49'24"S 145°21'54"E



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No name road parcel

 Legend

 Attribution

Property



Road parcel



Water parcel



Easement parcel



Strata parcel



Volumetric parcel



Land parcel label

Land parcel label - gt 1 ha

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Land parcel label - gt 1000 ha

Land parcel



Land parcel - gt 1 ha



Land parcel - gt 10 ha



Land parcel - gt 1000 ha



Land parcel positional accuracy



+/- 0.1m - 1m



+/- 1.5m - 5m



+/- 6m - 14m



+/- 15m - 24m



+/- 25m - 28m



$\geq$ +/- 29m

Secondary interests



Secondary interests - gt 1 ha



Secondary interests - gt 10 ha



Secondary interests - gt 1000 ha



Secondary interests label

Secondary interests label - gt 1 ha

Secondary interests label - gt 10 ha

Secondary interests label - gt 1000 ha

Places: Road parcel

No name available

Earthstar Geographics

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No name road parcel

 Legend

Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access Bikeway
-  Walkway
-  Restricted Access Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

Green bridges



Bridges



Tunnels



Railway stations



Railways



You can now apply for all *Land Act 1994* applications [online](#).

Part B – Form LA18

Road Closure Application

Land Act 1994

Requirements

1. Use this application form to apply for a road closure.
2. Please read the respective [Applying for a road closure guide](#), which includes application restrictions. The content on this page may help you decide if this application form applies to you and your needs. It will also help guide you through the application process.
3. Payment of the prescribed Application fee (per title reference). A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development](#) website or contact your nearest [business centre](#) or call 13 QGOV (13 74 68).
4. Part A online form: [Contact and land details](#) or Part A – [Contact and land details \(PDF\)](#) must be completed and submitted with your application.
5. **Part C – Form 30:** [Statement in relation to an application under the Land Act](#) must be completed and submitted with your application.
6. You must **attach a drawing** showing the required information which is detailed in the [guide](#) under the heading “How to apply”.
7. Any additional information to support the application.
8. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

Important information

1. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a prelodgement meeting and refer to the *Land Act 1994*. Contact your nearest [business centre](#) to arrange a meeting.
2. A road is any area of land that has been set aside by legislation for the use of the travelling public. Not all roads are currently formed or being used by vehicles or pedestrians, and some may never be used for that purpose.
3. An adjoining landholder who is the registered owner of the property that shares common boundary with the road can apply for:
 - permanent or temporary road closure
 - temporary road closure for:
 - pipes for irrigation purposes that cross the road beneath its surface
 - water channels for irrigation purposes that cross the road.
4. You can apply to close the area of road that immediately adjoins the property boundary, but not any part of the road that continues in either direction beyond the property boundary. You can't apply for an entire road closure if you only have limited frontage to the road. You're not considered an adjoining owner if the road is a 'dead end', and the property boundary only adjoins on the end and doesn't extend along the road. A public utility provider as defined under the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> may also apply for a permanent road closure.

5. A road may be closed "in strata" to provide for works such as:
 - connecting overhead viaduct, or underground tunnel for commercial purposes between two buildings.
 - structure which will overhang a road.
 - car park or building under or over a road.
6. You may be required to pay a purchase price for the permanent closure of a road. If a temporary road closure is approved, a road licence can issue which is subject to payment of annual rental.
7. When a road is closed permanently, its status changes from 'road' to 'unallocated state land'. Depending on how the land is to be allocated, the area of road to be permanently closed may be:
 - incorporated into the applicant's adjoining freehold or leasehold land.
 - included in an existing reserve or set apart as a new reserve.
 - dealt with by the issue of a term lease.
8. A road may be permanently closed under the [Land Act 1994](#) if the Minister is satisfied the road is not:
 - the only dedicated access to a person's land;
 - used regularly by the public as a road or stock route; or
 - providing continuity to a road network.

An application must be refused if the road is still needed in accordance with section 101(3) of the *Land Act 1994*.
9. Although the state owns the land in a dedicated road, a local government (section 60 of the [Local Government Act 2009](#)) is responsible for the day to day management of dedicated roads in its area including their construction and maintenance. The [Department of Transport and Main Roads](#) <<https://www.tmr.qld.gov.au/>> is responsible for management of state controlled roads such as a freeway, highway or 'major road connecting cities' under the *Transport Infrastructure Act 1994*.
10. If the local government can authorise the proposed use on a local road under a specific local law for administering the use of local roads, an application for road closure is not required by this department. Contact the relevant local government for authorisation of the proposed use.
11. If the State government department administering state-controlled roads can authorise the proposed use on a state controlled road under the *Transport Infrastructure Act 1994*, an application for road closure is not required by this department. Contact Department of Transport and Main Roads for authorisation of the proposed use.

Information and Data collection

12. Information on this form, and any attachments, is being collected to process and assess your application under section 99 of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
13. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@nrmmrd.qld.gov.au if you do not wish for the department to contact you.
14. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
15. For further privacy information click [Privacy](#) or go to <<https://www.nrmmrd.qld.gov.au/legal/privacy>>.

Office
Use Only

Road Closure



Temporary Road Closure



1. The application is for:		
☒	Permanent road closure	go to 2
☐	Temporary road closure	go to 2

2. If you are not the manager of the road as defined below, have you consulted with the road manager to determine if the road is still required?		
☒	Yes	go to 3
☐	No	go to 3

Before submitting your application to the department, you should discuss your proposal for closure with the road manager (responsible for the control and management of the road).

If the proposed use can be authorised by the road manager an application for road closure is not required. It will also provide you with an opportunity to address in your application any issues identified through discussion with the road manager.

The **road manager** is:

- For a road that is under the control of a local government—the local government;
- For a state-controlled road, the chief executive administering the [Transport Infrastructure Act 1994](#) ([Department of Transport and Main Roads](#)).

Note: A road manager has the powers to authorise various uses on roads, however they cannot permanently close the dedicated road and allocate the land for another use.

A signed '[Part C Form LA30 – Statement in relation to an application under the Land Act 1994](#) over State land' from the road manager must accompany this application.

3. Are you a public utility provider or the registered owner, lessee or trustee of the land adjoining the area of road subject to this road closure application?		
☒	Yes	go to 4
☐	No	Application cannot be considered unless temporary closure is for the two types of structural improvements listed in Question 4

Section 99(1) of the [Land Act 1994](#) states that only a public utility provider or the registered owner, lessee or trustee of the land adjoining a road may apply for a permanent closure of the road.

4. Is the temporary closure to make structural improvements for:		
☐	Pipes for irrigation purposes that cross the road beneath its surface	go to 5
☐	Water channels for irrigation purposes that cross the road	go to 5
☒	Not Applicable	go to 5

Section 99(3) of the [Land Act 1994](#) limits who can apply for temporary closure of a road to only the registered owner, lessee or trustee of the land adjoining a road or another person for:

- Pipes for irrigation purposes that cross the road beneath its surface; or
- Water channels for irrigation purposes that cross the road.

5. Provide details in Schedule 1 below, of any land you lease from the State or are the registered owner that adjoins or is in the vicinity of the land applied for:

Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged
(If insufficient space, please add additional description as an attachment)

Lot	Plan	Title Reference
6	KU48	
4	KU47	

go to 6

The description of the land can be found on a current title search or on your rates notice. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches').

6. Have you made a previous application for closure of this area of road?

☐

Yes

go to 7

☒

No

go to 10

7. Was this application refused?

☐

Yes

go to 8

☐

No

go to 10

8. Have there been any change in circumstances from the previous application, which may lead to this application being accepted for further consideration?

☐

Yes

go to 9

☐

No

go to 10

If no, the application maybe rejected without further consideration.

9. Provide details of the change in circumstances from the previous application.

go to 10

(If there is insufficient space, please lodge as an attachment)

10. Is any use currently being made of the road area?	
☐ Yes	go to 11
☒ No	go to 12

11. Provide details of the current use of road e.g. grazing, encroachment of building or structure.	go to 12
(If there is insufficient space, please lodge as an attachment)	

12. Provide details of the proposed use of the road area and any additional information to support the application.	go to 13
(If there is insufficient space, please lodge as an attachment)	
grazing -	

13. If you have lodged an application to dedicate state land as road, please provide the case reference number or the lot on plan description of the land in which you have applied to open the road.	go to 14

Attachments

The following will need to be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

14. Tick the box to confirm the attachments form part of the application:

- ☐ Application Fee
- ☐ Part A online form – Contact and Land details or Part A – Contact and land details PDF
- ☐ Part C – Form LA30 – Statement in relation to an application under the Land Act 1994
- ☐ A copy of a [Dial before you dig](#) enquiry detail page for the road area applied for
- ☒ A drawing showing the information listed in the 'How to Apply' in the [guide](#)
- ☐ Evidence of pre-lodgement discussions with the department, if applicable.
- ☐ Additional information in support of your application such as correspondence from the road manager or current users of the road, if applicable.

It is recommended that any attached drawings be A4 or A3 size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

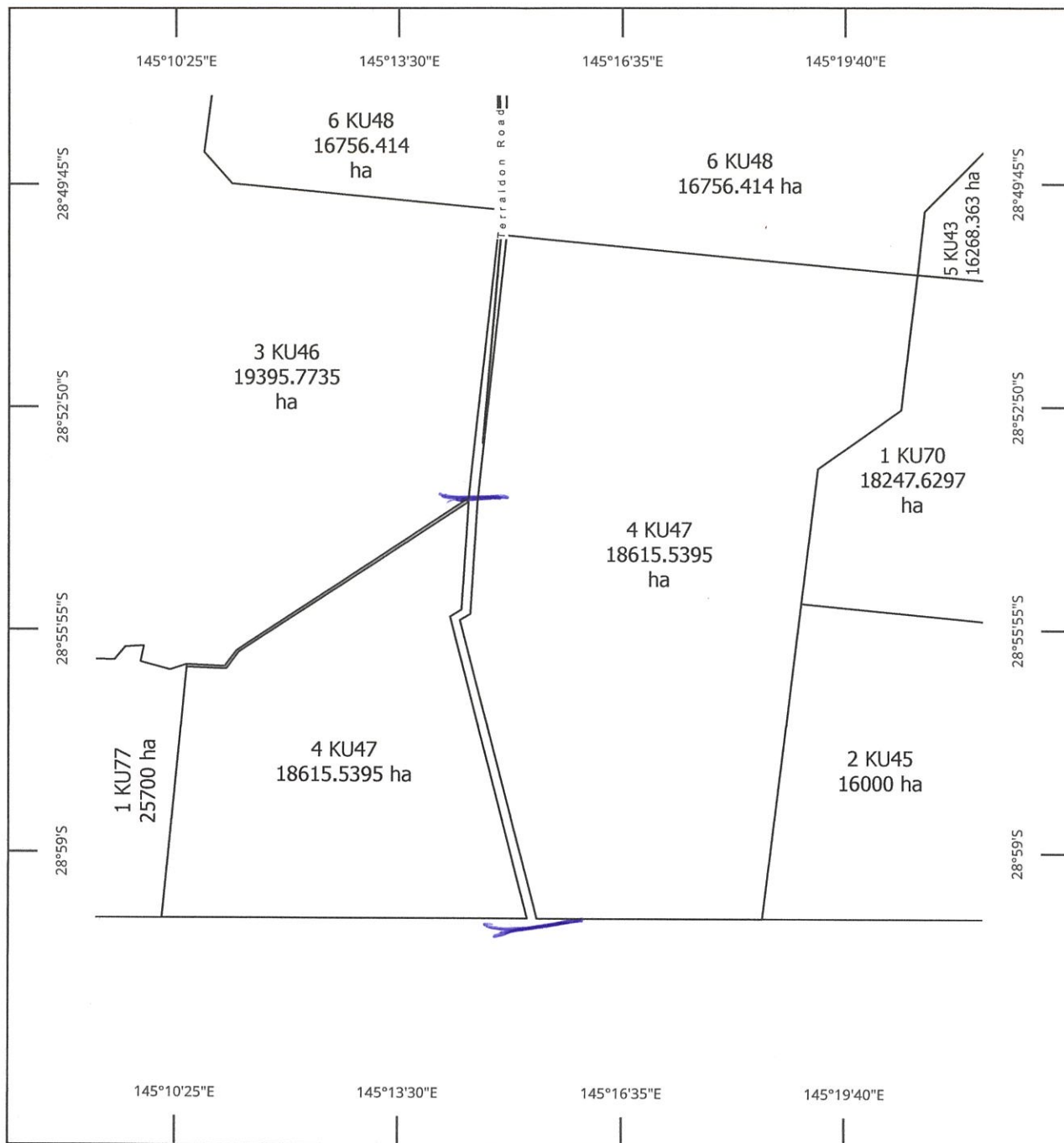
Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)

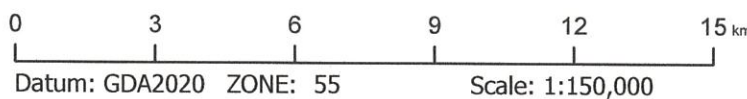
Date: / /

If applicant, section 142 of the [Land Act 1994](#) states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.



STANDARD MAP NUMBER

7940-23434



SmartMap

Based upon an extraction from the Queensland Spatial Cadastral Framework

SUBJECT PARCEL DESCRIPTION CLIENT SERVICE STANDARDS

QSCF

Lot/Plan 4KU47
Area/Volume 186155395.0
Tenure Lands Lease
Local Government Paroo Shire
Locality Cuttaburra
Unique ID 45470013

PRINTED 15/09/2026

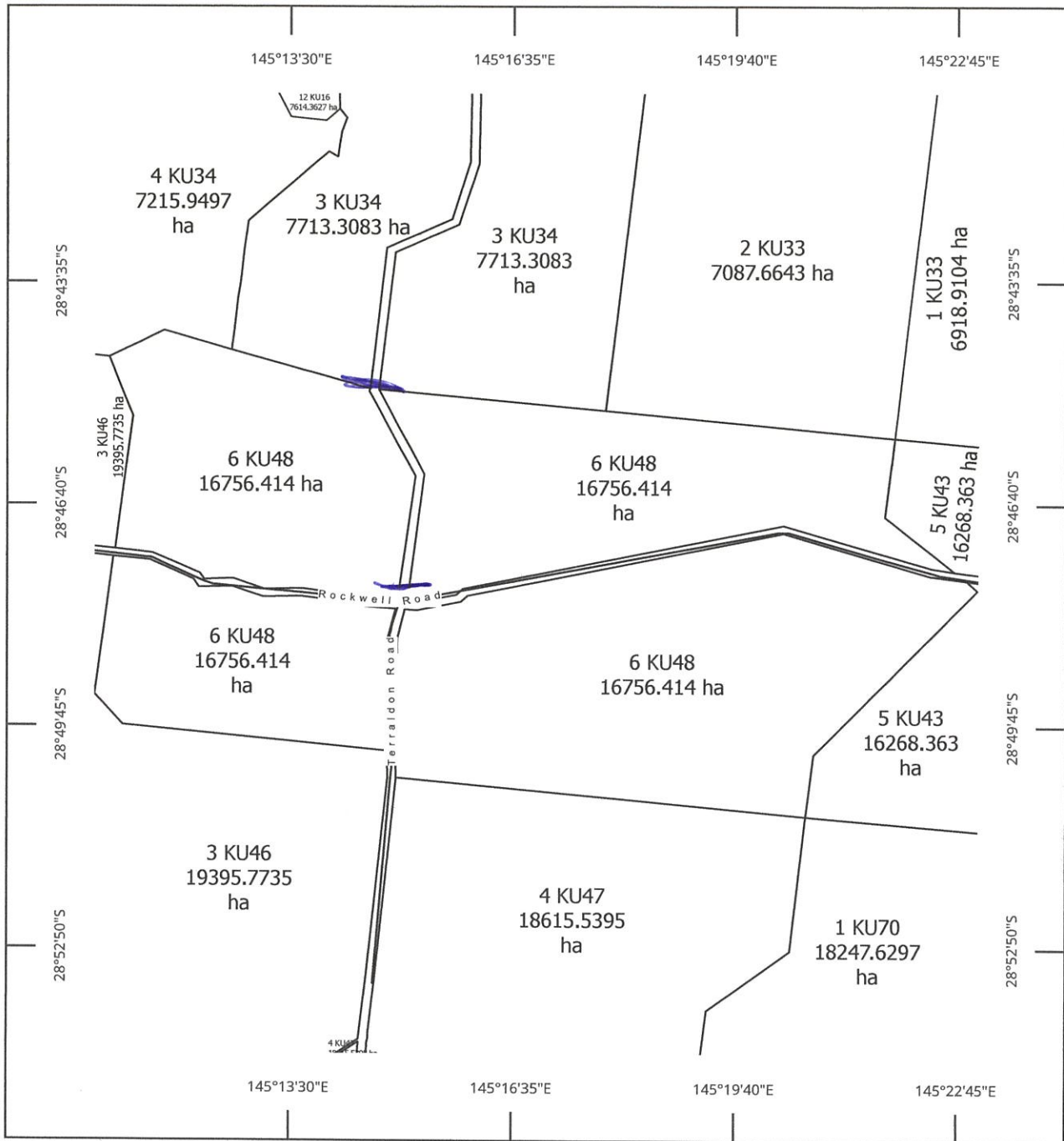
QSCF: 15/09/2026 (Lots with an area less than 10,000 ha are not shown)

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STANDARD MAP NUMBER
7940-24424

0 3 6 9 12 15 km
Datum: GDA2020 ZONE: 55 Scale: 1:150,000

SmartMap
Based upon an extraction from the
Queensland Spatial Cadastral Framework

SUBJECT PARCEL DESCRIPTION CLIENT SERVICE STANDARDS

QSCF		PRINTED 15/09/2026
Lot/Plan	6KU48	QSCF: 15/09/2026 (Lots with an area less than 10,000 ha are not shown) Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the Information and should seek independent professional advice in relation to dealings with property. Despite Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development best efforts, NRMRRD makes no representations or warranties in relation to the Information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the Information.
Area/Volume	167564140.0	
Tenure	Lands Lease	
Local Government	Paroo Shire	
Locality	Cuttaburra	
Unique ID	45470017	



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INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:27

Title Reference: 17652150

Date Created: 21/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 15/1666

Lease Type: PERPETUAL

LOT 4 CROWN PLAN KU47
Local Government: PAROO

Area: 18615.540000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/07/1951

REGISTERED LESSEE

Interest

Dealing No: 704301978 11/09/2000

ERIC LINDSAY GODFREY	TENANTS IN COMMON	1/2
CAROL ROSS GODFREY	TENANTS IN COMMON	1/2

AS TENANTS IN COMMON

CONDITIONS

M76 Subject to the rights, powers, privileges, terms, conditions, provisions, exceptions, restrictions, reservations and provisoes in the notification dated 7.12.1950 declaring the land open for Selection.

M175 Subject to the condition of Occupation as defined by the Land Act.

M176 Subject to the condition of Personal Residence as defined by the Land

Act.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Lease No. 17652150

COPYRIGHT QUEENSLAND TITLES REGISTRY PTY LTD [2026]

Page 1/2

INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:27

Title Reference: 17652150

Date Created: 21/10/1995

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
708771346	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	27/06/2005 13:11	CUR	BE-BE2 -00
710638935	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	31/05/2007 15:02	CUR	RA-GEN -00
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

UNREGISTERED DEALINGS - NIL

** End of Current State Tenure Search **

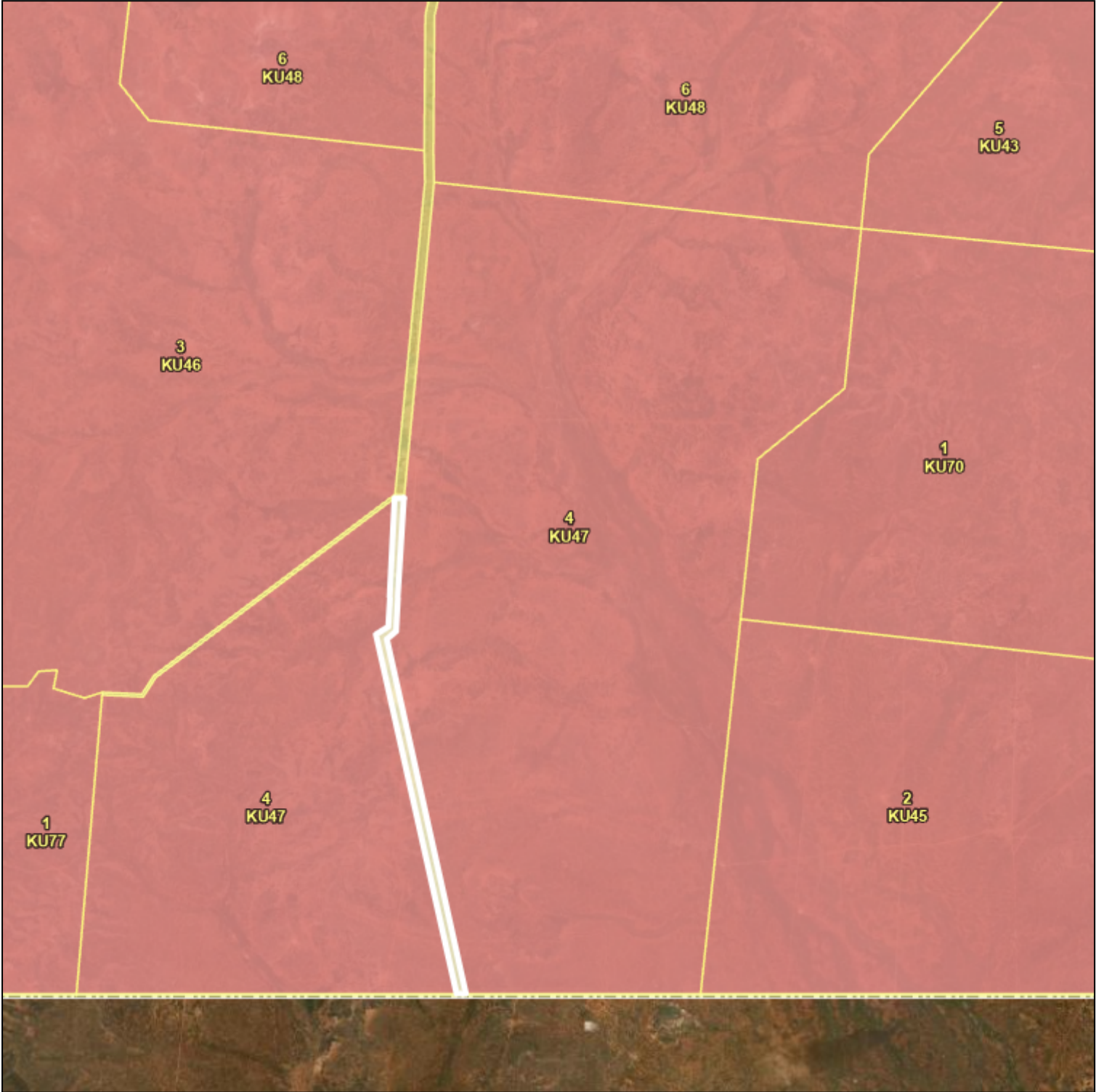
Information provided under section 34 Land Title Act (1994) or
section 281 Land Act (1994)

COPYRIGHT QUEENSLAND TITLES REGISTRY PTY LTD [2026]

Page 2/2

28°48'21"S 145°9'15"E

28°48'21"S 145°23'44"E



29°12'S 145°9'15"E

29°12'S 145°23'44"E



A product of

Legend located on next page



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Printed at: A4
Print date: 2/10/2026
Not suitable for accurate measurement.
Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Queensland Government

Department of Natural Resources and Mines,
Manufacturing, and Regional and Rural Development
Page 168 of 422

Legend

Attribution

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Road parcel



Water parcel



Easement parcel



Strata parcel



Volumetric parcel



Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel



Land parcel - gt 1 ha



Land parcel - gt 10 ha



Land parcel - gt 1000 ha



Land parcel positional accuracy



+/- 0.1m - 1m



+/- 1.5m - 5m



+/- 6m - 14m



+/- 15m - 24m



+/- 25m - 28m



≥ +/- 29M

Secondary interests



Secondary interests - gt 1 ha



Secondary interests - gt 10 ha



Secondary interests - gt 1000 ha



Secondary interests label

Secondary interests label - gt 1 ha

Secondary interests label - gt 10 ha

Secondary interests label - gt 1000 ha

Places: Road parcel

No name available

Green bridges



Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access
Bikeway
-  Walkway
-  Restricted Access
Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

Bridges



Tunnels

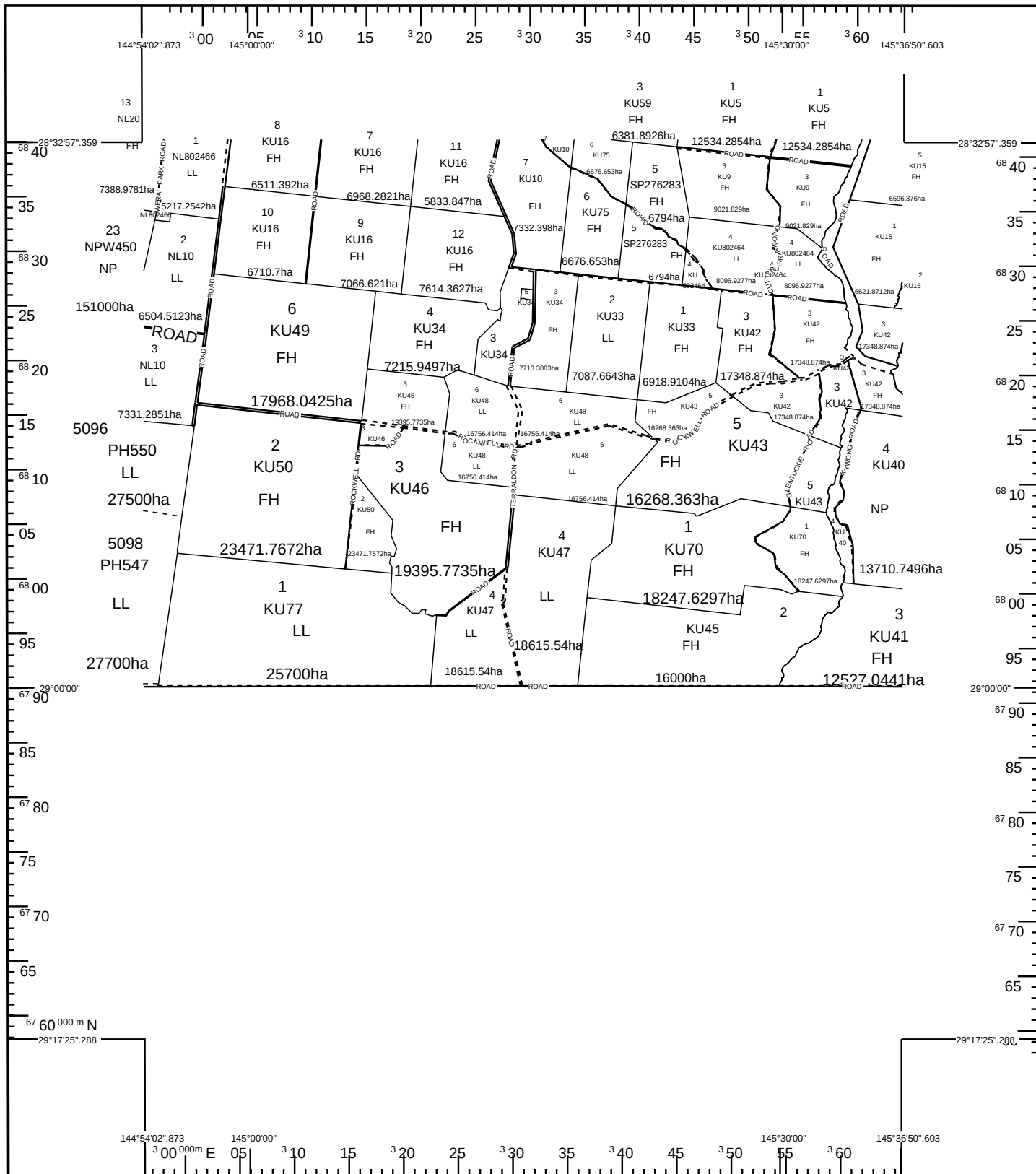


Railway stations



Railways





STANDARD MAP NUMBER
7940-23434

0 10.0 20.0 30.0 40.0 50.0 km
HORIZONTAL DATUM: GDA94 ZONE: 55 SCALE 1 : 500000

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	
Lot/Plan	4/KU47
Area/Volume	18615.54ha
Tenure	LANDS LEASE
Local Government	PAROO SHIRE
Locality	CUTTABURRA
Segment/Parcel	45470/13

CLIENT SERVICE STANDARDS

PRINTED 07/02/2026

DCDB 05/02/2026 (Lots with an area less than 8.000ha are not shown)

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<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>

SmartMap

An External Product of
SmartMap Information Services

Based upon an extraction from the
Digital Cadastral Data Base



**Queensland
Government**

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(Department of Resources) 2026.



10.2.9 Request for Views Conversion of Tenure Lot 1336 on Plan PH1989

Council Meeting:	13 October 2026
Department:	Corporate & Communities Services
Author:	Colin Ickeringill, Rural Lands Compliance Supervisor
Attachments:	1. Department of Resources Request for Views email 2. Current title Search 3. Smart map 4. Locality Map QLD Globe 5. Old Road Register excerpt

Purpose

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold of the Rolling Term Lease TL 0/231894 comprising Lot 1336 on Crown Plan PH1989 for the purpose of grazing or agriculture and are seeking Councils views and/or requirements relating to the freeholding of the parcel of land.

Recommendation

That Council:

- 1. Receive and note the Request for Views Conversion of Tenure Lot 1336 on Plan PH1989 report.*
- 2. Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development advising that Council has no objections regarding the conversion to freehold of Rolling Term Lease TL 0/231894 Lot 1336/PH1989.*
- 3. Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before 30 October 2026, that Council has no objections or requirements regarding the conversion of the Rolling Term Lease TL 0/231894 comprising Lot 1336/PH1989 to freehold.*

Previous Council Resolutions

Not applicable

Discussion

The Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development ("the Department") have received an application to freehold Rolling Term Lease TL 0/231894 comprising Lot 1336 on Crown Plan PH1989.

The Department has requested Councils views and/or requirements to enable full consideration to be given to this matter and to have these views and /or requests submitted by 30 October 2026.

At the time of assessment, the Tilbooroo Road, which is a Tier 2 road with a recorded length of 23,368 meters on Councils Register of Public Roads, it was noted that its length may be recorded incorrectly as approximately 5 kilometres of the road is inside the boundary of Lot 1336/PH1989 and has been identified as an undedicated road after entering Lot 1336/PH1989.

Council's road register compiled on 16 October 2000 indicates that the Tilbooroo Road No 179 at that time was approximately 18.468 kilometres long and ended at the property boundary grid entering lot 1336/PH1989. Somewhere between 2000 and 2026 the road register appears to have been updated to include an additional 4.9 kilometres. (see Attachment 5).

Advice from the Department indicates that if Council wish to dedicate this section of road, they will have to undertake a Road Opening action which will entail the road to be surveyed and recorded on survey plans and that the survey costs will be the responsibility of the Local Government. If this action were to be undertaken the road would then become a Public Road. This option has no public benefit as the road only services one property owner and his family with the road ending at the homestead complex.

Under section 60 of the Local Government Act 2009 (Qld), a local government controls roads in its area and may construct, maintain and improve them. However, that control does not make Council liable for constructing, maintaining or improving a private road.

Council may choose to take no action, facilitate limited owner-funded works, undertake defined risk-based works, establish an interim maintenance arrangement with the landowner regarding maintenance of the undedicated section of road taking into consideration the water that the landowner provides at no charge from the artesian bore located on his property for works undertaken on the actual Tilbooroo Road. Council will liaise with the landowner in relation to maintenance of the road inside the property boundary.

Budget/Financial Implications

Maintenance costs borne by Council on a privately-owned road and the creation of an unaffordable maintenance expectation.

Cost of survey and road opening fees to be paid by Council.

Legislation/Statutory Implications

Land Act 1994, Division 3, Section 165 Conversion of tenure

Local Government Act, Part 3, Division 1, Section 59 Roads

Survey Mapping and Infrastructure Act 2003

Guideline: Plan requirements for state land dealings SLM/2014/1069

Guideline: Roads under the Land Act 1994 SLM/2013/2025 Guideline

Roads off alignment and undedicated roads – A guide for local government SLM/2020/5337

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.5. Transparency in processes and strong governance.

Risk Management

The following risks are relevant to the matters considered within this report:

Risk	Explanation
Public liability exposure	Poor surfaces, washouts, flooding, fallen trees, stock, gates or inadequate warning signs may contribute to injury or property damage claims.
Uncertain legal access	Users may not have a lawful right to pass over the land, particularly where the route crosses freehold, leasehold or reserve land.
Maintenance responsibility	It may be uncertain whether council, landholder, road users or another entity is responsible for grading, drainage, vegetation management, and repairs.
Cost and reputational risk	Disputes, emergency repairs, retrospective approvals, and community expectations may create unplanned costs and reputational damage.

Consultation

Internally Council has consulted the Director of Infrastructure Services and officers from the DNRMMRRD Land and Surveying Services.

From: Angela Garrett <Angela.Garrett@nrmmrrd.qld.gov.au>

Sent: Tuesday, 11 August 2026 2:50 PM

To: Council <Council@Paroo.qld.gov.au>

Subject: Application for conversion of TL 0/231894 described as Lot 1336 on PH1989

OFFICIAL

Good afternoon,

The Department has received the above application. The lease was issued for pastoral purposes.

The enclosed map shows the subject land and the surrounding locality.

The application for conversion will be assessed in terms of Section 167 of the Land Act. 7650?after considering the views of all interested parties and an inspection of the land.

Objections to the conversion application, and any views or requirements that may affect the land should be received by close of business on **11 October 2026**. If you offer an objection to the proposal, a full explanation stating the reason for such an objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

If you wish to discuss this matter, please contact Angela Garrett on (07) 4447 9176.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by reply email.

Please quote reference number 2025/001770 in any future correspondence.

Kind regards,

Angela Garrett

A/Senior Land Officer (part-time Mon to Wed)

Land Administration and Tenure Solutions

Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development

P: (07) 4447 9176

A: Level 9, 445 Flinders Street, Townsville QLD 4810 | PO Box 5318, Townsville QLD 4810

E: angela.garrett@NRMMRRD.qld.gov.au

W: www.nrmmrrd.qld.gov.au

INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 13/08/2026 08:04

Title Reference: 40055291
Date Created: 25/01/2008

Previous Title: 17666171

DESCRIPTION OF LAND

Tenure Reference: TL 0/231894

Lease Type: ROLLING TERM LEASE

LOT 1336 CROWN PLAN PH1989
Local Government: PAROO

Area: 33300.000000 Ha. (ABOUT)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:
PASTORAL

TERM OF LEASE

Term and day of beginning of lease

Term: 30 years commencing on 25/09/2007

Expiring on 24/09/2037

REGISTERED LESSEE

Interest

Dealing No: 720419004 25/11/2020

HUGH KELLY GRANT BANKS	TENANTS IN COMMON	1/2
CINDY ROBYN BANKS	TENANTS IN COMMON	1/2
AS TENANTS IN COMMON		

CONDITIONS

INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 13/08/2026 08:04

Title Reference: 40055291

Date Created: 25/01/2008

CONDITIONS

- A78
- (1) The lessee must use the leased land for pastoral purposes only.
 - (2) This lease may be forfeited if not used for the purpose stated above.
 - (3) The annual rent must be paid in accordance with the Land Act 1994.
 - (4) The Parties acknowledge that GST may be payable in respect of a supply made under this lease. Where GST becomes payable in respect of a supply made under this lease, the State (lessor) may recover the GST from the lessee by increasing the consideration payable by the lessee to the State by an amount equal to that which the State is obliged to remit to the Commonwealth as GST on the supply and that amount may be recovered from the lessee as part of the money payable to the State under this lease. The State will upon request by the lessee, issue to the lessee a valid GST tax invoice in respect of any taxable supply made under this lease. (NOTE: For the purposes of this condition "GST" means the goods and services tax which results from the enactment of A New Tax System (Goods and Services Tax) Act 1999 and the related Acts which constitute the Commonwealth taxation reform (as amended from time to time)).
 - (5) The lessee must pay the cost of any required survey or re-survey of the leased land.
 - (6) The lessee must control pest plants and animals, on the leased land, in accordance with the Land Protection (Pest and Stock Route Management) Act 2002 and the Local Laws and requirements of the Paroo Shire Council .

- (7) The lessee has the responsibility for a duty of care, to take all reasonable and practicable measures to sustainably manage the leased land by conserving the physical, biological, productive and cultural values, either on the leased land or in areas affected by the management of the leased land.
- (8) The lessee must ensure that the use and development of the leased land conforms to the Planning Scheme, Local Laws and requirements of the Paroo Shire Council, binding on the lessee.
- (9) The lessee must give the Minister administering the Land Act 1994, information about the lease, when requested.
- (10) The lessee must not clear any vegetation on the leased land, unless in accordance with the Integrated Planning Act 1997.
- (11) No compensation for improvements or developmental work is payable by the State at the forfeiture, surrender or expiry of the lease, but the lessee has the right to remove moveable improvements within a period of three (3) months from the forfeiture, surrender or expiry of the lease, provided all money due by the lessee to the State on any account whatsoever has been paid, or be required to remove those improvements as specified in any further condition of lease.
- (12) This lease is subject to the Land Act 1994 and all other relevant State and Commonwealth Acts.

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INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 13/08/2026 08:04

Title Reference: 40055291

Date Created: 25/01/2008

CONDITIONS

- A89
- (1) The lessee must allow any person authorised under the Forestry Act 1959 access to the leased land for the purpose of cutting and removing timber or removing other forest products, or quarry material, or other material from the leased land.
 - (2) Except as hereinafter provided the lessee must not interfere with any forest products or remove any quarry material (including any stone, gravel, sand, earth, soil, rock, guano or clay which is not a mineral within the meaning of the Mineral Resources Act 1989) or other material upon the leased land without the permission of the Minister administering the Land Act 1994 except under the authority of and in compliance in every respect with the requirements or a permit, licence, agreement or contract granted or made under the Forestry Act 1959.

I66 The lessee indemnifies and agrees to keep indemnified the Minister administering the Land Act 1994, and the State of Queensland, (the "Indemnified parties") against all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses ("Claim") arising out of or in any way connected to or resulting from the granting of this lease to the lessee or which is connected to or resulting from the lessees' use and occupation of the leased land (all of which are referred to as "the indemnified acts or omissions") save to the extent that the Claim arises as a result of any negligent act or omission of the Indemnified parties, however, any negligent act or omission of one of the Indemnified parties does not negate the indemnity to any of the other Indemnified party/ies. The lessee hereby releases and discharges the Indemnified parties from any Claim relating to the indemnified acts or omissions which may be made against the Indemnified parties.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Lease No. 40055291
2. MORTGAGE No 720419005 25/11/2020 at 09:25
NATIONAL AUSTRALIA BANK LIMITED A.C.N. 004 044 937
Lodged at 09:25 on 25/11/2020 Recorded at 08:57 on 01/12/2020

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
711476545	VEG NOTICE VEGETATION MANAGEMENT ACT 1999	04/03/2008 16:05	CUR	TA-GEN -00
719767646	EXEMPT CONS SEC 322AA LAND ACT 1994	02/12/2019 08:28	CUR	BE-ATS -99

UNREGISTERED DEALINGS - NIL

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INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 13/08/2026 08:04

Title Reference: 40055291

Date Created: 25/01/2008

Caution - Charges do not necessarily appear in order of priority

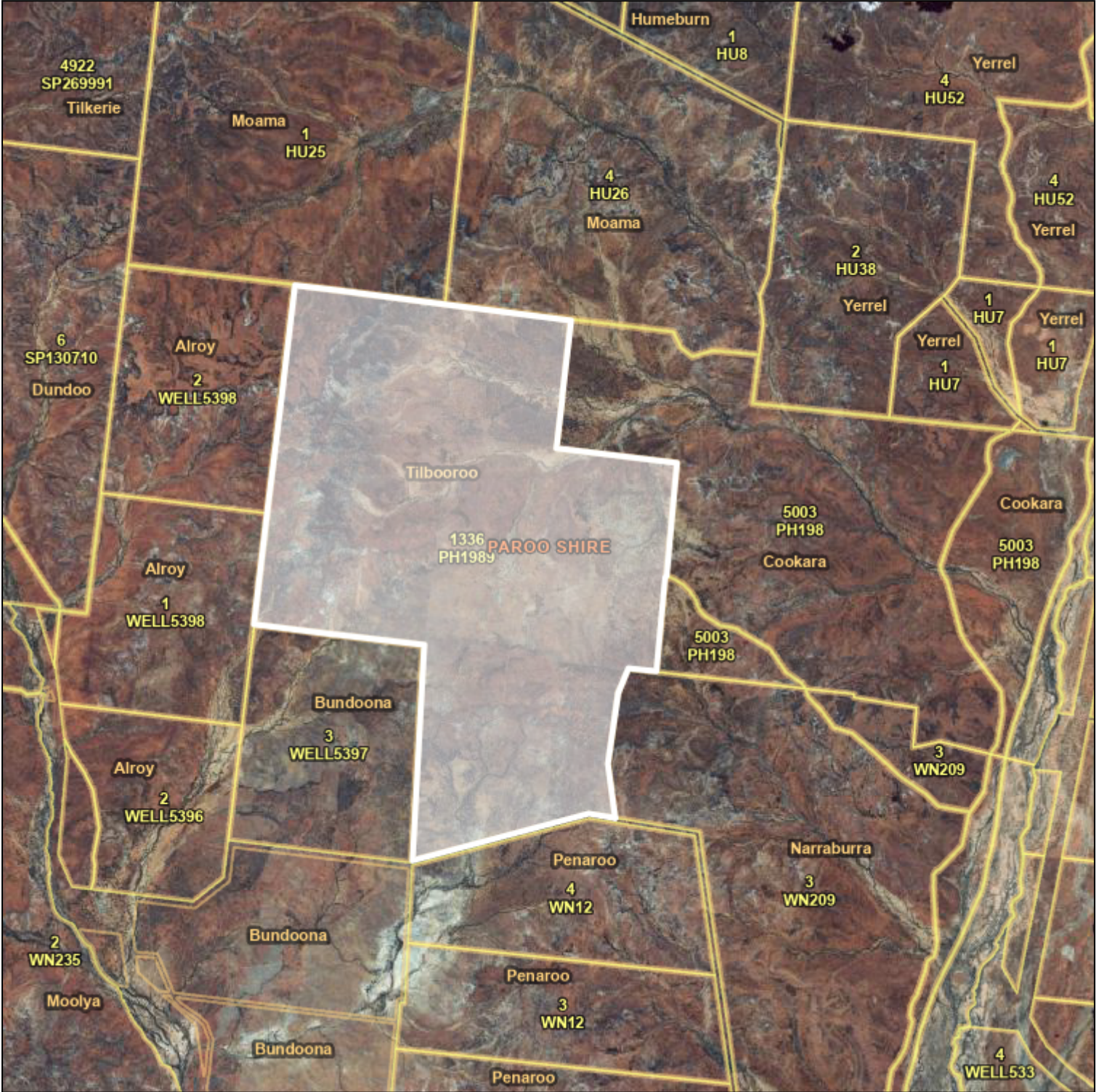
**** End of Current State Tenure Search ****

Information provided under section 34 Land Title Act (1994) or
section 281 Land Act (1994)

Application for conversion

27°31'11"S 144°41'19"E

27°31'11"S 145°11'54"E



27°58'14"S 144°41'19"E

27°58'14"S 145°11'54"E

A product of
 **Queensland Globe**



Printed at: A4
Print date: 11/8/2026

Not suitable for accurate measurement.
Projection: Web Mercator EPSG 102100 (3857)

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**Queensland
Government**

Department of Natural Resources and Mines,
Manufacturing, and Regional and Rural Development
Page 182 of 422

Earthstar Geographics

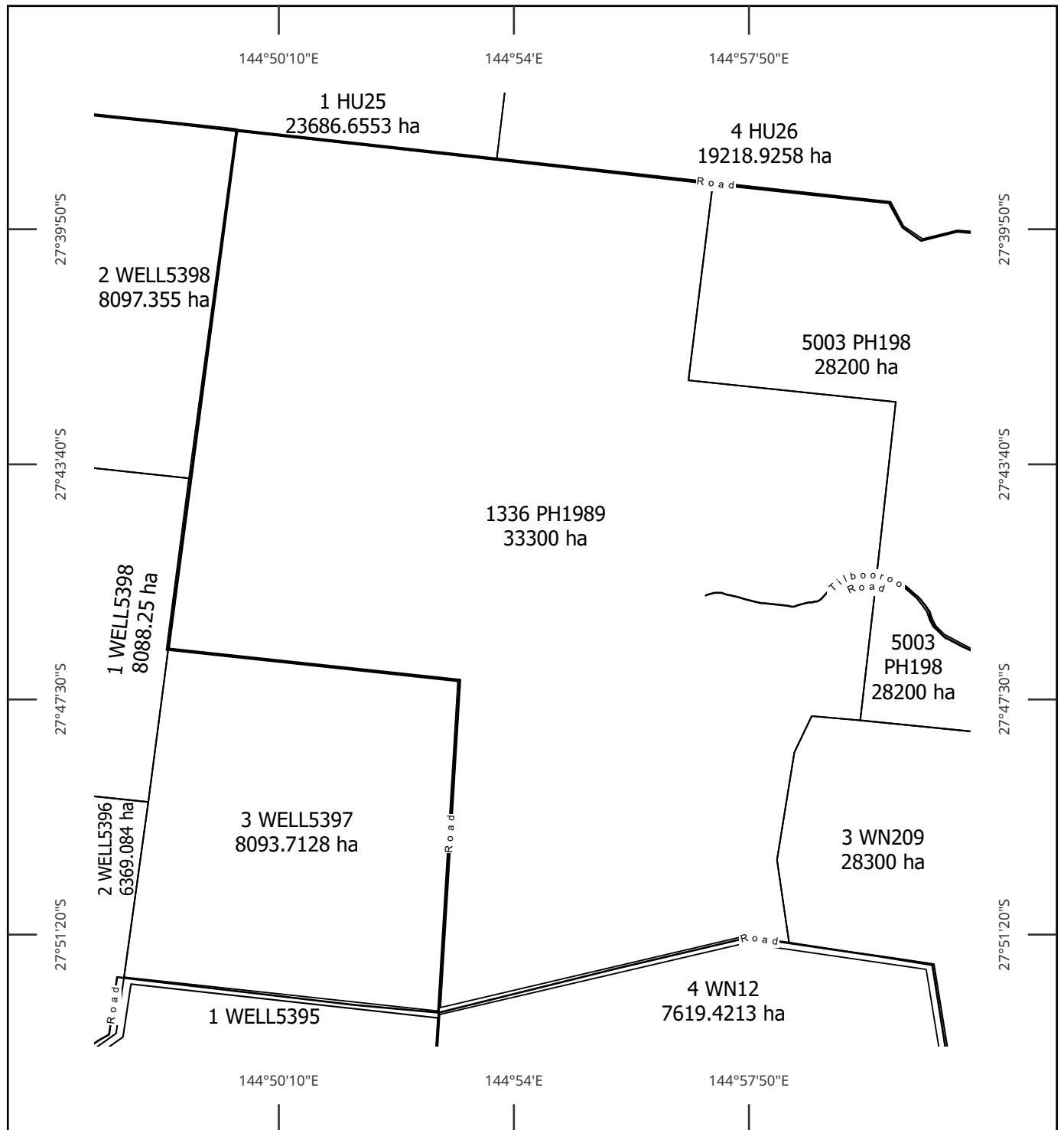
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STANDARD MAP NUMBER

7842-21441

0 4 8 12 16 km
Datum: GDA2020 ZONE: 55 Scale: 1:175,000

SmartMap

Based upon an extraction from the Queensland Spatial Cadastral Framework

SUBJECT PARCEL DESCRIPTION

CLIENT SERVICE STANDARDS

QSCF

Lot/Plan 1336PH1989
Area/Volume 333000000.0
Tenure Lands Lease
Local Government Paroo Shire
Locality Eulo
Unique ID 45523024

PRINTED 13/08/2026

QSCF: 13/08/2026 (Lots with an area less than 10,000 ha are not shown)

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Road No	ChnStart	Chn Finish	Landmark	Details	Landmark type
718 Cunnamulla Airport Rd	6.998		Grid		
	7.066		RCP	300	
	8.7		Road End		Turnoff LHS Claverton Park
	0		Int Thargomindah Rd		
	0	5.376	Seal		
	0.407		Grid		
	3.155		Floodway		
	3.309		Bore Drain Crossing		
	3.48		RCP	300	
	3.582		Grid		
	4.39		Turnoff	RHS	Managers House
	4.983		RCBC		
	5.376		Road End		
719 Tilbooroo Rd	0				
	0		Int Yerrel		
	1.091		Creek Crossing	Stabilized	
	1.45		Creek Crossing	Stabilized	
	2.466		Creek Crossing	Stabilized	
	3.847		Grid		
	9.805		Grid		
	10.517		Creek Crossing	Stabilized	
	11.532		Floodway	Stabilized	
	12.28		Floodway	Stabilized	
	13.063		Floodway	Stabilized	
	14.5		Floodway	Stabilized	
	14.728		Floodway	Stabilized	
	18.468		Property Boundary Grid		
720 Yowah Opal Fields Rd	0		Int Toompine		
	0	22.4	Seal		
	0.395		Floodway		
	0.521		Floodway		
	1.223		Floodway		
	3.211		RCBC		
	4.03		Floodway		
	5.111		Floodway		
	5.503		Turnoff	RHS	Jandel
	6.413		Floodway		
	6.702		Grid		Prefab
	7.393		Floodway		
	8.535		Floodway		
	13.086		Grid		Prefab

10.2.10 Community Grant Application: Cunnamulla Amateur Swimming Club

Council Meeting: 13 October 2026
Department: Community & Environmental Services
Author: A/ Community Services Team Leader
Attachments: 1. Community Grant Application
2. Quote from All About Aquatics
3. Redacted Bank Statement

Purpose

The purpose of this report is to provide Council with a community grant application from Cunnamulla Amateur Swimming Club for direct cash funding to fund club nights and a Come and Try it night.

Recommendation

That Council:

1. *Receive and note the Community Grant Application from the Cunnamulla Amateur Swimming Club for the season from October 2026 to March 2027 (School Term 4, 2026 and Term 1, 2027).*
2. *Agree to direct cash funding of \$4,158 towards the cost of hiring the swimming pool for swimming club nights (18 weeks) and hire of the pool for a swimming carnival.*
3. *Agree to direct cash funding of \$300 for costs associated with a “Come and Try” night.*

Previous Council Resolutions**Council Resolution (RES.M25/339)**

Moved: Cr Brain

Seconded: Cr Jackson

That Council:

1. *receive and note the Community Grant Application from the Cunnamulla Amateur Swimming Club for season from September 2025 through to April 2026 (School Term 4, 2025 and Term1, 2026)*
2. *agree to a donation of \$5,170 towards the cost of hiring the swimming pool for swimming club nights (18 weeks)*
3. *agree to a \$300.00 cash donation to support a “come and try” night.*

Carried unanimously.

Discussion

The Cunnamulla Amateur Swimming Club Inc. is a local community group of volunteers who work to provide children of the Paroo Shire the opportunity to be active through swimming. The club operates under Swimming QLD & Swimming Australia and meets for club nights during the months of September – April.

Council has previously provided support to the club to operate at the council owned swimming pool facility.

In 2025/26, this support was for facility hire on club nights of \$5,170 and \$300 towards the cost of a “come and try” night.

The Swimming Club had also sort a grant to cover costs associated with lane hire for a training night. This was not approved by Council.

The current application also includes training night lane hire, but to be consistent with prior year Council resolutions, this has been excluded from the recommendation to Council. The swim training lane hire cost is \$1,782.

The club does have cash funds but does not have on-going funds to commercially hire facilities and relies on the support of Council to continue to operate.

Budget/Financial Implications

- \$4,158 including GST fee waiver for hire of pool for Club nights
- \$300.00 cash donation for BBQ items for a come and try night

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Theme: 2. Our People and Strong Communities

Program Area: 2.1 Celebrate Cultural Diversity, history and traditions

2.6 Foster and promote safe, active and healthy communities

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

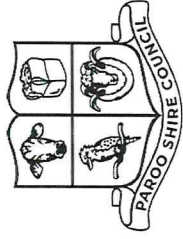
Risk	Explanation
Failure to support a local club to provide swimming club to local children.	Failure to support a local club who volunteers their time to allow local children to access swimming club may result in unfavourable publicity, possible loss of future attendance by people using a council facility.

Consultation

A/Director Community & Environmental Services

Community Support Officer

Cunnamulla Amateur Swimming Club



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance, a grant or sponsorship.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at www.paroo.qld.gov.au/policies.

APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR) AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY GRANTS BUDGET IS FULLY COMMITTED.

All applications have to be submitted and approved by Council at a monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is only two weeks away, please contact Council on the details below to discuss your application prior to submitting your form.

No applicant can be guaranteed funds, nor can any applicant be guaranteed to receive the full amount requested.

How and when will I be notified?

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. For feedback on your application, please refer to the contact phone number given in your notification letter.

For more information please contact:

Community Support Officer

Phone: (07) 4655 8400

Email: council@paroo.qld.gov.au

To lodge your application:

Email: council@paroo.qld.gov.au

In person: Attn: Community Grants Program

CCEC Building, 49 Stockyard Street, Cunnamulla

By post: Attn: Community Grants Program

Paroo Shire Council

PO Box 75

Cunnamulla Q 4490



PAROO SHIRE COUNCIL Community Grants Guidelines and Application Form

SECTION 1: GUIDELINES

INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects acknowledgment of financial support, including logos/branding on all printed material, online/ social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

TYPE OF GRANTS

The categories of grants available are:

1. Waiver of hire fees

Waiver of hire fees for Council facilities e.g. halls, pool hire, Portaloos etc. This includes any hire fee detailed in Council's annual Fees and Charges Schedule. Security deposits will not be waived unless under exceptional circumstances.

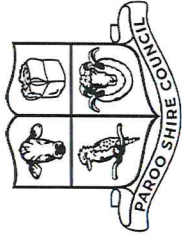
Category 1 grants are delegated to the CEO for approval to a maximum amount of \$500. All grants approved under this delegated authority will be reported to Council in the subsequent month's Council report.

2. In-kind assistance

In-kind assistance or donation may include labour, machinery and materials being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:

- Use, repairs and maintenance of equipment
- Employee costs
- Transportation costs
- Plant costs

In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisation must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.



PAROO SHIRE COUNCIL Community Grants Guidelines and Application Form

3. Direct (cash) funding

Direct funding is a cash amount that is donated by Council, to an organisation with the recipient organisation being responsible for expenditure and management of the funds.

Category 3 grants require an acquittal to be completed after the project, event or activity has been completed.

Category 3 grants require a copy of a relevant bank statement detailing current balances.

4. Sponsorship

Sponsorship for major events that have a regional economic benefit, particularly in relation to tourism.

Category 4 grants are available to private enterprise, businesses or for-profit organisations.

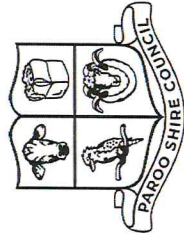
ELIGIBILITY

In order to submit an application under the Community Grant Program, the applicant must:

- Be a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR
- Be a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area; and
- Have current public liability insurance or proof of exemption; and
- Have met acquittal conditions for all previous Council funding where applicable.

CRITERIA

- Applicants must demonstrate strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, or promote active, safe and healthy communities.
- The applicant or proposed project, event or activity must be based within the Paroo Shire Council local government area; or clearly demonstrate benefit to the Paroo Shire Council communities.
- The applicant must demonstrate attempts have been made to raise funds from other sources to assist with the project, event or activity.
- Applicants must be able to demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.
- Where applicable, applicants must have acquitted previously awarded grants in order to be considered for a new application.
- Applicants must not have any overdue debt with Council unless a payment arrangement is in place.
- Projects, events or activities will generally not be funded from multiple Council funding programs and will only be approved at Council's discretion.



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

INELIGIBLE APPLICATIONS

The following entities and applications are ineligible under the community grants program and will not be considered for funding:

- Government agencies or departments of local, state or federal government
- Educational, religious or medical organisations
- Private enterprise, businesses or for-profit organisations with the exception of the sponsorship category of grant
- Applications whereby some or all of Council funds will be donated to another cause
- Applications which fund:
 - a. Wages or salaries for staff
 - b. Recurrent costs or day to day operations of a group e.g. electricity, phone, rent, meals, wages
 - c. Retrospective funding
 - d. Equipment or other expenditure that are personal or for personal gain or for individual pursuit
 - e. Private and commercial ventures or activities with the exception of the sponsorship category of grant
 - f. Part or all of Council rates
 - g. Items that would otherwise be funded by State or Government bodies

EXCEPTIONAL CIRCUMSTANCES

Council may approve a Community Grant outside of the above in exceptional circumstances or where an overriding community need or benefit can be demonstrated by the applicant.

THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.

CONDITIONS OF APPROVAL

All community grants are subject to the following conditions:

- The grant funds cannot be used for any other purpose than that for which the grant is awarded
- Funds that cannot be used for the specified purpose must be returned to Council
- If a grant recipient wishes to modify the intended use of the grant, they must submit a written request to Council detailing the alterations at least 30 days prior to the project, activity or event commencing.
- The grant recipient will obtain all necessary permits or approvals relating to the project, activity or event for which the grant is awarded.
- Applicants give permission for Council to use the grant information for promotional and public information, including (where deemed appropriate by Council) the use of photographs, publications, annual reports etc



PAROO SHIRE COUNCIL Community Grants Guidelines and Application Form

acknowledging Council's financial contribution.

- Successful applicant details, including the name of the organisation, amount and purpose of the grant, will be published on Council's website.
- A register of grants to community organisations will be kept for disclosure in accordance with the *Local Government Regulation 2012*.

FUNDING ACQUITTAL (Category 3 Direct Cash Funding Only)

For category 3 funding, the recipient will acquit the grant as soon as practicable after completion of the project, activity or event. If the acquittal is not received within three months of the completion date, future applications, or the amount provided by Council when considering future applications may be affected.

ACKNOWLEDGEMENT CONDITION

As a condition of funding, successful applicants are required to actively and publicly acknowledge Council's support in all published material associated with the funded project, activity or event.

A copy of Council's logo can be provided to all successful recipients on request.

Funding recipients must ensure that Council's positive reputation is maintained at all times.



PAROO SHIRE COUNCIL Community Grants Guidelines and Application Form

SECTION 2: APPLICATION FORM

APPLICANT DETAILS			
Contact person:	JESSIE THOMPSON		
Position in organisation:	TREASURER		
Organisation name:	CUNNAMULLA AMATEUR SWIMMING CLUB		
Contact phone number:	Contact mobile number:	0431 602 108	
Contact email:	JESSIEGTHOMPSON@HOTMAIL.COM		
Postal address:	PO BOX 295		
Suburb:	CUNNAMULLA	State:	QLD
ABN:	59562954707		
Incorporation:			

ORGANISATION DETAILS	
President:	LAUREN SCHMIDT
Secretary:	JEMMA JONES
Treasurer:	JESSIE THOMPSON
Other committee members:	VICE PRESIDENT - TALMAI POWYER

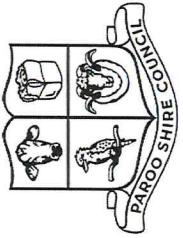


PAROO SHIRE COUNCIL Community Grants Guidelines and Application Form

APPLICATION DETAILS Please tick all that apply	
What assistance are you applying for?:	
1. Waiver of hire fees - if yes, please complete "Waiver of Hire Fees" section below	☐
2. In-kind assistance - if yes, please complete "In-Kind Assistance" section below	☐
3. A cash grant - if yes, please complete "Direct (Cash) Funding" section below	YES ☐
4. Sponsorship - if yes, please complete "Sponsorship" section below	☐
Please provide a brief description of the project, event or activity you are applying for assistance for:	
Cunnamulla Amateur Swimming Club is a volunteer run community organisation committed to providing children and families across the Paroo Shire with the opportunity to participate in swimming, physical activity and community sport. The club conducts regular club nights each Thursday from September - April and Swim Training on Wednesday afternoons 3-5pm. The cost to commercially hire the council owned pool facility would place a significant financial restraint on our club and could impact the ability for us to continue offering this service. We are therefore seeking support from the Paroo Shire Council to help cover costs towards the hire of the pool for club nights and lane hire fees. This assistance will help us to continue. We thank you for your support in previous years.	

1. WAIVER OF HIRE FEES	
Event location i.e. which council facility	CUNNAMULLA SWIMMING POOL
Mobile catering equipment including quantity e.g. 1 x cold room, 1 x generator	NONE
Date facility and/or equipment required:	TERM 4 2026 & TERM 1 2027
If required more than once, please detail: e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.	EVERY THURSDAY NIGHT FROM 6-8PM EVERY WEDNESDAY AFTERNOON 3-5PM???
Please provide any other relevant information (if any):	
(Office use only) Value of hire fees is \$.....	

Last updated November 2025



PAROO SHIRE COUNCIL Community Grants Guidelines and Application Form

2. IN-KIND ASSISTANCE

Please provide details of the assistance requested from Council: (attach additional information when submitting your application form if required.)

Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>

3. DIRECT (CASH) FUNDING Please detail the amount of funding you are requesting and what it is for.

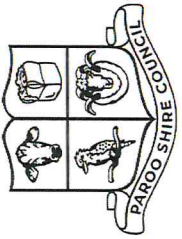
Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Cost \$
POOL HIRE FEES - CLUB NIGHTS - TERM 4 & 1	4158
LANE HIRE FEES - WEDNESDAY SWIM TRAINING - TERM 4	891
LANE HIRE FESS - WEDNESDAY SWIM TRAINING - TERM 1	891
BBQ - COME AND TRY NIGHT	300
TOTAL	\$ 6240

4. SPONSORSHIP

Event details
Sponsorship details
Benefits to Council
Amount \$

Last updated November 2025

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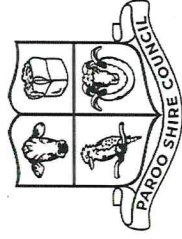
PAROO SHIRE COUNCIL Community Grants Guidelines and Application Form

ORGANISATION CONTRIBUTION <i>Please detail monetary and/or in-kind contributions</i>		
Description <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	Approximate \$ total <i>If relevant</i>	
VOLUNTEER HOURS - COMMITTEE MEMBERS 8HRS PER WEEK MINIMUM		
TOTAL \$		

PLEASE CHECK THE ELIGIBILITY OF YOUR APPLICATION AGAINST COUNCIL'S COMMUNITY GRANTS POLICY

	APPLICANT TO COMPLETE		OFFICE USE ONLY	
	YES	NO	YES	NO
Are you a community organisation, group or club that is a not-for-profit incorporated organisation and is located within the Paroo Shire Council local government area; OR	☒	☐	☐	☐
Are you a community group or club auspiced by a not-for-profit incorporated organisation located within the Paroo Shire Council local government area	☐	☒	☐	☐
Do you or the auspicing organisation have evidence of your not-for-profit status e.g. constitution, registration etc	☐	☐		
Do you have current public liability insurance or proof of exemption	☒	☐	☐	☐
Have you met acquittal conditions for all previous Council funding (category 3 grants only).	☒	☐	☐	☐
Have you demonstrated strong community benefit or need and support for the project, event or activity e.g. will it contribute to economic development, tourism, liveability, promote active, safe and healthy communities.	☒	☐	☐	☐
Are you or your proposed project, event or activity based within the Paroo Shire Council local government area; or clearly demonstrates benefit to the Paroo	☒	☐	☐	☐

Last updated November 2025



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

Shire Council communities.			
Have you demonstrated attempts to raise funds from other sources to assist with the project, event or activity.	☒	☐	☐
Can you demonstrate financial viability and / or competence to achieve the stated goals of the project, event or activity.	☒	☐	☐
Do you have any overdue debt with Council unless a payment arrangement is in place.	☐	☒	☐
Does your project, event or activity rely on funding from multiple Council funding programs.	☐	☒	☐
Have you provided a recent copy of a relevant bank statement with your application (category 3 grants only)	☒	☐	☐

PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.

This declaration requires the signature of the applicant or representative of the organisation.

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application. I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of Paroo Shire Council in all relevant promotional and printed material.

Murray Paul Jessie Thompson 19/08/26
Signature Full name of person making application Date

To lodge your application:

Email: council@paroo.qld.gov.au

In person: Attn: Community Grants Program
Paroo Shire Council Main Office,
CCEC Building, 49 Stockyard Street, Cunnamulla

Bypost: Attn: Community Grants Program
Paroo Shire Council
PO Box 75
Cunnamulla Q4490

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Last updated November 2025

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QUOTE

Cunnamulla Swimming Club Inc

Date
11 Aug 2026

Expiry
25 Aug 2026

Quote Number
QU-0143

Reference
Pool Hire

ABN
99 767 865 085

All About Aquatics (Int) Pty
Ltd
PO Box 19
QUILPIE QLD 4480
AUSTRALIA
ABN: 99767865085

Description	Quantity	Unit Price	GST	Amount AUD
Club Night Pool Hire 6:00pm-8:00pm				
Term 4 2026 7th October until 3rd December 2026 9 club nights				
Term 4 2026 Additional Lifeguards 6:00pm-8:00pm 2 hours x 2 lifeguards x 9 club nights = 18 hours				
Club Night Pool Hire 6:00pm-8:00pm Term 1 2027 28th January to 25th March 2027 9 club nights				
Term 1 2027 Additional Lifeguards 6:00pm-8:00pm 2 hours x 2 lifeguards x 9 club nights = 18 hours				
Swimming Carnival Whole Day - 8 hours 2 lifeguards provided				
Subtotal				3,780.00
TOTAL GST 10%				378.00
TOTAL AUD				4,158.00

Terms

Quotes are valid for 7 days.

Payment options for invoices are: internet banking (preferred) or credit card (may include additional credit card fees)

Payment due dates: 7 days

Late payments after 14 days may incur a fee.

Payments later than 30 days will be sent to Debt Collectors and will incur a further 20% of total amount fee inclusive of late fees.



NAB Community Fee Saver

Account

For further information call the
Business Servicing Team on 13 10 12



1027564

CUNNAMULLA AMATEUR SWIMMING CLUB INC
PO BOX 57
CUNNAMULLA QLD 4490

Account Balance Summary

Opening balance	\$10,007.44	Cr
Total credits	\$25,084.13	
Total debits	\$17,321.96	
Closing balance	\$17,769.61	Cr

Statement starts 7 May 2026
Statement ends 6 August 2026

Outlet Details

Queen St Mall
Shop G1, Queen Adelaide Building
90-112 Queen Street, Brisbane City Qld 4000

Account Details

CUNNAMULLA AMATEUR SWIMMING CLUB INC
COMMUNITY FEE SAVER

BSB number

Account number

Transaction Details

Date	Particulars	Debits	Credits	Balance
7 May 2026				10,007.44 Cr
15 May 2026				10,007.44 Cr
2 Jun 2026				9,947.39 Cr
3 Jun 2026				10,694.79 Cr
18 Jun 2026				7,574.79 Cr
24 Jun 2026				31,911.52 Cr
9 Jul 2026				17,769.61 Cr

* Please note: True balance is \$7,389.61.
We still need to use \$10,380 towards lane rope
storage upgrades, funds received from GCBF on
24/06/26.
Regards, Jessie Thompson.

Summary of Government Charges

	From 1 July to date	Last year to 30 June
Government		
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00
Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.		
For further information on any applicable rebates, fees or government charges, please refer to the NAB's "A Guide to Fees & Charges" booklet. Please retain this statement for taxation purposes		

Explanatory Notes

Please check all entries and report any apparent error or possible
unauthorised transaction immediately.
We may subsequently adjust debits and credits, which may result
in a change to your account balance to accurately reflect the
obligations between us.

For information on resolving problems or disputes, contact us on 1800
152 015, or ask at any NAB branch.

10.3.1 Infrastructure Services Operations Status Report

Council Meeting:	13 October 2026
Department:	Infrastructure Services
Authors:	Deputy Director of Infrastructure and Staff
Attachments:	1. Cunnamulla Waste Facilities Concept Plan

Purpose

The purpose of this report is to provide an update on the work undertaken in the Infrastructure Services Department for the month of September 2026.

Recommendation

That Council receive and note the Infrastructure Services Operations Status Report.

Discussion**1. Overview**

Infrastructure Services continued to progress a broad program of road maintenance, flood-damage restoration, town maintenance, parks and gardens, water and sewerage, fleet maintenance, waste management and landfill and capital works during September 2026.

Key activities included continued delivery of the Hungerford Road DRFA works, with TMR recognising the construction team for the quality and progress of the works; progression of REPA works on Jobs Gate Road; implementation of DWQMP recommendations; and progression of the Cunnamulla Sewer Rising Main, John Kerr Park amenities and airport fuel upgrade works.

Approximately \$10 million of additional REPA works associated with the new flood event has been submitted to QRA for assessment. Infrastructure Services will continue to prioritise committed flood-damage works and key capital and maintenance programs through October 2026.

2. Works Coordinator

- Work scheduling for both road construction teams working on REPA Flood Damage Works.
- Construction team currently working on Talbarea Road
- Maintenance team currently working on Jobs Gate Road.
- Work scheduling with town maintenance team – including completion of customer requests.
- Scheduling of works on State Road with TMR for replacement of collapsed culvert on Mithcell Highway at Wyandra.

Talbarea Road



Jobs Gate Road



2.1 Town Maintenance Crew

Shire Roads

- Signage works undertaken on Warden, Ningling, Pitherty, Cuttaburra and Talbarea.
- Reseal program prep – Humeburn Road.
- Grid work – replacement and clean out – Bendena Road.
- Pot hole patching – Jobs gate Road, Amenda-Tinnaburra Road, Mt Alfred Road, Eulo-Toompine Road, Yowah Opal Fields Road and town streets in Yowah.



State Roads

- Signage – Barrington Road.
- Pothole patching - Barrington Road
- Grid removal and replacement – 4 grids Hungerford Road – 1 grid Bollon Road.
- DRFA Work – Thargomindah Road

Town Maintenance

- Storm water maintenance Louise Street with drain clearing contractor.
- CBD footpath paving maintenance and graffiti removal.
- Install bin surrounds CBD and JKP.
- Kerbside gutter numbering.
- Line marking.

2.3. Construction Crew

Monthly TMR site meetings were held for the Hungerford Road DRFA works. TMR recognised the construction team for the quality and progress of the works.

3. Water and Sewerage

3.1 Water and Sewerage

Cunnamulla

- Water main repairs: 2
- Water service repairs: 1
- Private works - sewerage: 4
- Private works - water: 0
- QBuild requests
 - Water main repairs: 1
 - Sewerage service repairs: 3
- Council assets
 - Water main repairs: 1
 - Sewerage service repairs: 4
- Requests for maintenance: 0
- Hot Springs - nil.
- Cunnamulla Pool - nil.

Wyandra

- Water main repairs: 0
- Water service repairs: 1

Yowah

- Water main repairs: 0
- Water service repairs: 3

Eulo

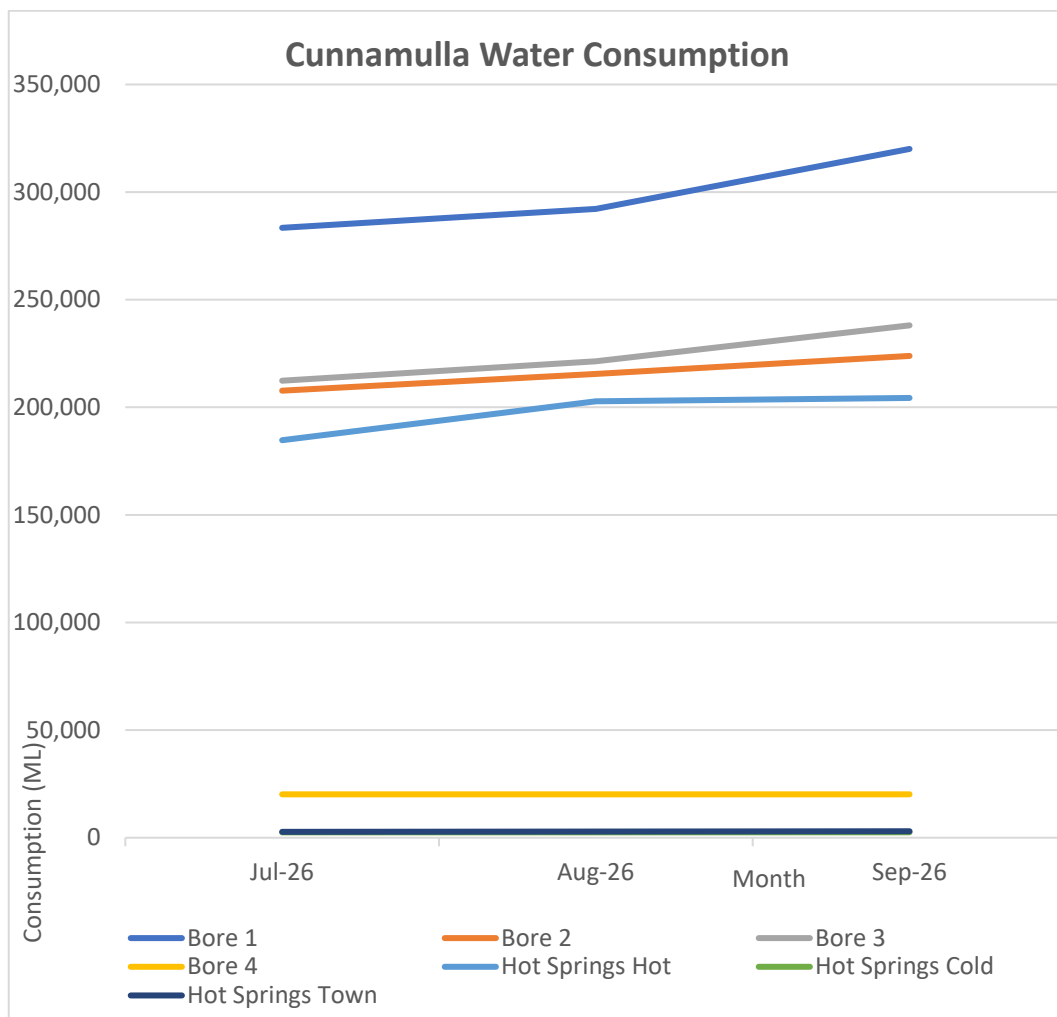
- Water service repairs: 0

Bores - Water Flow Usage

Bore	Prior Month Usage (kL)	Prior Cumulative Usage (kL)	Current Month Usage (kL)	Updated Cumulative Usage (kL)
1	8,805	292,205	27,844	32,0049
2	7,771	215,499	8,368	22,3867
3	9,051	221,406	16,668	23,8074
4	0	20,164	0	20,164

Hot Springs Water Usage

	Prior Month Usage (kL)	Prior Cumulative Usage (kL)	Current Month Usage (kL)	Updated Cumulative Usage (kL)
Hot Water	18,106	202,818	1,530	204,348
Cold Water	28	2,519	6	2,525
Town Supply	121	2,853	157	3,010



3.2 Parks & Gardens

- The Parks and Gardens team completed its routine monthly maintenance program, including mowing and watering of
 - town street gardens
 - small parks
 - the Hot Springs precinct (including weed control),
 - Cunnamulla Railway precinct
 - River Walk
 - Cemetery
 - bushland areas and the eastern town entrance.
- John Kerr Park
 - weed control with hand sprayer due to sprinkler system – 3 days.
 - ICPA Event – Prepare grounds – delivery of one large generator.
- Cunnamulla Round up
 - Event set up and pack up
 - drop event bins off
 - 2 x skip bins delivered
 - mow and weed trim
 - harrowing event arena.
- General maintenance, including mowing and whipper snipping, was undertaken with continued progress on the old cemetery clean-up.
- Routine cleaning of the Cunnamulla War Memorial fountain undertaken.
- Cunnamulla Airport - mowing and weed trimming of the airstrip and grounds undertaken.

- Cunnamulla Cemetery –
 - 1 funeral held – set up and pack up
 - Ground clearing and levelling



3.3 Waste Management and Landfill

- A new perimeter fence has been installed at the Eulo Waste Facility.
- Construction of a new asbestos disposal pit at the Cunnamulla Waste Facility has been completed
- Backfilling of the existing asbestos disposal pit has been completed.
- Removal of scrap metal from the Cunnamulla Waste Facility and Council's depot is underway at no cost to Council.
- Further works have been identified to improve the overall condition of the Cunnamulla Waste Facility, reduce the volume of waste requiring disposal in the super pit, and prepare the site for the proposed Cunnamulla Waste Facility Upgrade Project.
- Options for the disposal of used tyres currently stored at the Council Depot are being investigated.
- Preliminary concept plan for future Cunnamulla waste facilities has been prepared. Refer Attachment 1.
- Fencing at Cunnamulla Asbestos pit has been erected.

4. Technical Staff

- Approximately \$10 million of REPA works has been submitted to QRA for assessment under the new flood event.
- RMPC Schedule 2 Expenditure Profile for YTD 2026/27

Month	Cumulative Forecast (\$)	Claim for Month (\$)	Cumulative Actual Claim (\$)
Jul-26	80,447.76	80,447.76	80,447.76
Aug-26	93,920.70	13,472.94	93,920.70
Sep-26	213,920.70	108,832.80	202,753.50
Oct-26	443,920.70		
Nov-26	778,920.70		
Dec-26	928,920.70		
Jan-27	1,028,920.70		
Feb-27	1,228,920.70		
Mar-27	1,428,920.70		
Apr-27	1,618,920.70		
May-27	1,718,920.70		
Jun-27	1,738,739.00		
Total	1,738,739.00		

RMPC Schedule 2 expenditure was in line with the cumulative forecast as at the end of September 2026.

- Routine reporting for water sampling, quarry quantities, RMPC claims and project planning was completed during the month.
- Assistance was provided with flood-damage projects, including coordination of sealing and other contractors.
- Quality assurance activities continued for TMR flood-damage works.
- Implementation of the DWQMP recommendations progressed.
- Installation of the John Kerr Park amenities block progressed, with electrical works ongoing.
- Cunnamulla Airport Fuel Upgrade progressed.
- Works on the Cunnamulla Sewer Rising Main progressed.
- The Wyandra Street lighting investigation continued.
- Reporting and acquittals for various grants progressed.
- The SWIM Water Queensland report was submitted.
- TMR flood-damage 94A works on Hungerford Road Formation work and first seal completed.

Key Works Planned for September 2026

- Continue implementation of DWQMP recommendations.
- Undertake RMPC road inspections.
- Continue planning and delivery of the Jobs Gate Road flood-damage and RTR projects.
- Continue planning and delivery of TMR flood-damage and 94A works on Hungerford Road.
- Progress installation of the airport fuel upgrade tank.
- Progress installation of the new toilet blocks at the tennis courts and John Kerr Park.
- Continue construction of the Cunnamulla Sewer Rising Main.
- Progress investigation and planning for the Hot Springs SCADA upgrade.

5. Workshop

UNIT #	VEHICLE DESCRIPTION	DESCRIPTION OF WORK
315	Grader	New alternator Hungerford Road
318	Grader	Blade slide and circle shims replaced Hungerford
325	Eulo town tractor	Full service and new alternator and battery
375	Drum roller	Parts arrived for drum drive and vibe motor (October in workshop)
247	UD prime mover	Full service and check over
306	Eulo zero turn mower	Replaced engine with new replacement from motor mecca
349	Caterpillar multi tyre roller	Replaced all steering pivot pins and bushes
983	New emulsion spray skid	Fit new emulsion skid to trailer
332	Forklift	Full service
146	Ford ranger	Fit toolbox with draws
248	UD prime mover	Full service and check over
339	Cat 950 loader	Full engine service
133	Toyota Fortuna	Service and check over check brakes for noise Straighten bulbar
330	McCormick tractor	First service and full check over
127	Nissan Navara	New engine head replaced and EGR cooler replaced due to failed EGR cooler
382	Fuel trailer	Fit new bearing hub replace all wheel bearings

UNIT #	VEHICLE DESCRIPTION	DESCRIPTION OF WORK
273	Street sweeper	Replaced main blower tubes replace broom king pins
104	Ford Everest	full-service fill AdBlue
315	Grader	Blow out cooling package
290	Western Star	Full service and check over replaced bonnet hinges replace high pressure switches in air con repaired aircon compressor wiring
350	Multi roller	Replace both seat swivel cables full aircon system flush replaced 2 a/c hoses system charged with new gas and oil
	Airport jetA1	Fix jet a1 pump replace filter new water filter system to be fitted by aviation components in November
	Airport avgas	Bleed air from avgas bowser
280	Kenworth	Truck in workshop for major repairs all rear brake components removed for replacement
105	Ford Everest	Full service and check over filled AdBlue
270	Kenworth 610	Full service and check over fixed rear light wiring
271	Kenworth 610	Full service and check over replaced broken exhaust flex



Cunnamulla Waste Facility Concept Plan

10.3.2 2026-27 Capital Works Program Status Report

Council Meeting: 13 October 2026
 Department: Infrastructure Services
 Author: Deputy Director Infrastructure Services and Technical Officer
 Attachments: a. Road Works Program
 b. Works Program Gannt Chart

Purpose

The purpose of this report is to provide Council with an update on the 2026-27 capital works program.

Recommendation

That Council receive and note the 2026-27 Capital Works Program Status Report.

Previous Council Resolutions

Not applicable.

Discussion

On track	Requires monitoring / some risk	Requires action / considerable risk
		

Project	Notes	Budget	Status
TIDS – Jobs Gate Road Rehabilitation	Not commenced. Scope and estimate being finalised, construction commences in January 2027.	\$1,623,452	
TIDS – Humeburn Road bitumen sealing	Project Completed.	\$500,000	
Country Road Connect 25-26	Not commenced. Work to be programmed	\$1,074,750 \$1,250,000	
R2R – Gamarren Road Rehabilitation and reseal	Project planned for February/ March 2026. Bitumen tender awarded.	\$1,960,450	
W4Q- Cunnamulla Swimming Pool and John Kerr Park Master Plan Stage 1	Installation of the two new amenities buildings is complete. Electrical works are currently underway.	\$600,000	
W4Q - Housing Upgrade including Wyandra Hall	59 Stockyard Street - Work completed. 11 Mabel Street – Work completed. 5 Ivan Street – Work completed. 9 Francis Street - Restumping is complete. 7 Louise Street - Works are currently progressing. Wyandra Hall improvements - Works are currently planned for November/December 2026.	\$550,000	
W4Q - Airport Fuel Upgrade	The contractor will commence on 09 October 2026.	\$350,000	

Project	Notes	Budget	Status
	Equipment dispatch was scheduled for 8 October, with the crew due on site on 9 October. Electrical sign-off is scheduled for 13 October, followed by fuel-up and commissioning on 14 October.		
Eulo Landfill	Environmental clearances have been obtained. Clearing and fencing works scheduled.	\$85,000	
JKP Cricket Nets	Works completed	\$140,000	
Hot Springs SCADA System	Scope being prepared, investigation is progressing to ensure the suitable method is adopted.	\$350,000	
Sewer Rising Main	Construction commenced in September. Works are currently on hold pending confirmation of the installed pipe depths and levels from Trazlbat's designers.	\$650,000	
Flood Gate Upgrade Program	Project scope is subject to a grant application.	\$500,000	
House / Unit 2 Bedroom	Discussion held at July workshop	\$600,000	
Cunnamulla Pool Repainting	The scope of works has been amended to focus on the compliance.	\$150,000	
Replacement Light Vehicles Unit 231 4x2 Dual Cab Unit 124 4x4 Dual cab Unit 125 4x4 Dual Cab Unit 126 4x4 Space Cab Unit 138 4x4 Dual Cab	Purchase order issued. Delivery is expected by the end of November.	\$340,000	
Replacement Unit 336 Loader	Purchase order issued. Delivery is expected by the end of October.	\$390,000	
Replacement Unit 331 Track Loader	Delivered	\$145,000	
Replacement Unit 281 Light Truck	Quotation has been received	\$141,000	
Replacement Unit 250 Patching Truck	Purchase order issued. Delivery is expected by March/ April 2027.	\$762,000	
Replacement Trailers Unit 380 Fuel trailer Unit 381 Fuel Trailer Unit 382 Fuel Trailer	Purchase order issued. Delivery is expected by the end of November.	\$75,000	
Replacement Mowers Unit 653 Ride-on Unit 654 Ride-on Unit 655 Ride-on	Delivered	\$66,000	
Emulsion Tank	Purchase order raised. Delivery is expected by the end of November.	\$110,000	

Budget/Financial Implications

As detailed above

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Corporate Plan

Theme: 2 Our People and Strong Communities

Theme: 3 Prosperous Economy

Theme: 4 Environmental Sustainability

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Financial	Inadequately defined project scopes can lead to cost overruns. A lack of timely project planning and delivery may jeopardise approved grant funding. Regular reporting and implementation of sound project management processes will mitigate this risk.
Quality	A lack of clear scope and project planning can result in less than desired quality outcomes. Implementation of sound project management processes will mitigate this risk.
Time	A lack of clear scope and project planning and delivery can result in lower works program completion rates. Regular reporting and implementation of sound project management processes will mitigate this risk.
Environmental	Many projects have an element of environmental risk. Regular reporting and implementation of sound project management processes will mitigate this risk.

Consultation

Relevant Infrastructure Services staff

	RMPK Crew
	Construction Crew
	Town Crew
	Seal Contractor

Project Information							Construction Schedule											
Category	Funding Source	Asset Type	Road No.	Road Name	Asset Custodian	Pavement Treatment	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27
CAPEX	DRFA	Road	7001	Hungerford Road	TMR	HFG		9 days										
OPEX	RMPC	Road	7001	Hungerford Road	RMPC Maintance	HFG		9 days										
OPEX	REPA	Road		Talbarea Road	Paroo Council	HFG												
OPEX	REPA	Road		Widgeegoara Road	Paroo Council	HFG				11 days								
OPEX	REPA	Road		Camden Road	Paroo Council	HFG				11 days	11 days							
CAPEX	TIDS	Road		Jobs Gate Road	Paroo Council	Rehab							10 days					
CAPEX	TIDS	Road		Jobs Gate Road	Paroo Council	Reseal							10 days					
CAPEX	R2R	Road		Gamarren Road	Paroo Council	Rehab							6 days					
OPEX	REPA	Road		Gamarren Road	Paroo Council	HFG								12 days				
OPEX	REPA	Road		Charlotte plains	Paroo Council	HFG								8 days				
CAPEX	DRFA	Road	7001	Bollon Charleville(26E)	TMR	HFG and MFG												
CAPEX	CRC	Road		Jobs Gate Road	Paroo Council	Resheeting												
OPEX	Stock Grid Removal	Grid	7001	Hungerford Road	TMR	Grid Removal		3 days										
OPEX	Stock Grid Removal	Grid	94A	Thargomindah Road	TMR	Grid Removal		4 days										
OPEX	Stock Grid Removal	Grid	36B	Bollon Road	TMR	Grid Removal		2 days										
OPEX	DRFA	23BMinor Culvert	23B	Chartville road (Mitchell HWY)	TMR	culvert			17 days									
CAPEX	DRFA	Road	94A	Thargomindah Road	TMR	Other Works		5 days										
CAPEX	TIDS	Road		Humeburn Road	Paroo Council	Reseal			3 days									
CAPEX	R2R	Road		Gamarren Road	Paroo Council	Reseal				10 days, prep	works		10 days					
Shire Town and Road Maintenance										12 days								
OPEX	REPA	Road		Jobs Gate Road	Paroo Council	HFG		5 days		11 days								
OPEX	DRFA	23B Side Track	23B	Chartville road (Mitchell HWY)	TMR	Side Track			9 days									
OPEX	RMPC ELEMNET 15	Road	36B	Bollon Road	TMR	HSG+ Resheeting					11 days	11 days						
OPEX	RMPC ELEMNET 15	Road	36B	Thagomindah Road	TMR	HSG+Resheeting												
OPEX	Shire Road Maintenance	Road			Paroo Council													
CAPEX	RMPC	Road	23B	Chartville road (Mitchell HWY)	TMR	Slashing												

ID	Task Mode	Task Name	Job Cost Code	Baseline Cost	Start	Finish	Duration	Precedence	% Complete	MayJuneJulyAugustSeptemberOctoberNovemberDecemberJanuaryFebruaryMarchAprilMayJune											
1		2025-26 Works Program		\$0	Mon 04/05/26	Tue 29/06/27	60.4 wks?		21%												
2		Road Construction Crew		\$0	Mon 04/05/26				18%												
3		Hungerford Road TMR Flood damage & resheet		\$4,150,476	Tue 05/05/26	Mon 05/10/26	22 wks		41%												
4		Preliminaries Procurements & Site Establishment		\$0	Tue 05/05/26	Wed 06/05/26	0.4 wks		100%												
5		Heavy formation grading		\$0	Fri 08/05/26	Mon 05/10/26	21.4 wks	4	40%												
6		TIDS - Jobs Gate Road	2506-0605	\$1,623,452	Mon 03/08/26	Mon 16/11/26	15.2 wks		0%												
7		Push and screen gravel		\$0	Mon 03/08/26	Fri 07/08/26	1 wk		0%												
8		Drainage works		\$0	Tue 06/10/26	Mon 19/10/26	2 wks	5	0%												
9		Rehab works		\$0	Tue 20/10/26	Mon 09/11/26	3 wks	8	0%												
10		Bitumen surfacing		\$0	Tue 10/11/26	Mon 16/11/26	1 wk	9	0%												
11		R2R - Jobs Gate Road Rehab		\$0	Tue 10/11/26	Mon 21/12/26	6 wks		0%												
12		Drainage works		\$0	Tue 10/11/26	Mon 23/11/26	2 wks	9	0%												
13		Reseal prep works		\$0	Tue 24/11/26	Mon 14/12/26	3 wks	12	0%												
14		Bitumen surfacing		\$0	Tue 15/12/26	Mon 21/12/26	1 wk	13	0%												
15		CRC- Jobs Gate Road		\$2,324,750	Mon 03/08/26	Mon 22/03/27	33.2 wks		0%												
16		Push and screen gravel		\$0	Mon 03/08/26	Fri 07/08/26	1 wk		0%												
17		Formation		\$0	Tue 22/12/26	Mon 18/01/27	4 wks	14	0%												
18		Base		\$0	Tue 19/01/27	Mon 15/03/27	8 wks	17	0%												
19		Bitumen surfacing		\$0	Tue 16/03/27	Mon 22/03/27	1 wk	18	0%												
20		RMPC Crew		\$0	Tue 05/05/26	Thu 06/05/27	52.6 wks?		0%												
21		DRFA Flood Damage Heavy Formation Grading		\$0	Tue 05/05/26	Mon 21/09/26	20 wks		0%												
22		Middleton Road		\$0	Tue 05/05/26	Fri 15/05/26	1.8 wks		0%												
23		Jobs Gate Road		\$0	Mon 18/05/26	Fri 24/07/26	10 wks	22	0%												
24		Camden Road		\$0	Mon 27/07/26	Mon 17/08/26	3.2 wks	23	0%												
25		John Kerr Park amenity buildings pads		\$0	Tue 18/08/26	Mon 24/08/26	1 wk	24	0%												
26		Misc maintenance		\$0	Tue 25/08/26	Mon 21/09/26	4 wks	25	0%												
27		RTR - Gamarren Road Rehab and Reseal	2550-0608	\$2,000,000	Tue 15/09/26	Fri 02/10/26	2.8 wks	24	0%												
28		Rehab		\$0	Tue 15/09/26	Mon 28/09/26	2 wks		0%												
29		Seal and Reseal		\$0	Tue 29/09/26	Fri 02/10/26	0.8 wks	28	0%												
30		REPA works in vicinity of Gamerren Road		\$0	Mon 05/10/26	Fri 30/10/26	4 wks	29	0%												
31		23A Culvert Replacement		\$0	Mon 02/11/26	Fri 27/11/26	4 wks	30	0%												
32		RMPC		\$0	Mon 30/11/26	Fri 14/05/27	24 wks		0%												
33		RMPC Element 15 - xxxxx Road		\$0	Mon 30/11/26	Fri 08/01/27	6 wks	31	0%												
34		RMPC Element 15 - xxxxx Road		\$0	Mon 11/01/27	Fri 19/02/27	6 wks	33	0%												

Project: 2025-26 Works Program
Date: Fri 07/08/26

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

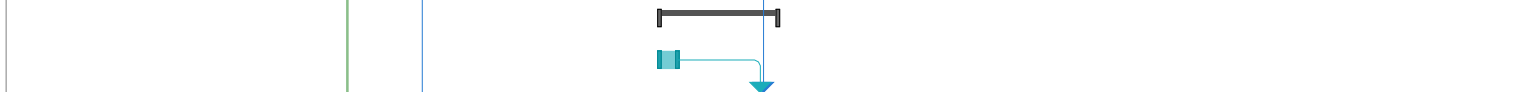
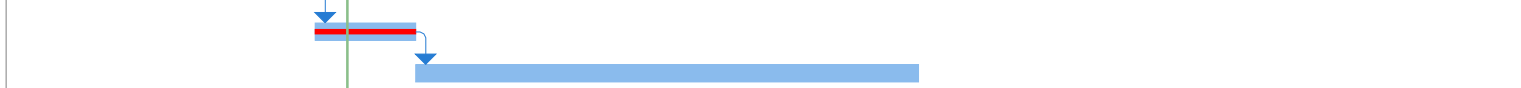
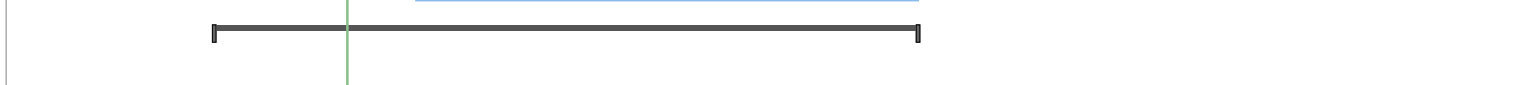
External Tasks

External Milestone

Deadline

Progress

Manual Progress

ID	Task Mode	Task Name	Job Cost Code	Baseline Cost	Start	Finish	Duration	Precedence	% Complete														
										May	June	July	August	September	October	November	December	January	February	March	April	May	June
35		RMPC Element 15 - xxxxx Road		\$0	Mon 22/02/27	Fri 02/04/27	6 wks	34	0%														
36		RMPC Element 15 - xxxxx Road		\$0	Mon 05/04/27	Fri 14/05/27	6 wks	35	0%														
37		TIDS - Humeburn Road		\$500,000	Mon 02/11/26	Fri 04/12/26	5 wks		0%														
38		Reseal prep works		\$0	Mon 02/11/26	Fri 06/11/26	1 wk		0%														
39		Reseals various section		\$0	Mon 30/11/26	Fri 04/12/26	1 wk	38	0%														
40		W4Q - John Kerr Park Stage 1	1430-0011	\$600,000	Wed 01/07/26	Mon 02/11/26	17.8 wks		0%														
41		Procurement		\$0	Wed 01/07/26	Wed 01/07/26	0 wks		60%														
42		Contract award		\$0	Wed 01/07/26	Wed 01/07/26	0 wks	41	75%														
43		Construction		\$0	Tue 25/08/26	Mon 02/11/26	10 wks	25	0%														
44		W4Q - Housing & Building Upgrades	2390-0010	\$550,000	Wed 01/07/26	Tue 06/10/26	14 wks		70%														
45		Design		\$0	Wed 01/07/26	Wed 01/07/26	0 wks		100%														
46		Procurement		\$0	Wed 01/07/26	Wed 01/07/26	0 wks	45	90%														
47		Delivery		\$0	Wed 01/07/26	Tue 06/10/26	14 wks	46	70%														
48		W4Q - Airport Fuel Upgrade	2410-0054	\$350,000	Wed 01/07/26	Fri 04/09/26	9.6 wks		0%														
49		Procurement		\$0	Wed 01/07/26	Wed 01/07/26	0 wks		100%														
50		Contract award		\$0	Wed 01/07/26	Wed 01/07/26	0 wks	49	100%														
51		Ground Works		\$0	Wed 01/07/26	Wed 01/07/26	0 wks	50	90%														
52		Construction including offsite		\$0	Mon 17/08/26	Thu 20/08/26	0.8 wks	51	0%														
53		Testing and commissioning		\$0	Mon 24/08/26	Fri 04/09/26	2 wks	52	0%														
54		Eulo Landfill	2170-0008	\$85,000	Wed 01/07/26	Tue 20/10/26	16 wks		31%														
55		Approvals		\$0	Wed 01/07/26	Tue 08/09/26	10 wks		50%														
56		Clearing and grubbing		\$0	Wed 09/09/26	Tue 22/09/26	2 wks	55	0%														
57		Fencing		\$0	Wed 23/09/26	Tue 06/10/26	2 wks	56	0%														
58		Excavation and site clean up		\$0	Wed 07/10/26	Tue 20/10/26	2 wks	57	0%														
59		JKP Cricket Nets		\$140,000	Wed 01/07/26	Tue 28/07/26	4 wks		70%														
60		Procurement		\$0	Wed 01/07/26	Wed 01/07/26	0 wks		70%														
61		Construction		\$0	Wed 01/07/26	Tue 28/07/26	4 wks	60	70%														
62		Plant Program		\$0	Wed 01/07/26	Tue 29/06/27	52 wks		23%														
63		Replacement - Unit 336 loader	2460-????	\$390,000	Wed 01/07/26	Tue 12/01/27	28 wks		29%														
64		RFT		\$0	Wed 01/07/26	Tue 28/07/26	4 wks		100%														
65		Tender award		\$0	Wed 29/07/26	Tue 25/08/26	4 wks	64	100%														
66		Delivery		\$0	Wed 26/08/26	Tue 12/01/27	20 wks	65	0%														
67		Replacement - Unit 331 skid steer	2460-????	\$145,000	Wed 01/07/26	Tue 12/01/27	28 wks		29%														
68		RFT		\$0	Wed 01/07/26	Tue 28/07/26	4 wks		100%														
69		Tender award		\$0	Wed 29/07/26	Tue 25/08/26	4 wks	68	100%														
70		Delivery		\$0	Wed 26/08/26	Tue 12/01/27	20 wks	69	0%														
71		Replacement - Unit 281 light truck	2460-????	\$141,000	Wed 01/07/26	Tue 09/02/27	32 wks		28%														
72		RFT		\$0	Wed 01/07/26	Tue 25/08/26	8 wks		100%														

Project: 2025-26 Works Program

Date: Fri 07/08/26

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

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ID	Task Mode	Task Name	Job Cost Code	Baseline Cost	Start	Finish	Duration	Precedence	% Complete	MayJuneJulyAugustSeptemberOctoberNovemberDecemberJanuaryFebruaryMarchAprilMayJune													
73		Tender award		\$0	Wed 26/08/26	Tue 22/09/26	4 wks	72	20%														
74		Delivery		\$0	Wed 23/09/26	Tue 09/02/27	20 wks	73	0%														
75		Replacement - Unit 250 jetpatcher	2460-????	\$762,000	Wed 01/07/26	Tue 29/06/27	52 wks		15%														
76		RFT		\$0	Wed 01/07/26	Tue 28/07/26	4 wks		100%														
77		Tender award		\$0	Wed 29/07/26	Tue 25/08/26	4 wks	76	100%														
78		Delivery		\$0	Wed 26/08/26	Tue 29/06/27	44 wks	77	0%														
79		Replacement - Unit 380, 381, 382 fuel trailers	2460-????	\$75,000	Wed 01/07/26	Tue 12/01/27	28 wks		17%														
80		RFT		\$0	Wed 01/07/26	Tue 28/07/26	4 wks		100%														
81		Tender award		\$0	Wed 29/07/26	Tue 25/08/26	4 wks	80	20%														
82		Delivery		\$0	Wed 26/08/26	Tue 12/01/27	20 wks	81	0%														
83		Replacement - Units 653, 654, 655 ride-on mowers	2460-????	\$66,000	Wed 01/07/26	Tue 12/01/27	28 wks		29%														
84		RFT		\$0	Wed 01/07/26	Tue 28/07/26	4 wks		100%														
85		Tender award		\$0	Wed 29/07/26	Tue 25/08/26	4 wks	84	100%														
86		Delivery		\$0	Wed 26/08/26	Tue 12/01/27	20 wks	85	0%														
87		Replacement - Unit 231 4x2 utility	2460-????	\$60,000	Wed 01/07/26	Tue 12/01/27	28 wks		17%														
88		RFT		\$0	Wed 01/07/26	Tue 28/07/26	4 wks		100%														
89		Tender award		\$0	Wed 29/07/26	Tue 25/08/26	4 wks	88	20%														
90		Delivery		\$0	Wed 26/08/26	Tue 12/01/27	20 wks	89	0%														
91		Replacement - Units 124, 125, 126, 138 4x4 utilities	2460-????	\$280,000	Wed 01/07/26	Tue 12/01/27	28 wks		17%														
92		RFT		\$0	Wed 01/07/26	Tue 28/07/26	4 wks		100%														
93		Tender award		\$0	Wed 29/07/26	Tue 25/08/26	4 wks	92	20%														
94		Delivery		\$0	Wed 26/08/26	Tue 12/01/27	20 wks	93	0%														
95		Emulsion Tank	2460-????	\$110,000	Wed 01/07/26	Tue 09/03/27	36 wks		37%														
96		RFT		\$0	Wed 01/07/26	Fri 31/07/26	4.6 wks		100%														
97		Tender award		\$0	Mon 03/08/26	Fri 11/09/26	6 wks	96	100%														
98		Delivery		\$0	Mon 14/09/26	Fri 15/01/27	18 wks	97	0%														

Project: 2025-26 Works Program
Date: Fri 07/08/26

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

10.3.3 Restoration of Essential Public Assets Status Report

Council Meeting: 13 October 2026
Department: Infrastructure Services
Author: Rose Baby
Attachments: 1. Shepherd Services Report – March 2025 Event

Purpose

To provide Council with an update on Restoration of Essential Public Assets (REPA) flood recovery works for the month of September 2026, including progress on reconstruction delivery and submission development.

Recommendation

That Council receive and note the Restoration of Essential Public Assets Status Report.

Background

Shepherd Services, in collaboration with contractors and Council, continues to deliver the DRFA-funded flood recovery program. This report provides an overview of progress and financial status for active projects.

Previous Council Resolution

Not applicable.

Discussion

The attached report provides a comprehensive update from Shepherd Services in relation to the March 2025 Event - Delivery and Data Collection & Submission Building.

Budget/Financial Implications

All REPA activities are jointly funded through the Australian and Queensland Governments and administered by the Queensland Reconstruction Authority. All eligible costs are fully reimbursable apart from a modest “trigger point” payment by Council.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Operational Plan.

Theme: 4. Environmental Sustainability
4.5 Effective disaster management planning and response

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Weather impacts	Rainfall and flooding delaying works and access.
Budget escalation	Cost estimates increasing due to scale of March 2025 event.

Consultation

This project is being managed through monthly coordination meetings with Council, QRA and Shepherd Services to track progress, approvals, and contractor delivery.



Project Management Services

Paroo Shire Council DRFA Project

Western Queensland Surface Trough &
Associated Rainfall and Flooding
21 March – 19 May 2025

September 2026



shepherdservices.com.au





Project Management Services

Paroo Shire Council – WQ Surface Trough & Associated Rainfall and Flooding Progress Report

September 2026

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SUBJECT:	PAROO SHIRE COUNCIL – WQ SURFACE TROUGH & ASSOCIATED RAINFALL AND FLOODING MONTHLY REPORT
DATE:	02/10/2026
PREPARED BY:	Mark Christian, SHEPHERD Services
ISSUED TO:	Paroo Shire Council
FILE REF:	25123





Project Summary

The March 2025 REPA Reconstruction Program continued to make strong progress during September, with overall physical delivery now approximately **65% complete**. A significant milestone was reached with gravel production now complete. Approximately **578,000 tonnes** of gravel have been produced across the Shire, completing the required material production for the March 2025 event. Reconstruction across the Northern areas is also nearing final completion, works are progressing well across the Southwest, and the Southeast program continues to advance through both Council delivery and the tender award process.

Northern Delivery and Closeout

Reconstruction across the North is now approaching completion.

Russell Grader Hire has completed all remaining works within its Northern packages, with its Northwest and Northeast delivery commitments now complete.

Tuckwell Contracting has also completed its Northeast package, with only a small number of treatments remaining within the Northwest. Completion of these treatments will wrap up the remaining reconstruction works across the North.

Gravel pit testing has commenced in the Northwest and Northeast and is expected to be completed next week. Once testing, final inspections and supporting documentation are completed, the Northern submissions will be ready to progress through closeout and acquittal, allowing Council to receive the associated retention funding.

Material Production

Gravel production for the March 2025 event is now complete, with the final Southeast quantities produced during September. A total of approximately 578,000 tonnes has now been produced across the program, completing the required gravel production for the remaining reconstruction works. With production complete, the focus is now shifting toward the remaining reconstruction delivery, quality assurance, gravel pit testing and closeout activities.

Southwest Delivery

Both Southwest contractor packages are progressing well.

Schmidt Plant Hire is ahead of program, having completed Ningaling Road with works now progressing on Weira Park Road.

Schmidt Contracting is also progressing well, having completed Rockwell Road with works now underway on Glentuckie Road and Amenda Tinnenburra Road.

Progress across both packages will continue to be monitored as delivery moves further through the Southwest program.

Southeast Delivery

Planning and procurement for the remaining Southeast contractor delivery packages progressed during September. The two Southeast packages covering Zones 1 and 4 closed on 23 September, with tender assessments completed on 29 September. Recommendations will now be presented at the 13 October Council Meeting for award, with a planned commencement date of 2 November, subject to Council approval.

Council Delivery Works

Council delivery is continuing within Zone 3 of the Southeast program, with works currently progressing on Talbarea Road and Jobs Gate Road. Council delivery is being coordinated with the upcoming contractor packages to maintain construction momentum across the Southeast, with planning also underway for Council to commence works within Zone 2.

Overall Program

Overall, the March 2025 REPA Reconstruction Program is now approximately 65% complete. Gravel production is complete at approximately 578,000 tonnes, Northern reconstruction is nearing final completion and closeout, and both Southwest packages continue to progress well. The focus is now increasingly shifting toward the remaining Southeast works, with Council delivery underway in Zone 3, plans progressing for Zone 2 and the remaining contractor packages scheduled to commence in November. The program remains focused on completing the remaining reconstruction works and progressing the Northern submissions through closeout and acquittal.

Project Dashboard

Claim	Submissions	Total Projects	Projects Completed	Project Completed %
WQ Surface Trough & Associated Rainfall & Flooding 21 March -19 May 2025	11	14	8	65%

Project Quality Management

Quality Documentation

Quality documentation in accordance with relevant technical specifications.

Project Schedule Management

QRA Damages Works Program for approved treatments to date:

Road No.	Asset Name	Actual/Planned Start Date	Actual/Planned Completion Date	% Complete
PSC.0059.2425T.REC				
728	Blackgate Road	22/02/2026	02/03/2026	100.00%
729	Bluff Road	02/03/2026	11/03/2026	100.00%
701	Eulo Toompine Road	14/01/2026	08/10/2026	57.19%
714	Farnham Plains Road	13/04/2026	25/04/2026	100.00%
709	Hazelfield Road	06/04/2026	15/04/2026	100.00%
702	Jandell Road	03/04/2026	20/04/2026	100.00%
713	Koomerang Road	09/03/2026	16/03/2026	100.00%
704	Moama Road	19/03/2026	29/04/2026	100.00%
718	Nancy Bird Walton Way	15/02/2026	17/03/2026	100.00%
716	Penaroo Road	03/04/2026	20/08/2026	100.00%
719	Tilbooroo Road	19/04/2026	05/05/2026	100.00%
705	Yerrel Road	03/04/2026	13/09/2026	100.00%
720	Yowah Opal Fields Road	14/04/2026	20/04/2026	100.00%
PSC.0063.2425T.REC				
717	Claverton Park Road	25/02/2026	04/03/2026	100.00%
721	Coongoola Lane	02/03/2026	01/04/2026	100.00%
706	Humburn Road	15/01/2026	03/04/2026	100.00%
700	Mount Alfred Road	12/01/2026	13/01/2026	100.00%
726	Nooralaba Road	09/02/2026	28/02/2026	100.00%
505	Old Charleville Road	09/02/2026	17/03/2026	100.00%
711	Rosevale Road	26/02/2026	04/03/2026	100.00%
710	Western Warrego Road	03/03/2026	13/05/2026	100.00%
722	Yalli Talpa Road	13/05/2026	03/06/2026	100.00%



Road No.	Asset Name	Actual/Planned Start Date	Actual/Planned Completion Date	% Complete
PSC.0064.2425T.REC				
800	Amenda Tinnenburra Road	24/09/2026	24/10/2026	44.71%
211	Arthur Street	18/12/2026	19/12/2026	0.00%
221	Broad Street	03/01/2027	09/01/2027	0.00%
615	Burrenbilla Road	17/12/2026	18/12/2026	0.00%
819	Coonberry Plains Road	10/01/2027	14/01/2027	0.00%
805	Cuttiburra Road	10/08/2026	02/02/2027	0.00%
811	Glencoe Road	19/05/2026	17/12/2026	0.01%
802	Glentuckie Road	25/09/2026	21/10/2026	32.22%
806	Gumahah Road	09/08/2026	02/02/2027	0.00%
224	Ivan Street	03/01/2027	09/01/2027	0.00%
801	Kywong Road	10/08/2026	15/10/2026	0.01%
224mary	Mary Street	03/01/2027	09/01/2027	0.00%
817	Neverfail Road	22/08/2026	13/09/2026	100.00%
814	Ningaling Road	03/09/2026	12/09/2026	100.00%
812	Pabra Road	26/11/2026	03/12/2026	0.00%
816	Paddabilla Road	01/11/2026	07/11/2026	0.00%
807	Pitherty Road	26/05/2026	01/11/2026	0.04%
804	Rockwell Road	22/08/2026	15/10/2026	96.51%
818	Rocky Road	10/08/2026	02/02/2027	0.00%
405	Shea Street	31/10/2026	02/02/2027	0.00%
810	Tarko Road	22/11/2026	05/12/2026	0.00%
803	Terraldon Road	14/09/2026	20/09/2026	100.00%
727	Waihora Road	08/11/2026	21/11/2026	0.00%
813	Warden Road	11/09/2026	16/09/2026	100.00%
218	Watson Street	19/05/2026	09/01/2027	0.99%
619	Weir Road	10/08/2026	02/02/2027	0.00%
808	Weira Park Road	13/09/2026	15/10/2026	14.78%
809	Wittenburra Road	06/12/2026	10/12/2026	0.00%
815	Wombah Road	03/09/2026	05/09/2026	100.00%
PSC.0065.2425T.REC				
603	Bundaleer South Plains Road	19/05/2026	10/05/2027	0.01%
609	Camden Road	29/11/2026	14/03/2027	0.00%
607	Charlotte Plains Road	29/11/2026	14/03/2027	0.00%
601	Fernlee Road	29/11/2026	10/05/2027	0.00%
608	Gamarren Road	29/11/2026	14/03/2027	0.00%
604	Munda Munda Road	29/11/2026	10/05/2027	0.00%
600	Murra Murra Road	29/11/2026	10/05/2027	0.00%
606	Widgeegoara Road	29/11/2026	14/03/2027	0.00%
620	Yallambee Road	29/11/2026	14/03/2027	0.00%
618	Yaralla Road	29/11/2026	10/05/2027	0.00%



Road No.	Asset Name	Actual/Planned Start Date	Actual/Planned Completion Date	% Complete
PSC.0066.2425T.REC				
513	Ardgour Road	03/05/2026	08/05/2026	100.00%
504	Bendena Road	16/07/2026	05/08/2026	100.00%
723	Clovelly Road	10/05/2026	15/05/2026	100.00%
501	Coongoola Charlottevale Road	03/05/2026	17/09/2026	100.00%
500	Elmina Road	20/05/2026	18/09/2026	100.00%
503	Koonawarra Road	23/06/2026	18/07/2026	100.00%
502	Linden Nebine Road	12/01/2026	13/01/2026	100.00%
512	Mooru Road	09/07/2026	23/07/2026	100.00%
506	Moruya Narran Road	03/06/2026	19/07/2026	100.00%
510	Murrumbah Road	26/04/2026	29/04/2026	100.00%
508	Truganinni Road	08/04/2026	12/04/2026	100.00%
507	Yarmouth Road	19/07/2026	13/09/2026	100.00%
PSC.0067.2425T.REC				
613	Bluegrass Road	29/11/2026	01/04/2027	0.00%
611	Huntley Downs Road	20/05/2026	01/04/2027	0.20%
605	Jobs Gate Road	09/02/2026	29/04/2027	58.00%
602	Middleton Road	28/04/2026	12/05/2026	100.00%
612	Padua Park Road	29/11/2026	01/04/2027	0.00%
628	Penetrate Downs Road	29/11/2026	07/04/2027	0.00%
629	Randwick Downs Road	29/11/2026	01/04/2027	0.00%
617	Robina Downs Road	20/05/2026	01/04/2027	0.01%
616	Talbarea Road	22/09/2026	07/04/2027	0.00%
614	Thurulgoona Road	29/11/2026	01/04/2027	0.00%
610	Waverly Mintaka Road	19/05/2026	07/04/2027	0.08%
PSC.0071.2425T.REC				
ELW	Eulo Levee Wall	25/02/2027	30/03/2027	0.00%
PSC.0072.2425T.REC				
500	Elmina Road	07/01/2026	20/01/2026	100.00%
706	Humeburn Road	03/04/2026	11/09/2026	100.00%
506	Moruya Narran Road	04/06/2026	23/06/2026	100.00%
718	Nancy Bird Walton Way	11/09/2026	28/09/2026	100.00%
PSC.0073.2425T.REC				
706	Humeburn Road	05/03/2026	05/03/2026	100.00%
605	Jobs Gate Road	29/11/2026	07/04/2027	0.00%
619	Weir Road	03/01/2027	09/01/2027	0.00%
PSC.0074.2425T.REC				
506	Moruya Narran Road	04/02/2026	01/04/2026	100.00%
PSC.0075.2425J.REC				
ILW	Ivan street Levee Wall	25/02/2027	30/03/2027	0.00%

Project Communications Management

- Weekly communications with the Paroo Superintendent.
- Monthly Report to the Paroo Shire Council CEO.
- QRA Update Meetings held monthly with the Paroo Shire Council CEO, the QRA Council Representative, and SHEPHERD Services.
- SHEPHERD Services end of swing 'Activity Update Report' shared with all relevant stakeholders bi-monthly.
- Requested access to Paroo Monthly Newsletter and Facebook for additional activity communications.

Safety

SHEPHERD Services has reviewed and implemented a Safety and Health Management Plan to support the project management of the DRFA works being delivered in the Paroo Shire.

Item	Monthly Target	September 2026
Incidents	Nil	0
Pre-Start	Daily	28
Safety Meeting	Daily - Agenda item on Pre-Start	28
Safety Consultation	Daily - Consulted at Pre-Start	28
Safety Alerts	As required	1
Inductions (New Employees/Contractors)	As required	0
Safety Initiatives	As required	1

Project Scope Management

Scope Definition

The scope is in accordance with eligible QRA approved sites and reconstructed in accordance with QRA guidelines and treatments.

Scope Changes

Project	Scope Change	Status
Submissions 59, 63, 64, 65, 66, 67, 71, 72, 73, 74 and 75	Part of Moruya Narran, and Elmina Roads in the Northeast have separate submissions and were approved by QRA for delivery	Approved

Project Procurement Management

Contractor Engagement

All contractors delivering works are to be engaged under Paroo Shire Council procurement policies and guidelines.

Invoicing shall be in accordance with contract and purchase order conditions.

Project Risk Management

Community Concerns

None reported.

QRA Reporting/Submission Risks

Monthly progress reporting to QRA, updated program of works to QRA and Council, and submission of a risk and mitigation strategy to QRA and Council.

Incident Update

Nil

Other

Nil

Project Integration Management

Element	Issue	Outcome	Status
Pre-Construction	Gravel production is now complete for the March 2025 delivery requirements	Completed	Completed
Construction	Construction is progressing strongly in the South, with seven packages now complete in the North. Council is also assisting with reconstruction work on a section of Jobs Gate and Talbarea Roads in the Southeast.	Ongoing	Commenced
Post Construction		Will be Monitored in accordance with Risks and Mitigation Strategy	Scheduled completion by May 2027
QRA Reporting	Activity updates for Fortnightly and Monthly Reporting are continuing. QRA Monthly Project Updates also provided.	Ongoing	In Progress

Decisions – Approved

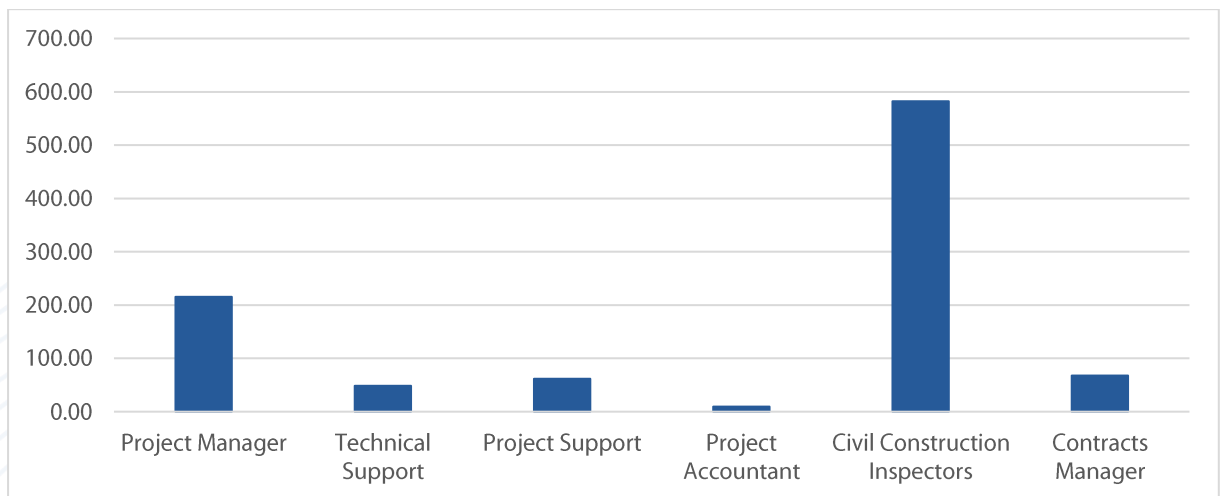
Gravel material source pit extraction approval – Queensland Department of Primary Industries (DPI) and Department of the Environment, Tourism, Science and Innovation (DETSI).

Financial Dashboard

Data as at 04/09/2026

Event / Submission	Project Funding Amount	Expenditure to Date	Variance	Funding vs Expenditure %
Flood Damage NSW Zone PSC.0059.2425T.REC	\$7,930,017.15	\$4,622,550.40	\$3,307,466.75	58.29%
Flood Damage NW_2 PSC.0063.2425T.REC	\$11,365,380.40	\$7,905,040.05	\$3,460,340.35	69.55%
Flood Damage SW PSC.0064.2425T.REC	\$13,242,759.96	\$412,042.67	\$12,830,717.29	3.11%
Flood Damage SE_1 PSC.0065.2425T.REC	\$10,882,501.01	\$275,606.81	\$10,606,894.20	2.53%
Flood Damage NE PSC.0066.2425T.REC	\$12,343,290.46	\$8,106,463.75	\$4,236,826.71	65.68%
Flood Damage SE_2 PSC.0067.2425T.REC	\$9,205,370.35	\$1,339,699.15	\$7,865,671.20	14.55%
Eulo Levee Wall PSC.0071.2425T.REC	\$455,134.45	\$7,487.55	\$447,646.90	1.65%
Flooded Roads PSC.072.2425T.REC	\$694,619.64	\$452,789.15	\$241,830.49	65.19%
Flood Damage - Missing Seal Pavements PSC.0073.2425T.REC	\$212,959.91	\$46,637.72	\$166,322.19	21.90%
Moruya Narran Road - Flooded Section Ch. 11330 PSC.0074.2425T.REC	\$69,818.74	\$31,694.90	\$38,123.84	45.40%
Ivan Street Levee Wall - Flood Damage 2025 PSC.0075.2425T.REC	\$22,791.67	\$1,477.26	\$21,314.41	6.48%

SHEPHERD September Project Hours



Current Invoicing – SHEPHERD Services

Tax Invoice No. 6253 was issued by SHEPHERD Services on 30 September 2026, with payment due by 30 October 2026.

Local Spend

Expense Category	September 2026	2026 YTD
Accommodation	\$10,095.29	\$104,666.49
Catering	\$262.73	\$697.73
Office Equipment	\$147.75	\$352.71
Sundry	\$161.60	\$1,045.76
Tools & Equipment	\$46.24	\$143.43
Vehicle Maintenance & Fuel	\$8,634.06	\$69,047.52
Donations / Sponsorship	\$2,100.85	\$3,100.85
Totals	\$21,448.52	\$179,054.49

* Based on settled transactions as of 30 September 2026.

Projected Invoicing – SHEPHERD Services

An invoice for October 2026 will be issued by SHEPHERD Services on 25th October 2026.

Projected Invoicing – Forecasted Hours

The forecast hours for October 2026 are tabled below.

Task Name	Duration	Start	Finish	Resource Names
General Manager	2 Hours	Tues 01/10/2026	Wed 31/10/2026	Cameron Shields
Onsite Project Management	250Hours	Tues 01/10/2026	Wed 31/10/2026	
Project Manager	250 Hours	Tues 01/10/2026	Wed 31/10/2026	Mark Christian
Technical Support	70 Hours	Tues 01/10/2026	Wed 31/10/2026	
Contracts Manager	100 Hours	Tues 01/10/2026	Wed 31/10/2026	Ashley Higman
Manager Systems	50 Hours	Tues 01/10/2026	Wed 31/10/2026	Ashley Edmestone
Senior Mgt. Accountant	20 Hours	Tues 01/10/2026	Wed 31/10/2026	Julianne Peacock
Civil Inspectors	250 Hours	Tues 01/10/2026	Wed 31/10/2026	Ben Keylar Phil Samson Glen Eagles Anthony Williams

Project Stakeholder Management

Stakeholder Engagement

QRA update meetings are conducted monthly with Paroo Shire Council, SHEPHERD Services representatives and QRA RLO representative to discuss the open submissions.



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10.3.4 Flood Studies for Bulloo, Paroo and Quilpie Shire Councils

Council Meeting:	13 October 2026
Department:	Infrastructure
Author:	Deputy Director of Infrastructure
Attachments:	a. Evaluation Panel – Moderation Meeting b. Draft Evaluation Report for Councils c. Technical Specifications – Approved Scope of Works d. Fee Calculations from Synergy Solutions

Purpose

To inform Council that Synergy Solutions has been selected as consultant for the South West Queensland Regional Towns Flood Studies, and to seek Council endorsement of the arrangement for Bulloo Shire Council to act as sponsor Council for project delivery and administration.

Recommendation

That Council

- Note the process undertaken by Bulloo, Paroo and Quilpie Shire Councils as set out in the report to select a consultant to undertake flood study work under Queensland Resilience and Risk Reduction Program 2025-26 funded by the Queensland Reconstruction Authority.*
- Note that Synergy Solutions has been selected by the assessment panel as the consultant for the South West Queensland Regional Towns Flood Studies following the tender evaluation process, having achieved the highest weighted score of 89.2 out of 100, with a tendered fee of \$427,522.50 excluding GST.*
- Endorse the arrangement for Bulloo Shire Council to act as sponsor Council for the delivery of the South West Queensland Regional Towns Flood Studies across the Bulloo, Paroo and Quilpie local government areas, including coordinating contract administration and associated project costs on behalf of the participating councils.*

Discussion

A request for tender was issued through the QRA website for the South West Queensland Regional Towns Flood Studies. Six consulting firms were invited and five submissions were received.

Title	South West QLD regional towns; Flood Studies for Bulloo, Paroo and Quilpie Shire Councils
Consulting Firms Invited to Tender	1. Genesis Hydrology 2. GHD 3. HARC 4. Synergy Solutions 5. WMS Engineering 6. Flood Smart Engineering
Responses Received	1. Genesis Hydrology 2. GHD 3. HARC 4. Synergy Solutions 5. WMS Engineering

The following selection criteria and rating system was used to assess the tenders.

Criteria	Weighting
1. Understanding of the Project & Proposed Methodology	25%
2. Project Team Capability, Relevant Experience and Past Performance	25%
3. Local Knowledge and Stakeholder Engagement Approach	15%
4. Project Delivery Program, resourcing and availability	15%
5. Price / Value for Money	20%
Total	100%

Following evaluation of the five submissions by the evaluation panel, Synergy Solutions achieved the highest overall weighted score of 89.2 out of 100 and was selected as the consultant for the flood studies. Its tendered fee is \$427,522.50 excluding GST.

The evaluation panel's moderation and individual assessment records are listed as attachments. The formal contract award and execution authority should be confirmed through the sponsor Council's procurement and delegation processes.

The proposed delivery arrangement is for Bulloo Shire Council to act as sponsor Council for the flood studies covering towns within the Bulloo, Paroo and Quilpie local government areas. This would provide a central point for coordinating delivery and administration, including liaison regarding costs associated with Don Carroll, currently engaged by Bulloo Shire Council in preparation of Part A technical specifications and procurement activities. Relevant costs would be allocated to Quilpie and Paroo Shire Councils under the agreed arrangements.

This report seeks endorsement of the Bulloo Shire Council as lead sponsor.

Legislation/Statutory Implications

Local Government Act 2009

Local Government Regulation 2012

Corporate Plan and/or Operational Plan

Corporate Plan.

Theme: 4. Environmental Sustainability

4.5 Effective disaster management planning and response

Risk Management

Not applicable

Consultation

Councillors and relevant staff

Evaluation Panel – Moderation Meeting

Notes - Friday 25 September 2026 - 3.00 pm to 4.15 pm

**SW- Qld Regional Towns = Flood Studies for Bulloo, Paroo and
Quilpie Shire Councils**

Evaluation Panel Members: Quilpie Shire Council - Eng Lim (Lead), Bulloo Shire Council – Chris Woodland, Paroo Shire Council – Bill Zhang, Don Carroll - NDRMP,

Non Scoring Technical Support: Queensland Reconstruction Authority – Greg Scroope, Debbie Hunter

1. Moderation

The Lead welcomed everyone to the Evaluation Panel Moderation Panel Meeting whereby the panel will decide on the preferred supplier of Part A – for the preparation of the Flood Studies for the nominated towns listed that are situated within the Bulloo, Paroo and Quilpie Shire Council local government areas (Scope of Works - Attachment 1).

Each member, prior to today's meeting had received an Evaluation Summary spreadsheet (Evaluation Summary - Attachment 2) of all compiled assessments (Completed Summaries – Attachment 3) that showed:

- individual evaluator scores;
- ranking of the consultants by each evaluation; and
- a final summary table showing the average of all four evaluators and overall ranking of the consultants.

Members noted the following:

- Each panel member assessment scores were very similar;
- Synergy Solutions received the highest evaluation score from 3 out of the 4 panel members; and
- There was also consistency with all panel members with the 2nd overall highest score allocated to Genesis Hydrology;

Members were given the opportunity to elaborate on their individual scoring assessments including one member's evaluation in regard to WMS Engineering scored as 1st place and Synergy Solutions ranked 3rd.

In conclusion, the member was happy with the overall consensus that Synergy Solutions, ranked 1st, therefore the preferred supplier.

All panel members agreed Synergy Solutions as the preferred consultant as reflected in the Evaluation Summary Solutions.

2. Due Diligence and Clarifications

In relation to clarification around the LiDAR component scope of works, (that is to be delivered by Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development Services) (DoR), QRA advised the following:

- The Project Funding Schedule (PFS) had been executed by both parties, noting that this took longer than expected because DoR were not set up in MARS to accept electronic PFS;
- Last update from DoR was that the procurement plan for the LiDAR scope of works was currently with the DDG for signing and once this has been approved the RFQ would be released;
- QRA were scheduled to meet with DoR on Friday 2 October 2027 and any further update will be provided accordingly.

QRA provided additional commentary around Synergy Solutions performance on previous QRA awarded contracts, highlighting that Synergy Solutions were good at communicating, delivery of works completed within timeframe permitted and always added value. In conclusion, supporting Synergy Solutions as the preferred consultant.

All members were satisfied and agreed it was now not necessary to request for additional comparable government-client referees.

Clarification from Synergy Solutions was required on the following:

- Firm date, content, review status and intended design use of early Thargomindah outputs;
- Inclusion of travel, consultation, peer review and complete model handover in the fee;
- Committee availability and hours of nominated senior staff; and
- All qualifications, provisional items and likely variation triggers.

3. Council Approval Process

It was noted Bulloo Shire Council had agreed to be the sponsor Council including liaison for any costs associated to Don Carroll in the preparation of Part A technical specifications and procurement of the flood studies/flood risk management, and the Council passing on costs to Quilpie and Paroo accordingly.

Members discussed the current arrangement and agreed subject to each Councils' own approval for Bulloo Shire Council to be appointed as the sponsor Council, throughout the delivery phase/awarded contract of the Flood Studies for each team in the Bulloo, Paroo and Quilpie Shire Council local government areas.

It was noted that the cost estimates provided were based on Shire Council in addition to providing a consolidated amount to undertake flood studies for all towns, therefore making it sufficient for the Sponsor Council to invoice Councils individually.

OFFICIAL

Members agreed that there should be one Evaluation Summary Report that is to be presented at each Council's delegated meeting for approval, endorsement of the appointment of Synergy Solutions.

Members noted that Don Carroll is also contracted for Part B of this project for the development of a Flood Risk Management Study and Plan for each town. Part B of the project will require issue of a separate RfQ and is expected to commence early 2027.

4. Next Steps/Contract Award

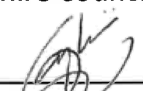
No.	Description	Responsibility
1.	Seek clarification from the Synergy Solutions regarding the following: a. Firm date, content, review status and intended design use of early Thargomindah outputs; b. Inclusion of travel, consultation, peer review and complete model handover in the fee; c. Committee availability and hours of nominated senior staff; and d. All qualifications, provisional items and likely variation triggers.	Quilpie Shire Council - Eng Lim
2.	Notes/Evaluation Summary Report (drafted) that could be tabled for each Council to seek endorsement/approval for appointment of Synergy Solutions;	QRA
3.	Bulloo Shire Council to advise if they are happy to continue as being the Sponsor for the Flood Studies awarded contract, and invoicing the Councils accordingly.	Bulloo Shire Council <i>Chris Woodland</i>
4.	Each Council to seek approval/endorsement to award the contract.	All

Attachments

- | |
|--|
| 1 - Technical Specifications - Approved Scope of Works |
| 2 – Evaluation Summary |
| 3 - Completed Summaries by individual Panel Members |

Approved by:


Bulloo Shire Council


Quilpie Shire Council

Paroo Shire Council

Date: *29. 9. 2026*

Date: 29 September 2026

Date:

Bulloo Shire Council

Paroo Shire Council

Quilpie Shire Council

Evaluation Report

**Technical Proposal – SW QLD Regional
Towns; Flood Studies for Bulloo, Paroo and
Quilpie Shire Councils**

Request for Quote

Background

Following the significant flooding experienced across South-West Queensland in 2025, Queensland Government announced \$450 million Queensland Resilience and Risk Reduction Program (QRRR). QRRRP Stream 3 – Hazard and Risk Priorities Fund (Stream 3) has been allocated \$15 million across two projects to be led by Queensland Reconstruction Authority (QRA):

- \$10 million – Bulloo Catchment and Lower Thomson River and Cooper Creek catchment Flood Risk Management Program (FRMP) – this includes flood studies, floodplain management studies and plans, floor level surveys and associated flood mitigation initiations; and
- \$5 million – South-West Total Flood Warning Review (TFWR), focusing on improving flood intelligence, enhancing situational awareness and identifying priority investments in weather and warning infrastructure.

Bulloo, Paroo and Quilpie Shire Councils ('Councils') have received financial support through FRMP, to undertake flood study and flood risk management study and plan (FRMS&P) for the S-W QLD regional towns under the jurisdiction of the aforementioned Councils ('the project').

Councils agreed to a joint procurement process and nominated a Technical Specialist to prepare the Technical Specifications for the project, as well as supporting the appointment of a suitably qualified and experienced consultant to deliver the project.

This collaborative approach reflects a shared commitment to improving flood risk knowledge and coordinating future planning, resilience, and disaster management outcomes across the South-West region of Queensland.

Evaluation Panel

Councils formed an Evaluation Panel (EP) comprising of one representative from each Council, as follows:

Panel Member	Eng Lim	Quilpie Shire Council
Panel Member	Chris Woodland	Bulloo Shire Council
Panel Member	Bill Zhang	Paroo Shire Council
Technical Specialist/Advisor	Don Carroll	Don Carroll Project Mgt Pty Ltd

The EP met several times to discuss/approve the evaluation process, criteria, technical specifications, RfQ timeframes, and agreed also that the project be separated into two components/RfQ as follows:

Part A – Preparation of Flood Studies for the following towns:

Town	Catchment/River	Council/Shire
Thargomindah	Bulloo	Bulloo
Hungerford	Paroo	Bulloo

Cunnamulla and Wyandra	Warrego	Paroo
Eulo	Paroo	Paroo
Adavale, Quilpie & Toompine	Bulloo	Quilpie
Eromanga	Cooper	Quilpie

Part B - Development of a Flood Risk Management Study and Plan for each town will require the issuing of a separate RfQ.

Evaluation Report Objective

The purpose of this Evaluation Report (report) is to document the process undertaken to evaluate the responses received through the RfQ process – Technical Proposal – SW QLD Regional Towns; Flood Studies for Bulloo, Paroo and Quilpie Shire Councils.

The report provides a transparent and auditable record of the evaluation process, including the assessment, moderation and comparative analysis of supplier responses, and the basis for the recommendation. It forms part of the procurement approval documentation and provides the rationale supporting the recommended procurement outcome.

Procurement Objective

The key procurement objectives of this engagement are to establish an agreement with a supplier that demonstrates suitable capability, capacity and relevant experience to successfully deliver the project.

In line with the Queensland Flood Risk Management Framework, the primary objective of the Flood Studies is to define the flood hazard across each town's study area. The Flood Studies will form the initial stages of the flood risk management process and will provide the technical foundation to further develop a flood risk management study and plan (Part B). Also to provide a better understanding of flood behaviour across the full range of design flood events.

For each town the study will include consideration of the local flood history, available collected flood data, and the development of hydrologic and hydraulic flood models that are calibrated and verified, where possible, against historic flood events.

The flood study outputs are intended to:

1. inform future decision making;
2. assist in effective disaster management planning;
3. support a review of planning schemes and development controls;
4. facilitate selection of potential mitigation options as part of the FRMS&P;
5. inform decisions on, and investment in critical community infrastructure; and
6. guide future growth and economic development opportunities.

Recommendation

The EP recommends **Synergy Solutions** as the preferred supplier, having delivered a highly competitive submission, performing strongly across all four evaluation criteria. Their excellent, well-thought-out proposal highlighted a robust, fit-for-purpose modelling methodology and demonstrated a thorough understanding of the project, including concurrent studies and future flood risks.

Synergy Solutions presented the strongest engagement proposal. It directly links community stories and flood marks to model calibration and emergency management outcomes. They utilize cross-functional modellers who can concurrently support multiple workstreams while accelerating the Thargomindah levee outputs. Their offered fee is highly competitive, fully transparent, and represents reasonable, excellent value for money given the substantial inclusion of senior staff time and community reinvestment. Overall, also providing the highest level of confidence in successful delivery and programmed to comfortably meet the required timeframes.

Procurement Timetable

The evaluation process to date has followed the timetable detailed below:

Description	Timeframe
Evaluation Panel Inception meeting	24 July 2026
Technical Specifications Approved	27 July - 5 August 2026
RfQ Invitation Issued	7 August 2026
Supplier Clarification Period Ends	14 August 2026
RfQ Closing date	31 August 2026
Independent Assessments	1-18 September 2026
Moderation Panel Consensus Meeting	24 September 2026
Notification to Unsuccessful Suppliers	30 September 2026
Clarification/Negotiation	7 October 2026
Project Completion	30 March 2027 (<i>amended 28 May 2027</i>)

Under the QRRRP Guidelines, FRMP funding arrangements there is a requirement that all program scope of works to be completed by 30 June 2028.

Project completion was initially set down for March 2027, however the deadline was moved to 28 May 2027, an extra two months, to account for Flown LiDAR capture delivery.

The provision of Flown LiDAR capture (project lead by Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development Services (NRMRRD) is scheduled for completion late January 2027, with prioritized early delivery of Bulloo catchment data. Noting however that this timeframe is subject to supplier capacity. (The RfQ for the LiDAR capture is currently scheduled to close on 14 October 2026).

Request for Quote (RfQ) Invitees

On 7 August 2026 the RfQ was issued for Part A – Preparation of Flood Studies for each town, to the six nominated suppliers (x2 by each Council representative on the EP).

The nominated suppliers are as follows:

No.	Supplier Name
1	Genesis Hydrology
2	GHD
3	HARC
4	Synergy Solutions
5	WMS Engineering
6	Flood Smart Engineering

On 8 August 2026, Flood Smart Engineering declined to submit an RfQ due to capacity issues.

Following a late email request, on 25 August 2026 an additional supplier was approved by the EP. However, the supplier was advised that the EP wanted to maintain the existing closing date of the RfQ as 31 August 2026, due to the urgency of the work. That supplier elected not to submit an RfQ.

Documents Issued

As follows:

- Email invitation to suppliers attaching the South West Queensland Regional Towns Flood Studies - Technical Specifications the indicative project timetable and evaluation criteria;
- Flood Studies – Price Schedule of Costs Template

Suppliers were required to include the following in their proposals:

- A detailed fee proposal, including any assumptions and exclusions,
- Proposed project methodology and delivery approach
- Relevant experience and capability statements, particularly in regional/remote context
- Key personnel proposed for the project
- A proposed project schedule

While the suppliers needed to provide a detailed breakdown of hours, resources, and costs for each activity within their proposals, the price schedule template (included in the RfQ invitation) was intended to capture a summary of the total costs by town and key work package and enable a consistent basis for EP to compare submissions at an aggregated level.

Supplier Clarifications

One addendum was issued on 14 August 2026 that related to further clarification and updates to suppliers regarding sizes of the various townships and modelling methodology, LiDAR and extended project timeline, and the priority for Thargomindah.

Suppliers were also encouraged to look at a staggered and overlapping delivery approach, to start with the Bulloo Catchment and enable the Thargomindah flood study to proceed first and make any adjustment to the overall project timeline to support effective project delivery while maintaining overall project objectives.

The deadline for the completion of the project was also moved to 28 May 2027, to account for Flown LiDAR capture delivery.

RfQ Response

Five out of the six suppliers provided their offers on time as per the requirements of the RfQ. As noted above, one supplier withdrew prior to the closing date, due to capacity issues.

No.	Supplier Name
1	Genesis Hydrology
2	GHD
3	HARC
4	Synergy Solutions
5	WMS Engineering

Evaluation Process

The evaluation process was carried out using by the following criteria and weighting:

No.	Criteria	Weighting
1	Understand of the Project & Proposed Methodology	25%
2.	Project Eam Capability, Relevant Experience and Past Performance	25%
3.	Local Knowledge and Stakeholder Engagement Approach	15%
4.	Project Delivery Program, resourcing and availability	15%
5.	Price/Value for Money	20%
	Total	100%

Independent Scoring

During this stage, each EP member independently assessed and scored each offer against the evaluation criteria within the allocated timeframe. All assessments were compiled/consolidated and the scores averaged/summarised – (attached).

Moderation Session

At 3.00pm on Thursday 24 September 2026, the EP, together with the Technical Specialist Advisor convened to commence the moderation session. Queensland Reconstruction Authority, Greg Scroope (Project Lead – QRRRRP) and Debbie Hunter (Project Officer – QRRRP) were also in attendance providing administrative support. Notes from the Moderation Session meeting (attached).

The EP reviewed each member's individual assessment and rationale, discussed the scores awarded against the approved evaluation. The Panel identified the key differentiators between suppliers as the extent to which each offer demonstrated a practical and proven approach to delivering the requirements under the RfQ.

A high-level summary of the EP's assessment of each proposal is provided below presenting the final scores after applying the published percentage weightings, as follows:

Tenderer	Method /25	Team /25	Local /15	Delivery /15	Value /20	Final /100	Rank
Genesis Hydrology	23.4	23.3	13.4	12.8	13.6	86.6	2
GHD	20.6	23.1	11.2	11.9	11.0	77.8	4
HARC	21.1	22.9	10.8	11.8	8.3	74.9	5
Synergy Solutions	24.0	22.9	14.2	13.4	14.8	89.2	1
WMS Engineering	20.3	18.0	11.1	11.6	18.5	79.5	3

At the moderation meeting, the EP discussed the evaluation outcomes, considering strengths, weaknesses, risks and value-for-money propositions of each submission, with the panel reaching a consensus on the preferred consultant, the supplier who ranked 1st overall, which was **Synergy Solutions**.

A high-level summary of the EP assessment of each offer is provided below.

Summary of Offerers

Synergy Solutions

Synergy has an excellent understanding of the local towns and a strong project plan that separates the Bulloo, Cooper, Paroo, and Warrego river systems. Their technical approach strikes a great balance—it is not overly complicated, it uses the preferred TUFLOW software, and it delivers the urgent Thargomindah flood data early.

The project is backed by a capable team of eight experts with deep experience in local government, flood modelling, and emergency management. They offer the strongest community engagement plan of all bidders, connecting local knowledge directly with emergency planning and even offering a \$10,000 sponsorship to fund community barbecues and food stalls during consultation sessions.

The delivery schedule is practical, using experienced staff who can work on multiple tasks at once to keep everything on track. Financially, Synergy's price is highly competitive and reasonable, offering excellent overall value for money.

Synergy Solutions provided the strongest combination of capability, experience, methodology, stakeholder engagement, delivery confidence and credible pricing, and was considered to represent the best overall value for money and strongest mitigation of delivery risk.

Genesis Hyrdology

Genesis Hydrology (Genesis) is a highly experienced team with exceptional local knowledge and a proven track record of delivering flood studies in the region. The proposal carries a few notable risks. They plan to use HEC-RAS software for the 2D hydraulic modelling; while technically sound, TUFLOW is the standard and preferred choice for Queensland Councils, meaning future model updates could be difficult due to a local shortage of HEC-RAS expertise. Additionally, the project relies heavily on a small, concentrated team leaving the Council with very little backup redundancy if a key team member becomes unavailable. Their pricing sits in the mid-to-high range and the final cost to the Council is highly likely to exceed the initial lump-sum quote.

WMS Engineering

WMS Engineering (WMS) offers a technically credible proposal with strong local knowledge and the lowest price, but carries significant key-personal delivery risk. WMS Engineering demonstrated an understanding of the study areas (especially Thargomindah), strong senior leadership, a relevant floodplain portfolio, and a transparent, well-structured program. While the proposal offers highly relevant, current local knowledge and the lowest price—earning the maximum score under the proportional price methodology—it presents a good, staggered program with transparent hours but carries some key-person risk, as the demonstrated long-term regional relationships are not as extensive as other offers.

GHD

GHD demonstrated a comprehensive and technically robust methodology. The approach addresses the requirements of the brief and is supported by relevant regional experience, however, it is comparatively more conventional and less specifically tailored to the individual flood mechanisms of the nine study towns than the highest-scoring submissions. Their local knowledge is somewhat limited, and community engagement is pretty much standard. A variation of \$115K for additional community consultation is questionable. In terms of program delivery yes in terms of resources but modelling issues may compromise delivery. The resulting price is materially higher than the lower-priced submissions, although it includes substantial corporate delivery capacity and technical resources.

HARC

HARC demonstrated strong technical approach but less tailored to Thargomindah and Council's proportional-modelling direction. HARC have adopted a "whole of catchment" modelling approach involving spatial-temporal patterns. While commendable, is too complex for what is required. This is the most technically developed methodology submitted, with only minor reliance on provisional investigations for some additional analyses. It is agreed that HARC possesses significant expertise in flood hydrology and hydraulics. Direct experience within the specific three study Shires is somewhat less extensive than other offers. Although adequate engagement capability, local knowledge is somewhat limited and standard community engagement. HARC showed strong resources but no equally clear Thargomindah-first commitment. The proposal included a comprehensive specialist methodology and substantial engagement effort, however, the price is the highest of the submissions and therefore receives a lower score under the adopted proportional price methodology.

Conclusion

The report has been reviewed and approved by all EP members and will form part of each Council's approval documentation and provides the rationale supporting the recommended outcome.

Recommendation

The EP recommends **Synergy Solutions** as the preferred supplier, having achieved the strongest overall assessment against the approved evaluation criteria and providing the highest level of confidence in successful delivery.

Next Steps

EP is to contact the successful supplier and commence contract negotiations, followed by endorsement from each Council. Upon contract award, unsuccessful offers will be notified accordingly. Unsuccessful Offerors will be provided with an opportunity for feedback.

Approval of Evaluation Report.

_____	dated
Bulloo Shire Council	

_____	dated
Bulloo Shire Council	

_____	dated
Quilpie Shire Council	

Technical Specification

**S-W QLD regional towns; Flood Studies for
Bulloo, Paroo and Quilpie Shire Councils**

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1 Introduction

The Queensland Resilience and Risk Reduction Program (QRRRP) is Queensland's new approach to providing a strategic, annual funding program, using Disaster Recovery Funding Arrangements. The QRRRP is funded through efficiencies realised under the joint Commonwealth-state Disaster Recovery Funding Arrangements (DRFA).

Following the catastrophic 2025 floods that affected communities in the state's southwest, funding has been allocated to Bulloo, Paroo and Quilpie Shire Councils ('Councils') to undertake flood studies and subsequent flood risk management studies (FRMS&P) for flood mitigation projects identified for vulnerable townships. Table 1 lists the nominated towns, their respective river catchments and Shire Council.

Town(s)	Catchment/River	Council/Shire
Thargomindah	Bulloo	Bulloo
Hungerford	Paroo	Bulloo
Cunnamulla & Wyandra	Warrego	Paroo
Eulo	Paroo	Paroo
Adavale, Quilpie & Toompine	Bulloo	Quilpie
Eromanga	Cooper	Quilpie

Table 1: Selected Project Towns

The project is separated into two components;

- Part A is the preparation of Flood Studies for each town, and
- Part B is the development of a Flood Risk Management Study and Plan for each town.

This Request for Quotation (RfQ) is for Part A of the project but includes generating sufficient data and maps to facilitate development of Part B - Flood Risk Management studies and Plan. It is expected that Part A will be completed by the end of March 2027. Part B of the project will require issue of a separate RfQ and is expected to commence in early 2027.

Councils by mutual agreement may elect to sole source the Consultant selected for Part A to undertake Part B of the project.

Tenderers responding to this RfQ must include all towns listed in Table 1. Cost estimates should be provided both by Shire Council and as a consolidated total for undertaking flood studies across all towns.

The contract may be awarded to a single consultant to deliver all the work.

1.1 Project Stakeholders and Governance

Governance arrangements and stakeholders for the project are shown in Figure 1 below.

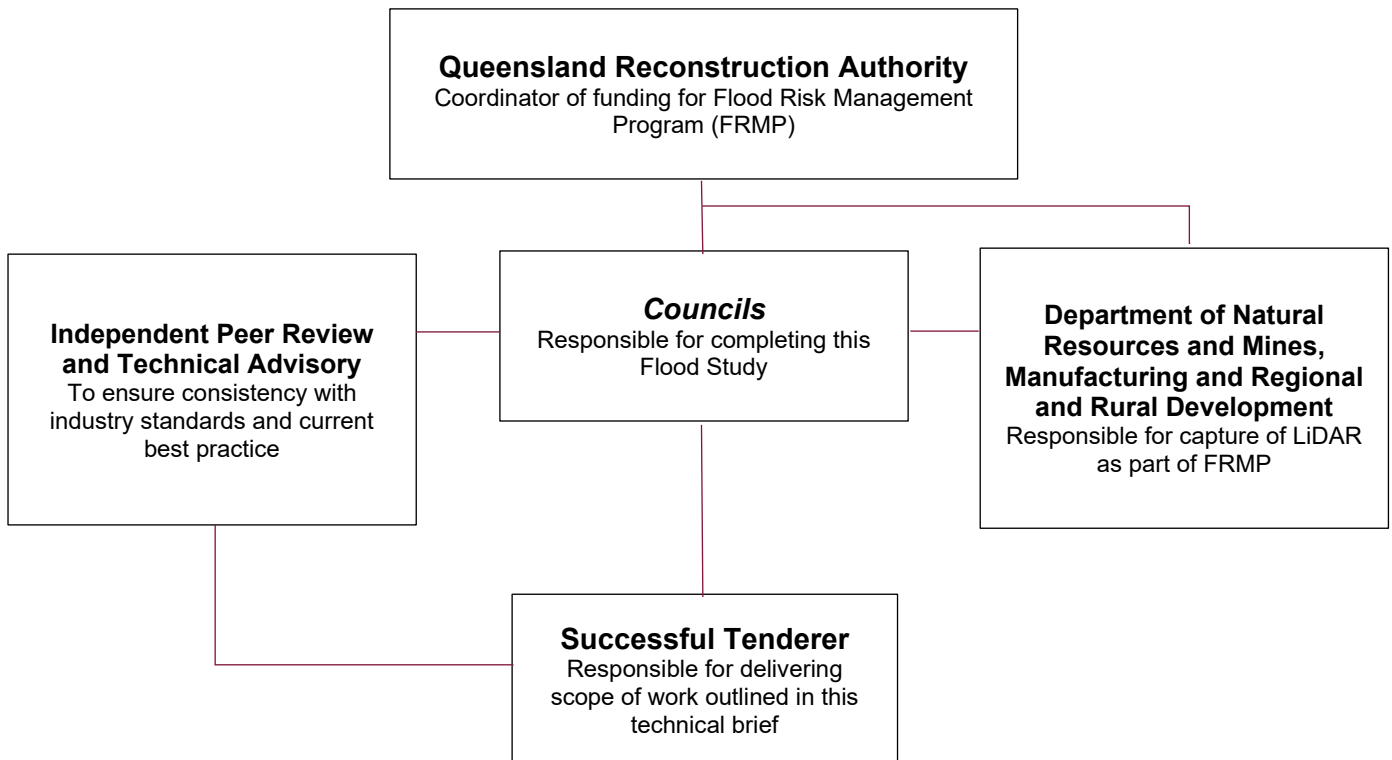


Figure 1: Project Stakeholders

1.2 Study Objectives and Outputs

The Councils require flood studies to provide comprehensive technical investigations of flood behaviour for the listed towns. In line with the Queensland Flood Risk Management Framework (refer Figure 2), the primary objective of the Flood Studies is to define the flood hazard across each town's study area. The Flood Studies will form the initial stages of the flood risk management process and will provide the technical foundation to further develop a flood risk management study and plan.

The aim of the project is to provide a better understanding of flood behaviour across the full range of design flood events. For each town the study will include consideration of the local flood history, available collected flood data, and the development of hydrologic and hydraulic flood models that are calibrated and verified, where possible, against historic flood events.

The primary objectives for each town's flood study are to:

- Develop a calibrated hydrologic and hydraulic flood model in line with industry best practice to understand flood behaviour across the full range of design flood events from the 50% AEP up to and including the PMF. The full range of design flood events are detailed in Section 5.3.3.
- Define current and future flood behaviour for all catchments affecting each town.
- Provide the required information to inform future flood risk management studies, local planning schemes, disaster management and future investment decisions

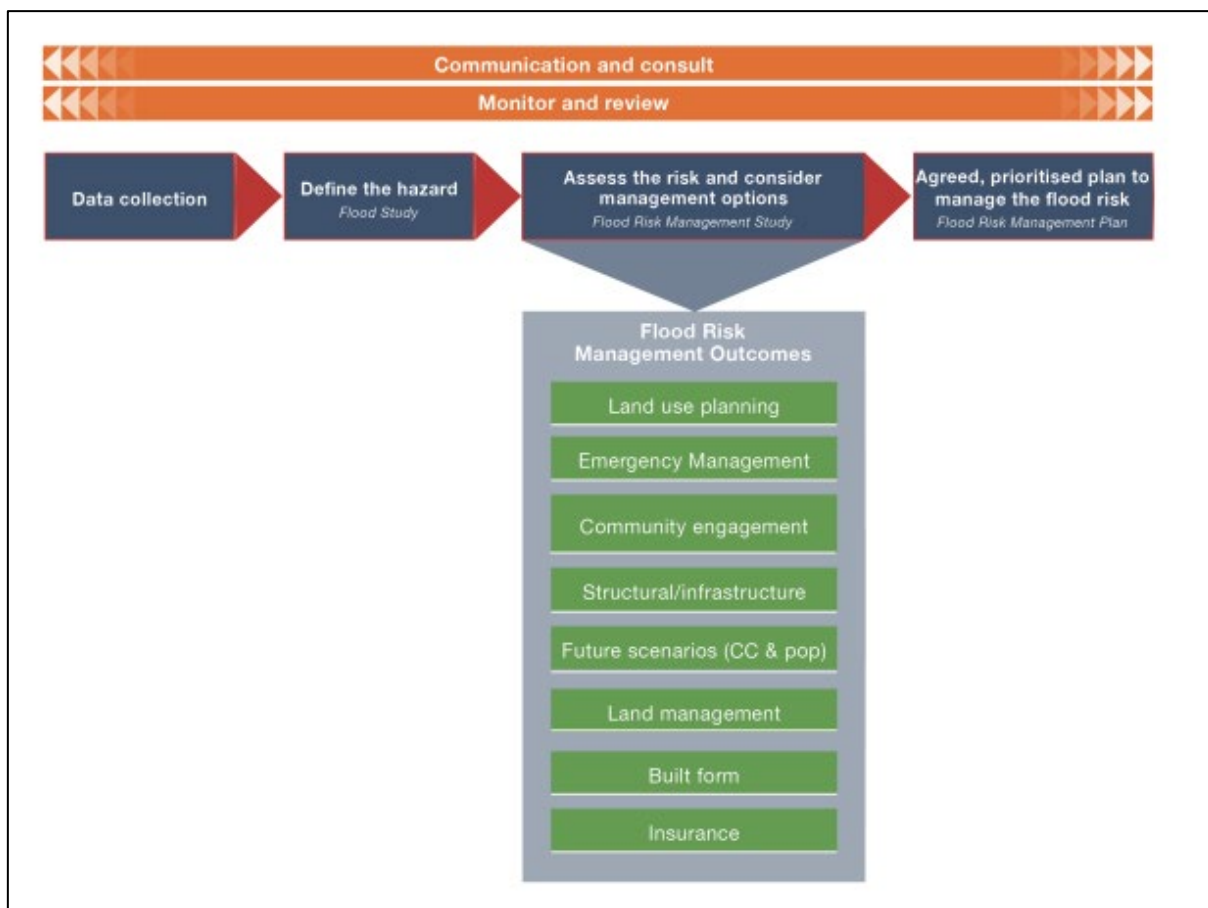


Figure 2: Flood Risk Management Process (QRA, 2021)

The flood study outputs are intended to:

1. inform future decision making;
2. assist in effective disaster management planning;
3. support a review of planning schemes and development controls;
4. facilitate selection of potential mitigation options as part of the FRMS&P;
5. inform decisions on, and investment in critical community infrastructure; and
6. guide future growth and economic development opportunities.

2 Study Areas Background

2.1 Bulloo Shire

Bulloo Shire has two towns for flood study investigation; Thargomindah and Hungerford.

Bulloo Shire is a remote local government area in South-West Queensland covering approximately 73,880 km². The Shire has a very small and dispersed population of around 330–350 residents, centred on Thargomindah and surrounding pastoral properties. The economy is primarily driven by grazing agriculture, tourism, local government services and resource sector activity. The region is characterised by vast distances, low population density, strong community networks, nationally significant environmental assets, and a reliance on critical transport and telecommunications infrastructure.

Thargomindah serves as the administrative centre for the Shire of Bulloo in South West Queensland and lies directly on the banks of the Bulloo River along the Adventure Way, roughly 1,000 kilometres west of Brisbane. The town is prone to isolated outback flooding, managed via local monitoring systems and historical levee infrastructure.

The average rainfall for the town is ~300 mm per. Annual totals vary greatly from year to year with some years experiencing prolonged dry spells while others receive heavy monsoonal-linked downpours. The wettest period is typically during the summer and early autumn months (such as February and March). An aerial map of Bulloo Shire is provided in Figure 3.

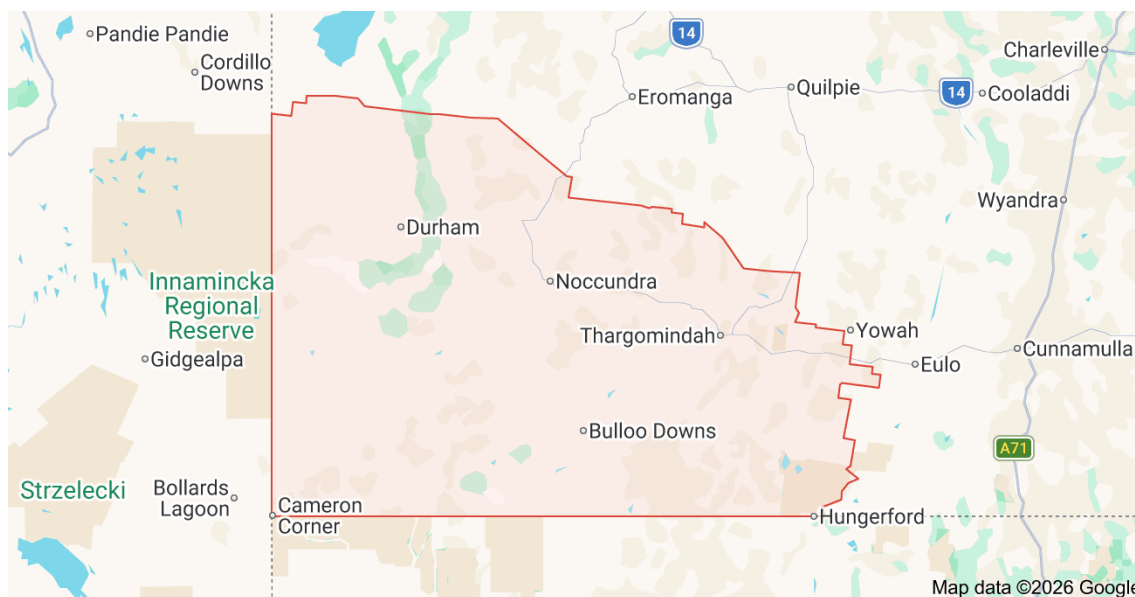


Figure 3: Bulloo Shire area (in red)

2.1.1 Catchment Description

The Bulloo River rises in the Gowan Range and Idalia National Park uplands and flows roughly 600 kilometres south through Adavale, Quilpie and Thargomindah before ending in the Bulloo Lakes on Bulloo Downs Station. The river is characterised by braided channels that typically remain dry. Figure 4 provides a map of catchment.



Figure 4: Bulloo catchment area to NSW border (source Bureau of Meteorology)

2.1.2 Flood Behaviour Description

Flooding is a defining feature of the Bulloo landscape. The Shire is subject to large-scale riverine flooding associated with the Bulloo River catchment, Cooper Creek and Wilson River, with extensive floodplains capable of inundating roads for extended periods. Due to the flat terrain and size of the catchment, floodwaters can spread over vast areas, resulting in lengthy isolation of communities and pastoral properties. Flood events can significantly impact transport networks, supply chains, tourism, agriculture, businesses, housing and access to essential services.

Recent flood events within the Bulloo River catchment have demonstrated the vulnerability of key community assets, transport networks and essential infrastructure. These events have highlighted the need for improved flood forecasting, resilience planning and infrastructure adaptation measures to reduce future flood impacts, support community safety and maintain continuity of essential services during and after flood events.

2.1.3 Flood History Description

Thargomindah

The Thargomindah TM gauge is part of the Bureau of Meteorology's flood warning system for the Bulloo River catchment having records dating back to 1949.

Figure 5 below provides flood level peak estimates of historical floods through the town. Of particular note are the 1963, 1974, 2010 and 2025 flood events. The Bureau report *"The flood of March/April 2025" exceeded the previous record flood in Thargomindah as the river level is estimated to have reached 7.5 m after the official gauge board was overtopped. This resulted in the rupture of the town's levee, widespread inundation of houses and long isolation periods.*

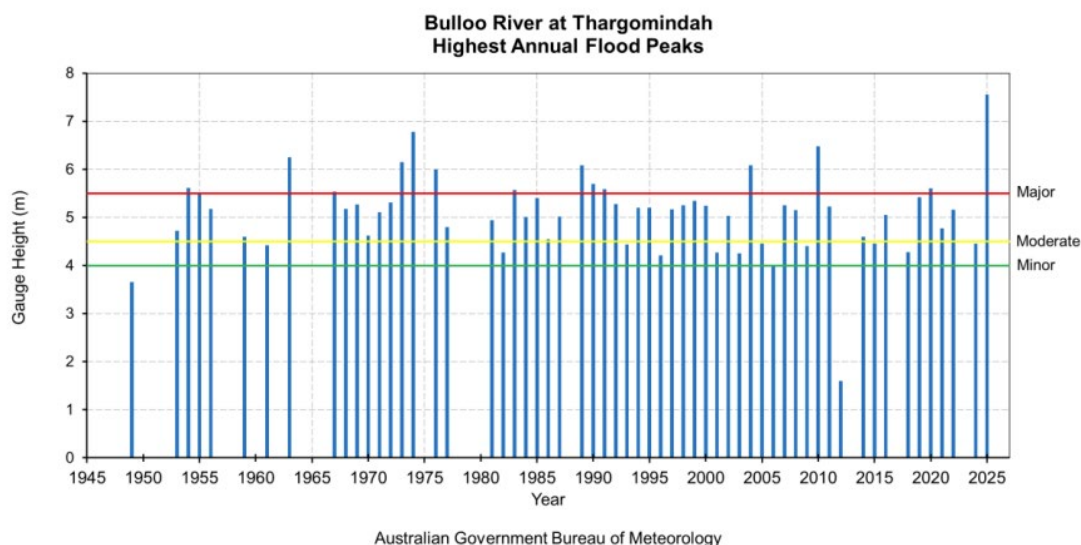


Figure 5: Flood history for Thargomindah (Source: Bureau of Meteorology)

Hungerford

The town of Hungerford is affected by the Paroo River whose catchment lies mainly in the Paroo Shire Council. The town itself lies on the border between New South Wales and Queensland.

The Bureau of Meteorology maintain a river level gauge in the town with records dating back since 1974. Floods take weeks to pass through due to flat outback topography and wide, interconnected floodplain channels.

Recent events are listed below characterized by water entering the town during major flood events resulting in inundation of several residences and isolation by floodwaters for a considerable period.

March–April 2025: Reached a record peak of 3.15 meters at the Hungerford gauge.

March 2010: Reached 2.87 meters

April 1990: Reached 2.92 meters

January 1974: Reached 2.90 meters

Figure 6 below shows the peak levels reached in the town since 1974.

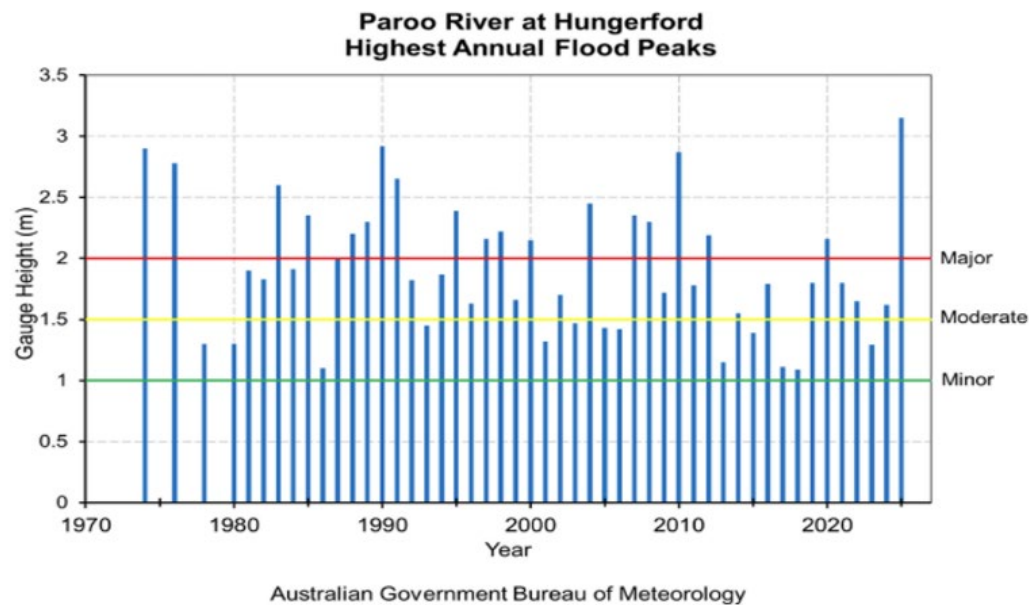


Figure 6: Flood history for Hungerford (Source: Bureau of Meteorology)

2.2 Quilpie Shire Council

Quilpie Shire Council have four towns that require flood studies; Quilpie, Adavale, Toompine and Eromanga.

The Shire of Quilpie is a local government area in South-West Queensland, Australia. It covers an area of 67,415 square kilometres and its administrative centre is the town of Quilpie. The dominant industry is grazing (cattle & sheep). Opal fields are also worked within the shire. In the 2021 census, the Shire of Quilpie had a population of 698 people. A map of the shire is shown in Figure 7 below.



Figure 7: Quilpie Shire Council (in red)

2.2.1 Quilpie, Adavale & Toompine

The towns of Quilpie (administrative centre), Adavale and Toompine are located in the Bulloo River catchment. Figure 4 above refers.

A brief history of flooding in these towns follows:

Quilpie

The Bulloo River at Quilpie has well documented history of flooding dating back to 1950. The flood of May 1989, 2010, and to a lesser extent the flood of April 1990, caused inundation of many properties in Quilpie.

The flood of March/April 2025 was a significant event and while it did not exceed the record flood height of 7.85 m in 1963, the river level peaked at 7.31 m on 29 March 2025, and the town was heavily affected.

For the March/April 2025 flood event, Council officers recorded flood debris heights at selected points within Quilpie township, captured in a GIS layer that can be shared with the appointed consultant to support model calibration or validation. Quilpie Shire Council can also provide the 2012 Level 2 flood study for Quilpie town (within the Bulloo Catchment) as a reference document.

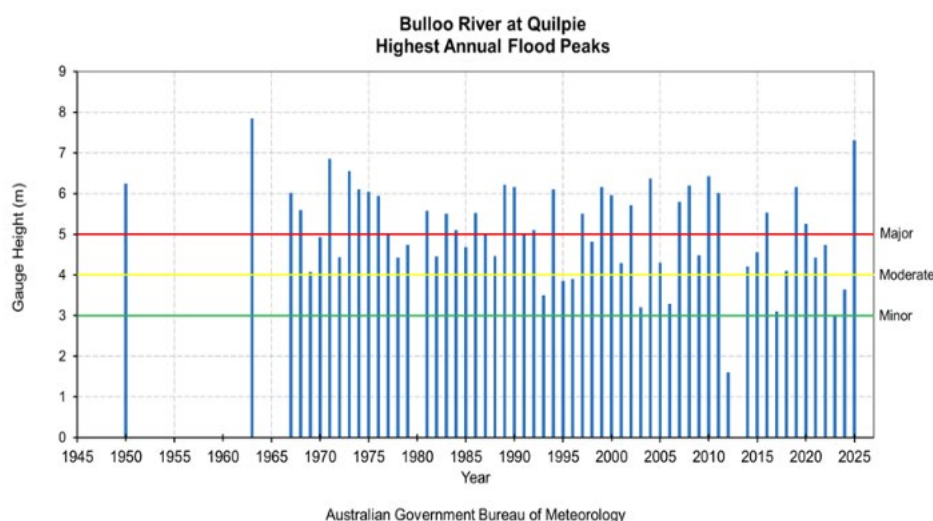


Figure 8: Flood history for Quilpie (Source: Bureau of Meteorology)

Adavale

The Blackwater Creek, which straddles the town, is a tributary of the Bulloo River. The flooding that frequently inundates Adavale usually happens because the Blackwater creek, at a point a couple of kilometres to the south of the town, flows between two small hills. It is here where this bottleneck causes the water to backup and inundate the town.

This, however, is not always the case. The Great Flood of 1963 was a different story. Heavy rain fell in the north, around Listowel Downs and Boondoon. This caused a wall of water to cascade down the Blackwater, with such force that the town was almost washed away. When this water reached the already swollen bottleneck downstream, this huge amount of water began to backup and was to cause further destruction and misery to the town and its residents. Other notable flood events occurred in 1930, 1963 and 1971 and most recently 2025 when the town had to be evacuated.

For the March/April 2025 flood event, Council officers have measured flood debris heights at selected points within Adavale township and recorded them in a GIS layer which can be shared with the appointed consultant for model calibration or validation.

Quilpie Shire Council can share the previous 2012 Level 2 flood studies for Adavale town within the Bulloo Catchment, as reference documents.

Paraphrased from <https://www.facebook.com/outbackqldhistory/posts/flooding-in-adavalean-inquiry-from-someone-that-has-purchased-some-blocks-in-the/869457559763306/>

Toompine

Toompine is located approximately 70 km south-west of Quilpie on the Bulloo River floodplain. While there is no official Bureau of Meteorology flood gauge at Toompine, the township is influenced by two distinct flood mechanisms: localised flooding from intense rainfall over the eastern ranges and regional flooding associated with the Bulloo River system.

The floodplain surrounding Toompine is broad and relatively flat, allowing floodwaters to spread laterally across multiple flow paths rather than remaining confined to defined river channels. This results in widespread overland flooding and prolonged inundation of low-lying roads and floodways. Local residents report that flooding occurs, on average, around four times each year, depending on seasonal rainfall patterns. Severe local storm events have previously resulted in floodwaters entering the Toompine Hotel on several occasions.

The March 2025 flood event was exceptional, with local observations indicating flood levels were approximately 800 mm higher than previously experienced in the area. It also demonstrated the interaction between these two flood sources. Flooding within the Toompine township was primarily generated by local runoff from severe storm events, with Toompine Creek and Wallara Creek overtopping their banks and inundating surrounding areas. Fortunately, the local floodwaters had largely receded before the peak flood wave in the Bulloo River arrived downstream. Had these two events coincided, the resulting flood levels and duration of inundation within Toompine would have been significantly greater and potentially devastating for the township.

Although the township itself avoided the combined impacts of simultaneous local and Bulloo River flooding, the event caused extensive disruption to the surrounding transport network. Access roads were closed for approximately four to five weeks, including crossings at Murgoo Creek, Balbaroo Creek, Toompine Creek and the Goorie Channels, isolating the community and surrounding pastoral properties.

A key issue consistently identified by local residents is the prolonged closure of the Quilpie–Thargomindah Road, principally due to inundation at the South Comongin Crossing. This crossing remained impassable for several weeks following the 2025 flood, significantly delaying the restoration of through access even after floodwaters had receded elsewhere.

Recognising the strategic importance of this route, the Queensland Government has committed funding to raise the South Comongin Crossing. Construction is scheduled to commence during the 2026–27 financial year, with completion anticipated by June 2028. Once delivered, the upgrade is expected to substantially improve flood immunity and reduce the duration of road closures along this critical transport corridor.

2.2.2 Eromanga

Eromanga is a small outback town in the Quilpie Shire, sitting above the vast geological Cooper-Eromanga Basin. Cooper Creek is an iconic, ephemeral outback river system that shapes the Channel Country and flows toward Lake Eyre in the south. The primary watercourse near Eromanga is the Wilson River, which is part of the vast Channel Country River network flowing toward Cooper Creek and Lake Eyre. Local creeks and watercourses around the town feed into the wider Cooper Creek system.

A recent history of floods in Eromanga follows:

March 2025 Deluge: Local stations like Tallyabra recorded over 520mm of rain in just eight days—double an average annual total—isolating Eromanga as an island, topping 1974 flood levels in places, causing severe livestock and property losses. For the March/April 2025 flood event, Council officers have measured flood debris heights at selected points within Quilpie township and recorded them in a GIS layer which can be shared with the appointed consultant for model calibration or validation.

January 2022 Inundation: Heavy monsoon rains across southwest Queensland cut off road access and turned dry landscape around town infrastructure and local refineries temporarily aquatic, with residents navigating via kayaks.

March 2010 Event: Heavy regional downpours produced major riverine height peaks along Webber Street and surrounding catchments, prompting official Bureau of Meteorology flood monitoring reports.

Barcoo Shire Council who is currently close to finalising their ongoing flood studies for Windorah, Jundah and Stonehenge within the upstream section of the Cooper Catchment can be requested to share their reports which can be referenced in the flood study for Eromanga.

2.3 Paroo Shire Council

Paroo Shire Council has three towns requiring Flood Studies; Cunnamulla, Eulo and Wyandra. Two main rivers run through the shire, both from north to south; the Warrego (through the centre) and the Paroo (to the west).

The Shire of Paroo is a local government area in South-West Queensland, Australia. It is bounded by the Open Mitchell Grass Flood Plains in the East to the Yowah opal fields where the Yowah nut is found and the Mulga lands to the West. The Paroo Shire covers an area of 47,623 square kilometres. The region contains rich plains and river flats and makes ideal grazing lands for sheep and cattle. In the 2021 census, the Shire of Paroo had a population of 1,679 people.

The region incorporates the towns of Cunnamulla, Yowah, Eulo and Wyandra, the administrative centre is the town of Cunnamulla centrally situated on the crossroads of the Balonne and Mitchell Highways. The Warrego River passes through the towns of Cunnamulla and Wyandra. The Paroo River passes through Eulo. Figure 9 shows a map of shire boundaries.

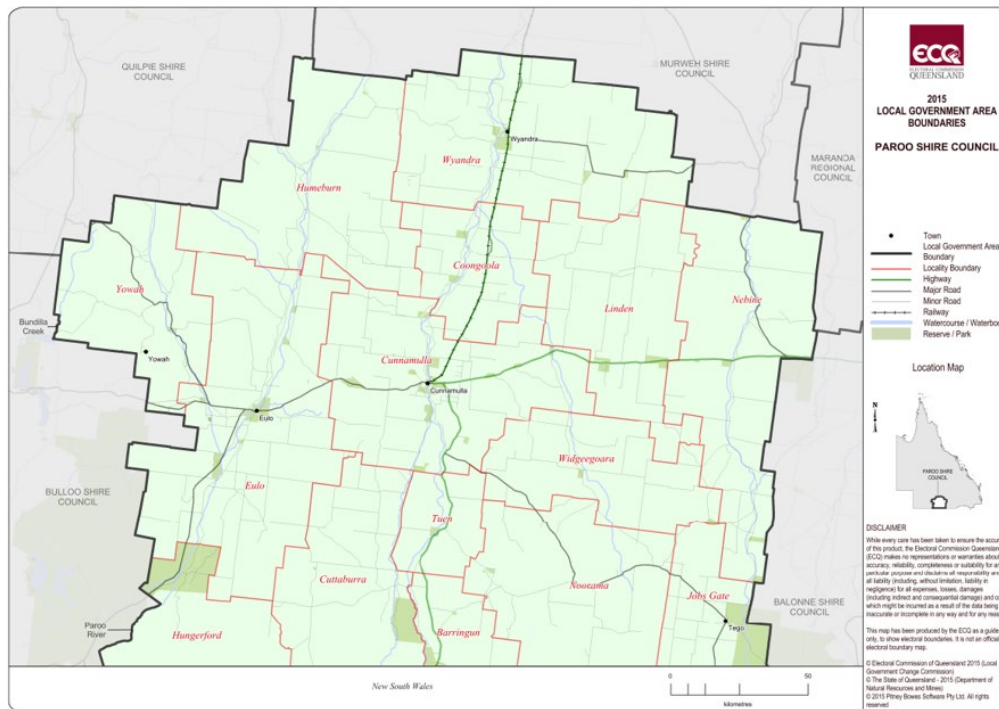


Figure 9: Map of Paroo Shire (source Qld Gov ECQ)

Two main rivers flow through the Paroo Shire the Warrego and the Paroo. A map of both catchments is provided in Figure 10.

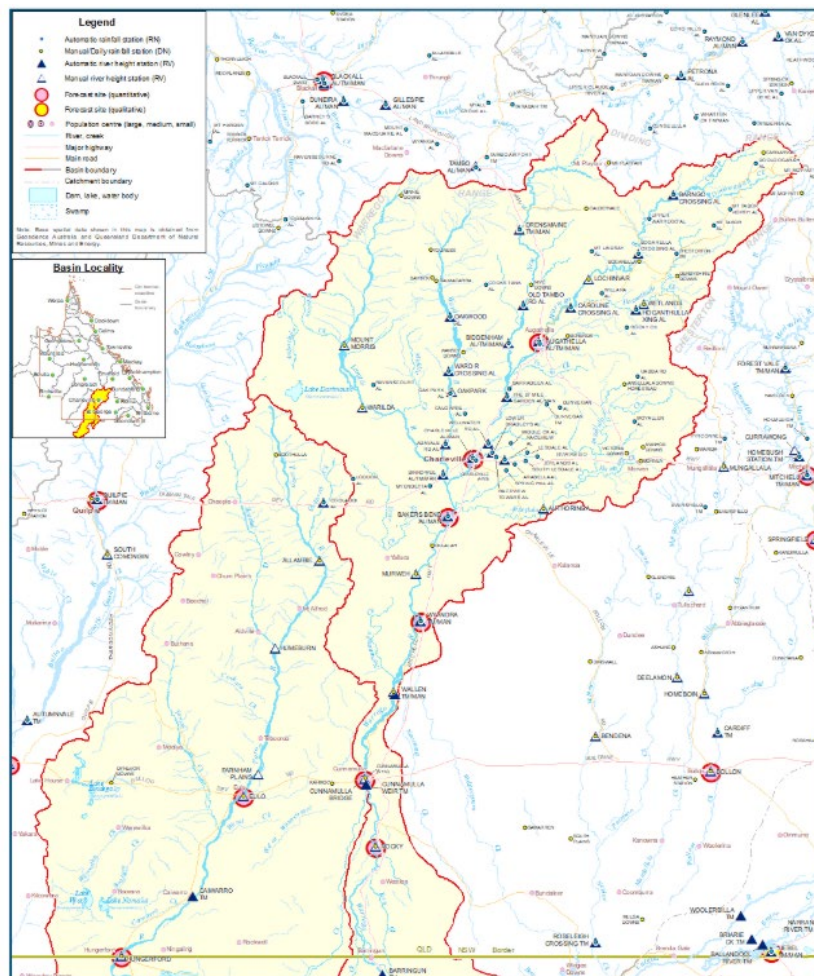


Figure 10: Map of Warrego and Paroo Catchments (Source Bureau of Meteorology)

Warrego River

Paraphrased from <https://www.bom.gov.au/qld/flood/brochures/warrego/warrego.shtml>

The Warrego River catchment is located in southwest Queensland and northwest New South Wales and covers an area of approximately 65,000 square kilometres. The upper Warrego rises in the Carnarvon Ranges, flowing through Augathella, before being joined by major tributary the Nive River south of Augathella. The Warrego River then flows past Charleville, Wyandra and Cunnamulla. During major flood events river flows from the Warrego can breakout overland into the Paroo River around Cunnamulla. While flash flooding may be experienced in upper parts of the catchment. Floods on the Warrego River typically take several days to move through the system following heavy rainfall.

Cunnamulla has flood mitigation levees in place to reduce the impacts of flooding to at least 10.5 metres on the flood gauge.

During major flood events, significant inundation of pastoral land, damage to fencing, and disruption to major transport routes occur. While levees have reduced the impact of major flooding on these communities, levee overtopping is possible if floods of a similar magnitude to 1990 were to occur again.

Previous Flooding

Cunnamulla

The Warrego River has a well-documented history of flooding with records of the larger floods dating back to 1910. The April 1990 floods remain the flood of record for much of the Warrego River catchment.

More recently, in 2012 major flooding occurred again on the Warrego River, with the highest levels since the record 1990 floods for many locations. The levees protected Cunnamulla from any significant inundation, but extensive transport impacts occurred. Figure 11 below shows the significant flood peaks at Cunnamulla since records began.

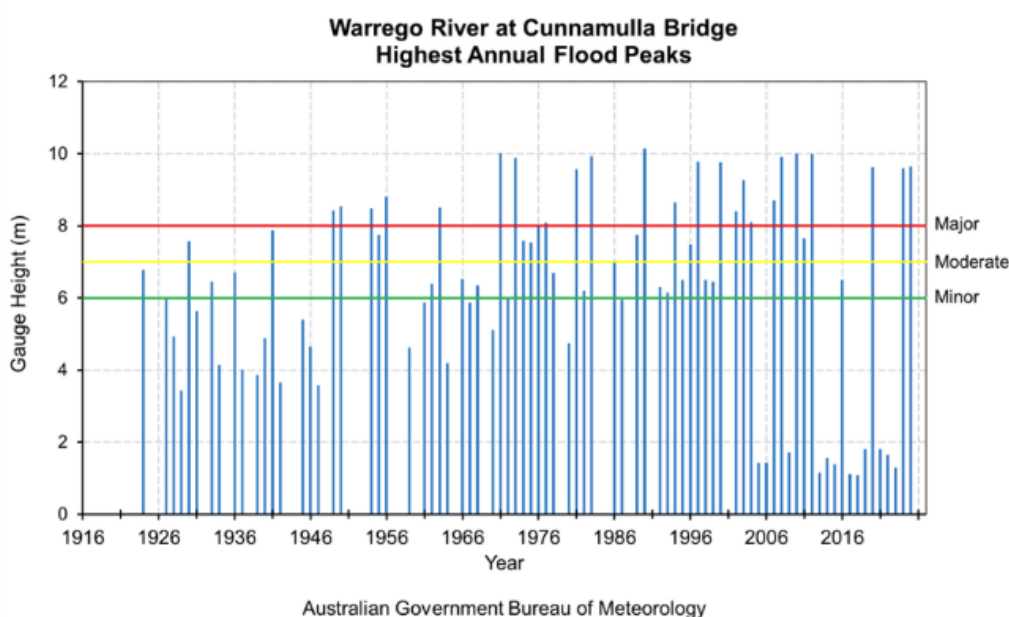


Figure 11: Flood history for Cunnamulla (Source: Bureau of Meteorology)

Wyandra

A good reference for understanding Warrego flood behaviour can be found in a paper titled *The Behaviour of Floods in Australia's Dryland Warrego River* see <https://www.rbms.org.au/wp-content/uploads/2021/08/22-shjarn-winkle.pdf>. Extracts from this paper have been paraphrased and incorporated in this document.

The northern section of the Warrego system consists of several tributary streams that join to form a main single channel north of Wyandra. The reach described by the Wyandra and Cunnamulla gauges is largely a single channel meandering stream. A stream gauge is available at Wyandra (423203A). Information for this gauge can be found in the state government's WMIP.

The Bureau of Meteorology has reported on peak level gauge event data, replicated in the table below. As for Cunnamulla, it is noted that from this record the April 1990 event was the highest recorded event.

Apr-56	Apr-90	Feb-97	Jan-08	Mar-10	Feb-12	Feb/Mar 2020	Apr-24	Mar/Apr 2025
9.26	10.24	9.86	9.41	9.68	9.95	8.85	8.99	8.73

Table 2: Recorded peak level flood events at Wyandra (Source BoM)

Paroo River

Paraphrased from BoM <https://www.bom.gov.au/qld/flood/brochures/paroo/paroo.shtml>

The Paroo River catchment is located in southwest Queensland and covers an area of approximately 31,000 square kilometres. The river rises in country to the north of Cheepie and flows in a southerly direction. It is joined by its major tributary, Beechal Creek, immediately below Humberburn before passing through Eulo, and eventually crossing the Queensland-New South Wales border at Hungerford.

The Paroo River catchment is in an arid part of Queensland, with average annual rainfall in the order of 300-400mm. As a result, the Paroo River presents intermittent flows and is no more than a chain of waterholes for much of the year.

Floods normally develop in the headwaters of the Paroo River and Beechal Creek, however, flooding may result from heavy rainfall falling in the middle to lower reaches of the catchment. Flooding in the Paroo River is slow due to the relatively flat topography, large floodplain and high number of interconnected channels. The flood waters take around a week to pass from the top of the catchment to the New South Wales border.

The town of Eulo is not usually directly affected by floodwaters, with water only entering the lowest parts of town in major flood events. However significant disruption to transportation, extensive inundation of pastoral land and significant stock losses occurs during major flood events.

Widespread rainfall of 100mm or more will typically lead to major flooding on the Paroo River.

Previous Flooding

The Paroo River at Eulo has a well-documented history of flooding dating as far back as 1890.

The April 1990 and March 2010 floods at Hungerford, on the Queensland-NSW border, caused both inundation of several residences and isolation by floodwaters for a considerable period of time.

In March and April 2025, record flooding occurred in the Paroo catchment, with record flood levels observed at both Eulo and Hungerford. This was the result of persistent heavy rainfall caused by a slow-moving trough in the area, with between 200-300mm recorded across the upper catchment over 48 hours, and daily totals in excess of 100mm. This flooding caused widespread stock losses, damage to fencing and scouring of topsoil due to the fast-flowing nature of the water, as well as damage to homesteads and long isolation periods.

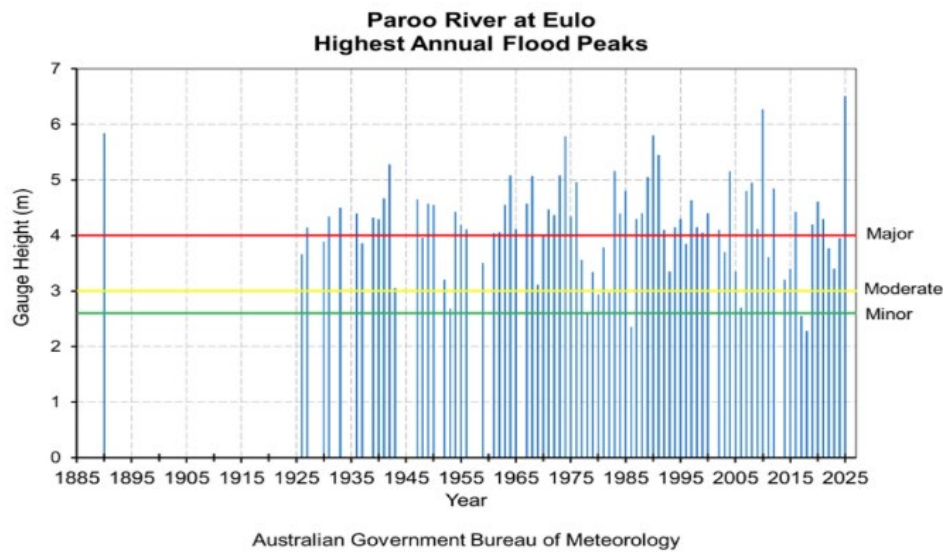


Figure 12: Flood history for Eulo (Source: Bureau of Meteorology)

3 Available Information

The data listed in Table 2 will be provided, or arrangements made for access prior to commencement of the project.

Table 2: Available information for the Flood Study project.

Dataset	Description	Format	Author / Source
Historical flood information, including: - Anecdotal evidence, - damage reports, - flood/debris marks	Available information on historical flood impacts will be provided	Hardcopy records	Council
Gauge data (rainfall, water level, stream flow)	Water level and rainfall records	.csv	BoM, State and Council
LiDAR	LiDAR-derived digital elevation model data	.asc	Department of Resources
Critical infrastructure locations	Available information on the location of critical infrastructure will be provided	Hardcopy maps and digital spatial data	Council
Essential community services locations	Available information on the location of critical infrastructure will be provided	Hardcopy maps and digital spatial data	Council
Drainage infrastructure	Available information on the location of drainage infrastructure will be provided	Hardcopy maps and digital spatial data	Council

4 Current Guidelines and References

The Flood Study should be delivered in line with current industry best practice guidelines, manuals and technical reference documents relevant to the project, including as listed but not limited to those in Table 2.

Table 3: Current Guidelines and References

Reference Document
Australian Rainfall and Runoff (ARR) 2019 - all projects and chapters https://arr.ga.gov.au/arr-guideline
Managing the Floodplain: A Guide to Best Practice in Flood Risk Management in Australia (Handbook 7) (AIDR, 2017) https://knowledge.aidr.org.au/media/3521/adr-handbook-7.pdf
Queensland Urban Drainage Manual https://ipweaq.intersearch.com.au/ipweaqjspui/bitstream/1/4983/1/2042%20QUDM%20FINAL%2018%20August%202017%20%282%29.pdf
Coastal hazard technical guide, Determining coastal hazard areas (former DEHP) https://www.qld.gov.au/_data/assets/pdf_file/0025/67462/hazards-guideline.pdf
A guide to 'good practice' storm inundation mapping and modelling (DES, 2018) https://www.publications.qld.gov.au/ckan-publications-attachments-prod/resources/93336e30-e1fd-4a1e-89e8-b4056692e26c/storm-tide-inundation-guidelines.pdf?ETag=2f101b1511eccc53dee83079b543d9ec
State Planning Policy (SPP), Natural Hazards, Risks and Resilience – Flood https://dilqpprd.blob.core.windows.net/general/spp-guidance-natural-hazards-risk-resilience-flood.pdf

5 Scope of Work

The primary purpose of this study is to better understand flood behaviour across the full range of design flood events. To achieve this and satisfy objectives outlined in Section 1.2, this study includes the development of a detailed hydrologic and hydraulic model. The proposed scope of work to be delivered is outlined below.

5.1 Data Collection

At the project inception, Councils will provide the available data listed in Table 1. Additional data required for collection and/or development is outlined below.

5.1.1 Survey Capture

LIDAR data covering a combined area of approximately 7000sq kms will be provided by the Department of Natural Resources and Mine. It is expected that this information will be provided under a staged program to be completed early 2027.

Tenderers should review the available data in the study area and where necessary include an optional scope of work to acquire:

- Bathymetric survey if necessary where such surveys can significantly influence flood level estimation.
- Survey of hydraulic structures (bridges and culverts) including invert levels, dimensions and lengths
- Survey of significant drainage network to better understand flood behaviour
- Survey of gauge datums where found questionable

It is expected that if considered necessary, Tenderers are required to provide individual indicative costs for the three Councils as part of their Fee Proposal. Extent of capture and associated costs are to be refined following engagement and receipt of quotes from surveyors. The successful tenderer will be responsible for engagement and supervision of the approved subconsultant and will be responsible for ensuring the overall quality of the data.

5.1.2 DEM Development

The flood study requires development of a Digital Elevation Model (DEM) as a key input into hydrological and or hydraulic models. The tenderer should identify and provide a description of the methodology for DEM development. New LiDAR is currently being flown and will be made available over the next 4 months expecting completion by late January, pending weather conditions.

5.1.3 Data Review

A comprehensive data review should be completed as part of the initial stage of the study commencement. This should aim to identify if all necessary data is available, the quality of data available and provide recommendations to Council where additional datasets will be required. This should be raised with Council early to ensure a suitable methodology for addressing gaps can be identified and agreed.

5.2 Site Visit

A site visit is to be undertaken as part of all studies to ensure the successful tenderer has an appreciation of catchment condition and major hydrologic and hydraulic features. Expected outcomes of the site visit include:

- Understanding of potential flooding mechanisms and flows paths
- Location of all key drainage assets within the catchment to ensure accuracy of dataset
- Where information is missing, capture sizing and invert levels of key structures
- Ensure major hydraulic features including cross-drainage infrastructure and waterway crossings is identified.

It is recommended that the tenderer be accompanied by key Council staff to provide an opportunity for Council to raise any potential issues and highlight areas of interest.

5.3 Flood Behaviour

This section outlines the proposed methodology and requirements to understand existing and future flood behaviour across the study area. This understanding of flood behaviour and data produced as part of the Flood Study will be used to inform future work and future studies including but not limited to a Floodplain Risk Management Study and Plan. The future requirements of the hydrologic and hydraulic flood models and data outputs should be considered as part of the model development to ensure compatibility with future requirements.

5.3.1 GIS Systems

All analysis and modelling and study outputs are required to be undertaken under the following GIS specification.

- Datum GDA 2020
- Coordinate System MGA 55

5.3.2 Software

Modelling software selected should be appropriate for the catchment characteristics and type of flooding. Any modelling software adopted should be industry standard package with no constraints for future use. Software selected should either be freely available or the costs for access and maintenance should be clearly articulated in the response.

The selection of hydraulic modelling software must be fit for the purpose of the study. Available 1D and 2D hydraulic modelling software for use include:

- TUFLOW
- Flood Modeller
- HEC-RES
- InfoWorks ICM
- MIKE Flood.

It is Councils' preference that TUFLOW is adopted as the basis for hydrodynamic modelling, however the Tenderer may suggest an alternative modelling software where appropriate justification can be provided.

5.3.3 Design Event and Sensitivity Scenarios

Standard design events that should be included as a minimum for new flood studies are:

- 50% AEP,
- 20% AEP,
- 10% AEP,
- 5% AEP,
- 2% AEP,
- 1% AEP,
- 1% AEP including climate change,
- 0.5% AEP,
- 0.2% AEP,
- 0.1% AEP,
- 0.05% AEP design flood events,
- and the PMF.

Additional sensitivity scenarios to consider including where appropriate:

- Blockage scenarios in line with ARR19
- Modifications to Manning's 'n' to understand model sensitivity

These catchments are large and as such calculation of Areal Reduction Factors and inclusion of spatial patterns should be considered in the design event estimation analyses. The estimation of design losses will also require careful consideration.

Tenders should include a description of how sensitivity scenarios will be assessed as part of the project.

5.3.4 Climate Change

A climate change scenario should be included in all flood studies. Where considered appropriate a flood event rarer than the design event can be utilised as a proxy for a climate change scenario.

Following the climate change guidance by Australian Rainfall and Runoff (ARR) 2019 version 4.2 (August 2024), as a minimum Shared Socioeconomic Pathways SSP2 and SSP3 should be assessed to understand the catchments sensitivity to climate change.

5.3.5 Hydrologic modelling

The hydrologic model shall be developed in line with ARR19 v4.2 methodologies. Tenders should consider the following in their proposed modelling methodology:

- Software selection should consider application (for example there may be a requirement for future use in flood forecasting) and study needs
- Software selected should either be freely available or the costs for access and maintenance should be clearly articulated in the response
- Catchment delineation
 - Catchment delineation with suitable detail for the catchment size, areas of interest and consideration of inflow locations for the selected hydraulic model
 - Where catchments have been delineated using automated software, catchments should be checked manually to ensure sizing and shape are representative of hydrologic features

- Catchment outlets should support the development of the hydraulic model and should consider the overall intent of the study (i.e., creek / riverine versus overland flow)
 - For areas of the catchment not included in the hydraulic model extent, consideration should be given to any potential attenuation or lag.
- Where localised IFDs are available these should be adopted
- Catchment land use scenario should consider future model use, where it is anticipated a Flood Risk Management Study will be completed consider two land use scenarios:
 - Existing land use (base case)
 - Ultimate development (representing a fully developed catchment based on the most recent planning scheme zoning)
- Model validation should consider the following options:
 - Existing hydrologic model / information
 - Regional methods
 - Flood frequency analysis
 - Model calibration

It is noted that catchment areas are very large and characterized by complex flooding behaviour. It is expected that the degree of hydrologic modelling complexity be cognisant of the data available and scaled accordingly. For some catchments design parameterization will need to be based on local data where available.

Reporting should clearly articulate methodology, calibration and validation results, selected parameters and justification and all model assumptions and limitations. The successful tenderer must provide all required files and associated necessary scripts to ensure the Councils and/or future consultants can view, modify and run the hydrologic model. Where internal scripts or tools have been prepared and are required to modify and run the model, these will be provided along with instructions of use.

5.3.6 Hydraulic modelling

Development of the hydraulic model must be in accordance with the recommendations of ARR19 v4.2. Tenders should ensure the proposed methodology must consider the following items:

- Necessary balance between model simulation time and required detail for the study
- Future use of the model (i.e., for use in a future floodplain risk management study, development assessments, infrastructure upgrades etc.)
- Use of latest software features where appropriate, such as sub-grid-sampling, quadtree as examples
- Ensure adequate detail is provided around areas of interest
- Representation of land use using Manning's 'n' should consider the future use of the model. This may require the assessment of two land use scenarios:
 - Existing land use (base case)
 - Ultimate development (representing a fully developed catchment based on the most recent planning scheme zoning)
- Other hydraulic modelling parameters including key hydraulic features, 1D structures & drainage infrastructure elements, and boundary conditions
- Where the study area discharges to a larger downstream river system, coincident flooding with this system should be incorporated into modelling methodology.

As part of the response, the tenderer must provide evidence that the hydraulic modelling software selected can meet the requirements of the brief. Where the selected software has ongoing costs associated with the visualisation or analysis of results this cost should be clearly defined so that each Council has a clear understanding of ongoing costs. The successful tenderer must provide all required files including the model log to ensure each Council or future consultants can view, modify and run the hydraulic model. Where internal scripts or tools have been prepared and are required to modify and run the model, these will be provided along with instructions of use

5.3.6.1 Required Outputs

The successful tenderer should ensure the following items are included in deliver:

- Water surface level (m AHD)
- Flood depth
- Flood velocity
- Velocity x Depth Product (Z0)
- A fit-for-purpose approach to flood hazard definition in line with ADR Guideline 7-3, Flood Hazard (2017) (ZAEM1)
- Timeseries Outputs (XMDF) for the 5% AEP, 1%AEP, 0.05% AEP design flood events and PMF.
- Time to Inundation (TTI) and Duration of Inundation (DOI) analysis and maps

5.3.7 Calibration Events

Tenders should include a discussion on proposed calibration methodology including:

- Selection of calibration and verification events to at least three historical events of varying magnitude where available
- Development or the use of existing rating curves
- A flood frequency analysis to inform design event flows

Calibration to flood / debris marks where available. Flood / debris marks have an element of uncertainty, and this should be considered when assessing calibration results.

All calibration events must be jointly calibrated between the hydrologic and hydraulic models and include generated hydrographs that it has been achieved.

It is expected that the March/April 2025 event will be used as a calibration event.

5.4 Community Consultation

A community consultation process will be completed as part of the Flood Study. This will include two main components, initial consultation to inform the public and collect information and public exhibition where the Draft Flood Study will be made available for comment by the community. The successful tenderer will work closely with Council on the development of consultation materials.

- Preparation of an information leaflets for the project towns providing information around the planned Flood Study and details of how the community can be involved

- Preparation of a questionnaire form seeking information around historic flood behaviour, flood marks, photographs and videos, known key issues and general information about flooding in the study area
- Where public exhibition is planned, advertisement of where and how the community can review the Draft Flood Study report (i.e., via Council website, mail drop, newspaper, etc.)
- Two-week period where the community can review results and the report and provide any questions, comments or additional information
- Organised community consultation sessions where the community can drop-in and ask questions or provide feedback
- Two-week period where the successful tenderer will address or answer any comments provided by the community.

Following this process, the Flood Study will be considered by each Council for approval and finalisation.

5.5 Deliverables

Deliverables to be provided are outlined in Table 4 below. It is expected deliverables will be provided via a data handover pack, which will include a description of file location, information included and how to interpret if necessary.

Table 4: Deliverable Requirements

Deliverable	Item	Requirements
Data	Any captured, generated and processed data.	Where data has been captured (i.e., ground survey, floor level etc.) provide a corresponding QA report.
Spatial information	Any captured, generated and processed data.	Relevant vector files are to be provided
Model Files (hydrologic and hydraulic)	Modelling input files	
	Output files (raw)	Water surface level, depth, velocity, Z0, ZAEM1
	Hydrologic analysis	Catchment and sub-catchment delineation (*.shp), ARR Data Hub download, and temporal pattern analysis.
	Processed output files	Water surface level, depth, velocity, Z0, ZAEM1, TTI and DOI Datum GDA 2020 Coordinate System MGA 55
	Timeseries outputs (XMDF)	5%AEP, 1%AEP, 0.05%AEP, PMF
	Log files and check files	Only required for one design event not all
	Modelling log	Should include any necessary instructions for model use, a summary of design events, scenario setup including sensitivity runs and details of critical duration assessment.
Mapping	Water surface level (m AHD)	PDF and common GIS file formats for each design event described in section 5.3.3 as requested by Councils
	Flood depth (m)	
	Flood velocity (m/s)	
	Velocity x depth	
	Hazard (ZAEM1)	

Reporting	Final Report	PDF and Word Individual maps and figures to be provided as separate files.
	Any interim reports not included in the final report.	PDF and Word
Community Consultation	Summary of community consultation comments and how these have been responded to or addressed.	Excel or Word

5.5.1 Reporting

The Flood Study report should include, as a minimum but not limited to, the following:

- Description of study area, catchment characteristics, land use across the catchment, key features and historic flood information.
- Hydrologic modelling methodology, key assumptions, data used, software selection, relevant calculations, model checks and any major hydrologic features (for example significant storage areas).
- Description of hydraulic modelling methodology, model schematisation, model checks, floodplain characteristics, assumptions and relevant calculations.
- Calibration and validation assessment. This should include a comparison of water levels and stream flows at gauges and comparison to flood level marks.
- Selected design events, critical duration and temporal pattern assessment. Where focal points have been used across the catchment, these should be mapped and details provided.
- Description of sensitivity assessments including the impact on flood behaviour and significance of the parameter or scenario tested (for example is the catchment particularly sensitivity to changes to land use or tidal conditions etc.).
- Written description of design and historical flood behaviour for a range of events for locations across the study area.
- Presentation of model results showing extents, depths, levels, velocities and hazard of design flood events including TTI and DOI. Results should be mapped for the entire study area and tabulated results at key locations across the catchment.

Preliminary identification and assessment of existing problem / hot spot areas across the study area.

Preliminary investigation of potential flood mitigation options (structural measures) identified from design and calibration runs

Preliminary Road Immunity and Upgrade Assessment

Property Specific Measures Assessment using hazard analysis

Identification of additional gauges that would assist in future flood studies

6 Intellectual Property

All data, models, modelling inputs and results, and reports associated with the development of the project is licensed by *Council* under a Creative Commons Attribution (CC BY) 4.0 international licence. To view a copy of this licence, visit: <https://creativecommons.org/licenses/by/4.0/>

The successful tenderer must provide all required files to ensure Council or future consultants can view, modify and run the hydrologic and hydraulic model. This includes instructions of use, a detailed model log, results and details of post processing to ensure final results can be replicated.

Where internal scripts or tools have been prepared and are required to modify and/or run models, or post process results, these will be provided along with instructions of use.

7 Program and Milestones

Under the FRMP funding arrangements there is a requirement that studies be completed by June 2028 with the Flood Studies completed by end of March 2027 (this RfQ) and the FRMS&M to be completed by June 2028.

Provision of all LiDAR data is expected to be completed by late January 2027, with prioritized early delivery of Bulloo catchment data.

Tenderers are requested to provide a high-level schedule as part of their response outlining how the project will be delivered to meet the timeframe requirements with program dates specified for the milestones documented in Table 5 below.

Table 5: Draft Project Program

Milestone	Target Date
Inception meeting	8 September 2026
Part A. Flood Study	
Hydrology Modelling	
Completion of hydrologic setup and schematisation	22 September 2026
Peer review hold point 1	23-25 September 2026
Completion of Calibration and/or validation results	13 October 2026
Peer review hold point 2	14-16 October 2026
Completion of hydrologic design event modelling and sensitivity assessments including flood frequency analysis comparisons	3 November 2026
Peer review hold point 3	4-6 November 2026

Hydraulic Modelling	
Completion of staged hydraulic model setup and schematisation (pending Lidar delivery) including calibration similitude of hydrologic and hydraulic estimates.	8 November 2026 to 10 February 2027
Peer review hold point 4 for each model (x9 towns)	thru to 10 February 2027
Draft Flood Studies (x3 by Shire)	thru to 26 February 2027
Peer Review hold point 5 for each flood study (x3 by Shire)	1 – 5 March 2027
Community Consultation	
Community briefing on work and collection of community information regarding flood behaviour	November 2026 <i>The precise date will be advised late Oct pending other related QRA projects</i>
Community briefing on findings including presentation of maps	February 2027
Finalisation of All Flood Studies	26 March 2027

7.1 Peer Review Process

An Independent Peer Review and Advisory Panel maybe appointed to ensure projects delivered are consistent with industry standards and current best practice. If appointed the review process will include a minimum of three review points for flood studies. Council may require more than three review points depending on the complexity of the project and Council's needs.

To achieve project program and budgetary constraints, the proposed review process is recommended to be collaborative and proactive. That is, the successful tenderer is required to engage with the appointed project peer reviewer and with Council in an open forum to discuss the proposed approach prior to undertaking tasks. To this end, the project peer reviewer will attend and provide input into the project progress meetings documented in the subsequent section.

Proposed review points are detailed in Table 6 below; additional review points may be added as needed. To support the Peer Review process there is a minimum expectation that at each review point the successful tenderer will provide to Council and the reviewer the following:

- Draft reporting documenting the appropriate sections of the ultimate flood study report
- Modelling files and results
- Modelling QA log.

Where the peer reviewer does not have a license to the selected modelling software, it is expected the successful tenderer will provide a licence to ensure the peer reviewer is able to complete their review. This cost will be paid for by the successful tenderer.

At each specified review point, the project peer reviewer will have a single opportunity to review the provided information and provide a single completed review document. Each item will be classified as OK, minor or major issue, with all major issues requiring rectification by the successful tenderer and close out with the peer reviewer before proceeding.

Table 6: Peer Review Points

Proposed review points	Deliverable	Target Date
Part A. Flood Study		
Review Point 1	Hydrology Model Schematisation	23-25 Sep 2026 (3 days)
Review Point 2	Hydrology Model Calibration / Validation	14-16 Oct 2026 (3 days)
Review Point 3	Design Hydrology and Flood Frequency Analyses	4-6 Nov 2026 (3 days)
Review Point 4	Hydraulic Model set up Schematization (x9 towns)	Nov 2026 thru to Feb 2027
Review Point 5	Draft Flood Studies for each shire (x3)	February/March 2027

7.2 Progress Reporting

Project progress shall be communicated and tracked via regular project meetings and project progress reports. Project meetings will be arranged as needed, however, will include the following key points:

- Inception meeting
- Presentation of data review and, hydrologic and hydraulic model setup and schematisation
- Presentation of calibration and validation results
- Completion of design event modelling and sensitivity assessments
- Final Flood Study Report presentation.
- Preparation and results of community consultation material
- Documentation of the outcome of community consultation

It is expected the successful tenderer will provide high level progress reporting monthly. This report will include the project status based on the agreed project schedule, work completed in the reporting month, work to be completed next month, any emerging risks or issues, and decisions required from each Council.

8 Tender Evaluation Criteria

Table 7 below details the weightings by criterion that will be used to assess submitted tender bids.

Table 7: Tender Evaluation Criteria

Criteria	Weighting
1. Understanding of the Project & Proposed Methodology	25%
2. Project Team Capability, Relevant Experience and Past Performance	25%
3. Local Knowledge and Stakeholder Engagement Approach	15%
4. Project Delivery Program, resourcing and availability	15%
5. Price / Value for Money	20%
Total	100%

Glossary

Term	Definition
Annual Exceedance Probability (AEP)	Annual Exceedance Probability (AEP) expresses the probability of an event being equalled or exceeded in any year in percentage terms, for example, the 1% AEP design flood discharge. (ARR, 2019)
Australian Height Datum (AHD)	Australian surface level datum approximately corresponding to mean sea level.
Catchment	Area of land draining to a particular site downstream.
Digital Elevation Model (DEM)	Spatial dataset representing the topographic surface of the earth excluding buildings and trees.
Discharge	Rate of flow of water in terms of volume per time (m ³ /s).
Floodplain	Extent of land which could be subject to inundation from floods up to and including the PMF.
Flood risk	Flood risk considers the likelihood and consequences including the flood behaviour across the full range of design events, exposure, land use, vulnerability, tolerability, evacuation or isolation, other risks including loss of services. Flood risk should be determined at the local level to reflect local context.
Hydraulics	Represents the study of how water flows through waterways and estimates flood behaviour parameters such as water level, depth and velocity.
Hydrology	Refers to the rainfall runoff process and provides a way to estimate peak flows, volumes and flow hydrographs at specified locations within the catchment.
Hydrograph	A graph showing the flood flow or level (stage) for different times during a flood.
LiDAR	Laser imaging, detection and ranging (LiDAR) uses remote sensing to measure the elevation of objects on the ground. Raw LiDAR will include trees and building measurements.
Overland Flow Flooding	Overland flow is the surface runoff following rainfall, concentrated in natural lower lying areas and swales across the landscape. Flooding is usually 'flashy' with peaks occurring shortly after rainfall.
Riverine Flooding	Flooding within large river systems where floods increase and break out of the riverbanks to inundate adjacent floodplains. Flooding is generated from rainfall across the broad catchment area. It may take many hours, or even days, for peak flood levels to occur as rainfall

	slowly drains from the catchment.
Hydrologic and hydraulic models	Computer modelling of rainfall and surface runoff to simulate real world flood conditions and therefore estimate likely flood extents and flood behaviour for theoretical future conditions and events.
Probable Maximum Flood (PMF)	Denotes the largest possible flood that could occur at a particular location. The PMF is generally estimated based on the PMP.
Probable Maximum Precipitation (PMP)	The PMP represents the largest depth of rainfall that could occur over a given catchment area.
Rating curve	A graph plotting flow versus stage (water level) at stream flow gauges.
Runoff	The amount of rainfall that will result in overland flow or streamflow.
Stage	Another term for water level and is measured based on a specified datum.
Water Sensitive Urban Design	Design and planning of the urban environment to consider the natural ecosystem and sustainable water management.

FLOOD STUDIES FOR THREE COUNCILS (BULLO, PAROO AND QUILPIE)

Flood Study	Catchment/River	Council/Shire	Cost for Flood Study by Consultant (ex GST)	Cost for Flood Study by Consultant (inc GST)
Thargomindah	Bulloo	Bulloo	47,502.50	52,252.75
Hungerford	Paroo	Bulloo	47,502.50	52,252.75
Cunnamulla	Warrego	Paroo	47,502.50	52,252.75
Wyandra	Warrego	Paroo	47,502.50	52,252.75
Eulo	Paroo	Paroo	47,502.50	52,252.75
Adavale	Bulloo	Quilpie	47,502.50	52,252.75
Quilpie	Bulloo	Quilpie	47,502.50	52,252.75
Toompine (provisional item)	Bulloo	Quilpie	47,502.50	52,252.75
Eromanga	Cooper	Quilpie	47,502.50	52,252.75
Total cost for all flood studies			427,522.50	470,274.75

10.3.5 Queensland Monsoon Trough, Cyclone Koji, Cyclone Narelle and Severe Weather event, 24 December 2025 to 24 April 2026 – Project Management

Council Meeting: 13 October 2026
Department: Infrastructure
Author: Deputy Director of Infrastructure and Technical Officer
Attachments: a. Confidential Attachment - Shepherd Services Quote September 2026
b. Project Management Plan

Purpose

The purpose of this report is to formalise a project management arrangement for the weather event from 24 December 2025 to 24 April 2026.

Recommendation*That Council*

1. *Appoint Shepherd Services for project management services, including damage assessment and delivery of DRFA REPA works associated with the Queensland Monsoon Trough, Cyclone Koji, Cyclone Narelle and Severe Weather event, 24 December 2025 – 24 April 2026, under the Local Buy “Disaster Management and Recovery” LB505 preferred supplier arrangement, for the following activities:*
 - *REPA Data Capture, Damage Assessment, Scoping and Submission Preparation; and*
 - *Setout, Delivery and Acquittal (18 months from date of submission approvals).*
2. *Delegate financial and other authority to the Chief Executive Officer to execute any associated Contracts and Project Management Plans with Shepherd Services associated with the project management of DRFA REPA works associated with the Queensland Monsoon Trough, Cyclone Koji, Cyclone Narelle and Severe Weather event, 24 December 2025 – 24 April 2026.*

Previous Council Resolutions

The following resolution was carried at the 15 April 2025 meeting in relation to the management of Council's flood damage programs.

Council Resolution (RES.M25/140)

Moved: Cr Brain

Seconded: Cr Woodcroft

That Council:

1. *Appoint Shepherd Services for the project management of the March 2025 flood event under the Local Buy “Project Management Services (Civil Infrastructure) LB279” pre-qualified supplier panel for the following activities:*
 - *Emergent Work Supervision and Scoping (3months from date of access);*
 - *REPA Data Capture, Damage Assessment, Scoping and Submission Preparation;*
 - *Setout, Delivery and Acquittal (18 months from date of submission approvals); and*
2. *Delegate financial and other authority to the Chief Executive Officer to execute any associated Contracts and Project Management Plans.*

Carried unanimously

Discussion

Shepherd Services has previously been engaged by Council to provide project management services for disaster recovery programs, including the March 2025 flood event, as endorsed by Council Resolution RES.M25/140 on 15 April 2025.

The proposed appointment will enable Council to commence damage identification and assessment, prepare and lodge the REPA submission with the Queensland Reconstruction Authority, and subsequently support the delivery and acquittal of approved restoration works.

Shepherd Services is proposed to be appointed given their detailed knowledge of the Shire roads, many of which have been damaged from this event and significant economy of scale benefits are anticipated by appointing Shepherd Services.

The estimated project management hours have been developed based on historical experience with previous disaster recovery events within the Shire. Actual resource requirements and associated costs will depend on the extent of damage, project delivery requirements and the progress of the recovery program.

An initial purchase order of \$300,000 is proposed to enable Shepherd Services to commence project establishment, damage assessment, scoping and preparation of the REPA submission.

Subsequent project management expenditure will be monitored against approved budgets and the Project Management Plan, with further financial commitments subject to appropriate authorisation.

Budget/Financial Implications

All REPA activities are jointly funded through the Australian and Queensland Governments and administered by the Queensland Reconstruction Authority.

All project management costs eligible expenditure under the Disaster Recovery Funding Arrangements.

Risk Management

The key risks associated with the proposed arrangement include delays in damage assessment and REPA submissions, expenditure exceeding estimates, and project management costs being determined ineligible for reimbursement.

These risks will be managed through an agreed Project Management Plan, clearly defined deliverables, regular expenditure monitoring, and compliance with applicable funding and procurement requirements.

Legislation/Statutory Implications

Shepherd Services are a pre-qualified and approved supplier under various categories on Local Buy including the Local Buy "Project Management Services (Civil Infrastructure) LB279" Register of Pre-qualified Suppliers.

Under s234 of the *Local Government Regulation 2012* "Exception for LGA Arrangement", Council can enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.

Corporate Plan and/or Operational Plan

Corporate Plan.

Theme: 4. Environmental Sustainability

4.5 Effective disaster management planning and response

Risk Management

Not applicable

Consultation

Not applicable

Pursuant to s254J(3)(g) of the Local Government Regulation 2012 (Qld), it is recommended Council resolve to treat this attachment as confidential due to the necessity to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Confidential Attachment

Shepherd Services Quote September 2026

(provided under separate cover)



Project Management Services
Paroo Shire Council REPA
Project Management Plan
– Qld Monsoon Trough,
Cyclone Koji, Cyclone
Narelle and Severe
Weather 24 December
2025 – 24 April 2026

September 2026



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Project Management Services

Paroo Shire Council REPA Project Management Plan – Qld Monsoon Trough, Cyclone Koji, Cyclone Narelle and Severe Weather 24 December 2025 - 24 April 2026

September 2026

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SUBJECT:	PAROO SHIRE COUNCIL RECONSTRUCTION OF ESSENTIAL PUBLIC ASSETS PROJECT PLAN
DATE:	21/09/2026
PREPARED BY:	Mark Christian, Project Manager SHEPHERD Services
ISSUED TO:	Paroo Shire Council
FILE REF:	Paroo26029 – Reconstruction of Essential Public Assets Project Management Plan
VERSION CONTROL	1.0



Project Details

Project Information

Submission Total Value (approx)	\$10M Estimate
Type of Submission	REPA
Date Due	30/06/28
State Authority Funding Letter Received	Yes
Method of Delivery (Council Crew/Contracted Works)	Contracted Works
Approved Number of Sites	To be confirmed based on engineering assessment.

Project Timeline

Item	Date
SHEPHERD Engagement	16/09/2026
SHEPHERD Start	16/09/2026
Delivery of Works	01/06/2026 Approx
Practical Completion of Works	30/06/2028
Project Closeout / Acquittal	30/06/2028

Project Scope Management

Deliverables

1. Detailed engineering assessment of damage to essential public road and drainage assets.
2. Data capture, management and storage for submission under DRFA.
3. Critical data analysis and submission building based on client priority.
4. Open communication lines with QRA to resolve any submission queries efficiently, including attendance at any QRA meetings, IFA or field inspections.
5. Preparation of contract documents required for procurement processes.
6. Assisting Superintendent (DOI) with RFIs associated with procurement of contract resources.
7. Assisting Superintendent with assessment of tenders received and procurement recommendations.
8. Delivery of successful contractor prestart and development of overarching program of works.
9. Ensure all compliance documents i.e. safety, quality, environment are received from contractors prior to being awarded possession of site.
10. Provide contractor inductions and training in recording and reporting systems i.e. Recover, Fulcrum, SHEPHERD Induction, Council Induction.

- 
11. Project/Program Management, compliance and quality checks by inspector/s.
 12. Monthly contractor claims, payment certificates, variations, retentions etc.
 13. Monthly Progress claims preparation and presentation for lodgement, weekly, monthly reporting, additional adhoc reporting as required.
 14. Attendance at regular Council / QRA project meetings.
 15. Project finalisation and acquittal processes required under the funding agreement.

Methodology

1. Management of approvals on REPA sites to ensure overall project timeframes remain achievable.
2. Amending procurement of contracts for REPA sites following completion of survey/design and approvals. Contract Management with focus on Quality, Cost, Time and Safety.
3. Ensuring accurate costing of contractor and day labour costs by undertaking regular review and reporting.
4. Set up and update of GIS program management database and CEO dashboard.
5. Change Management where scope needs to be varied while ensuring eligibility.
6. Managing DRFA Reconstruction Works and ensuring all deadlines are met.
7. Ensuring regular communication with Council and QRA.
8. Quality Assurance of completed works in accordance with Council's specifications and DRFA Standard Treatments.
9. Progress reporting and adjustment of program around weather events.

Roles and Responsibilities

Local Government Authority	Person Responsible
Setting the Project Objective: Define the end goal and desired outcomes for the project.	Bill Zhang DOI - Paroo Shire Council
Funding: Secure necessary funding and ensure budgetary requirements are met.	Bill Zhang DOI - Paroo Shire Council
Stakeholder Engagement: Engage with stakeholders like the community, businesses, and environmental agencies.	Bill Zhang DOI - Paroo Shire Council
Review and Feedback: Regularly review project progress and provide feedback.	Mark Christian – Project Manager – SHEPHERD
Procurement: Engaging suitably qualified and experienced contractors	Bill Zhang DOI - Paroo Shire Council
Payment of Invoices: Payment of invoices once payment certificates received.	Ashley Higman – Superintendent's Representative - SHEPHERD
Progress Reports: Lodgement of Progress Claims	Nayeem Hossain - Paroo Shire Council Accountant

Superintendent/Superintendent Rep	Person Responsible
Leadership: Act as the main on-site leader and point of contact for construction activities.	Bill Zhang DOI - Paroo Shire Council
Safety Oversight: Ensure that the site complies with safety standards and protocols and regularly conduct safety meetings.	Bill Zhang DOI - Paroo Shire Council
Safety Site Auditing	Mark Christian – Project Manager – SHEPHERD
Resource/Work Program Management: Ensure labour, equipment, and materials are used efficiently and are available as needed. Provide and update a works program	Mark Christian – Project Manager – SHEPHERD
Quality Control: Monitor the quality of workmanship and materials on site (ITP's)	Civil Inspectors - SHEPHERD
Coordination: Coordinate between various trades, vendors, and subcontractors on site. (Ordering of quarry material, etc)	Ashley Higman – Superintendent's Representative - SHEPHERD
Contract Management: Ensure contracts with subcontractors and suppliers are properly managed, including adherence to terms, renegotiations, and issue resolution (RFI's & Variation requests).	Ashley Higman - Contracts Manager - SHEPHERD
Procurement Management: Oversee the acquisition of equipment and materials, ensuring timely delivery and quality. (PO's, etc)	Bill Zhang DOI - Paroo Shire Council
Daily Reporting: Document daily activities, progress, issues, and observations and report them to the superintendent.	Mark Christian – Project Manager – SHEPHERD
Issue Resolution: Address and resolve any on-site issues that arise, escalating major issues to the superintendent.	Mark Christian – Project Manager – SHEPHERD
Payment Certificates: Issue payment certificates for completed works to allow Council to pay invoices.	Ashley Higman – Superintendent's Representative - SHEPHERD
Set Standards and Regulations: Specify construction codes, safety standards, and other regulations the project must adhere to.	Bill Zhang DOI - Paroo Shire Council
Approvals, inductions and Permits: Grant necessary construction permits (possession of site) and other project-related approvals.	Bill Zhang DOI - Paroo Shire Council
Acceptance: Officially accept the completed project, ensuring it meets agreed-upon standards.	Bill Zhang DOI - Paroo Shire Council
Risk Management: Identify potential risks and develop mitigation strategies regarding civil construction works	Mark Christian – Project Manager – SHEPHERD

Project Manager	Person Responsible
Project Planning, Create detailed project plans including scope, budget, timeline, resources	Mark Christian – Project Manager – SHEPHERD
Stakeholder Communication: Act as the primary point of contact for the client, stakeholders, and the project team.	Mark Christian – Project Manager – SHEPHERD
Risk Management: Identify potential risks and develop mitigation strategies regarding DRFA submissions	Mark Christian – Project Manager – SHEPHERD
Budget Management: Track project costs to ensure it stays within budget.	Mark Christian – Project Manager – SHEPHERD
Scope Management: Ensure Civil Inspectors are on site to prevent scope creep, taking of photographic evidence of progress/completion work for progress claims.	Mark Christian – Project Manager – SHEPHERD
Team Management: Assemble and manage the project team, ensuring they have the necessary training and resources.	Mark Christian – Project Manager – SHEPHERD
Progress Monitoring: Regularly review and monitor project progress against the plan, adjusting as needed.	Mark Christian – Project Manager – SHEPHERD
Reporting: Provide regular updates to the customer and stakeholders on the project's progress, budget, and any challenges faced.	Mark Christian – Project Manager – SHEPHERD
Preparation of Progress Claims: Claims to be provided to Council for Lodgement	Mark Christian – Project Manager – SHEPHERD
Schedule Management: Oversee tasks to ensure that the project stays on schedule.	Mark Christian – Project Manager – SHEPHERD
Provide Capitalisation information to Council	Mark Christian – Project Manager – SHEPHERD
Provide Asset Impairment information to Council if requested	Mark Christian – Project Manager – SHEPHERD

Project Cost Management

Invoicing – SHEPHERD

Invoicing from SHEPHERD to Paroo Shire Council will be monthly.

Project Quality Management

Quality Documentation

Quality documentation shall be in accordance with DRFA and Queensland Reconstruction Authority (QRA).

Project Management Services: **Paroo Shire Council REPA Project Plan**

Qld Monsoon Trough, Cyclone Koji, Cyclone Narelle and Severe Weather 24 December 2025 – 24 April 2026

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Project Safety Management

Safety Documentation

A project specific safety management plan (Appendix A) shall be in accordance with SHEPHERD Health and Safety Management Policy.

Project Resource Management

Project Team

Project Oversight – Martin Leech – CEO – Paroo Shire Council
 RLO – Jai Green – Queensland Reconstruction Authority (QRA)
 Project Superintendent – Bill Zhang DOI - Paroo Shire Council
 Project Superintendent's Representative – Ashley Higman – SHEPHERD
 Project General Manager – Cameron Shields – SHEPHERD
 Civil Engineering Services Manager – Craig Young - SHEPHERD
 Disaster Recovery Logistics Manager – David Watkins - SHEPHERD
 Project Manager – Mark Christian – SHEPHERD
 Project Engineer – Andrei Chelcea - SHEPHERD
 Disaster Recovery Systems Manager – Ashley Edmestone - SHEPHERD
 Technical Officer – Tomas McGovern - SHEPHERD
 Technical Officer – Mitchell Parry-Shaw - SHEPHERD
 Lead Civil Inspector – Benjamin Keylar - SHEPHERD
 Civil Inspector – Phil Samson – SHEPHERD
 Civil Inspector – Glen Eagles – SHEPHERD
 Civil Inspector – Anthony (Tony) Williams – SHEPHERD

Project Communications Management

Weekly Call with Paroo Shire Council Superintendent

In hand.

Monthly Report to Paroo Shire Council Assets Manager

In hand.

Project Management Services: **Paroo Shire Council REPA Project Plan**

Old Monsoon Trough, Cyclone Koji, Cyclone Narelle and Severe Weather 24 December 2025 – 24 April 2026

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Project Procurement Management

Contractor Engagement and Invoicing.

All contracts are to be engaged under Paroo Shire Council's procurement policies and guidelines. Invoicing shall be in accordance with contract and purchase order conditions.

Project Stakeholder Management

Stakeholder Engagement

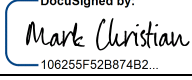
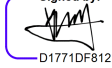
A monthly meeting will be held with Paroo Shire Council, SHEPHERD and the State Authority.

A monthly report will be provided to Paroo Shire Council.

Monthly progress claims will be provided by SHEPHERD and lodged by Paroo Shire Council.

Project Management Plan Sign Off

Stakeholder Signoff

Name	Position	Signature	Date
Craig Young	Civil Engineering Services Manager	 Signed by: 74FA1980E8F34F5...	25 September 2026 11:14 AM AEST
Mark Christian	Project Manager	 DocuSigned by: 106255F52B874B2...	28 September 2026 3:45 PM PDT
Bill Zhang	Paroo Shire Council - Director of Infrastructure	 Signed by: D1771DF812E24E0...	29 September 2026 8:58 AM AEST



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10.3.6 Cunnamulla Priority Footpath Works Program

Council Meeting: 13 October 2026
Department: Infrastructure
Author: Deputy Director of Infrastructure
Attachments: a. Cunnamulla Walking Network Plan V1
b. Cunnamulla Priority Works Program footpath spreadsheet

Purpose

To seek Council's endorsement to prepare and submit an application under the Department of Transport and Main Roads 2027-28 Active Transport Grants Program for priority footpath and pedestrian improvements in Cunnamulla.

Recommendation

That Council:

- 1. Endorse the preparation and submission of an application for eligible priority footpath and pedestrian works in Cunnamulla, based on the Cunnamulla Walking Network Plan and the Priority Works Program.*
- 2. Nominate the two priority 1 footpaths identified in the Priority Works Program (being a new path between Louise Street and Jane Street and an upgraded path between John Street and Railway Street) as the basis of the funding application.*
- 3. Authorise the Chief Executive Officer to approve the final project scope, cost estimate, funding request and supporting documents before submission of the funding application.*
- 4. Require the Chief Executive Officer to present a funding schedule to Council, if the grant application is successful, prior to entering into a funding agreement for priority footpath and pedestrian improvements in Cunnamulla.*

Discussion

The Department of Transport and Main Roads has opened the 2027-28 Active Transport Grants Program. The program supports Queensland councils to plan, design and construct active transport infrastructure on local transport networks, including facilities for walking and bike riding. Applications close on 30 November 2026, with outcome notifications expected in March 2027.

The fund will cover 75% of the total project cost, with Council responsible for the remaining contribution. Council will work with its funding application consultant, The Right Grant, to prepare and lodge the application and meet the requirements of project eligibility, required contribution, design maturity and supporting evidence against the final program guidelines before submission.

Council's Cunnamulla Walking Network Plan identifies various pathways and a broader program of crossing, accessibility, safety and wayfinding improvements that the community has identified (Attachment a)

Attachment b sets out the Priority Works Program. Two priority one projects exist being:

- **Louise Street to Jane Street.** This route is frequently used by pedestrians, including visitors to Cunnamulla. There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. The proposed footpath will provide a safer, separated pedestrian route and improve connectivity with the existing footpath network. Estimated cost: \$158,340.
- **John Street to Railway Street.** The existing footpath is deteriorated and contains trip hazards. Replacing the existing path will improve pedestrian safety, accessibility and the condition of this important pedestrian connection. Estimated cost: \$824,300.

Budget/Financial Implications

The Priority Works Program spreadsheet uses indicative cost categories rather than a current project estimate. Council will prepare a quantity-based estimate after confirming the final route, length, width, crossings, drainage, design and project management requirements.

With a total cost of \$982,640, Council's contribution would be \$245,660. This has not been budgeted but we propose revisiting the existing approved budget to determine if this critical infrastructure can be funded. A final decision to proceed will need to be made only when funding is secured.

Legislation/Statutory Implications

Planning, design and construction must comply with disability access requirements, relevant Australian Standards, utility and drainage requirements, and Council's procurement and financial delegations.

Corporate Plan and/or Operational Plan

Theme: 2 Our People and Strong Communities

Program Area: 2.6 Foster and promote active, safe and healthy communities

Risk Management

Key risks are selecting works that have already been completed or do not meet the guidelines; insufficient design and cost information; delays in TMR approvals; an unidentified Council contribution; duplicate funding; and failure to lodge by 30 November 2026.

These risks will be managed through site verification, eligibility review, technical assessment, early TMR engagement, a current quantity-based estimate, confirmation of the funding source and a documented submission program.

Consultation

Council officers will consult with the Chief Executive Officer, Mayor and Councillors on the preferred project. Further consultation may be required with TMR, the grant program team, The Right Grant, affected property owners and users of the proposed route.

Cunnamulla Walking Network Plan

Executive Summary

Walking is one of the most beneficial modes of transportation. A form of active transport, walking offers a broad range of health, environmental, economic and social benefits. Best suited for shorter trips, many people walk to local destinations such as shops, community facilities, parks or school. Walking is also the most common forms of physical activity in Queensland as it offers a low cost and accessible form of activity, enabling people to get active and moving.

The Queensland State Government believes every Queenslanders should have the opportunity to walk for transport, health and recreation. More people will walk when everyday destinations are connected by comfortable, direct, safe and accessible routes.

To achieve this, the State Government have developed Queensland's first walking strategy (Queensland Walking Strategy 2019-2029) with 4 priority areas:

- Planning for walkable communities and places
- Building connected, comfortable and safe walking environments for all
- Encouraging more people to walk as part of their 'everyday'
- Working together to deliver for walking.

Council has developed the Cunnamulla Walking Network Plan based on extensive community engagement to ensure that the plan is practical and prioritised in a way that aligns with community priorities. The primary and secondary routes and priority projects that have been identified through the development of this plan will facilitate more people walking and getting moving, more often, in and around Cunnamulla.

The Walking Network Plan proposes the construction of an additional 5.3km of pathways that will provide increase pedestrian access to the Cunnamulla CBD and provide increased opportunities for recreational walking around Cunnamulla. There are also a number of smaller projects that will improve connectivity and safety of the current footpath network by removing hazards and providing improved access across roadways. As these projects are delivered they will transform the walking experience in Cunnamulla.

Background

Paroo Shire Council identified the need to improving walking infrastructure within Cunnamulla and sought funding through the Department of Transport and Main Roads (TMR) to develop a Walking Network Plan (WNP) & Priority Works Program (PWP). This project is proudly funded in part (50%) by the Queensland Government's Walking Local Government Grants Program. The development of the WNP & PWP would identify and prioritises the improvements in walking infrastructure within Cunnamulla and enable Council to progress towards achieving its objective to improve walking and active recreation opportunities for its community.

The development of the WNP & PWP is consistent with several strategies in Council's 2018-2023 Corporate Plan, including:

- Enhance our focus on sound Asset Management strategy, planning and implementation for all Councils assets.
- Enhance lifestyle of Paroo residents and visitors.
- Enhance connectivity

Objectives

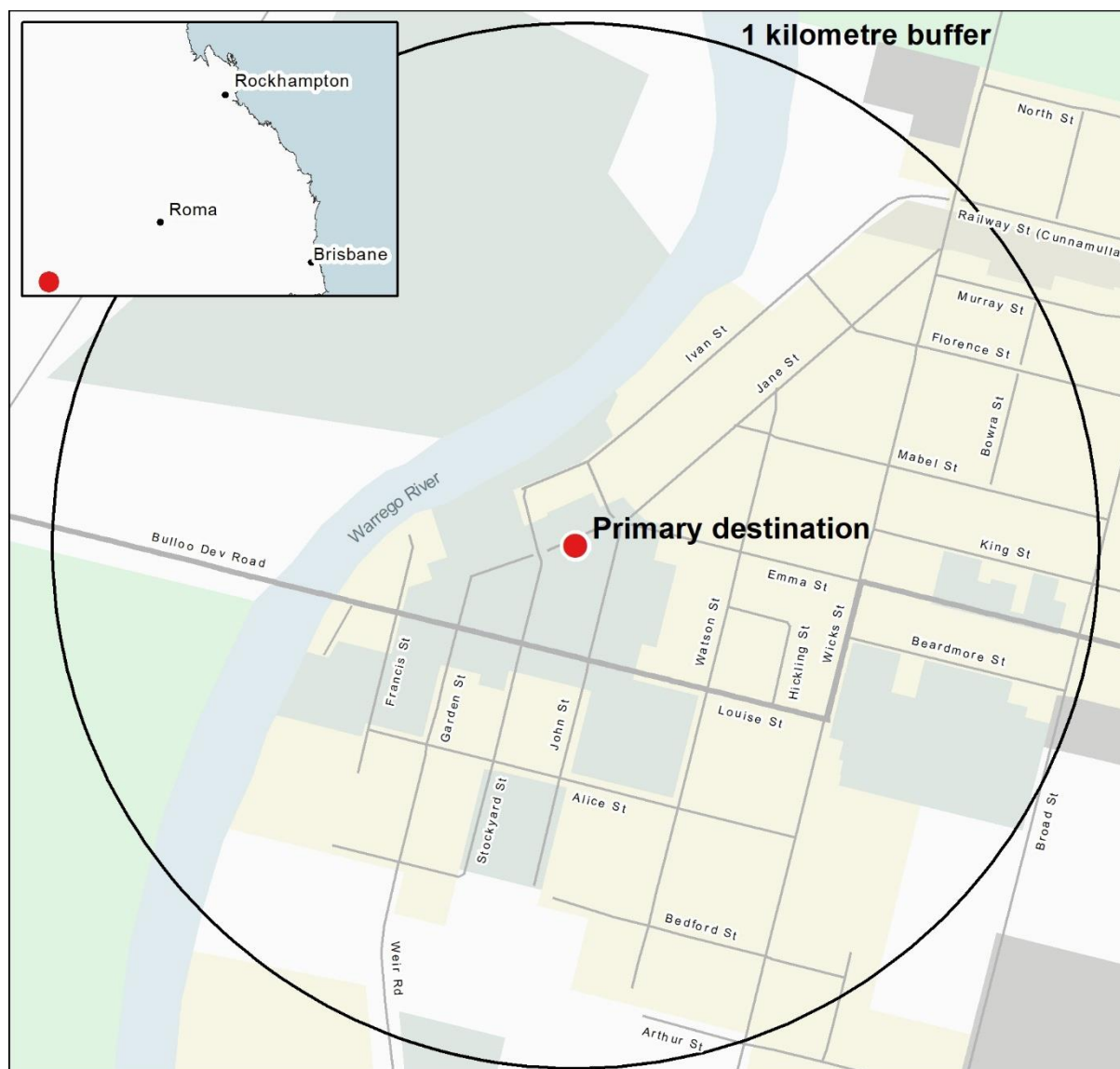
Council's objectives for walking and active recreation over the next 10 years are:

- To provide better access to active recreation, walking and cycling facilities.
- To provide a safe, connected, all weather pathway network suitable for all ages and abilities.
- To have walking and cycling as an easy choice, particularly for recreation, tourism and short transport trips.
- To develop a pathway network that improves access for visitors and promotes the natural amenity of Cunnamulla
- To deliver improved active recreation, walking and cycling facilities through partnerships and in a way that maximises the benefits to the community.

Study Area

The study area for this project is the town of Cunnamulla located on the Warrego River in South West Queensland.

Figure 1 – Study Area



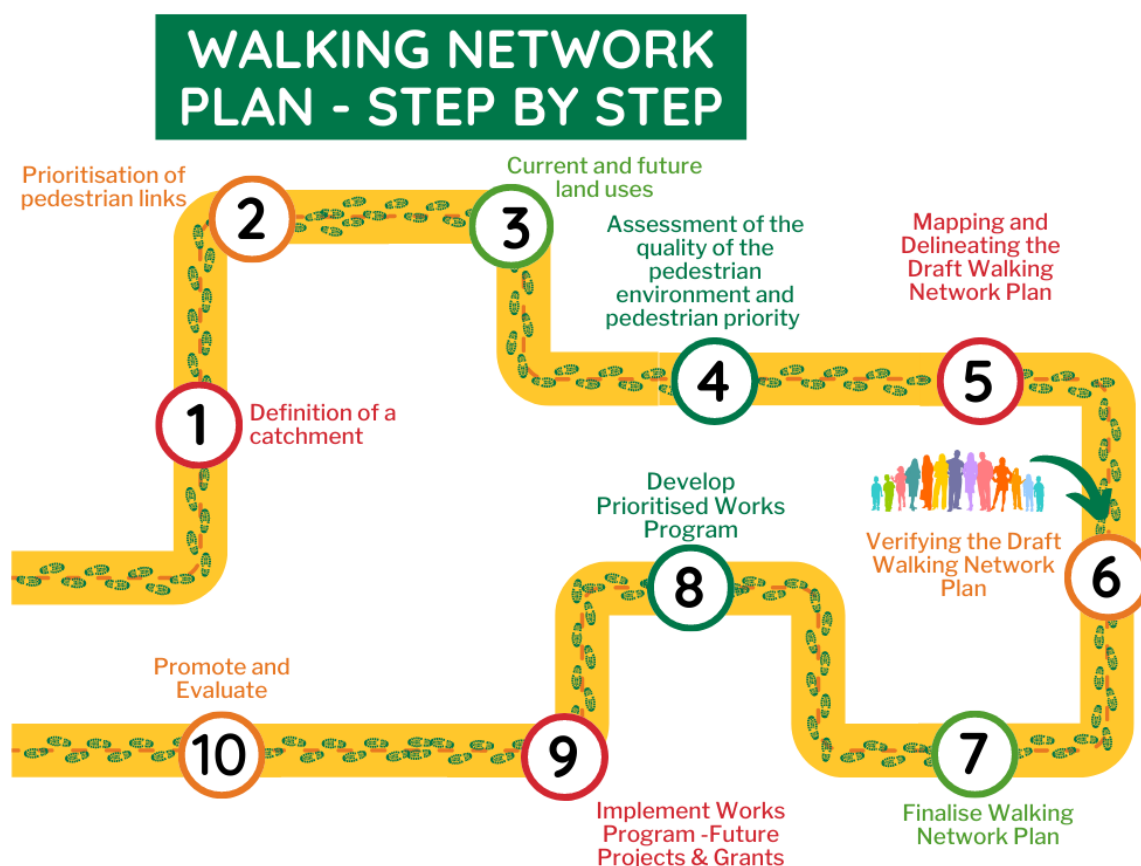
Development of the Draft Walking Network Plan

The overarching objective of developing a WNP is to provide an improved pedestrian environment that encourages more people to walk for more often for exercise, recreation and short transport trips. The Department of Transport and Main Roads (TMR) have provided guidance to support Councils to develop a WNP and PWP.

Process

Development of a WNP requires consideration of a number of key steps. The process seeks to identify the most direct routes to connect people from their places of residence to a primary destination as well connecting people from other secondary destinations to the primary destination. Consideration of recreational walking opportunities, local factors such as climate and community feedback are also factored into the planning process to ensure that the plan identifies the routes that have the greatest potential to deliver on Council's objectives and create the most benefit to the community. Figure 2 outlines the process used to create a WNP & PWP.

Figure 2 – WNP &PWP development process



Primary Destination - Cunnamulla Central Business District

The primary destination used to develop the Cunnamulla WNP is the Cunnamulla Central Business District (CBD). The CBD contains a range of essential services and suppliers that service the township and surrounding region.

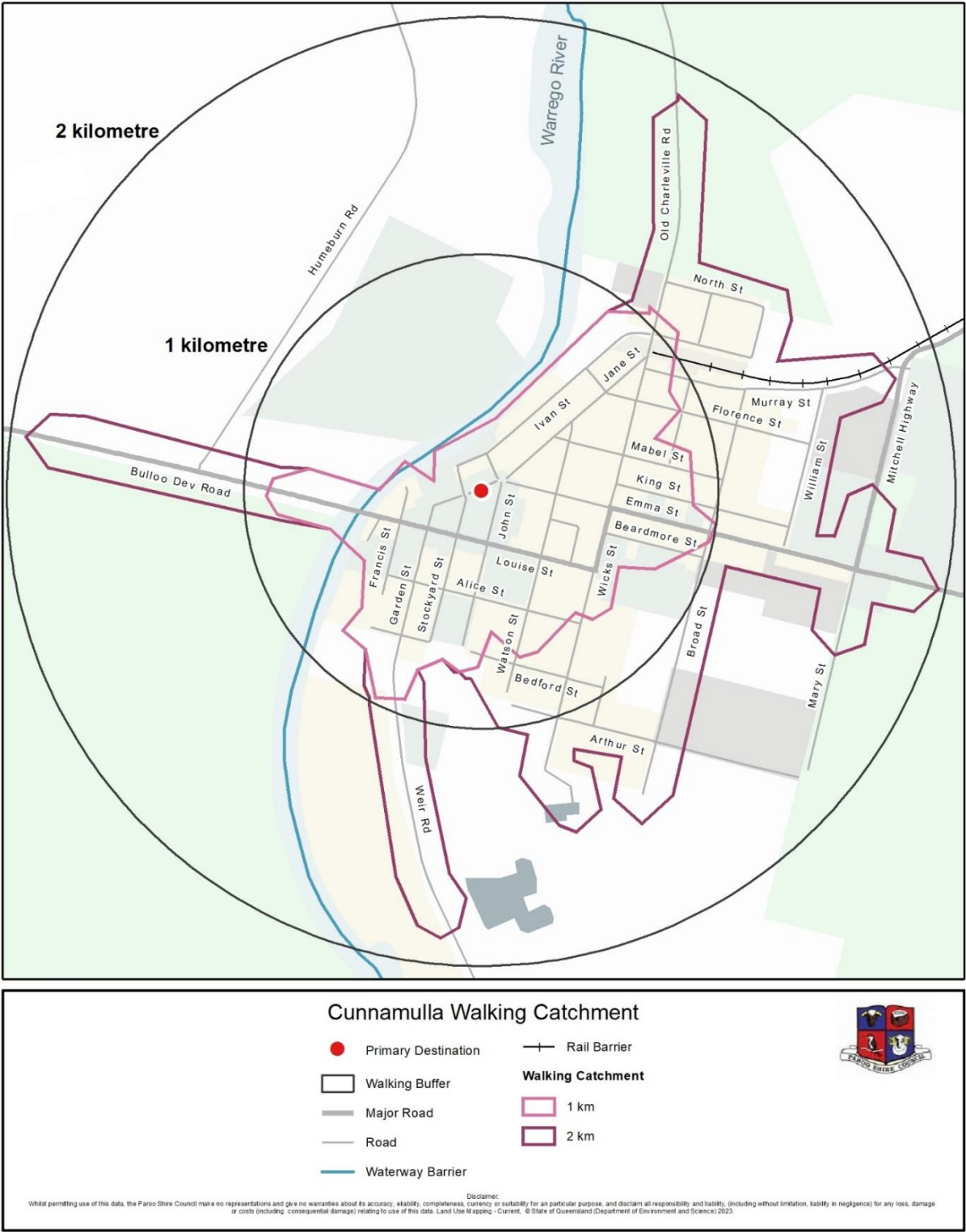
Walkable Catchment

Mapping the walkable catchment identifies the likely catchment that people will walk to the primary destination from surrounding areas. International research shows that pedestrian trips for the purposes of transport are likely to

extend up to 20 minutes (approximately 2 kilometers) to and from a destination. Beyond this distance the number of people who are willing to walk for transport decreases significantly. Figure 3 shows the walkable catchment for this project.

The walking catchment includes the whole township and with the central location of the CBD all options to deliver of Council’s objectives for walking were considered in this project. The main walking barriers within the walkable catchments are the Warrego River and the rail line.

Figure 3 Walkable Catchment of the Cunnamulla CBD including walking barriers.



Population Profile & Mapping

The population of Cunnamulla within the study area in the 2021 census was 1235. There are a few vacant parcels of land within the township that can accommodate growth. The current Hot Springs project is expected to drive increased tourism and the population required to support this new development.

Population Mesh Block Data

The 2021 Census data available for Cunnamulla is broken into nine mesh blocks as shown in Figure 4 and outlined in Figure 5. Mesh blocks of this size are too big to generate trip data that would be useful for the analysis required in developing the WNP. More granular population mesh block data was created by using aerial imagery to count the number of dwellings within each Census mesh block and then distributing the Census mesh block population into the detailed mesh blocks. Where known outliers such as motels, hostels and other forms of housing that were known by Council to be above average the population data was adjusted to reflect this knowledge but remain consistent with the overall Census data. Detailed mesh blocks used for modelling are shown in figure 5.

Figure 4 2021 Census Mesh Blocks populations for Cunnamulla

Census Mesh Block	Population
30458740000	31
30458791000	41
30458792000	0
30458801000	0
30458802000	0
30458803000	55
30458804000	0
30458810000	57
30458870000	76
30458900000	55
30459160000	63
30459190000	76
30459200000	114
30459220000	73
30459730000	89
30461030000	28
30562394100	11
30562554200	0
30562786300	98
30562832400	75
30563254400	99
30563739100	85
30563746100	109
Total	1235

Figure 5 –Population Mesh Blocks



Cunnamulla Walking Catchment and ABS Mesh Blocks



Disclaimer:
Whilst permitting use of this data, the Paroo Shire Council make no representations and give no warranties about its accuracy, reliability, completeness, currency or suitability for an particular purpose, and disclaim all responsibility and liability, (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to use of this data.

© Australian Bureau of Statistics Mesh Blocks - 2021, accessed 28 March 2023. Land Use Mapping - Current, © State of Queensland (Department of Environment and Science) 2023.

Secondary Destinations

Within Cunnamulla there are a number of secondary destinations that are attractors and trip generators for locals and visitors. The secondary destinations map shown in Figure 6 highlights all the secondary destinations within Cunnamulla.

Figure 6 Map of Secondary Destinations



Cunnamulla Secondary Destinations

- | | | | |
|--|------------------------------------|----------------------------------|--------------------------------------|
| ◆ Billabong Hotel | ◆ Cunnamulla Child Care Centre | ◆ IGA Shopping Centre | ◆ River Walk |
| ◆ Bob Poncho Park | ◆ Cunnamulla Heritage Trail | ◆ John Kerr Park | ◆ Sacred Heart Primary School (P1-6) |
| ◆ Bowls Club | ◆ Cunnamulla Hospital | ◆ Old Cunnamulla Railway Station | ◆ Sandhill Walk |
| ◆ Caravan Park | ◆ Cunnamulla Library | ◆ Paroo Shire Council | ◆ Shire Hall |
| ◆ Clay Target Club | ◆ Cunnamulla Post Office | ◆ Pensioner Units | ◆ Showgrounds |
| ◆ Cunnamulla Aboriginal Corporation for Health | ◆ Cunnamulla State School (P1-P12) | ◆ Primary Health Care Centre | ◆ Visitor Information Centre |
| ◆ Cunnamulla Bush Lands | ◆ Cunnamulla Town Centre | ◆ Public Swimming Pool | ◆ Warrego Hotel Motel Cunnamulla |
| ◆ Cunnamulla Cabins | ◆ Golf Club | ◆ Racecourse | ◆ Yapunyah Lodge |



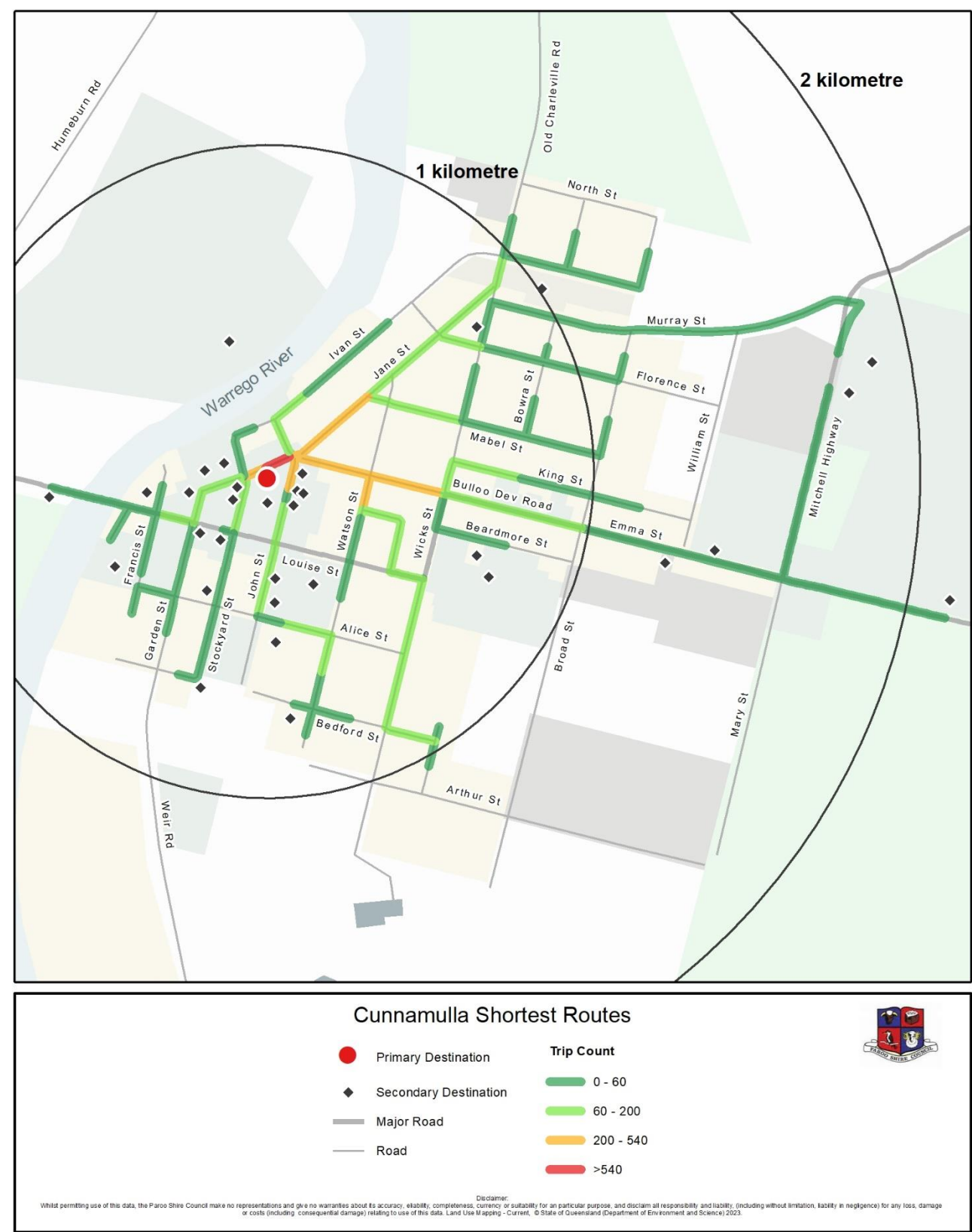
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Shortest Route Mapping

The detailed population mapping and secondary destination mapping were used to inform spatial analysis using a Geographic Information System (GIS). This analysis mapped the trips between the population mesh block and secondary destinations to the primary destination. Figure 7 shows the results of the shortest route analysis. The

shortest routes were used to inform stakeholder engagement and the identification of primary and secondary routes.

Figure 7 – Shortest Route Mapping



Stakeholder Engagement

Stakeholder Engagement was a key component in the development of the WNP and PNP. Council wanted to ensure that the recommendations of WNP & PWP were based on a systematic approach but were also practical and reflected the sentiments and priorities of the community. Ensuring that the final primary pathway network and priority projects would create infrastructure that will be valued and used by the community was considered to be critical.

The aims of the stakeholder engagement included:

- General promotion of the importance walking and getting active
- Understanding what can be done to get people in the community walking and moving more often
- Understanding how the Community currently perceive walking and potential future opportunities
- Understanding where the community feels unsafe when walking
- Assisting with the identification of the priority pathway network and project prioritisation process

Stakeholders

Early in the project a stakeholder register was developed to ensure that a wide variety of feedback was sought from the community of Cunnamulla. Figure 8 details the list of 27 stakeholders that were identified and invited to contribute to the online engagement.

Figure 8 – Stakeholder Register

Cunnamulla Aboriginal Corporation for Health (CACH)	Cunnamulla Rugby League
Paroo Progress Association	Cunnamulla Bowls Club
Yapunya Aged Care Lodge	Cunnamulla Swim Club
Cunnamulla Blue Light Association	Cunnamulla & Districts Diggers Race Club
Cunnamulla Interagency Group	Cunnamulla Gun Club Inc
Queensland Health – Cunnamulla Hospital	Cunnamulla Pistol Club
Cunnamulla Ambulance	Cunnamulla Polocrosse Club Inc.
Cunnamulla Police Station	Paroo Pony Club
Cunnamulla Youth Centre	Cunnamulla & District Show Society
Cunnamulla Rotary	Cunnamulla State High School
Cunnamulla RSL	Gidgee Kids Kindergarten
Cunnamulla Golf Club	Cunnamulla Catholic School
Cunnamulla and District Senior Citizens	Cunnamulla State School
Cunnamulla Meals on Wheels Inc.	

Community Survey

Community feedback on the WNP was gathered using an online interactive charette which included a series of questions and the opportunity for the community to identify current and future walking routes as well as walking destinations and current walking inhibitors.

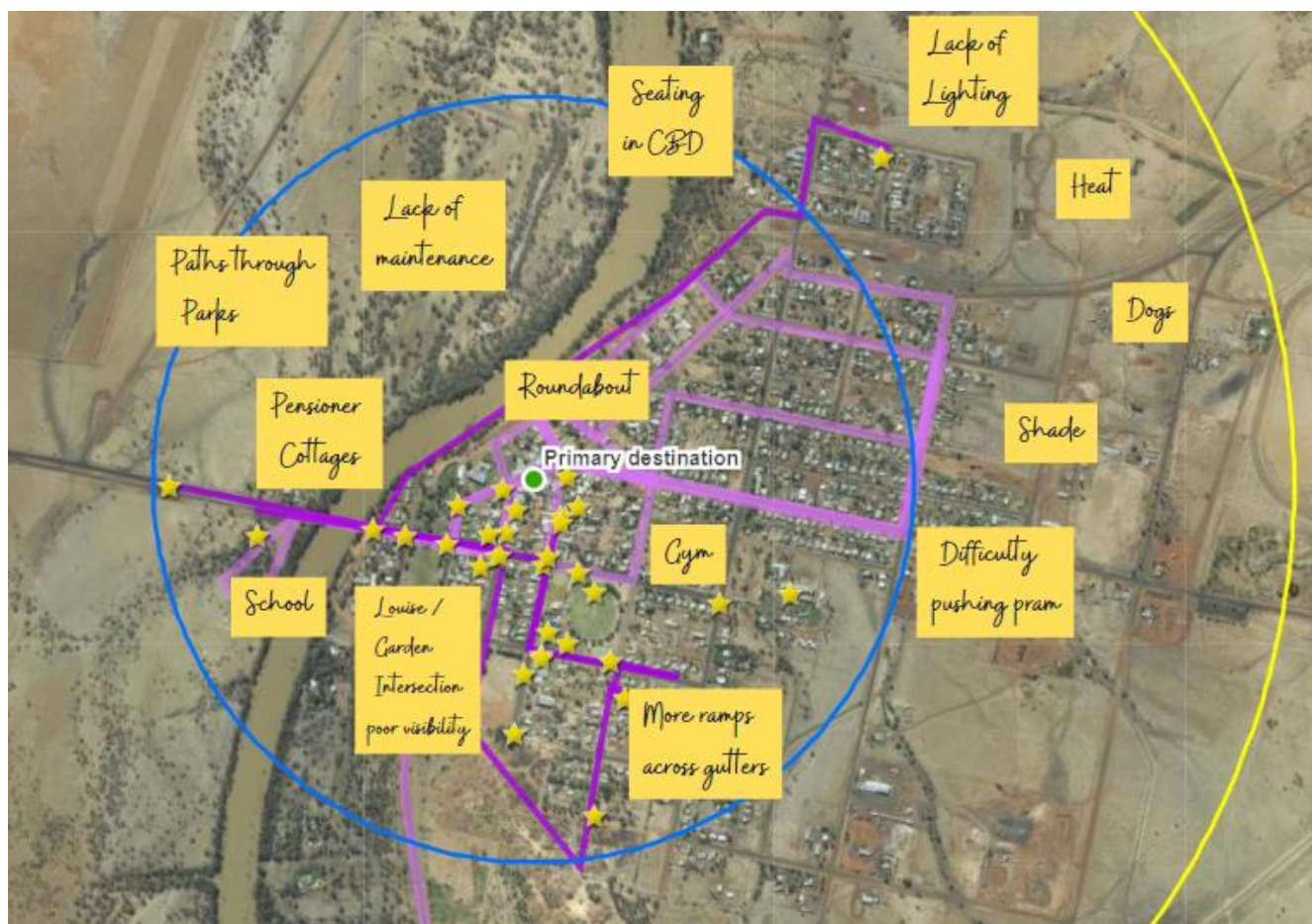
The engagement was promoted via social media, Council's website, as well as project signage around Cunnamulla and notification via email and/or phone to the 27 identified stakeholder groups.

19 responses were received which is considered a good response rate given the relatively small population in Cunnamulla.

Stakeholder Feedback

As a result of the engagement process stakeholder feedback was collated and displayed graphically in Figure 9. The feedback obtained from the community was used to guide the development of the WNP and PWP.

Figure 9 – Stakeholder Feedback



Department of Transport and Main Roads Feedback

The Bulloo Developmental Road that runs through Cunnamulla is a State Controlled Road managed by the Department of Transport and Main Roads (TMR). The TMR Roma office provided input into the WNP relevant to the State Controlled Road within the study area. Feedback provided included:

- Ensuring the Principle Cycle Network (PCN) aligns where possible.
- Council continues to work with TMR on projects within the State Controlled Road network to achieve outcomes for the community.
- Crossing locations on the Bulloo Developmental Road will need to be determined following future TMR planning investigations.

TMR advice was welcomed and included into the network planning process.

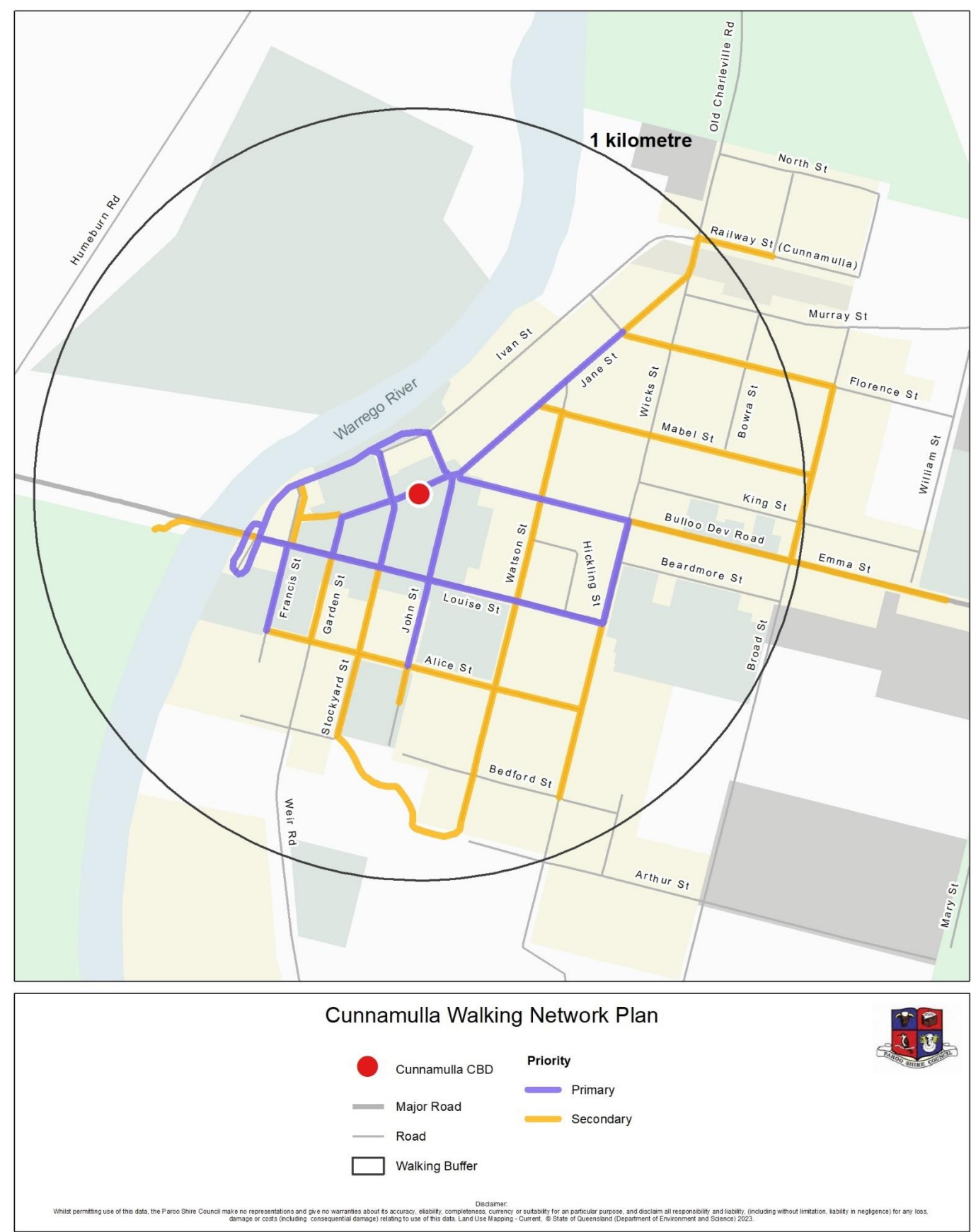
Primary & Secondary Routes

Following the spatial analysis and community engagement the proposed pathway network was classified into 2 categories being: Primary and Secondary. This categorisation allows Council to identify parts of the future pedestrian network that will benefit the greatest number of pedestrians. Figure 10 details the primary and secondary paths within Cunnamulla.

Primary routes are those that generate regular and high levels of travel demand on a daily basis, such as to residential, retail, educational and commercial destinations as well as recreational routes with high usage. In identifying the primary network Council also considered the Principal Cycle Network (see Appendix 1) which defines priorities for improved cycling infrastructure.

Secondary Routes will typically carry less pedestrians and mainly function to connect users to the primary network.

Figure 10 Primary and Secondary Routes

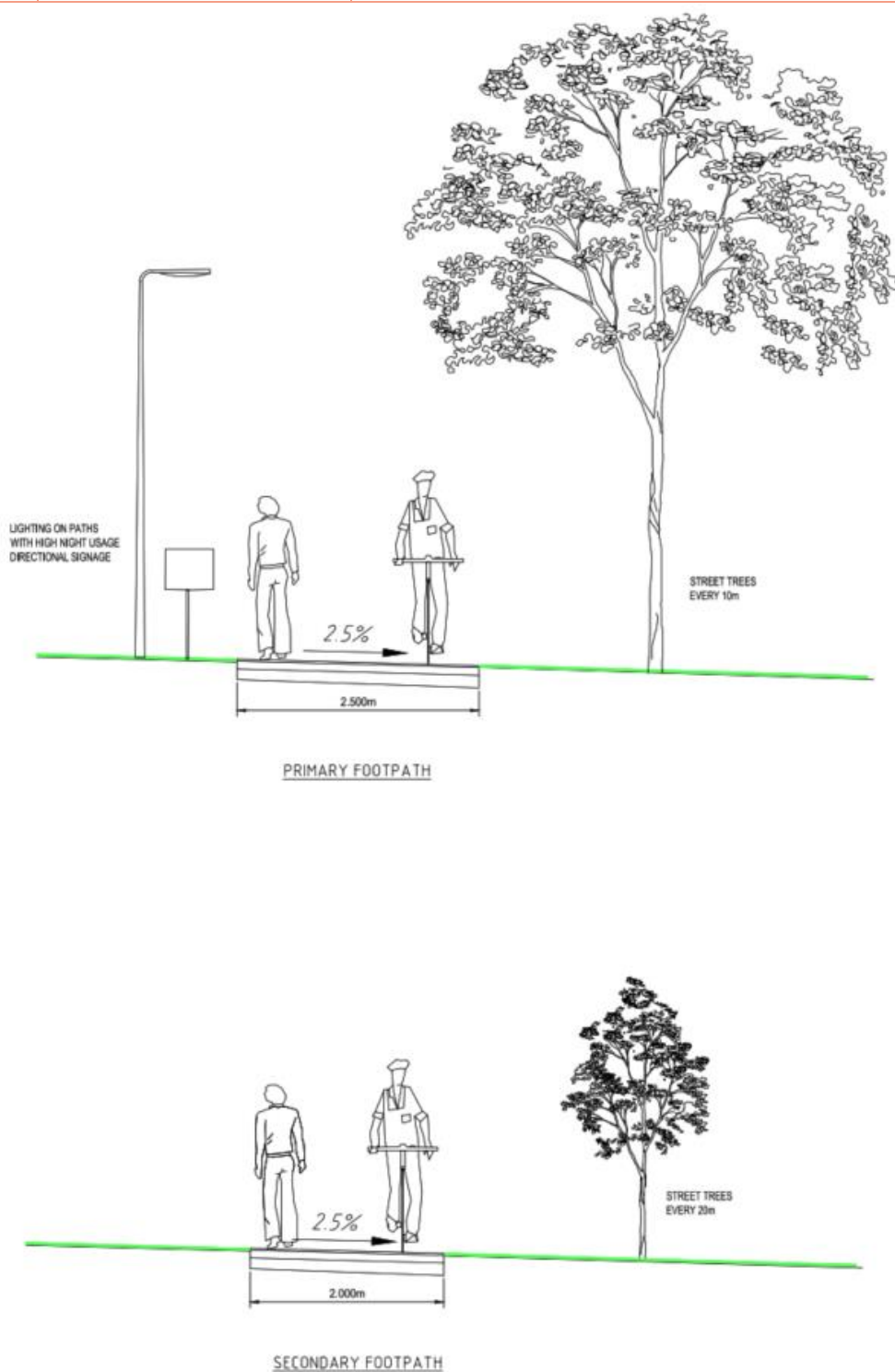


Desired Level of Service

Council has developed a desired level of service that supports the WNP based on the hierarchy classification of each route. The desired levels of service shown in Figure 11 have been guided by Queensland Streets a publication by the Institute of Public Works Engineers Queensland which provides guidance to Local Governments regarding standards for community infrastructure. The pathway standards seek to provide a significant improvement over current service levels while still recognising the financial and practical of infrastructure upgrades. A hierarchical based approach has been used however variations of the levels of service may be needed to meet specific project requirements. The identified standards have been used for the development of estimates in the PWP.

Figure 11 – Desired Standard of Service for new pathways

Hierarchy Classification	Pathway Standard	Other Features
Primary	2.5m concrete shared path	Street Trees – one every 10m, Seating – every 250m (under trees), lighting on routes with high night usage. Wayfinding signage. Seating at key locations determined in detailed design.
Secondary	2.0m concrete path	Street Trees – one every 20m, Seating – every 500m (under trees). Wayfinding signage directing users to primary pathways.



Priority Works Program

The walking network plan identified a total of 5.3km of new pathways and various other improvements to be made to walking facilities within Cunnamulla. In developing the Priority Works Program (PWP), it was considered critical by Council to place high importance on factors that are relevant to the community of Cunnamulla. Council's focus is to prioritise projects that will see more people walking and getting active more often.

A high-level ranking was applied based on the criteria listed in Figure 12.

Figure 12 Ranking Criteria

Essential	Important	Non-essential/ Other Improvements
Safety related (footpath provision on streets classified as greater than Collector, crash, or hazardous location, speed limit reviews, lighting)	Works that encourage walking (crossings at desire lines, seating/street furniture/ de cluttering of path area)	Art installations
Accessibility (provides access for people with disability)	Wayfinding	
Missing links and crossings	Footpath widening	
Removal of trip hazards	Pavement upgrades for amenity; Street trees	

Each project was also assessed for its priority against other projects based on the criteria listed in figure 13.

Figure 13 Priority Criteria

Priority	Description
1	Essential and primary route; items raised by community
2	Essential and secondary route; important and primary route
3	Important, secondary route or non-essential
Other	Ongoing works or requiring significant works/ time/ cost to realise

Timing

Each project Figure 14 identifies the timing categories that have been applied based on stakeholder feedback and priority. Timeframes are indicative and will be largely driven around available funding for each of the specific projects within the works program and local factors relevant at the time. The projects detailed in the PWP will be completed in accordance with Council's Long Term Asset Management Plan and Long Term Financial Plan to ensure infrastructure and financial sustainability. Based on the total value of projects identified, Council will be unable to fund all projects detailed in the PWP in its current 10 year Long Term Financial Plan. The PWP provides a basis for prioritising walking infrastructure projects and to help leverage grant funding.

Figure 14 Timing Categories

Immediate	Short term (Priority 1)	Medium Term (Priority 2 & 3)	Long Term (All other)
within 12 months	1-3 years	3-5 years	5-10 years

Other Improvement Opportunities

Council's existing pathway network is in relatively good condition however has a number of improvements that could be made in terms of pathway width, kerb ramp grades and tactile markings. To align levels of service with Council's vision for walking it is recommended that Council progressively upgrade pathway widths, pram ramps and tactile markers as pathways require replacement due to age and poor condition. Should specific feedback on issues be provided from the community in future Council should consider isolated improvements if deemed necessary at the time.

Estimated Cost Range

To provide Council and the community with a high-level appreciation of the costs involved with each of the projects listed in the PWP cost ranges have been applied to each of the project based on Table 15. These cost estimates should be considered as high-level strategic cost estimates for the purposes of developing the program and require further investigation through the future phases of individual project development (planning to detailed design and construction phases) to refine the costs.

Figure 15 Project Cost Ranges

\$	< \$50,000
\$\$	\$50,000 - \$200,000
\$\$\$	\$200,000 - \$500,000
\$\$\$\$	\$500,000 - \$2,000,000
\$\$\$\$\$	> \$2,000,000

Priority Projects

To develop the priority works program an assessment of each primary pathway and those secondary pathways that were highlighted during stakeholder engagement against the abovementioned criteria. A number of other improvement opportunities that were also identified were included in this assessment. This process resulted in the priority works program shown in table form in Figure 18 and mapped in Figure 19. A long term project to provide a cycling and walking connection to the expanding recreational precinct at the Cunnamulla Weir on Weir Road has been included in the WNP. While the distance to the Weir is over 5km the continued improvement of the site sees its attractiveness as a destination increase, eventual connection for cyclists and pedestrians is seen as desirable by Council.

Figure 18 –Priorities Works Program - Table

Work Type	Location	Comments	Route Designation	Rank	Priority	Timing	Estimate	Responsibility	Map ID
New Path	Garden St (VIC to Louise)		Primary	Essential	1	Short Term	\$\$	Council	L1
Upgrade to Existing Assets	Jane Street (John to Florence)	Replace existing path with concrete path	Primary	Essential	1	Short Term	\$\$\$	Council	L2
Hazard Removal	Francis Street (Cnr Louise)	Install asphalt up to new pram ramp	Primary	Essential	1	Short Term	\$	Council	P1
Upgrade to Existing Assets	Jane Street (Butcher)	Remove old median crossing location (new crossing to south-west)	Primary	Essential	1	Short Term	\$	Council	P2
Upgrade to Existing Assets	Stockyard Street (Pharmacy)	Review Parking on Approach to Crossing	Primary	Essential	1	Short Term	\$\$	Council	P3
Upgrade to Existing Assets	Stockyard St (Post Office)	Review Parking on Approach to Crossing	Primary	Essential	1	Short Term	\$	Council	P4
Upgrade to Existing Assets	Jane Street (Theatre)	Review Parking on Approach to Crossing	Primary	Essential	1	Short Term	\$	Council	P5
New Path	Bulloo Developmental Road (Bridge to Riverwalk)	Connection from River Walk to Bridge	Primary	Essential	1	Short Term	\$	Council/TMR	L3
Crossing Improvements	Cnr Louise and Garden	Install Pram Ramps	Primary	Essential	1	Short Term	\$	Council/TMR	P6
Crossing Improvements	Cnr Louise and John	Install new pram ramps on all corners of intersection	Primary	Essential	1	Short Term	\$	Council/TMR	P7
Upgrade to Existing Assets	Cnr Louise and Wicks (North)	Install Connection to pram ramp	Primary	Essential	1	Short Term	\$	Council/TMR	P8
Upgrade to Existing Assets	Wicks St (Hospital)	Install new pram ramp	Primary	Essential	1	Short Term	\$	Council/TMR	P9
Upgrade to Existing Assets	Cnr Wicks and Emma (South)	Install pram ramp and improve crossing grade	Primary	Essential	1	Short Term	\$	Council/TMR	P10
Crossing Improvements	Louise Street – final location to be determined thought future TMR planning	Install Blisters and Median Refuge including lighting. Consider Zebra/Wombat Crossing	Primary	Essential	1	Short Term	\$\$	Council/TMR	P11
New Path	Louise Street (Bridge to existing path)	Connection to bridge	Secondary	Essential	1	Short Term	\$	Council/TMR	L4
New Path	Hospital path to Wicks	Connection from hospital path to current pathway	Secondary	Essential	2	Short Term	\$	Council/TMR	L5
New Path	Garden St (Centenary Park connection)		Secondary	Important	2	Short Term	\$	Council	L6
Crossing Improvements	Francis St (Cnr Alice)	Install pram ramps on correct alignment	Secondary	Essential	2	Short Term	\$	Council	P12
Hazard Removal	John Street (near Catholic School)	Repair Footpath	Secondary	Essential	2	Short Term	\$	Council	P13
Crossing Improvements	Jane Street (Bakery)	Install Wombat Crossing and modify islands to remove slip lane while still accommodating left turn	Primary	Essential	1	Medium Term	\$	Council	P14
Crossing Improvements	John Street (NAB)	Install Blisters and median refuge	Primary	Essential	1	Medium Term	\$\$	Council	P15
Crossing Improvements	Stockyard Street (Cnr Louise)	Install median crossing and connection	Primary	Essential	1	Medium Term	\$	Council	P16
Crossing Improvements	Cnr Stockyard and Louise	Install pram ramp and connecting path	Primary	Essential	1	Medium Term	\$	Council	P17
Crossing Improvements	Emma St (Cnr Wicks)	Modify islands and medians to	Primary	Essential	1	Medium Term	\$\$	Council	P18

Work Type	Location	Comments	Route Designation	Rank	Priority	Timing	Estimate	Responsibility	Map ID
		accommodate pedestrians							
New Path	Louise Street (Garden to existing path)		Primary	Essential	1	Medium Term	\$	Council/TMR	L7
New Path	Louise Street (Francis to Centenary)		Primary	Essential	1	Medium Term	\$	Council/TMR	L8
New Path	Louise Street (riverwalk to Francis)		Primary	Essential	1	Medium Term	\$\$	Council/TMR	L9
Upgrade to Existing Assets	Cnr Louise and Watson	Install pram ramps	Primary	Essential	1	Medium Term	\$	Council/TMR	P19
New Path	Wicks Street (Louise to Bedford)		Secondary	Essential	2	Medium Term	\$\$\$	Council	L10
New Path	Francis St (riverwalk to Louise)		Secondary	Important	2	Medium Term	\$\$	Council	L11
New Path	Centenary Park		Secondary	Important	2	Medium Term	\$\$	Council	L12
Crossing Improvements	Emma Street (QFES)	Install Wombat Crossing	Secondary	Essential	2	Medium Term	\$	Council	P20
Hazard Removal	Alice Street (Garden to Florence)	Remove/Replace old pathway	Secondary	Essential	2	Medium Term	\$	Council	P21
Upgrade to Existing Assets	Garden St (Centenary Park)	upgrade to medians to accommodate pedestrian access	Secondary	Essential	2	Medium Term	\$	Council	P22
Upgrade to Existing Assets	Cnr Louise and Wicks (South)	Install Pram Ramps	Secondary	Important	2	Medium Term	\$	Council/TMR	P23
New Path	Stockyard Street (Alice to Sandhills)	Sandhill Connection	Secondary	Important	3	Medium Term	\$\$	Council	L13
New Path	Watson Street (van park to Sandhills)	Sandhill Connection	Secondary	Important	3	Medium Term	\$	Council	L14
New Path	Emma Street (Broad to William)		Secondary	Important	2	Long Term	\$\$	Council/TMR	L15
New Path	Jane Street (Railway to Florence)		Secondary	Important	3	Long Term	\$\$	Council	L16
New Path	Florence Street (Wicks to Bowra)		Secondary	Important	3	Long Term	\$\$	Council	L17
New Path	Florence/Broad Streets (Bowra to Mabel)		Secondary	Important	3	Long Term	\$\$\$	Council	L18
New Path	Broad Steet (Mabel to King)		Secondary	Important	3	Long Term	\$\$	Council	L19
New Path	Broad Street (King to Emma)		Secondary	Important	3	Long Term	\$	Council	L20
New Path	Florence Street (Jane to Wicks)		Secondary	Important	3	Long Term	\$\$	Council	L21
New Path	Mabel Street (Watson to Wicks)		Secondary	Important	3	Long Term	\$\$	Council	L22
New Path	Mabel Street (Wicks to Broad)		Secondary	Important	3	Long Term	\$\$\$	Council	L23
New Path	Railway Street (Wicks to Bowra)		Secondary	Important	3	Long Term	\$\$	Council	L24
New Path	William Street (Emma St to Florence St)		Secondary	Important	3	Long Term	\$\$\$	Council	L25
New Path	Florence St (William St to Broad St)		Secondary	Important	3	Long Term	\$\$	Council	L26
Wayfinding Signage	At key decision points on primary pathways	Wayfinding to promote key destinations and recreational walking options	All	Important	3	Long Term	\$	Council	-
Wayfinding Signage	Cunnamulla Fella / Hot Springs	Provision of wayfinding signage at key tourist location	All	Important	3	Long Term	\$	Council	-
Street Trees – Planting	Along walking routes. Including watering and maintenance during establishment	Provision of street trees higher use existing paths.	All	Important	3	Long Term	\$	Council	-

Work Type	Location	Comments	Route Designation	Rank	Priority	Timing	Estimate	Responsibility	Map ID
Local Laws - Dogs	Throughout Cunnamulla	Undertake routine and targeted patrols for stray dogs. Encourage responsible dog ownership through community education programs.	All	-	-	-	\$	Council	-
New Path	Future Recreational Connection to Weir	5km connection to weir and expanding recreational precinct	Secondary	Important	3	Long Term	\$\$\$\$	Council	-

Figure 18 –Priorities Works Program - Map



Cunnamulla Pathway Priorities



Disclaimer:
Whilst permitting use of this data, the Paroo Shire Council make no representations and give no warranties about its accuracy, reliability, completeness, currency or suitability for an particular purpose, and disclaim all responsibility and liability, (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to use of this data. Land Use Mapping - Current. © State of Queensland (Department of Environment and Science) 2023.

Funding

With the adoption of this WNP and PWP Council will be in a position to direct any external funding as well as its own upgrade funding towards the priorities identified in this plan. Upon making funding applications Council should review the estimates in the PWP to reflect the time that has elapsed since the adoption of the PWP to reflect increases in market costs and other price rises relevant to the project as well as including information that has become available through the project planning and design phase.

Next Steps

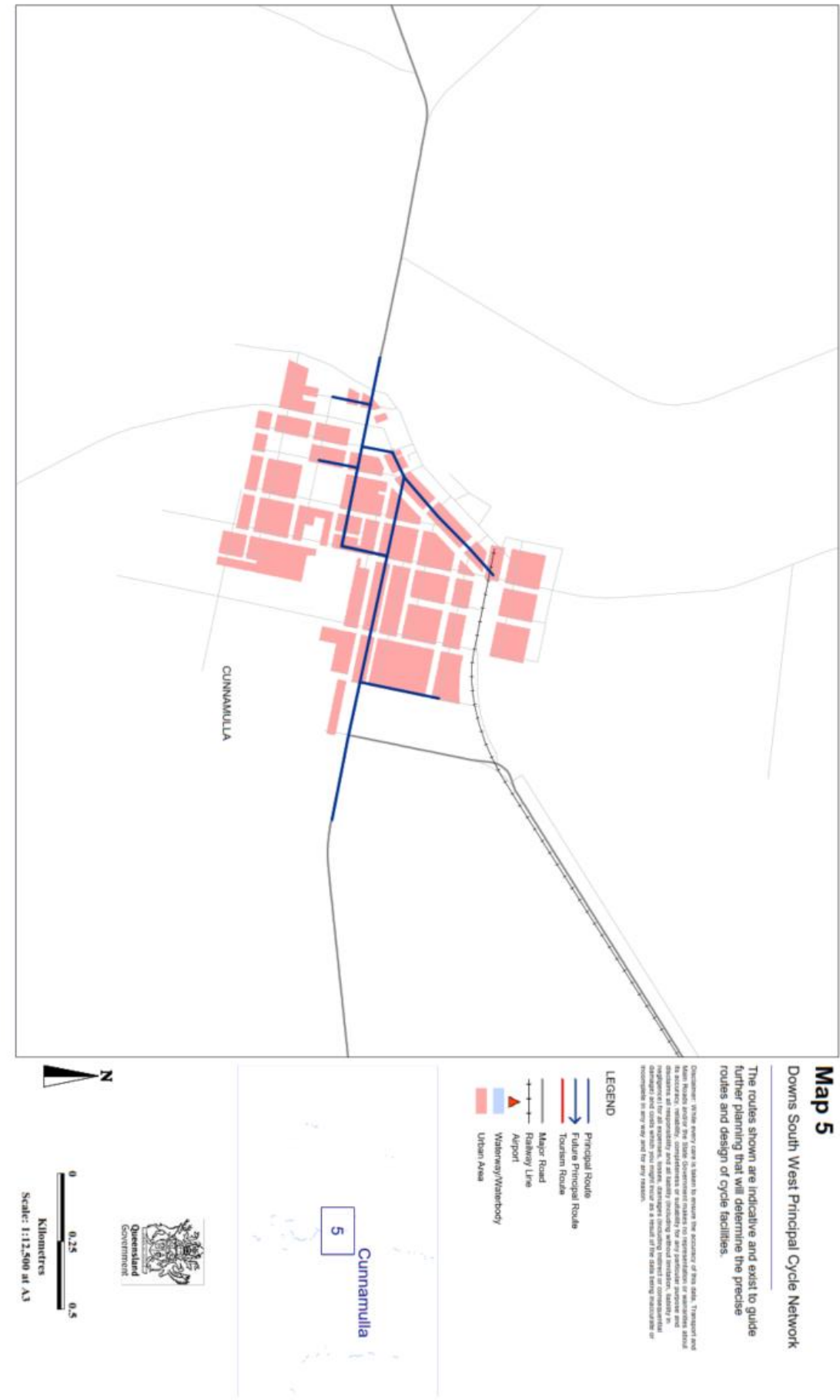
Recommendations from this report should be included in future financial and project planning processes undertaken by Council. As project implementation occurs Council should monitor the success of the implementation phase through its established and ongoing engagement processes with the community.

Conclusion

The Cunnamulla Walking Network Plan combines a data driven approach and community feedback to understand key walking routes within Cunnamulla. Based on the Walking Network Plan the Priority Works Program has been developed with a focus improving the standard of existing walking facilities, removing hazards and providing new pathways within Cunnamulla. The Priority Works Program features over 50 projects that will provide increased connection to the CBD and other points of interest within the township and get more people walking more often. The expanded pathway network will also provide a number of recreational walking circuits that will provide significantly increased variety to people the large portion of people in the community who walk for recreation. Council is now well positioned to pursue future funding opportunities and deliver prioritised improvements to walking facilities within Cunnamulla.

Appendices

Appendix 1 - Cunnamulla Principal Cycle Network Plan



Paroo Shire Council Active Transport Application

Work Type	Location	Route Designation	Rank	Priority	Timing	Start Location	End Location	Justification	Side of the Road	Length (m)	Width (m)	Material	Cost (\$)	Percentage of Council Contribution	Council Contribution (\$)	Unit Rate (\$/m2)
New Path	Garden St (VIC to Louise)	Primary	Essential	1	Short Term	Louise Street	Existing footpath in Jane Street	This route is frequently used by pedestrians, including visitors to Cunnamulla. There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. The proposed footpath will provide a safer, separated pedestrian route and improve connectivity with the existing footpath network.	Eastern side and Northern side	182	2.5	Concrete	158,340	25%	39,585	348
Upgrade to Existing Assets	Jane Street (John to Florence)	Primary	Essential	1	Short Term	John Street	Railway Street	The existing footpath is deteriorated and contains trip hazards. Replacing the existing path will improve pedestrian safety, accessibility and the condition of this important pedestrian connection.	Northwestern side	890	2.5	Concrete	824,300	25%	206,075	
New Path	Wicks Street (Louise to Bedford)	Secondary	Essential	2	Medium Term	Louise Street	Bedford Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases the safety risk to pedestrians. The proposed footpath will provide a safer, separated pedestrian route and improve connectivity within the active transport network.	Western side	443	2.5	Concrete	385,410	25%	96,353	
New Path	Francis St (Riverwalk to Louise)	Secondary	Important	2	Medium Term	Riverwalk	Louise Street	This section will close an existing gap in the pedestrian network and provide a continuous connection between the Riverwalk and the existing footpath network at Louise Street.	Western side	147	2.5	Concrete	127,890	25%	31,973	
Upgrade to Existing Assets	Garden St (Centenary Park)	Secondary	Essential	2	Medium Term	Alice Street	Louise Street	This section will close an existing gap in the pedestrian network and provide a continuous and safer pedestrian connection through Garden Street and the surrounding active transport network.	Eastern side	209	2.5	Concrete	181,830	25%	45,458	
New Path	Stockyard Street (Alice to Sandhills)	Secondary	Important	3	Medium Term	Alice Street	Sandhills	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. The proposed footpath will provide a safer, separated pedestrian route and improve continuity and connectivity within the active transport network.	Eastern side	204	2.5	Concrete	177,480	25%	44,370	
New Path	Watson Street (Van Park to Sandhills)	Secondary	Important	3	Medium Term	ng footpath in Watson	Sandhills	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. The proposed footpath will improve pedestrian safety and provide a continuous connection with the existing footpath on Watson Street.	Western side	97	2.5	Concrete	84,390	25%	21,098	
New Path	Emma Street (Broad to William)	Secondary	Important	2	Long Term	Broad Street	William Street	This section will close an existing gap in the pedestrian network and extend the existing footpath connection from Broad Street, improving pedestrian network continuity and connectivity.	Northern side	292	2.5	Concrete	254,040	25%	63,510	
New Path	Florence Street (Wicks to Bowra)	Secondary	Important	3	Long Term	Wicks Street	Bowra Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Southern side	175	2.5	Concrete	152,250	25%	38,063	
New Path	Florence/Broad Streets (Bowra to Mabel)	Secondary	Important	3	Long Term	Bowra Street	Broad Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Southern side	215	2.5	Concrete	187,050	25%	46,763	
New Path	Broad Street (Mabel to King)	Secondary	Important	3	Long Term	Mabel Street	King Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Western side	111	2.5	Concrete	96,570	25%	24,143	
New Path	Broad Street (King to Emma)	Secondary	Important	3	Long Term	King Street	Emma Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Western side	85	2.5	Concrete	73,950	25%	18,488	
New Path	Broad Street (Mabel to Florence)	Secondary		3		Mabel Street	Florence Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Western side	223	2.5	Concrete	244,010	25%	61,003	
New Path	Broad Street (Florence to Murray)	Secondary		3		Florence Street	Murray Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Western side	119	2.5	Concrete	153,530	25%	38,383	
New Path	Florence Street (Jane to Wicks)	Secondary	Important	3	Long Term	Jane Street	Wicks Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Southern side	123	2.5	Concrete	107,010	25%	26,753	
New Path	Mabel Street (Watson to Wicks)	Secondary	Important	3	Long Term	Watson Street	Wicks Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Southern side	212	2.5	Concrete	184,440	25%	46,110	
New Path	Mabel Street (Wicks to Broad)	Secondary	Important	3	Long Term	Wicks Street	Broad Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Southern side	408	2.5	Concrete	354,960	25%	88,740	

New Path	Railway Street (Wicks to Bowra)	Secondary	Important	3	Long Term	Wicks Street	Bowra Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Northern side	175	2.5	Concrete	152,250	25%	38,063	
New Path	William Street (Emma St to Florence St)	Secondary	Important	3	Long Term	Emma Street	Florence Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Western side	445	2.5	Concrete	387,150	25%	96,788	
New Path	Florence St (William St to Broad St)	Secondary	Important	3	Long Term	William Street	Broad Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Southern side	312	2.5	Concrete	271,440	25%	67,860	
New Path	Murray St (Wicks to Bowra)			3		Wicks Street	Bowra Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Southern side	176	2.5	Concrete	203,120	25%	50,780	
New Path	Murray St (Bowra to Broad)			3		Bowra Street	Broad Street	There is currently no footpath along this section, requiring pedestrians to walk on the carriageway. Poor visibility at night increases pedestrian safety risks. The proposed footpath will provide a safer, separated pedestrian facility and improve continuity and connectivity within the active transport network.	Southern side	216	2.5	Concrete	237,920	25%	59,480	

4,999,330

1,249,833

10.3.7 Yowah Airstrip Amenities Replacement

Council Meeting: 13 October 2026
Department: Infrastructure
Author: Deputy Director of Infrastructure
Attachments: a. Refurb vs Replace: Is a patch-up costing you more?
c. Cost Estimate

Purpose

To provide Council with an update on a funding application under the Australian Government's Remote Airstrip Upgrade Program (RAUP) Round 12 for the replacement of the existing amenities building at Yowah Airstrip.

Recommendation

That Council:

- 1. Note the funding application made under the Australian Government's Remote Airstrip Upgrade Program Round 12 for the replacement of the existing amenities building at Yowah Airstrip.*
- 2. Require the Chief Executive Officer to present a funding schedule to Council, if the grant application is successful, prior to entering into a funding agreement for the replacement of the existing amenities building at Yowah Airstrip*

Discussion

The existing amenities building at Yowah Airstrip is in a deteriorated condition and requires significant improvement to provide suitable facilities for airstrip users.

Council understands that the building was constructed by the local community approximately 20 years ago. Council has been unable to locate original design drawings, building approvals or certification records demonstrating that the building was appropriately designed and certified.

Refurbishment has been considered; however, the building's condition and the absence of supporting documentation create uncertainty about the extent and cost of work necessary to satisfy applicable building requirements. A replacement building, designed and certified by appropriately qualified professionals, is considered a more appropriate long-term solution, subject to detailed design and cost confirmation.

The airstrip supports the remote Yowah community, including regular visits by the Royal Flying Doctor Service and seasonal use by private and tourist aircraft. Suitable amenities would benefit medical personnel, patients, pilots and visitors.

Potential funding source

The Remote Airstrip Upgrade Program closed on 6 October 2026. Due to deadline constraints, an application has already been submitted.

Minimum grant \$5,000, maximum grant \$4 million. It is a 50/50 contribution.

Eligible Grant activities:

Eligible activities must directly relate to the project and may include the following:

1. Works to improve all weather capability of the aerodrome and aircraft safety including:
 - sealing and/or re-sealing and re-sheeting of aircraft pavements
 - repair, restoration and/or reconstruction of the airstrip, taxiway and/or apron
 - airstrip drainage works
 - basic airside ambulance and passenger shelters (to support patient health in transit).

2. Works to enhance aerodrome safety for aircraft operations including:

- installation or restoration of animal fencing
- provision of markers and navigational aids
- works to reduce safety hazards at an aerodrome
- provision of safety related operational and/or training manuals and training for key operational personnel.

3. Works to better enable night time operations including:

- installation of runway and taxiway lighting
- provision of power for aerodrome lighting
- installation of Pilot Activated Lighting Control systems.

4. Works to support access to air services for people with disability including:

- installation of ramps, signage or other modifications or works to improve disability access to existing facilities
- provision of aircraft boarding facilities where these will allow an accessible whole aviation journey
- other works or expenditure may be considered where evidence of consultation with community
- disability accessibility stakeholders and need is provided.

Budget/Financial Implications

The preliminary total project estimate is \$276,193.20.

Round 12 funding is understood to provide up to 50% of eligible project costs. On the assumption that the full estimate is eligible and a 50% grant is awarded, the grant and Council contributions would each be \$138,096.60.

Should the application be successful, Council would investigate cost-effective delivery arrangements, including opportunities to undertake suitable site preparation and associated works using Council resources where practical. Project scope, essential service connections and total costs would be confirmed before proceeding with delivery.

Council would be responsible for any funding shortfall, ineligible expenses or cost overruns. A funding source and any required budget allocation would need to be confirmed before committing to construction.

Legislation/Statutory Implications

Design, approvals and construction of a replacement facility would need to satisfy applicable building, planning and other statutory requirements, including the National Construction Code and relevant Australian Standards, as determined during detailed design and approval.

Corporate Plan and/or Operational Plan

Theme: 2 Our People and Strong Communities

Program Area: 2.6 Foster and promote active, safe and healthy communities

Risk Management

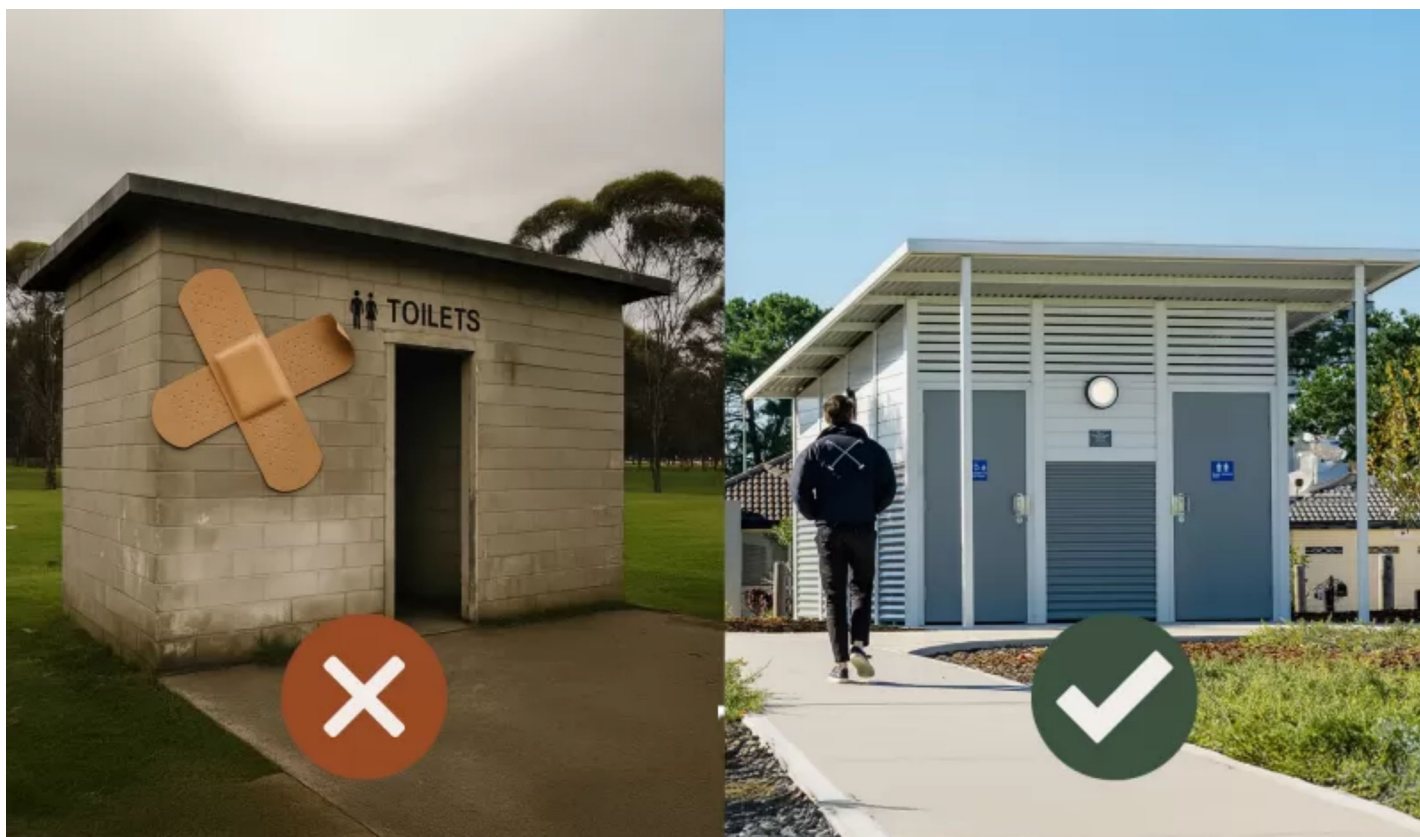
Key risks include the continued deterioration and uncertain compliance status of the existing building; potential cost increases or ineligible grant expenditure; and unsuccessful funding. These risks would be managed through detailed scope and cost validation, appropriately qualified design and certification, and confirmation of funding and budget arrangements before delivery.

Consultation

Internal consideration of the replacement proposal has occurred. Further consultation with Councillors, CEO, relevant airstrip users, technical advisers and funding administrators may be required during detailed planning and delivery.

Refurb vs Replace: Is a patch-up costing you more?

Author: Jon Cook | 7 min read | 22 September 2026



Refurbishment often seems budget-friendly, but it carries significant risk. A patch-up job can boost a toilet facility's looks for a while. The problem is that it rarely resolves structural or compliance issues. Replacement offers a fixed price outcome with a structural life of 30 or 40 years. That's why, for most ageing toilet blocks, replacing the facility delivers better value for taxpayer and the community.

✦ Ask me anything...





Structural certainty	Unknown until works begin	Engineered new structure
Cost blowouts	Common, unexpected damage and variations	Fixed price contract available
Lifespan	Typically adds around 5 - 10 years	Designed for a 30 - 40 year asset life
Compliance risk	Often does not meet AS1428 and NCC	Can be fully compliant with current standards
User experience	Old, dated, often odorous	Modern, clean, safe facilities
Structural warranty	No structural warranty	Long term structural warranty available
Design aesthetic	Limited by existing shell	Designed specifically for your site

Why refurbishment often fails - Hidden realities of public toilet blocks refurbishment costs

Refurbishment involves retaining the basic structure while upgrading components, fixtures, and finishes. While this approach appears cost-effective initially, "kicking the can down the road" can result in mounting (costly) problems.

Common issues in old facilities include trying to remediate rust and vandalism damage. But limited accessibility that causes regulatory non-compliance is also a common feature of old toilet facilities and refurb-ing to fix these sorts of problems can prove difficult and expensive.

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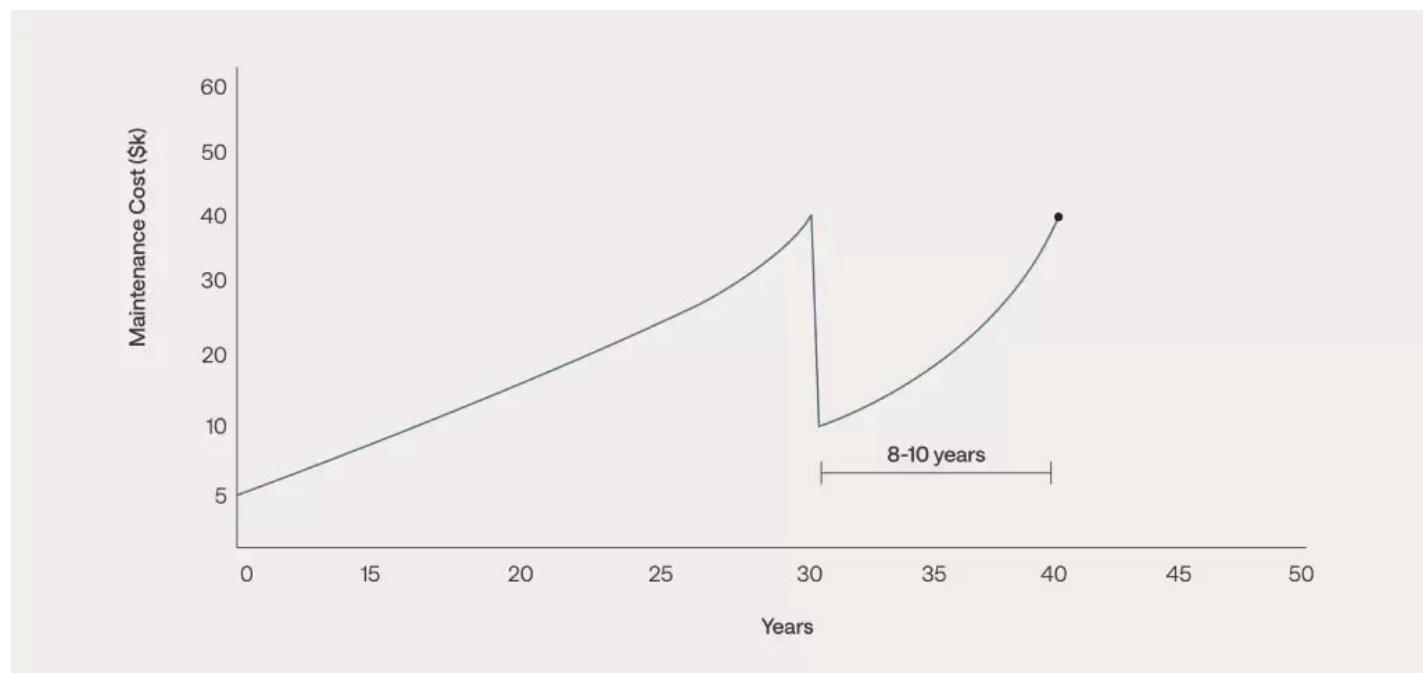
within the constraints of existing structures. Thus, even with the best intentions, a refurbished facility may still deliver a compromised user experience simply due to the limitations of a dated layout, or inherent safety limitations in the original design.

The structural integrity of the facility also often remains unknown until works actually begin, leading to cost blowouts when unexpected damage is discovered.

As a result, facility and asset managers face significant uncertainty, and the real refurbishment cost often isn't entirely what managers see in the quote or tender.

Even after completion, refurbished facilities typically deliver a limited lifespan of about eight to ten years before requiring additional investment. Plus, warranties are typically limited or non-existent.

Public toilet refurbishment costs



Refurbishments typically provide about eight-ten years of value before they are overtaken by continued wear and (rapidly) escalating maintenance costs.

What does replacement give us that refurbishment cannot?

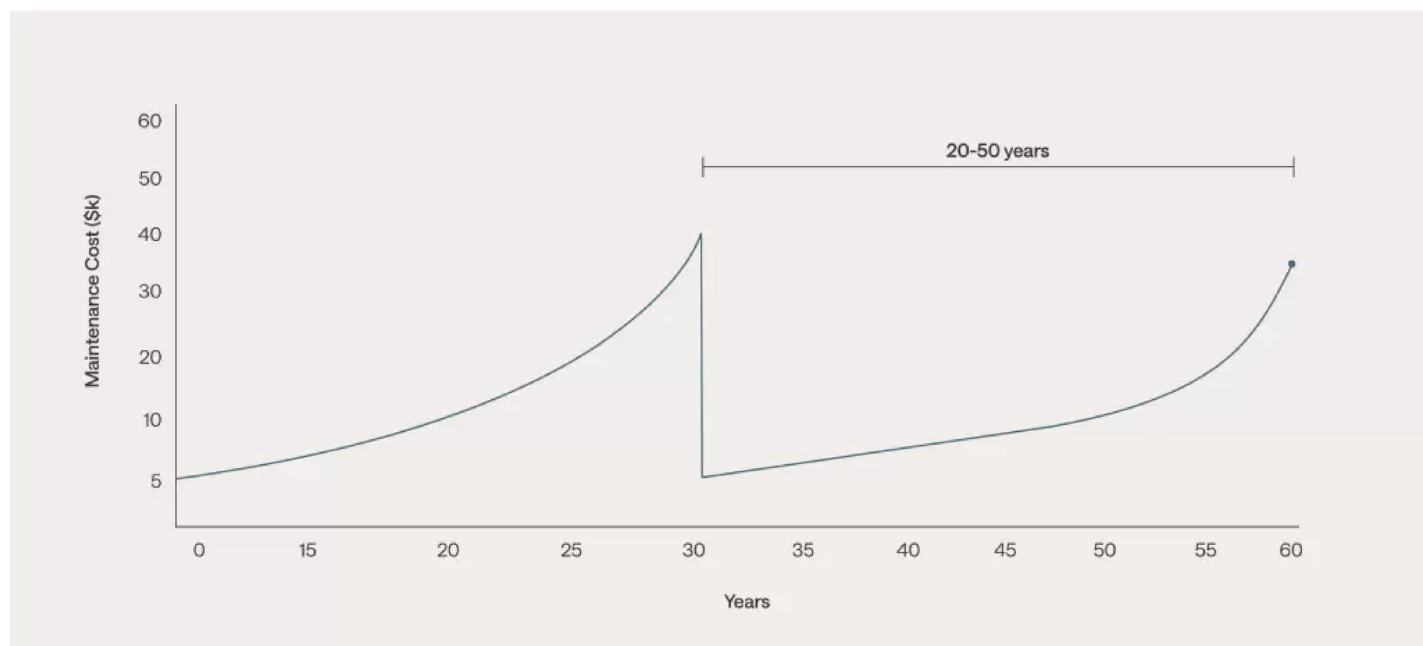
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On the financial side, contracts typically operate on fixed prices with minimal variations, eliminating the bill shocks that can come with a refurbishment. Additionally, new facilities generally include substantial warranties — often up to 20 years on structural elements, providing budget certainty for long-term asset management.

A completely new construction also eliminates regulatory risks associated with partially compliant refurbished facilities: new constructions are designed for full compliance with current accessibility requirements and construction standards. User experience is dramatically improved through modern, clean, and safe designs that reflect contemporary expectations about public sanitation facilities.

A brand-new **multipurpose toilet facility** will also last longer maybe 30 to 40 years. This delivers greater long-term value despite the higher initial investment.

In fact, when you compare a useful life of 40 years for a new build with as little as five years for a refurbishment, it becomes clear how much cheaper refurbishment would need to be to truly stack up. In practice, it is unrealistic to expect refurbishment to be several times cheaper than a new build once you factor in its shorter lifespan and higher risk of cost blowouts.

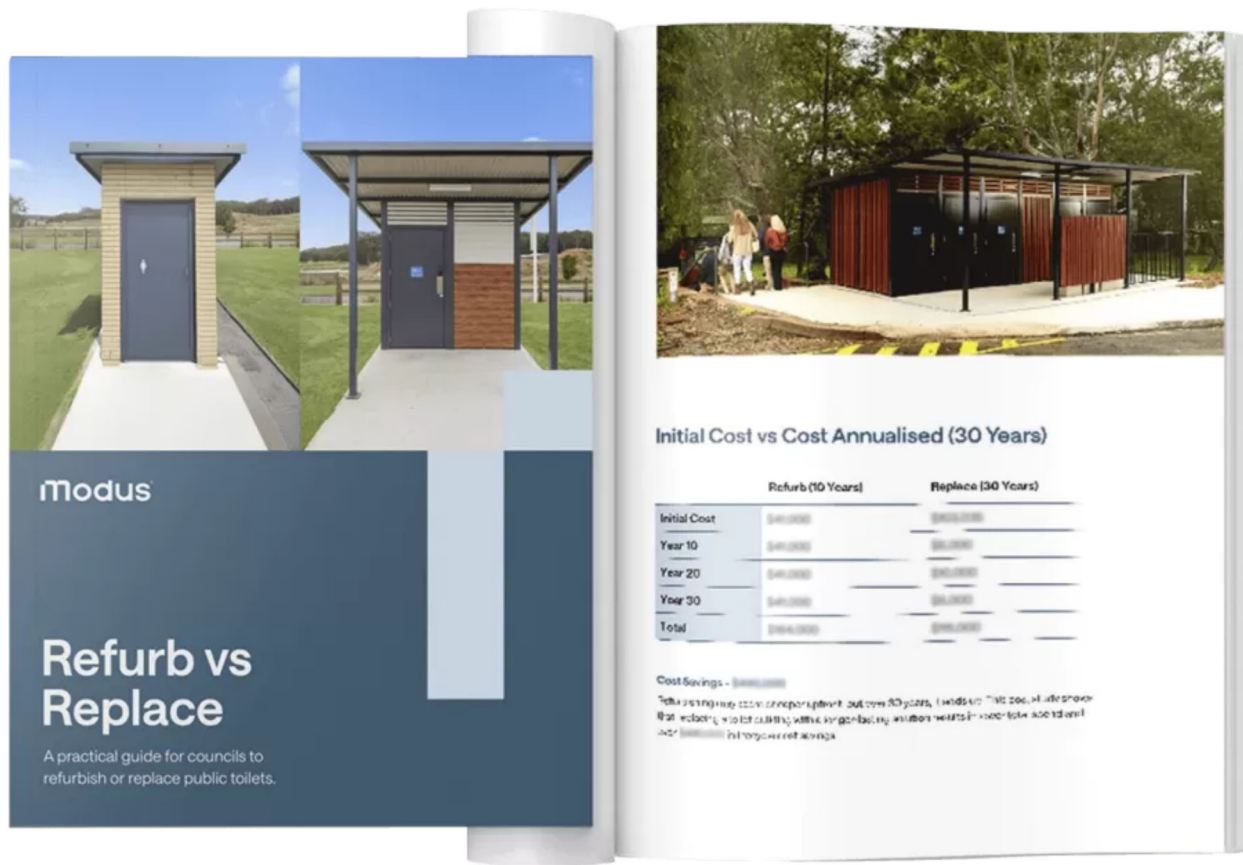


Building an entirely new facility from the ground-up conveys long-term operational cost



Download the guide for a 30 year cost comparison

View and Download



When refurbishment can still make sense

modus

genuine heritage or civic value that would be difficult to recreate. It can also be appropriate for minor cosmetic works where the goal is a short term refresh rather than a full life cycle extension.

- **Heritage value:** The structure has recognised historical or civic significance that the community wants to retain
- **Structural health:** Concrete, steel and footings are confirmed to be in excellent condition through investigation
- **Minor scope:** Only cosmetic changes such as paint, fixtures or lighting are required, with no major structural alterations

Community and Civic Value

Beyond the practical considerations, the decision between refurbishment and replacement carries significant implications for community perception. A new facility signals investment, care, and modern standards to residents and visitors alike. Safer, cleaner, and more accessible facilities generate greater community satisfaction while helping councils avoid public backlash from deteriorating infrastructure.

Public toilet facilities might seem utilitarian, but they represent a visible touchpoint between councils and communities. A **toilet building** isn't just a utility, it's a reflection of how you treat your community.

Rebuilding demonstrates commitment to quality infrastructure and can strengthen council reputation through visible infrastructure wins that community members interact with regularly.



Minister for Social Services **Amanda Rishworth**, **Erin Thompson MP**, Mayor of Marion Chris Hanna, Disability Advocate **Shane Hryhorec**, and the team at Department for Environment and Water at our **Changing Places Facility in Glenthorne National Park**.

Making Strategic Decisions

When considering these options, asset managers should conduct a comprehensive lifecycle cost analysis. While rebuilds require higher initial investment, the extended asset life and reduced maintenance costs often provide superior value over a 20 to 50 year horizon. The predictability of new construction also simplifies asset management planning and budgeting processes.

Usage patterns and future demands should factor into decision making. Growing areas or changing demographics may require completely different designs than existing facilities can accommodate. Modern rebuilds can incorporate sustainable design principles that reduce operational costs and environmental impact over the facility's lifespan.

Refurb or replace? A quick decision checklist

Asset managers can use these questions to stress test their decision and check whether refurbishment really stacks up against replacement.

☐ Is the existing facility fully understood and in sound structural condition?



- ☐ Is there a history of high maintenance costs, vandalism or community complaints?
- ☐ Will a refurbishment realistically extend the asset life by at least 10 years?
- ☐ Is the current location still the best position for user visibility and safety (CPTED)?
- ☐ Can you get internal or external funding for a full capital replacement?
- ☐ Will the community see a refurbishment as good enough, or as a short-term fix?
- ☐ Do you have the internal resources to manage a complex refurbishment?

Summing Up

The most successful asset managers look beyond immediate budget cycles to consider whole-of-life costs and strategic asset management principles.

While refurbishment may appear the pragmatic choice when facing immediate budget constraints, replacement often delivers superior long-term results. Only a thorough comparison of both options taking into account structural certainty, compliance requirements, lifetime costs, and community impact, can help councils see what will best serve the community.

When a facility has reached a critical point of deterioration, complete replacement instead of perpetual refurbishment is wise financially, and good community leadership. At this point, rebuilding demonstrates commitment to quality infrastructure.

Frequently Asked Questions



Yowah Aerodrome Patient Transfer Project Estimates	Council	Preferred Supplier	Total
Building permit	\$ 1,500.00		
Geotech report	\$ 2,500.00		
Demolition of existing structure and disposal of asbestos	\$ 7,500.00		
Site preparation	\$ 5,000.00		
3 kW solar photovoltaic (PV) system	\$ 5,500.00		
2.5 kW split system & installation	\$ 4,000.00		
Delivery and Unloading (fork lift hire)	\$ 1,500.00	\$ 6,065.00	
Yarra Custom Facility		\$ 94,017.00	
Installation (including 7m x 5m concrete slab)		\$ 112,586.00	
Cost Estimate	\$ 27,500.00	\$ 212,668.00	\$ 240,168.00
Contingency 10%			\$ 24,016.80
Project Management (5%)			\$ 12,008.40
Total Cost Estimate			\$ 276,193.20

RAUP **\$ 138,096.60**

10.4.1 Financial Position Update Report

Council Meeting: 13 October 2026
Department: Corporate and Communities
Author: Nayeem Hossain, Finance Manager
Attachments: 1. Monthly Financial Report – September 2026

Purpose

The purpose of this report is to provide Council with an update on our current financial position and financial performance year to date.

Recommendation

That Council receive and note the Financial Position Update Report.

Previous Council Resolutions

Not applicable.

Discussion

This report provides an overview of the financial performance for the month of September 2026 and the financial position at month end.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

Budget/Financial Implications

All financial implications are outlined within the body of this report.

Legislation/Statutory Implications

Local Government Act 2009.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance to deliver programs, operations and services.

Consultation

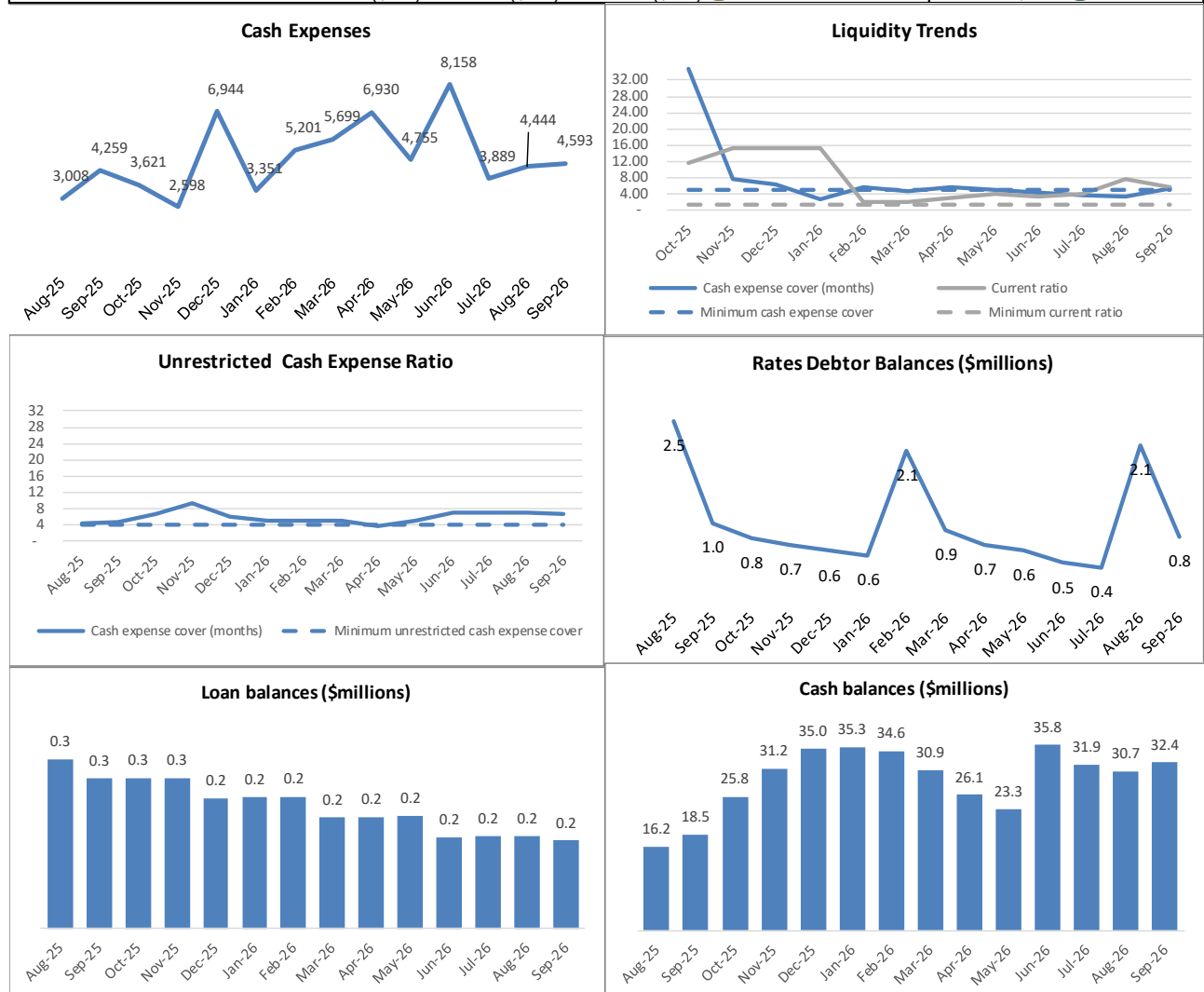
Finance Department.

Paroo Shire Council Financial Dashboard

for the month ending September 2026

(all amounts in \$millions)

Income statement	YTD	Budget YTD	Variance	Last YTD	Variance
Revenue	\$17.1	\$20.2	(\$3.1) ●	\$0.7	\$16.4 ●
Expenses	\$16.5	\$18.4	\$1.9 ●	\$3.1	\$13.4 ●
Net result	\$0.7	\$1.8	(\$1.2) ●	(\$2.4)	\$3.1 ●
Balance sheet	Sep 2026	Jun 2026	Movement	Last YTD	Movement
Total assets	\$385.4	\$339.9	\$45.5 ●	\$371.9	\$13.6 ●
Total liabilities	\$8.3	\$8.3	(\$0.0) ●	\$4.6	(\$3.7) ●
Total equity	\$377.1	\$331.6	\$45.5 ●	\$367.3	\$9.8 ●
Cash flow	YTD	Last YTD	Movement	Unrestricted Cash expense cover 7 months ● Current ratio 6:1 ● Unrestricted Cash Balance \$29.2 ●	
Operating cash flow	(\$2.2)	(\$2.3)	\$0.1 ●		
Capex	(\$1.2)	(\$0.3)	\$0.9 ●		
Other investing cash flow	-	-	- ●		
Loan repayments	(\$0.0)	-	(\$0.0) ●		
Net cash flow	(\$3.4)	(\$2.6)	(\$0.9) ●		



Financial performance

- Council has recorded a surplus \$0.7m for the YTD period, compared to a budgeted surplus of \$1.8m.
- Contract and recoverable works revenue seem to be well ahead of budget due to significant work done on TMR projects.
- Materials and services are tracking behind budget, primarily due to the timing of flood damage works.
- Interest revenue is ahead of budget due to higher cash balances held with QTC.
- Overall financial performance is sound.

Financial position

- Council's cash position remains strong at \$32.4m. despite cash balance Cash has reduced by \$3.4m since 1 July as flood damage expenditure has incurred ahead of the corresponding claims.
- Council has recognised contract assets totalling \$0.97m and contract liabilities totalling \$2.8m at month end. Contract assets and contract liabilities will fluctuate based on the timing of works progressing, relative to the timing of grant funding received by Council.
- There have been no significant changes, outside of normal business operations, to the composition of Council's assets and liabilities during the period.
- A summary of Council's current capital projects is tabled to the council in a separate report.

Cash flow

- Closing cash balance was \$32.4m (\$29.2m unrestricted).
- Operating cash flow was a \$2.2m outflow due to payments made to contractors ahead of claims to QRA for flood damage.
- The YTD cash position has reduced by \$3.4m. Whereas it has increased by \$1.7million compared to the previous month.

Liquidity

- Council maintains seven (7) months of unrestricted cash expense cover, against a target of greater than 4 months.
- Current ratio is 6:1 (\$6 of current assets to every \$1 of current liabilities). This has decreased from 7:1 at 31 August, mainly due to payments being made to contracts have been significant in comparison to the claims received.
- Short and long-term forecasts indicate that Council will remain in a sound financial position.

STATEMENT OF COMPREHENSIVE INCOME

(N.B) Balances at 30 June 2026 have not been included as end of year reconciliations and adjustments are still in progress.

Paroo Shire Council
Statement of Comprehensive Income
For the period ending 30 September 2026

	YTD Actual	YTD Budget	\$ Variance to YTD Budget	% Variance to YTD Budget	2027 (Full Year) Budget
Income					
Revenue					
Recurrent revenue					
Net rate and utility charges	2,292,872	2,373,662	(80,790)	-3%	4,747,324
Fees and charges	308,738	54,900	253,838	462%	219,601
Rental income	41,172	50,550	(9,378)	-19%	202,200
Interest received	367,086	257,500	109,586	43%	1,030,000
Sales - contract and recoverable works	3,207,334	1,859,708	1,347,627	72%	7,438,830
Other recurrent income	34,464	2,165	32,299	1492%	8,659
Grants, subsidies, contributions and donations	9,534,993	13,568,120	(4,033,127)	-30%	54,272,479
Internal revenue	1,327,719	1,598,333	(270,614)	-17%	6,393,333
Total recurrent revenue	17,114,378	19,764,938	- 2,650,560		74,312,426
Capital revenue					
Grants, subsidies, contributions and donations	-	452,932	(452,932)	-100%	1,811,726
Gain/(loss) on sale of non-current assets	68	-	68	0%	-
Total capital revenue	68	452,932	- 452,864		1,811,726
Total income	17,114,446	20,217,869	- 3,103,423		76,124,152
Expenses					
Recurrent expenses					
Employee benefits	(2,457,569)	(2,050,244)	(407,325)	20%	(8,200,976)
Materials and services	(10,452,748)	(12,547,855)	2,095,107	-17%	(50,191,420)
Finance costs	(15,887)	(4,250)	(11,637)	274%	(17,000)
Depreciation and amortisation	(2,200,000)	(2,189,531)	(10,469)	0%	(8,758,123)
Internal expenses	(1,327,719)	(1,598,333)	270,614	-17%	(6,393,333)
Total recurrent expenses	(16,453,923)	(18,390,213)	1,936,290		(73,560,852)
Capital expenses	-	-	-		-
Total expenses	(16,453,923)	(18,390,213)	1,936,290		(73,560,852)
Net result attributable to council	660,523	1,827,656	(1,167,133)		2,563,298

STATEMENT OF FINANCIAL POSITION

(N.B) Balances at 30 June 2026 have not been included as end of year reconciliations and adjustments are still in progress.

Paroo Shire Council		
Statement of Financial Position		
As at 30 September 2026		
	2027 YTD Actual	2027 (Full Year) Budget
Current Assets		
Cash and cash equivalents	32,372,426	20,847,853
Trade and other receivables	1,374,857	2,687,748
Inventories	1,471,524	1,025,000
Contract assets	976,972	5,000,000
Total current assets	36,195,779	29,560,601
Non-current Assets		
Property, plant and equipment	344,352,898	349,255,713
Capital works in progress	4,901,224	0
Total non-current assets	349,254,122	349,255,713
TOTAL ASSETS	385,449,901	378,816,314
Current Liabilities		
Trade and other payables	2,540,779	2,756,151
Contract Liabilities	2,752,500	1,000,000
Provisions	879,022	26,603
Borrowings	24,494	794,579
Total current liabilities	6,196,795	4,577,333
Non-current Liabilities		
Provisions	2,012,579	1,851,077
Borrowings	127,519	106,073
Total non-current liabilities	2,140,098	1,957,150
TOTAL LIABILITIES	8,336,893	6,534,483
NET COMMUNITY ASSETS	377,113,008	372,281,830
Community Equity		
Asset revaluation reserve	204,186,255	190,234,240
Retained surplus/(deficiency)	172,926,753	182,047,589
TOTAL COMMUNITY EQUITY	377,113,008	372,281,829

STATEMENT OF CASH FLOWS

(N.B) Balances at 30 June 2026 have not been included as end of year reconciliations and adjustments are still in progress.

Paroo Shire Council
Statement of Cash Flows
For the period ending 30 September 2026

	2027 YTD Actual	2027 (Full Year) Budget
Cash flows from operating activities:		
Receipts from customers	7,773,102	12,414,413
Payments to suppliers and employees	(14,441,744)	(59,315,162)
	(6,668,642)	(46,900,749)
Interest received	367,086	1,030,000
Rental income	41,172	202,200
Non-capital grants and contributions	4,082,524	53,397,478
Borrowing costs	(15,887)	(17,000)
Net cash inflow (outflow) from operating activities	(2,193,747)	7,711,929
Cash flows from investing activities:		
Payments for property, plant and equipment	(1,212,516)	(9,173,284)
Proceeds from sale of property, plant and equipment	68	467,204
Capital grants, subsidies, contributions and donations	-	2,686,726
Net cash inflow (outflow) from investing activities	(1,212,448)	(6,019,353)
Cash flows from financing activities		
Repayment of borrowings	(6,157)	(25,123)
Net cash inflow (outflow) from financing activities	(6,157)	(25,123)
Net increase (decrease) in cash held	(3,412,352)	1,667,453
Cash at beginning of reporting period	35,784,777	19,180,400
Cash at end of reporting period	32,372,425	20,847,853

After taking contract liabilities and internal reserves (outlined below) into account, Council's unrestricted cash position is approximately \$29.2 million.

Internal and external cash restrictions are as follows:

Description	Source	Amount
Net contract liabilities	External	2,752,500
Building reserve	Internal	403,330

STATEMENT OF CHANGES IN EQUITY

(N.B) Balances at 30 June 2026 have not been included as end of year reconciliations and adjustments are still in progress.

Paroo Shire Council**Statement of Changes in Equity****For the period ending 30 September 2026**

	2027 YTD	2027 (Full Year)
	Actual	Budget
Asset revaluation surplus	204,186,255	190,234,240
Retained surplus	172,926,753	182,047,589
	377,113,008	372,281,830

FINANCIAL SUSTAINABILITY RATIOS*(N.B) Ratio's at 30 June 2026 are subject to change as part of year end close adjustments.*

Type	Measure	Target (Tier 7)	Actual Current Year	Council Narrative
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	7.00	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. Council's unrestricted cash covers approximately 7 months of operating expenses, which is above the target of 4 months.
Operating performance	Operating surplus ratio	n/a	4.18%	The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Council has a positive operating surplus ratio, which includes an estimate of depreciation as it has not yet been processed. The year-to-date ratio is higher than the full year budget as it reflects the timing of grant revenue and flood damage expenditure.
	Operating cash ratio	Greater than 0%	18.22%	The operating cash ratio is a measure of council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs. Council's operating cash ratio is currently ahead of target.
Asset management	Asset sustainability ratio	Greater than 90%	0.20%	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives. Council's asset sustainability ratio is behind target. Renewal expenditure to date is low, and flood damage restoration works are operational in nature and are not counted as renewals.
	Asset consumption ratio	Greater than 60%	63.97%	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.
Debt servicing capacity	Leverage ratio	0 - 3 times	0.05	The leverage ratio is an indicator of a Council's ability to repay its existing debt. It measures the relative size of the Council's debt relative to its operating performance. Council's leverage ratio is within the target range.
Financial capacity	Council-controlled revenue	n/a	16.48%	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.

APPENDIX A – RESULTS BY FUNCTION – 30 September 2026

ANALYSIS BY FUNCTION AS AT 30 SEPTEMBER 2026														
	REVENUE ANALYSIS							EXPENDITURE ANALYSIS					NET RESULT	
	OPERATING REVENUE (BUDGET)	OPERATING REVENUE (YTD ACTUAL)	CAPITAL REVENUE (BUDGET)	CAPITAL REVENUE (YTD ACTUAL)	REMAINING BUDGET (OPERATING)	REMAINING BUDGET (CAPITAL)	REMAINING BUDGET (TOTAL)	OPERATING EXPENDITURE (BUDGET)	OPERATING EXPENDITURE (YTD ACTUAL)	DEPRECIATIO N EXPENDITURE (BUDGET)	DEPRECIATIO N EXPENDITURE (YTD ACTUAL)	REMAINING BUDGET (TOTAL)	FUNCTION RESULT - YTD ACTUAL	FUNCTION RESULT - ANNUAL BUDGET
AIRPORT	700,000	174,342	-	-	525,658	-	525,658	897,536	184,106	114,207	28,688	798,949	(38,452)	(311,743)
ASSETS ADMINISTRATION	-	-	-	-	-	-	-	60,000	17,722	-	-	42,278	(17,722)	(60,000)
BUILDING CONTROL	-	1,021	-	-	(1,021)	-	(1,021)	-	-	-	-	-	1,021	-
CELEBRATIONS & FUNCTIONS	10,000	-	-	-	10,000	-	10,000	56,500	290	-	-	56,210	(290)	(46,500)
CEMETERIES	143,082	38,539	-	-	104,543	-	104,543	192,909	33,001	-	-	159,908	5,538	(49,827)
COMMUNITY DEVELOPMENT	284,577	217	-	-	284,360	-	284,360	284,758	94,752	-	-	190,006	(94,535)	(181)
COMMUNITY HOUSING	62,000	108,143	-	-	(46,143)	-	(46,143)	85,200	58,956	-	-	26,244	49,187	(23,200)
COMMUNITY RESILIENCE OFFICER	301,050	-	-	-	-	-	-	301,050	-	-	-	301,050	-	-
COMMUNITY SERVICES ADMINISTRATION	-	206,933	-	-	(206,933)	-	(206,933)	210,000	119,099	-	-	90,901	87,833	(210,000)
COMMUNITY SERVICES FUNDED PROGRAMS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
COUNCIL BUILDINGS	77,250	33,029	-	-	44,221	-	44,221	986,200	380,440	1,227,651	308,380	1,525,031	(655,790)	(2,136,601)
COUNCIL OWNED HOUSES	85,000	-	-	-	-	-	-	328,800	-	-	-	328,800	-	(243,800)
COUNTRY ROADS CONNECT	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CUNNAMULLA HOT SPRINGS	405,361	230,379	-	-	174,982	-	174,982	457,418	128,270	-	-	329,148	102,109	(52,057)
DEPOT	-	-	-	-	-	-	-	85,600	28,525	-	-	57,075	(28,525)	(85,600)
DISASTER MANAGEMENT	-	18,021	-	-	(18,021)	-	(18,021)	13,900	316	-	-	13,584	17,704	(13,900)
ECONOMIC DEVELOPMENT	2,981	-	-	-	2,981	-	2,981	351,500	118,724	-	-	232,776	(118,724)	(348,519)
ENG. PLAN & ENV - ADMINISTRATION	-	-	-	-	-	-	-	230,000	62,795	-	-	167,205	(62,795)	(230,000)
ENVIRONMENTAL HEALTH	5,962	5,729	-	-	234	-	234	50,000	10,208	-	-	39,792	(4,480)	(44,038)
EXECUTIVE	5,678	1,449	-	-	4,229	-	4,229	969,914	367,283	-	-	602,631	(365,834)	(964,236)
FESTIVALS AND EVENTS	50,000	23,989	-	-	26,011	-	26,011	301,000	154,986	-	-	146,014	(130,997)	(251,000)
FINANCE	3,720,251	1,643,868	-	-	2,076,383	-	2,076,383	1,116,100	653,647	-	-	462,453	990,222	2,604,151
FLOOD DAMAGE	40,000,000	9,130,239	-	-	30,869,761	-	30,869,761	40,000,000	7,849,394	-	-	32,150,606	1,280,846	-
GOVERNANCE	11,668,573	620	-	-	11,667,953	-	11,667,953	450,731	132,636	-	-	318,095	(132,016)	11,217,842
HALLS & RECREATION FACILITIES	-	4,664	-	-	(4,664)	-	(4,664)	-	-	-	-	-	4,664	-
HUMAN RESOURCES & EMPLOYMENT CREATION	49,500	-	-	-	49,500	-	49,500	515,334	118,884	-	-	396,450	(118,884)	(465,834)
INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	510,200	162,757	86,372	21,696	412,119	(184,453)	(596,572)
LEEVE BANKS	-	-	-	-	-	-	-	32,500	5,784	86,971	21,847	91,840	(27,631)	(119,471)
LIBRARY	515	332	-	-	183	-	183	231,600	50,351	-	-	181,249	(50,019)	(231,085)
PARKS & GARDENS	-	-	-	-	-	-	-	450,000	92,237	-	-	357,763	(92,237)	(450,000)
PEDESTRIAN NETWORK	-	-	-	-	-	-	-	425,000	98,036	-	-	326,964	(98,036)	(425,000)
PEST & WEED CONTROL	178,830	97,269	-	-	81,561	-	81,561	385,882	3,592	-	-	382,290	93,677	(207,052)
PLANNING & DEVELOPMENT	9,193	-	-	-	9,193	-	9,193	25,000	11,022	-	-	13,978	(11,022)	(15,807)
PLANT OPERATIONS	3,000,000	1,022,527	-	-	1,977,473	-	1,977,473	1,932,074	482,084	636,307	159,837	1,926,460	380,607	431,619
PRIVATE WORKS	150,000	1,122	-	-	148,878	-	148,878	120,000	2,501	-	-	117,499	(1,380)	30,000
PUBLIC ORDER & SAFETY	36,050	17,243	-	-	18,807	-	18,807	167,305	93,527	-	-	73,778	(76,284)	(131,255)
QUARRY MANAGEMENT	-	-	-	-	-	-	-	30,000	-	-	-	30,000	-	(30,000)
RADF	42,500	42,500	-	-	-	-	-	57,500	-	-	-	57,500	42,500	(15,000)
REFUSE TIPS	111,313	-	-	-	111,313	-	111,313	440,000	139,534	-	-	300,466	(139,534)	(328,687)
RIVERBOAT OPERATIONS	50,000	-	-	-	50,000	-	50,000	75,000	-	-	-	75,000	-	(25,000)
RMPC - STATE ROADS	1,728,739	2,842,174	-	-	(1,113,435)	-	(1,113,435)	1,382,991	1,145,450	-	-	237,541	1,696,724	345,748
ROAD CONSTRUCTION	-	-	1,811,726	-	-	1,811,726	1,811,726	-	-	5,740,898	1,442,088	4,298,810	(1,442,088)	(3,929,172)
ROAD MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ROADS TO RECOVERY	1,713,190	-	-	-	1,713,190	-	1,713,190	1,713,190	43,576	-	-	1,669,614	(43,576)	-
SEWERAGE	558,155	273,384	-	-	284,771	-	284,771	332,350	114,102	346,559	87,054	477,753	72,228	(120,754)
STAFF RESOURCES	3,233,333	305,990	-	-	2,927,343	-	2,927,343	2,670,194	596,031	-	-	2,074,163	(290,041)	563,139
STOCK ROUTES & RURAL LANDS	7,725	55,447	-	-	(47,722)	-	(47,722)	96,137	38,854	-	-	57,283	16,593	(88,412)
STORES	160,000	26,145	-	-	133,855	-	133,855	101,000	40,947	-	-	60,053	(14,802)	59,000
STORM WATER	42,800	21,299	-	-	21,501	-	21,501	-	-	-	-	-	21,299	42,800
SWIMMING POOL	-	-	-	-	-	-	-	485,000	58,879	-	-	426,121	(58,879)	(485,000)
TIED GRANTS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TMR OTHER CONTRACTS	4,105,000	-	-	-	-	-	-	2,500,000	-	-	-	-	-	1,605,000
TOURISM	190,000	146,816	-	-	43,184	-	43,184	430,192	138,796	-	-	291,396	8,020	(240,192)
TOURISM ALL ABOARD	10,000	9,277	-	-	723	-	723	46,000	9,697	-	-	36,303	(421)	(36,000)
TRAIC	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TV TRANSLATORS	-	-	-	-	-	-	-	10,000	-	-	-	10,000	-	(10,000)
WASTE MANAGEMENT	448,069	225,965	-	-	222,104	-	222,104	200,000	38,906	-	-	161,094	187,059	248,069
WATER	812,660	405,775	-	-	406,885	-	406,885	373,375	99,169	519,158	130,410	662,954	176,196	(79,873)
WORKPLACE HEALTH & SAFETY	-	-	-	-	-	-	-	232,700	33,970	-	-	198,730	(33,970)	(232,700)
YOUTH PROGRAM	153,089	-	-	-	153,089	-	153,089	153,089	-	-	-	153,089	-	-
Grand Total	74,312,426	17,114,446	1,811,726	-	52,706,930	1,811,726	54,518,656	64,802,729	14,253,923	8,758,123	2,200,000	54,606,929	660,523	2,563,300

10.4.2 Capital Budget Update Report

Council Meeting: 13 October 2026
Department: Corporate & Communities
Author: Nayeem Hossain, Finance Manager
Attachments: 1. Capital Budget Update / Grants Expense Update

Purpose

The purpose of this report is to provide Council with an update on our current financial position in relation to overall Capital Projects and Grants.

Recommendation

That Council receive and note the Capital Budget Update Report.

Previous Council Resolutions

Not applicable.

Discussion

This report provides an overview of the financial performance as at the end of September on capital works and grants expended.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

There are no significant budget risks to be brought to Council's attention at this time.

Budget/Financial Implications

All financial implications are outlined within the body of this report.

Legislation/Statutory Implications

Local Government Act 2009.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

Consultation

Director of Corporate & Communities, Finance Manager.



CAPITAL BUDGET									
							Budget 2027	YTD Expenses	
PROJECTS									
Project Name	Funding Source	New / Carry Over	Total Project Value (Lifetime)	Capital/Other Funding (Lifetime)	Council Contribution	Spent in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
TIDS 2026	TIDS 2026	New	2,123,452	1,061,726	1,061,726	-	2,123,452	5,870	2,117,582
Country Road Connect - Jobs Gate Road	CRC	New	1,074,750	750,000	-	-	1,074,750	17,614	1,057,136
Gamarren Road Rehab	RTR 2026	New	1,959,360	1,713,189		71,731	1,887,629	43,150	1,844,479
Hot Spring Scada		New	350,000	-	350,000	-	350,000	-	350,000
Cunnamulla Pool Repainting		New	150,000	-	150,000	-	150,000	-	150,000
Sewer Mains Rising		New	650,000	-	650,000	-	650,000	110,241	539,759
Flood Works- Replacement of Floodgate, Storm Water Repair		New	500,000	-	500,000	-	500,000	-	500,000
Housing Unit - 2 Bedroom		New	600,000	-	600,000	-	600,000	-	600,000
Computer Software Upgrades		New	500,000	-	500,000	-	500,000	-	500,000
W4Q - Stage 1 Swimming Pool Upgrade	W4Q	Carry Over	600,000	600,000	-	106,037	493,963	307,144	186,819
W4Q - Housing Upgrade	W4Q	Carry Over	550,000	550,000	-	264,554	285,446	6,223	279,223
W4Q - Airport Fuel Upgrade	W4Q	Carry Over	350,000	350,000	-	164,776	185,224	169,735	15,488
TOTALS			9,407,562	5,024,915	3,811,726	607,098	8,800,464	659,979	8,140,485
OTHER PRIORITY CAPEX									
Description		New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Cricket Nets		Carry Over	140,000	30,000	110,000	25,577	114,423	61,236	53,187
TV Transmission Upgrades		Carry Over	265,300	-	265,300	265,300	-	3,440	3,440
Eulo Landfill		Carry Over	85,000	-	85,000	42,034	42,966	52,002	9,036
TOTALS			490,300	30,000	460,300	332,911	157,389	116,678	40,711
PLANT REPLACEMENT / PURCHASE									
Description		New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Plant Replacements: 2026									
Plant Replacements: 2026		New	1,969,000	467,204	1,501,796		1,969,000	132,252	1,836,748
							-		
TOTALS			1,969,000	467,204	1,501,796	-	1,969,000	132,252	1,836,748
TOTAL CAPITAL EXPENDITURE			11,866,862	5,522,119	5,773,822	940,009	10,926,853	908,909	10,017,944

10.4.3 Review of FP-011 Procurement Policy

Council Meeting:	13 October 2026
Department:	Corporate & Community Services
Author:	Sarmad Habib – Director of Corporate Services
Attachments:	1. Procurement Policy adopted on 16 September 2025 mark up 2. Revised Procurement Policy (Version 7.0) for adoption

Purpose

This report provides Council with a revised Council Policy – Procurement for adoption.

Recommendation

That Council endorse the revised FP-011 Procurement Policy Version 7.0 and replace the previous version adopted on 16 September 2025.

Previous Council Resolution

Council Resolution (RES.M25/351)

That Council endorse the revised FP-011 Procurement Policy and replace the previous version adopted on 16 September 2024.

Discussion

In accordance with the Policy Review Framework and Section 198 of the *Local Government Regulation 2012*, Council is required to review its Procurement Policy annually.

The purpose of the Policy is to ensure Council staff have a clear understanding of their responsibilities and authority in relation to procurement and that procurement activities are undertaken in a manner that is transparent, accountable and compliant with legislative requirements.

The attached Procurement Policy Version 7.0 has been reviewed and updated to reflect amendments introduced through the Local Government Legislation (Empowering Councils) Amendment Regulation 2025, which commenced on 12 December 2025.

The Amendment Regulation was introduced by the Queensland Government to empower local governments through fit-for-purpose legislation whilst maintaining high standards of integrity, accountability and transparency.

- An increase in the threshold for medium-sized contractual arrangements from \$15,000 to \$21,000.
- An increase in the threshold for large-sized contractual arrangements from \$200,000 to \$280,000.
- An increase in thresholds relating to the disposal of valuable non-current assets.
- Greater autonomy for local governments in determining the disposal method of valuable non-current assets by Council resolution.

As a result of these legislative amendments, the Policy has been updated to align Council's procurement framework with the revised provisions of the *Local Government Regulation 2012*. The revised purchasing thresholds now require:

- Two written quotations for purchases between \$1,500 and \$20,999.
- Three written quotations for purchases between \$21,000 and \$279,999.
- A public tender process for contractual arrangements of \$280,000 or greater.

Additional amendments include clarification of procurement exemptions available under the Regulation, strengthened purchasing controls, updated contract administration requirements, and the introduction of a requirement for Probity Plans to be prepared for procurements valued at \$280,000 and above or where a procurement is assessed as high risk.

The revised policy will commence on 13 October 2026 and will continue to be reviewed annually to ensure ongoing compliance with legislative requirements and contemporary procurement practices.

The aim of the revised policy is to ensure Council staff have a clear understanding of their responsibilities and authority in relation to procurement and that procurement activities are open, accountable and in accordance with legislation.

Budget/Financial Implications

Not applicable

Legislation/Statutory Implications

Local Government Act 2009

- Section 198 of the Local Government Regulation 2012 states:

- 1) *A local government must prepare and adopt a policy about procurement (a procurement policy).*
- 2) *The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply in the financial year for purchasing goods and services.*
- 3) *A local government must review its procurement policy annually.*

Corporate Plan and/or Operational Plan

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.5. Transparency in processes and strong governance.

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Financial/Economic Failure to ensure staff are trained and supported in a manner than promotes consistency of procurement practices and adherence to Procurement Policy	Council's Procurement Policy outlines the requirements for tenders and Council's purchasing requirements.

Consultation

The CEO, Director Corporate & Communities, Director of Infrastructure.



Council Policy	
Policy Name:	Procurement Policy
Policy Number:	FP- 011
Version:	6-97_0
Commencement and Review:	This policy will commence from 46/09/2025 13/10/2026 and will be reviewed 1 years from the commencement date.
Document Owner:	Director of Corporate Services
Approval Date:	46/09/2025 13/10/2026
Meeting Resolution:	M25/X M26/XX

1. ~~1-~~ Purpose

This document sets out Paroo Shire Council's policy for the acquisition of goods and services and adherence to the "sound contracting principles" as stipulated in the Local Government Act 2009 ("the Act") and the Local Government Regulations 2012 ("the Regulations").

2. ~~Commencement and Review of Policy~~

This Policy will commence from 13 October 2026. It replaces all other Procurement Policies (whether written or not).

This Policy will be reviewed year from the commencement date or earlier if deemed necessary through changes to legislation or business practice. Minor amendments that do not impact upon the intent of the Policy may be made in consultation with and approved by the Chief Executive Officer (CEO).

3. ~~2-~~ Scope

This policy applies to:

- a) Procurement activities at all levels,
- b) Entering into contracts for the supply of goods and services.

4. ~~3-~~ Sound contracting principles

Section 104 of the Local Government Act requires that Council's financial management systems have regard to the sound contracting principles. To ensure these requirements are satisfied, the

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following sound contracting principles will be considered when undertaking purchasing activities and making decisions about procurement:

4.1. 3.1. Value for money

Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. Value for Money takes into consideration the benefit of the purchase against the cost of the purchase.

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4.2. 3.2. Open and effective competition

Purchasing should ensure transparent processes and the promotion of effective competition between potential suppliers

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4.3. 3.3. The development of competitive local business and industry

Council understands the impact that its operations play in the local community, however it must remain mindful of its obligation to achieve all requirements of the Sound Contracting Principles through its procurement activities. Council wishes to pursue the principle of the development of competitive local business and industry when entering into contracts for the supply of goods or services.

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4.4. 3.4. Environmental Protection

Council ensures environmental protection through its procurement procedures and encourages the recognition of this principle by all Elected Members, Officers and Suppliers. In undertaking any procurement and contracting activities Council will conserve resources, save energy, minimise waste, allows the reuse of recovered materials, protect human health and maintain environmental quality and safety.

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4.5. 3.5. Ethical behaviour and fair dealing

Council officers involved in purchasing must behave with impartiality, fairness, independence, openness, integrity and professionalism in their discussions and negotiations with suppliers and their representatives.

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5. 4. Strategic Procurement Approach

Procurement is a strategic function that works with operational and project teams to achieve sound contracting principles. By working together, from the development of budgets through to contract administration, Council will achieve better outcomes that will aid in its financial sustainability.

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Procurement planning will be influenced by operational demands, industry and economic circumstances, annual budgets, asset management plans and long-term financial plans. Forward planning over a number of years can aid in entering into longer-term contracts for materials and services, providing better outcomes for Council.

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Innovation is important to enhancing value for money outcomes for Council. Market led solutions can provide Council with a unique and innovative solution to a problem, address an opportunity or enhance the services that Council provides.

Where possible, Council will endeavour to procure from local and regional businesses and community groups to stimulate local economic activity and achieve better social outcomes for the Paroo Shire Region.

The Procurement function will also create value by aiding operational and project teams in administering large value contracts and applying the Risk Management Framework to all procurement activities.

5.1. 4.1. Purchasing Requirements

Purchase of goods and services		
Purchasing Size	Threshold	Requirements
Small	Less than \$500.00	No quotes. Purchase direct from approved local suppliers
	\$500-\$1,499.499	2 verbal quotes recorded on requisition from 2 different local suppliers where they exist
	\$1,500.500 - \$14,999.999	2 written quotes sourced and recorded on requisition. A minimum of 2 quote must be sourced from 2 different local suppliers where they exist
Medium	\$15,000.000 - \$499,999.999 (Medium-sized contractual arrangement)	3 written quotes sourced and recorded on requisition. A minimum of 2 quotes must be sourced from 2 different local suppliers where they exist
Large	\$200,000.000 or more (Large-sized contractual arrangement)	Tender required

(All amounts are GST exclusive)

All thresholds are cumulative. When seeking quotations, officers should consider the likelihood of exceeding the value thresholds in a financial year or over the proposed term of any contractual arrangement with a supplier. If there is a risk that these limits will be exceeded, then the appropriate number of quotes or a public tender should be sought. For example, a supplier is engaged to supply mechanical parts on an ad hoc basis. Each purchase may fall under the \$10,000 threshold, but due to the volume of work, the total amount of purchases is likely to exceed \$20,999, therefore requiring the officer to invite 3 quotes for the supply of mechanical supplies.

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[Evidence of invitations to quote must be attached to purchase orders raised for audit purposes. For example, if purchasing an item valued at over \\$20,999, evidence that the officer invited at least 3 quotes](#)

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5.2. 4.2. Exemptions to these requirements

The Regulation contains a number of situations where exceptions to the quotation or tender process exist. These include:

Section 230; Exception if quote or tender consideration plan prepared

Section 231; Exception for contractor on approved contractor list

Section 232; Exception for register of pre-qualified suppliers

Section 233; Exception for preferred supplier arrangement

Section 234; Exception for LGA arrangement

Section 235; Other exceptions

Section 235(c); Exception to enter into a medium-sized contractual arrangement or large sized contractual arrangement without first inviting written quotes or tenders if a genuine emergency exists.

All exceptions to the quotation or tender process must be in accordance with the Regulation. Further information is contained in the Procurement Guidelines.

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5.3. 4.3. Purchase ORDER ORDERS

When raising a purchase order, Council Officers must ensure that they operate within their delegated limits. The following principles must be followed:

- a) One purchase order must be raised for each contract. Issuing multiple purchase orders to remain under a delegated limit is not approved;
- b) A variation of 10% in value between the purchase order and the invoice is acceptable when pre-approved by the Officer within Financial Delegation;
- c) Variations to a purchase order must not cause the total value of the purchase order to exceed a delegated limit. For example, if a purchase order was raised for \$150,000 and a variation to the purchase order causes the total to exceed \$150,000, then the variation must be approved by a Director or higher;
- d) A purchase order must be raised before engaging a supplier. The purchase order should be issued prior to the receipt of an invoice;
- e) A requisition must be raised by an officer with an appropriate requisition authority and then approved by a secondary officer with authorising delegation.

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PURCHASING WITHOUT A PURCHASE ORDER

Purchase orders will be raised for all purchases with the following exceptions:

- a) When a credit card is used for purchases;
- b) For utility bills, vehicle registrations, tax payments and other similar transactions;



c) For the payment of IT, legal or planning service advice required on a regular basis;

b) _____

e)d) For employee reimbursements;

e)e) To pay approved community donations;

e)f) For refunds to ratepayers;

f)g) Other exceptional circumstances authorised by the Chief Executive Officer and Director.

Under these circumstances, the payment of the expense must be properly authorised by a manager with the appropriate level of delegation.

Requisition/Order Splitting

It is a breach of this Policy to split orders for the purposes of acquiring goods or services above financial delegation limits or to avoid the quotation or tender process.

6. 5- Contracting/ Purchasing delegations.

Pursuant to section 257 of the Local Government Act 2009, Council delegates to the Chief Executive Officer the power to make, amend or discharge a contractual commitment or approve a financial transaction for Council if – The Chief Executive Officer will nominate delegated staff with authority to undertake procurement activities subject to:

- a) The expenditure being provided for in the approved annual budget for the financial year, or
- b) Council has authorised the expenditure by resolution, or
- c) The Chief Executive Officer authorising the expenditure because of a genuine emergency

The Chief Executive Officer has delegated authority to administer financial and contracting delegations for Council officers.

7. 6- DEPOSITS AND PRE-PAYMENTS

As a general rule, Council does not make deposits or upfront payments, prior to receipt of goods and/or services. The Chief Executive Officer or their delegate may approve deposits or pre-payments in limited circumstances and where Council's interests are sufficiently protected.

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8. ~~7.~~ **CORPORATE CREDIT CARDS**

Council issues corporate credit cards to use for low value expenses and general purchases where possible. All card holders have the authority to incur expenditure up to the limit on their card for approved Council business. Use of Council credit cards must comply with Council's Credit Card Policy.

9. ~~8.~~ **MANAGING CONFLICTS OF INTEREST**

Council Officers participating in planning, procurement and contracting activities must comply with the requirements of Council's Code of Conduct and Governance Framework. All conflicts of interest must be declared and managed appropriately.

Probity Plans shall be prepared for procurement of \$280000 and above or assessed as being high risk as an added safeguard for identifying and managing conflict of interest.

10. ~~96.~~ **Publishing details of contracts**

In accordance with Section 237 of the Regulation Council is obliged to publish details of all contracts worth \$200,000 or more (exclusive of GST). These details must be published monthly on Council's website and also on a noticeboard publicly available and located on Council premises.

11. ~~107.~~ **Recurring Operational Expenditure**

In some cases, it can be considered impractical to issue a requisition or purchase order where such purchasing activities are recurring and operational in nature. Examples of these types of expenditure are Utilities, Insurances, Information Services Licensing and Vehicle Registrations. See Appendix 1 for a full list of Council expenditure in this area.

12. ~~118.~~ **Legislation**

Local Government Act 2009

Local Government Regulation 2012 (as amended)

Relevant sections relating to this policy:

Section 198	Procurement Policy
Section 225	Medium-sized contract
Section 226	Large-sized contract
Section 228	Tender Process
Section 231	Exemption for contractors on an approved contractor list
Section 232	Exemption for a register of pre-qualified suppliers
Section 233	Exemption for a preferred supplier arrangement
Section 234	Exemption for an LGA arrangement
Section 235	Other exemptions
Section 237	Publishing details of contracts work \$200,000.00 or more.

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Endorsed

Date: 16/09/202513/10/2026



Name:	Neil Polglase Martin Leech
Title:	Interim Chief Executive Officer, Paroo Shire Council
Signature:	

Version Control

Date	Version	Meeting Resolution	Amendments / Comments
16/07/2019	2	M19/147	Amended
20/07/2021	3	M21/98	- Generic Policy formatting applied - Updated to new template and in line with approved Organisational Structure
16/01/2024	4	M24/13	- Reviewed in line with approved Organisational Structure - Amended and Adopted
17/09/2024	5	M24/	- Reviewed in line with approved Organisational Structure - Amended and Adopted -
16/09/2025	6	M25/	- Reviewed in line with approved Organisational Structure - Amended and Adopted -
13/10/2026	7	M26/	- Reviewed in line with the Legislative changes - Amended and Adopted



Appendix 1

Recurring Operational Expenditure

Ergon Energy	Electricity
Telstra	Telephone and Data
Jardine Lloyd Thompson	Insurances
Local Government Workcare	Workers Compensation
Local Government Mutual	Public Liability
Fourier	Internet and Systems Support
Civica	Practical System and Support
DTMR	Vehicle and plant registrations
Electoral Commission of Qld	Election Costs
SAI Global	Australian Standards Documentation
Australian Taxation Office	BAS and Annual Taxation
LGAQ	Memberships/subscriptions
DNRM	Property Valuations/Licence Renewals/EPA Costs
SWQROC	Memberships/subscriptions
FSG	Internet provision



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Appendix 2

The development of competitive local business and industry

If a tender or quotation is evaluated using selection criteria then a local preference selection criterion with a weighting of no more than 10% (of the selection criteria total) may be utilised in the evaluation process, and where price, performance, quality, suitability and other selection criteria are evaluated as equal, then:

- Council may accept a tender submission or offer from a local supplier in preference to a comparable tender submission or offer from a non-local supplier even if the tender submission or offer from the non-local supplier has been assessed as more favourable in terms of one or more of the assessment criteria applied (including, but not limited to price), as long as the overall differences are not substantial and it is clear that the selected local supplier can meet Council's requirements at an acceptably high standard which is generally comparable to that of other submission or offers.
- Local preference is not a 10% price benefit to a local supplier, but is a quantitative measurement that can be utilised in recognition of location of supplier and the associated benefits that this provides to Council, such as;
 - creation of local employment opportunities;
 - more readily available servicing support;
 - more convenient communication for contract management; and - economic growth within the local area.

In this policy statement, Council defines its commitment to Local Content as follows:

Category	Description
A	Is a developing or established business in the Paroo Shire Council local government area directly employing local full-time employees
B	Has a branch office in the Paroo Shire Council local government area directly employing full time employees (not contractors)



C	Has a branch office in the Paroo Shire Council local government area, established for a less than 6 months, directly employing full time employees (not contractors)
D	Has a business in the adjacent local government areas (Murweh, Bulloo, Balonne, Quilpie and Maranoa who form part of the SWQLGA)
E	Is a Queensland Business
F	Is an Interstate Business
G	Is an International Business

Appendix 3

Tenders

Tenders must be invited before making a contract for the conducting of work or for the supply of goods or services involving a cost of more than \$200,000 (excluding GST).

An exception for the requirement to tender may be applied as outlined in 4.2, only with the written approval of the Chief Executive Officer.

Tenders may be invited for contracts of less than \$200,000 (ex GST).

The invitation to tender must allow at least 21 calendar days from the day the tender is ~~published~~ published to the close of submission of tenders.

Tenders should be lodged through Vendor Panel.

Tender specification must set out the minimum performance requirements, dimensions, and purpose for which the goods/service are required.

- Functional Specifications:** functional specifications should outline the proposed role of the product in achieving the desired result. The specifications will define the task or desired result and may describe the general form of the goods and services required.
- Performance Specifications:** performance specifications should detail the required performance characteristics which will be subject to testing on delivery to demonstrate compliance with the specifications. Such specifications may include maximum and minimum performance criteria and methods of measuring performance.
- Technical Specifications:** technical specifications should detail the physical description of the product including elements such as size, capacity, rating, and materials.



- d. **Material Specifications:** material specifications should state the physical characteristics of material – basic, semi-fabricated or compound. They will be used for describing specific material and may refer to specific commercial or industrial standards.

Local Employment

All tender proposals must provide details of the proposed procurement from and/or employment of local Paroo Shire Council residents, businesses, and contractors for the tender project.

Tender Security

Tenders shall close at the time, date and place stated in the tender documents. Tender documents received after the advertised closing date and time shall be deemed invalid.

Changes to Tenders

If Council changes a tender specification or requirement, Council must invite all the persons who have submitted a tender to change their tender to take account of the change in the tender specifications or requirements.

Tender Assessment

Tenders shall be assessed using an assessment matrix developed for that tender. The matrix must include the local business weighting as outlined in Appendix 2.

Tenders over \$200,000 must be presented to Council for formal approval.

1. Evaluation of the offer.

At least two officers of the Council shall be involved in the evaluation, awarding and administration of all procurement transactions.

Officers must keep appropriate records to satisfy audit requirements and to establish that the principles and procedures contained in this Policy have been complied with. When evaluating offers, Council officers shall have regard to the sound contracting principles as outlined in the policy including support for local business and industry as outlined in Appendix 2.

Officers must accept the tender or quote most advantageous to Council. The officer may decide not to accept any tender or quote. All contractors and suppliers of goods or services shall ensure that the work undertaken for goods supplied comply with Council's Occupational Health and Safety requirements.

2. Weightings

When evaluating the offers received, weightings are used as a means of determining the offer most beneficial to Council. Weightings must be applied consistently in the evaluation process and documented for audit purposes.



In accordance with Section 104 of the Local Government Act 2009 Council will accept the offer most advantageous to it.

In deciding which offer is most advantageous Council will have regard for the sound contracting principles. All offers will be evaluated on appropriate selection criteria. Typical selection criteria may include but are not limited to compliance with specifications, price, suitability of guarantee of goods and services quality, quality assurance status and past performance, experience, knowledge, and ability to perform.



Council Policy	
Policy Name:	Procurement Policy
Policy Number:	FP- 011
Version:	7.0
Commencement and Review:	This policy will commence from 13/10/2026 and will be reviewed 1 years from the commencement date.
Document Owner:	Director of Corporate Services
Approval Date:	13/10/2026
Meeting Resolution:	M26/xxxx

1 Purpose

This document sets out Paroo Shire Council's policy for the acquisition of goods and services and adherence to the "sound contracting principles" as stipulated in the Local Government Act 2009 ("the Act") and the Local Government Regulations 2012 ("the Regulations").

2 Commencement and Review of Policy

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- a) Procurement activities at all levels,
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Purchasing should ensure transparent processes and the promotion of effective competition between potential suppliers

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Innovation is important to enhancing value for money outcomes for Council. Market led solutions can provide Council with a unique and innovative solution to a problem, address an opportunity or enhance the services that Council provides.

Where possible, Council will endeavour to procure from local and regional businesses and community groups to stimulate local economic activity and achieve better social outcomes for the Paroo Shire Region.

The Procurement function will also create value by aiding operational and project teams in administering large value contracts and applying the Risk Management Framework to all procurement activities.



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(All amounts are GST exclusive)

All thresholds are cumulative. When seeking quotations, officers should consider the likelihood of exceeding the value thresholds in a financial year or over the proposed term of any contractual arrangement with a supplier. If there is a risk that these limits will be exceeded, then the appropriate number of quotes or a public tender should be sought. For example, a supplier is engaged to supply mechanical parts on an ad hoc basis. Each purchase may fall under the \$10,000 threshold, but due to the volume of work, the total amount of purchases is likely to exceed \$20,999, therefore requiring the officer to invite 3 quotes for the supply of mechanical supplies.

Evidence of invitations to quote must be attached to purchase orders raised for audit purposes. For example, if purchasing an item valued at over \$20,999, evidence that the officer invited at least 3 quotes

5.2 Exemptions to these requirements

The Regulation contains a number of situations where exceptions to the quotation or tender process exist. These include:

Section 230; Exception if quote or tender consideration plan prepared

Section 231; Exception for contractor on approved contractor list

Section 232; Exception for register of pre-qualified suppliers

Section 233; Exception for preferred supplier arrangement

Section 234; Exception for LGA arrangement

Section 235; Other exceptions



Section 235(c); Exception to enter into a medium-sized contractual arrangement or large sized contractual arrangement without first inviting written quotes or tenders if a genuine emergency exists.

All exceptions to the quotation or tender process must be in accordance with the Regulation. Further information is contained in the Procurement Guidelines.

5.3 Purchase Orders

When raising a purchase order, Council Officers must ensure that they operate within their delegated limits. The following principles must be followed:

- a) One purchase order must be raised for each contract. Issuing multiple purchase orders to remain under a delegated limit is not approved;
- b) A variation of 10% in value between the purchase order and the invoice is acceptable when pre-approved by the Officer within Financial Delegation;
- c) Variations to a purchase order must not cause the total value of the purchase order to exceed a delegated limit. For example, if a purchase order was raised for \$150,000 and a variation to the purchase order causes the total to exceed \$150,000, then the variation must be approved by a Director or higher;
- d) A purchase order must be raised before engaging a supplier. The purchase order should be issued prior to the receipt of an invoice;
- e) A requisition must be raised by an officer with an appropriate requisition authority and then approved by a secondary officer with authorising delegation.

Purchasing Without a Purchase Order

Purchase orders will be raised for all purchases with the following exceptions:

- a) When a credit card is used for purchases;
- b) For utility bills, vehicle registrations, tax payments and other similar transactions;
- c) For the payment of IT, legal or planning service advice required on a regular basis;
- d) For employee reimbursements;
- e) To pay approved community donations;
- f) For refunds to ratepayers;
- g) Other exceptional circumstances authorised by the Chief Executive Officer and Director.

Under these circumstances, the payment of the expense must be properly authorised by a manager with the appropriate level of delegation.

Requisition/Order Splitting

It is a breach of this Policy to split orders for the purposes of acquiring goods or services above financial delegation limits or to avoid the quotation or tender process.



6 Contracting/ Purchasing delegations.

Pursuant to section 257 of the Local Government Act 2009, Council delegates to the Chief Executive Officer the power to make, amend or discharge a contractual commitment or approve a financial transaction for Council if –

- a) The expenditure being provided for in the approved annual budget for the financial year, or
- b) Council has authorised the expenditure by resolution, or
- c) The Chief Executive Officer authorising the expenditure because of genuine emergency

The Chief Executive Officer has delegated authority to administer financial and contracting delegations for Council officers.

7 Deposits and Pre-payments

As a general rule, Council does not make deposits or upfront payments, prior to receipt of goods and/or services. The Chief Executive Officer or their delegate may approve deposits or pre-payments in limited circumstances and where Council's interests are sufficiently protected.

8 Corporate Credit Cards

Council issues corporate credit cards to use for low value expenses and general purchases where possible. All card holders have the authority to incur expenditure up to the limit on their card for approved Council business. Use of Council credit cards must comply with Council's Credit Card Policy.

9 Managing Conflicts of Interest

Council Officers participating in planning, procurement and contracting activities must comply with the requirements of Council's Code of Conduct and Governance Framework. All conflicts of interest must be declared and managed appropriately.

Probity Plans shall be prepared for procurement of \$280000 and above or assessed as being high risk as an added safeguard for identifying and managing conflict of interest.

10 Publishing details of contracts

In accordance with Section 237 of the Regulation Council is obliged to publish details of all contracts worth \$200,000 or more (exclusive of GST). These details must be published monthly on Council's website and also on a noticeboard publicly available and located on Council premises.

11 Recurring Operational Expenditure

In some cases, it can be considered impractical to issue a requisition or purchase order where such purchasing activities are recurring and operational in nature. Examples of these types of expenditure are Utilities, Insurances, Information Services Licensing and Vehicle Registrations. See Appendix 1 for a full list of Council expenditure in this area.



12 Legislation

Local Government Act 2009

Local Government Regulation 2012 (as amended)

Relevant sections relating to this policy:

- Section 198 Procurement Policy
- Section 225 Medium-sized contract
- Section 226 Large-sized contract
- Section 228 Tender Process
- Section 231 Exemption for contractors on an approved contractor list
- Section 232 Exemption for a register of pre-qualified suppliers
- Section 233 Exemption for a preferred supplier arrangement
- Section 234 Exemption for an LGA arrangement
- Section 235 Other exemptions
- Section 237 Publishing details of contracts work \$200,000.00 or more.

Endorsed		Date: 13/10/2026
Name:	Martin Leech	
Title:	Chief Executive Officer, Paroo Shire Council	
Signature:		



Version Control

Date	Version	Meeting Resolution	Amendments / Comments
16/07/2019	2	M19/147	Amended
20/07/2021	3	M21/98	- Generic Policy formatting applied - Updated to new template and in line with approved Organisational Structure
16/01/2024	4	M24/13	- Reviewed in line with approved Organisational Structure - Amended and Adopted
17/09/2024	5	M24/	- Reviewed in line with approved Organisational Structure - Amended and Adopted
16/09/2025	6	M25/	- Reviewed in line with approved Organisational Structure - Amended and Adopted
13/10/2026	7	M26/	- Reviewed in line with the Legislative changes - Amended and Adopted



Appendix 1

Recurring Operational Expenditure

Ergon Energy	Electricity
Telstra	Telephone and Data
Jardine Lloyd Thompson	Insurances
Local Government Workcare	Workers Compensation
Local Government Mutual	Public Liability
Fourier	Internet and Systems Support
Civica	Practical System and Support
DTMR	Vehicle and plant registrations
Electoral Commission of Qld	Election Costs
SAI Global	Australian Standards Documentation
Australian Taxation Office	BAS and Annual Taxation
LGAQ	Memberships/subscriptions
DNRM	Property Valuations/Licence Renewals/EPA Costs
SWQROC	Memberships/subscriptions
FSG	Internet provision



Appendix 2

The development of competitive local business and industry

If a tender or quotation is evaluated using selection criteria then a local preference selection criterion with a weighting of no more than 10% (of the selection criteria total) may be utilised in the evaluation process, and where price, performance, quality, suitability and other selection criteria are evaluated as equal, then:

- Council may accept a tender submission or offer from a local supplier in preference to a comparable tender submission or offer from a non-local supplier even if the tender submission or offer from the non-local supplier has been assessed as more favourable in terms of one or more of the assessment criteria applied (including, but not limited to price), as long as the overall differences are not substantial and it is clear that the selected local supplier can meet Council's requirements at an acceptably high standard which is generally comparable to that of other submission or offers.
- Local preference is not a 10% price benefit to a local supplier, but is a quantitative measurement that can be utilised in recognition of location of supplier and the associated benefits that this provides to Council, such as;
 - creation of local employment opportunities;
 - more readily available servicing support;
 - more convenient communication for contract management; and - economic growth within the local area.

In this policy statement, Council defines its commitment to Local Content as follows:

Category	Description
A	Is a developing or established business in the Paroo Shire Council local government area directly employing local full-time employees
B	Has a branch office in the Paroo Shire Council local government area directly employing full time employees (not contractors)
C	Has a branch office in the Paroo Shire Council local government area, established for a less than 6 months, directly employing full time employees (not contractors)
D	Has a business in the adjacent local government areas (Murweh, Bulloo, Balonne, Quilpie and Maranoa who form part of the SWQLGA)
E	Is a Queensland Business
F	Is an Interstate Business
G	Is an International Business



Appendix 3

Tenders

Tenders must be invited before making a contract for the conducting of work or for the supply of goods or services involving a cost of more than \$200,000 (excluding GST).

An exception for the requirement to tender may be applied as outlined in 4.2, only with the written approval of the Chief Executive Officer.

Tenders may be invited for contracts of less than \$200,000 (ex GST).

The invitation to tender must allow at least 21 calendar days from the day the tender is published to the close of submission of tenders.

Tenders should be lodged through Vendor Panel.

Tender specification must set out the minimum performance requirements, dimensions, and purpose for which the goods/service are required.

- a. **Functional Specifications:** functional specifications should outline the proposed role of the product in achieving the desired result. The specifications will define the task or desired result and may describe the general form of the goods and services required.
- b. **Performance Specifications:** performance specifications should detail the required performance characteristics which will be subject to testing on delivery to demonstrate compliance with the specifications. Such specifications may include maximum and minimum performance criteria and methods of measuring performance.
- c. **Technical Specifications:** technical specifications should detail the physical description of the product including elements such as size, capacity, rating, and materials.
- d. **Material Specifications:** material specifications should state the physical characteristics of material – basic, semi-fabricated or compound. They will be used for describing specific material and may refer to specific commercial or industrial standards.

Local Employment

All tender proposals must provide details of the proposed procurement from and/or employment of local Paroo Shire Council residents, businesses, and contractors for the tender project.

Tender Security

Tenders shall close at the time, date and place stated in the tender documents. Tender documents received after the advertised closing date and time shall be deemed invalid.

Changes to Tenders

If Council changes a tender specification or requirement, Council must invite all the persons who have submitted a tender to change their tender to take account of the change in the tender specifications or requirements.



Tender Assessment

Tenders shall be assessed using an assessment matrix developed for that tender. The matrix must include the local business weighting as outlined in Appendix 2.

Tenders over \$200,000 must be presented to Council for formal approval.

1. Evaluation of the offer.

At least two officers of the Council shall be involved in the evaluation, awarding and administration of all procurement transactions.

Officers must keep appropriate records to satisfy audit requirements and to establish that the principles and procedures contained in this Policy have been complied with. When evaluating offers, Council officers shall have regard to the sound contracting principles as outlined in the policy including support for local business and industry as outlined in Appendix 2.

Officers must accept the tender or quote most advantageous to Council. The officer may decide not to accept any tender or quote. All contractors and suppliers of goods or services shall ensure that the work undertaken for goods supplied comply with Council's Occupational Health and Safety requirements.

2. Weightings

When evaluating the offers received, weightings are used as a means of determining the offer most beneficial to Council. Weightings must be applied consistently in the evaluation process and documented for audit purposes.

In accordance with Section 104 of the Local Government Act 2009 Council will accept the offer most advantageous to it.

In deciding which offer is most advantageous Council will have regard for the sound contracting principles. All offers will be evaluated on appropriate selection criteria. Typical selection criteria may include but are not limited to compliance with specifications, price, suitability of guarantee of goods and services quality, quality assurance status and past performance, experience, knowledge, and ability to perform.

10.4.4 Regulatory Services Report

Council Meeting: 13 October 2026
 Department: Community and Environmental Services
 Authors: Stuart Timmis LLO, Christina Spence EFO and Colin Ickeringill RLCS
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Regulatory Compliance Department for the month of September 2026.

Recommendation

That Council receive and note the Local Laws and Illegal Dumping Report.

Discussion

1. Activities

	No. of requests received	Attacks / Dangerous	Wandering	Vaccinations	Euthanized	Surrendered	Rehomed	Barking / Noise	Impounded	Notices Issued	Comments
Cats	3				1						
Dogs	2	2	2		8	24	16		2	2	
Horses											
Fox											
Sheep											
Goats											
Kangaroos					2						
Ant Nests	2										
Birds					1						
Snakes											
Untidy Allotments	1									1	
Excess Water											
No. of animals impounded											
No. of rehomed animals											
No. of animals euthanized					12						
No. of notices issued										3	

2. Administration

- 6 Prescribed Activity permits were issued to applicants during September. Four (4) to the Paroo Shire Council for events to be held in October.

3. Animal Management

- 2 recorded impounds during September. Both dogs were registered and given FFR.
- 3 female dogs and a total of 13 pups were surrendered for rehoming.
- 3 male dogs and 1 female were surrendered by their owners for euthanasia due to being aggressive/uncontrollable.
- A further 4 dogs were surrendered by their owners to council for euthanasia due to illness, all showed signs of being in severe distress due to illness.
- Lucky Paws collected the 3 adult dogs and 13 puppies on the 21/9/26.
- 2 Excess Animal Permits issued in September.
- 1 dog attack report concluded, proposed Dangerous Dog declaration – dog owner submitted appeal on-time – TBC
- 2 incidents involving aggressive dogs were reported to council in September. Investigations are ongoing into these incidents.

4. Community and Environmental Management

- Follow-up on 5 overgrown, 2 completed by owner, 2 in process of engaging contractor, only 1 REN required, work completed satisfactorily.
- Council officers have continued to conduct early morning road inspections on all major arterial roads leading out of Cunnamulla and removing deceased animals from the road surface to reduce the hazard these pose to the travelling public. These patrols have been undertaken during the month of September and saw 21 kangaroos, 1 wallaby, 3 emus, 16 goats and 2 pigs have been removed.

5. Illegal Dumping/Environment

- Council officers are stepping up patrols of hot spots which is reducing the incidences of illegal dumping in the Paroo shire, with only once incident report this month. The incident was reported on the 1st of September and was inspected on the 2nd of September, with the dumped items being household linens. With no obvious identifying markers, the EFO removed the items and disposed of them at the Wyandra waste facility.
- The EFO has been patrolling the Paroo Shire regularly and removing litter from the roadside, to ensure the cleanliness of the towns.

Budget/Financial Implications

All activities have been provided for in council's Operational Budget

Legislative/Statutory Implications

Various

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance

Program Area: 1.3 Enable strategic implementation with high levels of accountability

1.5 Deliver excellence in customer service

1.6 Transparency in processes and strong governance

Risk Management

Not Applicable

Consultation

Not Applicable

10.4.5 Environmental Health and Building Update Report

Council Meeting: 13 October 2026
Department: Corporate & Community Services
Author: Amanda Watson – Team Leader, Administration.
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on Environmental Health and Building activities for the month of September 2026.

Recommendation

That Council receive and note the Environmental Health and Building Update Report.

Previous Council Resolutions

Not Applicable

Discussion**Environmental Health and Building****1. Notifiable Diseases**

There were no notifiable diseases reported during the month.

2. Food Recalls

There was only one food recall reported during the month of September 2026:

- FSANZ 2026/51 – Certified Organic Premium Peppermint Leaf

3. Food Hygiene & Licensing

Food Business Licences for the 2026-2027 licensing period expired on 30 September 2026. Renewal notices and application forms were issued to all current licensed food businesses on 1 August 2026.

A follow-up reminder letter was sent on 1 September 2026 to businesses that had not yet renewed their licence.

As at 1 October 2026, 25 of the 27 licensed food businesses had renewed their licences, with only two businesses remaining outstanding. Further follow-up is being undertaken with these businesses to ensure compliance with licensing requirements.

4. Building & Planning

New and Updated Building and Development Applications.

DA 26-27-05	1846 Tilbooroo Rd – Lot 1336 on PH1989 Installation of Swimming Pool & Pool Barrier
DA 26-27-06	789 Humeburn Rd – Lot 10 on RP893565 Construction of a single detached dwelling

Budget/Financial Implications

Not Applicable

Legislation/Statutory Implications

The Building Act 1975

The Building Regulation 2021

The Planning Act 2016

The Planning Regulation 2017

The Building Code of Australia 2022

PSC Planning Scheme 2019

Food Act 2006

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 1. Excellence in Governance

1.5 Transparency in processes and strong governance.

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Damage or harm to others	Personal injury, property damage or community harm that occurs during the delivery of operations or services by the Council.
Failing to meet community expectations	Community, social and cultural infrastructure services that do not align with community expectations or are not sufficiently responsive to changed / evolving community expectations or are beyond Council's capacity for delivery.

10.4.6 Customer Service Report

Council Meeting: 13 October 2026
 Department: Corporate & Community Services
 Author: Amanda Watson – Team Leader, Administration.
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

Recommendation

Council receive and note the Customer Service Report.

Previous Council Resolutions

Not Applicable.

Discussion

Administration & Infrastructure staff are continuing to monitor the Customer Request System and update as information becomes available.

Opening Outstanding Requests	27
New Requests	44
Subtotal	71
Outstanding Requests Completed	12
New Requests Completed	23
Total Completed in September	35
Closing Outstanding Requests	36

Request Received in August	
Animals	3
Assets	3
Complaints	1
Compliments	1
Facilities	5
Footpaths	3
Other	2
Overgrown Allotments	1
Parks & Gardens	2
Private Works	3
Rubbish	7
Sewerage	5
Stores	2
Water	6
Total	44

Ageing of outstanding requests as at 30 September 2026

Closing Outstanding Requests	90 days	60 days	30 days	Current	Total
Footpaths				2	
Facilities				2	
Parks & Gardens		1			
Health			1		
Roads	1				
Grids		1			
Rubbish				1	
Sewerage	1		2	5	
Water		1	2	4	
Animals				1	
Private Works				1	
Complaints				1	
Assets	2	1		3	
Driveway Work		1			
Town Planning		1			
Overgrown Allotments				1	
Total	4	6	5	21	36

1. Customer Services Request Performance Summary

Month	Resolved						
	Request Received	Same Month	Subsequent	Total	Resolution Rate	Same-Month %	Remaining
Jul-25	90	59	31	90	100%	66%	0
August	61	30	31	61	100%	49%	0
September	56	14	42	56	100%	25%	0
October	70	36	34	70	100%	51%	0
November	54	30	24	54	100%	56%	0
December	66	44	21	65	98%	67%	1
January	59	44	14	58	98%	75%	1
February	49	25	24	49	100%	51%	0
March	52	24	27	51	98%	46%	1
April	66	43	21	64	97%	65%	2
May	50	31	18	49	98%	62%	1
June	60	54	6	60	100%	90%	0
July	85	48	28	76	89%	56%	9
August	42	30	0	30	71%	71%	12
September	44	23	12	35	80%	52%	9
TOTAL	904	535	333	868	96%	59%	36

Key Metrics Explained (Updated to End of September)**1. Overall Resolution Rate – 96%**

During the reporting period, 904 customer requests were received. Of these, 868 requests have been resolved, resulting in an overall resolution rate of 96%. This reflects a consistently high level of service delivery, with the majority of requests being completed either within the month they were received or shortly thereafter.

At the end of the reporting period, 36 requests remained open, representing just 4% of all requests received. Most outstanding requests relate to those received in the most recent months, particularly July, August and September, and are currently in progress. As these requests continue to be actioned, the overall resolution rate is expected to increase further.

2. Same-Month Resolution Efficiency – 59%

During the reporting period, 535 of the 904 customer requests received were resolved within the same month, resulting in a same-month resolution efficiency of 59%.

This indicates that almost six out of every ten requests were completed within the month they were received, reflecting a generally responsive and efficient customer service operation. Requests not resolved within the month of receipt typically required additional investigation, coordination with other departments, external stakeholder input, or more complex follow-up actions, resulting in completion in subsequent months.

Same-month resolution performance fluctuated throughout the year, ranging from 25% in September to 90% in June. These variations are largely attributable to differences in workload complexity, seasonal demand, staffing capacity, and the nature of requests received during each reporting period.

High overall resolution rate highlights the organisation's effectiveness in ensuring customer enquiries and requests are addressed to completion.

3. Outstanding Requests – 36 Open Requests

At the end of September, 36 requests remained open, representing approximately 4% of the 904 requests received during the reporting period.

The majority of these open requests are recent matters and do not indicate a developing backlog. In fact, 44 requests were received during September, meaning many outstanding items are still within normal processing timeframes and are progressing through the resolution process.

Snap Send Solve Requests

Request Volume

Month	Total Requests	Closed Same Month	Subsequent Month	Total Closed	Total Remaining
April 2026	9	4	1	5	4
May 2026	12	2	8	10	2
June 2026	16	8	5	13	3
July 2026	14	2	8	10	4
August 2026	8	2	4	6	2
September 2026	21	12	0	12	9
Total (End of September)	80	30	23	56	24

Key Volume Insights

Community engagement through the SSS platform remained strong, with 80 requests received between April and 30 September 2026. Request volumes fluctuated throughout the reporting period, with a notable increase from 8 requests in August to 21 requests in September, representing the highest monthly total recorded. Overall, request volumes increased by 133% from August to September and by 56% from April to September, demonstrating continued community awareness and utilisation of the system to report service issues and requests.

The most common request categories continued to be:

- Vegetation management
- Water leaks
- Pavement damage
- Public toilet maintenance

These service areas accounted for a significant proportion of reported issues and remain key operational priorities for Council. The increase in request volumes during September may indicate heightened community engagement and reporting activity, reinforcing the importance of maintaining timely response and resolution processes across these service areas.

Request Resolution Performance

As at the end of September 2026:

- 80 requests were received between April and September 2026.
- 56 requests have been closed.
- 24 requests remain open.
- This represents an overall closure rate of 70%.

Of the requests received:

- 30 requests (38%) were resolved within the same month they were received.
- 23 requests (29%) were resolved in a subsequent month.
- 24 requests (30%) remain in progress.

Performance trends indicate that request closure activity remained consistent throughout the reporting period. While the number of open requests increased in September, this largely reflects the higher volume of requests received during the month (21 requests, representing 26% of all requests received during the period) rather than a significant growth in backlog.

Most outstanding requests relate to more recently received matters that are still progressing through the workflow. Earlier months show strong closure outcomes, with the majority of requests received between April and August either completed within the same month or resolved shortly thereafter.

Overall, the data demonstrates a sustained capacity to address incoming requests, with seven out of every ten requests received during the reporting period having been completed by the end of September 2026.

Handling Performance

Overall request handling performance remains strong, reflecting effective triage processes and timely progression of customer requests through Council's workflow.

- Average Time to View: 1.43 days
- Average Time to In Progress: 0 days, improved from 0.022 days in August
- Average Time to Close: 3.18 days, significantly improved from 8.23 days in August

These results demonstrate that requests are being reviewed and actioned promptly, with notable improvements in both commencement and completion timeframes compared with the previous month. While service requests are continuing to enter Council's workflow quickly, increasing workloads and the growing complexity of some requests remain contributing factors to overall processing and closure times. Despite these challenges, performance trends indicate improved efficiency in managing and resolving customer requests.

Key Observations

- April achieved the strongest performance outcome, with all 9 requests closed by the end of the reporting period, resulting in a 100% closure rate. More than half (56%) were resolved within the same month they were received.
- May maintained strong closure performance, with 10 of 12 requests (83%) completed by the end of September. Only 2 requests remain open, indicating that the majority of matters were resolved within a reasonable timeframe.
- June recorded the highest volume of requests (16) and demonstrated strong responsiveness, with 63% resolved within the same month. This reflects the team's ability to manage increased demand while maintaining service delivery performance.
- July and August contributed most of the remaining open workload, reflecting the more recent timing of these requests rather than prolonged delays. Many of these matters continue to progress through assessment, investigation, or operational delivery processes.
- September experienced a significant increase in demand, receiving 21 requests, which represented 26% of all requests received during the reporting period. This increase contributed to a higher number of open requests at month end but does not indicate a substantial backlog of overdue matters.
- Overall closure performance remains strong, with 56 of 80 requests (70%) completed by the end of September. Seven out of every ten requests received during the reporting period have been successfully resolved.
- Request handling efficiency has improved, with average time to commence action reducing to 0 days and average time to close improving significantly from 8.23 days in August to 3.18 days

Budget/Financial Implications

As per approved 2025/26 Budget.

Legislation/Statutory Implications

Local Governments Act 2009

Local Government Regulations 2012

Corporate Plan and/or Operational Plan

Operational Plan:

Theme: 1. Excellence in Governance

1.4 Deliver Excellence in Customer Service

Risk Management

The following risk/s are relevant to the matters considered in this report:

Risk Summary

Risk	Explanation
Failure to offer ongoing communication with customers to provide optimal customer service.	Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

Consultation

Council Practical System, Administration Staff.

Conclusion

The report offers an overview of Council's Customer Service performance.

10.4.7 Operation Plan 2026-27 Quarter 1 Review

Council Meeting: 13 October 2026
Department: Corporate and Communities Services
Author: Director Corporate Services
Attachments: 1. Operational Plan 2026-27 Q1 Review

Purpose

The purpose of this report is to provide Council with the 2026-27 Operational Plan Q1 review

Recommendation

That Council receive and note the review of the Operational Plan 2026-27 for Quarter 1.

Previous Council Resolutions

Not applicable.

Discussion

The Paroo Shire Council Annual Operational Plan serves as a crucial roadmap for our targets and goals over a twelve-month period. It's not just a document; it's a powerful tool that guides our staff in determining their performance milestones, budgetary needs, and it forms part of the basis for their monthly reports to Council.

The strategies outlined in the Annual Operational Plan are aligned in the Paroo Shire Council Corporate Plan 2023-2028. This comprehensive plan was developed in consultation with Council's leadership team, and it sets the long-term targets and goals that shape our future direction and our relationship with the community we serve. Every year, during the adoption of our Annual Budget, the strategies from the Corporate Plan are carefully considered for the upcoming twelve months. They are evaluated alongside our commitments from previous decisions and resolutions, and ensure compliance with legislative requirements. The selected initiatives for the next financial year are incorporated into our Annual Operational Plan.

During the budgeting process, adequate funds and resources are allocated to ensure the successful delivery of these initiatives throughout the year.

Budget/Financial Implications

All financial implications are outlined within the body of this report.

Legislation/Statutory Implications

Local Government Act 2009.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.5 Transparency in processes and strong governance

Risk Management

Nil.

Consultation

CEO, Deputy Director of Infrastructure



2026-2027

OPERATIONAL PLAN

Cunnamulla | Eulo | Wyandra | Yowah

Our plan for the Future



Annual Operational Plan 2026-2027

The Paroo Shire Council Annual Operational Plan serves as a crucial roadmap for our targets and goals over a twelve-month period. It's not just a document; it's a powerful tool that guides our staff in determining their performance milestones, budgetary needs, and it forms part of the basis for their monthly reports to Council.

The strategies outlined in the Annual Operational Plan are aligned in the Paroo Shire Council Corporate Plan 2023-2028. This comprehensive plan was developed in consultation with Council's leadership team, and it sets the long-term targets and goals that shape our future direction and our relationship with the community we serve.

Every year, during the adoption of our Annual Budget, the strategies from the Corporate Plan are carefully considered for the upcoming twelve months. They are evaluated alongside our commitments from previous decisions and resolutions and compliance with legislative requirements. The selected initiatives for the next financial year are incorporated into our Annual Operational Plan. During the budgeting process, adequate funds and resources are allocated to ensure the successful delivery of these initiatives throughout the year.

Section 104(5) of the *Local Government Act 2009* and Section 175 of the *Local Government Regulation 2012* outline the requirements and components of an operational plan. According to the regulation, the operational plan must align with the annual budget and clearly specify how Council will advance its five-year corporate plan and address operational risks. Our Annual Operational Plan is prepared in strict accordance with these guidelines.

Once adopted, the Annual Operational Plan undergoes quarterly reviews, which are conducted alongside the quarterly budget review. These reviews assess our progress towards achieving the outlined strategies while minimising any potential risks that could hinder service completion. The detailed information provided in the plan helps the Chief Executive Officer prepare quarterly reports to Council, highlighting progress made against performance measures.

The financial allocations required to execute the plan are included in the 2026/2027 Budget, which should be referenced alongside this plan.

Each strategic pillar of the Corporate Plan has a goal statement and is broken down into the Corporate Plan's strategic vision and mission. These missions are further illustrated into Annual Operation Plan Initiatives.

1. Excellence in Governance

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Quarter 1 Update
Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.	1.1 Provide a safe workplace including wellbeing support	Development, adoption and implementation of Safety and Wellbeing Strategy.	Director Corporate Services	Satisfaction survey by Q1. Prepare and adopt the Strategy by Q2.	Investigation of survey methodology has commenced.
	1.2 Provide leadership, training and team building to ensure a coordinated, connected and learning organisation	Stakeholder engagement and consultation for training needs analysis.	Director Corporate Services	Performance review of all staff to be performed by Q1. Adoption of a Training needs analysis/ Register by Q2.	Performance reviews have progressed during Q1 with the majority of staff reviewed. A training needs spreadsheet is being developed.
		Develop a Leadership Charter aligned to the Corporate Plan	CEO	Adopt a Leadership charter in Q1/Q2. Monthly ELT+SLT meetings.	Regular ELT and SLT meetings have commenced. Leadership charter to be drafted in Q2.
	1.3 Foster and promote a culture built on a shared vision with high levels of community collaboration	Facilitate open and transparent means for community to engage directly with Council both online and in-person	CEO and Executive Leadership Team.	Half yearly community consultations. Quarterly Rural Advisory Committee consultations. Issuance of monthly community newsletter.	November community consultations are being organised. Rural Advisory Committee meetings are being held. An enhanced community newsletter is being developed for issuance in November.
	1.4 Enable strategic implementation with high levels of accountability	ELT to have performance agreements aligned to Corporate Plans	Chief Executive Officer	Performance agreements to be established and provide to ELT by Q2.	In progress.
	1.5 Deliver excellence in customer service	Review and report on the Customer Service platforms and Snap, send and solve to improve efficiency	Director Corporate Services	1.Monthly reporting to council meeting on customer requests including a downward trend in outstanding matters. 2.Training for customer facing staff by Q2. 3.Refresh customer service charter by Q2	Monthly report to council being prepared which have demonstrated on overall downward trend in outstanding matters. Customer facing training being investigated

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					Customer service charter will be revisited and refreshed as required in Q2
	1.6 Transparency in processes and strong governance	Establish policy and procedure communication and approval framework for Council.	Director Corporate Services	Adoption of Governance Policy Framework by Q1.	Being developed
		Conduct a holistic review of Council to CEO and CEO to Staff delegations.	Chief Executive Officer	Review of all Council to CEO delegation by Q2. Review of CEO to Staff delegation by Q2.	Delegations will be assessed in Q2
	1.7 Undertake best practice financial and risk management	Asset Management Plans are updated and integrated into the Operational and Capital Budget programs	Director Corporate Services	Integration to be completed by Q4 review	Yet to commence
		Council to develop an Operational Risk Register which aligns with the Corporate Strategic Risk Register	Director Corporate Services	Operational Risk Register adopted by Q3 review	Yet to commence
		Complete planning and tendering for replacement Enterprise Resource Planning (ERP) software	Director Corporate Services	Planning and tendering to be completed by Q2.	In progress

2. Our People and Strong Communities

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Quarter 1 Update
Build the capabilities of our people through the facilitation of ongoing learning and skilling opportunities and the provision of welcoming and inviting spaces with great facilities.	2.1 Celebrate Cultural diversity, history and traditions	Embed awareness and understanding of Indigenous Cultures in the workforce	Chief Executive Officer	1.All staff to attend cultural training 2.Appoint a dedicated Indigenous Liaison person on staff 3.Develop cultural protocols guide for all staff.	A number of staff have attended cultural training. Training to be expanded to more staff and cultural protocol guidelines to be developed in Q2
	2.2 Promote and celebrate partnerships between traditional owners and Council	Liaise with Traditional custodians to develop MOU's/ ILUAS to establish frameworks for all parties to work within,	Chief Executive Officer	MOU/ ILUA to be signed with Kunja and Budjiti people by end of Q2.	In progress, expected to sign Kunja MOU in November. Draft MOU issued to Budjiti people.
	2.3 Provide inviting spaces and facilities to meet community needs	Establish and publish program of events across council facilities to support and connect community members	Chief Executive Officer	1.Consult Interagency for use of spaces and facilities. 2.Prepare a program by Q2. 3.Publish events via website and social media at a bimonthly basis.	Inter-agency meetings continue. A program of events has been developed and will be publicised. Wednesday flyer drops introduced to showcase events organised by council and other groups.
	2.4 Vibrant libraries and inclusive flexible learning and skilling	Support continued investment in Library facilities across the Shire and facilitate visiting events	Director Corporate Services	1.Improve digital connectivity in our libraries by Q1. 2.Deliver events regularly through the year for community	Free Wifi installed at Yowah Library Library is already providing a range of programs throughout the year including First5Forever and a Homework Club
	2.5 Support for leadership programs and youth pathways	Reinstate a Youth Council to empower young people, strengthen civic participation, and guide youth focused initiatives.	Director Corporate Services	1.Establish a Youth Governance model by Q2. 2.Form a Youth Council for Q3.	Nominations for Youth Council membership have been submitted and first meeting planned for November 2026.
	2.6 Foster and promote active, safe and healthy communities	Deliver priority projects from the John Kerr Park Masterplan, supported by targeted grant applications.	Chief Executive Officer	1.Grant opportunities identified 2.Project packages prepared.	Planning underway for upcoming grant opportunities including Growing Our Region Rd 3.

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Quarter 1 Update
		To create a modern, safe, inclusive and highly activated recreation space that promotes active, healthy community lifestyles.		Report to council if funding has been identified.	

3. Prosperous Economy

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Quarter 1 Update
To support our existing businesses and industries and to nurture new opportunities to grow and sustain a prosperous economy.	3.1 Promote and support a sustainable and diverse agricultural industry	Finalise the Economic Development Strategy and develop an Annual Implementation Plan.	Chief Executive Officer	Economic Development Strategy adopted by Council and Annual Implementation Plan developed by Q1 review	Economic Development Plan has been adopted and is being actioned.
		Develop and implement local strategies in conjunction with the Regional Feral Pig Coordinator	Director Corporate Services	1.Local actions developed by Q2 review 2.Local actions implemented by Q4 review	Yet to commence
		Identify surplus parcels of land, both rural and urban, which can be used for a housing options analysis.	Director Corporate Services	3.Finalise surplus land register by Q2 review 4.Finalise a development / disposal strategy for all surplus land by Q3 review	Yet to commence
	3.2 Grow and enhance tourism	Adopt a comprehensive Tourism Plan that sets clear priorities, actions and partnerships to grow visitation, strengthen local experiences, and support sustainable tourism across the shire.	Chief Executive Officer	Adopt the Tourism Plan by Q1.	Tourism Strategic Plan 2025-2030 has been adopted Specific strategies to be developed out of that plan
	3.3 Nurture and build the overall business and industry sector	Actively participate in the Small Business Programs and support the delivery of Economic Development	Chief Executive Officer	1.Monthly Business breakfasts. 2.Facilitate group individual business coaching sessions twice a year.	Regular business breakfasts are being held Economic Development Officer is facilitating one-on-one business coaching sessions.
	3.4 Advocacy and support for a digitally enabled Shire	Continue to promote the Paroo Region through development of Regional Guide and other marketing opportunities	Chief Executive Officer	Digital connectivity booklet to be established for the shire by Q2. Promote the regional guide through advertisement.	Yet to commence

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	3.5 Workforce development and attraction for a skilled workforce	Develop a Workforce Development and Skills Attraction Strategy	Director Corporate Services	Workforce Development and Skills Attraction Strategy developed and adopted by Q3 review	Yet to commence
	3.6 Lobby and partner for safe and efficient transport networks	Roads to Recovery 2025-29 Utilise the allocation for the year with identified projects.	Director Infrastructure Services	1.Delivery and achieve 100% project spend.	R2R program is being delivered with regular reporting to council on progress
		Delivery of Council's RMPC	Director Infrastructure Services	Deliver the RMPC program through the year and monthly report on the progress to council.	RMPC program is being delivered with monthly reporting to council on progress
		Delivery of the Country Road Connect Program	Director Infrastructure Services	Deliver the CRC program for the whole allocation by the end of June 2027.	CRC program is being delivered with regular reporting to council on progress
		Flood Damage 100% completion of all works to QRA Standards	Director Infrastructure Services	Deliver FD within the required framework for the packages approve by QRA.	Flood damage works being delivered as scheduled to a high standard
		Deliver the TIDS program	Director Infrastructure Services	Complete the TIDS program by June 2027.	TIDS program is being delivered with regular reporting to council on progress
		Airport Upgrades	Director Infrastructure Services	1.Install fuel upgrade system. 2.Advocate for replacement airport terminal at Cunnamulla. 3.Refurbish/Replace Yowah Airport building.	Fuel upgrade system has been installed Advocacy for new Cunnamulla Airport has yet to commence Funding application for new Yowah patient transfer facility submitted
		Road Maintenance Program Review-undertake a detailed analysis of how the program is run and suggest changes to improve delivery.	Director Infrastructure Services	Review undertaken in Q1 and recommendations made to Council by Q2 review	Review undertaken and improvements to work scheduling adopted. Regular updates being provided to Council

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Quarter 1 Update
	3.7 Advocate for locally based service delivery	Partner with local groups to enhance service delivery and create career opportunities.	Director Corporate Services	1.Regular reporting to community on local, non-local spend. 2.Refresh preferred supplier list to ensure new local businesses are included.	Yet to commence

4. Environmental Sustainability

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Quarter 1 Update
Protect, enhance, and sustain the environment with a balanced approach to sustainability and economic growth for longevity.	4.1 Consult with Indigenous peoples and Traditional Owners regarding sustainability planning	Develop Indigenous Land Use Agreements (ILUA) with traditional custodians and stakeholders.	Chief Executive Officer	MOU/ ILUA to be signed with Kunja and Budjiti people by end of Q2. Based on MOU/ILUAs signed, consult with Traditional Owners on land development.	Kunja MOU to be endorsed by Council (October meeting) Draft MOU issued to Budjiti PBC for their consideration.
	4.2 Foster a shared vision for the environment through collaborations with all land managers	Review and update the Stock Route Management Plan	Director Corporate Services	Stock Route Management Plan updated and adopted by Council by Q2 review	State Stock Route Network Management Strategy 2026-30 has come into effect. Our SRMP will be reviewed and updated as required based on the new state strategy
		Deliver a coordinated community education program to increase awareness of legislated responsibilities and encourage voluntary compliance with State and Local Laws, including General Biosecurity Obligations, animal-related matters, overgrown and unsightly allotments, water restrictions, illegal camping, abandoned vehicles, and town common management.	Director Corporate Services	Create and publish social media posts, programs in schools, information sessions, pop up stalls at community events to support the promotion of the Shire's Stock Route Management and Biosecurity Plans by Q3 review.	Yet to commence
	4.3 Best practice biosecurity and pest and land management	Review and update the Biosecurity Plan	Director Corporate Services	Biosecurity Plan updated and adopted by Council by Q3 review	Yet to commence
	4.4 Protect and enhance waterways, water sources and manage town water services	Implementation of Scada System for Hot Springs to improve reliability, safety and efficiency of the Hot Spring Operations	Director of Infrastructure Services	1.Scada System implementation by the end of June 2027. 2.Introduce a wastewater management plan for Hot springs.	In progress

Goal Statement	Corporate Plan Strategy	Operational Plan Initiative	Lead Directorate	Performance Milestone	Quarter 1 Update
	4.5 Minimise waste, increase recycling and pursue renewable energy	Cunnamulla Waste Facility to a transfer station as a hub and spoke facility for other shire landfills.	Director of Infrastructure Services	1.Seek additional funding for the Transfer Station development 2. Progress construction during the FY27.	Work progressing with funding body to refine proposed transfer station facility
	4.6 Active disaster management planning and response	Review Councils Disaster Management Plans and sub plans with learnings from the Hazmat event	Chief Executive Officer	1.Review the debriefs from last major events (FD March Event and Hazmat Incident) by Q1. 2. Review and adopt the LDMP and Sub Plans by Q2.	Progress being made to have LDMP and sub-plans reviewed and refreshed in Q2/Q3.