



# **ORDINARY MEETING MINUTES**

**Tuesday, 14 October 2025**

**CCEC Chambers, 49 Stockyard Street, Cunnamulla**

**1 OPENING OF MEETING**

The Ordinary Council Meeting was declared open at 9.00am.

**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

**3 ATTENDANCES AND APOLOGIES**

Mayor            Suzette Beresford    Chairperson  
Deputy Mayor   Councillor Rick Brain  
Councillor      Joann Woodcroft  
Councillor      Corissa Jackson  
Councillor      Tomas King

**MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM**

Chief Executive Officer	Martin Leech
Director of Infrastructure	Ajay Agwan
Acting Director of Community & Environmental Services	David Burges
Director of Corporate Services	Sarmad Habib

**APOLOGIES**

Nil.

**4 MOTION OF SYMPATHY****Council Resolution (RES.M25/365)**

**Moved:**      Cr Woodcroft

**Seconded:** Cr Jackson

*That Council move a motion of sympathy for the late Joyce Collins.*

**Carried unanimously.**

**5 MAYORAL MOTION**

Nil.

## 6 CONFIRMATION OF MINUTES

### Council Resolution (RES.M25/366)

Moved: Cr Woodcroft

Seconded: Cr Jackson

*That Council adopt the minutes of the Ordinary Meeting of Council held on 16 September 2025 as a true and correct record of that Meeting.*

**Carried unanimously.**

## 7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

## 8 DECLARATION OF INTEREST

*In accordance with Chapter 5B of the Local Government Act 2009, Cr Woodcroft declares a Prescribed Conflict of Interest with Agenda Item 10.3.12 Community Grant Application: Country Education Foundation of Paroo as she currently holds the executive position of Secretary for the Country Education Foundation of Paroo.*

*Cr Woodcroft left the meeting at 12:01pm prior to the discussion and voting of item 10.3.12 and re-entered the meeting at 12:05pm.*

## 9 MAYOR

### 9.1 Mayor's Report

### Council Resolution (RES.M25/367)

Moved: Cr Brain

Seconded: Cr Jackson

*That Council receive and note the Mayor's Report.*

**Carried unanimously.**

## 10 OFFICER REPORTS

### 10.1 Chief Executive Officer

#### 10.1.1 Action Items Registers Report

### Council Resolution (RES.M25/368)

Moved: Cr Brain

Seconded: Cr Woodcroft

*That Council receive and note the Action Items Registers Report.*

**Carried unanimously.**

### 10.1.2 Ex-Gratia Payment Policy Report

#### Council Resolution (RES.M25/369)

Moved: Cr Jackson

Seconded: Cr Brain

*That Council receive and note the Ex-Gratia Payment Policy Report and adopt the Ex-Gratia Payment Policy.*

**Carried unanimously.**

### 10.1.3 Amendment of previous resolution (M25/50) – Toyota Fortuner SUVs

#### Council Resolution (RES.M25/370)

Moved: Cr Jackson

Seconded: Cr King

*That Council:*

1. *Resolve to amend that part of Council Resolution M25/50 relating to the purchase of two Toyota Fortuner SUVs from Tait Toyota Goondiwindi, due to the unavailability of Toyota Fortuner SUVs. The effect of this amendment is that Council resolution M25/50 only applies to the purchase of six (6) Toyota Hilux Utilities at a cost of \$424,162.68 excluding GST as follows:*

*Res. 25/50:*

*That Council receive the report and award the contract for PSCRFQ2024/25-02 to TAIT Toyota Goondiwindi for total cost of \$424,162.68 excluding GST for the supply and delivery of six new Toyota Hilux Utilities.*

2. *Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to source and enter into contractual arrangements for the purchase of alternative vehicles within the Chief Executive Officers financial delegation, as required.*

**Carried unanimously.**

### 10.1.4 Grant Applications Report

#### Council Resolution (RES.M25/371)

Moved: Cr King

Seconded: Cr Woodcroft

*That Council receive and note the Grant Applications Report.*

**Carried unanimously.**



### 10.1.5 Human Resources Report

#### Council Resolution (RES.M25/372)

Moved: Cr Jackson

Seconded: Cr Brain

*That Council receive and note the Human Resources Report.*

**Carried unanimously.**

## 10.2 Director of Infrastructure

### 10.2.1 Infrastructure Operations Status Report

#### Council Resolution (RES.M25/373)

Moved: Cr King

Seconded: Cr Woodcroft

*That Council receive and note the Infrastructure Operations Status Report.*

**Carried unanimously.**

### 10.2.2 2025-26 Works Program Status Report

#### Council Resolution (RES.M25/374)

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the 2025-26 Works Program Status Report.*

**Carried unanimously.**

### 10.2.3 Restoration of Essential Public Assets Status Report

#### Council Resolution (RES.M25/375)

Moved: Cr Brain

Seconded: Cr Woodcroft

*That Council receive and note the Restoration of Essential Public Assets Status Report.*

**Carried unanimously.**

### 10.2.4 Local Laws Report

#### Council Resolution (RES.M25/376)

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Local Laws Report.*

**Carried unanimously.**

### 10.2.5 Grader Purchase

**Council Resolution (RES.M25/377)**

Moved: Cr King

Seconded: Cr Brain

*That Council accept the quotation from Hastings Deering for the price of \$524,000.00 excluding GST for the supply and delivery of one new Caterpillar 150 GRADER.*

**Carried unanimously.**

### 10.2.6 Eulo Dump Inspection

**Council Resolution (RES.M25/378)**

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Eulo Dump Inspection Report.*

**Carried unanimously.**

*Meeting adjourned for Morning tea at 10:09am and returned at 10:35am*

## 10.3 Director of Community & Environmental Services

### 10.3.1 Community Services Report

**Council Resolution (RES.M25/379)**

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Community Services Report.*

**Carried unanimously.**

### 10.3.2 Community Grant Expenditure Report

**Council Resolution (RES.M25/380)**

Moved: Cr Jackson

Seconded: Cr Brain

*That Council receive and note the Community Grants Expenditure Report.*

**Carried unanimously.**

### 10.3.3 Community Grant Application: Eulo Development Association Inc

#### Council Resolution (RES.M25/381)

Moved: Cr King  
Seconded: Cr Jackson

*That Council receive and note the Community Grant Application from the Eulo Development Association Inc and approve a fee waiver (including security deposit) to hire the Eulo hall to provide the community with a Halloween event.*

**Carried unanimously.**

### 10.3.4 Request for Views and/ or Requirements Conversion of Tenure Lot 2 on CP KU33 and Lot 4 on CP KU802464

#### Council Resolution (RES.M25/382)

Moved: Cr King  
Seconded: Cr Brain

*That Council respond to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development advising that Council has no objections regarding the conversion to freehold of GHPL 15/1764 comprising of Lot 4 on Crown Plan KU802464 and Lot 2 on Crown Plan KU33 for the purpose of grazing, and requests that the off alignment section of Cuttaburra Road within Lot 4/KU802464 is surveyed and recorded on its current alignment.*

**Carried unanimously.**

### 10.3.5 Landfill Management Plan

#### Council Resolution (RES.M25/383)

Moved: Cr Brain  
Seconded: Cr Jackson

*That Council receive and note the Landfill Management Plan report and adopt the Landfill Management Plan for Paroo Shire Council Landfill Facilities.*

**Carried unanimously.**

### 10.3.6 Various Policies

#### Council Resolution (RES.M25/384)

Moved: Cr Brain  
Seconded: Cr Jackson

*That Council receive and note the Various Policies Report and adopt the Employee Conflicts of Interest Policy, the Councillor Use of Confidential Information Policy and the Human Rights Policy.*

**Carried unanimously.**

**10.3.7 Operation of Vessel Paroo and Delivery of Associated Tourism Activities****Council Resolution (RES.M25/385)****Moved: Cr King****Seconded: Cr Woodcroft***That Council:*

1. *Resolves that it is in the public interest to invite expressions of interest before inviting written tenders for tourism activities using the Vessel Paroo on the Warrego River at Cunnamulla for the following reasons:*
  - *There is a very limited market for the provision of these services and Council will need to be able to negotiate specific outcomes for a successful venture to be implemented; and*
  - *Success will be contingent upon the operator and/or their employees having knowledge of the local area and indigenous cultural heritage and a complex tender may limit the participation of potentially interested parties.*
- and*
2. *Call Expressions of Interest in accordance with s228 of the Local Government Regulation for the provision of tourism activities using the Vessel Paroo on the Warrego River at Cunnamulla.*

**Carried unanimously.****10.3.8 Regional Tourism Infrastructure Fund – Round 1****Council Resolution (RES.M25/386)****Moved: Cr Brain****Seconded: Cr King***That Council acknowledge the requirements of the funding guidelines for the Regional Tourism Infrastructure Fund Round 1 and submit an application for the development of an attraction at the Robber's Tree, Cunnamulla.***Carried unanimously.****10.3.9 Rural Lands and Compliance Report****Council Resolution (RES.M25/387)****Moved: Cr King****Seconded: Cr Woodcroft***That Council receive and note the Rural Lands and Compliance Report.***Carried unanimously.**



#### **10.3.10 Tourism Report**

**Council Resolution (RES.M25/388)**

**Moved: Cr King**

**Seconded: Cr Brain**

*That Council receive and note the Tourism Report.*

**Carried unanimously.**

#### **10.3.11 Hot Springs Status Report**

**Council Resolution (RES.M25/389)**

**Moved: Cr King**

**Seconded: Cr Jackson**

*That Council receive and note the Hot Springs Status Report.*

**Carried unanimously.**

#### **10.3.12 Community Grant Application: Country Education Foundation of Paroo**

*In accordance with Chapter 5B of the Local Government Act 2009, Cr Woodcroft declares a Prescribed Conflict of Interest with Agenda Item 10.3.12 Community Grant Application: Country Education Foundation of Paroo as she currently holds the executive position of Secretary for the Country Education Foundation of Paroo.*

*Cr Woodcroft left the meeting at 12:01pm prior to the discussion and voting of item 10.3.12.*

**Council Resolution (RES.M25/390)**

**Moved: Cr Brain**

**Seconded: Cr Jackson**

*That Council receive and note the Community Grant Application from the Country Education Foundation of Paroo and approve a grant of \$2,000 to support local Paroo Shire youth to continue their training and education.*

**Carried unanimously.**

*Cr Woodcroft re-entered the meeting at 12:05pm.*

#### **10.3.13 Library Services Report**

**Council Resolution (RES.M25/391)**

**Moved: Cr Brain**

**Seconded: Cr Jackson**

*That Council receive and note the Library Services Report.*

**Carried unanimously.**

## **10.4 Director of Corporate, Governance and Risk**

### **10.4.1 Financial Position Update Report**

#### **Council Resolution (RES.M25/392)**

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Financial Position Update Report.*

**Carried unanimously.**

### **10.4.2 Capital Budget Update Report**

#### **Council Resolution (RES.M25/393)**

Moved: Cr Brain

Seconded: Cr Jackson

*That Council receive and note the Capital Budget Update Report.*

**Carried unanimously.**

### **10.4.3 Review of IT Governance Policy**

#### **Council Resolution (RES.M25/394)**

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Review of IT Governance Policy Report and endorse the new IT Governance Policy.*

**Carried unanimously.**

### **10.4.4 Customer Service Report**

#### **Council Resolution (RES.M25/395)**

Moved: Cr King

Seconded: Cr Woodcroft

*That Council receive and note the Customer Service Report.*

**Carried unanimously.**

*Meeting Adjourned for Lunch at 12:48pm and returned at 2:11pm*

#### 10.4.5 Audit and Risk Committee Meeting Minutes – 1st October 2025

##### Council Resolution (RES.M25/396)

Moved: Cr King

Seconded: Cr Woodcroft

*That Council receive and note the Unconfirmed Audit and Risk Committee Meeting Minutes held on 1 October 2025.*

Carried unanimously.

#### 10.4.6 Local Laws Report

##### Council Resolution (RES.M25/397)

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the Local Laws Report.*

Carried unanimously.

#### 10.4.7 Sale of Land of Overdue Rates or Charges

##### Council Resolution (RES.M25/398)

Moved: Cr Brain

Seconded: Cr King

*That Council:*

1. *in accordance with Chapter 4, Division 3, Section 140 of the Local Government Regulations (QLD) 2012, resolve to sell the land of the properties identified as,*

- L5/RP1950<12549014> & L3/RP45398<11772136>: PAR CUNNAMULLA
- L5/RP81297<16727205>: PAR CUNNAMULLA
- L6/RP80853<13827107>: PAR CUNNAMULLA
- L2/RP184310: PAR CUNNAMULLA
- L3/RP54947<12281046>: PAR CUNNAMULLA
- L303/C1461 & L1/RP109220 & L3/RP47913<13236150>: PAR CUNNAMULLA
- L5/RP203892: PAR CUNNAMULLA
- L6/RP68094<11073115>: PAR CUNNAMULLA
- L3/C14626<16258176>: PAR CUNNAMULLA
- L5-6/RP47080: PAR CUNNAMULLA
- L6/RP51981<12679049>: PAR CUNNAMULLA
- L18,4515/C14637: PAR CUNNAMULLA
- L1-2/RP80898<12887153>: PAR CUNNAMULLA
- L1/RP51981<11941237>: PAR CUNNAMULLA

- L5/RP218979<17313164>: PAR CUNNAMULLA
  - L3/RP53405<13558122>: PAR CUNNAMULLA
  - L163-164/C14621
  - L177/C14621: PAR CUNNAMULLA
  - L17/C14648
  - L6/E1819
  - L502/E1811<10422112>: PAR EULO
  - L2/CP857457
  - L710/W4775
  - L503-504 W4776
  - L2/C5320:TL 235049: PAR MUNQUIN
  - L3/NO17 & L5/NO72: GHFL/15/1681: PAR COBAN & L4/ NO17: PAR SPEELING
  - L5-6/HU18: PAR MT ALFRED; L7/BAN47: PAR JUANBONG; I3/HU4: PAR PAROO; L3/PR96: PAR DOOBIBLA
  - L9/BAN7: PAR PLAYBOY
2. *resolve to provide a Notice of Intention to Sell land for overdue rates or charges; and*
  3. *delegate to the Chief Executive officer its powers to take all further steps under Division 3, Part 12, Chapter 4 of Local Government Regulation 2012 to effect the sale of land (including, for avoidance of doubt, the power to end sale procedures).*

**Carried unanimously.**

#### **10.4.8 Operational Plan 2024-25 Quarter 1 Review**

##### **Council Resolution (RES.M25/399)**

**Moved: Cr King**

**Seconded: Cr Jackson**

*That Council receive and note the review of the Operational Plan 2025-26 for Quarter 1.*

**Carried unanimously.**



## 11 CONFIDENTIAL REPORTS

### Council Resolution (RES.M25/400)

Moved: Cr King

Seconded: Cr Jackson

*That Council resolve to move into Closed Session.*

**Carried unanimously.**

### Council Resolution (RES.M25/401)

Moved: Cr King

Seconded: Cr Woodcroft

*That Council resolve to re-open the meeting to the public.*

**Carried unanimously.**

### 11.1 **Confidential – Enterprise Bargaining 2025-28 – Stream A Employees**

*Confidentiality: pursuant to Section 254J(3)(b) of the Local Government Regulation (LGR) 2012, Council may resolve that a meeting is necessary to be closed to the public for councillors and members to discuss industrial matters affecting employees.*

### Council Resolution (RES.M25/402)

Moved: Cr Jackson

Seconded: Cr King

*That Council*

1. *receive and note the Enterprise Bargaining 2025-28 – Stream A Employees report and accept the recommendations made in the report; and*
2. *delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer to progress the enterprise bargaining agreement process with The Services Union and enter into the enterprise bargaining agreement on behalf of Council having regard to the accepted position set out in Item 1 above.*

**Carried unanimously.**

## 12 LATE REPORTS

### 12.1 Community Grant Application: Cunnamulla Amateur Swimming Club

#### Council Resolution (RES.M25/403)

Moved: Cr Jackson

Seconded: Cr Woodcroft

*That Council approve a Community Grant donation of \$1,520 including GST to Cunnamulla Amateur Swimming Club towards the cost of lane hire recurring Tuesdays & Wednesdays for the duration of the season (19 weeks).*

**Carried unanimously.**

### 12.2 2025 Bursary Report Cunnamulla P-12 State School

#### Council Resolution (RES.M25/404)

Moved: Cr Woodcroft

Seconded: Cr King

*That Council:*

- 1. Receive and note the RL Beresford Bursary nominations from the Cunnamulla State School and award the bursary in accordance with the recommendation of the Cunnamulla State School; and*
- 2. Receive and note the Paroo Shire Council Bursary nominations from the Cunnamulla State School and award the bursary in accordance with the recommendation of the Cunnamulla State School.*

**Carried unanimously.**

### 12.3 2025 Bursary Report Sacred Heart School

#### Council Resolution (RES.M25/405)

Moved: Cr King

Seconded: Cr Jackson

*That Council receive and note the RL Beresford Bursary nominations from the Sacred Heart School and award the bursary to the first of the nominees identified by the Sacred Heart School.*

**Carried unanimously.**

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**13 GENERAL BUSINESS**

**14 CLOSURE OF MEETING**

The Ordinary Meeting was declared closed at 3:35 pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.



Suzette Beresford  
Mayor  
18 November 2025



Martin Leech  
Chief Executive Officer  
18 November 2025