



AGENDA

ORDINARY COUNCIL MEETING

Tuesday 17 March 2026

9:00 am

CCEC Chambers, 49 Stockyard Street, Cunnamulla



49 Stockyard Street
Cunnamulla Qld 4490
www.paroo.qld.gov.au

Notice of Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Paroo Shire Council is to be held on Tuesday, 17 March 2026, at the Cunnamulla Chambers, CCEC Building, 49 Stockyard Street, Cunnamulla commencing at 9:00am.

AGENDA

1 OPENING OF THE MEETING

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present.

We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director Corporate Services	Sarmad Habib

4 MOTION OF SYMPATHY

Recommendation: That Council move a motion of sympathy for the late Andrew Bignell.

5 MAYOR MOTION

NIL.

6 CONFIRMATION OF MINUTES	5
 <i>Recommendation:</i>	
<i>That Council adopt the minutes of the Ordinary Meeting of Council held on 17 February 2026 as a true and correct record of that Meeting.</i>	
 <i>Recommendation:</i>	
<i>That Council adopt the minutes of the Special Meeting of Council held on 9 March 2026 as a true and correct record of that Meeting.</i>	
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13 GENERAL BUSINESS

14 CLOSURE OF MEETING



UNCONFIRMED

**ORDINARY MEETING
MINUTES**

Tuesday 17 February 2026

CCEC Chambers, 49 Stockyard Street, Cunnamulla

UNCONFIRMED

1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9:06 am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners, the Kunja People, of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCE

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Councillor Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director of Corporate Services	Sarmad Habib
Director of Infrastructure	Ajay Agwan

4 MOTION OF SYMPATHY

Council Resolution (RES.M26/27)

Moved: Cr King
Seconded: Cr Jackson

That Council move a motion of sympathy for the late Kathleen Lillis Martel, the late June Charles, the late Trevor Edward Bryan, and the late Kiefer Hooper.

Carried unanimously.

5 MAYORAL MOTION

Nil.

6 CONFIRMATION OF MINUTES

Council Resolution (RES.M26/28)

Moved: Cr Jackson
Seconded: Cr Brain

That Council adopt the minutes of the Ordinary Meeting of Council held on 20 January 2026 as a true and correct record of that meeting.

Carried unanimously.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**8 DECLARATION OF INTEREST**

Nil

9 MAYOR**9.1 Mayor's Report****Council Resolution (RES.M26/29)**

Moved: Cr Brain
Seconded: Cr Woodcroft

That Council receive and note the Mayor's Report.

Carried unanimously.

10 OFFICER REPORTS**10.1 Chief Executive Officer****10.1.1 Action Items Register Report****Council Resolution (RES.M26/30)**

Moved: Cr Jackson
Seconded: Cr King

That Council receive and note the Action Items Register Report.

Carried unanimously.

10.1.2 Development Application For A Material Change of Use – Short-term Accommodation Units Report**Council Resolution (RES.M26/31)**

Moved: Cr Woodcroft
Seconded: Cr Brain

That Council approve the development application to establish four (4) short-term accommodation units at 14 Louise Street Cunnamulla on land described as Lots 1 & 2 on RP51645 and Lot 1 on RP90964 subject to the following conditions:

- 1. That the allotments Lots 1 & 2 on RP51645 and Lot 1 on RP90964 be amalgamated at the applicant's expense.*
- 2. That a 6 metre wide vehicle access be provided from the proposed development to Louise Street at the applicant's expense.*
- 3. That the applicant pays compensation of up to \$5,000 to Council for the removal of the street tree.*

Carried unanimously.

10.1.3 Human Resources Report

Council Resolution (RES.M26/32)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Human Resources Report.

Carried unanimously.

10.1.4 Workplace Health and Safety Report

Council Resolution (RES.M26/33)

Moved: Cr King
Seconded: Cr Woodcroft

That Council receive and note the Workplace Health and Safety Report.

Carried unanimously.

10.2 Community

10.2.1 Community Services Report

Council Resolution (RES.M26/34)

Moved: Cr Jackson
Seconded: Cr King

That Council receive and note the Community Services Report.

Carried unanimously.

10.2.2 Community Grant Expenditure Report

Council Resolution (RES.M26/35)

Moved: Cr King
Seconded: Cr Woodcroft

That Council receive and note the Community Grant Expenditure Report.

Carried unanimously.

Ordinary Meeting broke for morning tea and Memorial Wall unveiling at 9:30 am and re-commenced at 10:48 am.

10.2.3 Cunnamulla Swimming Pool Report

Council Resolution (RES. M26/36)

Moved: Cr Jackson
Seconded: Cr King

That Council receive and note the Cunnamulla Swimming Pool Report.

Carried unanimously.

10.2.4 Library Services Report**Council Resolution (RES. M26/37)**

Moved: Cr King
Seconded: Cr Brain

That Council receive and note the Library Services Report.

Carried unanimously.

10.2.5 Tourism Report**Council Resolution (RES. M26/38)**

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Tourism Report.

Carried unanimously.

10.2.6 Cunnamulla Hot Springs Report**Council Resolution (RES. M26/39)**

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Cunnamulla Hot Springs Report.

Carried unanimously.

10.2.7 Paroo Shire Arts & Cultural Plan 2025-2029**Council Resolution (RES. M26/40)**

Moved: Cr King
Seconded: Cr Brain

That Council receive, note and adopt the Paroo Shire Arts & Cultural Plan 2025-2029.

Carried unanimously.

10.2.8 Community Grant Application: Stars of Charlotte Plains – Country Music Festival**Council Resolution (RES. M26/41)****Moved: Cr King****Seconded: Cr Brain***That Council:*

1. *receive and note the Community Grant Application from Charlotte Plains for the Stars of Charlotte Plains event on 25th – 28th June 2026;*
2. *approve sponsorship in accordance with grant category 4 of Council's GP-042 Community Grants Policy in relation to the provision of the following Council resources to a maximum value of \$6,000:*
 - 1 Generator
 - 3 x portable toilets
 - 1 x disabled portable toilet
 - Cold room
 - Mobile Stage
 - 2 x Gazebos
 - Council employees to deliver and set up equipment 24th June and collect 29th June 2026; and
3. *sponsorship be acknowledged during the event and in promotional material.*

Carried unanimously.**10.2.9 Community Grant Application: Eulo Gymkhana & Motorbike Club Inc.****Council Resolution (RES. M26/42)****Moved: Cr Woodcroft****Seconded: Cr Brain***That Council:*

1. *receive and note the Community Grant Application from Eulo Gymkhana & Motorbike Inc*
2. *approve in-kind assistance in relation to the provision of a water truck for Eulo Gymkhana & Motorbike Inc's event on 4 and 5 April 2026.*

Carried unanimously.

10.2.10 Request for Views Conversion of Tenure Lot3/P532 and Lot4/PR57**Council Resolution (RES. M26/43)**

Moved: Cr King
Seconded: Cr Jackson

That Council:

- 1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.*
- 2. Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 15/1755 Lot 3/P532 and Lot 4/PR57*
- 3. Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 15/1755 comprising of Lot 3/P532 and Lot 4/PR57 to freehold.*

Carried unanimously.

10.2.11 Request for Views Conversion of Tenure Lot4/KU47**Council Resolution (RES. M26/44)**

Moved: Cr King
Seconded: Cr Brain

That Council:

- 1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.*
- 2. Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 15/1666 comprising Lot 4 on Crown Plan KU47.*
- 3. Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 15/1666 comprising Lot 4 on Crown Plan KU47 to freehold.*

Carried unanimously.

10.2.12 Request for Views Conversion of Tenure Lot 7/PR140 and Lot 6/PR45**Council Resolution (RES. M26/45)**

Moved: Cr King
Seconded: Cr Woodcroft

That Council:

1. *Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.*
2. *Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 10/2867 Lot 6/PR45 and GHPL 10/2850 Lot 7/PR140*
3. *Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31st March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 10/2867 Lot 6/PR45 and GHPL 10/2850 Lot 7/PR140 to freehold.*

Carried unanimously.

10.2.13 Request for Views Conversion of Tenure Lot 1/NO19 and Lot 2/NO24**Council Resolution (RES. M26/46)**

Moved: Cr King
Seconded: Cr Jackson

That Council:

1. *Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.*
2. *Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 15/1682 comprising Lot 1 on Crown Plan NO19 and Lot 2 on Crown Plan NO24.*
3. *Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 15/1682 comprising Lot 1 on Crown Plan NO19 and Lot 2 on Crown Plan NO24 to freehold.*

Carried unanimously.

10.2.14 Request for Views Conversion of Tenure Lot 26/WELL5339**Council Resolution (RES. M26/47)**

Moved: Cr King
Seconded: Cr Woodcroft

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.
2. Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 15/1475 Lot 26/WELL5339
3. Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 15/1475 comprising of Lot 26/WELL5339 to freehold.

Carried unanimously.

10.2.15 Request for Views Conversion of Tenure Lot 3 on Crown Plan SP114837**Council Resolution (RES. M26/48)**

Moved: Cr Woodcroft
Seconded: Cr King

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer to the Ordinary Meeting dated 17 February 2026.
2. Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development making no objections and having no requirements to the Conversion to Freehold GHPL 0/211950 comprising Lot 3/SP114837
3. Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections or requirements regarding the conversion of the GHPL 0/211950 comprising Lot 3/SP114837 to freehold.

Carried unanimously.

10.2.16 Permit to Occupy Application – Karlot Pty Ltd

Council Resolution (RES. M26/49)

Moved: Cr King

Seconded: Cr Brain

1. That Council receive and note Part A & B from Karlot Pty Ltd for the application for a PTO on the Stock Route Reserve Lot 7 on Crown Plan CS31 which adjoins Lot 6 on Crown Plan C5323.
2. Council support the application as presented.
3. Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.
4. In the additional comments section of Part C ask that the Department consider as a condition of the Permit to Occupy if not already an existing condition that the permittee/s be responsible for the control of invasive animals and noxious weeds within the permit area.

Carried unanimously.

10.2.17 Permit to Occupy Application – Tantallon Pastoral Co

Council Resolution (RES. M26/50)

Moved: Cr King

Seconded: Cr Jackson

1. That Council receive and note Part A & B from Tantallon Pastoral Co for the application for a PTO on the Stock Route Network (SRN) section SR:052PARO adjoining Lot 10 on Crown Plan SP237289.
2. Council support the application as presented.
3. Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land in respect to this application.
4. In the additional comments section of Part C ask that the Department consider as a condition of the Permit to Occupy that the permittee erect a stock proof fence along the boundary of Lot 10 on Crown Plan SP237289 and the stock route allowing the permittee to better manage the grazing pressure on the permit area. And also ask that the Department consider as a condition of the Permit to Occupy if not already an existing condition that the permittee/s be responsible for the control of invasive animals and noxious weeds within the permit area.

Carried unanimously.

10.2.18 Permit to Occupy Application – Turn Turn Pastoral Co

Council Resolution (RES. M26/51)

Moved: Cr King
Seconded: Cr Woodcroft

1. That Council receive and note Part A & B from the owners of Turn Turn Pastoral Company for the application for a PTO on the Stock Route Network (SRN) section SR:510PARO adjoining Lot 5 on Crown Plan NL22, land owned by the applicants
2. Council support the application as presented.
3. Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.
4. In the additional comments section of Part C, ask that the Department consider as a condition of the Permit to Occupy if not already an existing condition that the permittee/s be responsible for the control of invasive animals and noxious weeds within the permit area.

Carried unanimously.

10.2.19 Rural Lands Compliance Report

Council Resolution (RES. M26/52)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Rural Lands Compliance Report.

Carried unanimously.

10.3 Infrastructure

10.3.1 Infrastructure Operations Status Report

Council Resolution (RES.M26/53)

Moved: Cr Woodcroft
Seconded: Cr Brain

That Council receive and note the Infrastructure Operations Status Report

Carried unanimously.

10.3.2 2025-26 Works Program Status Report

Council Resolution (RES. M26/54)

Moved: Cr Jackson
Seconded: Cr Brain

That Council receive and note the 2025-26 Works Program Status Report.

Carried unanimously.

10.3.3 Restoration of Essential Public Assets Status Report

Council Resolution (RES. M26/55)

Moved: Cr Jackson
Seconded: Cr Brain

That Council receive and note the Restoration of Essential Public Assets Status Report.

Carried unanimously.

Ordinary Meeting broke for lunch at 12:44 pm and re-commenced at 1:10 pm.

10.4 Corporate Services

10.4.1 Financial Position Update Report

Council Resolution (RES. M26/56)

Moved: Cr Brain
Seconded: Cr King

That Council receive and note the Financial Position Update Report.

Carried unanimously.

10.4.2 Capital Budget Update Report

Council Resolution (RES. M26/57)

Moved: Cr King
Seconded: Cr Jackson

That Council receive and note the Capital Budget Update Report.

Carried unanimously.

10.4.3 Operation Plan 2025-26 Quarter 2 Review

Council Resolution (RES. M26/58)

Moved: Cr Jackson
Seconded: Cr Brain

That Council receive and note the review of the Operational Plan 2025-26 for Quarter 2.

Carried unanimously.

10.4.4 Customer Service Report**Council Resolution (RES. M26/59)**

Moved: Cr King
Seconded: Cr Woodcroft

That Council receive and note the Customer Service Report.

Carried unanimously.

11 CONFIDENTIAL REPORTS

Nil.

12 LATE REPORTS**12.1 Community Grant Application: Noorama Tennis Day****Council Resolution (RES. M26/60)**

Moved: Cr King
Seconded: Cr Woodcroft

That Council

1. *receive and note the Community Grant Application from Noorama Picnic Racing & Community Group Inc; and*
2. *approve a cash grant of \$800 in relation to the purchase of new tennis equipment for the Tennis Day on 7 March 2026.*

Carried unanimously.

14 GENERAL BUSINESS

Nil.

15 CLOSURE OF MEETING

The Ordinary Meeting was declared closed at 1:50 pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford
 Mayor
 Date:

Martin Leech
 Chief Executive Officer
 Date:



UNCONFIRMED

**SPECIAL COUNCIL MEETING
MINUTES**

Monday 9 March 2026

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Special Council Meeting was declared open at 5.03 pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	(via Teams)
Councillor	Tomas King	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
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4 DECLARATION OF INTEREST

Nil.

5 CONFIDENTIAL REPORT

Pursuant to Section 254J(g) of the Local Government Regulation 2012, Council may resolve that a meeting is closed to the public if its councillors or members consider it necessary to close the meeting to discuss other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage.

Council Resolution (RES.26/61)

Moved: Cr Brain

Seconded: Cr King

That Council resolve to move into Closed Session.

Carried unanimously.

Council Resolution (RES.26/62)

Moved: Cr King
Seconded: Cr Woodcroft

That Council resolve to re-open the meeting to the public

Carried unanimously.

Council Resolution (RES.26/63)

Moved: Cr King
Seconded: Cr Jackson

That Council:

- 1) *Award Tender VP499416 to RPQ Spray Seal Pty Ltd for the Supply & Delivery of Cover Aggregate and Bitumen for CRC Program works on Jobs Gate Road (chainage 139km to 146km) contract at a cost of \$514,214.14 (incl. GST).*
- 2) *Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to enter into a contract with RPQ Spray Seal Pty Ltd at a cost of \$514,214.14 (incl. GST).*

Carried unanimously.

6 CLOSURE OF MEETING

The Special Council Meeting was declared closed at 5:16 pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.

Suzette Beresford
 Mayor
 Date: March 2026

Martin Leech
 Chief Executive Officer
 Date: March 2026

Business arising from Paroo Shire Council Ordinary meetings



Date	Agenda Item	Subject	Action required	Responsibility	Status
14 Oct 25	10.2.2	2025-26 Works Program Status Report	Detailed report on projects over budget to be presented to November Council Workshop	DOI	The overrun on the project is directly linked to project management fees (\$113k which were not budgeted). The actual SCADA project was broadly in line with budget.
14 Oct 25	10.3.11	Hot Springs Status Report	Follow up on pool overflow	DOI	A number of technical issues exist at the Hot Springs. Meeting to be scheduled in March to develop a plan to resolve issues. Potential cost could be \$80-\$141k.
18 Nov 25	10.3.3	Installation of final flags	Awaiting final 6 brackets from the workshop and availability of scissor lift	DOI	Brackets completed and installed
18 Nov 25	10.3.3	Tree lighting	Installation is linked to availability of scissor lift for banners, and then lights will be installed	DOI	Tree lighting installed
18 Nov 25		Florence Street	Letter to be sent to resident (Darly Coustly) providing a status that design costing done but awaiting funding	DOI/CEO	Letter issued 23 Feb 2026

Business arising from Paroo Shire Council Ordinary meetings



Date	Agenda Item	Subject	Action required	Responsibility	Status
18 Nov 25	10.4.1	Operations Report	A strategic review of the road network condition is required as part of R2R funding. Also need to consider road maintenance schedule and how we can “fill the gaps” in road repairs	DOI	Shepherd have started feeding information re “gaps” to PSC to ensure cost effective repairs are performed.
11 Dec 25		Tender assessment criteria	Contact GBA to better understand how they developed their tender assessment criteria	DOI	GBA have reiterated their standard evaluation approach. This differs to the standard PSC approach, which will be used in the future.
11 Dec 25		Illegal dumping funding	Prepare a briefing to Council in respect of the acquittals status as role is currently vacant	DCS/RLCS	New EFO has commenced
17 Feb 26		Youth Council	Re-establish Youth Council	Communities Lead	Structure of Youth Program still under review. Re-establishment of Youth Council will form part (if not central) to the refreshed Youth Program.
17 Feb 26		Swimming Pool	Letter to operator re closure and penalty clause in contract One staff at school carnival	CEO	Discussion held with pool operator regarding opening hours and staffing.

Business arising from Paroo Shire Council Ordinary meetings



Date	Agenda Item	Subject	Action required	Responsibility	Status
17 Feb 26		Banners around town	Replace worn and torn banners	Tourism Lead	Matter resolved and new flags will be installed in mid-March
17 Feb 26		Hot Springs	Log of works instigated to be prepared	Hot Springs manager	Meeting to be held with Hot Springs Manager and plumbing team to resolve a number of engineering issues at Hot Springs which when rectified should ensure the Hot Springs technical operations run smoothly. Potential cost could be \$80-\$141k.

9.1

Mayor's Report

Council Meeting: 17 March 2026
Department: Office of the Mayor
Author: Suzette Beresford, Mayor
Attachments: NIL

Purpose

The purpose of this report is to provide an update on the meetings and events that Mayor Beresford has attended in February 2026.

Recommendation

That Council receive and note the Mayor's Report.

Previous Council Resolutions

Not Applicable.

Discussion

Set out below is a summary of meetings and events attended by the Mayor in February 2026:

Date	Meeting and Events attended
3/2/26	Chaired Council workshop
5/2/26 – 6/2/26	Darling Downs and South-West Queensland Council of Mayors in Toowoomba Informal SWQROC meeting
9/2/26	Teams meeting with Air T executive (new owners of REX Airlines)
10/2/26	Strong Families Strong Communities meeting at CACH
12/2/26 – 13/2/26	Attended Border Regional Organisation of Councils meeting in Tenterfield
17/2/26	Chaired Ordinary Council Meeting
18/2/26	Attended update briefing on NBN with Grant Higgs, Regional Development & Engagement Manager, Southern Queensland
19/2/26	Interagency meeting
20/2/26	Cunnamulla P-12 State School student leaders investiture
23/2/26	Attended South-West Queensland Regional Organisation of Councils monthly meeting via Teams Chaired South-West Regional Road and Transport Group via Teams Attended South-West Queensland Water and Sewerage Alliance quarterly meeting via Teams

Date	Meeting and Events attended
24/2/26	Adventure Way Group meeting
25/2/26	Met with Jodie Dare and Alison Mobbs from Dept of State Development Met with Trish McKenzie of CEFPA and a representative from Country Education Foundation of Australia to discuss the proposed Country Education Foundation of South-West Qld.
26/2/26	Teams meeting on the Qld Feral Pig Management Action Plan Teams meeting on the Murray Darling Basin Plan impacts on the northern basin
27/2/26	Radio interview with Andrew from 4VL

10.1.1 Action Items Register Report

Council Meeting: 17 March 2026
Department: Office of the Chief Executive Officer
Author: Martin Leech, Chief Executive Officer
Attachment: 1. Action Item Register

Purpose

The purpose of this report is to provide Council with an update on items that were raised during the Cunnamulla, Eulo, Noorama, Wyandra and Yowah Community Consultation Visits requesting information, action or follow up.

Recommendation

That Council receive and note the Action Items Register Report.

Previous Council Resolutions

Not Applicable.

Discussion

Council hold community consultation sessions in Cunnamulla, Eulo, Noorama, Wyandra and Yowah. An action items register was developed for each location, with officers providing updates on the progress on these items (Attachments 1).

The Action Items Registers have been updated in line with discussions at the previous month's Council meeting and at the Town Site Visits and follow up by the responsible officer.

Budget/Financial Implications

Multiple items may have considerable budget impacts both from an operational and capital budget. Council's ability to action requested works will be aligned to Councils adopted budget.

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 1. Excellence in Governance
1.3 Deliver excellence in customer service

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation & Civic Leadership Failure to undertake action on requested items by the community.	Items requested by the community for action are undertaken. These items are multiple risks, namely budgetary and level of service provisions. Items may also be other entities to manage and deliver, which may raise unrealistic community expectations of Council.
Failing to meet community expectations	Community, social and cultural infrastructure services that do not align with community expectations or are not sufficiently responsive to changed / evolving community expectations or are beyond Council's capacity for delivery.

Consultation

Community consultation session was held at each of Cunnamulla, Eulo, Noorama, Wyandra and Yowah.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

NOORAMA

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
NOORAMA Community Meeting 27th May 2024				
<p>Council to ensure work request system SNAP SEND SOLVE (SSV) is working efficiently and rolled out to public.</p> <p>Customer Service emails still not receiving replies</p>	<p>Advise public of process once working effectively. Further work with staff required to ensure all emails, phone and in person complaints/requests are logged into the system, referred to the relevant Council officer for attention and a reply provided that includes a reference number.</p> <p>SSV available to be used and Council responds via its Customer Service System. Integration with the practical system is not available.</p>	DCS	November 2025	<p>2/10 Council has started the implementation process of the software. The system to be fully functional will require 8 weeks.</p> <p>4/11 Council to promote SSV via website and social media.</p> <p>11/12: New website has been launched but unfortunately full roll out of SSV is not yet ready to be rolled out.</p> <p>17/3: We are in the final stages of rolling out the Snap Send Solve system. Plan is to be live in March 2026.</p>
NOORAMA – Community Meeting raised items 19th May 2025				
Signposting	Provide signposts at start of each road showing names of rural properties on that road	DOI	June 2026	<p>Mock up of content and design to be presented at the October 2025 Workshop.</p> <p>2/10 Awaiting mock up design from supplier.</p> <p>4/11 Council agreed to trial a sign on Jobs Gate Road and then ask for feedback from the community. A copy of the road sign will be posted on Facebook</p> <p>17/11: Pilot sign discussed at Community consultation and amendments suggested</p> <p>11/12: Mock-up presented to December workshop and minor amendments agreed to improve ease of use.</p> <p>20/1: Sign has been ordered</p> <p>17/3: Sign received and engineering design of footing being finalised prior to installation which will hopefully be in March 2026.</p>

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Actions/Issue Request	Identified Action	Responsible Person	Timeline	Comment
NOORAMA – Community Meeting 17 November 2025				
Directional sign required at junction of Fernlee and Murra Murra Roads Also a reduce speed sign at the crossroads of the Munda Munda/Murra Murra Roads	Signage to be provided	DOI	Mar 2026	20/1: Procurement of signs in progress. Installation planned for March/April 2026
Include Shire road maintenance with REPA road flood damage repairs Shepherds Services missing some smaller damage issues Current work causing damage to Jobs Gate Road	Include where possible and within budget some shire road maintenance with REPA work. Discuss with Shepherd the collection of smaller points of damage. Prepare scope of work to reinstate and reseal sections of Jobs Gate Road for consideration of R2R work in 2026/2027	DOI	Mar 2026	20/1 Most of the works likely to be covered in March 25 event repairs. Staff and Sheperd have been directed to inspect and prepare the scope of work to repair damaged section of Jobs Gate Road. Completion March 2026 17/3: With the current load of works, the inspection has been rescheduled to first week of April 2026. An inspection team has been formed and PSC Staff and Shepherd will inspect the road and prepare a report
At next PRAG meeting have a road map of the Shire and workshop each quadrant noting the maintenance required.	Advise community of their PRAG members via FB and request they contact their representative regarding road maintenance within their quadrant. A suitable map be provided to the December workshop with suggested road classifications	DOI/Council	Dec 2025	20/1: Road classification provided in Dec 25 workshop. 17/3: Maintenance schedule is currently being revised and finalised.
Reducing frequency of Noorama consultation meetings	Due to formation of PRAG, reduce to one a year and hold in May prior to budget so both strategic and operational matters can be factored into the budget.	CEO	2026	20/1: Consultation will be held in May
Transfer of lease to amalgamated Noorama group – Noorama Picnic Racing and Community Group Inc. is still in progress	Follow up on lease transfer	CEO/DCS	Feb 2026	20/1: Will be actioned in February 2026 17/3: Still awaiting documentation from Noorama

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

WYANDRA

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
WYANDRA – Community Meeting 20 November 2025				
What's happening with the Town Orderly position	<p>Will be advertised on Friday 21st November 2025</p> <p>Town orderly's tasks will be carried by Cunnamulla staff until an appointment is made</p>	CEO/HR	1 day	<p>11/12: Position advertised on Facebook and website on 22 November 2025. Role has been filled on 4 December 2025.</p> <p>20/1: An additional resource has been engaged to support the other Town Orderlies especially in Yowah where the normal town orderly in on light duties and due to have shoulder surgery in January.</p>
Flood damage in Railway and Macks Streets – outside front of church	<p>Check with Shepherds if damage to these roads has been logged.</p> <p>Repair potholes on Macks Street outside of church</p>	DOI	Dec 2025	17/2: Works scheduled for March 2026
Racecourse building stumps and amenities. Previously agreed Council would be responsible for infrastructure work. Progress Assn would carry out minor repairs and Town Orderly would maintain grounds	<p>Program work required to Racecourse buildings – stumps and other major repairs required.</p> <p>Include maintenance of racecourse grounds in Town Orderly's PD</p>	DOI/HR/ Building Officer	Dec 2025	<p>20/1: Building officer has been directed to inspect the stumps and submit a report to the February workshop</p> <p>17/2: Building officer inspected and no major issue found with stumps. Few stumps may require packing which Council will arrange to be done.</p>
Disabled parking sign in front of hall rusted off at base and being held up with star picket	Replace sign	DOI	Feb 2026	<p>20/1: On schedule</p> <p>17/2: Sign will be inspected in February and base replaced.</p> <p>17/3: Awaiting disabled ramp to be installed and then the current plus one additional sign will be installed. Posts and signs in stock.</p>

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Town Hall fencing in disrepair	Program repairs to fence	DOI	March 2026	20/1: On schedule 17/2: Fence to be inspected in February and fence repaired in March. 17/3: Whilst the fencing is old it is operational and safe. The gates need to be replaced and this will be advanced. Overall the age of the fence will require it to be replaced in the medium term.
Hall building – broken windows in kitchen above sink and behind fridge	Arrange for repairs to be undertaken	DOI/ Building Officer	Feb 2026	20/1: On schedule 17/2: Building Officer in the process of boarding up windows so sashes can be repaired in Cunnamulla workshop. 17/3: Prior to boarding up the windows it was identified that the windows are part of the contracted W4Q works. Once the hall is restumped (delayed due to recent rains) then the windows will be replaced and the disabled ramp replaced/repared.
Playground behind hall – perimeter sleepers need replacing and playground requires a general tidy up	Install new playground perimeter boards P&G team to do general tidy up	DOI/ Building Officer	March 2026	20/1: On schedule 17/2: Sleepers will be inspected and replaced if required. A regular tidy up of the playground will be scheduled into the town orderly's workflow. 17/3: Sleepers inspected and do not require replacing. Playground will be tidied up by Orderly.
Remove large satellite-type dish in front of hall if possible	Investigate the purpose of the large dish in front of the Wyandra hall and have removed if not needed	DOI/ Building Officer	June 2026	17/3: This is another component of W4Q works and will be done at the time of the restumping.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
<p>Toilets at hall – toilet roll holder broken</p> <p>Consider installing new toilets, a barbecue and a sign listing the town facilities available.</p>	<p>Arrange for maintenance work to be carried out to hall toilets</p> <p>Look at funding avenues to provide new hall toilets (2M & 2F), barbecue and sign available.</p>	<p>DOI/ Building Officer</p> <p>Grants Officer</p>	<p>Dec 2025</p> <p>May 2026</p>	<p>20/1: Toilet roll holder to be installed in January.</p> <p>17/2: Toilet roll holders replaced.</p> <p>17/2: Toilets to be assessed with a view to renovate rather than replace.</p> <p>17/3: Building officer inspected and all that is required is a coat of paint and an acid clean of the floor. Building Officer will progress.</p>
<p>Hall – request inside rubbish bins for kitchen and replace cleaning equipment required.</p> <p>Lino in kitchen needs cleaning.</p> <p>Hall floor is due for repolishing</p>	<p>Have staff take two inside rubbish bins and liners to Wyandra next trip. Check what cleaning equipment needs replacing and action.</p> <p>Look at utilising Council’s floor cleaning machine to clean scum off kitchen lino otherwise have floor commercially cleaned.</p> <p>Check on polished floors in Council buildings and houses and obtain quotes for light sanding and polishing where required</p>	<p>DOI/Building Officer</p>	<p>Dec 2025</p> <p>Jan 2026</p> <p>April 2026</p> <p>June 2026</p>	<p>20/1: Stores instructed to purchase and replace. Will be done in January.</p> <p>17/2: Rubbish Bins purchased. Will be transported to Wyandra.</p> <p>17/3: Rubbish bins delivered</p> <p>17/3: Building Officer will look to take the floor polisher up to clean the lino</p> <p>17/3: Hall floor inspected. Does not require repolish but will look to give it a clean with the floor polished when the lino is done</p>
<p>Hall – improve acoustics</p>	<p>Obtain an estimate of cost to provide the Wyandra and Eulo halls with acoustic panels for budget consideration or funding allocation</p>	<p>DOI</p>	<p>March 2026</p>	<p>20/1: On schedule</p> <p>17/3: One quote has been received, awaiting additional quotes.</p>

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Racecourse water line	May need checking as was fixed by locals due to no response from Council	DOI	March 2026	17/3: Plumbing team to inspect when they are next in Wyandra
Limited contact and communication	Provide pertinent Council contact names, email addresses and mobile phone numbers to Progress Association	CEO	Dec 2025	11/12: Emailed to Progress Association 7 December 2025
New footpaths in Railway and Moody Streets. Moody Street – kerb and channel with wheelchair/pram access at school	Inspect and submit report for discussion to Council workshop	DOI	April 2026	20/1: Report to be submitted to March workshop 17/3: Report presented to Council Workshop to show work required and potential cost. Work to be undertaken as soon as possible.
Mt Alfred Road potholes in bitumen need patching. Sandy and Deep Creek – poor vision on oncoming vehicles	Program bitumen patching Sandy Creek – remove shrubs on side of road to improve visibility Deep Creek – inspect and report for discussion – reduced speed signs suggested	DOI	April 2026	20/1: On schedule 17/3: Inspection will occur in March with a view to fix potholes (when we have a patching machine available) and clearing of shrubbery.
Lighting at entrance to town from Mitchell Highway	Check whether this is responsibility of TMR or Council	DOI	Feb 2026	11/12: Matter raised at meeting with Transport and Main Roads on 9 December 2025.
Improve street lighting – particularly from free camp area to hotel where tourists tend to walk at night. Request for streetlight at southern end of Moody Street	Investigate and provide report with estimated costs to Council workshop for discussion.	DOI	March 2026	17/3: Council staff have spoken with Ergon. Ergon are going to provide details of the process involved to request these works. Once we are aware of the process we will lodge an application. Council will also look at alternative, more cost effective, lighting solutions.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Request for overgrown allotments in Moody Steet to be cleared	Wyandra be inspected for overgrown allotments and notices send to owners to clear their land	DOI/Local Laws Officer	Dec 2025	11/12: Blocks have been inspected and a letter is to be issued to the absent owners regarding maintenance of their properties 17/3: Letters issued to absentee owners
Could ramp beside southern side of Moody Street be removed	Inspect and report to Council workshop for discussion	DOI	March 2026	17/3: Building officer to inspect when next in Wyandra. e
Truck Stop on Mitchell Highway – noise from truck motors overnight causing nuisance to resident in Railway Street	Refer to TMR for appropriate signage	DOI	Dec 2026	11/12: Matter raised at meeting with Transport and Main Roads on 9 December 2025 including installation of appropriate signage.
Council depot – check that installation of accommodation in yard will not prevent access for fire truck to fill up at diesel tank	Liaise with Fire Services and SES regards installation of new fuel tanks and ensure ease of access for fire truck to refuel	DOI	Dec 2026	17/3: In discussions with SES re new lease for their facility and will ensure access is available. New camp has been established on perimeter fence so it is expected there will be no access issues.
Lack of available housing prevents people moving to Wyandra and due to a lack of families there will be only 2 children for the school next year	Advocate for some community housing in Wyandra List the vacant land Council has available in Wyandra and ascertain interest with NFP housing provider	CEO/Mayor	June 2026	11/12: Matter raised with NFP housing provider at 2 December workshop. They are quite some distance away from commencing any construction but agreed to keep Wyandra in mind.
How to attract more tourists to the town Consider having a manned tourism information centre during the tourist season	Develop a tourist trail of interesting sites to visit Investigate if having a manned facility is practical and/or improved tourist signage	Tourism Officer/ Media & Marketing Officer	June 2026	11/12: Discussions with media and tourism team. A number of locations in Wyandra already have QR codes providing information regarding points of interest. The project will formalise a trail incorporating these and other points of interest. 17/3: Media & Marketing to visit Wyandra in March to develop a plan

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Free Camping Ground – fire pit and barbecue	Check if fire pit and barbecue meet Council’s safety requirements	DOI	Feb 2026	17/3: Building officer and Town Coordinator have visited the free camping area. Weeds will be sprayed around fire pit and crushed rock placed around the fire pit to provide a safety zone.
Pub camping	Connect publican with Town Planner	CEO	Dec 2026	11/12: Email introducing Steve Mizen with publican sent on 7 December 2025.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

EULO

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
EULO Community Meeting held on 24 November 2025				
Eulo Development Association support the proposed establishment of a Mechanical Display in Eulo.	EDA to select preferred site via community meeting and communicate this to Council. Council will promote meeting via Facebook website, and newsletter Council to locate previous design concept and if unable to be found CEO to visit Eulo to develop new drawing Council to support development application.	CEO Mayor/CEO	Feb 2026	17/2: Council awaiting feedback from EDA. 17/3: Meeting has been held, a preferred site identified. Council to investigate current ownership of the preferred site and the practicality of its location. A design of the site will be required if land is assessed as available.
Large satellite dish at entrance to town	Investigate role satellite dish plans and plan for its removal in the long term if no longer required	CEO	June 2026	
Cane Grass to be considered in plans for new Eulo Bridge	To liaise with TMR regarding the location of Cane Grass in planning for the new bridge	Mayor/CEO	Feb 2026	11/12: Matter raised at meeting with Transport and Main Roads on 9 December 2025
Corner shallowing at end of Leo Street heading toward Eulo Bridge	Check with TMR if any plans exist to adjust the turn at the end of Leo Street closest to the Eulo Bridge as part of the bridge redevelopment plans.	Mayor/CEO	Feb 2026	11/12: Matter raised at meeting with Transport and Main Roads on 9 December 2025
Develop a walkway from the river camping areas to town including solar lighting	To advocate for a pathway from the new bridge into town whilst concept plans are being developed. Likely to be dependent on whether old bridge is retained or not.	Mayor/CEO	Feb 2026	17/2: Awaiting detailed plans from TWR regarding road design. Community consultation from TMR will inform whether this will be feasible to include in new bridge works. 17/3: Community consultation is likely to happen mid-April 2026
Columbarium/Memorial wall for the cemetery	Investigate the possibility of installing a columbarium/memorial wall at the cemetery including cost considerations.	DOI	March 2026	

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Swing sets in playground to be replaced	Existing swing sets are not fit for purpose due to age profile of children in town. Require 2 x small swings (to accommodate young children) and 2x large swings	DOI	Feb 2026	17/2: Swing sets have been ordered early February. 17/3: Swing sets installed and planning to add another two sets.
Lids on the two septic tanks need to be secured or fenced off to prevent children lifting them up. Concrete around septic tanks has broken and is a hazard	All access lids to septic tanks need securing with a locking mechanism. Broken concrete needs fixing	DOI	Feb 2026	17/2: Works scheduled for February 26 17/3: Lids secured and painted yellow to identify as danger keep out/off
Water leak in Eulo Hall cold room	Roof over cold room has a leak. This is causing water ingress into the cold room which is now impacting the structural integrity of the floor. Need an inspection and repairs as soon as possible.	DOI	Dec 2025	17/3: Leak has been repaired.
Eulo dump needs fixing	Requires signage Consider using fenced area as a dedicated metal, concrete and green waste transfer station Remove metal/concrete in pit to extend life of pit	DOI	Feb 2026	17/3: Vegetation clearing permit obtained to undertake clearing as necessary.
Shepherd	Need to report missing signs, grid issues etc to improve overall condition of roads. CEO to meet with Shepherd to discuss	CEO	Dec 2025	17/2: CEO met with Sheperd and they have been requested to do this
Urgent Airport works	Gate to the grid needs exclusion fencing to prevent Kangaroos gaining access to the airport Fence line needs removal of all trees (189) that are now growing as part of the fence.	DOI DOI	Feb 2026 Dec 2025	11/12: Fence line trees have been poisoned. Kangaroos within fence removed. Gate to grid inspected and agree exclusion fencing required as kangaroos are entering under the fence. 20/1: A second treatment of fence line applied and full weedkiller spray of runway completed 17/2: Quotes requested for airport maintenance works

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Grid on Eulo – Toompine Road needs installing	This grid and associated works has been on-going for a couple of years. Need to action works as replacement grid already present	DOI	Feb 2026	20/1: Grid has not been installed as no fencing either side of the grid. Grid and signage to be returned to depot until such times as a fence is erected. 17/3: Council crew to inspect all the grids on Eulo Toompine road. in April.
Improvement to bait meat to retain poison	Current meat used does not retain poison and so is ineffective in animal control. Better meat costs more so need land owners to agree to additional expense.	CEO/RLO	Mar 2026	11/12: The Wild Dog Committee make the decisions around baiting. We will be guided by them as there is a cost to the landowners of using different types of meat
Lino flooring in kitchen and doctors rooms is old and dirty and well passed its use by date	Flooring in the kitchen and doctor's rooms at Eulo Hall to be replaced	DOI	March 2026	17/2: Building officer inspected the floor. Supplier and quotes being researched.
TV and shelf required for Town Hall	As the VAST system is now installed, a large TV and shelf is required (shelf to be above height children can reach) to support disaster management centre awareness and also TV to allow presentations on the screen.	CEO/DOI	Feb 2026	17/2: Televisions and mounts have arrived ready for installation. 17/3: Television installed in Eulo hall.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

YOWAH

Action/Issue Request	Identified Action	Responsible Person	Timeline	Comment
Yowah – Community Meeting 24 November 2025				
VAST system rollout – approx. 32 properties remain to be installed	Town orderly to coordinate completion of the roll-out of the VAST systems when residents return to their homes next year.	DCS	June 2026	
Freeholding of leasehold land with continued advocacy for the township as a whole	Mayor to identify if advocacy cover letter sent If previously sent, follow up letter to be sent to keep matter front of mind with the Minister	Mayor CEO/Mayor	Dec 2025 Feb 2026	17/2: The advocacy letter was issued and we have received a response that there is no change to the current arrangements and that individual ILUAs are still required.
Who are the traditional owners of the land in Yowah and contact details	Approach QSNTS to determine who are the traditional owners of the land in Yowah and obtain contact details	CEO	Feb 2026	17/2: Currently two Traditional Owner groups: Budjiti and Mardigan Peoples (still awaiting for confirmation from QSNTS)
Generator for Telstra Tower	Whilst a battery has been installed which has improved coverage in power outages, it is likely service will be lost if outage greater than 12 hours. To request Telstra install a generator in Yowah with automatic switch over when power fails	CEO/Mayor	Feb 2026	20/1: Matter to be raised with Telstra CEO at a face to face meeting on 17 March 2026
Improve marketing materials in Cunnamulla Visitor Information Centre to promote Yowah	Work with Yowah progress association to assess what resources VIC holds and how Yowah can be better promoted to tourists	CEO/ Tourism leader	Feb 2026	17/2: Tourism staff requested to reach out again to Progress Association ahead of the tourist season to see how we can help them get a better flow of visitors to Yowah
Regional events clashing with Yowah Opal Festival	Tourism team to work with regional colleagues to schedule events to minimise clashes with major long standing events such as the Opal festival	CEO/ Tourism leader	Dec 2026	11/12: Tourism team to liaise with their regional peers but due to limited available weekends in the tourist season, clashes will always occur and we have limited control over the dates over shires select.
Microphone and speaker required to support functions in Town Hall	Purchase microphone and speaker for town halls (Yowah, Wyandra and Eulo) if they do not already have	CEO	Feb 2026	17/3: Order placed to acquire

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

CUNNAMULLA

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
CUNNAMULLA Community Meeting 13th June 2024				
Robbers Tree – using wood to make seats; preserving stump; similar to lizard lounge incorporating information about the historical story	Council to workshop ideas and notify group on possibilities for consideration	DB/ DOI	October 2025	<p>Council to source concept design drawings for proposal so work can proceed</p> <p>Fee proposal requested from Fulton Trotter Architects (FTA)</p> <p>Workshop held with FTA 12 August. Proposal to be submitted by FTA</p> <p>2/10 : waiting on FTA. Have followed up recently, particularly in light of the Regional Tourism Infrastructure Fund grant opportunity. Refer to separate report October workshop.</p> <p>DOI to follow-up on locating original wood from the tree.</p> <p>4/11: Update provided to November workshop</p> <p>11/12: Publicity regarding the proposed plans for the Robber’s Tree site to be introduced</p> <p>17/2: Facebook article published in February</p> <p>17/3: Funding application unsuccessful due to lack of economic benefit.</p>
Roads – reclassification of roads should be revisited and reviewed	Council to review road classifications in line with the establishment of the roadworks program	DOI	October 2025	<p>In progress in conjunctions with the SWRRTG technical group utilising a different system so roads in the region will all be categorized under the same method. To be discussed at the next SWRRTG Technical Committee meeting.</p> <p>Discussed at the SWRRTG TC meeting of 2025-02-20. Details of options being collated. Will require a Council workshop (place on agenda for November workshop)</p> <p>4/11: Paroo Rural Advisory Group seeking a simpler system. DOI to prepare a 2026 maintenance program based on road classification to be presented at December workshop</p> <p>11/12: A simplified system presented to the December workshop. Service levels based on classification of each road is still being discussed, noting that repairs/ maintenance is subject to budget and seasonal demands.</p>

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
CUNNAMULLA Community Meeting 22nd May 2025				
<p>Water mains replacement – what are the contractual requirements for pavement repair, expected time and quality of repair. Is the mains pressure tested, flushed and disinfected prior to use. Is the quality of finish on footpaths to an acceptable standard</p>	<p>Council will answer this enquiry directly to the person who forwarded it and was unable to attend</p>	<p>CEO/DOI</p>	<p>October 2025</p>	<p>Mains were pressure tested and disinfected. With concrete footpath patches - these were inspected at on-maintenance and where needed Trazlbat had to rectify and provide photos prior to PC being issued. It is worth noting - the condition of existing concrete paths/kerbs was very poor in a lot of places including concrete directly adjacent to their patching. This made joints etc. look a bit uneven and untidy in places.</p> <p>With the pavement trench crossings. It was flagged after they completed them that some future settlement may occur. This was also raised with Trazlbat.</p> <p>Trazlbat are still within their defects liability period so if there are issues council could request they rectify prior to end of defects. *note - all of the "phase 1 contract" trenches were done internally by council at a prior DOIs instruction so it would only be trenches in phase 2 and 3. 4/11: DOI to investigate making a claim under contract retentions 17/2: DOI and team to inspect defects on trenches in February. Contractor has been made aware that retention will not be paid until defects rectified. 17/3: Contractor has repaired the defects and Council has approved the defects as rectified.</p>
<p>Stormwater management – cleaning of stormwater drainage system</p>	<p>Maintenance of stormwater drainage system is being discussed as part of the flood debrief and action required will be undertaken</p>	<p>DOI</p>	<p>December 2025</p>	<p>17/2: Matter to be consider in next year’s budget considerations. Quotes to be obtained for vacuum pump services. 17/3: Quotes are still outstanding.</p>

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
CUNNAMULLA Community Meeting 19 November 2025				
Road inspections – could it include collection of signs or fixing signs rather than just driving the road	Ensure all roads within the Shire are regularly inspected and include sign collection/replacement	DOI	Dec 2025	20/1: Council intends to reinstate a dedicated road inspection position who will also cover grid inspections, fixing signs and retrieving signs not in use.
Rockwell Rd from Cuttaburra Rd towards Terralton – 3 grid approaches require pothole patching/repairs either side of house on Amenda-Tinnenburra Road. Email submitted with photos 3 weeks ago on 27/10/25	Provide advice in writing as to when work will be carried out	DOI		11/12: Customer Service Charter requires a reply in writing within 7 working days 17/2: Works scheduled for February 2026 17/3: Works completed
Enquiry as to why private landholders are not being engaged to carry out grading maintenance near their properties	Noted for future reference. The process Council follows is to request three quotes from the list of pre-qualified contractors subject to availability.	DOI		
Provision of Shire road grading programme	Submit draft document shown to PRAG to December workshop for discussion	DOI	Dec 2025	17/3: Draft grading schedule is completed. It is currently being revised and finalised
Decrease speed sign to 40km/hr on Cuttaburra Crossing	Consider installing decreased speed signs on all Shire causeways/floodways	DOI	March 2026	17/2: Rockwell Rd signs to be erected at the same time. 17/3: Crew is working on Jobs Gate Road. When project finished they will install new signage.
Improve communication by replying to emails	Comply with Customer Service Charter – written reply within 7 working days	All staff	Dec 2025	11/12: All staff email issued 23 November 2025 reminding them of Customer Service Charter and need for written response.
Newsletter – need more roadwork reporting	Include more information on Council roadwork	DOI/CEO/ Mayor	Dec 2025	11/12: More detail has been introduced to the newsletters
Have road contractors report infrastructure issues	Speak with local roadworks contractors regarding this issue	DOI	Dec 2025	17/2: CEO met with Shepherd and they have been requested to do this and inform contractors to do also.

COUNCIL COMMUNITY MEETINGS STATUS UPDATE

Action/Issue	Identified Action	Responsible Person	Timeline	Comment
Moon Creek – no flood reading post	Arrange for installation of flood reading post at Moon Creek	DOI	March 2026	17/2: Works scheduled for February 2026 17/3: Reading post installed.
Recruitment – where are positions vacant advertised as they don't seem to be visible online	All positions vacant, including apprenticeships and positions currently filled by temporary staff provided by recruitment agencies, are to be advertised on Council's website, on regional job websites and on Facebook.	CEO	Feb 2026	20/1: Improvements to advertising of vacancies has occurred. Council is preparing advertisements for all recruitment agency staff positions.
Lack of housing hindering economic growth	Council will continue to promote the Shire to housing providers and consider where it can partner with housing developers.	CEO	Dec 2026	17/2: Council is actively preparing for the next round of Residential Activation Funding round to establish a platform to increase house stock in Cunnamulla. Council is looking to make investment by developers more appealing by way of ensuring trunk infrastructure is in place. 17/2: Planning Scheme review is underway to identify any avenues to streamline the planning and development processes, particularly for housing developments.
Flood signage on Cuttaburra Rd	Installation of new signs at each end of Cuttaburra Rd advising motorists when the road is closed	DOI	June 2026	
Incorporate the Cunnamulla Fella Roundup into the Cunnamulla Show weekend	This matter has been discussed and whilst not achievable in 2026 due to some planning and upgrading proposed for the showgrounds, work on the proposal will continue to see if it can occur in 2027.	CEO/Major Projects Steering Committee	Dec 2026	

10.1.2 Grant Applications Report

Council Meeting: 17 March 2026
Department: Office of the Chief Executive Officer
Author: Alison Shaw, The Right Grant
Attachment: 1. Submitted Grant Applications

Purpose

The purpose of this report is to provide Council with an update on grant applications as at the end of February 2026 as prepared by Alison Shaw of The Right Grant.

Recommendation

That Council receive and note the Grant Applications Report

Discussion

Refer to Attachment 1 for updates on grant applications that have been submitted in the period of May 2025 to February 2026.

The following summary of grant submissions highlights we have a strong record of success in our grant applications.

Disappointingly the Robber's Tree grant was not successful, because whilst it fit the funding criteria it did not generate any direct jobs/economic benefit, compared to other applications.

Submitted Grant Applications

Status	Grant sought	%age of total grants
Successful	6,668,357	69%
Pending	2,409,036	25%
Unsuccessful	599,794	6%
Total	9,677,187	100%

Attachment 1: Submitted Grant Applications

Funding body	Department/ Provider	Project	Total Project Cost	Council Contribution	Amount Requested	Status	Comments
QLD Climate Resilient Councils Funding	State	Paroo Shire Flood Mitigation Study	\$ 158,000.00	\$ -	\$ 158,000.00	Unsuccessful	
Remote Jobs and Economic Development Program - Round Two	Federal	Indigenous Trainee Tourism Officer position.	\$ 246,589.56	\$ -	\$ 246,589.56	Successful	Funding over 3 years
Disaster Ready Fund RD 3	Federal/State	IT Connection for Cunnamulla's Local Disaster Coordination Centre.	\$ 142,794.00	\$ -	\$ 142,794.00	Unsuccessful	
QLD Racing – Infrastructure Grant	QLD Racing	Shed for starting stalls and to cover transportable buildings – jockeys' room etc.	\$ 96,500.00	\$ -	\$ 96,500.00	Pending	
Community Gambling Benefit Fund	State Govt.	Cunnamulla Bowls Club upgrade greens.	\$ 100,000.00	\$ -	\$ 100,000.00	Successful	Application submitted on behalf of the Cunnamulla Bowls Club as Council lease the facility to the bowls club
Safer Communities Funding	State Govt.	Funding for expansion of the existing CCTV network across the township of Cunnamulla	\$ 91,466.65	\$ 19,018.88	\$ 72,447.77	Successful	
Safer Communities Funding	State Govt.	Funding for expansion of the existing CCTV network across the township of Cunnamulla	\$ 532,415.94	\$ 133,132.16	\$ 399,283.78	Successful	
Scheme Supply Fund 2024-2026 - Pathway 1 - Allocation	State Govt.	Update planning scheme	\$ 100,000.00	\$ -	\$ 100,000.00	Successful	
Australia Day 2026 Community Grant	Federal	Funding for Aust Day events in Cunnamulla, Wyandra, Yowah and Eulo.	\$ 10,000.00	\$ -	\$ 10,000.00	Successful	
Country Roads Connect (crc) program	State Govt.	Upgrade to 8Km section of Jobs Gate Rd	\$ 7,635,252.00	\$ 1,942,626.00	\$ 5,692,626.00	Successful	\$1,942,626 from other source: TIDS
FY26 Resilience Grant Application	RACQ	Emergency Kits	\$ 27,641.15	\$ 484.00	\$ 27,157.15	Successful	Submitted via Eulo Development Assn.
Digital Starter Grant	State Govt.	Digital Inclusion – Cunnamulla Library	\$ 10,249.00	\$ -	\$ 10,249.00	Successful	
Digital Starter Grant	State Govt.	Digital Inclusion – Yowah Library	\$ 10,004.00	\$ -	\$ 10,004.00	Successful	
Regional Tourism Infrastructure Grant	State Govt.	The Robber's Tree – Phase 1	\$ 299,000.00	\$ -	\$ 299,000.00	Unsuccessful	Project did not generate direct economic benefit compared to other applications
Resource Recovery Boost Fund Stream 1	State Govt.	Paroo Shire Resource Diversion Transfer Station	\$ 2,277,587.00	\$ 280,607.00	\$ 1,996,980.00	Pending	
Fighting Illegal Dumping Partnership Program - Round 1A	State Govt.	Funding to support the Environmental Field Officer (Illegal Dumping Officer) position	\$ 433,810.86	\$ 163,810.86	\$ 270,000.00	Pending	Council contribution is oncosts, vehicle expenses, promotions expenses, administration and PPE necessary for the role.
Community Gambling Benefit Fund	State Govt.	Marquees for events	\$ 15,271.65	\$ 2,500.00	\$ 12,771.65	Pending	
Rural Libraries Qld Places and Spaces Grant	State Govt.	New Carpet for the Cunnamulla Library	\$ 32,784.55	\$ -	\$ 32,784.55	Pending	
Regional Activtion Fund	State Govt.	Specific Infrastructure Planning Project for the William Street / Florence Street site				In preparation	No end date but lodge asap
Games On!	State Govt.	Stage 1A - Cunnamulla Swimming Pool & John Kerr Park Master Plan				In preparation	Due 18 March 26
Safer Communities Funding RD2	State Govt.	Installation of security gate at Council Depot				In preparation	Due 31 March 26
Total Grants Submitted			\$ 12,219,366.36	\$ 2,542,178.90	\$ 9,677,187.46		

10.1.3 Human Resources Report

Council Meeting: 17 March 2026
Department: Corporate Services
Author: HR Manager
Attachments: NIL

Purpose

The purpose of this report is to provide Council with an update on advertised positions, employee changes, and positions to be advertised and importantly to provide insight into People & Culture's human resource strategy.

Recommendation

That Council receive and note the Human Resources Report.

Previous Council Resolutions

Not Applicable

Discussion

February Outgoing Staff x 2

- 1 x Multi Skill
- 1 x Labourer Parks & Garden

February Incoming Staff – new x 5

- Indigenous Tourism and Events Trainee – Local
- Administration - Local
- Workshop and Fleet Coordinator – Local
- Environmental Field Officer- relocated to Cunnamulla
- Grader Operator - Local

Positions currently advertised or to be advertised:

- Finance Manager
- Local Laws Officer
- Director of Infrastructure
- Gardener/Horticulturist
- Road's Inspector

Positions Advertised Ongoing

- Casual positions within the Infrastructure Department

Note that all of the general labourer outdoor operations team who have been recruited over the last few months have been sourced from PSC's internal casual bank.

Agency Contracted Workers –February

- Nil

Employee Changes/Transfers

- Nil to report

Traineeships/Apprenticeships

A key focus of Human Resources is to offer apprenticeships/traineeships to staff to provide career pathways. Four are currently progressing as set out below:

1. **Traineeship Certificate IV Tourism and Travel Traineeship:**
Final stages of the sign up process and contract to commence in March.
2. **Traineeship Certificate III in Water Industry Operations –Treatment Plant Operator:**
Final stages of the sign up process and contract to commence in March.
3. **Apprenticeship 1 x Certificate III in Heavy Commercial Vehicle Mechanical Technology:**
Apprenticeship now commenced 9 March 2026.
4. **Traineeship Certificate III Business Administration:**
Currently on hold until further notice.

Training moving forward:

Human Resources will continue to focus on growing leadership, workplace safety, compliance, and operational capability within Paroo Shire Council.

Traineeships offer paid work, practical training, and nationally recognised qualifications. The intention is to provide a pathway into careers in administration, horticulture, library services, community services and trades including Certificates 2-4 through to Diplomas. All are recognised Australian Qualification Framework (AQF) qualified certifications.

These pathways will provide staff with AQF qualifications and certification providing recognition for the staff member which will hopefully motivate them to undertake further career advancement within Council.

Examples of potential traineeships for Paroo Shire Council being assessed are:

- Local Government certifications
- Library Assistant Traineeship
- Trainee Governance Officer
- Animal Care Traineeship
- Information Technology Traineeship
- Administration/Business
- Trades e.g. Mechanic/Plumber/Water Treatment
- Work Health and Safety (Occupational)
- Horticulture

Staffing Statistics – February 2026

	Community Support & Engagement	Finance	Infrastructure	Office of the CEO	Parks & Gardens	Water & Sewerage	Workshop & Fleet	Total
Female	18	11	8	1	2	-	-	40
Male	6	2	32	3	9	4	4	60
Total	24	13	40	4	11	4	4	100

	Community Support & Engagement	Finance	Infrastructure	Office of the CEO	Parks & Gardens	Water & Sewerage	Workshop & Fleet	Total
Casual	13	-	7	1	1	-	-	22
Full Time	10	11	32	3	6	4	4	70
Part Time	1	2	1	-	4	-	-	8
Total	24	13	40	4	11	4	4	100

Human Resources on-going focus

1. In 2025–26, we will develop Parro Shire Council’s first Employee Value Proposition (EVP) to help attract and retain people with the right skills and attributes.
2. Review *Performance Review* documents, train supervisors to extract Training Needs Analysis information: **commenced**
3. Fair Work Casual Conversion Training for Supervisors: **commenced**
4. Process to capture casualisation at correct time and run reports: **commenced**
5. Packs to go out to all casual employees: **commenced**
6. People & Culture continuous improvement policy register e.g. updated legislations
7. Calendar of workplace training events
8. Revisit Council policies relating to Human Resources related areas including:
 - o Grievance & Complaint Policy
 - o Alcohol & Drugs Policy
 - o Smoking in and around the Workplace Policy
 - o Portable Device Policy.

All of Council – Staffing

Budget/Financial Implications

As per approved 2025/26 Budget.

Legislation/Statutory Implications

Local Governments Act 2009

Local Government Regulations 2012

Corporate Plan and/or Operational Plan

Operational Plan:

Theme:

- 1 Excellence in Governance
 - 1.1 Provide a safe workplace including wellbeing support
 - 1.2 Provide leadership training and team building to ensure a coordinated, connected and learning organisation

Risk Management

The following risk/s are relevant to the matters considered in this report:

Risk Summary

Risk	Explanation
Staff Housing	Minimal availability to offer staff to encourage move to Cunnamulla

Consultation

Chief Executive Officer.

10.1.4 Workplace Health and Safety Report

Council Meeting: 17 March 2026
Department: Workplace Health & Safety
Author: Christine Johnston, WHS Advisor
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on Workplace Health and Safety activities across Council.

Recommendation

That Council receive and note the Workplace Health and Safety Report.

Previous Council Resolutions

Not Applicable.

Discussion

Drug and Alcohol testing

The new Drug and Alcohol testing equipment arrived during the month and a random blanket test was completed during February, with 43 tests performed. This included all depot staff, road crews and contractors at the depot.

It was pleasing to note that there were Zero non negative tests.

March's safety initiative will target Drugs and Alcohol in the Workplace and will involve various random site checks including subcontractors and office staff.

Training

Council's Training High risk tickets Part B (Working at Heights, Confined Spaces) is scheduled for the second week of April.

Sub contractor Management

In consultation with the Council's contractor Management team we have developed a contractor expectations information sheet and a new site observation form which will be completed by the contractor management team weekly and a copy will be sent through to Council.

We have also ensuring subcontractors safety is aligned with the Council by ensuring weekly safety toolbox meetings are held at prestart.

Incident reporting

	<u>Current</u> <u>Month</u>	<u>Year to Date</u>
Vehicle/Plant Accidents	0	3
Near Misses	0	3
Number of All Injuries	0	8
Number of Incident reports	0	28
Number of Hazard Reports	0	5

Rehabilitation Case Management

New Cases	Closed Cases	Total Active Cases	Cases >5 Days	Cases >40 Days
0	2	3	0	3

Prohibition, Improvement or Electrical Notices (issued by WHSQ or ESQ)

Date	Type	Description
NIL		

Notifiable Events (Incidents reported to WHSQ)

Date	Description of Notifiable Event
NIL	

Budget/Financial Implications

As per approved 2024/25 Budget.

Legislation/Statutory Implications

Local Government Act 2009

Local Government Regulation 2012

WHS Act

Consultation

CEO and Directors

10.2.1 Community Services Report

Council Meeting: 17 March 2026
Department: Community & Environmental Services
Author: Community Services Team Leader
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of February 2025.

Recommendation

That Council receive and note the Community Services Report

Previous Council Resolutions

Not applicable

Discussion

1. Community Support – Service Program Outcomes

Service Users this Month	Target Hours of service delivered	Actual Hours of service delivered	No of occasions of service
Link people with formal and informal support	35	37 collectively between the communities' team	<ul style="list-style-type: none">- Phone, email communications connecting interagency members and setting up meetings.- Working with community groups linking to support services through Interagency.- Working with Strong Families, Strong Communities to deliver joint activity programs for the community.- Working with QLD Police service to get PLO (Police Liaison Officer) involved with council events and programs.
Create social connections and inclusion	35	45 collectively between the communities' team	<ul style="list-style-type: none">- Clean Up Australia Day- Welcome to Paroo Event- Honky Tonk Queens Event- Curbside Pick-up- Mens Shed meetings- Meals on Wheels

Service Users this Month	Target Hours of service delivered	Actual Hours of service delivered	No of occasions of service
			<ul style="list-style-type: none"> - Memorial Wall opening - Strong Communities, Strong Families run support Programs, assisted with providing space for facilitation on services along with preparation of the facilities
Integrate local community action	35	37 collectively between the communities' team	<ul style="list-style-type: none"> - Strong Families, Strong Communities - Deadly Choices - Police service - Mens Shed - CACH - Beyond Bronco Girls - Interagency - Local Stakeholders in Youth Services - Reception - Meetings/seminars

Services Provided this Month	% of time allocated
Link people with formal & informal supports (<i>information, assistance, advice, and referral to other support services</i>)	25%
Create Social Connections and Inclusion (<i>e.g., Touring Shows, NAIDOC, Qld Week, Cunnamulla Fella Roundup etc.</i>)	20%
Integrate local Community Action (<i>interagency, RADF, Regional Council Network, Multicultural Subcommittee community meeting, Paroo Shire Business Network, community reference group etc..</i>)	20%
Development (<i>study, leadership programs, information stalls etc.</i>)	5%
Community Education (<i>workshops, programs, information stalls etc.</i>)	20%
Program Reporting (<i>daily, monthly and P2i quarterly</i>)	10%

Programs	Actions / Reports	Status
Afternoon Tea	Deadly Choices has reported back showing approximately 10-15 youth members engaging in the program each day.	Currently Operational

1.1. Highlights for the month – PSC supported events

Date	Event / Activity	Location
03/02/2026	Men's Shed meeting	Community Hub
10/02/2026	Men's Shed meeting	Community Hub
19/02/2026	Interagency	Chambers Room
17/02/2026	Men's Shed meeting	Community Hub
17/02/2026	Memorial Wall	Town Centre
06/03/2026	Meals on Wheels	Community
24/02/2026	Men's Shed meeting	Community Hub

1.2. Upcoming Community Events and Activities

Date	Event / Activity	Location
March 2026	International Women's Day partnering with Lifeline with and Paroo Shire Communities team	Peninsula Hot Springs
11 April 2026	Colour Fun Run (CACH & Deadly Choices)	Cunnamulla
25 April 2026	Anzac Day	Cunnamulla
16 th & 17 th June 2026	Queensland's Chamber Orchestra	Shire Hall

2. Community Collaborations

Community Programs supported	Date	Location
Afternoon Team Deadly Choices & Strong Families, Strong Communities	Ongoing Monday - Thursday	Youth Centre
Mental Health/Domestic Violence Support Programs Strong Families, Strong Communities	Ongoing Wednesday afternoons	Youth Centre

Budget/Financial Implications

The community services delivered within this report are all funded through the 2025-26 operational budget.

Legislation/Statutory Implications

Not applicable

Corporate Plan and/or Operational Plan

Theme: 2. Our people and strong communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership Adverse risk to the community due to ineffective, inaccurate and/or inappropriate communication and relationship/ stakeholder management	The delivery of community services to the region provides much needed support to various sectors of the community. The non-provision of these services could have a detrimental impact of the physical and mental well-being of some of the community.

Consultation

Youth Support Officer

Community Support Officer

Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (CHDE)

Department of Families, Seniors, Disability Services & Child Safety

CACH, Lifeline, CMA P-12 SS, Sacred Heart School, Inter-Agency, QPS, RESQ+, RADF, TRACC

Department of Premier and Cabinet

10.2.2 Community Grant Expenditure Report

Council Meeting: 17 March 2026
Department: Community & Environmental Services
Author: Community Services team Leader
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on Community Grant Expenditure for the period ending 31 February 2026.

Recommendation

That Council receive and note the Community Grants Expenditure Report

Previous Council Resolutions

Not applicable.

Discussion

The expenditure YTD is shown in the following table.

Job Cost	Description	This Year	Committed	Total
1410-0002	Community Donations (Cash)	\$20,695.65	\$3,800.00	\$24,495.65
1410-0002-0004	Noorama Picnic Race Club Inc		\$800.00	\$800.00
1410-0002-0012	Cunnamulla Senior Citizens	\$1,235.65		\$1,235.65
1410-0002-0014	Eulo Polocrosse Club Inc	\$2,000.00		\$2,000.00
1410-0002-0018	Cunnamulla Amateur Swimming Club	\$12,460.000		\$12,460.00
1410-0002-0019	Cunnamulla Rowing Club	\$3,000.000		\$3,000.00
1410-0002-0067	Cunnamulla Bowls Club		\$3,000.00	\$3,000.00
1410-0002-0070	CEFP	\$2,000.000		\$2,000.00
1410-0003	Donations - In Kind Contributions	\$25,028.24	\$119.80	\$25,148.04
1410-0003-0008	Cunnamulla District Race Club	\$123.88		\$123.88
1410-0003-0009	Sacred Heart 110 Yrs Reunion	\$7,360.92		\$7,360.92
1410-0003-9121	HOPE Deadly Recruits	\$33.58		\$33.58
1410-0003-9202	YOMSCI Opal Festival	\$9,379.59		\$9,379.59
1410-0003-9212	CMA PoloX Club	\$206.66		\$206.66
1410-0003-9215	Cunnamulla Golf Club Inc	\$311.87		\$311.87
1410-0003-9216	Wyandra Progress Assn	\$19.91		\$19.91
1410-0003-9225	Cunnamulla Show Society	\$6,430.22		\$6,430.22
1410-0003-9229	Stars of Charlotte Plains	\$922.15		\$922.15
1410-0003-9239	Charlotte Plains MNT	\$239.46	\$119.80	\$359.26

1410-0004	Donations - Fee Waiver	\$2,037.34		\$2,037.34
1410-0004-0001	CMA P-12 State School	\$1,347.34		\$1,347.34
1410-0004-0004	Eulo Development Association	\$220.00		\$220.00
1410-0004-0000	RADF Salt Printing Workshop	\$310.00		\$310.00
1410-0004-0005	Care Outreach	\$160.00		\$160.00
Grand Total:		\$47,761.23	\$3,919.80	\$51,681.03

During the month the CEO approved two in-kind grants totalling \$470.

The annual budget for this activity is \$100,000.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: 2. Our people and Strong Communities

Program Area: 2.6 Foster and promote safe, active and healthy communities

Risk Management

Not applicable

Consultation

Not applicable.

10.2.3**Cunnamulla Swimming Pool Report**

Council Meeting: 17 March 2026
Department: Community
Author: Sarmad Habib
Attachments: 1. February Monthly Report

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Pool Contractor for the month of February 2026.

Recommendation

That Council receive and note the Cunnamulla Swimming Pool Report.

Previous Council Resolutions

Not applicable.

Discussion

As set out in the attached report, the pool was operational for 92% of full capacity.

Budget/Financial Implications

Provision is made in the annual budget for the operations and maintenance of the Cunnamulla Pool.

Legislation/Statutory Implications

Various health and safety regulations apply to the operations of a community pool.

Corporate Plan and/or Operational Plan

Theme: 2. Our people and strong communities
Program Area: 2.6 Foster and promote safe, active and healthy communities

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership	The delivery of swimming pool and ancillary services to the region provides much needed sporting and recreational opportunities.
Safe places for recreation and sports.	The engagement of a specialist pool contractor is to deliver on this expectation.

Consultation

N/A



MONTHLY REPORT

CUNNAMULLA SWIMMING POOL
FEBRUARY 2026

CONTENTS

- 03 General Summary
- 04 Operational Overview
- 05 Patronage & Attendance Report
- 06 Patronage & Attendance Report (Continued)
- 07 Incidents & Supervision
- 08 Maintenance & Repairs
- 09 Orders & Closures
- 10 Program & Hire

GENERAL SUMMARY

The Cunnamulla Swimming Pool maintained strong operational reliability during February 2026, achieving 92% operational availability and recording 424 patron entries while continuing regular community and school-based aquatic programs.

OPERATIONAL PERFORMANCE SNAPSHOT

Pool Operating Dates	1 Feb – 28 Feb 2026
Weekly Pool Hours	56 hours
Operational Availability	92%
Total Pool Entries	424
Peak Attendance	22 Feb – 42 patrons
Youth Season Passes Sold	5
Adult Season Passes Sold	7
Programs Delivered	Swim Club & Eulo Swimming Lessons
Incidents Recorded	5 (Minor)

Please note: Total entry figures exclude session pass holders, pool hire events, school swimming activities and swim program participation.



Pool Hours

DAY	MORNING	MIDDAY	AFTERNOON
Monday	CLOSED	CLOSED	CLOSED
Tuesday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Wednesday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Thursday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Friday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Saturday	6:00am - 8:00am	10:00am - 2:30pm	3:00pm – 6:00pm
Sunday	7:00am - 9:00am	10:00am - 2:30pm	3:00pm – 5:00pm

cunnamulla@allaboutaquatics.com.au
0455 051 115



OPERATIONAL OVERVIEW



Total Days of Operation

Excluding contractual Monday closures, the facility was scheduled to operate for 24 days during February 2026.

- The pool was fully operational on 22 of these days, with two days subject to partial unavoidable operational disruption.
- This represents approximately 92% full operational availability across all contracted operating days for the month.
- Partial closures occurred due to storm activity and a facility leak, both requiring short-duration closures to ensure safety and compliance.

Peak Attendance

During February 2026, total attendance reached 424 patrons.

- 22 February recorded the highest daily attendance, with 42 total entries.
- Afternoon sessions were consistently the busiest period, accounting for the majority of visits throughout the month.
- Strong participation was evident across all age groups, with particularly high engagement from 10–17 year olds (180 attendances).

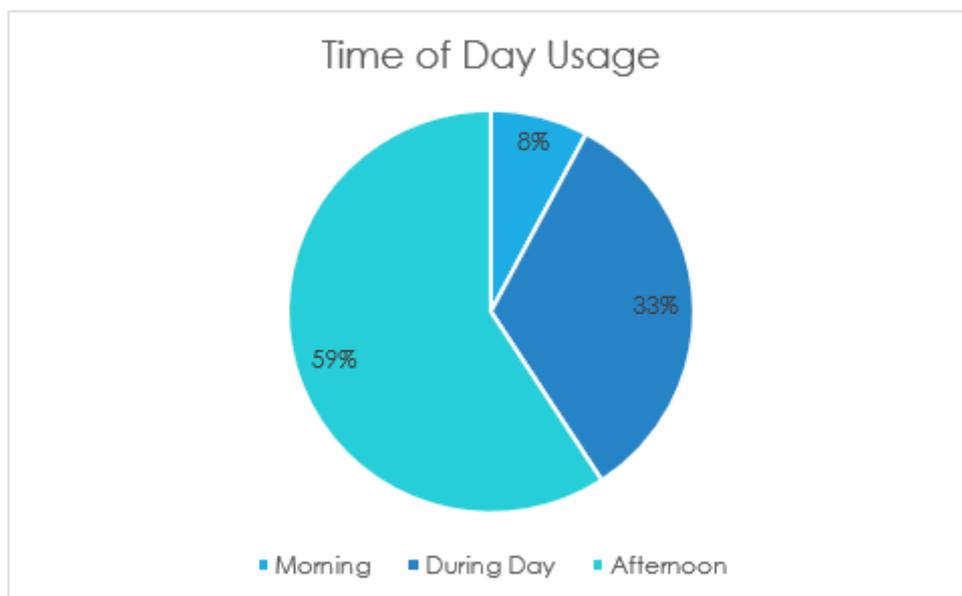
Operational Impact

Operational disruptions were short duration and unavoidable, implemented to ensure public safety and facility integrity. While overall attendance for February was lower than the previous month, this reduction is not attributed to operational limitations. The facility maintained a high level of availability (92% of contracted operating days), and service delivery remained consistent throughout the reporting period.

PATRONAGE & ATTENDANCE REPORT

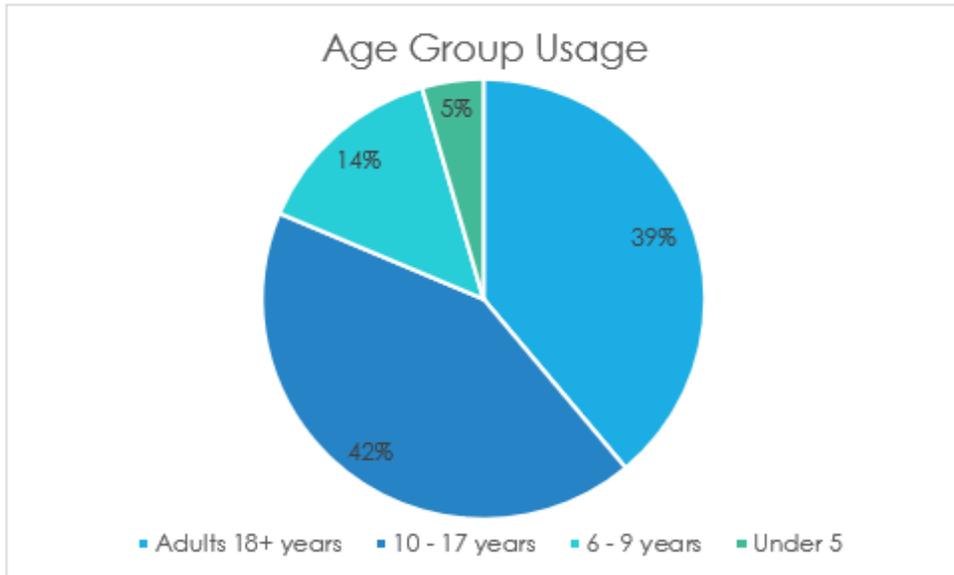
Date	Morning	During Day	Afternoon	Adults 18+	10 - 17 years	6 - 9 years	Under 5	Totals	Notes - including pool hire and programs
1-Feb-26	10	16	9	18	13	4	0	35	
2-Feb-26	0	0	0	0	0	0	0	0	Normal Monday Closure
3-Feb-26	2	2	13	8	5	4	0	17	
4-Feb-26	0	0	33	10	15	8	0	33	
5-Feb-26	2	14	0	10	0	0	6	16	Pool Closed 1:00pm - Storm Activity
6-Feb-26	0	1	0	1	0	0	0	1	
7-Feb-26	0	3	22	9	14	1	1	25	
8-Feb-26	1	18	11	15	11	4	0	30	
9-Feb-26	0	0	0	0	0	0	0	0	Normal Monday Closure
10-Feb-26	0	0	17	2	9	6	0	17	
11-Feb-26	1	0	17	6	12	0	0	18	
12-Feb-26	4	0	0	4	0	0	0	4	Pool Closed 11:00am - Facility Leak
13-Feb-26	1	0	10	6	5	0	0	11	
14-Feb-26	0	10	2	0	12	0	0	12	
15-Feb-26	1	1	0	2	0	0	0	2	
16-Feb-26	0	0	0	0	0	0	0	0	Normal Monday Closure
17-Feb-26	1	1	8	3	4	3	0	10	
18-Feb-26	0	0	22	7	7	8	0	22	
19-Feb-26	1	1	6	3	5	0	0	8	
20-Feb-26	0	2	14	5	7	0	4	16	
21-Feb-26	0	24	7	12	13	6	0	31	
22-Feb-26	6	17	19	16	15	6	5	42	
23-Feb-26	0	0	0	0	0	0	0	0	Normal Monday Closure
24-Feb-26	2	0	3	3	0	1	1	5	
25-Feb-26	1	2	8	8	0	3	0	11	
26-Feb-26	0	1	6	3	2	0	2	7	
27-Feb-26	0	1	9	4	3	3	0	10	
28-Feb-26	0	26	15	10	28	3	0	41	
	33	140	251	165	180	60	19	424	

Please note: Entry figures exclude session pass holders, pool hire events, school swimming activities and swim program participation.



Afternoon sessions accounted for the majority of attendance (59%), indicating peak community use occurs after school hours.

PATRONAGE & ATTENDANCE REPORT



Youth aged 10–17 represented the largest user group during February, accounting for 42% of total attendance.

STAFFING

POOL MANAGER: Alina Graham, Rebecca Andrade

SUPERVISOR: Ella Johnson, Te-Neka Schmidt

POOL LIFEGUARD : Quincy McCarthy, Joan Murphy

GROUNDS MAINTENANCE: Jamie Simpson, Roy Nikints



INCIDENT & SUPERVISION SUMMARY

INCIDENT REPORT

DATE	DETAILS	OUTCOME
11/02/26	Nose Bleed	<ul style="list-style-type: none"> • Basic First Aid Provided
22/02/26	Store room shelf collapse on staff member	<ul style="list-style-type: none"> • Minimal injuries • Basic First Aid Provided
25/02/26	Possible snake sighting	<ul style="list-style-type: none"> • Area searched
28/02/26	Foot Injury	<ul style="list-style-type: none"> • No First Aid Required
28/02/26	Sunburn	<ul style="list-style-type: none"> • Basic First Aid Administered (sunburn cream) • Advised child to stay out of the sun

SUPERVISION REPORT

Date	Description	Outcome / Action
22/02/26	Near Miss - Water Safety / Behavioural Intervention	<ul style="list-style-type: none"> • Patron (10+ years) repeatedly spoken to regarding unsafe behaviour and pool rules. • Risk assessment conducted. • 1 day ban issued and patron directed to leave facility. • Patron later returned to premises and threw a can at another patron before leaving the area. • Due to escalation and non-compliance, ban extended to 1 week, concluding 02/03/2026.

MAINTENANCE & REPAIRS SUMMARY

REPAIRS & REQUESTS

DATE	DETAILS
12/02/26	Pest control required <ul style="list-style-type: none">• Redback spiders and nests in grid along east side of 50m Pool
12/02/26	Granular chlorine clumping causing blockages in the hopper system and grinder. Inspection required to determine whether there is : <ul style="list-style-type: none">• A moisture or storage issue• A hopper/grinder fault• A ventilation issue in the plant room• Product batch issue
12/02/26	Leak in roof of storage room
21/02/26	Plumber Required <ul style="list-style-type: none">• Dosing unit leaking

POOL MAINTENANCE

DATE	DETAILS
04/02/26	<ul style="list-style-type: none">• Backwash completed
18/02/26	<ul style="list-style-type: none">• Backwash completed
25/02/26	<ul style="list-style-type: none">• Backwash completed

ORDERS & CLOSURES SUMMARY

POOL ORDERS

No Pool Orders Recorded

POOL CLOSURES

DATE	DETAILS
05/02/26	Pool Closed at 11:30am due to storm and lightning activity.
12/02/26	Pool Closed at 11:00am due to storm activity and a facility leak. The facility re-opened at 3pm.

DELAYED OPENING

DATE	DETAILS
06/02/26	Facility opened at 8:00am due to post storm clean up works



PROGRAM & HIRE SUMMARY

PROGRAMS

PROGRAM	DETAILS	PARTICIPANTS
Swim Club	Swim Club swimming program operates on a weekly basis on a Thursday.	41 Participants for the month
Eulo School	The Eulo State School swimming program operates on a weekly basis from Wednesday to Friday	Average of 9 participants per session

POOL HIRE

DATE	DETAILS
06/02/26	<ul style="list-style-type: none">School Swimming Carnival
10/02/26	<ul style="list-style-type: none">District Swimming Carnival

COURSES

All courses outlined below are delivered by AAOT.

DATE	DETAILS
22-23/02/26	<ul style="list-style-type: none">PLG - Cunnamulla

10.2.4

Library Services Report

Council Meeting:	17 March 2026
Department:	Community Support & Engagement
Author:	Kayce Hooper, Library Services
Attachments:	1. Infant Sensory station images 2. After School Easter Activities

Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the shire for the month of February 2025.

Recommendation

That Council receive and note the Library Services Report.

Discussion

1. Cunnamulla Library

Cunnamulla Library Staff have now completed a stock take on all books, audio books and DVDs in the Cunnamulla Library, this process took roughly three weeks to complete, and acknowledgement to the staff for their time and dedication to complete the stock take.

Easter school holiday activities are being arranged, flyers will be posted on the Library Facebook page and distributed around town.

2. First 5 Forever

First 5 Forever continues each Friday with great attendance and engagement.

Cunnamulla Library now has an infant sensory station/corner that provides an inclusive, safe, educational space for our babies and parents to explore together. We have a lot of infant attendance and felt this area was greatly required and has been highly appreciated by parents.

This area including sensory toys are sanitised daily.

3. Yowah Library

Yowah Library remains open every Wednesday 9:00am to 1:00pm, one day a week.

Library staff will attend Yowah Library to complete a stocktake before the end of the financial year with a date still to be determined.

Patrons and staff have expressed appreciation for the library's newly installed air conditioning, noting the significant improvement in comfort while visiting the space. Due to extreme heat we hope that this area now provides a more welcoming and cool space for locals and visitors and encourages higher attendance levels for this library.

4. Statistics: February

	Cunnamulla	Yowah
Open Days	18	4
Items Loaned	284	5
Average loans per day	10	1
Visitor Statistics	713	7
Average Visitors Per Day	35	2
Adult Membership	472	93
Junior Membership	188	3
New Members	2	0
Requests made	27	0

Budget/Financial Implications

Library services are funded through the adopted 2024-25 operational budget.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Activities undertaken by the Library Services Team align with Corporate Plan Priority Area:

2.4 Vibrant libraries and inclusive flexible learning and skilling.

Consultation

Library Services.

Attachments: Infant Corner



Easter Activities:

Cunnamulla Library After School Easter Activities

2:30 - 4:00pm

Monday 23rd March

Lets make an Easter
Bunny



Wednesday 25th March

Decorating wooden Easter
Tags



Friday 27th March

Lets paint and Decorate a
Easter Sculpture



Monday 30th March

Paint your own keepsake Easter
Cup

bookings required :46558490



Wednesday 1st April

Library Easter Egg
Hunt



10.2.5 Tourism Report

Council Meeting: 17 March 2026
Department: Tourism
Author: Ian Stone, Tourism Team Leader & T Oldham
Attachments: Attachment 1: Major Events

Purpose

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for February 2026.

Recommendation

That Council receive and note the Tourism Report.

Previous Council Resolutions

Not applicable.

Discussion

1. Visitor Information Centre

Visitor numbers for February 2026 were 198 - a small increase from February 2025, but with such a small sample size, not significant.

28 people visited the "Time Tunnel" exhibition in February.

We have had a record number of bus group enquiries and bookings for the Hot Springs, All Aboard and Time Tunnel.

At present fuel cost increases and availability of fuel have not been an issue but has been raised by independent travelers as a possible emerging issue.

2. Activities

2.1. Remote Jobs & Economic Development (RJED) Grants

A successful Indigenous Tourism Trainee Candidate was appointed and commenced employment with the Council on Monday 16 February 2026.

2.2. Art Gallery

Our first exhibit for 2026 will be starting in April for the Riverlights competition.

2.3. All Aboard Sound and Light Show

29 people viewed the show in February (including a Bus Tour Group of 16 pax). All aspects continue to run without issue.

2.4. Local community engagement and business development

Tourism has continued to actively promote local community organisations, events and activities through the weekly What's On Guide as well as via social media throughout February.

We have been assisting YOMCSI with preparation and planning for the Opal Festival.

A subcontractor for OQTA working on Trade Ready and Travel Packaging, visited Cunnamulla and Eulo to meet with tourism operators to assist creating packages as part of the flood recovery funding and was extremely impressed by the Cunnamulla Hot Springs and All Aboard. Various packages should come together over the coming months.

The Tourism Strategic Plan 2025-2030 was formatted for public release

2.5. Cunnamulla Major Events Steering Committee

Refer to Attachment 1.

2.6. Tourism Signage And Flags

Banner system has been installed and adjustments made to prevent banners from tearing.

Torn banners to be replaced in coming week

River Lights and Anzac Banners have arrived ready for 2026.

2.7. Town Tree Lighting

Commercial grade Fairy lights have been installed on 3 key trees around town, final install of solar panels and batteries to be completed in coming week.

Additional fairy lights are on order for a number of smaller additional trees and will be installed before Outback River Lights

2.8. SWQROC / Natural Sciences Loop

Members of the Cunnamulla tourism team attended the Moreton Bay Expo in Redcliffe and the Adelaide Caravan and Camping Expo in February as part of the SWQROC Tourism Drive loop promotion "South West Six".

The weather affected Moreton Bay but numbers were still reasonable, The Adelaide show had 24,000 people attending and good numbers visited our stand. There was also some good opportunities to network and discuss future collaboration and marketing ideas for the South West Six.

2.9. OQTA

Flood Recovery Tourism Marketing Campaign has commenced with particular emphasis on the 9 regions affected by the 2025 floods (inc. Paroo Shire). Announcements include major headline act Lee Kernaghan to perform throughout the identified regions in March/April with QLD Music Trails to drive increased tourism. Unfortunately, no Paroo Shire locations are scheduled, however increased tourism is expected through the region on route to other scheduled location (such as Bulloo Shire).

We have circulated opportunities for local tourism businesses and groups to take advantage and be involved.

2.10. Matilda Way

Matilda Way Online Meeting was held on Wed 25th February, with discussions on re-establishing activity on the official Facebook page, as well as updating signage and renewing the brand kit and merchandising in 2026 to ensure messaging remains consistent across all involved councils.

2.11. Adventure Way

No further updates

2.12. Drive Inland

Next meeting is planned for 19th March

2.13. TEQ /Tourism Group

TEQ are working with OQTA to create the marketing push for the Outback in early 2026.

We have been successful in securing a \$28,000 grant for Outback River Lights as part of the Western QLD Events Boost. This grant has not been officially announced yet but have had advance verbal confirmation.

3. Marketing & PR

3.1. Social Media and Digital Marketing – Cunnamulla Tourism

The social media and digital reach for Cunnamulla Tourism was 239,000 views over February with over 85,000 people engaging with the page.

Our website had 2,700 active users in February

We are currently investigating amendments to the Tourism Website to allow an online shopping portal, as is detailed in our strategic plan.

Visitor Feedback

Trip Advisor: 0 new reviews for the period. Our overall status remains at 4.6 stars.

Google: 0 new reviews Our rating has remained at 4.6

Wikicamps: 0 new review for VIC

3.2. Media and Digital Marketing – Cunnamulla Hot Springs

Social media and digital reach was 30,000 views for February 2026.

Engagement was 12,000 across both Facebook and Instagram.

The Cunnamulla Hot Springs website had 2,200 active users in February

Visitor Feedback

Trip Advisor: 0 new reviews for the period. Overall status is 4.7 stars.

Google: 0 new reviews, review- rating remains at 4.3

Wikicamps: 0 new reviews for Hot Springs rating of 4.8

4. Visitor Statistics

Visitors Feb 2026:	198	Feb 2025:	192
Sales Feb 2026: (EX GST)	\$2,571	Feb 2025:	\$4,026
Total Sales Year To Date 2026: (EX GST)	\$120,752	Year To Date 2025:	\$134,898
All Aboard Feb 2026: (VIC EFTPOS, Ex GST)	\$271	Feb 2025:	\$420
All Aboard YTD (VIC EFTPOS EX GST)	\$23,930	YTD 2025	\$24,390

Budget/Financial Implications

Operations are inside current 2025/26 Budget provisions.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Theme: 1. Excellence in Governance
Program Area: 1.5 Deliver excellence in customer service
Theme: 2 Our People and Strong Communities
Program Area: 2.1 Celebrate cultural diversity, history and traditions
2.5 Support for leadership programs and youth pathways
Theme: 3 Prosperous Economy
Program Area: 3.2 Grow and enhance tourism

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Financial	No financial risks are flagged at present
Quality	There are no quality risks we are aware of.
Time	None
Amenity / Environment	Continued reports of flooding in Outback QLD are influencing travel plans for potential visitors
Other	We are receiving a number of enquiries concerned about fuel availability and pricing. If world events continue this could have a detrimental effect on visitor numbers

Consultation

TEQ, OQTA, Community Team Leader, Cunnamulla Hot Springs, Various Tourism and Non Tourism Business throughout the Shire. Infrastructure department.

Attachment 1

Outback River Lights

Dates Set: 17 to 19 April 2026

Draft program attached – With Further Updates

99% of details have been confirmed as set out below:

Food:

- Long Table Dinner – Ticketed Event – Nullawokka – Majority of tickets sold
- Camp Oven Cooking Demonstration and Tastings – Ranger Nick
- Goat on a Spit Demonstration and Tastings Ranger Nick – Tourism team to purchase a low cost spit for use
- First Nations Bush Tucker Cooking Demonstration and Tastings - Nullawokka
- Bush Tucker Masterclass – Ticketed Event Nullawokka Tickets on sale
- The following organisations have been locked in
 - Cakes By Kasey Children’s Cupcake Decorating workshop Booked
 - Cunnamulla State School for saltbush products and tasting – Awaiting response
 - Outback Grazing to provide Pizzas
 - Science Workshops – Creating Sherbert Spiders (Soft Drink) - Booked
 - Further unconfirmed opportunities to be locked in within February
 - Roberta – Johnny Cakes
 - Warrego Butchery – River Lights Sausages
 - Cunnamulla Fishing Club – Run Burgers Awaiting response
 - Alternatives local clubs Golf Club, Polocrosse – Awaiting response
 - Cherry Blossoms from Charleville to provide Asian Food
 - EOI have also been requested from other food vendors – Awaiting Response

Music: All booked

- Band 4 Piece Classic Aussie Rock Covers
- Solo – Singer / Guitar / Didgeridoo
- Trio – Female Country Trio
- Bush Poets Breakfast
- End of Event Campfire Stories and Song Local “Bushie” has been approached to facilitate

Art & Culture:

- Lantern Making – Local artist and team booked
- Large Scale Lanterns – There has been an issue with large lanterns and damage during transport, still in negotiation
- Science Workshops – Creating GEO Lanterns
- Facepainting – Booked in
- Boomerang Painting – Tourism team to facilitate.
- Circus Workshops Through Twin Fire Flames. Additional circus skills to be included in 2026
- Fire Twirling Workshops – Twin Fire Flames
- Children’s art project during term from all Shire Schools and Kindy to be projected during the event – Schools have agreed to participate

- Art and Sculpture Competition – Posters, invites and letterbox drop have been organised
- Kunja Elders have agreed to provide a Welcome to Country at the event opening on Saturday morning. An invoice will be issued shortly.
- Hot Springs Festival Bathing Package – Tickets on sale

Lights:

- Lantern parade – route redirection to finish at Levee Bank to East of CHS looking out over the river
- We have utilized the Councils recommendation of a mobile Golf Cart / Sound projection in our planning and will also incorporate lights onto this vehicle.
- Fireworks – From the Golf Club – Approved and booked
- UV Glow Zone – In the Shire Hall Courtyard on Saturday and on the levy bank for a glow zone finale on Sunday (Powered from CHS)
- Fire Twirling
- Projection onto Shire Hall, Yarning Tent, inflatable cloud
- 3 separate projections each evening An additional projector has been purchased
- Adopt and Light Trees in Centenary Park – Entire Park to be illuminated. Competition Brochure has been created and distributed
- Town trees also lit

Budget:

Approximately \$100,000 cost to council in total. No Major changes

- \$20,000 Council Infrastructure & Staff
- \$10,000 Lantern Making Artists and Equipment
- \$10,000 Light Projection Artists
- \$6,000 Fireworks
- \$28,000 Musical Artists and Entertainment
- \$15,000 Food Events
- \$9,000 Security
- \$6,000 Capital Purchases
- \$16,000 Marketing (Event plus Shire in General)
- \$4,000 Miscellaneous
- Total \$131,000 Less Tickets, Sales and Sponsorship = \$100,000 to Council
- 2 x \$500 Sponsorship packages remain \$16,000 have been sold

Administration:

- Sound Production booked - Outback Sound – Blackhall
- BYO Approved
- QFS, QPS, QAS all advised
- Council Prescribed Activity Permit completed
- Road closures not required in 2026
- Risk assessment plan yet to be completed
- Infrastructure have been notified of overarching requirements
- Security companies - Mcintyre Security
- Awaiting quotes from 3 Tv / Radio Marketing providers

- Advertising has commenced on Channel 7, 10, and Hit FM Radio
- Website is continuously updated. Posters have been distributed throughout the region and to VIC within a 400km radius
- Tickets for ticketed events are now available online
- Dignitary invites have been emailed
- Aliven Photography locked in to cover event

Direction/ support requested from Council

NA

2026 DRAFT PROGRAM OF EVENTS

ALL WEEKEND:

Festival Arts & Sculpture Competition - Works available for viewing in the Cunnamulla Fella Visitor Centre Art Gallery from 9am.

Festival Light Up a Tree Competition - Wander through Centenary Park after dark to see fantastic lighting installations created by our locals and vote for Peoples Choice!

FRIDAY 17 APRIL:

19.00 - 21.00	LONG TABLE DINNER & SHOW UNDER THE STARS Ticketed Event - \$130pp (Max 60) - Paroo Shire Hall Courtyard
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SATURDAY 18 APRIL:

9.00 - 9.15	Opening Ceremony & Kunja Welcome Address - <i>Main Stage</i>
9.15 - 18.00	Lantern Making in the Arts Hub all day (FREE)
9.15 - 17.00	Make your own "Cunnamulla Creeper" all day (FREE) - Arts Hub
From 9.15	Ranger Nick - Spit Roast Goat Demonstration (FREE) - Yarning Tent
10.00 - 11.00	UV Face Painting in the Arts Hub (FREE) - Session 1
10.00 - 12.30	Bush Tucker Masterclass in the Supper Room Kitchen Ticketed Event - \$100pp (Max 6)
10.00 - 11.30	Boomerang Painting & Throwing Workshop (FREE) - Yarning Tent
11.00 - 13.00	Circus Workshops - Slackline & Juggling (FREE) - <i>Village Green</i>
13.00 - 14.30	Ranger Nick Camp Oven Cooking Show (FREE) - <i>Yarning Tent</i>
13.30 - 14.15	Roving Circus Performance (FREE) - <i>Village Green</i>
14.00 - 15.00	UV Face Painting in the Arts Hub (FREE) - Session 2
14.00 - 16.00	LIVE MUSIC - Katelann Maree & Maddie Cail (FREE) - <i>Main Stage</i>
14.45 - 15.45	First Nations Bush Tucker Cooking Demo (FREE) - <i>Yarning Tent</i>
15.00 - 17.00	Fire Twirling Workshop - Staff & Poi (FREE) - <i>Village Green</i>
16.00 - 17.30	Ranger Nick Camp Oven Cooking Show (FREE) - <i>Yarning Tent</i>
16.30 - 18.30	LIVE MUSIC - Lloyd Saunders (FREE) - <i>Main Stage</i>
17.00 - 18.00	UV Face Painting in the Arts Hub (FREE) - Session 3
17.30 - 18.15	Roving Circus Performance (FREE) - <i>Village Green</i>
18.00 - 21.00	GLOW ZONE Open - <i>Shire Hall Courtyard</i>
19.00 - 19.45	LIVE MUSIC - Creatures of Habit (FREE) - <i>Main Stage</i>
19.45 - 20.00	Fire Twirling Performance (FREE) - <i>Main Stage</i>
20.15 - 21.00	LIVE MUSIC- Creatures of Habit (FREE) - <i>Main Stage</i>

***Draft Program Only - Subject to change**

2026 DRAFT PROGRAM OF EVENTS

SUNDAY 19 APRIL:

9.00 - 17.00	Lantern Making in the Arts Hub all day (FREE)
9.00 - 17.00	Geometric Lantern Drop-In Workshops all day (FREE) - Arts Hub
9.00 - 10.30	Bush Poets Breakfast & Camp Oven Damper (FREE) - Yarning Tent
9.30 - 11.30	Fire Twirling Workshop - Staff & Poi (FREE) - Village Green
10.00 - 12.30	Bush Tucker Masterclass in the Supper Room Kitchen Ticketed Event - \$100pp (Max 6)
10.00 - 16.00	Community Markets (All Day) - Village Green
10.00 - 11.00	UV Face Painting in Arts Hub (FREE) - Session 1
10.45 - 11.45	Boomerang Painting & Throwing Workshop (FREE) - Yarning Tent
12.00 - 12.45	Roving Circus Performance (FREE) - Village Green
12.00 - 13.30	Ranger Nick Camp Oven Cooking Show (FREE) - Yarning Tent
12.00 - 13.45	LIVE MUSIC - Lloyd Saunders (FREE) - Main Stage
12.30 - 13.30	UV Face Painting in Arts Hub (FREE) - Session 2
13.30 - 15.30	Circus Workshops - Slackline & Juggling (FREE) - Village Green
14.00 - 15.00	First Nations Bush Tucker Cooking Demo (FREE) - Yarning Tent
14.15 - 16.00	LIVE MUSIC - Creatures of Habit (FREE) - Main Stage
15.00 - 16.00	UV Face Painting in Arts Hub (FREE) - Session 3
15.30 - 17.00	Ranger Nick Camp Oven Cooking - Final Show (FREE) - Yarning Tent
16.15 - 18.15	Fire Twirling Final Workshop - Staff & Poi (FREE) - Village Green
16.15 - 16.30	Festival Competition Winners Announced - Main Stage
16.30 - 18.15	LIVE MUSIC - Katelann Maree & Maddie Cail (FREE) - Main Stage
18.15 - 18.30	Kids Fire Twirling Performance (FREE) - Main Stage
18.30 - 19.00	Festival Lantern Parade (FREE) - Assemble in Front of Arts Hub
19.00 - 19.15	Fireworks Finale & Glow Party!
19.15 - 20.15	Campfire Stories & Songs BYO (FREE) - Yarning Tent
20.30	Festival Close

***Draft Program Only - Subject to change**

Attachment 3

Cunnamulla Fella Roundup

Date set: 12 September 2026

Progress to date

- Bull Pit Bull riding have been notified of the Council's decision – Further confirmations have been received from Bull Pit Bullriding, marketing materials are currently being produced and BPBR are planning a visit to site over coming months
- Outback Barrel Racing – Further unsuccessful attempts have been made to contact by email and phone
- Should no contact be made within a reasonable timeframe it is the tourism team's suggestion to work with the Dusty Demons motorcycle club to run a motorbike gyhmkhana and barrel racing in the afternoon.

No contact has been made with the club as yet, as they are currently holding their AGM to formalise a committee and future plans

10.2.6 **Cunnamulla Hot Springs Report**

Council Meeting: 17 March 2026
Department: Community & Environmental Services
Author: Nyajema Jang, Hot Springs Team Leader
Attachment: Nil

Purpose

The purpose of this report is to provide Council with an update on the progress of the Hot Springs for February 2026.

Recommendation

That Council receive and note the Cunnamulla Hot Springs Report.

Previous Council Resolutions

Not Applicable.

Discussion

1) Facility Maintenance

General maintenance has been completed including repairs to the levee bank.

A meeting is to be scheduled with Council's plumbing team to develop a strategy to resolve some technical issues, required to improve the reliability of the Hot Springs water systems.

2) Staffing

A monthly staff meeting was successfully held during the month and a number of action items noted including:

- Developing a training needs analysis.
- Focussing on ways to support and grow team performance.
- Research a new rostering and compliance software to streamline operations.

3) Opening Times and Unexpected Closures

- From 20 March 2026, the Hot Springs will be open 7 days per week.
- The Hot Springs will be open over Easter.
- Opening on Anzac Day will be delayed until 11 am so that staff can attend memorial services.

4) Local community engagement and group bookings

The following matters are for noting:

- Following the success of the Local Pass scheme, these passes will be retained throughout the year ahead.
- Greater engagement has commenced with the local hospital including a potential trial of allowing senior residents supervised access to the Hot Springs.
- Discussions have commenced with CACH to encourage locals to use the Hot Springs as part of their wellness and health regime.
- Packages for the Hot Springs during River Light Festival are live.
- The Hot Springs has agreed to participate in a study with Victoria University who conducting research into hot springs across Australia. As a collaborator, we hope to gain insights into other hot spring operators as well as showcasing our unique outback facility.

5) Workplace Health and Safety

The following matters are for noting:

- No major WHS incidents reported this month.
- Ongoing training and resourcing needs are being undertaken to ensure a safe environment for both guests and staff.

6) Financial and operational statistics

Financial

- Bathing Entry (including the local pass) \$5,598
- Retail \$623
- Food & Beverage \$888
- Towel Hire \$72
- Local Pass \$1,050
- Multi Visit
 - 2 visit entry \$455
 - 2 visit child \$70
 - 2 visit concession/senior \$250
 - 3 visit entry \$540
 - 3 visit entry – concession/ senior \$140
 - 5 visit entry child \$85
 - **Total multi visit \$1,540**

Entry numbers

- Adult: 148
- Senior/Concession: 24
- Child: 16
- Infant: 3
- Total: 191**

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Theme: 3. Prosperous Economy

Program Area: 3.2 Grow and enhance the tourism industry

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Reputation, Community & Civic Leadership Council continues to be seen to advocate and promote tourism for the benefit of the wider community and industry.	The delivery of tourism services drives visitors to the region. The tourism visitors benefit the Paroo Shire economy.

Consultation

PSC Tourism Team, Infrastructure, Plumbing Team, Work Health & Safety.

10.2.7 Rural Lands and Compliance Report

Council Meeting: 17 March 2026
Department: Community and Environmental Services
Author: Colin Ickeringill, Rural Lands Compliance Officer
Attachment: Nil

Purpose

The purpose of this document is to provide Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of February 2026

Recommendation

That Council receive and note the Rural Lands Compliance Report.

Discussion**1. Activities****1.1. Wild Dog & Pest Control**

- 3 wild dog scalps were claimed for bounty in February. 2 males and 1 female.
- A biosecurity officer from the DPI revisited a property in Yowah on 20 February after more prohibited biosecurity matter was identified by botanists from the Qld Herbarium. The prohibited cacti were seized by the officer, and the owners of the property were notified by letter that the prohibited plant matter was going to be seized and destroyed.
- Council's RLCS attended the Murra Murra bait station on Tuesday 24 February to undertake an ad hoc baiting for 4 local graziers in the area. 380 kilograms of meat was administered with pig strength 1080.
- Request to quote were sent to 4 bait meat suppliers for the supply of 16,000 kilograms of frozen bait meat for the upcoming May 2026 baiting campaign.

1.2. Customer Requests.

- 3 requests for problem meat ant nests were received during February. These nests were treated with a granular insecticide and follow up inspections will be conducted.
- Council received a request from a local resident for a dog trap to deploy a dog trap after he discovered evidence that a dog had been visiting his chicken coop. the trap was set and several days later was successful in trapping a wandering dog. The dog was conveyed to the impound facility. The dog was discovered to be unregistered, so the release and registration fee was paid by the owner to secure the dog's release.
- Council received an urgent request from a local resident after they discovered what could have possibly been red fire ants while walking their dog. The resident was able to provide a location where the creatures were seen and a thorough search of the area by council's RLO failed to locate and sign of them. The resident was contacted that same day and asked to show the RLO exactly where they were seen which they did. This search was also negative. The following morning a search was undertaken again and a bug/beetle red in colour was discovered in large numbers congregating around a power pole. Photographs taken by the resident and RLO were compared and showed both images were of the same creature. A search trying to identify the bug/beetle proved inconclusive, but both parties were relieved that they were not red fire ants.

1.3. Stock Route Fences & Waters

- Council received a request from the Wyandra grazier granted an agistment permit to extend the permit period for a further 28 days. An assessment of the permit area was undertaken, and it was determined that there was enough pasture to allow the extension. The current permit is valid until 12 March 2026.
- Another stock route agistment permit was granted to a local landholder experiencing dry conditions. This permit is on the Balonne Highway and as part of the permit conditions the landholder has had to erect an electric fence to contain the cattle stopping them from becoming a hazard on the highway. This period of agistment is from 20 February 2026 to 19 March 2026.
- Two Expressions of Interest have been submitted to the DNRMMRRD for the Capitol Works program to upgrade infrastructure on the stock route network. 1 EOI has been submitted to lay a 12.5-kilometre pipeline from the Trunkey Hill bore (state owned) to the site of the new Tuen Vale water facility. The second EOI has been submitted to upgrade the Warrego Park water facility.
- The Nardoo exclusion fence has been granted an extension to erect the stock proof fence on the cadastral boundary after the property manager requested an extension due to the extreme weather conditions encountered during February. The QFPI Oversight committee were sent the request and granted the extension until 31 March 2026.

1.4. Town Commons

- Cattle depastured on the Eulo town common belong to a town resident and have been agisted on the common since July 2024. This agistment complies with Council guidelines regarding livestock agistment on town commons by local residents.

1.5. Miscellaneous

- Completed and submitted the 18 month report for the Illegal Dumping Project and updated the monthly reports.
- Have been assisting with some Local Laws work, untidy and overgrown allotments and Prescribed Activity Permits.
- A request for extra information was received from TMR regarding the type of fencing that will be erected for a Trustee Permit and Road Corridor Permit that council are going to enter into on the Balonne Hwy. The information was sent through to them, and they were able to make a decision and add extra conditions to the Road Corridor Permit.

Budget/Financial Implications

All activities have been provided for in Council's Operational Budget

Legislation/Statutory Implications

Various

Corporate Plan and/or Operational Plan

Theme: 4 Environmental sustainability

Program Area: 4.2 Foster a shared vision for the environment through collaborations with all land managers
4.3 Best practice biosecurity and pest and land management
4.4 Protect and enhance waterways, water sources and manage town water services

Risk Management: Not Applicable

Consultation: Not applicable

10.2.8

Permit to Occupy Application – Karlot Pty Ltd

Council Meeting:	17 March 2026
Department:	Community and Environmental Services
Author:	Colin Ickeringill, Rural Lands Officer
Attachments:	1. Part A Contact and Land Details 2. Part B Permit to Occupy Application 3. Current Title search 4. Map of subject area

Purpose

The purpose of this document is to re-present to Council the Application for a Permit to Occupy (PTO) submitted Karlot Pty Ltd and to provide information in formulating Council's support (or otherwise) regarding the application.

Recommendation

1. *That Council receive and note Part A & B from Karlot Pty Ltd for the application for a PTO on the Stock Route Reserve Lot 7 on Crown Plan CS31 which adjoins Lot 6 on Crown Plan C5323.*
2. *Council supports the application as presented.*
3. *Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.*
4. *In the additional comments section of Part C ask that the Department consider as a condition of the Permit to Occupy that stockproof fencing be installed along both sides of the state controlled road and PTO boundary and that these fences must have adequate stock crossing points so the movement of livestock is not obstructed and if not already an existing condition that the permittee/s be responsible for the control of invasive animals and noxious weeds within the permit area.*

Previous Council Resolutions:

Council Resolution (RES. M26/49)

1. *That Council receive and note Part A & B from Karlot Pty Ltd for the application for a PTO on the Stock Route Reserve Lot 7 on Crown Plan CS31 which adjoins Lot 6 on Crown Plan C5323.*
2. *Council support the application as presented.*
3. *Authorise the CEO to complete and sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to this application.*
4. *In the additional comments section of Part C ask that the Department consider as a condition of the Permit to Occupy if not already an existing condition that the permittee/s be responsible for the control of invasive animals and noxious weeds within the permit area.*

Discussion

This application has been made by Karlot Pty Ltd after the recent purchase of the land adjoining the permit area Lot 6/C5323, known locally as Melray.

This reserve Lot7/CS31 is located on a section of stock route that is classified as Secondary but has a state-controlled road running through it.

Unfortunately, Transport and Main Roads were not contacted to provide any views they might have regarding the issuing of a PTO over the reserve when the previous report was submitted to Council.

The Department of Transport and Main Roads were contacted after the February 2026 Council meeting and have provided correspondence supporting the PTO application so long as fences are erected along both sides of the road corridor on the surveyed boundary of the PTO area. The installation of these fences will prohibit livestock grazing on the reserve to become a hazard to road users.

As this reserve is part of the stock route network consideration will have to be given to the installation of extra gateways and stock crossing points. This will require the applicant to apply for Road Corridor Permits from TMR for the installation of the fence and stock crossing points to allow the unobstructed movement of livestock.

Budget/Financial Implications

There will be negligible impact on the budget.

Legislation/Statutory Implications

Land Act 1994 Part 4

DNRMMRRD Guideline Permit to occupy SLM/2013/482

Stock Route Management Act 2002

Corporate Plan and/or Operational Plan

Theme: 3 Prosperous Economy

Program Area: 3.1 Promote and support a sustainable and diverse agricultural industry

Risk Management

The following risks are relevant to the matters considered within this report: NIL.

Consultation

Manager and advisor (Project Planning and Corridor Management) Transport and Main Roads.



You can now apply for all *Land Act 1994* applications [online](#).

Part A – Form LA00

Contact and Land Details

Land Act 1994

Requirements

1. **Part A:** Contact and land details is required when the applicant is wanting to submit a [Part B form](#) (application specific form) . Part A – [Contact and land details](#) – you can apply online or via Part A – [Contact and land details \(PDF\)](#).
2. Payment of the prescribed [Application fee](#) for relevant Part B forms is per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development website](#) at < <https://www.qld.gov.au/environment/land/state/application/forms/state-land-application-forms-and-fees>> or by contacting your nearest [business centre](#) or call 13 QGOV 13 74 68.
3. The appropriate application form Part B must be signed by the applicant or a legal practitioner on behalf of the applicant.
4. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

Important information

5. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting..
6. All applications will be processed having regard to the requirements of the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
7. You can lodge your state land application online by completing the Part A online guide, or through the Part A – Contact and land details PDF and relevant Part B application form PDF. If you complete the PDF forms, you can submit the application via:
 8. **Email:** SLAMlodgement@nrmmrd.qld.gov.au
 9. **Post:**
Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development
PO Box 5318
Townsville QLD 4810
10. In terms of the [Right to Information Act 2009](#), interested parties may seek access to the department's records and view relevant documents.
11. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
12. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@nrmmrd.qld.gov.au if you do not wish for the department to contact you.

13. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
14. For further privacy information click [Privacy](#) or go to <<https://www.nrmrdd.qld.gov.au/legal/privacy>>.

Contact Details

Lodger Details and Mailing Address

A lodger is only required when a legal practitioner, or consultant lodges the application on behalf of the applicant.

Full Names

Title	First Name	Surname
Mrs	Katrina	Winton

Company Name(s)

Wonderley & Hall Solicitors

If a corporation then record:-

ACN ARBN ABN

Contact Details

Postal Address:

33 Neil Street
Toowoomba QLD 4350

Phone Number: **Mobile Number:**

Email:

Applicant(s) Details and Mailing Address

If the Applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

Full Names

Title	First Name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Company Name(s)

Karlot Pty Ltd

If a corporation then record:-



ACN



ARBN



ABN

607445796

Note: if the applicant is a Corporation, a requirement of the application is providing evidence (as at the date of application), that the Corporation is registered with the [Australian Securities and Investments Commission \(ASIC\)](https://asic.gov.au/online-services/search-asic-s-registers/) at <https://asic.gov.au/online-services/search-asic-s-registers/> ([company summary printout](#)) and if applicable, also registered with the [Australian Business Register \(ABR\)](https://www.abr.business.gov.au) at <https://www.abr.business.gov.au> (ABN lookup record extract).

Contact Details

Postal Address:

15 Gillingham Place
PELICAN WATERS QLD 4551

Phone Number:

Mobile Number:

0488 902 597

Email:

deiranstation@gmail.com

Future correspondence should be sent to:



Lodger



Applicant

1. Are the applicant/s a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)?

Yes

go to 2

No

go to 4

Note: For further information refer to the Queensland Government website to determine if the applicant/s are [a foreign person](https://gro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://gro.qld.gov.au/duties/investors/afad/>.

2. Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the *Duties Act 2001*? This includes current and future use of the land.

Yes

go to 3

No

go to 4

Note: Under the *Duties Act 2001* an additional amount of duty applies where the land is residential land and the applicant is [a foreign person](https://gro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://gro.qld.gov.au/duties/investors/afad/>.

**3. Enter full name/s of the foreign acquirer/s
(If there is insufficient space, please lodge as an attachment)**

**Full Names
(If a Company, also provide a contact name)**

Share Held

go to 4

4. Are the Applicant/s registered for GST and acquiring the land for a creditable purpose?

Yes

No

go to 5

Note: Under the [Tax Administrator Act \(Cth\) 1953](https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/) certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or visit the ATO website <https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/> or seek advice from a financial or legal expert.

Details of land for which the application is being lodged

5. Select the type of land for which the application is being lodged:

- Permit
- Licence
- Lease
- Unallocated State Land (USL)
- Road
- Trust Land Reserve/ Deed of Grant in Trust (DOGIT)
- Dealing Number (refer to current title information item 6)
- Other

go to 6

6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged

Lot	Plan	Title Reference
7	CPCS31	40073053

go to 7

The details of the land can be found on a current title. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches') Lot on Plan details are located on your rates notice or downloading the Queensland Globe <https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/> to help access current Lot on Plan details. If insufficient space, please add additional description as an attachment.

7. Enter additional details of the land

Dealing number: (if relevant)

Tenure Type: Tenure Number:

Local Government:

Other details of land location (optional)

go to 8

8. Provide details of any timeframe limitations you have (e.g. a settlement date).

go to 9

the purchase of Lot 6 being the adjoining property was effected on 28 October 2025

Empty text area for providing details of timeframe limitations.

9. If this application relates to a project, provide an overview and how your application relates to the project.

go to 10

Empty text area for providing an overview of the project and how the application relates to it.

10. Have you participated in a pre-lodgement meeting with the department (strongly encouraged)?

Yes

go to 11

No

Please provide name of officer you spoke with and this department's associated reference.

Department Contact Officer

Text input field for Department Contact Officer name.

Pre-lodgement ID (eLVAS CI Ref)

Text input field for Pre-lodgement ID (eLVAS CI Ref).

11. Provide details of pre-lodgement meeting.

(If there is insufficient space, please lodge as an attachment)

Empty text area for providing details of the pre-lodgement meeting.

Note: Departmental Officers contact details and any reference number should be included if known.

THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM

CLEAR FORM



You can now apply for all *Land Act 1994* applications [online](#).

Part B – Form LA03

Permit to Occupy Application

Land Act 1994

Requirements

1. Use this application form to apply for a permit to occupy.
2. Please read the respective [permit to occupy guide](#), which includes application restrictions. The content on this page may help you decide if this application form applies to you and your needs. It will also help guide you through the application process.
3. Payment of the prescribed Application fee is required. A refund of application fees will not be given. (Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development](#) website or contact your nearest [business centre](#) or call 13 QGOV (13 74 68).
4. Part A online form: [Contact and land details](#) or Part A – [Contact and land details \(PDF\)](#) must be completed and submitted with your application.
5. **Part C - Form LA30:** [Statement in relation to an application under the *Land Act 1994*](#) over state land, that is a reserve or a dedicated road area, must be completed and submitted with your application.
6. A drawing showing the general location, Lot on Plan information and the proposed permit to occupy area including dimensions must be submitted with your application.
7. Any additional information to support the application.
8. For your application to be processed, all parts of this application form must be completed accurately, otherwise your application may be returned to you to complete or refused.

Important information

9. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting.
10. A permit to occupy is issued for a minor or temporary purpose including short-term grazing, pump sites, advertising signs on roads, apiary sites or an entrance ramp to a building site during construction.
11. A permit to occupy may be issued over a road, a reserve or unallocated state land. If the proposed permit to occupy area is over more than 1 type of these lands, separate permits to occupy will be required.
12. An application for a permit to occupy is NOT required if the proposed use is located on a local road, state-controlled road or reserve and can be authorised by the road manager or reserve trustee (refer to following items 13 to 15).
13. If the proposed use is on a local road, contact the relevant local government for authorisation of this use. If the local government can authorise the proposed use on a local road under a specific local law for administering the use of local roads, an application for a permit to occupy is not required by this department.
14. If the proposed use is on a state-controlled road, contact the Department of Transport and Main Roads to authorise the proposed use. An application for permit to occupy under the *Land Act 1994* is not required.
15. If the proposed use is over a reserve, contact the trustee of the reserve. If they can authorise the proposed use as a trustee lease or trustee permit an application is not required.

16. A permit to occupy may be issued for areas that are below high-water mark if:
- it would not unduly affect safe navigation and sound development of the state's waterway and ports
 - its impact on marine infrastructure has been considered
 - it would not have a detrimental effect on coastal management; and
 - it would not be inconsistent with the intent of any relevant state management plan.
17. Permits to occupy:
- do not allow exclusive possession of the land
 - the proposed use must be able to co-exist with the purpose of the land (for example, infrastructure does not co-exist on a gazetted road)
 - cannot be transferred, sublet or mortgaged
 - cannot be issued over freehold or leasehold land
 - can be cancelled at any time without compensation being paid by the state.
18. A permit to occupy can only be held by individuals or corporations and cannot be held by deceased estates (executors/beneficiaries) or on trust.
19. If an existing property fence is to be used as a boundary fence for the permit to occupy and you do not own the fence, you must submit a written agreement signed by you and the fence owner with the application for a permit to occupy, detailing agreed conditions about the maintenance of the fence. This agreement must be submitted before we can issue the permit to occupy. An agreement about the maintenance of a fence does not mean that your application will be approved.

Information and Data collection

20. Information on this form, and any attachments, is being collected to process and assess your application under section 177A of the Land Act 1994. If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
21. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@nrmmrrd.qld.gov.au if you do not wish for the department to contact you.
22. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
23. For further privacy information click [Privacy](#) or go to <<https://www.nrmmrrd.qld.gov.au/legal/privacy>>.



Application for a Permit to Occupy



1. The application is for a permit to occupy over:

<input checked="" type="checkbox"/> Road	go to 2
<input checked="" type="checkbox"/> Reserve	go to 3
<input type="checkbox"/> Unallocated State Land	go to 3

Where an application is associated with a reserve or road, the applicant is to first discuss the application with the trustee of the reserve or for a road that is under the control of the local government — the local government, to determine if the relevant agency can authorise the use.

If the proposed use is located on a state-controlled road, a permit to occupy under the *Land Act 1994* is not required. Contact the Department of Transport and Main Roads to authorise the proposed use. This includes where the application is for the issue of a new permit to occupy on a State controlled road, as a result of the transfer of the parcel of land associated with the permit to occupy.

If a permit to occupy is to issue over a reserve and the purpose of the permit is inconsistent with the purpose of the reserve, no improvements, other than boundary fences, are to be built by the permittee, as required under section 177(4) of the *Land Act 1994*.

A signed Part C Form LA30 – Statement in relation to an application under the *Land Act 1994* over State land from the trustee of the reserve or road manager will need to accompany this application.

2. Is the application over:

<input type="checkbox"/> Road (local road administered under the <i>Local Government Act 2009</i> or <i>City of Brisbane Act 2010</i>)	go to 3
<input type="checkbox"/> State-controlled road administered under the <i>Transport Infrastructure Act 1994</i>	application not required

3. Is the proposed use:

<input type="checkbox"/> Short Term (not more than 12 months)	go to 4
<input checked="" type="checkbox"/> Long Term (more than 12 months)	go to 4

4. Provide details of the proposed use including information on existing improvements. **go to 5**
 (If there is insufficient space, please lodge as an attachment)

5. Provide details of approximate time the short term permit will be required

Commencement date:

Expiry date:

go to 6

6. Proposed use:

<input type="checkbox"/> Access	go to 10
<input type="checkbox"/> Apiary Site	go to 7
<input type="checkbox"/> Bore site	go to 9
<input type="checkbox"/> Environmental	go to 10
<input type="checkbox"/> Event – entertainment and sporting	go to 10
<input type="checkbox"/> Event – promotional or commercial	go to 10
<input checked="" type="checkbox"/> Grazing	go to 10
<input type="checkbox"/> Parking (unallocated state land only)	go to 10
<input type="checkbox"/> Pump site	go to 9
<input type="checkbox"/> Storage	go to 10
<input type="checkbox"/> Other	go to 10

7. To hold a permit for an apiary site, you must be -

<input type="checkbox"/> Registered "Beekeeper" in accordance with the <u>Biosecurity Act 2014</u> ; and	
<input type="checkbox"/> The person who holds the permit will be the owner and operator of the hive/s.	go to 8

The application must be accompanied by evidence of the registration and details of hive identification number (HIN) < <https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/industries/bees/register> >.

If your application is for apiary site purposes, you must submit a completed Part D – Form LA32 – Apiary checklist for permit to occupy with your application.

8. Provide details of the proposed use. go to 10

(If there is insufficient space, please lodge as an attachment)

grazing - reserve, road or stock route

9. Do you have a current water licence/allocation associated with the subject land?

Yes

go to 10

No

go to 10

Where water is obtained from a stream or natural water hole and the associated pump is to be located on unallocated State land, and a current water licence/allocation issued under the Water Act 2000 is required, the following must accompany this application –

- a copy of current licence/allocation; or
- copy of evidence of an application being made for a water licence; or
- evidence that the allocation has been transferred to the applicant.

A bore wherever possible should be located on the owner's land and not State controlled lands, particularly a dedicated road as such infrastructure is not compatible with road use.

10. Is any of the area applied for below high water mark?

Yes

go to 11

No

go to 11

11. Is the area applied for to be used for the construction of a jetty/pontoon/boat ramp?

Yes

go to 12

No

go to 13

12. Which of the following best describes your intended use of the jetty/pontoon/boat ramp?

Non-commercial use immediately adjoining your land

go to 13

Commercial Use (**application for purchase or lease state land should be made on Part B - Form LA10**)

Non-commercial use - Where section 123 of the Coastal Protection and Management Act 1995 applies, Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development does not require you to hold a permit to occupy for works of this nature. However, you are required to obtain a development approval under the Planning Act 2016 for the works. Refer to the Department of Environment, Tourism, Science and Innovation website at <<https://www.qld.gov.au/environment/coasts-waterways/plans>> (go to 'Coastal development' and select 'tidal works and prescribed tidal works').

Commercial Use – You are required to hold a term lease for commercial works below high water mark, an application via Part B – Form LA10 to purchase or lease state land must be made with department.

13. Provide details in Schedule 1 of any land you lease from the state or are the registered owner that adjoins or is in the vicinity of the land applied for.

Schedule 1		
You must enter either the Lot on Plan or Title Reference of the land.		
Lot	Plan	Title Reference
6	CP C5323	17652183

go to 14

The description of the land can be found on a current title search or on your rates notice. To check this you can purchase a title search by calling (07) 3497 3479, visiting the [Titles Queensland website <https://www.titlesqld.com.au/>](https://www.titlesqld.com.au/) (and select 'Searches').

If insufficient space, please add additional description as an attachment.

14. Provide details of the proposed use of the area, including information on existing improvements, if any. **go to 15**
 (If there is insufficient space, please lodge as an attachment)

the applicants will be using the road/reserve land to graze cattle

15. Is the applicant the adjoining landholder (owner/lessee/permittee) of all properties adjoining the applied area?

Yes **go to 16**

No **go to 16**

If No, written agreement detailing agreed conditions about the maintenance of any existing boundary fence must be submitted with this application. This agreement must be signed by the owner of the boundary fence and the applicant for this permit to occupy.

Agreement about maintenance of a fence does not mean that your application will be approved.

16. Provide details of any additional information to support the application. (optional) **go to 17**
 (If there is insufficient space, please lodge as an attachment)

Attachments

The following will need to be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

17. Tick the box to confirm the attachments for part of the application:

- Application Fee
- Part A – online form – Contact and Land details or Part A – Contact and land details PDF
- Part C – Form LA30 – Statement in relation to an application under the *Land Act 1994*, required if application is over a reserve or road.
- Part D – Form LA32 – Apiary checklist for permit to occupy, required if application is for apiary site purposes.
- Drawing showing general location, Lot on Plan information, any improvements and the permit to occupy area including dimensions., if applicable.
- Details of any improvements, if applicable.
- Evidence of pre-lodgement discussions with the department, if applicable

- Copy of the agreement on conditions about the maintenance of any existing boundary fence, if applicable.
- Copy of current water licence/allocation in the name of person making application, if applicable.
- Copy of evidence of an application being made for a water licence in the name of person making application, if applicable.
- Evidence that the water allocation has been transferred to the person making application, if applicable.
- Evidence of registration as a "Beekeeper" under the *Biosecurity Act 2014*, if applicable.
- Details of hive identification number (HIN), if applicable.

It is recommended that any attached plans, sketches or maps be of A4 or A3-size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)

KL Winton, Solicitor for Applicant
KATRINA LEIGH WINTON, WONDERLEY & HALL
SOLICITORS

Date: 6/11/2025

If applicant, section 142 of the *Land Act 1994* states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.

CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Request No: 52963677
Search Date: 13/08/2025 10:50

Title Reference: 40073053
Date Created: 05/01/2017

CONDITIONS

A127 SPECIFIED CONDITIONS FOR: Permit to Occupy
PURPOSE: Grazing - Reserve, Road or Stock Route

STATUTORY CONDITIONS:

Statutory conditions are the general mandatory conditions of a permit and binds the permittee in accordance with Part 2 Division 1 of the Land Act.

1. Permitted Use: The permittee must use the land only for the purpose for which the tenure was issued under the Land Act 1994.
2. Duty of Care: The permittee has the responsibility for a duty of care, for the land under the Land Act 1994.
3. Rent/Instalment: The permittee must pay the annual rent/instalment in accordance with the Land Act 1994 and the Land Regulation 2009.
For further information on how annual rent is determined, refer to the department's website at www.dnrm.qld.gov.au.
4. Noxious plants: The permittee must keep noxious plants on the land under control. If the permittee does not comply with this condition, the Minister may bring the noxious plants under control, the cost of which will be recovered from the permittee.
5. Information to Minister: The permittee must give the Minister administering the Land Act 1994, information the Minister asks for about the tenure.
6. Monies for Improvements: No money for improvements is payable by the State on the forfeiture, cancellation, surrender or expiry of this permit but money may be payable if the State receives payment from an incoming permittee or buyer for the improvements on the land. However, the previous permittee may apply to the Minister to remove the improvements that belong to the permittee, within a period of 3 months from the date of the forfeiture, surrender, or expiry of this permit. The permittee may only undertake the removal of the improvements in the presence of an authorised representative of the department, if required by the Minister. The permittee may only remove those improvements if all monies due from the permittee to the department under this permit have been paid.
7. No sublease/disposal/transfer: A permit to occupy cannot be subleased, disposed, transferred or mortgaged.

REGULATORY-CONDITIONS:-----

A regulatory condition relates to a permit, in accordance with the Land Regulation.

1. Indemnity: The permittee indemnifies and agrees to keep indemnified the Minister, and the State of Queensland and its Representatives, (the "Indemnified parties") against all liability, costs, loss and expenses including claims in negligence (including any claims, proceedings or demands brought by any third party, and any legal fees, costs and disbursements

CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Request No: 52963677
Search Date: 13/08/2025 10:50

Title Reference: 40073053
Date Created: 05/01/2017

CONDITIONS

on a solicitor and client basis) ("Claim") arising from or incurred in connection with:

- a. the granting of this permit to the permittee ;
- b. the permittee 's use and occupation of the land; or
- c. personal injury (including sickness and death) or property damage or loss in connection with the performance (or attempted purported performance or non-performance) of the permit or a breach of the permit by the permittee .

The permittee hereby releases and discharges to the full extent permitted by law, the Indemnified parties from all actions, claims, proceedings or demands and in respect of any loss, death, injury, illness or damage (whether personal or property and whether special, direct, indirect or consequential financial loss) arising out of the use and occupation of the permit. To the full extent permitted by law, the Minister, the State of Queensland and their Representatives will not be liable to the permittee for any special, indirect or consequential damages, including consequential financial loss arising out of the use and occupation of the permit.

2. Public Liability: The permittee must effect a public liability insurance policy with an insurer authorised under the Insurance Act 1973 (Commonwealth) or, if not so authorised then only with the Minister's approval, which can be given or withheld in the Minister's sole discretion, naming the permittee as the insured covering legal liability for any loss of, or damage to any property and for the injury (including death) to any person arising out of anything done or omitted on or about the land or any improvements thereon and against all claims, demands, proceedings, costs, charges, and expenses whatsoever (including claims in negligence) Such policy must:
 - a. be for an amount of not less than \$20 million and have no per event sublimit or such higher amounts as the Minister may reasonably require.
 - b. be effected on a "claims occurring" basis; and
 - c. be maintained at all times during the currency of the permit, and upon receipt of any notice of cancellation, the permittee must immediately effect another public insurance policy in accordance with the terms of the permit .

The permittee must, as soon as practicable, inform the Minister, in writing, of the occurrence of any event that the permittee considers is likely to give rise to a claim under the policy of insurance effected and must ensure that the Minister is kept fully informed of subsequent actions and developments concerning the claim.

The permittee must renew such policy, at the permittee's expense, each year during the currency of this permit.

The condition will be satisfied if the permittee is the State of Queensland or a statutory authority eligible for cover under the Queensland Government Insurance Fund and is insured and continues

CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Request No: 52963677
Search Date: 13/08/2025 10:50

Title Reference: 40073053
Date Created: 05/01/2017

CONDITIONS

to be insured by the Queensland Government Insurance Fund. This condition will be satisfied if the permittee is the Commonwealth of Australia or a statutory authority eligible for cover under the Comcover Insurance Fund and is insured and continues to be insured by Comcover.

3. Access: The provision of access, further access or services to the land will not be the responsibility of the State.
4. Survey Costs: If the land needs to be surveyed or re-surveyed the permittee must do this at their own cost under the Survey and Mapping Infrastructure Act 2003. This survey plan must be lodged in the land registry within the specified time.
5. Jurisdiction: The permittee is subject to the Land Act 1994 and all other relevant Queensland and Commonwealth legislation.
6. Compliance with Laws: The permittee must comply with all lawful requirements of the -
 - a. Local Government; and
 - b. any department within the Queensland or Commonwealth governments (including the department administering the Land Act 1994), local authority or statutory instrumentality having jurisdiction over the land, or the development, use and occupation of the land, in regard to its use, occupation and development of the land.

SPECIAL-CONDITIONS:-----

These conditions relate to this permit .

Termination

1. The permit to occupy must be cancelled upon the transfer or disposal of all the land described as Lot 6 on C5323 held by the Permittee.

Cancellation/Forfeiture

1. The permit may be cancelled after giving the permittee reasonable notice in writing, in accordance with the Land Act 1994.

Improvements or development on or to the land

1. The permittee must during the currency of the permit and, to the satisfaction of the relevant authorities, maintain boundary fencing on the land in a good and substantial state of repair.
2. The permittee must remove the improvements and rehabilitate the area to the satisfaction of the Minister / Chief Executive of the Land Act 1994 from the date of termination of the tenure.
3. If the permittee fails to remove the improvements and rehabilitate the area as above, the Minister / Chief Executive administering the Land Act 1994, can remove the improvements and is hereby authorised to do whatever is necessary to effect the said removal. The department may recover from the permittee the total cost incurred in the said removal.

Care, sustainability and protection of the land

1. The permittee must not under any circumstances carry out cultivation on the land.
2. The stocking of the land must be managed by the permittee to the

CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Request No: 52963677

Search Date: 13/08/2025 10:50

Title Reference: 40073053

Date Created: 05/01/2017

CONDITIONS

satisfaction of the Minister administering the Land Act 1994 and in such a manner to ensure as far as reasonably possible, that a reasonable body of pasturage is available to bona fide travelling stock.

Quarry Material and Forest products

1. The permittee must allow any person authorised under the Forestry Act 1959 access to the land for the purpose of cutting and removing timber or removing other forest products, or quarry material, or other material from the land.

The permittee must not interfere with any forest products or remove any quarry material (including any stone, gravel, sand, earth, soil, rock, guano or clay which is not a mineral within the meaning of the Mineral Resources Act 1989) or other material upon the land without the permission of the Minister administering the Land Act 1994 except under the authority of and in compliance in every respect with the requirements of a permit, licence, agreement or contract granted or made under the Forestry Act 1959.

Other conditions the Minister considers appropriate

1. The permittee must, within three (3) months from the commencement of the lease, at the permittee s' expense provide, erect and maintain erected notice boards in prominent positions on the road frontages of the leased land or where roads enter such land, stating clearly that the leased land is a Camping and Water Reserve and that it may be used for that specific purpose.
2. The lease is issued in accordance with the provisions of section 24JA of the Native Title Act 1993 (Cth). In accordance with section 24JA of the Native Title Act 1993, the non-extinguishment principle applies.

ENDORSEMENTS

ADMINISTRATIVE ADVICES - NIL

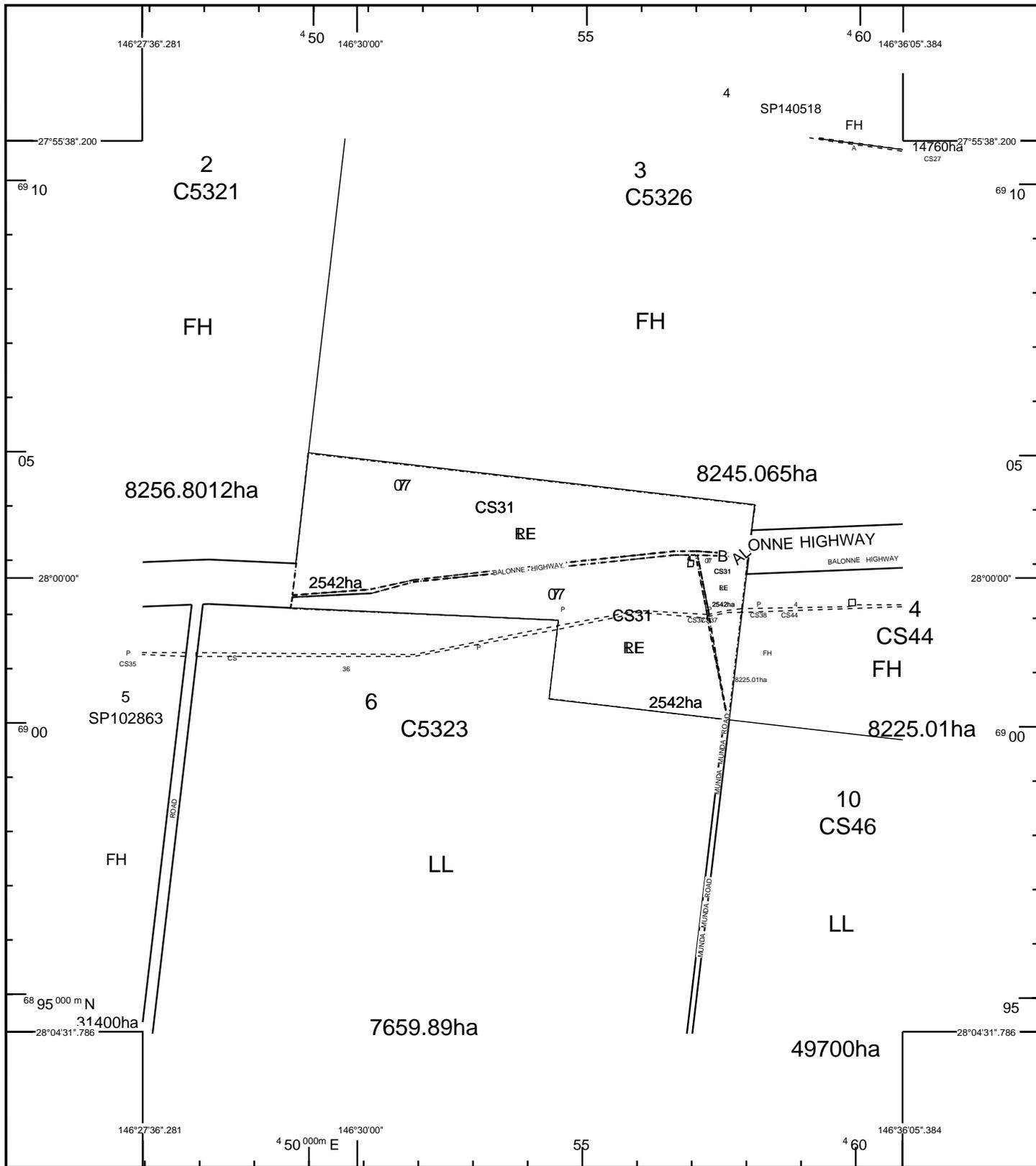
UNREGISTERED DEALINGS - NIL

** End of Current State Tenure Search **

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Requested By: D-ENQ INFOTRACK PTY LIMITED



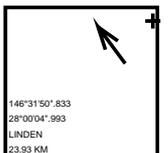
STANDARD MAP NUMBER
8241-44441



SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	
Lot/Plan	7/CS31
Area/Volume	2542ha
Tenure	RESERVE
Local Government	PAROO SHIRE
Locality	LINDEN
Segment/Parcel	45561/18

CLIENT SERVICE STANDARDS

PRINTED 13/02/2026

DCDB 12/02/2026 (Lots with an area less than 4.000ha are not shown)

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10.2.9 Request for Views Conversion of Tenure Lot4/NB36

Council Meeting:	17 March 2026
Department:	Community & Environmental Services
Author:	Colin Ickeringill, Rural Lands Compliance Officer
Attachments:	1. Department of Resources Request for Views letter 2. Current title Search 3. Smartmap Lot4/NB36 4. Current road alignment map 5. Road closure road opening map

Purpose

The purpose of this report is for Council to consider a response to correspondence received from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The Department is assessing an application regarding the conversion to freehold the Grazing Homestead Perpetual Lease 15/1680 comprising Lot 4 on Crown Plan NB36 for the purpose of grazing or agriculture and are seeking Councils views and /or requirements relating to the freeholding of the parcels of land.

Recommendation

That Council:

1. Receive and note the report by the Rural Lands Compliance Officer.
2. Resolve that Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development advising that Council has no objections regarding the conversion to freehold of GHPL 15/1680 comprising of Lot 4 on Crown Plan NB36.
3. Authorise the CEO to inform the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development in writing before the 31 March 2026 that Council has no objections regarding the conversion of the GHPL 15/1666 comprising Lot 4 on Crown Plan KU47 to freehold but requests that a condition of the conversion be that the off alignment section of the Waverley - Mintaka Road within Lot 4/NB36 is surveyed and a road opening/closing action occur and the off alignment section of the Waverley Mintaka road be recorded on its current alignment.

Previous Council Resolutions

Not applicable

Discussion

The DNRMMRRD the Department have received an application to freehold GHPL 15/1680 comprising Lot 4/NB36. The Department has requested Councils views and/or requirements to enable full consideration to be given to this matter and to have these views and /or requests submitted by 31 March 2026. At the time of assessment by Council's RLCO a road alignment issue was identified. The Waverley Mintaka Road, which is identified as a Tier 2 road on Councils Road Register, was found to have a section approximately 6 kilometres long off alignment on the current mapping which will need to be addressed before the freehold conversion occurs (see attached Smartmap and road alignment map).

Council wishes to maintain the road to a width of 40 metres on its current alignment which is indicated on the attached map as not being within the current road reserve until such time as the road can be resurveyed and the re-alignment recorded on survey plans.

Correspondence from the DNRMMRRD Land and Surveying Services team advises that the road opening/closure action can form part of the offer to the applicants.

As part of the conversion process the applicant will be required to engage the services of a cadastral surveyor to produce a new survey plan of the property before the issue of a new tenure. During this process the current alignment of the road can be re-surveyed by the applicant and the roads current alignment shown on the new survey plan.

If this road alignment issue is not resolved before the tenure conversion is finalised council will have to notify the registered owner and other parties with an interest in the property (e.g. mortgagees) that an action will be required to amend the real property description by way of subsequent survey plans showing the existing constructed road and closing the current dedicated/gazetted road. Written agreement must be sought from the owner for surrender of the area containing the constructed road and inclusion of current dedicated road corridor into the freehold lot. If written agreement is not forthcoming Council has two options available which are negotiating compensation in return for written agreement or the resumption of the land required for the new road corridor, with compensation payable in accordance with the Acquisition of Land Act 1967.

Budget/Financial Implications

Council to consider precedent owing to the number of possible rural roads off alignment and cost of survey to correct each inconsistency. This could entail a major financial burden on Council.

Legislation/Statutory Implications

- Land Act 1994, Division 3, Section 165 Conversion of tenure
- Local Government Act, Part 3, Division 1, Section 59 Roads
- Survey Mapping and Infrastructure Act 2003
- Operational Policy: Land allocation and specific requirements SLM/2018/4386
- Guideline: Plan requirements for state land dealings SLM/2014/1069
- Guideline: Roads under the Land Act 1994 SLM/2013/2025 Guideline
- Roads off alignment and undedicated roads – A guide for local government SLM/2020/5337

Corporate Plan and/or Operational Plan

- Theme: 1. Excellence in Governance
- Program Area: 1.5. Transparency in processes and strong governance.

Risk Management

The following risks are relevant to the matters considered within this report:

Risk	Explanation
Roads off alignment	May bring uncertainty to local governments as confusion may occur over the respective legal responsibilities of local governments and property owners/lessees. Considerable costs and complex process may accompany rectification.
Social risk	Delay in freeholding of rural property with further implication for properties wishing to convert to freehold could have negative social impact.

Risk	Explanation
Legal responsibility	Local governments might be approached by property owners with concerns regarding legal liability for off-alignment roads that encroach upon their property. A particular concern is the scenario of potential traffic accidents. Will liability attach to the property owner or local government if defects are identified in the road structure?

Consultation

Internally Council has consulted the Director of Infrastructure Services and officers from the DNRMMRRD Land and Surveying Services.

2 February 2026

Martin Leech
Chief Executive Officer
Paroo Shire Council
PO Box 75
Cunnamulla Qld 4490

Via email: council@paroo.qld.gov.au

Dear Martin,

The Department has received a high volume of conversions in your shire and is currently assessing applications to freehold.

To enable full consideration to be given to these matters, please submit your views and /or requirements in writing by **31 March 2026**. If you wish to provide a response but are unable to do so before the due date please contact Alison Bell on 07 48373330 or email Alison.Bell@nrmmrd.qld.gov.au to arrange a suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to these matters with the department progressing all applications.

Reference Number	Lease Type	Lot on Plan
2025/001772	GHPL 15/1755	3 on P532 and 4 on PR57
2025/001197	GHPL 15/1655	6 on KU48
2025/001195	GHPL 15/1666	4 on KU47
2025/001768	GHPL 10/2850	7 on PR140
2025/001721	GHPL 10/2867	6 on PR45
2025/001727	GHPL 15/1682	1 on NO19 and 2 on NO24
2025/001743	GHPL 15/1680	4 on NB36
2025/001665	GHPL 15/1615	2 on BAN109
2025/001664	GHPL 15/1616	1 on BAN96
2025/001701	GHPL 15/1475	26 on WELL5339
2025/001720	GHPL 0/211950	3 on SP114837

All future correspondence relative to this matter is to be referred to address below or by email to Alison.Bell@nmmrrd.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bell', written in a cursive style.

Alison Bell
Land Officer

INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:29

Title Reference: 17652156

Date Created: 26/10/1995

DESCRIPTION OF LAND

Tenure Reference: GHPL 15/1680

Lease Type: PERPETUAL

LOT 4 CROWN PLAN NB36
Local Government: PAROO

Area: 14150.239000 Ha. (SURVEYED)

No Land Description

No Forestry Entitlement Area

Purpose for which granted:
GRAZING OR AGRICULTURAL

TERM OF LEASE

Day of beginning of lease

Lease in perpetuity commencing on 01/04/1952

REGISTERED LESSEE

Dealing No: 719195114 04/01/2019

KANE CARRUTHERS LITTLE

CONDITIONS

M76 Subject to the rights, powers, privileges, terms, conditions, provisions, exceptions, restrictions, reservations and provisos in the notification dated 23.8.1951 declaring the land open for Selection.

M175 Subject to the condition of Occupation as defined by the Land Act.

M176 Subject to the condition of Personal Residence as defined by the Land Act.

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by Lease No. 17652156

2. MORTGAGE No 720234286 27/08/2020 at 15:46
SUNCORP-METWAY LIMITED A.C.N. 010 831 722
Lodged at 15:46 on 27/08/2020 Recorded at 07:12 on 01/09/2020

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Page 1/2

INTERNAL CURRENT STATE TENURE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 05/02/2026 08:29

Title Reference: 17652156

Date Created: 26/10/1995

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
719767646	EXEMPT CONS	02/12/2019 08:28	CUR	BE-ATS -99
SEC 322AA LAND ACT 1994				
UNREGISTERED DEALINGS - NIL				

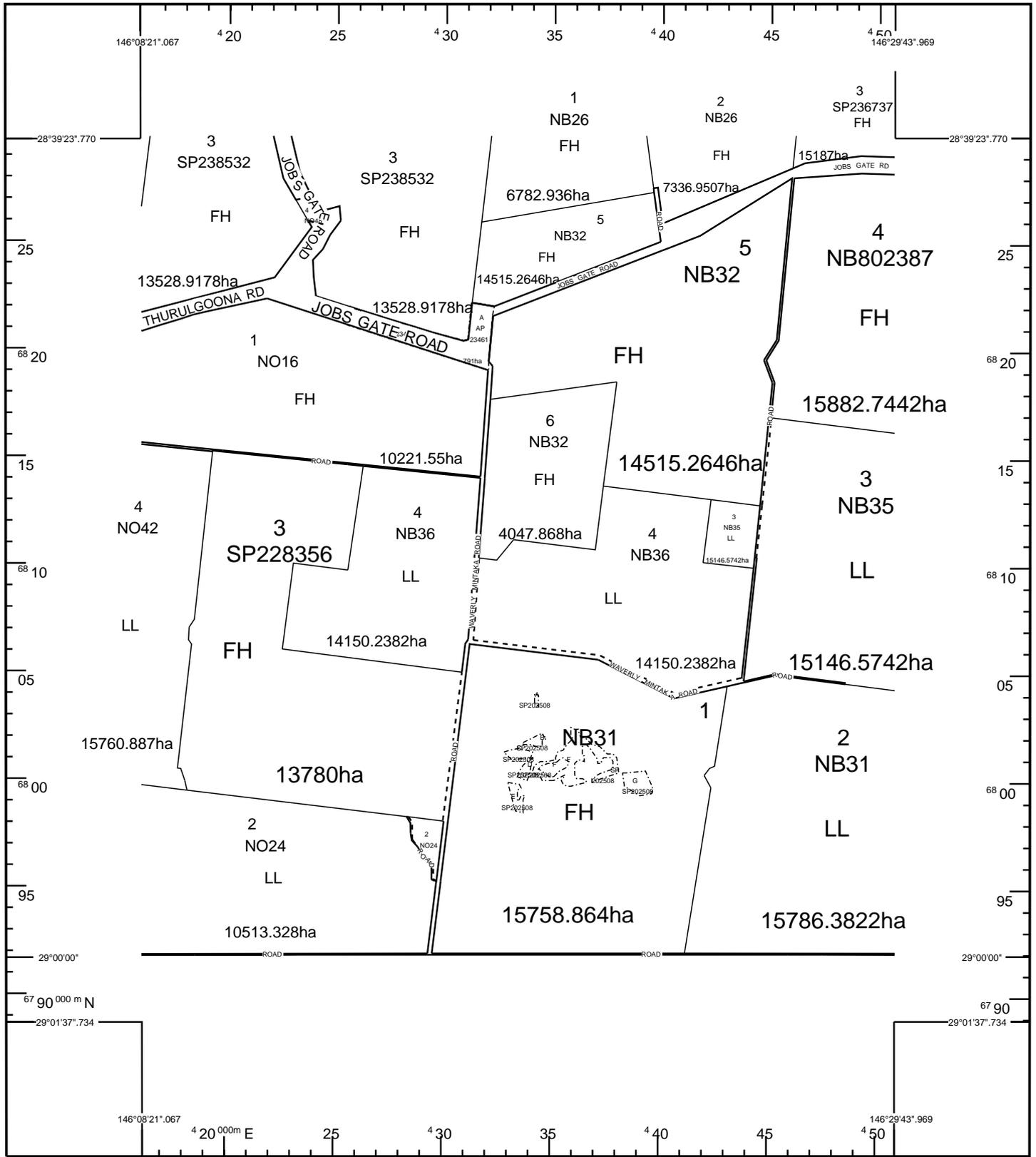
Caution - Charges do not necessarily appear in order of priority

** End of Current State Tenure Search **

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Page 2/2



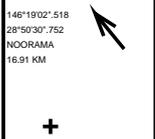
STANDARD MAP NUMBER
8140-24243



SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	
Lot/Plan	4/NB36
Area/Volume	14150.2382ha
Tenure	LANDS LEASE
Local Government	PAROO SHIRE
Locality	NOORAMA
Segment/Parcel	45550/15

CLIENT SERVICE STANDARDS

PRINTED 06/02/2026

DCDB 05/02/2026 (Lots with an area less than 5.000ha are not shown)

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Current alignment Waverley Mintaka Rd

28°47'0"S 146°15'41"E

28°47'0"S 146°23'31"E

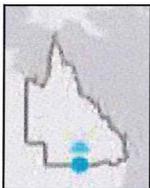


28°53'52"S 146°15'41"E

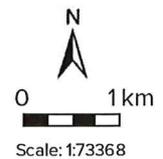
28°53'52"S 146°23'31"E

A product of

Legend located on next page



 Road Closure
 Road Opening



Printed at: A4
 Print date: 6/2/2026

Not suitable for accurate measurement.
 Projection: Web Mercator EPSG 102100 (3857)

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Queensland Government

Department of Natural Resources and Mines,
 Manufacturing, and Regional and Rural Development

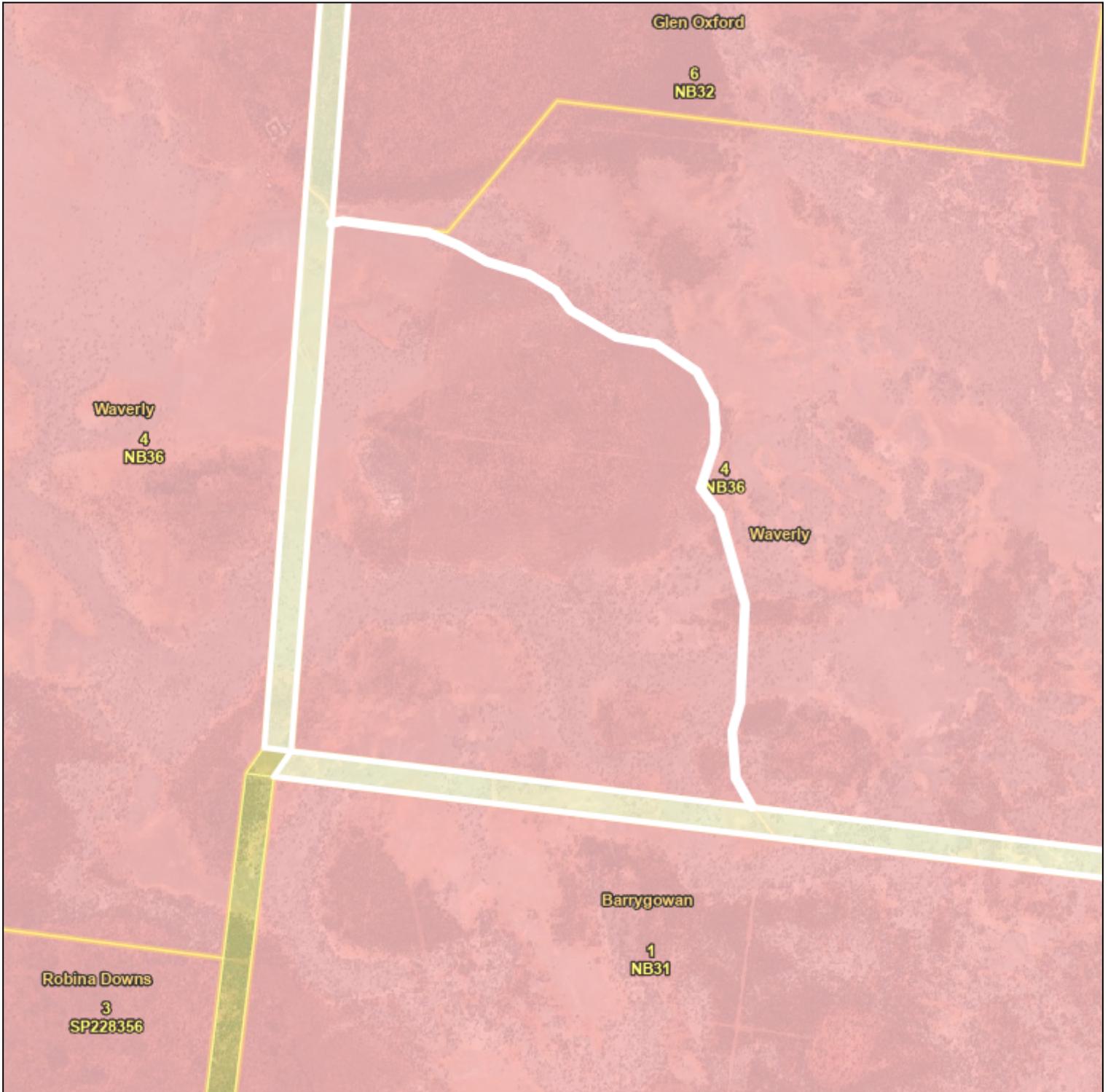
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Waverley-Mintaka Rd alignment

28°49'7"S 146°16'29"E

28°49'7"S 146°21'19"E



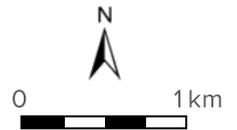
28°53'21"S 146°16'29"E

28°53'21"S 146°21'19"E

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Legend located on next page



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Print date: 6/2/2026

Not suitable for accurate measurement.
Projection: Web Mercator EPSG 102100 (3857)

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Waverley-Mintaka Rd alignment

Legend

Attribution

Watercourse parcel



Road parcel



Land parcel



Land parcel - gt 1 ha



Land parcel - gt 10 ha



Easement parcel



Strata parcel



Volumetric parcel



Property



Land parcel - gt 1000 ha



Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Land parcel positional accuracy

+/- 0.1M - 1M

+/- 1.5M - 5M

+/- 6M - 14M

+/- 15M - 24M

+/- 25M - 28M

≥ +/- 29M

Places: My Places(1)

My Place 1

My Place 2

My Place 3

Places: Road parcel

Waverly Mintaka Road

Waverly Mintaka Road

Railway stations



Railways



Green bridges



Bridges



Tunnels



Vantor

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Waverley-Mintaka Rd alignment

Legend

Roads and tracks

-  Motorway
-  Highway
-  Secondary
-  Connector
-  Local
-  Restricted Access Road
-  Mall
-  Busway
-  Bikeway
-  Restricted Access Bikeway
-  Walkway
-  Restricted Access Walkway
-  Non-vehicular Track
-  Track
-  Restricted Access Track
-  Ferry
-  Proposed Thoroughfare

10.3.1

Infrastructure Operations Status Report

Council Meeting:	17 March 2026
Department:	Infrastructure
Authors:	Director of Infrastructure and Staff
Attachments:	Nil

Purpose

The purpose of this report is to provide an update on the work undertaken in the Infrastructure Department for the month of February 2026.

Recommendation

That Council receive and note the Infrastructure Operations Status Report.

Discussion

Works Coordinator - Shire Road and Town Maintenance and RMPC

- RMPC claim for February was \$135,178.
- Shoulder Grading was carried out on the Charleville Road.
- TMR is still awaiting approval of the Flood Damage on the Eulo-Hungerford Road. This has delayed maintenance as council awaits the final approval.
- Flood Damage on TMR's Bollon-Charleville Road was completed in Mid December and the remainder of the claim will be finalised in January. The whole road had received some maintenance.
- Signs and Pothole Patching of Barrington Road.
- Monthly Inspections and defect tracking of the six TMR roads.

Town Maintenance Crew:

RMPC Works

- Barrington road guideposts and pothole patching.
- Thargomindah road other roadside works remove trees from road corridor.

Shire Roads

- Old Charleville Road pothole patching.
- Jobs gate road pothole patching.
- Amenda-Tinnenburra Road pothole patching.

Town maintenance

- repaving john street footpath.
- Stormwater maintenance Ivan Street.
- Pothole patch town streets

Other works

- Wyandra camp establishment septic system installed frame for roof.
- Wyandra dump maintenance.
- Degrass/ install pad at Eulo bore.
- Watermain backfill Emma Street.

Transport Infrastructure Development Scheme (TIDS) – Funded 25/26

- The Main TIDS project for this year is continuing on the Jobs Gate Road. So far 9km have been constructed and sealed by Mid-December. We hope to seal a further 1km this year. Council will contribute \$1,074,000 in a 50/50 funding agreement with DTMR. Separate works for the construction of 2 floodways had been put out for tender and will start in March conjunction with these works.

Roads to Recovery (RTR) - Funded

- Two Concrete Floodways on the Weona crossings will begin in early March and set to be complete by Mid march.
- Garmarran Road has been scoped by Shepherds for a reseal and Rehabilitation of multiple sections of the first 40km of Road. Upon further inspection and discussions it is believed some of the projected reseal sections might not be necessary as the seal is still in a satisfactory condition. It was proposed the savings might be used to link the two separate sealed pavements sections into one long sealed road. The projected new pavement would be approximately 4km, bring it to approximately 32km fully sealed from the intersection. Works are planned to be started by Mid April.

Country Roads Connect (CRC) – Funded

- Country Roads Connect funding was for the Sealing of new Pavement on the Jobs Gate Road. Original conservative estimates planned to build 3km with the yearly funding of \$1,250,000. But with the success of the TIDS project it is now projected to complete approximately 5.5km. Works commenced in late January and is progressing on schedule with a final seal planned for late March. The Work Crew is based at the Bundarleer Camp.

Forecast for March

- Grader Crew will continue with shoulder Grading & Resheeting north of Wyandra.
- CRC Project on the Jobs Gate Road will continue with the remaining money, approximately 5.5 km of Works is projected by end of Month.
- Two floodways to commence construction on the Jobs Gate Road as part of R2R
- Pothole repairs on the four main roads, and Jobs Gate Road
- Repair of Culverts on Mitchell Highway north of Wyandra – estimates to be submitted
- Construction of pad and ground works for the Cunnamulla Airport Fuel Dispensary
- Depending on scheduling work to commence on Hungerford Road.

Parks & Gardens

- The Parks and Gardens team completed their routine monthly tasks, including mowing and watering across town street gardens, small parks, the Hot Springs area, river walk, cemetery, bushlands, and the eastern town entrance.
- Regular maintenance and mowing were carried out at John Kerr Park.
- Cemetery: Three funerals held.
- General maintenance, including mowing and whipper snipping, was completed, and progress continues on the old cemetery cleanup.
- Weed control undertaken around Cunnamulla township by local contractor – weedcontrol also carried out by PSC staff at Cunnamulla race track.
- Hot Springs – ongoing garden maintenance being carried out including poisoning of weeds.
- Regular cleaning of Cunnamulla War Memorial Fountain.
- Ongoing assistance at Wyandra public toilets due to orderly being absent.
- Set up of chairs, gazebos for the opening of the Memorial Wall in Cunnamulla.

Senior Technical Officer

RMPC Schedule 2 Expenditure Profile for YTD 2025/26

1	1/7/25	31/7/25	\$190,000.00	\$157,228.00	\$157,228.00
2	1/8/25	31/8/25	\$380,000.00	\$467,895.60	\$625,123.60
3	1/9/25	30/9/25	\$570,000.00	\$222,588.20	\$847,711.80
4	1/10/25	31/10/25	\$760,000.00	\$359,629.00	\$1,207,340.80
5	1/11/25	30/11/25	\$980,000.00	\$33,833.00	\$1,241,173.80
6	1/12/25	31/12/25	\$1,080,000.00	\$75,640.00	\$1,316,813.80
7	1/1/26	31/1/26	\$1,180,000.00	\$44,934.00	\$1,361,747.80
8	1/2/26	28/2/26	\$1,390,000.00	\$135,178.00	\$1,496,925.80
9	1/3/26	31/3/26	\$1,650,000.00		
10	1/4/26	30/4/26	\$1,760,000.00		
11	1/5/26	31/5/26	\$1,870,000.00		
12	1/6/26	30/6/26	\$2,001,102.00		

- Routine reporting of water sampling, Quarry quantities, RMPC claims and project plans and heavy vehicle permit applications have also been done during the month.
- Assisting with the TIDS/CRC Project, Organize Sealing contractors and Contractors.
- Work on TMR Flood Damage Submission
- Complete DWQMP implement recommendations.
- Work on TMR registration
- Assist with the REX baggage handling

Forecast for March

- Continuing work on the DWQMP recommendations
- Road inspections for RMPC
- Planning and managing the CRC & RTR Projects
- Quarry Pit returns for Quarter
- Water testing for Quarter
- Planning TMR Hungerford Road Flood Damage

Water and Sewerage

- Water Main Repairs: 3
- Water Service Repairs: 5
- Sewer Blockages: 32 Private works
- Q Build Requests – 1 water service repairs and 2 sewerage blockages.
- Requests for Maintenance: 0
- Private Works – 5
- Hot Springs – considerable amount of time spent working on pump & control issues.

Racecourse

- Nil

Wyandra

- Nil

Yowah

- Nil

Eulo

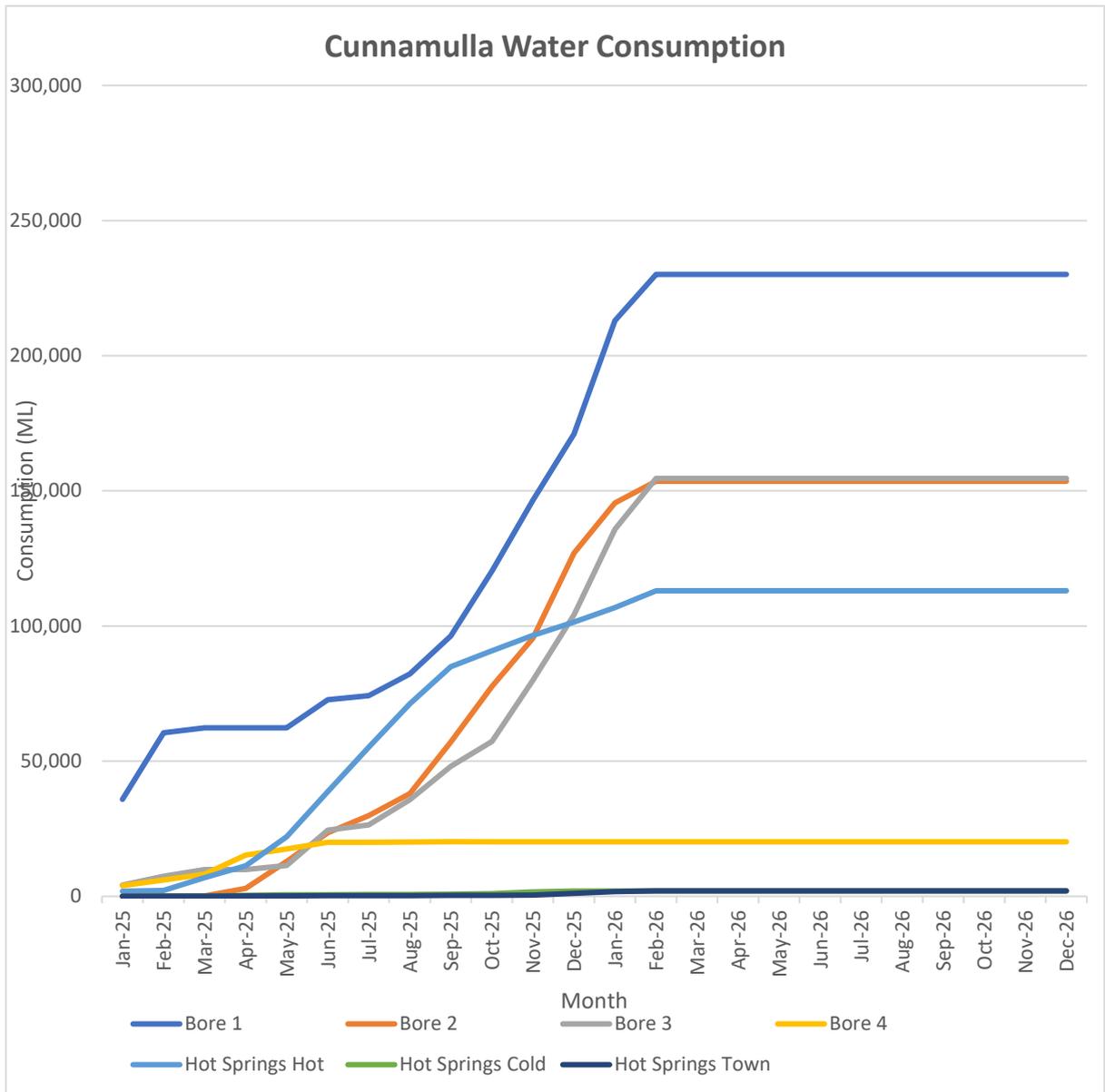
- Bore replaced

Bores – Water flow usage

Bore	Prior Month Usage (kl)	Prior Cumulative Usage (kl)	Current Month Usage (kl)	Updated Cumulative Usage (kl)
1	41,883	212,939	17,146	230,085
2	18,525	145,551	8,013	153,564
3	31,592	135,736	18,892	154,628
4	0	20,164	0	20,164

Hot Springs water usage

	Prior Month Usage (kl)	Prior Cumulative Usage (kl)	Current Month Usage (kl)	Updated Cumulative Usage (kl)
Hot Water	4,964	101,502	6,171	113,046
Cold Water	51	2,006	34	2,040
Town Supply	648	1,721	280	2,001



February 2026 WORKSHOP ACTIVITIES

UNIT #	VEHICLE DESCRIPTION	DESCRIPTION OF WORK
159	Plumbers truck	50,000km service ,remove and clean radiator
316	Grader	repair belly guards
102	Prado	replace front RH guard replace RH head light straighten sub frame reinstall bullbar and siderails
524	Plant trailer	service and inspected
3000	John Deere	Inspect tractor engine reported to be running rough engine has cracked engine head parts ordered (some parts are ex USA)
138	Hilux	starting issue all wiring and fues checked and everything mechancial checked workshop has no scantool so vehicle was sent to Toyota. Toyota found burnt out relay, was repaired and sent back.
290	Western Star	inspected clutch found clutch needs replacing parts ordered.
246&247	UD prime mover	both trucks have had hydraulic issues from new western truck group have engaged a contractor from St George at their cost to get to the bottom of this issue so that it can finally be resolved and rectified
336	Dump and town loader	Inspected machine air con faulty,full service needed all parts requiered ordered
510	Water tanker	electrical box for spray remotes burnt out all new solinoids ordered
315	Grader	aircon done in workshop
411	Tanker	fit new tap and fill pipe
247	UD prime mover	fit toolbox
315	Grader	remove and replace blade lift balls
Town	Town light posts	remanufacture flag and banner clamps

10.3.2

2025-26 Works Program Status Report

Council Meeting: 17 March 2026
Department: Infrastructure
Author: Director Infrastructure
Attachments: 1. Works Program Gantt Chart

Purpose

The purpose of this report is to provide Council with an update on the 2025-26 capital works program.

Recommendation

That Council receive and note the 2025-26 Works Program Status Report.

Previous Council Resolutions

Not applicable.

Discussion

On track/complete	Requires monitoring / some risk	Requires action / considerable risk
		

Project	Notes	Budget	Status
TIDS – Jobs Gate Road Upgrade to Seal	Project Completed	\$2,140,166	
Country Road Connect 25-26	Formation works have been completed. Gravel cartage and spreading works are currently underway.	\$1,250,000	
R2R - Eulo Toompine Road Drainage Upgrade	Project Completed	\$755,126	
R2R- Floodway (Jobs Gate Road)	Floodway works are currently in the planning and mobilisation phase. The contractor has started work on Jobs Gate Road and plans to complete the works by 13 March 2026.	\$800,000	
R2R – Gamarren Road Rehabilitation and reseal	Design completed. Project planned for April 2026 onwards.	\$1,250,000	
LGGSP - JKP Masterplan	Master plan completed, Processing the invoice and closing the project out.	\$211,200	
W4Q- Cunnamulla Swimming Pool and John Kerr Park Master Plan Stage 1	Tenders have been called and recommended contractor to be presented to March Council meeting	\$600,000	
W4Q - Children’s Training Track (Road Safety Focus)	Project completed	\$250,000	

Project	Notes	Budget	Status
W4Q - Housing Upgrade including Wyandra Hall	Childcare stumps work completed. Front stair yet to be done. 11 Mabel St stumps Completed. 5 Ivan Street Reconnect earth bonding cable at rear of building work completed. Currently working on 9 Francis Street Restump and relevel entire house	\$550,000	
W4Q - Airport Fuel Upgrade	The hazardous report has been received. Council will commence ground preparation works in April 2026. The contractor expects to commence construction works on site on 20 May 2026.	\$350,000	
MIFF / POW - John Kerr Park Lighting	Upgrade works are scheduled to commence in the week starting 9 March 2026 with switchboard delivery, conduit installation, and electrical reticulation works. Connection, testing, removal of existing poles, and final commissioning are planned over the following two weeks, with completion and handover expected in the week commencing 23 March 2026.	\$822,808	
Childcare Centre	Works under progress.	\$50,000	
C/O - Eulo Playground Rubber Soft Fall	Works completed	\$60,000	
C/O - Eulo Main Street Irrigation 200m	Works completed	\$60,000	
C/O – Eulo Landfill	Environmental clearances have been obtained. Clearing/fencing work to start.	\$85,000	
C/O - Robbers Tree Project	Concept design has been completed, and funding has been applied for to progress construction of Stage 1. Unfortunately funding application rejected.	\$25,000	
C/O - Solar PV systems – Depot / Hall / VIC / Library	All sites are approved by Ergon Energy All materials delivered Installation programmed from 07 July to 18 July Sequencing to be advised to alert relevant staff	\$141,441	
Replacement – 2WD Utility x 2 Unit 213 Extra Cab Unit 219 Dual Cab	One Unit has been delivered. Delivery expected for remaining by end of March 2026.	\$130,000	
Replacement – 4WD Utility x 4 Unit 116 Extra Cab Unit 119 Dual Cab Unit 202 Single Cab Unit 203 Crew Cab	Two Units have been delivered Delivery expected for remaining by end of March 2026.	\$280,000	
Replacement – Wagon SUV x 2 Unit 106 Kluger Wagon Unit 107 Prado Wagon	Delivered	\$160,000	
Tipping Truck (Unit 247) (UD)	Delivered	\$290,000	
Grader (new)	Delivered.	\$585,000	

Project	Notes	Budget	Status
Tipping Truck (Unit 252) (UD)	Delivered	\$290,000	
Dog Trailer (Unit 423) (Water tanker)	Delivered	\$100,000	
Dog Trailer (Unit 424) (Water tanker)	Delivered	\$100,000	
Small Tipper (Unit 346)	Quote documents have been received. Under evaluation	\$100,000	
Tractor (Unit 322)	Quote documents have been received. Under evaluation	\$80,000	
Emulsion Tank	Quote documents have been received. Under evaluation	\$110,000	
SES Vehicle	PO has been issued. Delivery expected end of March/early April.	\$60,235	
Small Plant	Being allocated as required in consultation with relevant staff.	\$50,000	

Budget/Financial Implications

As detailed above

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Corporate Plan

- Theme: 2 Our People and Strong Communities
- Theme: 3 Prosperous Economy
- Theme: 4 Environmental Sustainability

Risk Management

The following risks are relevant to the matters considered within this report:

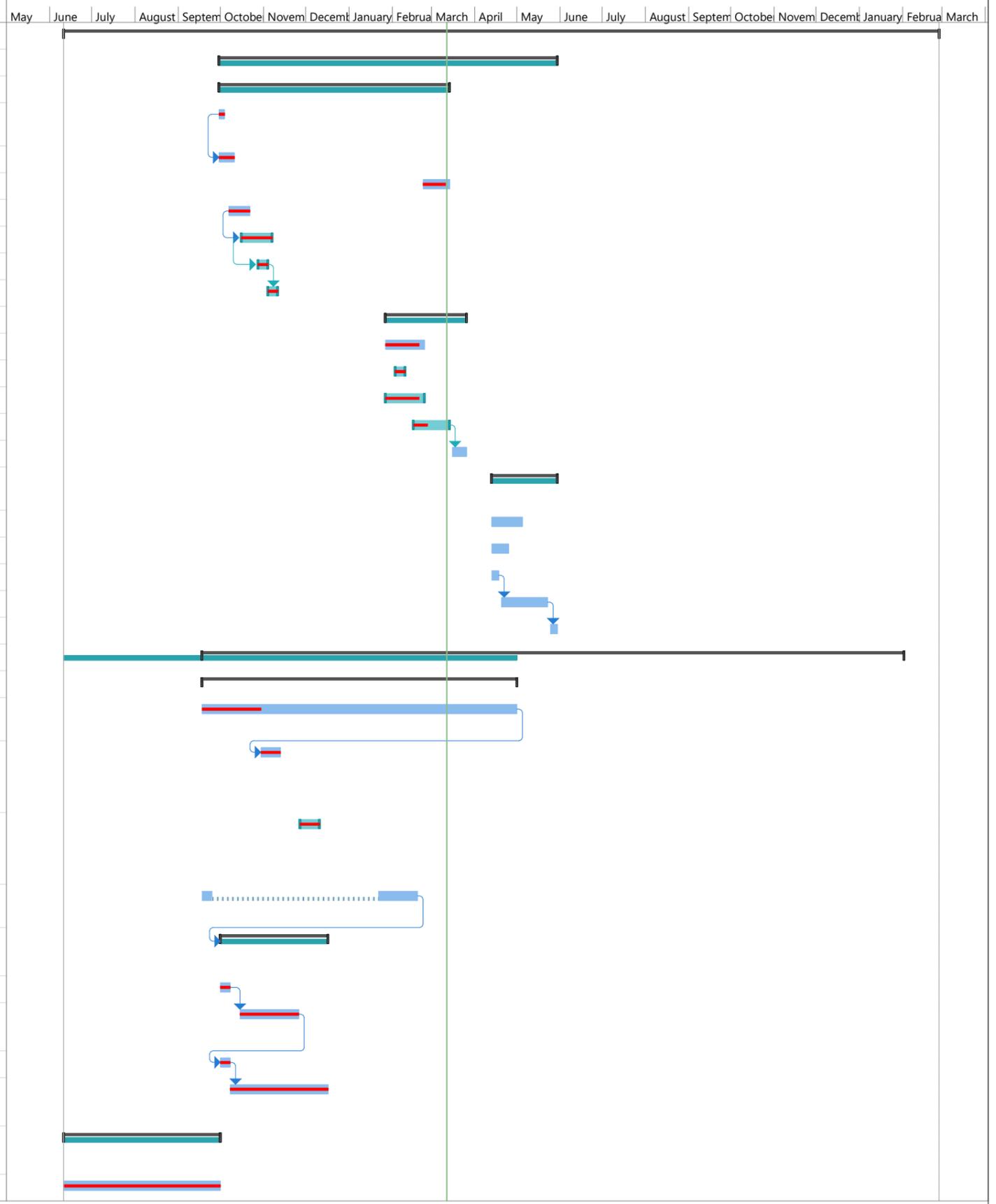
Risk Summary

Risk	Explanation
Financial	<p>Inadequately defined project scopes can lead to cost overruns.</p> <p>A lack of timely project planning and delivery may jeopardise approved grant funding.</p> <p>Regular reporting and implementation of sound project management processes will mitigate this risk.</p>
Quality	<p>A lack of clear scope and project planning can result in less than desired quality outcomes.</p> <p>Implementation of sound project management processes will mitigate this risk.</p>
Time	<p>A lack of clear scope and project planning and delivery can result in lower works program completion rates.</p> <p>Regular reporting and implementation of sound project management processes will mitigate this risk.</p>
Environmental	<p>Many projects have an element of environmental risk. Regular reporting and implementation of sound project management processes will mitigate this risk.</p>

Consultation

Relevant Infrastructure Services staff

ID	Task Mode	Task Name	Job Cost Code	PM / Contractor	Baseline Cost	Start	Finish	Duration	Predecessors	% Complete
1		2025-26 Works Program			\$0	11/06/25	26/02/27	87.6 wks?		65%
2		Road Construction Crew		Ajay	\$0	30/09/25	29/05/26	32.8 wks		56%
3		TIDS - Jobs Gate Road	2506-0605		\$2,140,126	30/09/25	13/03/26	21.8 wks		95%
4		Camp Establishment and Fit Out			\$0	30/09/25	3/10/25	0.8 wks		100%
5		Push and screen gravel			\$0	30/09/25	10/10/25	1.8 wks	4SS	100%
6		Drainage works			\$0	23/02/26	13/03/26	3 wks		80%
7		Formation			\$0	7/10/25	21/10/25	2.2 wks		100%
8		Base			\$0	16/10/25	6/11/25	3.2 wks	7SS+7 days	100%
9		Seal 1			\$0	28/10/25	3/11/25	1 wk	8SS+8 days	100%
10		Seal 2			\$0	4/11/25	10/11/25	1 wk	9	100%
11		CRC- Jobs Gate Road		Ajay	\$1,250,000	27/01/26	25/03/26	8.4 wks		67%
12		Push and screen gravel			\$0	27/01/26	23/02/26	4 wks		90%
13		Formation			\$0	3/02/26	9/02/26	1 wk		100%
14		Gravel Haulage			\$0	27/01/26	23/02/26	4 wks		90%
15		Base			\$0	16/02/26	13/03/26	4 wks		40%
16		Seal			\$0	16/03/26	25/03/26	1.6 wks	15	0%
17		RTR - Gamarren Road Rehab and Reseal	2550-0608	Ajay	\$2,000,000	13/04/26	29/05/26	7 wks		0%
18		Reseal Prep Works			\$0	13/04/26	4/05/26	3.2 wks		0%
19		Push and screen gravel			\$0	13/04/26	24/04/26	2 wks		0%
20		Establishment			\$0	13/04/26	17/04/26	1 wk		0%
21		Base			\$0	20/04/26	22/05/26	5 wks	20	0%
22		Seal and Reseal			\$0	25/05/26	29/05/26	1 wk	21	0%
23		RMPC Crew		Ajay	\$0	18/09/25	1/02/27	69.6 wks?		60%
24		RMPC			\$0	18/09/25	30/04/26	30.2 wks		26%
25		RMPC Charleville Road Element 15			\$0	18/09/25	30/04/26	30.2 wks		20%
26		RMPC - Bollon Charleville Formation grading Element 15			\$0	30/10/25	12/11/25	2 wks	25	100%
27		RMPC-Bollon Heavy Shoulder grading Element 15			\$0	27/11/25	10/12/25	2 wks		100%
28		RMPC - Hungerford Road Resheet Element 16			\$425,000	18/09/25	18/02/26	5 wks		0%
29		Bollon Charleville Road TMR Flood Damage			\$2,000,000	1/10/25	16/12/25	11 wks	28	100%
30		Camp establishment			\$0	1/10/25	7/10/25	1 wk		100%
31		Secure gravel and water supply			\$0	15/10/25	25/11/25	6 wks	30	100%
32		Establishment			\$0	1/10/25	7/10/25	1 wk	31	100%
33		Heavy and medium formation grading			\$0	8/10/25	16/12/25	10 wks	32	100%
34		RTR Eulo Toompine Road - Contract	2506-070:		\$600,000	11/06/25	30/09/25	16 wks		100%
35		Installation of culverts			\$0	11/06/25	30/09/25	16 wks		100%



Project: 2025-26 Works Program
Date: 12/03/26

Task		Summary		Inactive Milestone		Duration-only		Start-only		External Milestone		Manual Progress	
Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline			
Milestone		Inactive Task		Manual Task		Manual Summary		External Tasks		Progress			

ID	Task Mode	Task Name	Job Cost Code	PM / Contractor	Baseline Cost	Start	Finish	Duration	Predecessor	% Complete	Gantt Chart (May to March)											
36		RTR - Formation Grading Shire Wide	2550-9000	Ajay	\$0	1/10/25	3/07/26	37.6 wks		0%												
37		To be used in conjunction with REPA works			\$0	1/10/25	3/07/26	37.6 wks		0%												
38		LGGSP - JKP Masterplan	2440-0020	Dave	\$211,200	7/07/25	12/09/25	10 wks		100%												
39		Scope finalisation and procurement			\$0	7/07/25	7/07/25	0 wks		100%												
40		Contract award			\$0	7/07/25	7/07/25	0 wks	39	100%												
41		Delivery			\$0	7/07/25	12/09/25	10 wks	40	100%												
42		W4Q - Stage 1 Swimming Pool Upgrade	1430-0011	Ajay	\$600,000	7/07/25	5/06/26	46 wks		70%												
43		Scope finalisation			\$0	7/07/25	29/08/25	8 wks		100%												
44		Design and documentation			\$0	1/09/25	5/12/25	14 wks	43	100%												
45		Procurement			\$0	8/12/25	13/02/26	8 wks	44	100%												
46		Contract award			\$0	16/02/26	13/03/26	4 wks	45	50%												
47		Construction			\$0	16/03/26	5/06/26	12 wks	46	0%												
48		W4Q - Housing Upgrade	2390-0010	Ajay	\$500,000	2/09/25	13/04/26	30 wks		57%												
49		Scope finalisation			\$0	2/09/25	8/09/25	1 wk		100%												
50		Design			\$0	9/09/25	15/09/25	1 wk	49	100%												
51		Procurement			\$0	16/09/25	29/09/25	2 wks	50	100%												
52		Delivery			\$0	30/09/25	13/04/26	26 wks	51	50%												
53		W4Q - Airport Fuel Upgrade	2410-0054	Ajay	\$200,000	7/07/25	19/02/26	30.8 wks		30%												
54		Scope finalisation			\$0	7/07/25	18/07/25	2 wks		100%												
55		Procurement			\$0	12/09/25	18/09/25	1 wk		100%												
56		Contract award			\$0	19/09/25	16/10/25	4 wks	55	100%												
57		Construction including offsite fabrication			\$0	17/10/25	22/01/26	12 wks	56	0%												
58		Testing and commissioning			\$0	23/01/26	19/02/26	4 wks	57	0%												
59		MIFF - John Kerr Park Lighting	2440-0018	Ajay	\$822,808	7/07/25	31/03/26	36.4 wks		80%												
60		Scope finalisation and procurement			\$0	7/07/25	7/07/25	0 wks		100%												
61		Contract award			\$0	7/07/25	7/07/25	0 wks	60	100%												
62		Soil testing, footing design and lighting design certification			\$0	7/07/25	7/07/25	0 wks	61	100%												
63		Pre-construction incl building approval and certification			\$0	7/07/25	7/07/25	0 wks	61,62	100%												
64		Construction			\$0	25/08/25	31/03/26	29.4 wks		80%												
65		Childcare Centre	2390-0010		\$50,000	2/09/25	19/01/26	18 wks		67%												
66		Scope finalisation			\$0	19/08/25	29/09/25	6 wks		100%												
67		Procurement			\$0	30/09/25	10/11/25	6 wks	66	100%												
68		Construction			\$0	11/11/25	5/01/26	6 wks	67	0%												
69		C/O - Eulo Playground Rubber Soft Fall	2440-0014	Ajay	\$60,000	7/07/25	26/09/25	12 wks		100%												
70		Scope finalisation			\$0	7/07/25	7/07/25	0 wks		100%												
71		Procurement			\$0	7/07/25	7/07/25	0 wks	70	100%												
72		Installation			\$0	15/09/25	26/09/25	2 wks		100%												
73		C/O - Eulo Main Street Irrigation 200m	2440-0016	Ajay	\$60,000	7/07/25	20/10/25	15.2 wks		100%												

Project: 2025-26 Works Program
Date: 12/03/26

	Task		Summary		Inactive Milestone		Duration-only		Start-only		External Milestone		Manual Progress	
	Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline			
	Milestone		Inactive Task		Manual Task		Manual Summary		External Tasks		Progress			

ID	Task Mode	Task Name	Job Cost Code	PM / Contractor	Baseline Cost	Start	Finish	Duration	Predecessor	% Complete	Gantt Chart (May to March)																							
74	✓	Scope finalisation			\$0	7/07/25	7/07/25	0 wks		100%	7/07																							
75	✓	Procurement			\$0	16/09/25	22/09/25	1 wk		100%																								
76	✓	Delivery			\$0	23/09/25	20/10/25	4 wks	75	100%																								
77	📅	C/O - Robbers Tree Project	2440-0017	Dave	\$25,000	7/07/25	22/05/26	44 wks		64%																								
78	✓	Scope finalisation			\$0	7/07/25	29/08/25	8 wks		100%																								
79	✓	Signage design			\$0	10/11/25	30/01/26	10 wks	78FS+50 day	100%																								
80	✓	History / text project			\$0	10/11/25	30/01/26	10 wks	79SS	100%																								
81	📅	Procurement / fabrication			\$0	2/02/26	24/04/26	12 wks	80	0%																								
82	📅	Installation			\$0	27/04/26	22/05/26	4 wks	81	0%																								
83	📅	Solar PV systems – Depot/Hall/VIC/Library	2390-0101	Dave B	\$141,441	7/07/25	24/10/25	16 wks		0%																								
84	✓	Scope finalisation			\$0	7/07/25	7/07/25	0 wks		100%																								
85	✓	Procurement			\$0	7/07/25	7/07/25	0 wks	84	100%																								
86	📅	Installation			\$0	7/07/25	24/10/25	16 wks	85	0%																								
87	📅	Eulo Landfill	2170-0008	Ajay	\$85,000	4/11/25	26/01/26	10 wks		32%																								
88	📅	Approvals			\$0	4/11/25	1/12/25	4 wks		80%																								
89	📅	Clearing and grubbing			\$0	2/12/25	15/12/25	2 wks	88	0%																								
90	📅	Fencing			\$0	16/12/25	12/01/26	2 wks	89	0%																								
91	📅	Excavation and site clean up			\$0	13/01/26	26/01/26	2 wks	90	0%																								
92	📅	Plant Program		Ajay	\$0	7/07/25	27/03/26	36 wks?		75%																								
93	✓	Replacement - 2WD Ute x 2	2460-????		\$130,000	7/07/25	27/02/26	32 wks		100%																								
94	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																								
95	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	94	100%																								
96	✓	Delivery			\$0	27/10/25	27/02/26	16 wks	95	100%																								
97	📅	Replacement - 4WD Ute x 4	2460-????		\$280,000	7/07/25	27/02/26	32 wks		75%																								
98	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																								
99	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	98	100%																								
100	📅	Delivery			\$0	27/10/25	27/02/26	16 wks	99	50%																								
101	✓	Replacement - Wagon SUV x 2	2460-????		\$160,000	7/07/25	27/02/26	32 wks		100%																								
102	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																								
103	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	102	100%																								
104	✓	Delivery			\$0	27/10/25	27/02/26	16 wks	103	100%																								
105	✓	New - Grader	2460-????		\$0	7/07/25	7/11/25	18 wks		100%																								
106	✓	RFT			\$0	7/07/25	29/08/25	8 wks		100%																								
107	✓	Tender award			\$0	1/09/25	26/09/25	4 wks	106	100%																								
108	✓	Delivery			\$0	29/09/25	7/11/25	6 wks	107	100%																								
109	✓	Replacement - Heavy Truck Unit 247 for Prime Mover	2460-????		\$290,000	7/07/25	27/03/26	36 wks		100%																								
110	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																								
111	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	110	100%																								
112	✓	Delivery			\$0	27/10/25	27/03/26	20 wks	111	100%																								
113	✓	Replacement - Heavy Truck Unit 252 for Prime Mover	2460-????		\$290,000	7/07/25	27/03/26	36 wks		100%																								
114	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%																								
115	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	114	100%																								
116	✓	Delivery			\$0	27/10/25	27/03/26	20 wks	115	100%																								

Project: 2025-26 Works Program
Date: 12/03/26

Task		Summary		Inactive Milestone		Duration-only		Start-only		External Milestone		Manual Progress	
Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline			
Milestone		Inactive Task		Manual Task		Manual Summary		External Tasks		Progress			

ID	Task Mode	Task Name	Job Cost Code	PM / Contra	Baseline Cost	Start	Finish	Duration	Predecessor	% Complete																								
											May	June	July	August	Septem	October	Novem	Decem	January	Februa	March	April	May	June	July	August	Septem	October	Novem	Decem	January	Februa	March	
117	✓	Replacement - Trailer Unit 423 for 30000L Water Tanker	2460-????		\$100,000	7/07/25	27/03/26	36 wks		100%	[Gantt bar for 117: 7/07/25 to 27/03/26, 100% complete]																							
118	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%	[Gantt bar for 118: 7/07/25 to 26/09/25, 100% complete]																							
119	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	118	100%	[Gantt bar for 119: 29/09/25 to 24/10/25, 100% complete]																							
120	✓	Delivery			\$0	27/10/25	27/03/26	20 wks	119	100%	[Gantt bar for 120: 27/10/25 to 27/03/26, 100% complete]																							
121	✓	Replacement - Water Tank Unit 424 for 30000L Water Tanker	2460-????		\$100,000	7/07/25	27/03/26	36 wks		100%	[Gantt bar for 121: 7/07/25 to 27/03/26, 100% complete]																							
122	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%	[Gantt bar for 122: 7/07/25 to 26/09/25, 100% complete]																							
123	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	122	100%	[Gantt bar for 123: 29/09/25 to 24/10/25, 100% complete]																							
124	✓	Delivery			\$0	27/10/25	27/03/26	20 wks	123	100%	[Gantt bar for 124: 27/10/25 to 27/03/26, 100% complete]																							
125	✓	Replacement - Tractor Unit 322	2460-????		\$60,000	7/07/25	27/03/26	36 wks		39%	[Gantt bar for 125: 7/07/25 to 27/03/26, 39% complete]																							
126	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%	[Gantt bar for 126: 7/07/25 to 26/09/25, 100% complete]																							
127	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	126	50%	[Gantt bar for 127: 29/09/25 to 24/10/25, 50% complete]																							
128	✓	Delivery			\$0	27/10/25	27/03/26	20 wks	127	0%	[Gantt bar for 128: 27/10/25 to 27/03/26, 0% complete]																							
129	✓	Replacement - Truck Light Unit 346	2460-????		\$100,000	7/07/25	27/03/26	36 wks		39%	[Gantt bar for 129: 7/07/25 to 27/03/26, 39% complete]																							
130	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%	[Gantt bar for 130: 7/07/25 to 26/09/25, 100% complete]																							
131	✓	Tender award			\$0	29/09/25	24/10/25	4 wks	130	50%	[Gantt bar for 131: 29/09/25 to 24/10/25, 50% complete]																							
132	✓	Delivery			\$0	27/10/25	27/03/26	20 wks	131	0%	[Gantt bar for 132: 27/10/25 to 27/03/26, 0% complete]																							
133	✓	Emulsion Tank	2460-????		\$100,000	7/07/25	27/03/26	36 wks?		39%	[Gantt bar for 133: 7/07/25 to 27/03/26, 39% complete]																							
134	✓	RFT			\$0	7/07/25	26/09/25	12 wks		100%	[Gantt bar for 134: 7/07/25 to 26/09/25, 100% complete]																							
135	✓	Tender award			\$0	29/09/25	24/10/25	4 wks?		50%	[Gantt bar for 135: 29/09/25 to 24/10/25, 50% complete]																							
136	✓	Delivery			\$0	27/10/25	27/03/26	20 wks?		0%	[Gantt bar for 136: 27/10/25 to 27/03/26, 0% complete]																							
137	✓	Small Plant	2460-????		\$50,000	7/07/25	12/12/25	23 wks		0%	[Gantt bar for 137: 7/07/25 to 12/12/25, 0% complete]																							
138	✓	Various			\$0	7/07/25	12/12/25	23 wks		0%	[Gantt bar for 138: 7/07/25 to 12/12/25, 0% complete]																							
139	✓	REPA September 2022		Sheph	\$0	7/07/25	16/01/26	26 wks		100%	[Gantt bar for 139: 7/07/25 to 16/01/26, 100% complete]																							
140	✓	REPA works all quadrants			\$0	7/07/25	26/09/25	12 wks		100%	[Gantt bar for 140: 7/07/25 to 26/09/25, 100% complete]																							
141	✓	QRA close out			\$0	29/09/25	16/01/26	14 wks	140	100%	[Gantt bar for 141: 29/09/25 to 16/01/26, 100% complete]																							
142	✓	REPA January 2024		Sheph	\$0	7/07/25	22/05/26	44 wks		100%	[Gantt bar for 142: 7/07/25 to 22/05/26, 100% complete]																							
143	✓	QRA Submissions and approvals			\$0	7/07/25	7/07/25	0 wks		100%	[Milestone for 143: 7/07/25]																							
144	✓	RFT pavement materials			\$0	7/07/25	7/07/25	0 wks		100%	[Milestone for 144: 7/07/25]																							
145	✓	RFT REPA works			\$0	7/07/25	7/07/25	0 wks		100%	[Milestone for 145: 7/07/25]																							
146	✓	Tender awards			\$0	7/07/25	7/07/25	0 wks	144,145	100%	[Milestone for 146: 7/07/25]																							
147	✓	REPA works all quadrants			\$0	7/07/25	13/02/26	30 wks	146	100%	[Gantt bar for 147: 7/07/25 to 13/02/26, 100% complete]																							
148	✓	QRA close out			\$0	16/02/26	22/05/26	14 wks	147	100%	[Gantt bar for 148: 16/02/26 to 22/05/26, 100% complete]																							
149	✓	REPA March 2025		Sheph	\$0	7/07/25	26/02/27	84 wks		37%	[Gantt bar for 149: 7/07/25 to 26/02/27, 37% complete]																							
150	✓	Emergent works			\$0	7/07/25	7/07/25	0 wks		100%	[Milestone for 150: 7/07/25]																							
151	✓	QRA submissions and approvals			\$0	7/07/25	21/11/25	20 wks	150SS	95%	[Gantt bar for 151: 7/07/25 to 21/11/25, 95% complete]																							
152	✓	RFT			\$0	24/11/25	16/01/26	6 wks	151	40%	[Gantt bar for 152: 24/11/25 to 16/01/26, 40% complete]																							
153	✓	Tender awards			\$0	19/01/26	13/02/26	4 wks	152	40%	[Gantt bar for 153: 19/01/26 to 13/02/26, 40% complete]																							
154	✓	REPA works all quadrants			\$0	16/02/26	20/11/26	40 wks	153	20%	[Gantt bar for 154: 16/02/26 to 20/11/26, 20% complete]																							
155	✓	QRA close out			\$0	23/11/26	26/02/27	14 wks	154	0%	[Gantt bar for 155: 23/11/26 to 26/02/27, 0% complete]																							

Project: 2025-26 Works Program
Date: 12/03/26

Task		Summary		Inactive Milestone		Duration-only		Start-only		External Milestone		Manual Progress	
Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline			
Milestone		Inactive Task		Manual Task		Manual Summary		External Tasks		Progress			

10.2.4

Restoration of Essential Public Assets Status Report

Council Meeting:	17 March 2026
Department:	Infrastructure
Author:	Director Infrastructure and Staff
Attachments:	1. Shepherd Services Report – western Queensland Surface Tough Report – February 2026 2. Shepherd Services Report – QRA Restoration Delivery Activity Update – 12 March 2026

Purpose

To provide Council with an update on Restoration of Essential Public Assets (REPA) flood recovery works, including progress on reconstruction delivery, and submission development for all relevant events.

Recommendation

That Council receive and note the Restoration of Essential Public Assets Status Report.

Background

Shepherd Services, in collaboration with contractors and Council, continues to deliver the DRFA-funded flood recovery program. This report provides an overview of progress and financial status for active projects.

Previous Council Resolutions

Not applicable.

Discussion

This report provides a comprehensive update from Shepherd Services in relation to the following flood event:

- March 2025 Event - Delivery and Data Collection & Submission Building.

Project 25123 – REPA Delivery: WQ Surface Trough (March 2025)

- Total assessed sites: 2,285
- Estimated reconstruction value approved: \$66 million
- Total QRA approvals across the Shire now stand at approximately \$66 million, supporting continued mobilisation and delivery across multiple work fronts.
- Only one submission left that has been re-lodged on the Ivan Street Levee in Cunnamulla.

Approved submissions to date are:

- Submission 59 (NWQ): \$7.9M – 75,000 t gravel
- Submission 63 (NWQ): \$11.36M – 100,000 t gravel
- Submission 66 (NEQ): \$12.34M – 100,000 t gravel
- Submission 65 (SEQ): \$10.88M – 115,000 t gravel
- Submission 64 (SWQ): \$13.24M – 108,000 t gravel
- Submission 67 (SEQ): \$9.2M – 75,000 t gravel
- Submission 72 (NWQ & NEQ): \$690K – 5,500 t gravel
- Submission 71 (Eulo Levee Wall): \$455K - 4650 t material
- Submission 74 (Moruya Narran Section): \$69K - 577 t material

Total gravel estimated required for reconstruction to date: Approx. 583,500 tonnes.

Delivery

- Five Northwest Quadrant delivery packages underway, with progressive commencement started.
 - Tuckwell has completed work on Blackgate and Bluff Roads and is now working on Moama Road.
 - J Schmidt is working on Old Charleville Road.
 - Russells has completed Nooralaba Road and is now working on Humeburn Road.
 - R Schmidt's has completed work on Claverton Park and Rosevale Road and is now working on Western Warrego Road.
- Northeast Quadrant delivery packages were advertised via Vendor Panel, with tenders closed on Wednesday, 24 February. The tender recommendation panel assessed on Monday, 9 March, ahead of the Council meeting on 17 March for award.

Gravel Production

- The required gravel volume has now been fully produced for the Northwest Quadrant.
- Production is currently producing in the Northeast Quadrant and are ahead of program for the delivery packages, with a scheduled start date of 7 April 2026.

Budget/Financial Implications

All REPA activities are jointly funded through the Australian and Queensland Governments and administered by the Queensland Reconstruction Authority. All eligible costs are fully reimbursable apart from a modest “trigger point” payment by Council.

Legislation/Statutory Implications

Not applicable.

Corporate Plan and/or Operational Plan

Operational Plan.

Theme: 4. Environmental Sustainability
4.5 Effective disaster management planning and response

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Weather impacts	Rainfall and flooding delaying works and access.
Budget escalation	Cost estimates increasing due to scale of March 2025 event.

Consultation

These risks are being managed through monthly coordination meetings with Council, QRA, and Shepherd Services, which also serve to track progress, approvals, and contractor delivery.



Project Management Services

Paroo Shire Council DRFA Project

Western Queensland Surface Trough &
Associated Rainfall and Flooding
21 March – 19 May 2025

February 2026



shepherdservices.com.au





Project Management Services

Paroo Shire Council – WQ Surface Trough & Associated Rainfall and Flooding Progress Report

February 2026

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SUBJECT:	PAROO SHIRE COUNCIL – WQ SURFACE TROUGH & ASSOCIATED RAINFALL AND FLOODING MONTHLY REPORT
DATE:	05/03/2026
PREPARED BY:	Mark Christian, SHEPHERD Services
ISSUED TO:	Paroo Shire Council
FILE REF:	25123





Project Summary

The reconstruction program has advanced into active construction this month, with the four appointed contractors now mobilised and commencing works in the Northwest Quadrant. Funding approvals and material availability continue to support steady progress across the Shire, while gravel production has successfully transitioned to the Northeast Quadrant.

Program Approvals: No additional submissions were approved during this reporting period. The total approved funding value remains at approximately \$66 million.

Total Approved Submissions to Date:

- **Submission 59 – Northwest Quadrant:** \$7.9M (approx. 75,000 tonnes gravel)
- **Submission 63 – Northwest Quadrant:** \$11.36M (approx. 100,000 tonnes gravel)
- **Submission 66 – Northeast Quadrant:** \$12.34M (approx. 100,000 tonnes gravel)
- **Submission 65 – Southeast Quadrant:** \$10.8M (approx. 115,000 tonnes gravel)
- **Submission 64 – Southwest Quadrant:** \$13.2M (approx. 108,000 tonnes gravel)
- **Submission 67 – Southeast Quadrant:** \$9.2M (approx. 75,000 tonnes gravel)
- **Submission 72 – Northwest and Northeast:** \$690K (approx. 5,500 tonnes gravel)
- **Submission 71 – Eulo Levee Wall:** \$455K (approx. 4,680 tonnes material)
- **Total Gravel Required: 583, 000 tonnes gravel**

Delivery Packages and Contractor Progress

- Package 1 – Eulo & surrounds: Tuckwell – Commenced on Blackgate Rd
- Package 2 – Yerrel Rd & surrounds: Russell Grader Hire – Delayed due to wet/saturated conditions (>100 mm rain last week); contractor monitoring, ready to mobilise when access improves
- Package 3 – Old Charleville Rd & Nancy Bird Walton Way: Schmidt Contracting – Commenced on Old Charleville Rd
- Package 4 – Humeburn Rd & surrounds: Russell Grader Hire – Started on Nooralaba and Humeburn Rd
- Package 5 – Mt Alfred / Western Warrego & surrounds: Schmidt Plant Hire – Commenced work on Claverton Park Road

Material Production Gravel production in the Northwest Quadrant has now concluded, with sufficient stockpiles established to fully support the current delivery programs in that area. Production crews have successfully mobilised to the Northeast Quadrant and commenced operations at the following nominated pits of: Alpha pit, Mayvale #2 and Stock Route 20 mile.

Overall Program Status The program continues to track well overall, with the key milestone of transitioning from preparation to on-ground construction now achieved in the Northwest Quadrant. Contractor mobilisation and works are progressing effectively in most areas, supported by completed gravel production in the Northwest and the timely shift of production resources to the Northeast. The main constraint this month has been localised wet weather impacts delaying Package 1, 4 and 5 commencements, but this is being actively managed with no material impact on the broader program timeline anticipated at this stage. Focus over the coming period will remain on maintaining momentum across active sites, monitoring conditions for the delayed package, accelerating Northeast material production, and progressing toward further delivery package releases in other quadrants. The program is well-positioned for continued strong delivery.

Project Dashboard

Claim	Submissions	Total Projects	Projects Completed	Projects Completed %
WQ Surface Trough & Associated Rainfall & Flooding 21 March -19 May 2025	8	1	0	2%

Project Quality Management

Quality Documentation

Quality documentation in accordance with relevant technical specifications.

Project Schedule Management

QRA Damages Works Program for approved treatments to date:

PSC.0059.2425T.REC				
Road No	Asset Name	Planned Start Date	Planned Completion Date	Complete %
728	Blackgate Road	22/02/2026	01/03/2026	100.00
729	Bluff Road	20/02/2026	24/02/2026	0.00
701	Eulo Toompine Road	14/01/2026	07/03/2026	23.22
714	Farnham Plains Road	26/03/2026	02/04/2026	0.00
709	Hazelfield Road	31/03/2026	14/04/2026	0.00
702	Jandell Road	25/02/2026	05/03/2026	0.00
713	Koomerang Road	12/03/2026	17/03/2026	0.00
704	Moama Road	09/03/2026	24/03/2026	0.00
718	Nancy Bird Walton Way	15/02/2026	11/03/2026	3.23
716	Penaroo Road	08/07/2026	08/07/2026	0.00
719	Tilbooroo Road	01/06/2026	16/06/2026	0.00
705	Yerrel Road	15/04/2026	29/05/2026	0.00
720	Yowah Opal Fields Road	02/03/2026	02/03/2026	0.00

PSC.0063.2425T.REC				
Road No	Asset Name	Planned Start Date	Planned Completion Date	Complete %
717	Claverton Park Road	26/02/2026	27/02/2026	100.00
721	Coongoola Lane	18/02/2026	18/08/2026	0.00
706	Humburn Road	16/01/2026	30/03/2026	20.69
700	Mount Alfred Road	13/01/2026	18/08/2026	0.01
726	Nooralaba Road	09/02/2026	20/02/2026	100.00
505	Old Charleville Road	09/02/2026	24/02/2026	65.47
711	Rosevale Road	26/02/2026	27/02/2026	100.00
710	Western Warrego Road	18/02/2026	18/08/2026	1.47
722	Yalli Talpa Road	18/02/2026	18/08/2026	0.00



PSC.0064.2425T.REC				
Road No	Asset Name	Planned Start Date	Planned Completion Date	Complete %
800	Amenda Tinnenburra Road	01/07/2026	03/02/2027	0.00
211	Arthur Street	01/07/2026	03/02/2027	0.00
221	Broad Street	01/07/2026	03/02/2027	0.00
615	Burrenbillia Road	01/07/2026	03/02/2027	0.00
819	Coonberry Plains Road	01/07/2026	03/02/2027	0.00
805	Cuttaborra Road	01/07/2026	03/02/2027	0.00
811	Glencoe Road	01/07/2026	03/02/2027	0.00
802	Glentuckie Road	01/07/2026	03/02/2027	0.00
806	Gumahah Road	01/07/2026	03/02/2027	0.00
224	Ivan Street	01/07/2026	03/02/2027	0.00
801	Kywong Road	01/07/2026	03/02/2027	0.00
224mary	Mary Street	01/07/2026	03/02/2027	0.00
817	Neverfail Road	01/07/2026	03/02/2027	0.00
814	Ningaling Road	01/07/2026	09/12/2026	0.00
812	Pabra Road	01/07/2026	03/02/2027	0.00
816	Paddabilla Road	01/07/2026	09/12/2026	0.00
807	Pitherty Road	01/07/2026	09/12/2026	0.00
804	Rockwell Road	01/07/2026	03/02/2027	0.00
818	Rocky Road	01/07/2026	03/02/2027	0.00
405	Shea Street	01/07/2026	03/02/2027	0.00
810	Tarko Road	01/07/2026	09/12/2026	0.00
803	Terraldon Road	01/07/2026	03/02/2027	0.00
727	Waihora Road	01/07/2026	09/12/2026	0.00
813	Warden Road	01/07/2026	09/12/2026	0.00
218	Watson Street	01/07/2026	03/02/2027	0.00
619	Weir Road	01/07/2026	03/02/2027	0.00
808	Weira Park Road	01/07/2026	09/12/2026	0.00
809	Wittenburra Road	01/07/2026	09/12/2026	0.00
815	Wombah Road	01/07/2026	09/12/2026	0.00

PSC.0065.2425T.REC				
Road No	Asset Name	Planned Start Date	Planned Completion Date	Complete %
603	Bundaleer South Plains Road	30/11/2026	11/05/2027	0.00
609	Camden Road	30/11/2026	15/03/2027	0.00
607	Charlotte Plains Road	30/11/2026	15/03/2027	0.00
601	Fernlee Road	30/11/2026	11/05/2027	0.00
608	Gamarren Road	30/11/2026	15/03/2027	0.00
604	Munda Munda Road	30/11/2026	11/05/2027	0.00
600	Murra Murra Road	30/11/2026	11/05/2027	0.00
606	Widgeegoara Road	30/11/2026	15/03/2027	0.00
620	Yallambee Road	30/11/2026	15/03/2027	0.00
618	Yaralla Road	30/11/2026	11/05/2027	0.00





PSC.0066.2425T.REC				
Road No	Asset Name	Planned Start Date	Planned Completion Date	Complete %
513	Ardgour Road	06/04/2026	06/07/2026	0.00
504	Bendena Road	06/04/2026	19/10/2026	0.00
723	Clovelly Road	06/04/2026	06/07/2026	0.00
501	Coongoola Charlottevale Road	06/04/2026	06/07/2026	0.00
500	Elmina Road	06/04/2026	10/08/2026	0.00
503	Koonawarra Road	06/04/2026	19/10/2026	0.00
502	Linden Nebine Road	13/01/2026	19/10/2026	0.01
512	Mooru Road	06/04/2026	10/08/2026	0.00
506	Moruya Narran Road	06/04/2026	06/07/2026	0.00
510	Murrumbah Road	06/04/2026	06/07/2026	0.00
508	Truganinni Road	06/04/2026	19/10/2026	0.00
507	Yarmouth Road	06/04/2026	06/07/2026	0.00

PSC.0067.2425T.REC				
Road No	Asset Name	Planned Start Date	Planned Completion Date	Complete %
613	Bluegrass Road	30/11/2026	02/04/2027	0.00
611	Huntley Downs Road	30/11/2026	02/04/2027	0.00
605	Jobs Gate Road	09/02/2026	30/04/2027	12.77
602	Middleton Road	30/11/2026	08/04/2027	0.00
612	Padua Park Road	30/11/2026	02/04/2027	0.00
628	Penetrate Downs Road	30/11/2026	08/04/2027	0.00
629	Randwick Downs Road	30/11/2026	02/04/2027	0.00
617	Robina Downs Road	30/11/2026	02/04/2027	0.00
616	Talbarea Road	30/11/2026	08/04/2027	0.00
614	Thurulgoona Road	30/11/2026	02/04/2027	0.00
610	Waverly Mintaka Road	30/11/2026	08/04/2027	0.00

PSC.0071.2425T.REC				
Road No	Asset Name	Planned Start Date	Planned Completion Date	Complete %
ELW	Eulo Levee Wall	11/02/2026	30/04/2027	0.00

PSC.0072.2425T.REC				
Road No	Asset Name	Planned Start Date	Planned Completion Date	Complete %
500	Elmina Road	08/01/2026	10/08/2026	0.36
706	Humeburn Road	12/02/2026	30/03/2026	0.00
506	Moruya Narran Road	06/04/2026	06/07/2026	0.00
718	Nancy Bird Walton Way	09/02/2026	28/04/2027	0.00

Project Communications Management

- Weekly communications with the Paroo Superintendent.
- Monthly Report to the Paroo Shire Council CEO.
- QRA Update Meetings held monthly with the Paroo Shire Council CEO, the QRA Council Representative, and SHEPHERD Services.
- SHEPHERD Services end of swing 'Activity Update Report' shared with all relevant stakeholders bi-monthly (distributed at end of swing).
- Requested access to Paroo Monthly Newsletter and Facebook for additional activity communications.





Safety

SHEPHERD Services has reviewed and implemented a Safety and Health Management Plan to support the project management of the DRFA works being delivered in the Paroo Shire.

Item	Monthly Target	February 2026
Incidents	Nil	0
Pre-Start	Daily	28
Safety Meeting	Daily - Agenda item on Pre-Start	28
Safety Consultation	Daily - Consulted at Pre-Start	28
Safety Alerts	As required	1
Inductions (New Employees / Contractors)	As required	1
Safety Initiatives	As required	1

Project Scope Management

Scope Definition

The scope is in accordance with eligible QRA approved sites and reconstructed in accordance with QRA guidelines and treatments.

Scope Changes

Project	Scope Change	Status
Submissions 59, 63, 64, 65, 66, 67, 71 and 72	Moruya Narran, and Elmina Roads in the Northeast have now been assessed for inspection. Separate submissions have been lodged with QRA for approval	In Progress

Project Quality Management

Quality Documentation

Quality documentation shall be in accordance with DRFA and QRA guidelines and processes.

Project Risk Management

Community Concerns

None reported.

QRA Reporting/Submission Risks

Monthly progress reporting to QRA, updated program of works to the QRA and Council, and submission of a risk and mitigation strategy to the QRA and Council.

Incident Update

Nil

Other

Nil

Project Integration Management

Element	Issue	Outcome	Status
Pre-Construction	Gravel production has concluded in the Northwest for the delivery packages with gravel production crews now mobilising in the Northeast	Ongoing	In Progress
Construction	Construction has commenced in the Northwest and with Council replacing signs and guideposts along with work on Jobs Gate Road in the Southeast.	Ongoing	Commenced
Post Construction		Will be Monitored in accordance with Risks and Mitigation Strategy	Scheduled completion by April 2027
QRA Reporting	Activity updates for 'end of swing' and Monthly Reporting are continuing. QRA Monthly Project Updates also provided.	Ongoing	In Progress

Decisions – Awaiting Approval

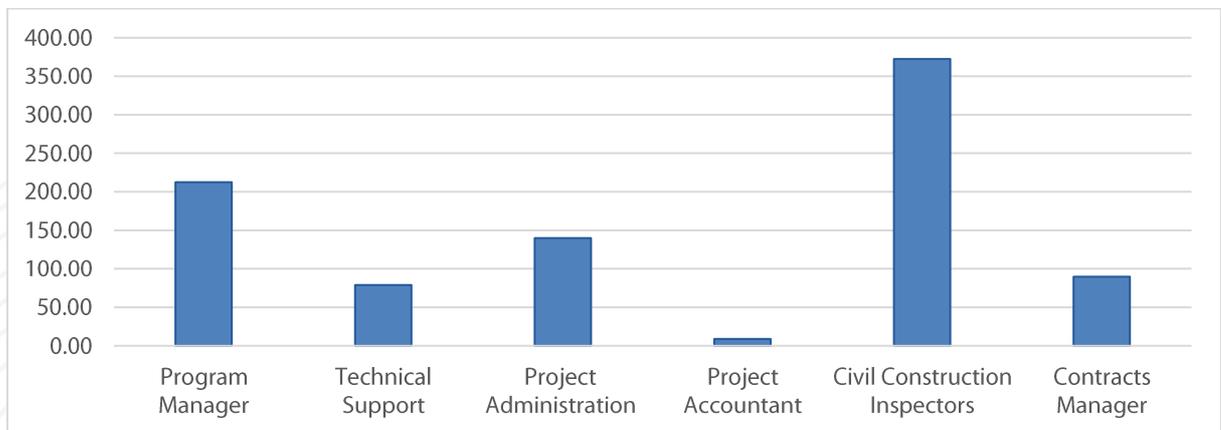
Gravel material source pit extraction approval – Queensland Department of Primary Industries (DPI) and Department of the Environment, Tourism, Science and Innovation (DETSI).

Financial Dashboard

Data as at 09/02/2026

Event / Submission	Project Funding Amount	Expenditure to Date	Variance	Funding vs Expenditure %
PSC - March 25 Flood Damage NSW Zone PSC.0059.2425T.REC	\$7,930,017.15	\$181,316.34	\$7,748,700.81	2.29%
PSC - March 25 Flood Damage NW_2 PSC.0063.2425T.REC	\$11,365,380.40	\$917,246.46	\$10,448,133.94	8.07%
PSC - March 25 Flood Damage SW PSC.0064.2425T.REC	\$13,242,759.96	\$24,258.10	\$13,218,501.86	0.18%
PSC - March 25 Flood Damage SE_1 PSC.0065.2425T.REC	\$10,882,501.01	\$21,133.67	\$10,861,367.34	0.19%
PSC - March 25 Flood Damage NE PSC.0066.2425T.REC	\$12,343,290.46	\$161,411.36	\$12,181,879.10	1.31%
PSC - March 25 Flood Damage SE_2 PSC.0067.2425T.REC	\$9,205,370.35	\$1,692.39	\$9,203,677.96	0.02%
PSC -March 25 Eulo Levee Wall PSC.0071.2425T.REC	\$455,134.45	\$250.00	\$454,884.45	0.05%
PSC - March 25 Flooded Roads PSC.072.2425T.REC	\$694,619.64	\$250.00	\$694,369.64	0.04%

SHEPHERD February Project Hours



Local Spend

Expense Category	February 2026	2026 YTD
Accommodation	\$12,744.92	\$14,911.58
Catering	\$0.00	\$0.00
Office Equipment	\$8.50	\$37.00
Sundry	\$249.65	\$407.50
Tools & Equipment		\$0.00
Vehicle Maintenance & Fuel	\$4,750.03	\$9,369.41
Donations / Sponsorship		\$0.00
Totals	\$17,753.10	\$24,725.49

* Based on settled transactions as of 28 February 2026.

Current Invoicing – SHEPHERD Services

Tax Invoice No. 5750 was issued by SHEPHERD Services on 25 February 2026, with payment due by 27 March 2026.

Projected Invoicing – SHEPHERD Services

An invoice for March 2026 will be issued by SHEPHERD Services on 29 March 2026.

Projected Invoicing – Forecasted Hours

The forecast hours for March 2026 are tabled below.

Task Name	Duration	Start	Finish	Resource Names
General Manager	2 Hours	Sun 01/03/2026	Tue 31/03/2026	Cameron Shields
Onsite Project Management	300 Hours	Sun 01/03/2026	Tue 31/03/2026	
Project Manager	300 Hours	Sun 01/03/2026	Tue 31/03/2026	Mark Christian
Technical Support	50 Hours	Sun 01/03/2026	Tue 31/03/2026	
Manager Systems	50 Hours	Sun 01/03/2026	Tue 31/03/2026	Ashley Edmestone
Senior Mgt. Accountant	20 Hours	Sun 01/03/2026	Tue 31/03/2026	Julianne Peacock
Civil Inspectors	300 Hours	Sun 01/03/2026	Tue 31/03/2026	Ben Keylar Dan Randall Phil Samson Glen Eagles Michael Searston



Project Procurement Management

Contractor Engagement

All contractors delivering works are to be engaged under Paroo Shire Council procurement policies and guidelines.

Invoicing shall be in accordance with contract and purchase order conditions.

Project Stakeholder Management

Stakeholder Engagement

QRA update meetings are conducted monthly with Paroo Shire Council, SHEPHERD Services representatives and QRA RLO representative to discuss the open submissions.

Other

Nil





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Shepherd Services Pty ACN 611 140 946

RACAS[®]

POWERED BY SHEPHERD

road asset condition assessment system

Paroo Submissions 59, 63, 64, 65, 66, 67, 71, 72, 73

QRA RESTORATION DELIVERY ACTIVITY UPDATE 03 – 12 March 2026



This update is provided at the end of each 10-day swing to update all relevant stakeholders on the progress of the above approved QRA restoration and betterment project.

ACTIVITY UPDATE FOR THIS SWING

Asset Name	Asset ID.	Total Delivering Treatment Length (km)	Remaining delivering length in (km)	Total Completed Treatment Length (km)	Setout Completed in (km)	# Sites Total	# Sites Completed	% Complete
800	Amenda Tinnenburra Road	5.211	5.211	0	0.00	14	0	0.00%
513	Ardgour Road	3.77	3.77	0	3.77	5	0	0.00%
211	Arthur Street	0.17	0.17	0	0.00	1	0	0.00%
504	Bendena Road	18.365	18.365	0	18.37	23	0	0.00%
728	Blackgate Road	1.95	0	1.95	1.95	7	7	100.00%
613	Bluegrass Road	26.378	26.378	0	0.00	29	0	0.00%
729	Bluff Road	1.66	1.66	0	0.00	6	0	0.00%
221	Broad Street	0.025	0.025	0	0.00	3	0	0.00%
603	Bundaleer South Plains Road	32.67	32.67	0	0.00	51	0	0.00%
615	Burrenbilla Road	0.744	0.744	0	0.00	3	0	0.00%
609	Camden Road	11.32	11.32	0	0.00	17	0	0.00%
607	Charlotte Plains Road	25.11	25.11	0	0.00	29	0	0.00%
717	Claverton Park Road	0.515	0	0.515	0.52	6	6	100.00%
723	Clovelly Road	3.27	3.27	0	3.27	5	0	0.00%
819	Coonberry Plains Road	1.92	1.92	0	0.00	3	0	0.00%
501	Coongoola Charlottevale Road	26.455	26.455	0	26.46	41	0	0.00%
721	Coongoola Lane	9.585	9.585	0	0.09	20	0	0.00%
805	Cuttaburra Road	27.33	27.33	0	0.00	43	0	0.00%
500	Elmina Road	73.91032	73.90932	0.001	73.91	133	1	0.75%
	Eulo Levee Wall	2.281	2.281	0	0.00	4	0	0.00%
701	Eulo Toompine Road	0.827	0.635	0.192	0.83	17	4	23.22%
714	Farnham Plains Road	5.26	5.26	0	5.26	7	0	0.00%
601	Fernlee Road	2.06	2.06	0	0.00	2	0	0.00%
608	Gamarren Road	6.177	6.177	0	0.00	20	0	0.00%
811	Glencoe Road	13.181	13.181	0	0.00	32	0	0.00%
802	Glentuckie Road	12.221	12.221	0	0.00	16	0	0.00%
806	Gumahah Road	6.521	6.521	0	0.00	20	0	0.00%
709	Hazelfield Road	23.145	23.145	0	23.15	37	0	0.00%
706	Humeburn Road	60.774	43.143	17.631	54.29	172	33	19.19%
611	Huntley Downs Road	4.96488	4.96488	0	0.00	10	0	0.00%
224	Ivan Street	0.32	0.32	0	0.00	3	0	0.00%
702	Jandell Road	6.845	6.845	0	6.85	18	0	0.00%
605	Jobs Gate Road	35.208	27.634	7.574	29.92	128	25	19.53%
713	Koomerang Road	10.319	10.319	0	3.91	13	0	0.00%
503	Koonawarra Road	25.88	25.88	0	25.88	28	0	0.00%
801	Ky Wong Road	9.321	9.321	0	0.00	27	0	0.00%
502	Linden Nebine Road	73.578	73.569	0.009	73.58	122	6	0.01%
224mary	Mary Street	0.54	0.54	0	0.00	1	0	0.00%
602	Middleton Road	6.39	6.39	0	6.39	8	0	0.00%
704	Moama Road	11.689	11.689	0	11.69	29	0	0.00%
512	Mooru Road	12.53	12.53	0	12.53	13	0	0.00%
506	Moruya Narran Road	19.11	19.11	0	19.11	30	0	0.00%
700	Mount Alfred Road	33.611	33.609	0.002	33.61	68	2	0.01%
604	Munda Munda Road	20.42	20.42	0	0.00	19	0	0.00%
600	Murra Murra Road	29.67	29.67	0	0.00	28	0	0.00%
510	Murrumbah Road	5.21	5.21	0	5.21	5	0	0.00%
718	Nancy Bird Walton Way	0.281	0.275	0.006	0.28	6	1	16.67%
817	Neverfail Road	2.3	2.3	0	0.00	3	0	0.00%
814	Ningaling Road	18.37	18.37	0	0.00	21	0	0.00%
726	Nooralaba Road	15.24	0	15.24	15.24	19	19	100.00%
505	Old Charleville Road	21.71	1.748	19.962	20.69	63	45	91.95%
812	Pabra Road	13.34	13.34	0	0.00	22	0	0.00%
816	Paddabilla Road	2.77	2.77	0	0.00	8	0	0.00%
612	Padua Park Road	12.7	12.7	0	0.00	14	0	0.00%
716	Penaroo Road	0.911	0.911	0	0.91	9	0	0.00%
628	Penetrate Downs Road	5.6	5.6	0	0.00	6	0	0.00%
807	Pitherty Road	19.974	19.974	0	0.00	58	0	0.00%
629	Randwick Downs Road	2.14	2.14	0	0.00	9	0	0.00%
617	Robina Downs Road	10.506	10.506	0	0.00	14	0	0.00%
804	Rockwell Road	27.831	27.831	0	0.00	72	0	0.00%
818	Rocky Road	1.711	1.711	0	0.00	3	0	0.00%
711	Rosevale Road	3.68	0	3.68	3.68	14	14	100.00%
405	Shea Street	0.13	0.13	0	0.00	1	0	0.00%
616	Talbarea Road	20.605	20.605	0	0.00	25	0	0.00%
810	Tarko Road	11.46	11.46	0	0.00	7	0	0.00%
803	Terraldon Road	9.136	9.136	0	0.00	12	0	0.00%
614	Thurulgoona Road	25.17	25.17	0	0.00	42	0	0.00%
719	Tilbooroo Road	23.31	23.31	0	23.31	13	0	0.00%
508	Truganinni Road	7.094	7.094	0	7.09	15	0	0.00%
727	Waihora Road	17.918	17.918	0	0.00	21	0	0.00%
813	Warden Road	10.987	10.987	0	0.00	19	0	0.00%
218	Watson Street	0.101	0.101	0	0.00	3	0	0.00%
610	Waverly Mintaka Road	10.614	10.614	0	0.00	26	0	0.00%
619	Weir Road	12.696	12.696	0	0.00	32	0	0.00%
808	Weira Park Road	0.456	0.456	0	0.00	18	0	0.00%
710	Western Warrego Road	67.994	55.094	12.9	64.97	73	13	18.97%
606	Widgegoara Road	18.163	18.163	0	0.00	27	0	0.00%
809	Wittenburra Road	1.21	1.21	0	0.00	3	0	0.00%
815	Wombah Road	2.179	2.179	0	0.00	1	0	0.00%
620	Yallambee Road	2.247	2.247	0	0.00	4	0	0.00%
722	Yalli Talpa Road	9.92	9.92	0	9.92	15	0	0.00%
618	Yaralla Road	13.42	13.42	0	0.00	12	0	0.00%
507	Yarmouth Road	3	3	0	3.00	3	0	0.00%
705	Yerrel Road	65.058	65.058	0	65.06	147	0	0.00%
720	Yowah Opat Fields Road	0.05	0.05	0	0.05	1	0	0.00%



This update will be reviewed and revised at the end of each 10-day work period | Updated 12.03.2026 by MC | 1



SET OUT PROGRESS

Gravel production at the nominated pits in the Northwest Quadrant has now wrapped up, with enough material produced to support the ongoing construction works. With work in this area complete, the gravel production contractors have now moved across to the Northeast Quadrant and have started mobilising to begin their scheduled program. Site set out across the Northern areas of the Shire remains in place and is sufficiently ahead of the contractors, allowing them to continue progressing their programmed road treatments without delay.

MONITORING CURRENT WORKS IN PROGRESS

Gravel production within the Northwest Quadrant remains complete, with material supply continuing to support the active reconstruction works across the program. Production crews have now relocated to the Northeast Quadrant where mobilisation has commenced to maintain ongoing supply for upcoming works. Contractors continue progressing their respective programs across the NWQ of the Shire. Tuckwell has now completed works on Blackgate Road and Bluff Road and has mobilised to Moama Road to commence the next stage of work. Russell Grader Hire continues to make steady progress on Humeburn Road. Schmidt Plant Hire has completed works on Rosevale Road and Claverton Park Road and is currently advancing reconstruction works on Western Warrego Road. James Schmidt continues working on Old Charleville Road; however, recent rainfall has impacted productivity, requiring adjustments to the work program to manage wet and saturated ground conditions affecting access and construction activities.

TOTAL INSPECTED FOR COMPLETION AND CLOSE OUT PROCESS

Gravel production activities continue across the Northeast Quadrant following the completion of all production works in the Northwest Quadrant. Schmidt Plant Hire has now completed gravel production at Mayvale #2 and Nulbear pits and has mobilised to Lulworth #1 to continue material winning activities. Tuckwell has also completed gravel production at the Stock Route and Shamrock pits and has since relocated to Bendena Road near Rollo to commence reconstruction works in that area. Russell's continue producing gravel at the Alpha Pit; however, recent rainfall has impacted productivity and slowed operations at the pit. Reconstruction works across the delivery packages continue to progress, with contractors adjusting programs where required to accommodate weather conditions while maintaining overall progress across the program. Council crews also continue working on Jobs Gate Road, with activities advancing steadily.

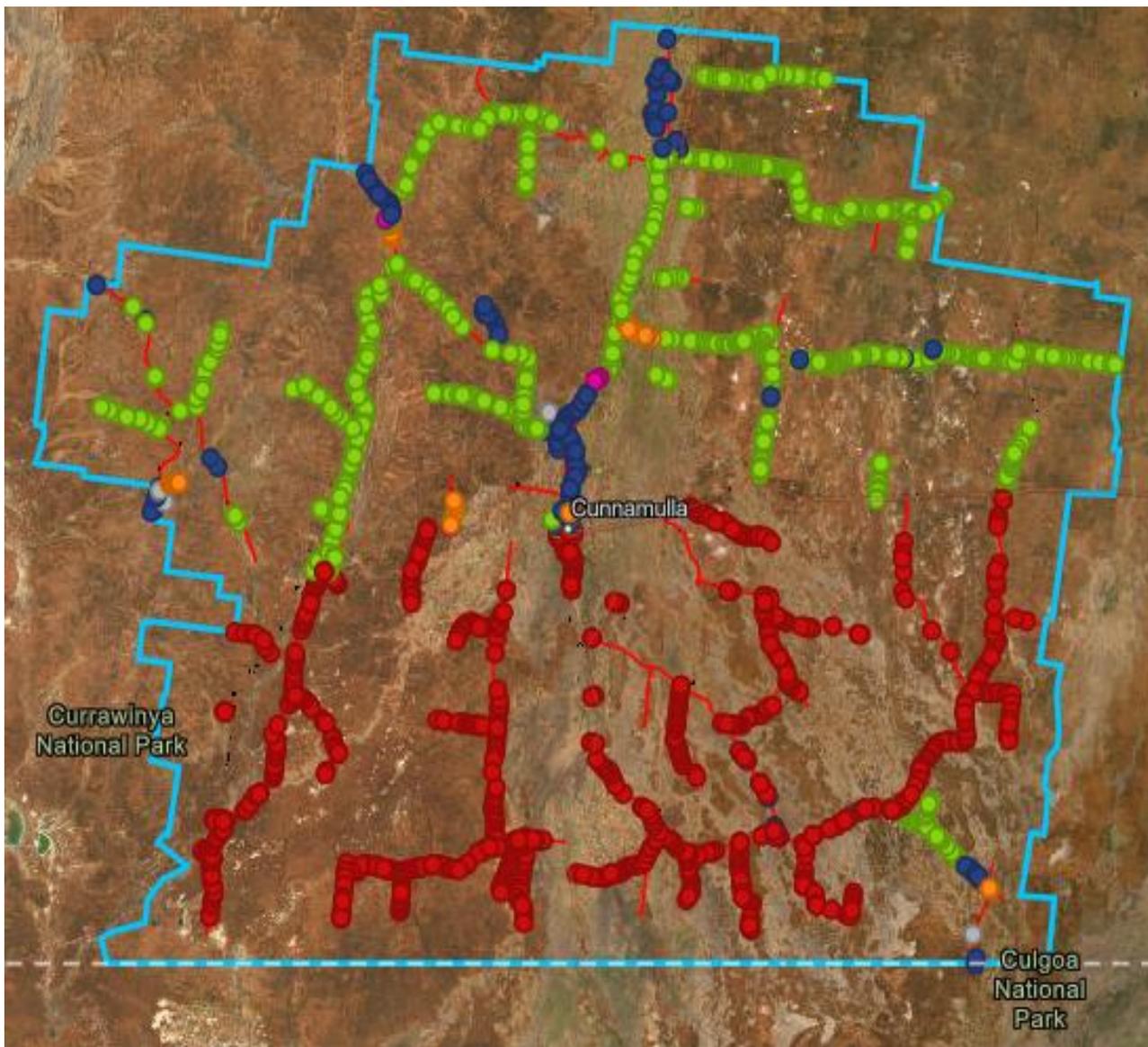
CURRENT AND FUTURE ACTIVITY

Gravel production in the Northwest Quadrant is now complete. Production activities have transitioned to the Northeast maintaining supply for upcoming works. Russells continue producing at the Alpha Pit, recent rainfall has slowed production. Schmidt Plant Hire has completed gravel at Mayvale #2 and Nulbear pits and has now mobilised to Lulworth #1. Tuckwell has also completed gravel production at Stock Route and Shamrock pits. Delivery contractors have continued progressing reconstruction work across their allocated areas. Tuckwell has completed work on Blackgate Road and Bluff Road and is now mobilised to Moama Road. Russells are continuing works on Humeburn Road, while Schmidt Plant Hire has completed Rosevale Road and Claverton Park Road and is currently advancing works on Western Warrego Road. Schmidt Contracting continues works on Old Charleville Road, with recent rainfall requiring adjustments to the program due to wet and saturated ground conditions impacting productivity.



Paroo Submissions 59, 63, 64, 65, 66, 67, 71, 72, 73

QRA RESTORATION DELIVERY ACTIVITY UPDATE 03 – 12 March 2026



- Red:** QRA approved restoration site.
- Green:** Site set out completed.
- Orange:** Work in progress.
- Blue:** Site close out completed for acquittal.
- Purple:** Future works planning.
- Grey:** Not Delivering.



10.4.1 Financial Position Update Report

Council Meeting: 17 March 2026
Department: Corporate Services
Author: Finance Department
Attachments: 1. Monthly Financial Report – February 2026

Purpose

The purpose of this report is to provide Council with an update on our current financial position and financial performance year to date.

Recommendation

That Council receive and note the Financial Position Update Report.

Previous Council Resolutions

Not applicable.

Discussion

This report provides an overview of the financial performance for the month of February 2026 and the financial position at month end.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

Budget/Financial Implications

All financial implications are outlined within the body of this report.

Legislation/Statutory Implications

Local Government Act 2009.

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

Consultation

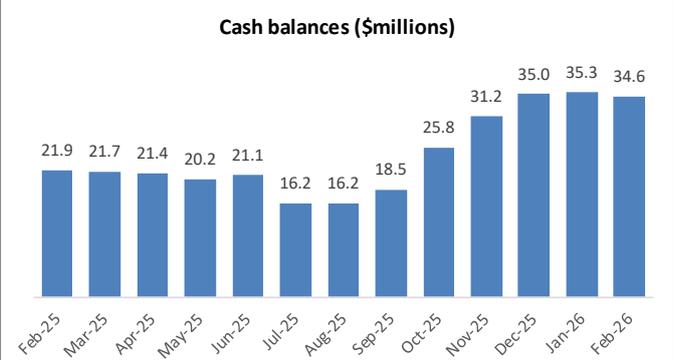
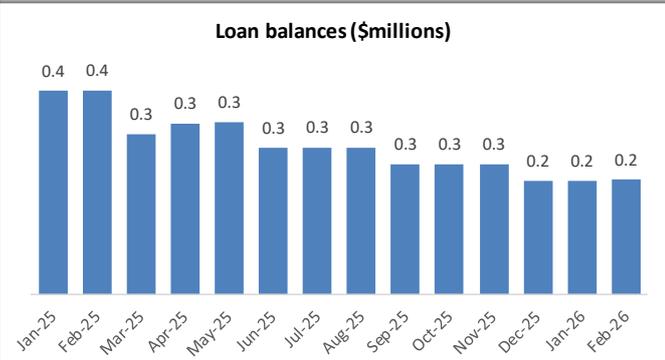
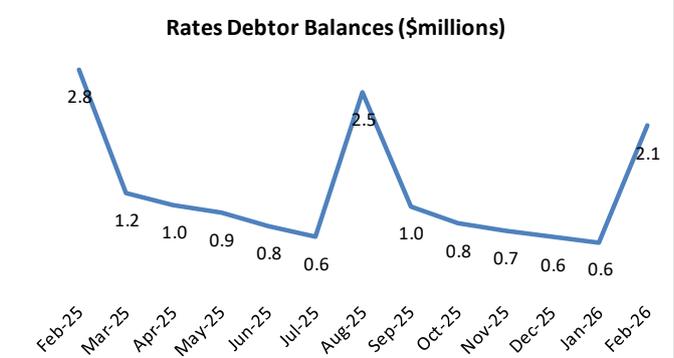
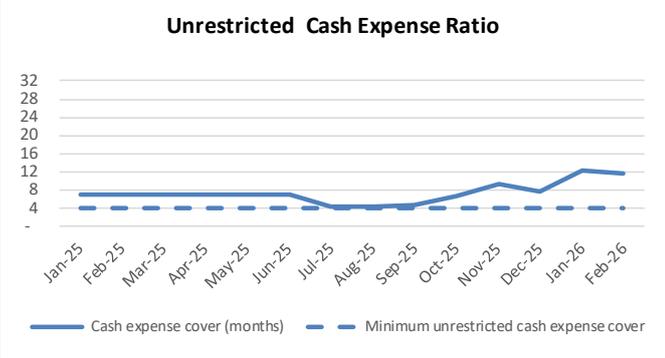
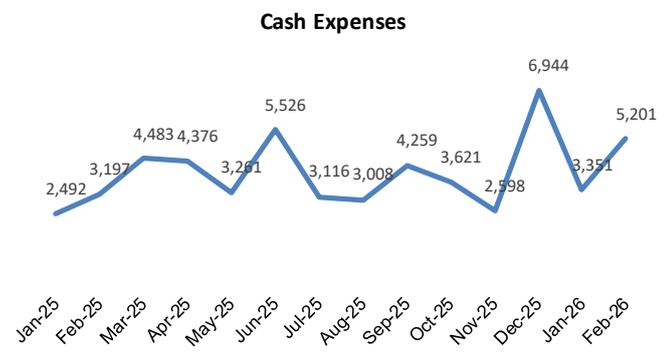
Finance Department.

Paroo Shire Council Financial Dashboard

for the month ending February 2026

(all amounts in \$millions)

Income statement	YTD	Budget YTD	Variance	Last YTD	Variance
Revenue	\$34.9	\$40.6	(\$5.7) ●	\$38.5	(\$3.7) ●
Expenses	\$32.1	\$36.6	\$4.5 ●	\$29.2	\$2.9 ●
Net result	\$2.8	\$4.0	(\$1.2) ●	\$9.3	(\$6.6) ●
Balance sheet	Feb 2026	Jun 2025	Movement	Last YTD	Movement
Total assets	\$384.0	\$355.7	\$28.3 ●	\$358.0	\$26.0 ●
Total liabilities	\$20.7	\$5.5	(\$15.2) ●	\$5.4	(\$15.3) ●
Total equity	\$363.3	\$350.2	\$13.1 ●	\$352.6	\$10.7 ●
Cash flow	YTD	Last YTD	Movement	Unrestricted Cash expense cover	
Operating cash flow	\$16.8	\$9.2	\$7.6 ●	6 months ●	
Capex	(\$7.7)	(\$7.2)	\$0.5 ●	Current ratio	
Other investing cash flow	\$4.4	\$0.3	\$4.1 ●	2:1 ●	
Loan repayments	(\$0.1)	(\$0.1)	\$0.0 ●	Unrestricted Cash Balance	
Net cash flow	\$13.5	\$2.8	\$10.7 ●	\$16.9 ●	



Financial performance

Cash inflows for the year to date include:

- Grant revenue –
 - Council received 50% of the Financial Assistance Grant for FY26 in June 2025 which has resulted in an unplanned budget variance. Further instalments of \$4.148m has been received during FY26 YTD.
 - In FY26 YTD, Council has received \$26.728m in flood damage revenue. A contract liability has been recognised at month end totalling \$16.084m, which represents advance payments received for the 2025 program. Revenue will be drawn down as expenditure is incurred.
 - In FY26 YTD, Council has received \$3.927m in capital funding for roads projects.
- Materials and services are tracking behind budget, primarily due to the timing of flood damage works. This is expected to normalise over the remainder of the financial year. Refer Appendix A for a summary of expenditure to date compared to approved submission values.
- Sales revenue is exceeding budget due to additional works projects recovered from TMR.
- Overall financial performance is sound.

Financial position

- Council's cash position has strengthened since June 2025 due to the receipt of flood damage and recoverable works revenue.
- There have been no significant changes, outside of normal business operations, to the composition of Council's assets and liabilities during the period.
- A summary of Council's current capital projects is set out in the Capital Budget Update Report.

Cash flow

- Closing cash balance was \$34.6 million (\$16.9 million unrestricted).
- Operating cash flow was \$16.8 million surplus, which is higher than the same period last YTD.
- Capital expenditure is slightly higher in comparison to the last YTD.
- Net cash flow is significantly higher than last YTD.
- The forecast cash balances are expected to vary during the year based on the timing of income being received and expenses being incurred.

Liquidity

- Council maintains 6 months of cash expense cover and 6 months of unrestricted cash expense cover ratio.
- Current ratio is 2:1 (\$2 of current assets to every \$1 of current liabilities). This has increased due a significant increase in cash balances. Contract liabilities are recognised and are a major contributor in increase of liabilities, mainly due to the advance payments received from QRA for flood repair damage.
- Short and long-term forecasts indicate that Council will remain in a sound financial position with careful management.

Rates Balances

- Council rates levy discount will expire on 12 March 2026. Which will hopefully decrease the outstanding balance of \$2.1 million as at the end of February.
- This balance has significantly decreased from \$2.8 million reported last year at the end of February 2025.

STATEMENT OF COMPREHENSIVE INCOME

Paroo Shire Council
Statement of Comprehensive Income
For the period ending 28 February 2026

	YTD Actual	YTD Budget	\$ Variance to YTD Budget	% Variance to YTD Budget	2026 (Full Year) Budget	2025 Actual
Income						
Revenue						
Recurrent revenue						
Net rate and utility charges	4,536,449	4,622,247	(85,798)	0%	4,622,247	4,528,169
Fees and charges	344,663	142,136	202,527	142%	213,204	249,388
Rental income	56,377	118,000	(61,623)	-52%	177,000	120,365
Interest received	653,086	625,883	27,203	4%	938,824	1,143,599
Sales - contract and recoverable works	6,054,254	5,201,712	852,542	16%	7,802,568	5,279,752
Other recurrent income	37,313	5,605	31,708	566%	8,407	177,393
Grants, subsidies, contributions and donations	15,216,096	24,398,732	(9,182,636)	-38%	36,598,098	31,535,287
Internal revenue	4,720,890	3,127,455	1,593,435	51%	4,691,182	-
Total recurrent revenue	31,619,128	38,241,769	(6,622,641)		55,051,530	43,033,953
Capital revenue						
Grants, subsidies, contributions and donations	3,257,412	2,364,558	892,854	38%	3,546,837	7,524,253
Gain /(loss) on sale of non-current assets	-	-	-	0%	-	-
Total capital revenue	3,257,412	2,364,558	892,854		3,546,837	7,524,253
Total income	34,876,540	40,606,327	(5,729,787)		58,598,367	50,558,207
Expenses						
Recurrent expenses						
Employee benefits	(5,360,887)	(4,711,187)	(649,700)	14%	(7,066,780)	(7,507,440)
Materials and services	(16,099,970)	(22,954,490)	6,854,520	-30%	(34,431,735)	(24,649,970)
Finance costs	(83,554)	(23,333)	(60,221)	258%	(35,000)	(103,312)
Depreciation and amortisation	(5,832,972)	(5,786,757)	(46,215)	1%	(8,680,135)	(8,707,709)
Internal expenses	(4,720,890)	(3,127,455)	(1,593,435)	51%	(4,691,182)	-
Total recurrent expenses	(32,098,273)	(36,603,221)	4,504,948		(54,904,832)	(40,968,432)
Capital expenses	-	-	-		-	(4,360,382)
Total expenses	(32,098,273)	(36,603,221)	4,504,948		(54,904,832)	(45,328,814)
Net result attributable to council	2,778,268	4,003,106	(1,224,838)		3,693,533	5,229,393

Commentary:

- Grant revenue –
 - Council received 50% of the Financial Assistance Grant for FY26 in June 2025 which has resulted in an unplanned budget variance. Further instalments of \$4.148m has been received during FY26 YTD.
 - In FY26 YTD, Council has received \$26.728m in flood damage revenue. A contract liability has been recognised at month end totalling \$16.084m, which represents advance payments received for the 2025 program. Revenue will be drawn down as expenditure is incurred.
 - In FY26 YTD, Council has received \$3.257m in capital funding for roads projects.
- Materials and services are tracking behind budget, primarily due to the timing of flood damage works. This is expected to normalise over the remainder of the financial year. Refer Appendix A for a summary of expenditure to date compared to approved submission values.

STATEMENT OF FINANCIAL POSITION

Paroo Shire Council
Statement of Financial Position
As at 28 February 2026

	2026 YTD Actual	2025 Actual	2026 (Full Year) Budget
Current Assets			
Cash and cash equivalents	34,592,860	21,050,931	19,180,400
Trade and other receivables	3,395,770	2,968,961	1,566,727
Inventories	1,371,391	961,618	802,320
Contract assets	3,410,002	4,405,296	2,000,000
Total current assets	42,770,023	29,386,806	23,549,447
Non-current Assets			
Property, plant and equipment	330,633,744	336,391,471	356,204,169
Capital works in progress	10,606,267	2,955,981	-
Total non-current assets	341,240,011	339,347,452	356,204,169
TOTAL ASSETS	384,010,034	368,734,258	379,753,616
Current Liabilities			
Trade and other payables	738,357	4,109,071	3,327,821
Contract Liabilities	17,330,556	1,402,798	1,000,000
Provisions	770,229	820,679	794,579
Borrowings	80,727	133,936	25,123
Total current liabilities	18,919,868	6,466,484	5,147,523
Non-current Liabilities			
Provisions	1,626,751	1,605,929	909,201
Borrowings	147,719	157,798	132,676
Total non-current liabilities	1,774,470	1,763,727	1,041,877
TOTAL LIABILITIES	20,694,338	8,230,212	6,189,400
NET COMMUNITY ASSETS	363,315,694	360,504,046	373,564,217
Community Equity			
Asset revaluation reserve	195,714,950	195,714,949	190,234,240
Retained surplus/(deficiency)	167,600,745	164,789,097	183,329,976
TOTAL COMMUNITY EQUITY	363,315,694	360,504,046	373,564,217

Commentary:

- Council's cash position has strengthened since June 2025 due to the receipt of flood damage and recoverable works revenue.
- Council has recognised contract assets totalling \$3.410m and contract liabilities totalling \$17.331m at month end. Contract assets and contract liabilities will fluctuate based on the timing of works progressing, relative to the timing of grant funding received by Council. A summary of contract assets and liabilities is provided in the table in Appendix B.
- Aside from the above, there have been no significant changes, outside of normal business operations, to the composition of Council's assets and liabilities during the period.
- A summary of Council's current capital projects is attached to this report.

STATEMENT OF CASH FLOWS

Paroo Shire Council
Statement of Cash Flows
For the period ending 28 February 2026

	2026 YTD Actual	2026 (Full Year) Budget
Cash flows from operating activities:		
Receipts from customers	10,994,449	12,646,426
Payments to suppliers and employees	(25,342,625)	(41,476,528)
	(14,348,176)	(28,830,103)
Interest received	653,086	938,824
Rental income	56,377	177,000
Non-capital grants and contributions	31,823,999	36,748,097
Borrowing costs	(83,554)	(35,000)
Net cash inflow (outflow) from operating activities	18,101,733	8,998,818
Cash flows from investing activities:		
Payments for property, plant and equipment	(7,650,286)	(10,140,850)
Proceeds from sale of property, plant and equipment	-	-
Capital grants, subsidies, contributions and donations	3,123,980	2,774,241
Net cash inflow (outflow) from investing activities	(4,526,306)	(7,366,608)
Cash flows from financing activities		
Repayment of borrowings	(63,288)	(133,183)
Net cash inflow (outflow) from financing activities	(63,288)	(133,183)
Net increase (decrease) in cash held	13,512,139	1,499,027
Cash at beginning of reporting period	21,080,720	17,681,374
Cash at end of reporting period	34,592,859	19,180,400

After taking contract liabilities and internal reserves (outlined below) into account, Council's unrestricted cash position is approximately \$16.8 million.

Internal and external cash restrictions are as follows:

Description	Source	Amount
Contract liabilities	External	17,330,556
Building reserve	Internal	403,330
Community housing reserve	Internal	-

STATEMENT OF CHANGES IN EQUITY

Paroo Shire Council
Statement of Changes in Equity
For the period ending 28 February 2026

	2026 YTD Actual	2026 (Full Year) Budget
Asset revaluation surplus	195,714,950	190,234,240
Retained surplus	167,600,745	183,329,976
	363,315,694	373,564,217

FINANCIAL SUSTAINABILITY RATIOS

Type	Measure	Target (Tier 7)	Actual Current Year	Council Narrative
Liquidity	Unrestricted cash expense cover ratio	Greater than 4 months	6.00	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. Council is currently meeting the target which indicates council has sufficient liquidity to continue operating for an extended period of time based on current monthly expenses.
Operating performance	Operating surplus ratio	n/a	-5.73%	The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Council currently has a negative operating surplus ratio.
	Operating cash ratio	Greater than 0%	13.76%	The operating cash ratio is a measure of council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs. Council's operating cash ratio is currently ahead of target.
Asset management	Asset sustainability ratio	Greater than 90%	53.70%	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives. Council's asset sustainability ratio is currently behind target.
	Asset consumption ratio	Greater than 60%	175.87%	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community. Council's asset consumption ratio is currently exceeding target.
Debt servicing capacity	Leverage ratio	0 - 3 times	0.05	The leverage ratio is an indicator of a Council's ability to repay its existing debt. It measures the relative size of the Council's debt relative to its operating performance. Council's leverage ratio is within the target range.
Financial capacity	Council-controlled revenue	n/a	16.08%	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.

APPENDIX A – FLOOD DAMAGE PROGRAM SUMMARY

Submission Name	Approved Value	Expenditure to 28 February 2026	Remaining
Flood Damage NSW Zone PSC.0059.2425T.REC	7,930,017	550,855	7,379,163
Flood Damage NW_2 PSC.0063.2425T.REC	11,365,380	1,985,120	9,380,261
Flood Damage SW PSC.0064.2425T.REC	13,242,760	71,943	13,170,817
Flood Damage SE_1 PSC.0065.2425T.REC	10,882,501	60,564	10,821,937
Flood Damage NE PSC.0066.2425T.REC	12,343,290	205,855	12,137,435
Flood Damage SE_2 PSC.0067.2425T.REC	9,205,370	33,150	9,172,221
Eulo Levee Wall PSC.0071.2425T.REC	455,134	250	454,884
Flooded Roads PSC.072.2425T.REC	694,620	2,729	691,891
	66,119,073	2,910,465	63,208,609

APPENDIX B – CONTRACT ASSETS AND LIABILITIES – 28 FEBRUARY 2026

Program Name	Contract Assets	Contract Liabilities
Regional Partnerships Program	166,875	
Department of Statement Development	207,399	
DRFA Program		16,084,481
LRCI Phase 2	340,888	
LRCI Phase 3	796,942	
LRCI Phase 4	920,927	
Roads to Recovery 2024 - 29	976,972	
Remote Airstrip Upgrade Eulo		123,890
Fishing Infrastructure		55,000
W4Q 24-27		358,688
LGSSP JKP Masterplan, ACIF Flood Light Upgrade		608,325
Gravel Royalties		99,724
	3,410,002	17,330,108

Contract assets represent works performed for which cash is yet to be received. Contract liabilities represent cash received in advance of works being undertaken.

APPENDIX C – RESULTS BY FUNCTION – 28 FEBRUARY 2026

ANALYSIS BY FUNCTION AS AT 28 FEBRUARY 2026

	REVENUE ANALYSIS						EXPENDITURE ANALYSIS					NET RESULT		
	OPERATING REVENUE (BUDGET)	OPERATING REVENUE (YTD ACTUAL)	CAPITAL REVENUE (BUDGET)	CAPITAL REVENUE (YTD ACTUAL)	REMAINING BUDGET (OPERATING)	REMAINING BUDGET (CAPITAL)	REMAINING BUDGET (TOTAL)	OPERATING EXPENDITURE (BUDGET)	OPERATING EXPENDITURE (YTD ACTUAL)	ON DEPRECIATION EXPENDITURE (BUDGET)	DEPRECIATION EXPENDITURE (YTD ACTUAL)	REMAINING BUDGET (TOTAL)	FUNCTION RESULT - YTD ACTUAL	FUNCTION RESULT - ANNUAL BUDGET
AIRPORT	450,000	349,554	-	-	100,446	-	100,446	693,500	613,275	104,607	70,169	114,664	(333,889)	(348,107)
ASSETS ADMINISTRATION	-	-	-	-	-	-	-	80,000	13,333	-	-	66,667	(13,333)	(80,000)
CELEBRATIONS & FUNCTIONS	10,000	8,000	-	-	2,000	-	2,000	38,000	27,335	-	-	10,666	(19,335)	(28,000)
CEMETERIES	138,915	62,389	-	-	76,516	-	76,516	152,600	140,033	-	-	12,567	(77,633)	(13,685)
COMMUNITY DEVELOPMENT	284,577	153,350	-	-	125,227	-	125,227	284,758	171,363	-	-	113,395	(12,013)	(181)
COMMUNITY HOUSING	62,000	46,534	-	-	15,466	-	15,466	64,800	32,253	-	-	32,547	14,281	(2,800)
COMMUNITY RESILIENCE OFFICER	-	167,250	-	-	-	-	-	-	-	-	-	-	167,250	-
COMMUNITY SERVICES ADMINISTRATION	-	42,054	-	-	(42,054)	-	(42,054)	296,413	178,349	-	-	118,064	(136,295)	(236,413)
COMMUNITY SERVICES FUNDED PROGRAMS	-	10,000	-	-	(10,000)	-	(10,000)	-	19,273	-	-	(19,273)	(19,273)	-
COUNCIL BUILDINGS	52,050	9,371	-	-	42,679	-	42,679	750,000	788,274	1,959,192	1,224,874	696,044	(2,003,778)	(2,657,142)
COUNCIL OWNED HOUSES	85,000	-	-	-	-	-	-	250,000	137,211	-	-	112,789	(137,211)	(165,000)
COUNTRY ROADS CONNECT	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CUNNAMULLA HOT SPRINGS	559,400	192,518	-	-	366,882	-	366,882	642,981	276,379	-	-	366,602	(83,862)	(83,581)
DEPOT	-	-	-	-	-	-	-	85,000	25,307	-	-	59,693	(25,307)	(85,000)
DISASTER MANAGEMENT	658,360	19,469	60,235	-	638,891	60,235	699,126	13,900	14,863	-	-	(963)	4,606	704,695
ECONOMIC DEVELOPMENT	2,894	500	-	-	2,394	-	2,394	313,000	206,712	-	-	106,288	(206,212)	(310,106)
ENG. PLAN & ENV - ADMINISTRATION	-	-	-	-	-	-	-	157,494	296,322	-	-	(138,828)	(296,322)	(157,494)
ENVIRONMENTAL HEALTH	5,788	6,564	-	-	(776)	-	(776)	10,300	36,401	-	-	(26,101)	(26,837)	(4,512)
EXECUTIVE	5,513	1,006	-	-	4,507	-	4,507	937,514	737,252	-	-	200,262	(736,246)	(932,001)
FESTIVALS AND EVENTS	50,000	10,127	-	-	39,873	-	39,873	303,000	122,423	-	-	180,577	(112,296)	(253,000)
FINANCE	3,566,440	3,235,993	-	-	330,447	-	330,447	1,351,400	1,261,554	-	-	89,846	1,974,438	2,215,040
FLOOD DAMAGE	22,042,760	10,069,856	-	-	11,972,904	-	11,972,904	22,042,760	9,595,759	-	-	12,447,001	474,097	-
GOVERNANCE	11,112,226	4,157,087	-	-	6,955,139	-	6,955,139	440,000	255,366	-	-	184,634	3,901,721	10,672,226
HALLS & RECREATION FACILITIES	-	14,480	-	-	(14,480)	-	(14,480)	-	-	-	-	14,480	14,480	-
HUMAN RESOURCES & EMPLOYMENT CREATION	49,500	96,081	-	-	(46,581)	-	(46,581)	499,000	457,686	-	-	41,314	(361,605)	(449,500)
INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	516,100	357,414	87,823	58,910	416,324	(603,923)	(603,923)
LEVEE BANKS	-	-	-	-	-	-	-	32,500	6,045	80,307	53,868	52,894	(59,913)	(112,807)
LIBRARY	500	51,761	-	-	(51,261)	-	(51,261)	200,999	148,117	-	-	52,882	(96,356)	(200,499)
PARKS & GARDENS	-	-	687,704	48,725	-	638,979	638,979	400,000	316,165	-	-	83,835	(267,440)	287,704
PEDESTRIAN NETWORK	-	-	-	-	-	-	-	500,000	245,641	-	-	254,359	(245,641)	(500,000)
PEST & WEED CONTROL	177,000	220,012	-	-	(43,012)	-	(43,012)	369,310	360,529	-	-	8,781	(140,517)	(192,310)
PLANNING & DEVELOPMENT	108,925	36,153	-	-	72,772	-	72,772	125,000	39,668	-	-	86,332	(2,515)	(16,075)
PLANT OPERATIONS	2,650,000	2,414,208	-	-	235,792	-	235,792	1,325,000	1,225,475	616,598	403,175	312,948	785,557	708,402
PRIVATE WORKS	150,000	3,680	-	-	146,320	-	146,320	120,000	4,227	-	-	115,773	(548)	30,000
PUBLIC ORDER & SAFETY	35,000	18,441	471,732	330,212	16,559	141,520	161,755	89,132	161,755	-	-	72,623	259,520	344,977
QUARRY MANAGEMENT	-	-	-	-	-	-	-	30,000	11,865	-	-	18,135	(11,865)	(30,000)
RADF	42,500	42,500	-	-	-	-	-	57,500	48,600	-	-	8,900	(8,100)	(15,000)
REFUSE TIPS	140,897	98,743	-	-	42,154	-	42,154	474,546	201,493	-	-	273,053	(102,750)	(333,649)
RIVERBOAT OPERATIONS	-	-	-	-	-	-	-	60,000	-	-	-	60,000	-	(60,000)
RMPC - STATE ROADS	6,432,230	5,457,101	-	-	975,129	-	975,129	5,145,784	2,688,140	-	-	2,457,645	2,768,962	1,286,446
ROAD CONSTRUCTION	-	-	2,327,166	2,667,598	-	(340,432)	(340,432)	-	-	5,213,281	3,496,801	1,716,480	(829,203)	(2,896,115)
ROAD MAINTENANCE	-	-	-	-	-	-	-	1,000,000	736,499	-	-	263,501	(736,499)	(1,000,000)
ROADS TO RECOVERY	1,713,190	41,650	-	-	1,671,540	-	1,671,540	1,713,190	689,605	-	-	1,023,585	(647,954)	-
SEWERAGE	539,863	530,735	-	-	9,128	-	9,128	277,000	271,458	321,076	215,371	111,246	43,906	(58,213)
STAFF RESOURCES	2,075,434	2,289,157	-	-	(213,722)	-	(213,722)	2,075,434	1,927,317	-	-	148,117	361,840	-
STOCK ROUTES & RURAL LANDS	7,500	25,845	-	-	(18,345)	-	(18,345)	93,663	72,126	-	-	21,537	(46,281)	(86,163)
STORES	140,748	153,122	-	-	(12,374)	-	(12,374)	87,113	116,616	-	-	(29,503)	36,506	53,634
STORM WATER	41,154	39,927	-	-	1,227	-	1,227	-	-	-	-	39,927	39,927	41,154
SWIMMING POOL	-	-	-	-	-	-	-	460,000	293,864	-	-	166,136	(293,864)	(460,000)
TIED GRANTS	-	-	-	210,878	-	(210,878)	(210,878)	-	-	-	-	-	210,878	-
TOURISM	185,000	202,866	-	-	(17,866)	-	(17,866)	511,400	331,450	-	-	179,950	(128,584)	(326,400)
TOURISM ALL ABOARD	35,000	11,284	-	-	23,716	-	23,716	45,000	23,198	-	-	21,802	(11,914)	(10,000)
TRAC	66,000	66,000	-	-	-	-	-	66,000	-	-	-	66,000	66,000	-
TV TRANSLATORS	-	-	-	-	-	-	-	20,000	188	-	-	19,812	(188)	(20,000)
WASTE MANAGEMENT	439,530	398,326	-	-	40,604	-	40,604	175,000	86,837	-	-	88,163	312,089	264,530
WATER	782,548	779,361	-	-	3,187	-	3,187	336,525	286,347	350,921	309,803	91,296	183,210	95,102
WORKPLACE HEALTH & SAFETY	-	-	-	-	-	-	-	232,700	196,841	-	-	35,859	(196,841)	(232,700)
YOUTH PROGRAM	153,088	79,464	-	-	73,624	-	73,624	153,088	84,720	-	-	68,368	(5,256)	(1)
Grand Total	55,051,530	31,619,129	3,546,837	3,257,412	23,514,651	289,425	23,804,076	46,171,028	26,265,301	8,733,805	5,832,972	22,806,560	2,778,268	3,693,534

10.4.2 Capital Budget Update Report

Council Meeting: 17 March 2026
Department: Corporate Services
Author: Finance Department.
Attachments: 1. Capital Budget Update / Grants Expense Update

Purpose

The purpose of this report is to provide Council with an update on our current financial position in relation to overall Capital Projects and Grants.

Recommendation

That Council receive and note the Capital Budget Update Report.

Previous Council Resolutions

Not applicable.

Discussion

This report provides an overview of the financial performance for the month of February 2026 on capital works and grants expended.

This report is prepared on a partial accruals basis to give the most accurate representation of the Council's financial performance and position.

There are no significant budget risks to be brought to Council's attention at this time.

Budget/Financial Implications

All financial implications are outlined within the body of this report.

Legislation/Statutory Implications

Local Government Act 2009.

Corporate Plan and/or Operational Plan

Operational Plan

Theme: Excellence in Governance

Goal Statement: Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

1.6 Undertake best practice financial and risk management

Risk Management

The following risks are relevant to the matters considered within this report:

Risk Summary

Risk	Explanation
Constrained Revenue	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services.

Consultation

Director of Corporate, Governance and Risk, Finance Consultant.



CAPITAL BUDGET

Budget 2026 YTD Expenses

Project Name	Funding Source	New / Carry Over	Total Project Value (Lifetime)	Capital/Other Funding (Lifetime)	Council Contribution	Spent in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
TIDS 2026	TIDS 2026	New / Carry Over	2,154,332	1,077,166	1,077,166	-	2,154,332	2,112,464	41,868
Country Road Connect - Jobs Gate Road	CRC	New	1,250,000	1,250,000	-	-	1,250,000	289,878	960,122
Eulo Tompline Reseal	RTR 2025	Carry Over	1,713,189	1,713,189	-	809,410	877,121	18,592	858,529
Garmarren Road Reseal	RTR 2025	Carry Over				26,658			
Eulo Tompline widening and Culvert(Ext TIDS 2025)	RTR 2026	NEW	647,610					647,610	
Garmarren Road Rehab	RTR 2026	NEW	1,360,800	1,713,189			1,713,189		1,065,579
Garmarren Road Reseal	RTR 2026	NEW	598,560						
Job Gates Road Floodways *2 (Widgegoara CK)	RTR 2026	NEW	751,511						
LRCI P4 - Water Control System	LRCI P4	New	871,240	871,240	-	873,493	2,253	93,673	95,926
W4Q - Stage 1 Swimming Pool Upgrade	W4Q	New	600,000	600,000	-	-	600,000	-	600,000
W4Q - Childrens Training Track (Road Safety Focus)	W4Q	New	250,000	250,000	-	252,932	2,932	24,298	27,230
W4Q - Housing Upgrade	W4Q	New	550,000	550,000	-	-	550,000	70,114	479,886
W4Q - Airport Fuel Upgrade	W4Q	New	350,000	350,000	-	-	350,000	139,888	210,112
JKP Masterplan	LGSSP	New	211,200	126,720	84,480	55,783	155,417	126,023	29,394
John Kerr Park Lighting	MIF	New							
	CA	New	824,000	303,719	87,975	56,074	767,926	420,253	347,673
	Play our way	New							
TOTALS			11,811,151	9,088,693	1,077,166	2,471,826	7,694,033	3,398,636	4,295,397

Description	New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Veterans Memorial Wall	New	65,000	45,000	20,000	-	65,000	34,538	30,462
Cricket Nets	New	140,000	30,000	110,000	2,802	137,198	-	137,198
QFPI (Exclusion fencing project)	Carry Over	725,000	725,000	-	734,625	9,625	5,249	14,874
Christmas Tree	New	45,000	-	45,000	-	45,000	51,360	6,360
TV Transmission Upgrades	New	265,300	-	265,300	-	265,300	265,350	50
CCTV Network Upgrades	Upgrade	623,883	471,732	152,151	-	623,883	253,246	370,637
Eulo Landfill	Carry Over	85,000	-	85,000	662	84,338	34,187	50,151
Playground Rubber Soft Fall	Carry Over	60,000	-	60,000	-	60,000	53,204	6,796
Eulo Main Street Irrigation 200m	Carry Over	60,000	-	60,000	-	60,000	52,481	7,519
Robbers Tree Project	Carry Over	25,000	-	25,000	-	25,000	20,200	4,800
Childcare Center	Carry Over	50,000	-	50,000	-	50,000	42,500	7,500
Solar PV systems – Depot Hall/ VIC & Library	New / Carry Over	141,441	70,721	70,721	-	141,441	84,259	57,182
TOTALS		2,285,624	1,342,453	943,172	738,089	1,547,535	896,575	650,961

Description	New / Carry Over	Project Value	Capital/Other Funding	Council Contribution	Expenditure in Previous Years	Expenditure Remaining	YTD Spent	Budget Remaining
Plant Replacements: 2025								
Hilux Ute	Carry Over	50,500		50,500		50,500	71,604	21,104
Hilux Ute	Carry Over	50,500		50,500		50,500	71,604	21,104
Hilux Ute	Carry Over	50,500		50,500		50,500	71,604	21,104
Hilux Ute	Carry Over	50,500		50,500		50,500	71,553	21,053
Hilux Ute	Carry Over	50,500		50,500		50,500	71,623	21,123
Hilux Ute	Carry Over	50,500		50,500		50,500	71,623	21,123
Prado SUV	Carry Over	52,850		52,850		52,850		52,850
SUV	Carry Over	70,000		70,000		70,000		70,000
Hino Truck Tipper	Carry Over	310,000		310,000		310,000	387,273	77,273
Dog Trailer	Carry Over	75,000		75,000		75,000		75,000
Steel Water Tank	Carry Over	25,000		25,000		25,000		25,000
Steel Water Tank	Carry Over	25,000		25,000		25,000	75,245	50,245
Western Star Prime Mover	Carry Over	450,000		450,000		450,000	387,273	62,727
New Plant:								
Traffic Lights	Carry Over	25,000		19,000	6,000	19,000		19,000
Flat Bed Trailer 15m	Carry Over	30,000		30,000		30,000		30,000
Mini Excavator and Trailer	Carry Over	45,000		45,000		45,000	47,400	2,400
Small Plant	Carry Over	160,000		135,170	24,830	135,170	75,245	59,925
Plant Replacements: 2026								
Tipper Truck (247)	New	286,818	25,000	261,818		286,818	286,818	0
Dog Trailer (423)	New	147,480	10,000	137,480		147,480	144,980	2,500
Tipper Truck (252)	New	286,818	25,000	261,818		286,818	286,818	0
Dog Trailer (424)	New	147,480	10,000	137,480		147,480	144,980	2,500
Cat 12m Grader (312)	New	585,000	160,000	425,000		585,000	524,000	61,000
Small Tipper (346)	New	100,000	20,000	80,000		100,000		100,000
SUV	New	64,125	25,000	39,125		64,125	64,125	
SUV	New	64,125	-	64,125		64,125	64,125	
Hilux	New	59,200	20,000	39,200		59,200	53,818	5,382
Hilux	New	59,200	20,000	39,200		59,200	59,200	
Hilux	New	58,050	20,000	38,050		58,050		58,050
Hilux	New	58,050	20,000	38,050		58,050		58,050
Hilux	New	43,165	20,000	23,165		43,165	43,165	
Hilux	New	43,165	20,000	23,165		43,165		43,165
Tractor (322)	New	60,000	2,000	58,000		60,000		60,000
Emulsion Tank	New	90,000	-	90,000		90,000		90,000
Water Snorter	New	20,000	-	20,000		20,000		20,000
Seca Project Muni	New	20,000	-	20,000		20,000		20,000
Small Plant Allowance	New	50,000	-	50,000		50,000		50,000
SES Vehicle	New	60,235	60,235	-		60,235		60,235
TOTALS		3,873,761	457,235	3,385,696	30,830	3,842,931	3,074,075	768,857

TOTAL CAPITAL EXPENDITURE		17,970,537	10,888,381	5,406,034	3,240,745	13,084,500	7,369,286	5,715,214
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Grants Report				Revenue		Expense	
Grant Name	Project Name	Total Grant Allocation	Received in Previous Years	Received in 2025	Total Received	Spend to Date	Remaining
LRCI P4	Scada and Electrical Renewal	\$ 821,240.00	\$ -	\$ 328,496.00	\$ 328,496.00	\$ 967,165.73	-\$ 145,925.73
	Yapunyah Lodge	\$ 50,000.00		\$ 20,000.00	\$ 20,000.00	\$ 106,530.62	-\$ 56,530.62
	Cemetery Improvement Projects (Columbarium)	\$ 102,160.00	\$ -	\$ 40,864.00	\$ 40,864.00	\$ 71,952.93	\$ 30,207.07
	Footpath Upgrades	\$ 400,000.00	\$ -	\$ 160,000.00	\$ 160,000.00	\$ 325,557.72	\$ 74,442.28
	Roadworks (Towns Streets)	\$ 161,749.00	\$ -	\$ 64,699.60	\$ 64,699.60	\$ 63,942.00	\$ 97,807.00
	Totals	\$ 1,535,149.00	\$ -	\$ 614,059.60	\$ 614,059.60	\$ 1,535,149.00	\$ -
W4Q	Stage 1 Swimming Pool Upgrade	\$ 600,000.00	\$ -	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 600,000.00
	Childrens Training Track (Road Safety Focus)	\$ 250,000.00	\$ -	\$ 125,000.00	\$ 125,000.00	\$ 277,229.63	-\$ 27,229.63
	Housing Upgrade	\$ 650,000.00	\$ -	\$ 325,000.00	\$ 325,000.00	\$ 70,114.00	\$ 579,886.00
	Airport Fuel Upgrade	\$ 200,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 139,888.30	\$ 60,111.70
	Wyandra Hall Improvements	\$ 50,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 50,000.00
	Totals	\$ 1,750,000.00	\$ -	\$ 875,000.00	\$ 875,000.00	\$ 487,231.93	\$ 1,262,768.07
Totals		\$ 3,285,149.00	\$ -	\$ 1,489,059.60	\$ 1,489,059.60	\$ 2,022,380.93	\$ 1,262,768.07

10.4.3 Customer Service Report

Council Meeting: 17 March 2026
Department: Corporate Services
Author: Amanda Watson – Team Leader, Administration.
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

Recommendation

Council receive and note the Customer Service Report.

Previous Council Resolutions

Not Applicable.

Discussion

Administration & Infrastructure staff are continuing to monitor the Customer Request System and update as information becomes available.

Opening Outstanding Requests	73
New Requests	49
Subtotal	122
Outstanding Requests Completed	27
New Requests Completed	25
Total Completed in February	52
Closing Outstanding Requests	70

February saw a moderate incoming volume of Customer requests. An analysis of the 49 new requests is set out in the following table. The highest-volume categories were **Assets (10)**, **Animals (8)**, and **Water (7)**. These three categories accounted for **51%** of all February requests.

Request Received in month	February
Animals	8
Assets	10
Building Control	1
Driveway	3
Facilities	2
Footpaths	1
Overgrown Allotments	1
Parks & Gardens	6
Rubbish	5
Sewerage	5
Water	7
Total	49

52 requests were completed in the month of February, reducing some backlog but not enough to offset all outstanding requests.

Ageing of outstanding requests as at 28 February 2026

Closing Outstanding Requests	90 days	60 days	30 days	Current
Animals				3
Building Control	1			
Facilities				2
Noise				
Other	1	1		
Overgrown / Untidy Allotment	4	1		1
Parks & Gardens		1	1	5
Stock routes & Reserves				
Roads	9	1		
Rubbish			2	5
Sewerage	1		2	1
Water				
Footpaths	1		1	
Abandoned Vehicles				
Stores			1	
Private Works				
Internal Request				
Complaints				
Compliments				
Drainage	2	1		
Assets	2	5	2	5
Driveway Work				2
Grids	6			
Total	27	10	9	24

The previous statistics were produced as at the end of February 2026. An exercise was undertaken in early March to specifically address the over 90 day items. Based on this work:

- 8 cases were completed in previous months but not updated in the Customer Request system
- 4 cases are part of the Local Laws overgrown allotment process which takes 3 months to complete
- 4 cases are part of the Infrastructure Works Program which are scheduled but yet to be completed.

Therefore as at 5 March 2026, the true Over 90 Day Outstanding Customer Requests to be actioned are 11, and further work is on-going to reduce this number to a minimum.

Customer Services Request Performance Summary

Overview of previous months has been that since 1st May 2025 to 28th February 2026, council has received 682 requests in total.

Month	Requests Received	Resolved Same Month	Resolved Subsequent	Total Resolved	Resolution Rate	Same Month %	Outstanding
May	92	74	18	92	100%	80.40%	0
June	85	56	28	84	98.80%	65.90%	1
July	90	59	28	87	96.70%	65.60%	3
August	61	30	28	58	95.10%	49.20%	3
September	56	14	36	50	89.30%	25.00%	6
October	70	36	26	62	88.60%	51.40%	8
November	54	30	18	48	88.90%	55.60%	6
December	66	44	12	56	84.80%	66.70%	10
January	59	44	6	50	84.70%	74.60%	9
February	49	25	0	25	51.00%	51.00%	24
TOTAL	682	412	200	612	89.7% overall	—	70

Key Metrics Explained

1. Overall Resolution Rate: 89.7%

Across the 10-month period, council resolved 612 of 682 requests.

2. Same-Month Resolution Efficiency: 60.4%

On average, 6 in 10 requests are resolved within the month they are received.

3. February Performance Dip

- Only 51% of February requests were resolved.
- Outstanding cases jumped to 24, the highest of the year.

Budget/Financial Implications

As per approved 2025/26 Budget.

Legislation/Statutory Implications

Local Governments Act 2009

Local Government Regulations 2012

Corporate Plan and/or Operational Plan

Operational Plan:

Theme: 1. Excellence in Governance
1.4 Deliver Excellence in Customer Service

Risk Management

The following risk/s are relevant to the matters considered in this report:

Risk	Explanation
Failure to offer ongoing communication with customers to provide optimal customer service.	Accountable leadership and strong governance with integrity and accountability for optimum organisational performance.

Consultation

Council Practical System, Administration Staff.