



ORDINARY MEETING MINUTES

Tuesday 18 November 2025

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9.06am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCE

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Councillor Rick Brain	
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer	Martin Leech
Director of Infrastructure	Ajay Agwan
Director of Corporate Services	Sarmad Habib (Via Teams)
Special Projects Advisor	David Burges

Tourism Team Leader, Ian Stone, joined the meeting at 2:35pm and left at 3:41 pm

APOLOGIES

Nil.

4 MOTION OF SYMPATHY

Council Resolution (RES.M25/412)

Moved: Cr King
Seconded: Cr Jackson

That Council move a motion of sympathy for the late Ian Leavers – Cross Border Commissioner, the late Iona King and the late Desmond Whightman.

Carried unanimously.

5 MAYORAL MOTION

Nil.

6 CONFIRMATION OF MINUTES

Council Resolution (RES.M25/413)

Moved: Cr Brain
Seconded: Cr Jackson

That Council adopt the minutes of the Ordinary Meeting of Council held 14 October 2025 as a true and correct record of that Meeting.

Carried unanimously.

Council Resolution (RES.M25/414)

Moved: Cr Woodcroft
Seconded: Cr King

That Council adopt the minutes of the Special Meeting of Council held 4 November 2025 as a true and correct record of that Meeting.

Carried unanimously.

Council Resolution (RES.M25/415)

Moved: Cr Brain
Seconded: Cr Jackson

That Council adopt the minutes of the Special Meeting of Council held 7 November 2025 as a true and correct record of that Meeting.

Carried unanimously.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

8 DECLARATION OF INTEREST

In accordance with Chapter 5B of the Local Government Act 2009, Cr Jackson declares a Declarable Conflict of Interest with Agenda Item 10.3.8 Community Grant Application: Cunnamulla Gun Club as her brother-in-law currently holds the executive position of Secretary/Treasurer for the Cunnamulla Gun Club.

Cr Jackson left the meeting at 12:35pm prior to the discussion and voting of item 10.3.8 and re-entered the meeting at 12:36pm.

9 MAYOR

9.1 Mayor's Report

Council Resolution (RES.M25/416)

Moved: Cr Jackson
Seconded: Cr King

That Council receive and note the Mayor's Report.

Carried unanimously.

10 OFFICER REPORTS

10.1 Chief Executive Officer

10.1.1 Action Items Register Report

Council Resolution (RES.M25/417)

Moved: Cr Brain

Seconded: Cr King

That Council receive and note the Action Items Register Report.

Carried unanimously.

10.1.2 Council Meeting Schedule

Council Resolution (RES.M25/418)

Moved: Cr Brian

Seconded: Cr King

That Council resolves that its Ordinary Council meetings in 2026 will be held on the third Tuesday of the month except for October when the meeting will be held on 13 October 2026 (to avoid the LGAQ conference).

Carried unanimously.

10.1.3 Queensland Principal Cycle Network and Priority Route Maps

Council Resolution (RES.M25/419)

Moved: Cr Jackson

Seconded: Cr Woodcroft

That Council receive and endorse the Queensland Principal Cycle Network and Priority Route Maps enabling Transport and Main Roads to publish Paroo Shire's Principal Cycle Network and Priority Route Maps on their website.

Carried unanimously.

10.1.4 Grant Applications Report

Council Resolution (RES.M25/420)

Moved: Cr Brain

Seconded: Cr Jackson

That Council receive and note the Grant Applications Report

Carried unanimously.

10.1.5 Human Resources Report

Council Resolution (RES.M25/421)

Moved: Cr Jackson

Seconded: Cr King

That Council receive and note the Human Resources Report.

Carried unanimously.

10.2 Corporate Services, Governance and Risk

10.2.1 Financial Position Update Report

Council Resolution (RES.M25/422)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Financial Position Update Report.

Carried unanimously.

10.2.2 Capital Budget Update Report

Council Resolution (RES.M25/423)

Moved: Cr King

Seconded: Cr Brain

That Council receive and note the Capital Budget Update Report.

Carried unanimously.

10.2.3 2024-25 Audit Closing Report

Council Resolution (RES.M25/424)

Moved: Cr King

Seconded: Cr Woodcroft

That Council receive and note the Paroo Shire Council Audit Closing Report as presented.

Carried unanimously.

10.2.4 Revised Annual Budget 2024-2025

Council Resolution (RES.M25/425)

Moved: Cr Jackson

Seconded: Cr Woodcroft

That Council resolve to adopt, pursuant to Sections 169 and 170 of the Local Government Regulation 2012 and Section 94(2) of the Local Government Act 2009, the Revised Budget for the financial year 2025-26 and the Long-Term Financial Forecast for the financial years 2025-26 to 2035-36 as contained in the document titled 2025-26 Revised Annual Budget and set out in the pages contained therein

Carried unanimously.

Council meeting adjourned for morning tea at 10:20 am and resumed at 10:35 am.

10.2.5 Paroo Shire Council – Annual Report 2024-25

Council Resolution (RES.M25/426)

Moved: Cr Brain

Seconded: Cr Woodcroft

That Council receive and adopt the Paroo Shire Council 2024/2025 Annual Report as presented, with minor typographical corrections.

Carried unanimously.

10.2.6 Workplace Health and Safety Committee Meeting Minutes

Council Resolution (RES.M25/427)

Moved: Cr Woodcroft

Seconded: Cr Brain

That Council receive and note the Workplace Health and Safety Committee minutes held on 31 October 2025.

Carried unanimously.

10.2.7 Customer Services Report

Council Resolution (RES.M25/428)

Moved: Cr King

Seconded: Cr Brain

That Council receive and note the Customer Service Report.

Carried unanimously.

10.3 Community & Environmental Services

10.3.1 Community Services Report

Council Resolution (RES.M25/429)

Moved: Cr King

Seconded: Cr Brain

That Council receive and note the Community Services Report.

Carried unanimously.

10.3.2 Library Services Report

Council Resolution (RES.M25/430)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Library Services Report.

Carried unanimously.

10.3.3 Tourism Report

Council Resolution (RES.M25/431)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Tourism Report.

Carried unanimously.

10.3.4 Cunnamulla Hot Springs Report

Council Resolution (RES.M25/432)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Cunnamulla Hot Springs Report

Carried unanimously.

10.3.5 Rural Lands and Compliance Report

Council Resolution (RES.M25/433)

Moved: Cr King

Seconded: Cr Brain

That Council receive and note the Rural Lands Compliance Report

Carried unanimously.

10.3.6 Cunnamulla Swimming Pool Report

Council Resolution (RES.M25/434)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Cunnamulla Swimming Pool Report.

Carried unanimously.

10.3.7 Community Grants Expenditure Report

Council Resolution (RES.M25/435)

Moved: Cr Brain

Seconded: Cr King

That Council receive and note the Community Grants Expenditure Report

Carried unanimously.

In accordance with Chapter 5B of the Local Government Act 2009, Cr Jackson declares a Declarable Conflict of Interest with Agenda Item 10.3.8 Community Grant Application: Cunnamulla Gun Club as her brother-in-law currently holds the executive position of Secretary/Treasurer for the Cunnamulla Gun Club.

Cr Jackson left the meeting at 12:35 pm prior to the discussion and voting of item 10.3.8.

10.3.8 Gun Club Community Grant

Council Resolution (RES.M25/436)

Moved: Cr Woodcroft

Seconded: Cr King

That Council:

1. *receive and note the Community Grant Application from the Cunnamulla Gun Club; and*
2. *approve in-kind assistance in relation to the provision of an ablutions block to the Cunnamulla Gun Club to support their 100 year anniversary in 2026*

Carried unanimously.

Cr Jackson re-entered the meeting at 12:36 pm.

10.3.9 State School – All Aboard Community Grant Report

Council Resolution (RES.M25/437)

Moved: Cr Brain

Seconded: Cr King

That Council:

1. *receive and note the Community Grant Application from Cunnamulla P-12 State School for a fee waiver for the use of the All Aboard Cinema; and*
2. *do not approve a fee waiver for the All Aboard Cinema for the dates 27/11/25, 26/03/26, 18/06/26 from 9.15am – 1.30pm in accordance with Council's Community Grants policy*

Carried unanimously.

10.3.10 Foxy Warriors Report

Council Resolution (RES.M25/438)

Moved: Cr Woodcroft

Seconded: Cr King

That Council:

1. *receive and note the Community Grant Application from Foxy Warriors for grant funding associated with participation in a football competition in honour of Melissa Jane Bryan; and*
2. *do not approve the grant application as it does not meet the Community Grants Policy guidelines.*

Carried unanimously.

10.3.11 Care Outreach Ltd Community Grant Report

Council Resolution (RES.M25/439)

Moved: Cr Woodcroft

Seconded: Cr Brain

That Council:

1. receive and note the Community Grant Application from Care Outreach Ltd; and
2. approve a fee waiver (including security deposit) to hire the Wyandra Hall to provide the community with a free community concert and BBQ for Christmas for the Bush Bash on 5 and 6 December 2025.

Carried unanimously.

10.3.12 Eulo State School Report

Council Resolution (RES.M25/440)

Moved: Cr Beresford

Seconded: Cr King

That Council:

1. receive and note the Community Grant Application from the Eulo State School for a fee waiver for the use of the Eulo Hall to hold their end of year performance; and
2. do not approve a fee waiver for the Eulo Hall on 4 December 2025 for the Eulo State School year end performance, in accordance with Council's Community Grants policy

Carried unanimously.

10.3.13 Community Grants Policy Review

Council Resolution (RES.M25/441)

Moved: Cr King

Seconded: Cr Brain

That Council adopt the revised Community Grants Policy as attached to this report.

Carried unanimously.

10.3.14 RADF Report

Council Resolution (RES.M25/442)

Moved: Cr King

Seconded: Cr Jackson

That Council:

1. receive and note the RADF Advisory Committee Meeting Minutes for the meeting held on 27 October 2025; and
2. endorse the recommendations by the RADF Committee.

Carried unanimously.

10.3.15 Local Resilience Action Plan

Council Resolution (RES.M25/443)

Moved: Cr King

Seconded: Cr Woodcroft

That Council approve the Local Resilience Action Plan as attached to this report.

Carried unanimously.

10.4 Infrastructure

10.4.1 Infrastructure Operations Status Report

Council Resolution (RES.M25/444)

Moved: Cr King

Seconded: Cr Jackson

That Council receive and note the Infrastructure Operations Status Report.

Carried unanimously.

Council meeting adjourned for lunch at 1:30 pm and resumed at 2:03 pm.

10.4.2 2025-2026 Works Program Status Report

Council Resolution (RES.M25/445)

Moved: Cr King

Seconded: Cr Jackson

.That Council receive and note the 2025-26 Works Program Status Report.

Carried unanimously.

10.4.3 REPA Status Report

Council Resolution (RES.M25/446)

Moved: Cr King

Seconded: Cr Brain

That Council receive and note the Restoration of Essential Public Assets Status Report.

Carried unanimously.

10.4.4 Avgas Tank and Bowser System

Council Resolution (RES.M25/447)

Moved: Cr King
Seconded: Cr Brain

That Council:

1. Resolves to appoint Petro Industries as the preferred contractor for the Avgas tank and bowser system upgrade at Cunnamulla Airport, at a quoted price of \$250,000.00 (excl. GST).
2. Resolves to allocate an additional \$100,000.00 (excl. GST) for Council ground works, bringing the total project cost to approximately \$350,000.00 (excl. GST).
3. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to finalise contract documentation and proceed with project delivery upon completion of final compliance and technical assessments.

Carried unanimously.

11 CONFIDENTIAL REPORTS

Nil

12 LATE REPORTS

Nil

13 GENERAL BUSINESS

- 13.1 Outgoing Correspondence – Ministerial Invitation to Cunnamulla Memorial Wall Opening

14 CLOSURE OF MEETING

The Ordinary Meeting was declared closed at 3:45 pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.



Suzette Beresford

Mayor

Date: 12/12/25



Martin Leech

Chief Executive Officer

Date: 12/12/25