



ORDINARY MEETING NOTICE & AGENDA

Tuesday, 14th May 2024

CCEC Chambers, 49 Stockyard Street, Cunnamulla



**49 Stockyard Street
Cunnamulla Qld 4490**
www.paroo.qld.gov.au

Notice of Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Council is to be held on Tuesday, 14th May 2024, at the Cunnamulla Chambers, CCEC Building, 49 Stockyard Street, Cunnamulla commencing at 9.00am.

AGENDA

1 OPENING OF MEETING

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

3 ATTENDANCES AND APOLOGIES

4 MOTION OF SYMPATHY

5 CONFIRMATION OF MINUTES

Recommendation: That Council adopt the minutes of the Ordinary Meeting of Council held on Monday, 22nd April 2024 a true and correct record of that Meeting.

6 DECLARATION OF INTEREST

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12 CLOSURE OF MEETING

Cassandra White
Chief Executive Officer
14 May 2024

7.1 Mayors Report

Council Meeting: 14th May 2024
 Department: Office of the Mayor
 Author: Suzette Beresford, Mayor

Purpose

The purpose of this report is to provide an update on the meetings and events that Mayor Beresford has attended in April.

Recommendation

That Council receive and note the Mayor's Report

2/4/24	Radio interview with Andrew 4VL
3/4/24	Meeting with Yowah residents regarding property freeholding
4/4/24	Councillors taking the oath of office and inaugural meeting of the new Council
5/4/24	Councillors inductions continued
6/4/24	Meeting with prospective developer and referring to EDO
8-10/4/24	LDMG meeting - agreed to Lean Forward status for major flood in Warrego River
11/4/24	LDMG meeting SWQROC EDAC meeting Opening of ORLF Art & Sculpture Exhibition
12/4/24	LDMG meeting BROC meeting by Teams
15/4/24	Attended AIDC training for Mayors at LGAQ House Brisbane LDMG stood down
16/4/24	Attended AIDC training for Mayors at LGAQ House Brisbane
17/4/24	All Qld Mayors & CEOs attended Parliament House to meet with Premier, Ministers and Members of the Opposition
18/4/24	Meeting via Teams with QPS assessment panel Seasonal launch of Cunnamulla Hot Springs
19/4/24	Opening of Outback River Lights Festival
20/4/24	Volunteered at lantern making workshop
22/4/24	Council meeting Local Government Grants Commission presentation to Council
23/4/24	Workshop with Councillors and Executive Staff
24/4/24	Meeting via Teams with QPS assessment panel
29/4/24	SWQROC meeting in Quilpie
30/4/24	SWQROC committee meetings in Quilpie

8.1 Correspondence - Cunnamulla Primary Health Care Centre - Community Grant Application

Council Meeting: 14th May 2024
Organisation: SW Netball Clinics
Author: Rachael Johnson, Community Services Team Leader

Purpose

The purpose of this report is to provide Council with a request from Cunnamulla Primary Health Care Centre (CPHCC) for a donation of \$2000.00 toward running a series of Netball Clinics in Cunnamulla, Charleville and Quilpie supported by Bond University.

This is the third year that these clinics are being run. Council has previously supported the SW Netball Clinics in 2022 and 2023.

Recommendation

That Council:

- 1. receive and note the correspondence from CPHCC dated 08th April 2024; and*
- 2. agree to donation of \$2000.00 toward SW Netball Clinics.*

Attachment

Community Grant Application dated 08th April 2024.



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

Assistance and grants made available by Council are aimed at building community capacity and/or providing supplementary funding to assist with social, cultural, recreational and environmental outcomes that contribute to the development of inclusive and sustainable practices of community groups throughout the Paroo Shire.

Assistance from Council can take the form of a waiving of hire fees, in-kind assistance and/or a grant.

The Community Grants Policy outlines the grants, waiver of site/venue fees and in-kind assistance programs available to eligible community organisations and the process for applying for this assistance from Council. The Community Grants Policy is available to view at www.paroo.qld.gov.au/policies.

**APPLICATIONS OPEN ON 1 JULY (OF THE RELEVANT FINANCIAL YEAR)
AND WILL BE AN ONGOING PROCESS UNTIL COUNCIL'S COMMUNITY
GRANTS BUDGET IS FULLY COMMITTED.**

All applications have to be submitted and approved by Council at the monthly Council Meeting, so **please ensure that applications are lodged at least two months prior to the event or activity**. If your event or activity is within this timeframe, please contact Council on the details above to discuss your application prior to submitting your form.

No applicant can be guaranteed funds nor can any applicant be guaranteed to receive the full amount requested, as the level of assistance available is dependent on the number of applications received in the relevant financial year.

How and when will I be notified?

Successful applicants will receive an approval letter and a purchase order (if relevant) for the funding amount within two weeks of approval. Your community organisation will be required to submit an invoice for payment. If your application was for in-kind assistance and/or a waiving of site/venue fees only, a purchase order will not need to be provided to you.

Unsuccessful applicants will receive a notification letter. If your application is unsuccessful, it is not necessarily due to a poor application but may be the result of the total demand for assistance. For feedback on your application, please refer to the contact phone number given in your notification letter.

For more information please contact: Community Support Officer

Phone: **Email:** community@paroo.qld.gov.au (07) 4655 8400

To lodge your application:

Email: **In person:** co Attn: Community Grants Program council@paroo.qld.gov.au

Paroo Shire Council Main Office,
CCEC Building, 49 Stockyard Street, Cunnamulla

By post: Attn: Community Grants Program

Paroo Shire Council
PO Box 75
Cunnamulla Q 4490



Community Grants Guidelines and Application Form

SECTION 1: GUIDELINES

INFORMATION ABOUT FINANCIAL AND IN-KIND SUPPORT

- The decision of Council on grant applications is final.
- Council expects relevant acknowledgment of financial support, including logos/branding on all printed material, online/social media and mentions in media releases (Council will provide logos and banners for use as requested).
- All successful recipients will be recorded in a grants register which Council will have the right to publish as they see fit.
- All funds are GST free.

GRANT/FUNDING AMOUNTS

- Council includes a provision for Community Donations in its Annual Budget.
- Grants are limited to the allocation adopted in the budget and are allocated on a first-come-first-served basis.
- Funding must be available within the allocated budget in any financial year.
- Funding outside or in excess of the budgeted annual allocation may, upon consideration and assessment, be permitted by resolution of Council.

TYPE OF GRANTS

Grants available may include:

- Direct funding to a community organisation. Direct funding is a cash amount that is donated by Council, to an organisation with the organisation being responsible for expenditure and management of the funds.
- In-kind donation including waiver of site/venue fees. A community organisation may elect to convert a cash amount to an in-kind donation which may include labour, machinery and materials assets being loaned, given or donated for use by the organisation. It should be noted that in-kind donations, while no money changes hands, still have a monetary value. This may be made up of various components including but not limited to:
 - Waiver of hire fees (but not security deposits)
 - Use, repairs and maintenance of equipment
 - Employee costs
 - Transportation costs
- In-kind donations such as labour, machinery and materials are highly dependent on availability. A Council employee/operator must accompany all machinery. If the employee does not agree to volunteer their time, then the community organisations must make a suitable arrangement with the employee for their time e.g. pay them from their own funds or subtract the value of hours required from their total approved funding.
- A waiver of site/hire fees does not waive the requirement to pay the relevant site/hire security deposit.

SECTION 1: GUIDELINES CONTINUED

ELIGIBILITY CRITERIA

For an organisation to be eligible for payment of a grant, the following criteria must apply:

- be a community organisation/group within the Paroo Shire Local Government area.
- be an incorporated non-profit organisation/club or charity consisting of people having common interests. This could include sport and recreation clubs, social clubs, school P&F/P&C associations, arts and cultural groups, hospital foundations, religious orders and service organisations.
- host a "Community Event/Activity" for the whole of community within the Paroo Shire Council Local Government Area.
- host their event/activity during the period of the required funding.



Community Grants Guidelines and Application Form

- ensure the funding request directly supports a “Community Event/Activity” that promotes connectedness and social wellbeing within the community and provides access to support services, where applicable.
- have current public liability to the value of \$20m, or proof of exemption.
- have the majority of members of the organisation reside in the Paroo Shire Council area.
- meet all eligibility criteria.

INELIGIBLE APPLICANTS

- Organisations/Clubs that have an outstanding payment owed to Council.
- Organisations that are outside of the Paroo Shire Council Local Government area.
- Individuals, unincorporated groups, political, businesses and for-profit groups.

INELIGIBLE ITEMS

- General operating costs (e.g. electricity, rates, phone, rent, meals, accommodation and maintenance).
- Purchase of equipment
- Repairs or maintenance to buildings or facilities.
- Private/commercial ventures.
- Support for an individual pursuit.
- Commercial activities.
- Ongoing salaries/wages for staff (a position created for the length of an event/project is considered eligible).
- Projects that do not involve the Paroo Shire community.

THE APPLICATION

All applications should be typed or neatly handwritten on the application form provided below with any relevant support documentation attached. Any applications not made on this form will be returned to the applicant for the form to be completed.

SECTION 2: APPLICATION FORM

APPLICANT DETAILS					
Contact person:	Jasmin Anderson				
Position in organisation:	Deadly Choices SW Regional Manager				
Organisation name:	Cunnamulla Primary Health Care Centre				
Contact phone number:		Contact mobile number:			
Contact email:					
Postal address:	26-28 John Street				
Suburb:	Cunnamulla	State:	QLD	Post code:	4490
ABN:	70 286 536 824				
Incorporation:					
ORGANISATION DETAILS					



Community Grants Guidelines and Application Form

President:	
Secretary:	
Treasurer:	
Other committee members:	

APPLICATION DETAILS *Please tick all that apply*

What assistance are you applying for?:

- ☐ Wavier of hire fees - *if yes, please complete "Waiver of Hire Fees" section*
☐ In-kind assistance - *if yes, please complete "In-Kind Assistance" section*
☒ A grant (i.e. funding) - *if yes, please complete "Grants" section*

Please provide a brief description of the event/activity you are applying for assistance for:

DC Bond University Netball Clinic South West Tour

Bond University will provide mentors, players and coaches, who will travel throughout the southwest with the Deadly Choices Team to Cunnamulla, Quilpie and Charleville.

The tour outlined above as well as program merchandise, will be a total cost of \$6,000.00 for all three communities, as previous years we are hoping to share the cost amongst the three shires of those communities, meaning a total cost of \$2,000.00 from each shire.

Giving that this is a clinic that your Shire Council have contributed towards before, is this something you think your community would benefit from and do you think this is something that your shire could contribute towards again?

In addition to this cost Deadly Choices and CACH will be contributing 3 staff (Travel, Meals and Accommodation) to assist with the clinic tour across the three communities of Cunnamulla, Quilpie and Charleville.

WAIVER OF HIRE FEES

Event location <i>i.e. which council facility</i>	
Mobile catering equipment including quantity <i>e.g. 1 x cold room, 1 x generator</i>	
Date facility and/or equipment required:	
If required more than once, please detail: <i>e.g. every Wednesday from 6-7pm from 1/7/22 for a period of 3 months.</i>	
Please provide any other relevant information (if any):	



Community Grants Guidelines and Application Form

(Office use only) Value of hire fees is \$

IN-KIND ASSISTANCE

Please provide details of the assistance requested from Council: *(attach additional information when submitting your application form if required.)*

Description <i>e.g. water truck, mow field etc.</i>	Date required	Location	\$ Value <i>(office use only)</i>

GRANT FUNDING *Please detail the amount of funding you are requesting and what it is for.*

Description <i>e.g. facilitator fee, BBQ food items for lunch, event signage etc.</i>	Approximate \$ total
Sponsorship – Cunnamulla Netball Clinic and Merchandise	\$2,000.00
TOTAL	\$ 2,000.00

ORGANISATION CONTRIBUTION *Please detail monetary and/or in-kind contributions*

Description <i>e.g. volunteer hours to organise/run event, other event costs organisation is paying for themselves</i>	Approximate \$ total <i>If relevant</i>
CACH Staff (FTE, Travel Allowance and Merchandise)	\$8,000.00
BOND University (Available First Nations Funding)	\$6,595.24
Quilpie Shire Council Sponsorship (To Be Confirmed)	\$2,000.00
Murweh Shire Council Sponsorship (To Be Confirmed)	\$2,000.00
Paroo Shire Council (To Be Confirmed)	\$2,000.00
TOTAL	\$20,595.24



PAROO SHIRE COUNCIL

Community Grants Guidelines and Application Form

PLEASE MAKE SURE ALL RELEVANT SECTIONS OF THE APPLICATION HAVE BEEN COMPLETED, AND ANY ADDITIONAL INFORMATION IS ATTACHED.

This declaration requires the signature of the applicant or representative of the organisation.

I certify that I am authorised by the applicant to prepare and submit this application for the Paroo Shire Council Community Grants program. I have read the guidelines relating to the funds and certify that the information provided in this form is lawfully true and correct.

The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Grants program.

I will acknowledge the support of the as Paroo Shire Council in all relevant promotional and printed material.

Janderson
Signature

Jasmin Anderson
Full name of person making application

08.04.24
Date

To lodge your application:

Email: council@paroo.qld.gov.au

By post: Attn: Community Grants Program

In person: Attn: Community Grants Program Paroo Shire Council Paroo Shire Council Main Office,
PO Box 75

CCEC Building, 49 Stockyard Street, Cunnamulla

Cunnamulla Q 4490

The Information collected in this form will be used by Council for a lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the Right to Information ACT 2009) or as required by the Public Records Act 2002.

8.2 Correspondence - Department of Resources - Consideration for the 2025 land valuation program

Council Meeting: 14th May 2024
Organisation: Department of Resources
Author: Laura Dietrich, Valuer-General

Purpose

The purpose of this report is to provide Council with correspondence received from the Department of Resources regarding the 2025 land valuation program that will take effect on 30th June 2025.

Recommendation

That Council:

- 1. receive and note the correspondence from the Department of Resources regarding the 2025 land valuation program; and*
- 2. provide feedback to the CEO to prepare response to the Department of Resources.*

Attachment

Correspondence from the Department of Resources.

15 April 2024



Department of **Resources**

Ms Cassie White
Chief Executive Officer
Paroo Shire Council
Cnr Louise & Stockyard Street
CUNNAMULLA Queensland 4490

By email: council@paroo.qld.gov.au

Dear Ms White

Consideration for the 2025 land valuation program effective 30 June 2025

I am seeking your views in relation to the revaluation of your local government area as part of the 2025 land valuation program that will take effect on 30 June 2025.

The *Land Valuation Act 2010* requires that the Valuer-General undertakes an annual valuation of rateable land, but they may decide not to do so in a local government area after considering:

- a market survey report for the local government area that reviews the sales of land and the probable impact of those sales on the value of land since the last annual valuation
- the results of consultation with the local government for the area and appropriate local and industry groups.

The State Valuation Service (SVS) is currently considering a range of factors, including the timing of the last valuation, any extreme weather events that occurred over the last year and market movements. The SVS will continue to monitor the property market.

Consistent with the Act, please advise me of your support or otherwise for a revaluation in 2025. You may also wish to provide me with any additional information relevant for consideration. Please provide your response to me **by Friday 24 May 2024** by email at valuer-general@resources.qld.gov.au. The results of this consultation will be used to inform my final decision about the 2025 revaluation program.

If you have any further enquiries regarding the revaluation program, please contact John Thomas, Area Manager, State Valuation Service on telephone 4529 1383 or email John.Thomas@resources.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Laura', followed by a horizontal line.

Laura Dietrich
Valuer-General
Department of Resources

8.3 Correspondence - Queensland Building and Construction Commission - New Work Performance Arrangements for Notifiable Work Audit Inspections

Council Meeting: 22nd April 2024
Organisation: Queensland Building and Construction Commission
Author: Gary Saunder, Assistant Commissioner

Purpose

The purpose of this report is to provide Council with correspondence received from the Queensland Building and Construction Commission regarding the New Work Performance Arrangements for Notifiable Work Audit Inspections.

Recommendation

That Council:

1. *receive and note the correspondence from the Queensland Building and Construction Commission regarding the New Work Performance Arrangements for Notifiable Work Audit Inspections; and*
2. *acknowledge CEO's response to the Queensland Building and Construction Commission that Council currently is unable to complete notifiable work audit inspections due to lack of qualified staff.*

Attachment

Correspondence from the Queensland Building and Construction Commission.

Contact: Notifiable Work
Office: Brisbane
Tel.: 3032 8016
Email: notifiablework@qbcc.qld.gov.au

Ms. Cassie White
PO Box 75
CUNNAMULLA QLD 4490
council@paroo.qld.gov.au

15 April 2024

Dear Ms. White

New Work Performance Arrangements for Notifiable Work Audit Inspections

As you may be aware, the Queensland Building and Construction Commission (QBCC) has recently reviewed the Work Performance Arrangements (WPAs), which allow the QBCC to make payments to local governments for completing notifiable work audit inspections.

Notifiable work is a type of plumbing and drainage work. When a licensee performs notifiable work, they must register a Form 4 or 4A with the QBCC within 10 business days of completing the work.

To ensure notifiable work complies with required standards, section 95 of the Plumbing and Drainage Regulation 2019 provides that local government inspectors may conduct inspections of notifiable work.

The QBCC has established WPAs with a number of Queensland local governments in the past, which allow the QBCC to make payments to local governments for conducting audit inspections on up to 5% of notifiable work performed in their area each quarter.

As the previous WPAs have been in place since 2019, the QBCC has undertaken a review of the document in consultation with local governments.

An updated WPA has now been developed (attached), with the following key changes:

- An increase to payments for audit inspections, with the introduction of a set schedule of fees with 4 per cent annual increases until 30 June 2029; and
- When local governments give an action notice to a licensee for rectification of defective work, that they must give a copy of the notice to the QBCC within 20 business days.

Further information on these changes is provided below.

Increased audit inspection payment

Since the introduction of the previous WPAs in 2019, audit inspection payments have increased on an annual basis in line with the indexation rate, which is the same rate of increase applied to Form 4 fees.

Over the past five (5) years, the indexation rate has varied between 1.71 per cent and 3.4 per cent, with an average of 2.3 per cent per year.

The WPAs will now include a set schedule of fees, increasing by 4 per cent (rounded up to the nearest dollar) as of 1 July each year for the next five (5) years.

It is hoped that the set schedule of fees will assist local governments with their budget planning activities, and that the increased audit inspection payments will encourage more local governments to conduct audits in their areas, improving health and safety outcomes for their residents.

The schedule of fees is provided here below, and included in Schedule 1 of the WPA document.

Audits completed between:	Audit Payment	Audit Payment plus GST
1 July 2024 to 30 June 2025	\$ 352.00	\$ 387.20
1 July 2025 to 30 June 2026	\$ 367.00	\$ 403.70
1 July 2026 to 30 June 2027	\$ 382.00	\$ 420.20
1 July 2027 to 30 June 2028	\$ 398.00	\$ 437.80
1 July 2028 to 30 June 2029	\$ 414.00	\$ 455.40

Providing action notices to the QBCC

Under section 96 of the Plumbing and Drainage Regulation 2019, local government plumbing inspectors may issue an action notice to a responsible person for notifiable work, where an inspector has conducted an audit inspection of notifiable work and found that the work is non-compliant.

While the outcomes of audit inspections are recorded against the notifiable work record in the QBCC's register, these outcomes do not always contain details of the identified defects.

The WPA now includes the requirement for local governments to provide a copy of any action notices issued, as result of a notifiable work audit, to the QBCC via the register within 20 business days of the notice being issued.

This information will help the QBCC to gain a more holistic understanding of compliance issues across Queensland, and greatly improve our ability to address and resolve these issues through our engagement with licensees.

We do not expect that this will add a significant burden to local governments, with fewer than 100 defects identified across Queensland each quarter. If your local government area needs assistance with submitting action notices to QBCC, you can call 139 333 or email notifiablework@qbcc.qld.gov.au

Next steps

To **sign up to the WPA**, your local government's Authorised Officer must sign the attached document and provide back to the QBCC by one of the following methods:

By email: notifiablework@qbcc.qld.gov.au

By post: QBCC
GPO Box 5099
Brisbane QLD 4001

Once the QBCC has received your signed document, it will be signed by the Commissioner and a copy will be provided to you for your records.

We would appreciate your quick response, to ensure that arrangements can be in place prior to **1 July 2024** where possible.

If you choose not to sign up to the WPA and have a previous WPA in place, this arrangement will continue for a period of time to allow for transition to the new arrangements. The QBCC may write to you to terminate these prior arrangements with thirty (30) days notice as provided in clause 8 of the previous WPA.

If you have any questions or concerns please contact Elizabeth Palmer Bright, Principal Advisor, Plumbing and Pools Investigations Unit on (07) 3032 8016 or via notifiablework@qbcc.qld.gov.au.

Yours sincerely

Gary Saunders

Gary Saunders
Assistant Commissioner
Regulatory Operations

Attached – Work Performance Arrangement for local government audit inspections

WORK PERFORMANCE ARRANGEMENT

PARTIES

Queensland Building and Construction Commission (**QBCC**), 299 Montague Road, West End in the State of Queensland

AND:

A local government constituted under the *Local Government Act 2009* (Qld) or the *City of Brisbane Act 2010* (Qld), or the Weipa Town Authority (**the Local Government**).

1. PURPOSE

- 1.1 This Work Performance Arrangement (**the WPA**) outlines the agreement between the Parties under which the Local Government:
- (a) undertakes an inspection of notifiable work (**Audit**) under Part 6 of the *Plumbing and Drainage Act 2018* (Qld) (**PD Act 2018**); and
 - (b) receives payment from the QBCC for Audits undertaken.
- 1.2 The WPA is made under section 29 of the *Queensland Building and Construction Commission Act 1991* (Qld) (**QBCC Act**).

2. RESPONSIBILITIES OF THE PARTIES

- 2.1 Both the QBCC and Local Government have roles in ensuring that plumbing and drainage work undertaken in the Local Government's area complies with the PD Act 2018.
- 2.2 The QBCC:
- (a) receives notices about notifiable work (Form 4/4A) under the PD Act 2018;
 - (b) will provide access to its Online System (**Online System**) to approved employees of the Local Government (**Approved Employees**) to enable them to identify notifiable work undertaken in the Local Government area:
 - i. access will be provided at no cost;
 - ii. access will be available at all times to Approved Employees, unless the Online System is undergoing maintenance or is unavailable due to unforeseen circumstances;

- iii. the Local Government's Approved Employees may use the Online System to manage its Audit program and to report on the Audits undertaken; and
- (c) will pay the Local Government for Audits undertaken, in accordance with clause 3.

2.3 The Local Government:

- (a) where defective work is identified during an Audit, will take all necessary and reasonable actions to:
 - i. minimise any immediate risk to public health and safety, and the environment; and
 - ii. ensure the work is promptly rectified, through the issuance of an action notice to the licensee responsible for the defective work (**Action Notice**);
- (b) will attach the Action Notice to the record of notifiable work in the Online System as soon as possible but no later than 20 business days, in circumstances where it issues an Action Notice to licensee to rectify defective work during an Audit;
- (c) where defective work identified during an Audit poses a serious risk to public health and safety, or to the environment, will advise the QBCC of the particulars, as soon as is practicable, in writing to notifiablework@qbcc.qld.gov.au, in addition to any Action Notices issued. The notification should include, but is not limited to, the following particulars (where relevant):
 - i. the technical findings from the inspection, including why the work defective, the extent of the defects and any non-compliance with relevant standards or codes;
 - ii. discussion as to why the work presents a serious risk to the public health and safety or to the environment;
 - iii. the steps taken to minimise the immediate risk to public health and safety, or to the environment (and, where relevant, who was responsible for taking such steps);
 - iv. if/when a reinspection of any rectification work is scheduled; and
 - v. any further relevant information, such as whether the licensee was present at the inspection; and
- (d) where it identifies a pattern of defective notifiable work being undertaken by a licensee, is encouraged to advise the QBCC in writing.

3. PAYMENT

- 3.1 The QBCC will pay the Local Government the rates described in Schedule 1 for each Audit (**Payment Amount**). The Payment Amount will increase annually by 4%, rounded up to the closest dollar, to be adjusted on 1 July.
- 3.2 The Local Government will be paid the Payment Amount by the QBCC in accordance with the following conditions:
- (a) a quarterly payment will be made for the Audits undertaken, but only for a maximum of five percent (5%) of the total number of Form 4/4As lodged for the quarter, as per Schedule 1;
 - (b) the Local Government may undertake Audits of more than five percent (5%) of the total number of Form 4/4As lodged during a quarter, but will not be paid by the QBCC for any Audits undertaken above five percent (5%);
 - (c) Audits may be undertaken on a mixture of the Form 4/4As lodged in a quarter, but the majority of Audits undertaken in each quarter must be on Form 4s;
 - (d) where five percent (5%) of the Form 4/4As lodged during a quarter is a partial number, the Audit number may be rounded up to the nearest whole number (i.e. if 5% equates to 17.5 Audits, the QBCC may pay for up to 18 Audits);
 - (e) no payment will be made for an Audit where there was no physical inspection of the notifiable work;
 - (f) only one payment request (**Payment Request**) may be submitted to the QBCC per Form 4/4A Audit undertaken by the Local Government, regardless of how many visits the Local Government made to the site of the notifiable work audited;
 - (g) payments will be made to the Local Government based on the financial quarters set out in Schedule 1;
 - (h) any Payment Request received by the QBCC outside the timeframe in clause 3.3 will not be paid by the QBCC unless a written agreement was entered into between the Parties prior to that timeframe expiring; and
 - (i) payments will be directly deposited to the Local Government's nominated bank account.
- 3.3 The following process will apply:
- (a) the Local Government will submit a Payment Request in the form of an invoice by the eleventh (11th) business day of the payment request month set out in Schedule 2;

- (b) a Payment Request must include:
 - i. the address of audited sites;
 - ii. the Form 4/4A reference numbers;
 - iii. the Form 4/4A lodgement dates;
 - iv. the Audit dates; and
 - v. the total number of Audits for which payment is claimed (excluding Audits for which payment is not claimed);
- (c) the QBCC will assess a Payment Request within ten (10) business days of receiving the Payment Request;
- (d) the QBCC will provide the Local Government with written reasons if it decides to decline a Payment Request, or to require that a Payment Request be adjusted (**Adjustment Request**);
- (e) if the QBCC gives the Local Government an Adjustment Request, the Local Government will:
 - i. provide an adjusted Payment Request (**Adjusted Payment Request**) to the QBCC; or
 - ii. advise the QBCC in writing that it disputes the Adjustment Request, within 10 business days of receiving the Adjustment Request;
- (f) if the Adjusted Payment Request does not comply with the Adjustment Request, no payment will be made by the QBCC to the Local Government unless the QBCC agrees to do so in writing;
- (g) an Audit must be entered in the Online System as “completed”, with the outcome identified as “passed” or “failed”, before the Local Government may make a Payment Request for that Audit;
- (h) if an Audit has “failed”, a valid reason for that failure must be entered in the Online System before the Local Government may make a Payment Request for that Audit; and
- (i) an example of this payment process is set out in Schedule 3.

3.4 Regardless of when the WPA commences:

- (a) the Local Government may submit a Payment Request(s) for Audits undertaken in the three (3) months preceding the commencement of the WPA;

- (b) where the time under clause 3.3(a) for submitting a Payment Request for a particular quarter passed before the WPA commenced, the Local Government must submit a Payment Request for that quarter in the form of an invoice by the eleventh (11th) business day after the day the WPA commenced; and
 - (c) where the time under clause 3.3(a) for submitting a Payment Request for a particular quarter will pass less than 11 business days after the WPA commenced, the Local Government must submit a Payment Request for that quarter in the form of an invoice by the eleventh (11th) business day after the day the WPA commenced; and
 - (d) a Payment Request submitted under sub-clause (b) or (c) may only include Audits undertaken during the period set out in sub-clause (a).
- 3.5 The QBCC may refer a licensee to the Local Government for a proposed Audit (**Referral**) in circumstances where the QBCC has investigated the licensee's compliance with their obligation to lodge a Form 4/4A.
- 3.6 The QBCC will endeavour to provide a Referral to the Local Government within the Audit quarter in which the licensee lodged the Form 4/4A, so any Audit undertaken may be considered for payment by the QBCC for that quarter.

4. PERFORMANCE MONITORING

- 4.1 The Local Government warrants that:
- (a) any information entered into the Online System by its Approved Employees is true and correct; and
 - (b) no Audit will be entered into the Online System by its Approved Employees as completed unless a physical inspection has been undertaken.
- 4.2 The QBCC will monitor, and may investigate, the Local Government's compliance with its obligations under the WPA.

5. COMMUNICATION BETWEEN THE PARTIES

- 5.1 The Local Government will provide the QBCC with accurate, current information about the following:
- (a) Approved Employees (first and last name);
 - (b) the nominated principal contact for the physical inspection of notifiable work; and
 - (c) for the payment process and invoice enquiries, the name or position of the nominated contact and their telephone and email address.

5.2 The Local Government will notify the QBCC within ten (10) business days of any changes to the details in clause 5.1.

5.3 The QBCC contact person for the Audit and payment process is:

Audit and Engagement Officer

Compliance and Enforcement Branch, Queensland Building and Construction Commission

Tel: 139 333, email: notifiablework@qbcc.qld.gov.au

5.4 All Payment Requests must be supplied to the QBCC in line with the payments cycle in Schedule 1 and in accordance with clause 3.

5.5 Payment Requests must be submitted to the QBCC via the postal or email address below. A Payment Request submitted via any other method will not be considered.

Post: QBCC GPO Box 5099 Brisbane Qld 4001

Email: notifiablework@qbcc.qld.gov.au

(Note: Payment Requests will not be processed if sent to any other email address)

6. TERM

6.1 The WPA commences 1 July 2024 or on execution by both Parties after 1 July 2024.

6.2 The WPA will continue in effect until 30 June 2029; unless:

- (a) replaced by a new WPA entered into by the Parties under section 29 of the QBCC Act; or
- (b) terminated in accordance with clause 8 or clause 11 of this WPA.

7. PRIVACY AND CONFIDENTIALITY

7.1 The Parties will comply with all relevant legislation in relation to the collection, use, disclosure, and management of data, including the *Privacy Act 1988* (Cth), the *Information Privacy Act 2009* (Qld) and the QBCC Act.

7.2 The Parties will implement and maintain security systems and policies sufficient to ensure their obligations under the WPA (including the obligation prescribed in clause 7.1) are achieved, through:

- (a) ensuring security measures are in place to protect confidential information from unauthorised access, use, modification, or disclosure;

- (b) ensuring personnel authorised to access confidential information are appropriately cleared and trained; and
- (c) taking reasonable steps to ensure that only personnel authorised to access confidential information, has access to this information and is responsible for its disclosure or communication, in the performance of their official duties, or as agreed between the Parties.

7.3 If one of the Parties is in possession of confidential information disclosed under the WPA which becomes, or appears likely to become, the subject of any writ, subpoena, right to information action or other legal process:

- (a) that party will advise the other party as soon as possible and prior to the release of that confidential information; and
- (b) the Parties will liaise about the handling of the release of that confidential information.

7.4 In the event of the suspected or actual loss, or unauthorised disclosure, of confidential information:

- (a) the party in receipt of that confidential information (**Recipient**) will notify the other party (**Provider**) in writing as soon as they become aware of the issue;
- (b) the Recipient will commence an appropriate investigation into that loss or disclosure as soon as they become aware of the issue; and
- (c) the Recipient will keep the Provider informed of the progress and outcome of that investigation.

8. TERMINATION

8.1 A party may terminate the WPA by giving at least thirty (30) days' written notice to the other party.

8.2 The termination will take effect:

- (a) on the expiration of the notice; or
- (b) if agreed, before the notice expires, on a date agreed in writing by the Parties.

9. VARIATION

9.1 The WPA may be varied by the Parties in writing.

10. GENERAL

- 10.1 Neither party may act on behalf of, represent itself as an agent for, or otherwise take any action that might bind the other party.
- 10.2 For the avoidance of any doubt, a person performing work for the Local Government under the WPA is not employed by the QBCC.

11. DISPUTE RESOLUTION

- 11.1 Where there is a dispute between the Parties about any matter under the WPA, the Parties will act in good faith and use their best endeavours to attempt to resolve the dispute as quickly as possible.
- 11.2 If the Parties are unable to resolve the dispute within 5 days of the commencement of formal negotiations under clause 11.1, either party may immediately terminate the WPA by giving written notice to the other party.

SIGNED for and on behalf of the **QUEENSLAND
BUILDING AND CONSTRUCTION COMMISSION**

by:

Signature of Authorised Officer

In the presence of:

Name of Authorised Officer

Name of Witness

Signature of Witness

Date: -----

SIGNED for and on behalf of

(Name of Local Government)

by:

Signature of Authorised Officer

In the presence of:

Name of Authorised Officer

Name of Witness

Signature of Witness

Date: -----

Schedule 1 – notifiable works payments

<i>Audits completed between:</i>	<i>Audit Payment</i>	<i>Audit Payment plus GST</i>
1 July 2024 to 30 June 2025	\$ 352.00	\$ 387.20
1 July 2025 to 30 June 2026	\$ 367.00	\$ 403.70
1 July 2026 to 30 June 2027	\$ 382.00	\$ 420.20
1 July 2027 to 30 June 2028	\$ 398.00	\$ 437.80
1 July 2028 to 30 June 2029	\$ 414.00	\$ 455.40

Schedule 2 – notifiable works payments cycle

Quarter 1		
Forms Submitted	Audits Completed	Payment Request Month
June, July, August	July, August, September	October

Quarter 2		
Forms Submitted	Audits Completed	Payment Request Month
September, October, November	October, November, December	January

Quarter 3		
Forms Submitted	Audits Completed	Payment Request Month
December, January, February	January, February, March	April

Quarter 4		
Forms Submitted	Audits Completed	Payment Request Month
March, April, May	April, May, June	July

Schedule 3 – Notifiable works payments process example

Example of notifiable work payment cycle for Quarter 1 process.

Between 1 June 2017 and 31 August 2017, 300 Form 4s and 20 Form 4As were lodged in myQBCC for a particular local government area. Therefore, a total of 320 Form 4s and 4As were **submitted** in Quarter 1.

Quarter 1		
Forms Submitted	Audits Completed	Payment Request Month
June, July, August	July, August, September	October

The Local Government had capacity to conduct notifiable work audits that quarter and decided to inspect the full 5% of the Form 4s and 4As submitted in Quarter 1.

To calculate the 5%, the Local Government logged into myQBCC, nominated the correct time period (1 June 2017 and 31 August 2017) and exported a list of Form 4s and 4As.



Of the total 320 forms submitted in June/July/August, 5% is equal to 16 forms ($0.05 \times 320 = 16$).

The Local Government then went through the list on myQBCC and marked a total of 16 Form 4s and 4As for the Audit. Making sure that not all of the forms selected were Form 4As (as there must be a combination of Form 4s and 4As).

Reference ↓	Responsible person	Person who did the work	Site address	Completed date	Submitted date	Work categories	Audit status	Action
NW3000000	[REDACTED]	[REDACTED]	[REDACTED]	15-Aug-2017	21-Aug-2017	2,6,7		<div>View Details Mark for Audit Manage Enforcement Actions</div>

Throughout July, August and September the Local Government may conduct the 16 Audits for payment. All paid Audits for Quarter 1 must be conducted between 1 July and 30 September 2017 and must not be Audited outside this timeframe.

Quarter 1		
Forms Submitted	Audits Completed	Payment Request Month
June, July, August	July, August, September	October

On 30 September 2017, the Local Government has its final day to conduct paid Audits for Quarter 1.

From 1 October 2017, the Local Government has 10 business days to submit invoice Payment Request (i.e. an invoice) to notifiablework@qbcc.qld.gov.au or GPO Box 5099, Brisbane, Qld 4001. In this case the Payment Request should be submitted to the QBCC by COB 16 October 2017 (given there was a public holiday).

Quarter 1		
Forms Submitted	Audits Completed	Payment Request Month
June, July, August	July, August, September	October

The Payment Request should include the spreadsheet identifying which Form 4s were audited, including the submitted date, address where the notifiable work was undertaken, Form 4s' reference number and the date of the Audit.

When using myQBCC, if the Form 4 Audit has been marked as complete before exporting the spreadsheet, the following details will be provided in the exported data (excel spreadsheet).

Reference	Responsible Person	Persons doing the work	Address	Completed Date	Submitted Date	Work Categories	Enforcement Count	Audit Count	Attachment Count	Audit Status
NW *****	Mrs P Plumber	Mr X Plumbing	21 Example Street Local Government Area QLD	30/05/2017	6/06/2017	7	0	0	1	Complete - Passed

It is important to note that it does not matter when the licensee has 'completed the notifiable work' as the Audit is conducted based off the 'submitted date'.

The Payment Request should also include the total number of Audits the Local Government is requesting payments for, and which quarter the Payment Request relates to. In the above example, the total Audits would be 16 Audits at \$300 per Audit + GST for Quarter 1.

Therefore, the Payment Request amount should indicate **a total of \$5,280 for Quarter 1**. The Payment Request should only indicate which Audits the Local Government is requesting to be paid for and should not include the details of any additional Audits undertaken.

Once the QBCC has received the Payment Request, it will be processed within 10 business days. In this example, if the Local Government submitted their Payment Request on the last possible day (16 October 2017), the QBCC would have until close of business 30 October 2017 to assess the Payment Request and advise if any adjustments are required and why. If an adjustment were required, in this example, the Local Government would need to provide the correct Credit Note or Adjusted Payment Request to the QBCC no later than close of business 13 November 2017.

8.4 Correspondence - Cunnamulla Aboriginal Corporation for Health - Cate Campbell visiting our Community

Council Meeting: 14th May 2024
Organisation: Cunnamulla Aboriginal Corporation for Health
Author: Kerry Crumblin, CEO

Purpose

The purpose of this report is to provide Council with correspondence received from Cunnamulla Aboriginal Corporation for Health regarding Cate Campbell's upcoming visit in October 2024.

Recommendation

That Council receive and note the correspondence from the Cunnamulla Aboriginal Corporation for Health regarding Cate Campbell's upcoming visit in October 2024.

Attachment

Correspondence from Cunnamulla Aboriginal Corporation for Health.



Paroo Shire Council
49 Stockyard Street
Cunnamulla Qld 4490

23 April 2024

Dear CEO, Mayor & Councillors

We are writing to inform you that we have been successful in booking Olympic swimmer Cate Campbell to visit our schools and community from 13-15 October, 2024.

While Cate is here, we will be hiring the pool for her to train and host events.

While we understand that all attempts have been made to ensure that the swimming pool has had parts replaced and all efforts have been made to ensure that it is running well, we are requesting that you have it in perfect shape during Cates visit.

This is an amazing opportunity for Cunnamulla to host an actual current Olympian rather than the retired athletes that tend to visit the smaller rural communities. It would be embarrassing for us and Paroo Shire if the pool wasn't up to standard for this visit.

Please contact me if you wish to discuss this matter further.

Kind Regards

Kerry Crumblin
Chief Executive Officer

8.5 Correspondence – Queensland Government – Queensland Remembers Grant Program

Council Meeting: 14th May 2024
Organisation: Queensland Government
Author: Leeanne Enoch, Minister for Treaty, Aboriginal and Torres Strait Islander Partnerships Minister for Communities and Minister for the Arts

Purpose

The purpose of this report is to provide Council with correspondence received from Leeanne Enoch, Minister for Treaty, Aboriginal and Torres Strait Islander Partnerships, Minister for Communities and Minister for the Arts advising the Cunnamulla Memorial Wall project is successful in receiving \$45,000 fund under the Queensland Remembers Grant Program.

Recommendation

That Council receive and note the correspondence from the Leeanne Enoch, Minister for Treaty, Aboriginal and Torres Strait Islander Partnerships Minister for Communities and Minister for the Arts advising the Cunnamulla Memorial Wall project is successful in receiving \$45,000 fund under the Queensland Remembers Grant Program.

Attachment

Correspondence from Leeanne Enoch, Minister for Treaty, Aboriginal and Torres Strait Islander Partnerships Minister for Communities and Minister for the Arts.



Minister for Treaty
Minister for Aboriginal and Torres Strait Islander Partnerships
Minister for Communities and Minister for the Arts

Our reference: MN02401-2023

1 William Street
Brisbane Queensland
GPO Box 806 Brisbane
Queensland 4001 Australia
T: +617 3719 7150
E: treatyandcommunities@ministerial.qld.gov.au

24 APR 2024

Ms Cassandra White
Chief Executive Officer
Paroo Shire Council
ceo@paroo.qld.gov.au

Dear Ms White

I write to congratulate you on the successful application for your project *Cunnamulla Memorial Wall* under the Queensland Remembers Grants Program. The Queensland Government would like to offer funding of \$45,000 to support the project.

Funding is subject to the execution of a letter of agreement with the Queensland Government, which will be sent to you separately. The letter of agreement contains funding conditions relevant to your project.

If you require further information, please contact Ms Sharmila Prasad, Principal Project and Grants Officer, Office for Veterans, Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and Arts on telephone (07) 3003 9398 or by email at queenslandremembers@premiers.qld.gov.au.

Thank you for your commitment to supporting Queensland veterans and their families.

I wish you all the best for your project and look forward to hearing about the outcomes.

Yours sincerely



Leeanne Enoch MP
Minister for Treaty
Minister for Aboriginal and Torres Strait Islander Partnerships
Minister for Communities and Minister for the Arts

8.6 Correspondence – Office of Industrial Relations – Electrical Safety Town Initiative

Council Meeting: 14th May 2024
Organisation: Office of Industrial Relations
Author: Keith McKenzie, Commissioner for Electrical Safety

Purpose

The purpose of this report is to provide Council with correspondence received from the Office of Industrial Relations regarding the Electrical Safety Town Initiative.

Recommendation

That Council:

- 1. receive and note the correspondence from the Office of Industrial Relations regarding the Electrical Safety Town Initiative; and*
- 2. authorise CEO to fill out the Expression of Interest form.*

Attachments

- Email from the Office of Industrial Relations; and
- Expression of Interest form.

From: QSBC Engagement

Date: 18 April 2024 at 2:02:57 pm AEST

To: QSBC Commissioner

Subject: Expression of Interest - Electrical Safety Town Initiative

The Electrical Safety Office in the Office of Industrial Relations are looking to do electrical safety inspections and upgrading in towns with a population of less than 2000 people across Queensland. This would be a great opportunity for many of our small towns.

How to express your interest

To express your interest in becoming an Electrically Safe Town, please fill out the attached form including an outline on how your town can contribute to the success of this initiative.

In determining the appropriate town/s to participate in this initiative, consideration of the following factors will be taken into account:

- Ideal population of less than 2,000 people
- Local council and councillor support
- Community groups and local association support
- Issues the town may encounter
- Accommodation availability (for personnel coming into town)

Expressions of Interest should be submitted by **31 May 2024**. The selected town/s will be notified via email to discuss this initiative further

Our commitment

Once receiving all Expression of Interests, the Commissioner for Electrical Safety, the Board and key stakeholders will consider all applications. The successful town/council will be contacted so a meeting can be setup to discuss the implementation of the initiative. We appreciate your dedication to community safety and are eager to explore how your town can contribute to the success of the Electrically Safe Town Initiative. If selected, your town will play a crucial role in making your region safer for all residents.

Keith McKenzie J.P (Qual)

Commissioner for Electrical Safety

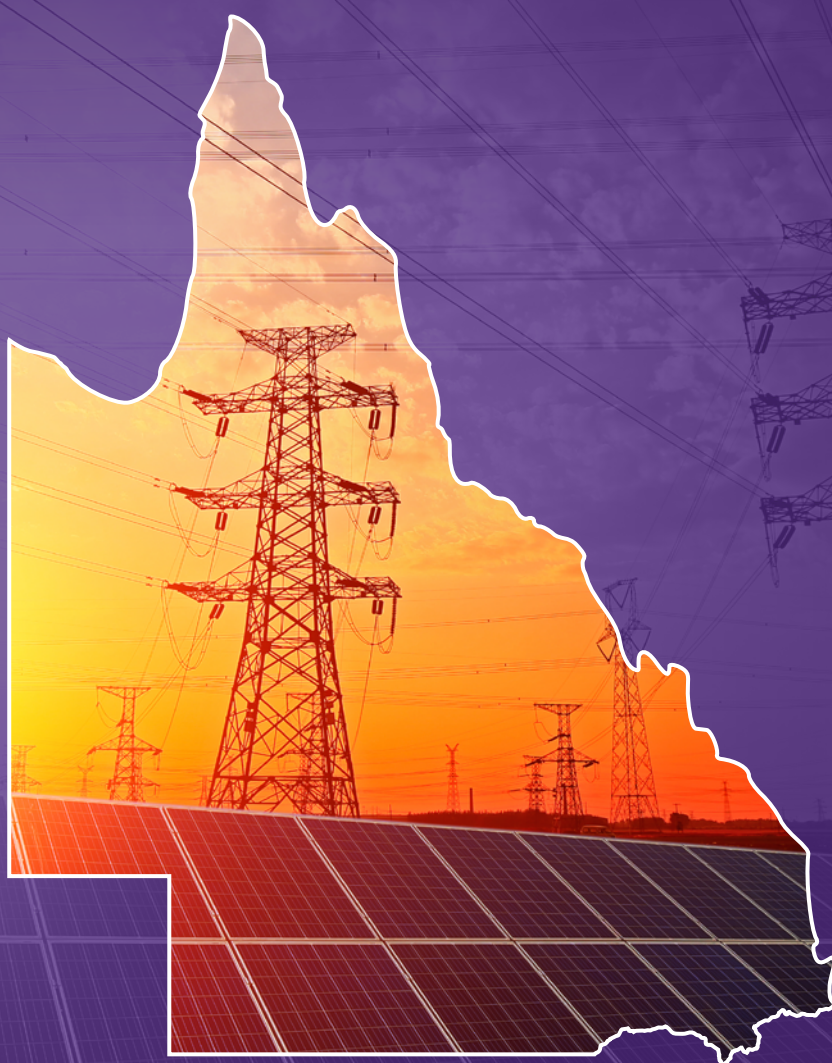
Stay informed on the latest electrical safety issues through:

Subscribing to eSAFE Electrical: www.worksafe.qld.gov.au

Electrical Safety Office – www.eso.qld.gov.au

Facebook: www.facebook.com/electricalsafetyoffice

Electrically Safe Town Initiative



Overview and benefits of the initiative



The Electrical Safety Board's (the Board) primary function is to give advice and make recommendations to the Minister about policies, strategies and legislative arrangements for electrical safety. The Board provides an essential link between industry, the community and government to improve electrical safety.

As part of the *5 year strategic plan for improving electrical safety*, the Board agreed to explore ways of promoting electrical safety and engaging the community as well as encouraging Industry and community to take an active role in safety leadership.

The Electrically Safe Town initiative aims to enhance community understanding and awareness of electrical safety. The main benefits for the town selected are highlighted below:

Key benefits for the town

① Enhanced community safety

By enhancing safety measures, your town directly contributes to the well-being and quality of life of its residents.

- ▶ Community has an awareness and understanding of what "Electrically Safe" means
- ▶ Community and businesses that are electrically safe
- ▶ Electrical safety awareness on rural properties
- ▶ Opportunity for the community to ask questions

② Recognition and leadership

Your town will lead by example, setting a high standard for safety practices and inspiring other communities.

- ▶ Media coverage
- ▶ Your town will be recognised for its commitment to safety
- ▶ A showcase for best practices, setting the standard for electrical safety in the region
- ▶ Council commitment and leadership to support the local town

③ Strengthened partnerships

Collaboration with other towns and regional partners fosters a network of support and cooperation, enhancing the collective safety of our region.

- ▶ Join forces with neighbouring towns and regional resources to enhance overall safety efforts
- ▶ Fostering a stronger and safer community through collaboration
- ▶ Establish relationships with the Board, Industry leaders and government agencies

④ Resource enhancement

Access to additional resources and support from us can help strengthen your safety efforts.

- ▶ Accessible trades people
- ▶ “Free” visual inspection by a qualified tradesperson
- ▶ Detailed report identifying what may need to be done
- ▶ Discounted service fee for rectification or improvements
- ▶ Access resources and support from town leaders to strengthen your town’s safety initiatives

⑤ Promote electrical safety awareness

By actively promoting electrical safety within your community, you contribute to a reduction of potential electrical risks and incidents.

- ▶ Educate not only your residents but also neighbouring communities on safety practices
- ▶ A safer community benefits everyone in the region
- ▶ Opportunity to hold community and industry events

Key outcomes



Electrically safe
properties



Accessible trades
people



Electrical safety
education



Town recognition and
economic benefit



Benefit for homeowners and
businesses selling their property

How to express your interest

To express your interest in becoming an Electrically Safe Town, please fill out the attached form including an outline on how your town can contribute to the success of this initiative.

In determining the appropriate town/s to participate in this initiative, consideration of the following factors will be taken into account:

- ▶ Ideal population of less than 2,000 people
- ▶ Local council and councillor support
- ▶ Community groups and local association support
- ▶ Issues the town may encounter
- ▶ Accommodation availability (for personnel coming into town)



Expressions of Interest should be submitted by **31 May 2024**. The selected town/s will be notified via email to discuss this initiative further » esboardcomm@oir.qld.gov.au

Our commitment

Once receiving all Expression of Interests, the Commissioner for Electrical Safety, the Board and key stakeholders will consider all applications. The successful town/council will be contacted so a meeting can be setup to discuss the implementation of the initiative. We appreciate your dedication to community safety and are eager to explore how your town can contribute to the success of the Electrically Safe Town Initiative. If selected, your town will play a crucial role in making your region safer for all residents.



Expression of Interest form

Due: 31 May 2024 | Email to: esboardcomm@oir.qld.gov.au

Council Details

Council Name

Council Address

Council and Town Contact Details

Principle contact/s person within council and Town selected (to discuss implementation and promotion of this initiative)

Council contacts

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Council and Town Contact Details (continued)

Town's contacts (Prominent local leaders – leading the initiative from the town's perspective)

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Name:

Position:

Phone:

Email:

Town Details

Name of Town (If nominating more than one town please submit separate Expressions of Interest)

Population

Town's main Industry (examples: Farming – sugar, livestock, Industry – mining, tourism)

Support from:	Yes	No	Unsure
Local Councillor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Council	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Town's Community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Main Industry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Response for consideration

Please provide a brief overview on why your town would be a great for this initiative

9.1.1 Office of the Chief Executive Officer's Report

Council Meeting: 14th May 2024
Department: Office of the Chief Executive Officer
Author: Cassandra White, Chief Executive Officer; Emilee Nichols, Social Media Officer; Shelly Holland, Economic Development Officer; Zoe Barber, HR Officer; Teresa King, Administration Manager; Chris Wickham, Workplace Health and Safety Officer; Jamie Galloway, Project Manager.

Purpose

The purpose of this report is to provide Council with an update on Marketing and Communications, Human Resources, Economic Development, Customer Requests, Environmental Health and Buildings, Workplace Health and Safety and Major Projects activities for the month of April 2024.

Recommendation

That Council receive and note the Office of the Chief Executive Officer's Report.

Discussion

Marketing and Communications

FACEBOOK

Reach – 195.1k (+220%)
Profile Visits – 17.4K (+77%
New likes – 321 (+402%)
Total Follower – 4.65K

INSTAGRAM

Accounts Reached – 2316 (632%)
Impressions – 3,712 (+272%)
Profile Visits – 88 (+131%)
Content Interactions – 144 (+56%)
Followers – 17 (+5.5%)

LINKEDIN

Page views – 249 (+196%)
Unique Visitors – 96 (+113%)
New followers – 20 (+300%)
Total followers - 690

- Various flyers and advertising distributed over the month
- LDMG & disaster management advertising distribution
- Community events advertising distribution

Human Resources**Positions Advertised**

- Works Supervisor
- Community Support Officer
- Media, Marketing & Communications Officer
- Rubbish Truck Driver
- Street Sweeper Driver Part time
- Local Laws
- Paveliner Truck Driver
- Town Orderly – Yowah –
- Tourism & Events Officer
- Multi Skill Labourer Operator
- Senior Plumbers
- Chief Finance Officer/Accountant
- Director of Infrastructure
- Traineeships

Employee Changes

- 1 Executive position commenced
- 2 Resignations

Environmental Health and Building**1. Notifiable Diseases**

There were no notifiable diseases reported during the month.

2. Food Recalls

There were (4) food recalls reported during the month April 2024:

FSANZ 2024/20

FSANZ 2024/21

FSANZ 2024/23

FSANZ 2024/24

3. Food Hygiene & Licencing Inspections

Nil to Report

4. Building

15-16-08	<p>83 Wick Street Lot 5 RP51388</p> <p>Application for Building Work – Class 1 A Removal of Dwelling to Site 83 Wicks Street Approved 25 August 2015 – Completion Time 2 Years</p> <p><i>Council Res. M23/192 12.12.23 issue another Enforcement Notice due to Safety Provisions in the way the site has been left giving 20 business days firstly for them to supply a Structural Report to make it safe then a further 20 business days to have the site rectified.</i></p> <p>Enforcement Notice will be issued 29 April 2024.</p>
19-20-07	<p>72 Emma Street Lot 13 RP82947</p> <p>Application for Building Work – Class 1 A Removal of Dwelling to Site 72 Emma Street <i>Council Res. M23/192 12.12.23 issue another Enforcement Notice due to Safety Provisions in the way the site has been left giving 20 business days firstly for them to supply a Structural Report to make it safe then a further 20 business days to have the site rectified.</i></p> <p>Enforcement Notice will be issued 29 April 2024.</p>
21-22-15	<p>Cunnamulla Tourist Park – All Non-compliance conditions are now compliant with Final Certificate of Inspection completed 27 March 2024</p> <p>Form 11 – Interim Certificate of Classification issued 05 February 2024</p>

5. General

Building:

NIL

EHO:

NIL

Economic Development

1. Paroo Business Network

Funding of \$2,000 has been received for the development of the Paroo Business Directory, the final draft is now being reviewed before being sent to the printers. Funding guidelines indicate that the project is to be delivered by the end of May 2024.

2. Housing

With further meetings regarding the 2 greenfield housing developments, we have progressed to a preliminary budget based on the numbers below.

The new builds for the two Cunnamulla developments will possibly consist of:

Category	Stock	Florence St	Beardmore St
Social Housing	1 bd unit	10	6
	2 bd unit	10	6
	3 bd unit		
Total		20	12

Category	Stock	Florence St	Beardmore St
Affordable Housing	3 bd house	7	
	4 bd house	3	
Total		10	

Why the need for a mix of 40 new homes?

- There is a significant local demand.
- Aging stock.
- Severe social disadvantage.
- Acute lack of housing for essential workers (police, teachers, health workers, etc).
- A mix of social and affordable housing will mitigate against the formation of enclaves.

Application List Category	Bedrooms Required	Application Received Month	Months on Housing Register	Family Type	People on Application	Disability Mod Request Flag	Homelessness Flag	Disability Application Flag	Indigenous Application Flag
Very High	2	Oct-20	38	01. Single Person	1	No	Yes	Yes	Yes
Very High	2	Jun-21	30	10. Couple Only Over 55	2	Yes	No	Yes	Yes
Very High	1	Feb-21	34	01. Single Person	1	No	No	Yes	Yes
Very High	1	Jul-21	29	11. Other	2	No	No	Yes	Yes
Very High	2	Jan-22	23	01. Single Person	1	No	Yes	No	Yes
Very High	2	Jan-22	23	10. Couple Only Over 55	2	Yes	No	Yes	Yes
Very High	2	Feb-22	22	09. Single Person Over 55	1	Yes	No	Yes	Yes
Very High	2	Aug-22	16	09. Single Person Over 55	1	Yes	No	Yes	Yes
Very High	1	Jan-20	46	09. Single Person Over 55	1	Yes	Yes	Yes	No
Very High	2	Sep-22	15	02. Single Parent, 1 Child	2	Yes	No	Yes	Yes
Very High	2	Oct-22	14	02. Single Parent, 1 Child	2	No	No	No	Yes
Very High	2	May-23	7	09. Single Person Over 55	1	Yes	Yes	Yes	No
Very High	2	Jun-23	6	07. Couple, 2 Children	4	No	Yes	Yes	Yes
Very High	2	Aug-22	16	09. Single Person Over 55	1	Yes	No	Yes	Yes
Very High	1	Sep-22	15	05. Couple Only	2	No	No	No	Yes
Very High	2	Aug-23	4	11. Other	2	No	Yes	Yes	Yes
Very High	2	Aug-23	4	02. Single Parent, 1 Child	2	No	Yes	No	Yes
Very High	1	Oct-23	2	01. Single Person	1	No	Yes	No	Yes

LATEST AVAILABLE COMMUNITY HOUSING WAIT LIST

This project will provide forty two, safe, long-term, affordable, and appropriate homes for people in need whose housing situation is at risk and ten homes for essential workers at affordable rents. The homes are scoped to be:

	Social Housing	Affordable Housing
Fitness for purpose	<ul style="list-style-type: none"> • Design for aging in place. • Design for adaptability for people with disability. • Building and grounds maintenance as part of the package. • Durability of design and construction 	<p><i>As for Social housing, plus:</i></p> <ul style="list-style-type: none"> • All bedrooms with ensuite. • Larger living areas. • Designed for both family and share accommodation.

	<ul style="list-style-type: none"> • Homely and dignified design • Safe and secure • Flexible to meet changing needs • Developed for the future • Communal areas design to foster community and support engagement with services 	
Amenity	<ul style="list-style-type: none"> • External appeal. • Sustainable landscaping. • Community areas and facilities. • Nearby access to health care. • Nearby access to services and shopping. • Extended family friendly. • Culturally appropriate. 	<p><i>As for Social housing, plus:</i></p> <ul style="list-style-type: none"> • Private yard areas
Life cycle cost	<ul style="list-style-type: none"> • Durable construction. • Planned maintenance program. • Prompt unplanned maintenance. • Refurbishment sinking fund. • Developed for the future 	<p><i>As for Social housing.</i></p>

The tier 2 organisation has considerable experience in property development and has a pipeline of six residential projects in south-east Queensland with a combined capacity of over 300 units.

Timeline to Date

- April 2021
 - An Economic Development plan was drawn up to address the housing shortage, shrinking population, employment opportunities, aged care, new business and services required and collaboration with other organisations.
- May 2021
 - An EOI was sent out to 12 organisations for the development of community and low cost housing.
- June 2021
 - Met with one group of investors, this meeting was for the purpose of getting to know the capabilities of those that responded to the EOI and how they would fit with the needs of the Paroo Shire.
- September 2021
 - Discussions underway with regard to the build and costs of 1, 2, 3 and 4 bedroom homes. With specific inclusions to ensure build quality, insulation and heat reduction, the costs were formulated to give a starting point for the progression of the developments.
- October 2021
 - Started seeking funding opportunities.
 - Started scoping for suitable sites.
- November 2021
 - Discussions around ongoing management and maintenance of community housing, this could be removed from council freeing up funding and resources.

This may include a new property management business based in Cunnamulla that would also be available to private landlords.

- December 2021
 - Work began on plans for two developments, both community housing and private investment. It was important to provide aesthetically pleasing developments with solid construction that will lift the look of the town and provide a higher return.
- February 2022
 - I started working with private residents to assist them with their own developments and walk them through the process ensuring we get houses on the ground as soon as possible.
- March 2022
 - Investigating ways to get the derelict housing stock renovated and into the rental market.
- April 2022
 - Community engagement was undertaken to ascertain support and viability for the Yapunyah Disability & Aged Care Facility. The numbers showing the immediate and future need was considerably higher than was expected.
 - The Cunnamulla Real Estate Facebook page was set up.
 - The Grey Nomad Initiative was launched to encourage investment and the sale and renovation of existing properties not up to a rental standard.
- June 2022
 - Funding research for the community housing development continues with statistics, waiting lists, census on existing housing stock, maintenance and life of existing properties playing a major part in projecting the future need within Cunnamulla. We know there is an extreme shortage of properties but the number used in previous statistics does not reflect the true need for new builds. Discussions with existing providers and organisations within Cunnamulla have revealed that many properties require extensive renovation which would match or exceed the cost of replacement.
 - There has also been feedback from community organisations that employees are not renewing contracts or leaving positions because the housing provided is not being maintained and does not meet the standard expected.
 - To summarise, projected requirements are based on the current need for community housing, the number of existing properties at the end of their life, the need for government employment housing, housing numbers provided from business providers and organisation looking to relocate or expand in Cunnamulla.
- August 2022
 - Researching evidence backed housing shortfalls to support a case for emergency, social, community and private housing investment and development.
- July 2023
 - I met with Queensland Housing and a tier 2 provider where I submitted plans for 2 developments. The first is on a council owned property previously mentioned on the corner of Florence Street and William Street. Here I put forward a development of 20 community houses with additional lots being made available for private sale.

The second development was for 10 independent living aged and disability units. Each unit would be 1.5 bedrooms which would allow for the transition from larger family homes thus freeing up bigger houses which in turn will also assist in easing

the housing crises. It is envisioned that if the developments are approved, then the independent aged and disability units will be completed first.

- September 2023
 - Further meetings have been conducted with a developer, and a comprehensive scoping exercise was undertaken in Cunnamulla to evaluate potential development sites within the region. This collaborative effort signifies our commitment to exploring opportunities for growth and development in the area. These meetings allowed us to gather valuable insights and data to inform our decision-making process.
- March 2023
 - Plans were laid out to begin conversations with Queensland Health regarding land adjacent to Yapunyah Lodge.
- February 2024
 - The Cunnamulla Independent Retirement Development was developed in more detail.
 - Scope of works drawn up with estimated financials.
 - The proposed development of 12 independent retirement units represents a significant step forward in addressing the housing needs of the elderly residents within the Shire. Through careful planning, negotiations and strategic partnerships, we aim to create a supportive and inclusive environment that enhances the well-being and quality of life for all members of the community.
- April 2024
 - Negotiations continue regarding build numbers, funding and partnerships.

3. Community Energy Upgrades

All Energy Pty Ltd engaged with six SWQROC Councils of Balonne, Bulloo, Maranoa, Murweh, Paroo and Quilpie to collect detailed data on energy consumption and Scope 1, 2 and 3 Greenhouse Gas (GHG) emissions. Data analytics was employed to define council specific opportunities for energy efficiency, energy production and options for councils to progress towards being Carbon Zero. The grant has been submitted for the installation of energy efficiency measures on a number of council assets.

4. Moringa

The initial stage of the project has resulted in the submission of the first three samples to Queensland Health for nutritional analysis. These samples encompass various parts of the plant, including leaf, stems, and stalks. Queensland Health has shown keen willingness to form a partnership provided that growers can be enlisted. This initial step marks a significant milestone in the research journey, setting the stage for further exploration into the potential applications of the plant material.

Exploration into potential markets forms a crucial aspect of the project's scope. Bulk ingredients, retail channels, health supplements, and medical uses are among the avenues being considered. The identification of these potential market segments provides valuable insight into the diverse applications of the plant material under investigation. By understanding the market landscape, stakeholders can better strategize and tailor their efforts towards meeting consumer demand and maximising economic potential.

A pivotal aspect of the project revolves around the involvement of Indigenous organisations. Both Queensland Health and the Department of Agriculture and Fisheries express a particular interest in engaging Indigenous communities in the program. Collaborating with Indigenous organisations holds the promise of creating products that resonate not only with Indigenous Australians but

also with broader domestic and international markets. This inclusive approach not only fosters economic empowerment within Indigenous communities but also promotes cultural sustainability and recognition.

The project's potential impact extends beyond economic considerations to encompass broader societal benefits. There exists a palpable demand in existing markets for Indigenous organisations to take on roles as growers, producers, and innovators of new infused products. Success in the trials could herald the emergence of an entirely new industry, offering a wealth of employment and training opportunities.

Workplace Health and Safety

1. Safety Performance

	Current Month	Year to Date
Vehicle/Plant Accidents	1	13
Near Misses	0	0
Number of All Injuries	0	0
Number of LTI's (Lost Time Injuries)	0	2
Number of MTI's (Medical Treatment Injuries)	0	3
Number of FAI's (First Aid Injuries)	0	5
Number of Days Lost	0	10

Incident Description

Date	Description
26/3/24	Boat motor stopped and could not be restarted
9/4/24	Stone broke rear passenger side window while whipper snipping
19/4/24	Leaking emulsion from unit 756 into trailer and onto ground

Rehabilitation Case Management

New Cases	Closed Cases	Total Active Cases	Cases >5 Days	Cases >40 Days
0	2	1	2	1

Hazard/Risk Description

Date	Description
NIL	

Prohibition, Improvement or Electrical Notices (issued by WHSQ or ESQ)

Date	Type	Description
NIL		

Notifiable Events (Incidents reported to WHSQ)

Date	Description of Notifiable Event
NIL	

2. Safety Management System

The following documents have been created during April:

- Work From Home WHS Inspection
- Tenderers WH&S Systems Questionnaire
- Reviewing Tenderers WH&S Systems Questionnaire
- First Response Instructions Training Presentation
- Drum Filling Release and Indemnity
- Weighted Average Tank Density

The following draft documents have been created during April:

- Verification of Competency Procedure
- VOC Assessment Part 1 Mobile Plant Knowledge Assessment
- Mobile Plant Practical Assessment Coversheet
- VOC Assessment Part 2 Mobile Plant Practical Assessment
- VOC Assessment Part 2 Mobile Plant Information for Assessor (LG) Grader
- VOC Assessment Part 2 Mobile Plant Information for Assessor (LL) Wheeled Loader
- VOC Assessment Part 2 Mobile Plant Information for Assessor (LB) Backhoe/Loader
- VOC Assessment Part 2 Mobile Plant Information for Assessor (LR) Roller
- VOC Assessment Part 2 Mobile Plant Information for Assessor (LZ) Skid Steer
- VOC Small Plant Supervisor Training Manual
- VOC Small Plant Assessment Record
- VOC Small Plant Information for Assessor Push Mower
- VOC Small Plant Information for Assessor Ride On Mower
- VOC Small Plant Information for Assessor Brush Cutter
- VOC Small Plant Information for Assessor Fertiliser Spreader
- VOC Small Plant Information for Assessor Lawn Edger
- VOC Small Plant Information for Assessor Hand Operated Rotary Tiller
- VOC Small Plant Information for Assessor Angle Grinder
- Plant Operators VOC Log Book

3. Safety Inductions

The following safety inductions have been carried out:

Area	Number
Contractors	7

4. Safety Committee Meeting

The safety committee meeting was held on the 16 April 2024 instead of the 11 April 2024 due to flooding of the Warrego River.

At this meeting the committee endorsed the following documents:

- WHS Leadership and Responsibilities Procedure
- WHS Committee Procedure
- WHS Consultation, Participation and Representative Procedure
- Health and Safety Committee Constitution
- WHS Responsibility and Accountability Register
- WHS Terms and Definitions Register
- WHS Due Diligence Action Plan
- WHS Video Transcript
- Officers WHS Responsibility Statement
- Workers WHS Responsibility Statement
- Contractors WHS Responsibility Statement
- Volunteer WHS Responsibility Statement
- Elected Members WHS Responsibility Statement
- WHS Due Diligence Action Plan

The next committee meeting is scheduled for 19 June 2024.

Major projects update

Toilet Upgrades (Bob Poncho Park, Centenary Park, Tom Fagan Park)

- Construction work complete at all x3 sites.
- Centenary Park - interim certificate of occupancy issued, Toilet Open
- Bob Poncho and Tom Fagan – pending certifier inspection
- Final QA and certifier site inspection scheduled for early May – all x3 toilets to be operational following certifier sign off

Water Pipe Replacement Phase 1 (3943m)

- Site works ongoing, approx. 1900m (50%) complete to end of April-24
- TMR permit issued for Louise St and Wicks St works, amendment required for “t” connection within road
- Completion of Phase 1 – June/July 2024
- Phase 2
 - Design issued for review
 - Final metres TBC, provisional areas included to maximise available funds
 - Forecast construction commence – June 2024
 - Phase 2 target construction completion date – September 2024

Disposal Pond, Fencing, and Civil Improvements

Procurement process closed – council review pending

REPA 2022 QRA Works

- Event 1 (Jan-22)
 - Quarry Pit Works in NE and SE 100%
 - Quarry Pit Works NW, SW and all quadrants roadworks ongoing
 - Latest programmes indicate all contractors complete between **late May – mid June 2024**
 - QRA delivery deadline **June 2024**

- With time “buffer” reducing due to wet weather, Programmes are being closely monitored with Project Risk and Mitigation Strategy in place
- Wet weather encountered during April – approx. 6 days
- Flooding during April restricted access in several quadrants – approx. 3 days
- Event 2 (Sept-22)
 - Gravel Pit works previously awarded and being completed in conjunction with Event 1
 - Roadworks– Tenders closed Friday 19th April, evaluation underway
 - Scope originally reduced with “high priority” roads removed for further assessment
 - High Priority Roads Sept-22
 - Shepherds detailed assessment completed
 - Assessment pending council review
 - Following outcome of review, roads to be priced and put back into Sept-22 delivery or rolled over to Jan-24 event
 - Forecast commence site works July 2024
 - Sept-22 QRA delivery deadline June 2025
- Emergent works
 - Outsourced, Shepherds assisting and co-ordinating contractor

REPA 2024 – Jan-24 Event

- Event “activated” in MARS
- Network assessment and pickup ongoing, submissions being prepared

9.1.2 Grant Applications Report

Council Meeting: 14th May 2024
Department: Office of the Chief Executive Officer
Author: Alison Shaw, The Right Grant

Purpose

The purpose of this report is to provide Council with an update on grant applications as at the end of April 2024 as prepared by Alison Shaw of The Right Grant.

Recommendation

That Council receive and note the Grant Applications Report

Discussion

Refer to Attachment 1 for updates on grant applications that have been submitted and upcoming funding opportunities.

Attachment

Submitted Grant Applications and Funding Opportunities.

1. Grant Applications Submitted

FUND	Department/ Provider	Project	Total Project Cost	Council Contributio n	Amount Requested	Status	Comment
Disaster Relief Fund	Federal and State Government	Purchase and install nine emergency generators to provide emergency backup power to ensure continuous operations of critical services including water, sewerage, fuel supply, and communications.	\$445,250.00	\$222,625.00	\$222,625.00	Submitted Feb 23	Approved
Queensland Remembers Grants Program	State Government	Cunnamulla Memorial Wall	\$54,000.00	\$4993.00	\$49,993.00	Submitted	Approved \$45,000
Cricket Australia	Cricket Australia	John Kerr Park Oval - lighting			\$40,000.00		Approved
Remote Airstrip Upgrade Program: Round 10	Federal Government	Upgrade of turning nodes (T12 & T30) at Cunnamulla Aerodrome.	\$1,406,680.00	\$703,340.00	\$703,340.00	Submitted.	
Regional Networkers Grant	State Government	Small business month	\$2000.00		\$2,000.00	Approved.	
Cunnamulla and Diggers Race Club	Country Racing Program	More tie-up stalls, night stalls and swab box	\$95,000.00		\$95,000.00	Submitted.	3 submissions
Community Energy Upgrades Fund	Federal Government	Solar PV systems – Depot, Hall/VIC & Library	\$141,441.00	\$70,720.50	\$70,720.50	Submitted April 30	
RADF 2024-2028	State Govt.	RADF program funding.	\$57,000.00	\$15,000.00	\$42,000.00	Submitted May 2	

Unsuccessful application	Project	Feedback
Minor Infrastructure Program (Sporting)	John Kerr Park Oval - lighting	<p>Strengths of the Paroo application were the Vision, Design and Delivery.</p> <p>Areas that the application could have been strengthened, include the following:</p> <p>QS Costs were dated March 2023 and Quote from Precision Sports Lighting is dated: 24 February 2023 (Revised March 2023).</p> <p>The QS included ineligible costs of contingency and plus a contingency for latent conditions.</p> <p>Which reflects the challenges of securing quotations in a timely manner to prepare the funding submission.</p>
Country University Centre	Establishment of Paroo CUC	<p>Strong application however where it fell was around value for money considering the comparatively low student numbers, based on conservative estimates from CUC.</p> <p>The CUC affiliation fee drove the cost per head value up, as did the staffing of 1.4 FTE.</p> <p>A resubmission to future rounds would need to consider a negation of the CUC affiliation fee – the Department will be discussing this with CUC.</p> <p>Reducing the staffing level.</p>

2. Funding Opportunities

Nil.

9.1.3 Action Items Register Report

Council Meeting: 14th May 2024
Department: Office of the Chief Executive Officer
Author: Cassandra White, Chief Executive Officer

Purpose

The purpose of this report is to provide Council with an update on items that were previously raised in Council Meetings requesting information, action or follow up.

Recommendation

That Council receive and note the Action Items Register Report.

Discussion

The Action Items Register has been updated in line with discussions at the previous month's Council meeting and follow up by the responsible officer.

Attachment

Action Items Register.

Date Raised	Item Raised	Status	Action / Information Raised	Council Officer Responsible	Comment
16/02/2021	Yapunyah Lodge	Ongoing	EOI for Yapunyah Lodge as low care aged/disabled hostel	CEO	Further consideration toward the use of the facility is being undertaken
15/06/2021	Low Cost Camping Options	Ongoing	Site Located and accepted by Council	DCSE	Planning documents are currently being drafted and submitted
15/06/2021	Camping Policy	Ongoing	Development of Policy	DCSE	Policy updates to take place to include William St Low Cost Parking following the planning compliance elements (above)
27/09/2021	Traffic Mangement Plan	Ongoing	Construction and establishment of a Traffic Management Plan	Dol	Defer to Workshop in 2024. Possible discussion around Hot Springs site and parking/access. Review parking on 3 major street corners - Louise/Garden Louise/Stockyard
19/10/2021	Wyandra Multipurpose Playing Course upgrade	Ongoing	Apply for Sport and Recreation Funding	CEO	Watching funding opportunities, Scoping & Designing

9.1.4 ALGA 2024 National General Assembly Motion – Regional Airport Funding

Council Meeting: 14th May 2024
Department: Office of the CEO
Author: Cassandra White, CEO

Purpose

The purpose of this report is to provide Council with the motion submitted by SWQROC on behalf of Council for the National General Assembly of the Australian Local Government Association (ALGA).

Recommendation

That Council:

- 1. receive and note the Motion submitted for the National General Assembly of the Australian Local Government Association; and*
- 2. endorse the Motion as follows:*

This National General Assembly calls on the Australian Government to:

- 1. increase funding for the Regional Airports Program;*
- 2. re-consider the funding framework in terms of the matching component; and*
- 3. secure the continuation of this Program in future Federal Budgets.*

Attachment

NGA Motion.

MOTION DETAILS

Motion subject

Increased and continued funding for the Regional Airports Program

Motion*

This National General Assembly calls on the Australian Government to:

1. increase funding for the Regional Airports Program;
2. re-consider the funding framework in terms of the matching component; and
3. secure the continuation of this Program in future Federal Budgets

National Objective*

In the 2019–20 Budget, the Australian Government committed \$100 million over four years to 2022–23 to the *Regional Airports Program*, a competitive grants program intended to:

- improve the safety of aircraft, operators and passengers using regional airports or aerodromes;
- facilitate improved delivery of essential goods and services such as food supplies, health care and passenger air services;
- improve the connectivity of Australia's regions to domestic and global market opportunities;
- meet the operational requirements of aeromedical and other emergency services in the region.

Across Australia, local governments own and operate more than 300 small airports and aerodromes. These airports are essential for sustaining and linking regional, rural and remote communities especially for health services, education, economic development and social connectivity.

Further, recent natural disaster events across Australia have also emphasised the importance of local airports and aerodromes in hosting defence and civilian aircraft engaged in search and rescue, food and supply drops, aerial firefighting, aeromedical evacuation, and patient transport flights.

These critical assets are also often damaged in natural disaster events with significant damage to airport pavements, lighting and other critical systems.

Summary of Key Arguments*

In 2023, the Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon Catherine King MP announced \$27.9 million in funding for 44 projects under round three of the Regional Airports Program.

Whilst this funding is appreciated, clearly it is not adequate to address the necessary upgrades to the 300 small airports and aerodromes that serve communities across Australia.

Noting that successive ALGA National State of the Asset Reports highlight that most local government airport assets are in poor condition, increased and ongoing funding for the *Regional Airports Program* is important beyond its current funding horizon of 2022–23.

Additionally, a review of the funding framework for the Program is sought given the limited revenue base of most regional, rural and remote councils make it difficult for them to find the matching financial contribution required under the Program.

9.1.5 Memorandum of Understanding – FGP Moreton

Council Meeting: 14th May 2024
Department: Office of the CEO
Author: Cassandra White, CEO

Purpose

The purpose of this report is to provide Council with the current Memorandum of Understanding between Council and FGP Moreton. The current MoU is expiring on 30th June 2024 and therefore Council endorsement is required for its renewal.

Recommendation

That Council endorse the renewal of the Memorandum of Understanding between Council and FGP Moreton without amendments.

Attachment

Current Memorandum of Understanding.



Memorandum of Understanding

Between the **Paroo Shire Council** (hereafter "**PSC**") and
FGP Moreton Inc. (hereafter "**FGP**")

This Memorandum of Understanding ("MOU") is made on the 1st day of July 2021.

Between

FGP Moreton Inc (ABN 64 678 789 660) ("**FGP**")
2 Mayfair Court, Torrington, QLD 4350

And

Paroo Shire Council (ABN 70 534 069 238) ("**PSC**")
49 Stockyard Street, Cunnamulla, QLD 4490

BACKGROUND

- a. **FGP** is an agency established in 2015 to provide Early Learning & Childcare Services to Rural Communities.
- b. **FGP** approached **PSC** to investigate operating Long Day Care, After Hours School Care, Vacation Care and Kindergarten services.
- c. This agreement serves to provide the guidelines by which the objectives of **FGP** and **PSC** can be mutually met. The philosophy of this arrangement is based on a spirit of cooperation between these parties.

INTENT

- a. This MOU is based on the core values of consultation, support and negotiation between **FGP** and **PSC**. It reflects the common purpose of both bodies to ensure continuation of early childhood care and education in Cunnamulla.
- b. This MOU shall have effect in the period 1st July 2021 to 30th June 2024. The MOU may only be amended by mutual agreement between both parties.
- c. Either party may terminate the operation of this MOU by giving 6 months notice in writing to the other party. This is covered in point 12.



1. Property Address

- a. 59 Stockyard Street, Cunnamulla, Queensland 4490.

2. Service Name

- a. This MOU grants **FGP** the naming rights to the service. However, **FGP** is required to name the service in consultation with and with the approval of **PSC**.

3. Property Description

- a. Area as marked on Attachment A. This is a childcare building and a kindergarten building including fenced playground, vacation care rooms, vacation care storage facility and access to car spaces for staff at rear of building.

4. Rent

- a. Rent will be \$Nil for the duration of the agreement.

5. Use of Building

- a. **PSC** will provide a building suitable to be registered as Early Childhood Centre and facilities for Vacation Care and After School Care. The spaces as detailed on Attachment A.

6. Property Management Aspects

- a. **PSC** will be responsible for emergency sewerage and plumbing repairs.
- b. **PSC** will be responsible for pest, termite and fire inspections.
- c. **FGP** will be responsible for the cleaning of all building elements within and attached to the early childhood centre within the fenced area.
- d. **FGP** will be responsible for general maintenance. An example of this would be small maintenance items including broken door handles, small holes in walls, doors that will not close).
- e. **FGP** will be responsible for landscape maintenance within the enclosed area of the Early Childhood Centre.
- f. **FGP** will be responsible for all outgoings in relation to utilities and telecommunications.



- g. **FGP** will be responsible for the accreditation and licensing of the Early Childhood Centre and all other licenses associated with the operation of the centre.
- h. Both **PSC** and **FGP** will approach all issues that arise in a cooperative spirit and in the best interests of the service.
- i. **FGP** is committed to reducing the financial impact to **PSC**.

7. Capital Upgrades

- a. **PSC** will be responsible for capital upgrades (ie. internal and external repainting, room changes to suit relevant licensing, building changes or modification).
- b. Any capital replacements/upgrades will be determined following consultation with **FGP** and will be included in **PSC's** forward planning and budget considerations.

8. Acknowledgement of Assets/Equipment

- a. **FGP** acknowledges that **PSC** has funded items of a capital nature. **PSC** will replace the items of a capital nature that were funded by **PSC** if they are unable to be repaired. An inventory list of these items will be provided to **FGP** upon signing of this MOU.
- b. **FGP** will contribute assets necessary to run the service: **FGP** will remove these assets if the MOU is terminated.

9. Special conditions and existing arrangements

- a. **PSC** will cover costs for Fire Safety equipment as part of normal inspection routine.

10. Right to Occupy

- a. **FGP** Right to Occupy expires when this MOU expires and may not sub-let, sub-lease or transfer their operation to another provider.

11. Dispute Resolution

- a. In the event of a dispute under this MOU, the Regional Manager for **FGP** and the Director of Community Support and Engagement for **PSC** will each use their best endeavours to resolve the dispute between them at an operational level.
- b. If the dispute is not resolved within five business days of an issue being formally raised by both parties, the dispute will be referred to the General Manager **FGP**



and the Chief Executive Officer of **PSC**. The parties will endeavour in good faith to agree upon a resolution to the dispute.

12. Termination of MOU

This MOU can be terminated by either party giving the other party six months written notice. Both parties must be given an opportunity to negotiate a solution to continue this MOU.

13. Responsibilities at Termination of MOU

- a. Unless otherwise negotiated, **FGP** will at termination of the MOU:
 - Repair any damage to building elements
 - Remove all loose fixtures and fitting supplied by **FGP**
 - Return all keys to the building

The above conditions may be deferred if a new memorandum of understanding is agreed to.



Agreed and accepted this 24th day of September, 2021

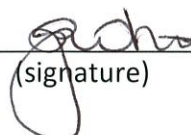
FGP Moreton Inc Kay Brumpton 
(authorised representative – signature and name)

Position President

Witnessed by Lauren Newton Secretary 
(name) (signature)

Paroo Shire Council SUZETTE BERESFORD 
(authorised representative – signature and name)

Position MAYOR

Witnessed by CASSANDRA WHITE 
(name) (signature)



ATTACHMENT A – Property Description and Site Map





9.1.6 QRA Tender Award Submissions – September 2022 Event - PSC.0041.2223C.REC

Council Meeting: 14th May 2024
Department: Office of the Chief Executive Officer
Author: Jamie Galloway, QRA Program Manager

Award of Tender - PSC.0041.2223C.REC**Purpose**

The purpose of this report is to endorse and approve the recommended tender for Package PSC.0041.2223C.REC REPA works, based on the consensual evaluation conducted, enabling the project to proceed with the most suitable contractor.

Recommendation

That Council:

- 1. award the Contract for PSC.0041.2223C.REC of the Paroo Shire Council REPA September 2022 event to The Trustee for the Schmidt Family Trust to the value of \$2,138,899.99 ex. GST, subject to the Conditions of the Contract; and*
- 2. delegate full financial and other authority to the Chief Executive Officer to negotiate and execute the final Contract; and*
- 3. delegate full financial and other authority to the Chief Executive Officer to negotiate variations that may arise as a result of the ongoing assessment over the high priority road network with the successful tenderer as the outcomes arise.*

PROJECT OVERVIEW:

Due to significant weather impacts during September 2022 a large portion of the Shire roads were impacted and necessary remediation works are sought. Council workforce currently do not hold adequate resources to complete the works and therefore tenders have been called for the completion of Civil works and Gravel production. The quadrants of the Shire have been split into 4 sections – North East, North West, South East and South West.

The project is due for completion 30 June 2025 and finalisation of submission due with QRA 30 September 2025.

BACKGROUND AND CONTEXT:

The Paroo Shire Council (PSC) Local Government Area (LGA) made an application to the Queensland Reconstruction Authority (QRA) for the Reconstruction of Essential Public Assets (REPA) – South West Trough and Flooding Event, September 2022. As part of the delivery of these works, tenders were called to deliver works for various roads across the Shire. PSC.0041.2223C.REC package is located in the North West quadrant of the Shire.

Tenders were invited from PSC's Panel of Prequalified Suppliers to deliver these works via VendorPanel with advertising commencing on 20th March 2024 and closed at 3:00pm 19th April 2024 AEST. At the time of closing there were seven responses received. These responses

were downloaded from VendorPanel and passed to the Assessment team for review, ranking and assessment.

Council should note that all Sept 2022 REPA works must be completed by 30 June 2025. Due consideration was given throughout the assessment to ensure completion of the program within the timeframe constraints.

Roads within the North West quadrant include:

- Besm
- Blackgate
- Bluff
- Claverton Park
- Coongoola Lane
- Farnham Plains
- Gumholes
- Hazelfield
- Jandell
- Koomerang
- Nancy Bird Walton Way
- Old Charleville
- Penaroo
- Quilberry
- Tilbooroo
- Western Warrego
- Yowah Airport
- Yowah Cemetery
- Yowah Dump
- Yowah Opal Fields
- Eulo Toompine
- Fossicking Area
- Rosevale

QUOTATION AND CONTRACTOR SELECTION:

The assessment panel consisted of Paroo Shire Council representatives QRA Program Manager – Jamie Galloway, Senior Technical Officer – Trevor Jones, and Project Manager/Superintendent – Ed Hamill.

Recommendations have been made in order to reduce risk, manage workload, promote local contractors, and ensure project completion within the necessary timeframes.

Budget – five of the seven tenders submitted are within the budget allowance.

Supply of Gravel materials – Gravel has been produced under a separate works package and will be released to stockpile to the successful tenderer.

Assessment was carried out using a predetermined assessment and weighted criteria which was advised in the tender documents, assessed, and scored in Attachment 1 to this report. The Contractor with the highest score at the completion of the assessment will generally be considered as the preferred contractor. However further assessment was given in order to

ensure the awarding of Contracts ensures risk reduction and ability to complete the entire works by the due date.

These weightings are as follows:

Preference will be given to local suppliers wherever possible.

(a) Price – 50%

(b) Methodology & Understanding incl. Safety management – 10%

(c) Relevant Previous Experience – 15%

(d) Resources allocated to the project incl. deliver timeframe – 20%

(e) Local Content – 5%

BIDDER EVALUATION SUMMARY:

Insert score out of 10 in Blue sections - weighted score and totals will automatically fill in		Tenderer 1		Tenderer 2		Tenderer 3		Tenderer 4		Tenderer 5		Tenderer 6		Tenderer 7	
		Tuckwell Transport & Earthmoving		K.G & S.C Bowen		Russells Grader Hire		Tolbra Earthmovers & Haulage		Schmidt Plant Hire		Schmidt Family Trust - Schmidt Contracting		Mascott Earthmoving	
Mandatory Compliance Criteria Confirmed (Tender Conditions, Response Requirements, Insurance, Certifications, etc)		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Selection Criteria	Weighting	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score
LOCAL CONTENT	5%	WITHIN PAROO	5.00	IN A NEIGHBOURING COUNCIL	3.50	WITHIN PAROO		IN A NEIGHBOURING COUNCIL	3.50	WITHIN PAROO	5.00	WITHIN PAROO	5.00	WITHIN PAROO	5.00
VALUE FOR MONEY	50%	9.70	48.52	7.41	37.05	8.62	43.09	4.99	24.93	8.82	44.08	10.00	50.00	8.24	41.21
METHODOLOGY & UNDERSTANDING INCLUDING SAFETY MANAGEMENT	10%	8	8.00	7	7.00	6	6.00	6	6.00	8	8.00	9	9.00	8	8.00
EXPERIENCE	15%	8	12.00	10	15.00	10	15.00	8	12.00	9	13.50	9	13.50	10	15.00
RESOURCES ALLOCATED Inc. DELIVERY TIME FRAME	20%	7	14.00	6	12.00	6	12.00	10	20.00	9	18.00	8	16.00	10	20.00
Totals	100%		87.52		74.55		76.09		66.43		88.58		93.50		89.21

Package 041 NWQ			
RANK	Score (out of 100)	Tenderer	Price
1	93.50	Schmidt Contracting	\$ 2,138,899.99
2	89.21	Mascott	\$ 2,594,947.06
3	88.58	Schmidt Plant Hire	\$ 2,426,138.78
4	87.52	Tuckwell	\$ 2,204,328.35
5	76.09	Russells	\$ 2,481,707.28
6	74.55	Bowen	\$ 2,886,592.45
7	66.43	Tolbra	\$ 4,290,419.49

ANALYSIS OF THE PROPOSAL:

The proposals were all conforming proposals. Concern around the reduced budget contingency with one contractor's submission formed part of the consideration and assessment. Competitive pricing was evident as well as the ability to deliver with relevant experience was also present among the submissions.

CONFLICT OF INTEREST:

There are no conflicts of interests disclosed or noted.

RECOMMENDED ACTIONS:

Based on the analysis and evaluation of the proposal submitted by Schmidt Contracting, it is recommended to accept the proposal and proceed with awarding the contract for the PSC.0041.2223C.REC REPA works. The recommended proposal aligns with the project objectives, meets the budgetary constraints, and demonstrates the contractor's capacity to successfully execute the project within the required timeframe.

9.1.7 QRA Tender Award Submissions – September 2022 Event - PSC.0042.2223C.REC

Council Meeting: 14th May 2024
Department: Office of the Chief Executive Officer
Author: Jamie Galloway, QRA Program Manager

Award of Tender - PSC.0042.2223C.REC**Purpose**

The purpose of this report is to endorse and approve the recommended tender for Package PSC.0042.2223C.REC REPA works, based on the consensual evaluation conducted, enabling the project to proceed with the most suitable contractor.

Recommendation

That Council:

- 1. award the Contract for PSC.0042.2223C.REC of the Paroo Shire Council REPA September 2022 event to Schmidt Plant Hire Pty Ltd to the value of \$1,240,255.47 ex. GST, subject to the Conditions of the Contract; and*
- 2. delegate full financial and other authority to the Chief Executive Officer to negotiate and execute the final Contract; and*
- 3. delegate full financial and other authority to the Chief Executive Officer to negotiate variations that may arise as a result of the ongoing assessment over the high priority road network with the successful tenderer as the outcomes arise.*

PROJECT OVERVIEW:

Due to significant weather impacts during September 2022 a large portion of the Shire roads were impacted and necessary remediation works are sought. Council workforce currently do not hold adequate resources to complete the works and therefore tenders have been called for the completion of Civil works and Gravel production. The quadrants of the Shire have been split into 4 sections – North East, North West, South East and South West.

The project is due for completion 30 June 2025 and finalisation of submission due with QRA 30 September 2025.

BACKGROUND AND CONTEXT:

The Paroo Shire Council (PSC) Local Government Area (LGA) made an application to the Queensland Reconstruction Authority (QRA) for the Reconstruction of Essential Public Assets (REPA) – South West Trough and Flooding Event, September 2022. As part of the delivery of these works, tenders were called to deliver works for various roads across the Shire. PSC.0042.2223C.REC package is located in the North East quadrant of the Shire.

Tenders were invited from PSC's Panel of Prequalified Suppliers to deliver these works via VendorPanel with advertising commencing on 20th March 2024 and closed at 3:00pm 19th April 2024 AEST. At the time of closing there were seven responses received. These responses

were downloaded from VendorPanel and passed to the Assessment team for review, ranking and assessment.

Council should note that all Sept 2022 REPA works must be completed by 30 June 2025. Due consideration was given throughout the assessment to ensure completion of the program within the timeframe constraints.

Roads within the North East quadrant include:

- Ardgour
- Bendena
- Clovelly
- Coongoola Charlottevale
- Elmina
- Koonawarra
- Markarene
- Maryvale
- Moruya Narran
- Murrumbah
- Truganinni
- Yarmouth
- Corfu
- Mooru

QUOTATION AND CONTRACTOR SELECTION:

The assessment panel consisted of Paroo Shire Council representatives QRA Program Manager – Jamie Galloway, Senior Technical Officer – Trevor Jones & Project Manager/Superintendent – Ed Hamill.

Recommendations have been made in order to reduce risk, manage workload, promote local contractors, and ensure project completion within the necessary timeframes.

Budget – five of the seven tenders submitted are within the budget allowance.

Supply of Gravel materials – Gravel has been produced under a separate works package and will be released to stockpile to the successful tenderer.

Assessment was carried out using a predetermined assessment and weighted criteria which was advised in the tender documents, assessed, and scored in Attachment 1 to this report. The Contractor with the highest score at the completion of the assessment will generally be considered as the preferred contractor. However further assessment was given in order to ensure the awarding of Contracts ensures risk reduction and ability to complete the entire works by the due date.

These weightings are as follows:

Preference will be given to local suppliers wherever possible.

- (a) Price – 50%
- (b) Methodology & Understanding incl. Safety management – 10%
- (c) Relevant Previous Experience – 15%
- (d) Resources allocated to the project incl. deliver timeframe – 20%
- (e) Local Content – 5%

BIDDER EVALUATION SUMMARY:

Insert score out of 10 in Blue sections - weighted score and totals will automatically fill in		Tenderer 1		Tenderer 2		Tenderer 3		Tenderer 4		Tenderer 5		Tenderer 6		Tenderer 7	
		Tuckwell Transport & Earthmoving		K.G & S.C Bowen		Russells Grader Hire		Tolbra Earthmovers & Haulage		Schmidt Plant Hire		Schmidt Family Trust - Schmidt Contracting		Mascott Earthmoving	
Mandatory Compliance Criteria Confirmed (Tender Conditions, Response Requirements, Insurance, Certifications, etc)		Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Selection Criteria	Weighting	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score
LOCAL CONTENT	5%	WITHIN PAROO	5.00	IN A NEIGHBOURING COUNCIL	3.50	WITHIN PAROO		IN A NEIGHBOURING COUNCIL	3.50	WITHIN PAROO	5.00	WITHIN PAROO	5.00	WITHIN PAROO	5.00
VALUE FOR MONEY	60%	7.55	37.74	7.27	36.35	7.02	35.11	2.39	11.93	10.00	50.00	9.74	48.72	3.06	15.30
METHODOLOGY & UNDERSTANDING INCLUDING SAFETY MANAGEMENT	10%	8	8.00	7	7.00	6	6.00	6	6.00	8	8.00	9	9.00	8	8.00
EXPERIENCE	15%	8	12.00	10	15.00	10	15.00	8	12.00	9	13.50	9	13.50	10	15.00
RESOURCES ALLOCATED Inc. DELIVERY TIME FRAME	20%	7	14.00	6	12.00	6	12.00	10	20.00	9	18.00	8	16.00	10	20.00
Totals	100%		76.74		73.85		68.11		53.43		94.50		92.22		63.30

Package 042 NEQ			
RANK	Score (out of 100)	Tenderer	Price
1	94.50	Schmidt Plant Hire	\$ 1,240,255.47
2	92.22	Schmidt Contracting	\$ 1,272,737.38
3	76.74	Tuckwell	\$ 1,643,361.25
4	73.85	Bowen	\$ 1,706,174.60
5	68.11	Russells	\$ 1,766,013.29
6	63.30	Mascott	\$ 4,052,667.22
7	53.43	Tolbra	\$ 5,196,822.92

ANALYSIS OF THE PROPOSAL:

The proposals were all conforming proposals. Prior experience within the North East Quadrant formed part of the consideration and assessment. Competitive pricing was evident as well as the ability to deliver with relevant experience was also present among the submissions.

CONFLICT OF INTEREST:

There are no conflicts of interests disclosed or noted.

RECOMMENDED ACTIONS:

Based on the analysis and evaluation of the proposal submitted by Schmidt Plant Hire, it is recommended to accept the proposal and proceed with awarding the contract for the PSC.0042.2223C.REC REPA works. The recommended proposal aligns with the project objectives, meets the budgetary constraints, and demonstrates the contractor's capacity to successfully execute the project within the required timeframe.

9.1.8 QRA Tender Award Submissions – September 2022 Event - PSC.0043.2223C.REC

Council Meeting: 14th May 2024
Department: Office of the Chief Executive Officer
Author: Jamie Galloway, QRA Program Manager

Award of Tender - PSC.0043.2223C.REC**Purpose**

The purpose of this report is to endorse and approve the recommended tender for Package PSC.0043.2223C.REC REPA works, based on the consensual evaluation conducted, enabling the project to proceed with the most suitable contractor.

Recommendation

That Council:

- 1. award the Contract for PSC.0043.2223C.REC of the Paroo Shire Council REPA September 2022 event to Russells Grader Hire Pty Ltd to the value of \$1,771,094.98 ex. GST, subject to the Conditions of the Contract; and*
- 2. delegate full financial and other authority to the Chief Executive Officer to negotiate and execute the final Contract; and*
- 3. delegate full financial and other authority to the Chief Executive Officer to negotiate variations that may arise as a result of the ongoing assessment over the high priority road network with the successful tenderer as the outcomes arise.*

PROJECT OVERVIEW:

Due to significant weather impacts during September 2022 a large portion of the Shire roads were impacted and necessary remediation works are sought. Council workforce currently do not hold adequate resources to complete the works and therefore tenders have been called for the completion of Civil works and Gravel production. The quadrants of the Shire have been split into 4 sections – North East, North West, South East and South West.

The project is due for completion 30 June 2025 and finalisation of submission due with QRA 30 September 2025.

BACKGROUND AND CONTEXT:

The Paroo Shire Council (PSC) Local Government Area (LGA) made an application to the Queensland Reconstruction Authority (QRA) for the Reconstruction of Essential Public Assets (REPA) – South West Trough and Flooding Event, September 2022. As part of the delivery of these works, tenders were called to deliver works for various roads across the Shire. PSC.0043.2223C.REC package is located in the South West quadrant of the Shire.

Tenders were invited from PSC's Panel of Prequalified Suppliers to deliver these works via VendorPanel with advertising commencing on 20th March 2024 and closed at 3:00pm 19th April 2024 AEST. At the time of closing there were five responses received. These responses were

downloaded from VendorPanel and passed to the Assessment team for review, ranking and assessment.

Council should note that all Sept 2022 REPA works must be completed by 30 June 2025. Due consideration was given throughout the assessment to ensure completion of the program within the timeframe constraints.

Roads within the South West quadrant include:

- Amenda Tinnenburra
- Coonberry Plains
- Glencoe
- Glentuckie
- Gumahah
- Kywong
- Neverfail
- Nigaling
- Pabra
- Paddabilla
- Rockwell
- Rocky
- Tarko
- Terraldon
- Warden
- Weir
- Weira Park
- Wittenburra
- Wombah

QUOTATION AND CONTRACTOR SELECTION:

The assessment panel consisted of Paroo Shire Council representatives QRA Program Manager – Jamie Galloway, Senior Technical Officer – Trevor Jones & Project Manager/Superintendent – Ed Hamill.

Recommendations have been made in order to reduce risk, manage workload, promote local contractors, and ensure project completion within the necessary timeframes.

Budget – three of the five tenders submitted are within the budget allowance.

Supply of Gravel materials – Gravel has been produced under a separate works package and will be released to stockpile to the successful tenderer.

Assessment was carried out using a predetermined assessment and weighted criteria which was advised in the tender documents, assessed, and scored in Attachment 1 to this report. The Contractor with the highest score at the completion of the assessment will generally be considered as the preferred contractor. However further assessment was given in order to ensure the awarding of Contracts ensures risk reduction and ability to complete the entire works by the due date.

These weightings are as follows:

Preference will be given to local suppliers wherever possible.

- (a) Price – 50%
- (b) Methodology & Understanding incl. Safety management – 10%
- (c) Relevant Previous Experience – 15%
- (d) Resources allocated to the project incl. deliver timeframe – 20%
- (e) Local Content – 5%

BIDDER EVALUATION SUMMARY:

Insert score out of 10 in Blue sections - weighted score and totals will automatically fill in		Tenderer 1		Tenderer 2		Tenderer 3		Tenderer 4		Tenderer 5	
		Tuckwell Transport & Earthmoving		Russells Grader Hire		Tolbra Earthmovers & Haulage		Schmidt Family Trust - Schmidt Contracting		Mascott Earthmoving	
Mandatory Compliance Criteria Confirmed (Tender Conditions, Response Requirements, Insurance, Certifications, etc)		Yes		Yes		Yes		Yes		Yes	
Selection Criteria	Weighting	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score
LOCAL CONTENT	5%	WITHIN PAROO	5.00	IN A NEIGHBOURING COUNCIL	3.50	IN A NEIGHBOURING COUNCIL		WITHIN PAROO	5.00	WITHIN PAROO	5.00
VALUE FOR MONEY	50%	7.85	39.23	7.78	38.91	3.22	16.11	10.00	50.00	4.51	22.54
METHODOLOGY & UNDERSTANDING including SAFETY MANAGEMENT	10%	8	8.00	8	8.00	8	8.00	9	9.00	8	8.00
EXPERIENCE	15%	8	12.00	10	15.00	8	12.00	9	13.50	10	15.00
RESOURCES ALLOCATED inc. DELIVERY TIME FRAME	20%	7	14.00	8	12.00	10	20.00	8	16.00	10	20.00
Totals	100%		78.23		75.41		54.11		93.50		70.54

Package 043 SWQ				
RANK	Score (out of 100)	Tenderer	Price	
1	93.50	Schmidt Contracting	\$	1,378,310.73
2	78.23	Tuckwell	\$	1,756,876.93
3	75.41	Russells	\$	1,771,094.98
4	70.54	Mascott	\$	3,057,115.34
5	54.11	Tolbra	\$	4,276,968.00

ANALYSIS OF THE PROPOSAL:

The proposals were all conforming proposals. The weighting outcome saw Schmidt Contracting as the weighted 'preferred' tenderer, followed by Tuckwell Transport & Earthmoving, however, to ensure completion of the entire Sept-22 program and effectively manage risk (Time, Quality, Contractual) this workload was shared with no single tenderer being awarded more than one quadrant.

This shifted the recommendation from Schmidt Contracting to Russell's Grader Hire. Competitive pricing was evident as well as the ability to deliver with relevant experience was also present among the submissions.

CONFLICT OF INTEREST:

There are no conflicts of interests disclosed or noted.

RECOMMENDED ACTIONS:

Based on the analysis and evaluation of the proposal submitted by Russell Grader Hire, it is recommended to accept the proposal and proceed with awarding the contract for the PSC.0043.2223C.REC REPA works. The recommended proposal aligns with the project objectives, meets the budgetary constraints, and demonstrates the contractor's capacity to successfully execute the project within the required timeframe.

9.1.9 QRA Tender Award Submissions – September 2022 Event - PSC.0044.2223C.REC

Council Meeting: 14th May 2024
Department: Office of the Chief Executive Officer
Author: Jamie Galloway, QRA Program Manager

Award of Tender - PSC.0044.2223C.REC**Purpose**

The purpose of this report is to endorse and approve the recommended tender for Package PSC.0044.2223C.REC REPA works, based on the consensual evaluation conducted, enabling the project to proceed with the most suitable contractor.

Recommendation

That Council:

- 1. award the Contract for PSC.0044.2223C.REC of the Paroo Shire Council REPA September 2022 event to Tuckwell Transport and Earthmoving to the value of \$1,927,372.50 ex. GST, subject to the Conditions of the Contract; and*
- 2. delegate full financial and other authority to the Chief Executive Officer to negotiate and execute the final Contract; and*
- 3. delegate full financial and other authority to the Chief Executive Officer to negotiate variations that may arise as a result of the ongoing assessment over the high priority road network with the successful tenderer as the outcomes arise.*

PROJECT OVERVIEW:

Due to significant weather impacts during September 2022 a large portion of the Shire roads were impacted and necessary remediation works are sought. Council workforce currently do not hold adequate resources to complete the works and therefore tenders have been called for the completion of Civil works and Gravel production. The quadrants of the Shire have been split into 4 sections – North East, North West, South East and South West.

The project is due for completion 30 June 2025 and finalisation of submission due with QRA 30 September 2025.

BACKGROUND AND CONTEXT:

The Paroo Shire Council (PSC) Local Government Area (LGA) made an application to the Queensland Reconstruction Authority (QRA) for the Reconstruction of Essential Public Assets (REPA) – South West Trough and Flooding Event, September 2022. As part of the delivery of these works, tenders were called to deliver works for various roads across the Shire. PSC.0044.2223C.REC package is located in the South East quadrant of the Shire.

Tenders were invited from PSC's Panel of Prequalified Suppliers to deliver these works via VendorPanel with advertising commencing on 20th March 2024 and closed at 3:00pm 19th April 2024 AEST. At the time of closing there were six responses received. These responses were

downloaded from VendorPanel and passed to the Assessment team for review, ranking and assessment.

Council should note that all Sept 2022 REPA works must be completed by 30 June 2025. Due consideration was given throughout the assessment to ensure completion of the program within the timeframe constraints.

Roads within the South East quadrant include:

- Bluegrass
- Bundaleer South Plains
- Camden
- Charlotte Plains
- Ellangowan
- Fernlee
- Hillview
- Middleton
- Munda Munda
- Padua Park
- Penetrate Downs
- Randwick Downs
- Robina Downs
- Rywanda
- Talbarea
- Thurulgoona
- Toulby
- Waverly Mintaka
- Widgeegoara
- Yallambee
- Yaralla

QUOTATION AND CONTRACTOR SELECTION:

The assessment panel consisted of Paroo Shire Council representatives QRA Program Manager – Jamie Galloway, Senior Technical Officer – Trevor Jones & Project Manager/Superintendent – Ed Hamill.

Recommendations have been made in order to reduce risk, manage workload, promote local contractors, and ensure project completion within the necessary timeframes.

Budget – four of the six tenders submitted are within the budget allowance.

Supply of Gravel materials – Gravel has been produced under a separate works package and will be released to stockpile to the successful tenderer.

Assessment was carried out using a predetermined assessment and weighted criteria which was advised in the tender documents, assessed, and scored in Attachment 1 to this report. The Contractor with the highest score at the completion of the assessment will generally be considered as the preferred contractor. However further assessment was given in order to ensure the awarding of Contracts ensures risk reduction and ability to complete the entire works by the due date.

These weightings are as follows:

Preference will be given to local suppliers wherever possible.

(a) Price – 50%

(b) Methodology & Understanding incl. Safety management – 10%

(c) Relevant Previous Experience – 15%

(d) Resources allocated to the project incl. deliver timeframe – 20%

(e) Local Content – 5%

BIDDER EVALUATION SUMMARY:

Insert score out of 10 in Blue sections - weighted score and totals will automatically fill in		Tenderer 1		Tenderer 2		Tenderer 3		Tenderer 4		Tenderer 5		Tenderer 6	
		Tuckwell Transport & Earthmoving		Russells Grader Hire		Tolbra Earthmovers & Haulage		Schmidt Family Trust - Schmidt Contracting		Mascott Earthmoving		Schmidt Plant Hire	
Mandatory Compliance Criteria Confirmed (Tender Conditions, Response Requirements, Insurance, Certifications, etc)		Yes		Yes		Yes		Yes		Yes		Yes	
Selection Criteria	Weighting	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score	Score (Out of 10)	Weighted Score
LOCAL CONTENT	5%	WITHIN PAROO	5.00	IN A NEIGHBOURING COUNCIL	3.50	IN A NEIGHBOURING COUNCIL		WITHIN PAROO	5.00	WITHIN PAROO	5.00	WITHIN PAROO	5.00
VALUE FOR MONEY	50%	7.73	38.64	6.82	34.08	2.55	12.76	10.00	50.00	3.69	18.45	9.98	49.92
METHODOLOGY & UNDERSTANDING including SAFETY MANAGEMENT	10%	8	8.00	6	6.00	6	6.00	9	9.00	8	8.00	8	8.00
EXPERIENCE	15%	8	12.00	10	15.00	8	12.00	9	13.50	10	15.00	9	13.50
RESOURCES ALLOCATED Inc. DELIVERY TIME FRAME	20%	7	14.00	6	12.00	10	20.00	8	16.00	10	20.00	9	18.00
Totals	100%		77.64		70.58		50.76		93.50		66.45		94.42

Package 044 SEQ			
RANK	Score (out of 100)	Tenderer	Price
1	94.50	Schmidt Plant Hire	\$ 1,491,688.45
2	92.22	Schmidt Contracting	\$ 1,489,388.21
3	76.74	Tuckwell	\$ 1,927,372.50
4	73.85	Russells	\$ 2,184,885.81
5	68.11	Mascott	\$ 4,035,904.17
6	63.30	Tolbra	\$ 5,838,444.41

ANALYSIS OF THE PROPOSAL:

The proposals were all conforming proposals. The weighting outcome saw Schmidt Plant Hire as the weighted 'preferred' tenderer, followed by Schmidt Contracting, however, to ensure completion of the entire Sept-22 program and effectively manage risk (Time, Quality, Contractual) this workload was shared with no single tenderer being awarded more than one quadrant.

This shifted the recommendation from Schmidt Plant Hire to Tuckwell Transport & Earthmoving. Competitive pricing was evident as well as the ability to deliver with relevant experience was also present among the submissions.

CONFLICT OF INTEREST:

There are no conflicts of interests disclosed or noted.

RECOMMENDED ACTIONS:

Based on the analysis and evaluation of the proposal submitted by Tuckwell Transport & Earthmoving, it is recommended to accept the proposal and proceed with awarding the contract for the PSC.0044.2223C.REC REPA works. The recommended proposal aligns with the project objectives, meets the budgetary constraints, and demonstrates the contractor's capacity to successfully execute the project within the required timeframe.

9.1.10 Customer Service Report

Council Meeting: 14th May 2024
Department: Office of the Chief Executive Officer
Author: Teresa King, Administration & Finance Manager

Purpose

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

Recommendation

That Council receive and note the Customer Service Report.

Discussion

Administration staff are continuing to monitor the Customer Request System however the Infrastructure Staff are not continuing the input of data to keep the CR system updated. The report covers 4 months due to the officer responsible being on leave during Council meeting reporting periods. Moving forward monthly CR reports will be presented.

Attachments

1. Report and Graphs detailing the status of requests for Jan, Feb, Mar and April 2024 as at 26.04.24.

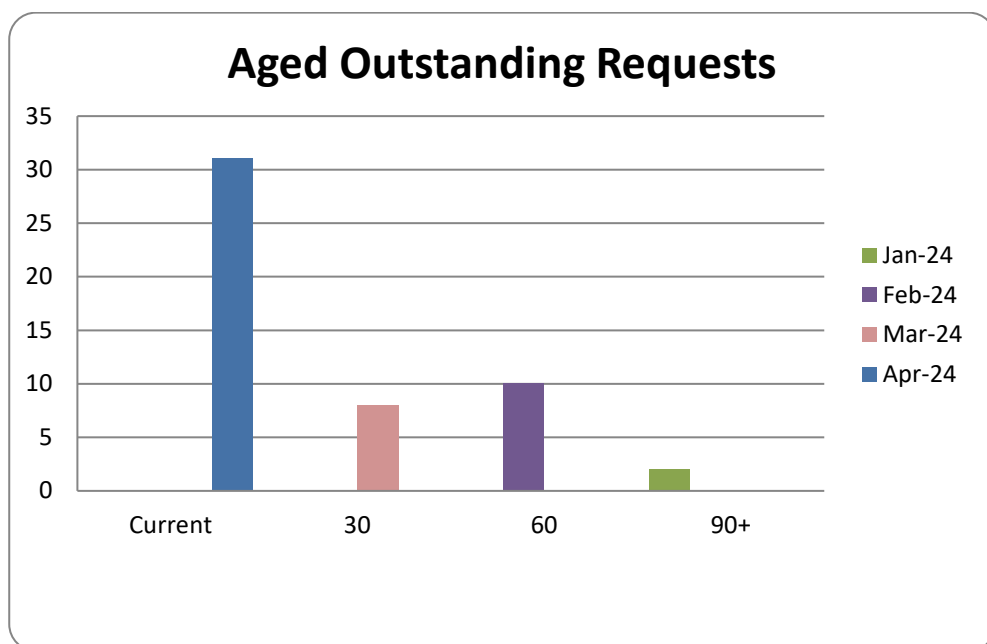
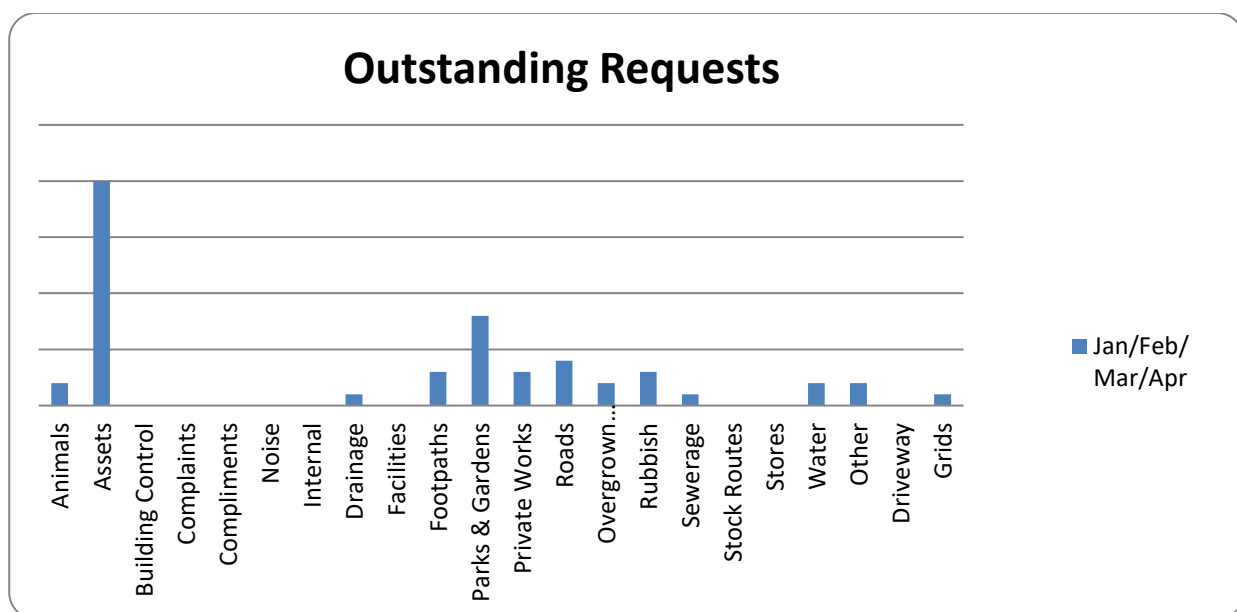
ATTACHMENT 1

Opening Outstanding Requests	84	Jan/Feb/Mar/Apr
New Requests	220	
Subtotal	304	
Outstanding Requests Completed	84	Jan/Feb/Mar/Apr
New Requests Completed	168	Jan/Feb/Mar/Apr
Closing Outstanding Requests	52	
	Jan/Feb/Mar/Apr	
Animals	23	
Building Control	0	
Facilities	0	
Noise	0	
Other	3	
Overgrown/ Untidy Allotment	5	
Parks & Gardens	30	
Stockroutes & Reserves	0	
Roads	11	
Rubbish	36	
Sewerage	26	
Water	27	
Footpaths	4	
Stores - Orders	0	
Private Works	7	
Internal Request	0	
Complaints	0	
Compliments	4	
Drainage	3	
Assets	35	
Driveway Work	3	
Grids	3	
Total	220	

	Jan	Feb	March	April
Closing Outstanding Requests	90 days	60 days	30 days	Current
Animals	0	0	0	2
Building Control	0	0	0	0
Facilities	0	0	0	0
Noise	0	0	0	0
Other	0	2	0	0
Overgrown / Untidy Allotment	0	0	0	2
Parks & Gardens	0	2	0	6
Stockroutes & Reserves	0	0	0	0
Roads	0	1	2	1
Rubbish	0	1	1	1
Sewerage	0	1	0	0
Water	0	0	0	2
Footpaths	0	1	1	1
Stores	0	0	0	0

Private Works		0	1	1	1
Internal Request		0	0	0	0
Complaints		0	0	0	0
Compliments		0	0	0	0
Drainage		0	0	0	1
Assets		2	1	3	14
Driveway Work		0	0	0	0
Grids		0	0	1	0
Total		2	10	8	31

GRAPHS



9.2.1 Infrastructure Operations Report

Council Meeting: 18th May 2024
Department: Infrastructure
Authors: David Pemberton, Acting Director of Infrastructure; Trevor Jones
Technical Officer; Steven Mitchell, Road Coordinator; Jason Thomas,
Town Crew Supervisor; Rodney Jones, Water and Sewerage Coordinator
Perry Higgins, Workshop Supervisor

Purpose

The purpose of this Report is to provide the Council with an update on the works undertaken in the Infrastructure Department for the month of April 2024.

Recommendation

That Council received and noted the Infrastructure Report.

Council Maintenance Program

Shire Road and Town Maintenance and RMPC

- Monthly RMPC claim for March was submitted for \$69,048.10. Currently we are behind due to Flooding around Cunnamulla, but still plan to complete Schedule 2 by late May.
- The grader crew completed 5 kilometres of Heavy and Medium Formation Grading on the southern half of Hungerford Road. – Rain and flooding have affected this project.
- Contractor has begun slashing the Mitchell Highway south from Cunnamulla. The Road north of Cunnamulla has been completed. The four Bitumen roads will be slashed this year but ongoing rainfalls are hindering progress. Currently they have 50 kilometres to complete till the New South Wales border.
- Monthly Road inspections are complete for Bulloo Developmental Road, Hungerford Road, Barrington Road, Charleville Road, Charleville- Bollon Road. This work is funded by RMPC and undertaken once a month as per the contract with TMR.
- Waste collected along the Truck Bays on Barrington and the Charleville roads.

Transport Infrastructure Development Scheme (TIDS) – Funded 22/23

- Sealing works have been completed by RPQ contractors. Council staff completed the final trim of the 8.00km of pavement and will complete the final battering out of shoulders and surface drains and install road signage. Currently the project has spent \$1,216,000, with another \$446,000 in committed costings. We plan to set up a new scope change to cover the

extra work and transfer funds from the other Jobs Gate Road to cover that increased works.

- Areas have been finalised for the reseal on the Eulo-Toompine Road third TIDS project and Tenders will hopefully be out soon.

Roads to Recovery (RTR) - Funded

- Repairs to Jobs Gate Road south of Bundaleer was conducted with medium and Heavy Formation Grading. Plans are being submitted to do works on Waverley-Mintaka, Murra Murra, Munda Munda, Yarella, Cuttaburra, Pitherty Roads.

Remote Airport Upgrade Program – 50% Funded

- Works have commenced on the Wyandra Airstrip re-sheeting project. Heavy rains however have delayed to final spreading of materials. It is planned to be completed in the first two weeks of May.. The Runway Re-sheet part of the Project was \$107,000. Solar Lights & Cones will make up the remainder of the 50/50 council/Grant Funding.

Shire Road Maintenance

- Council did some inspections of the Network due to recent storm activity.
- Premix pothole patching was done in Cunnamulla and Eulo Toompine Road.
- Council Staff did emergency repairs to Grids on the Eulo Toompine and Humeburn Roads. These are private grids.

Emergency Flood

- Council Staff carried out maintenance of the flood gates in preparation of a 10m flood. The flood only reached 9.6 metres. Staff were rostered onto a 3 shifts over a 24 hour schedule. These shifts involve monitoring the flood gates and Stormwater pits and pumping out of the water. A small levee bank and ramp was built across the Thargomindah Road. Road inspections were carried out during the week, with TMR and public kept informed.

Council Maintenance

- Town crew completed a carpark for the Town Caravan Park.

River Walk

- Due to the recent floods a inspection of the River walk has seen subsidence issues along part of the pathway. As such it has been closed to public until repairs can be completed

Parks and Gardens

- Parks and Gardens carried out their routine works for the month, including the mowing and watering of the town street gardens.
- The Wyandra Racecourse was mowed and weed-eated with road crew assisting with Loader and Grader for the Gymkhana in early April.
- John Kerr Park had regular maintenance this month with Parks and Gardens mowing and cleaning around the Grandstand, toilets. This month didn't require and remedial action as none was scheduled.
- Mowing of the Cemetery, Pensioners Quarters, and town streets.
- Railway Station mowed and hedges have been trimmed at the front last week.
- Two funerals were conducted this month.
- Awaiting the arrival of the two zero Turn Mowers, currently only two are available.
- Staff delivered a Generator, toilets, stage to the Charlotte Plains music event
- River lights set up tents, stage security fence tables chairs bins, empty bins during even
- Anzac Day Races saw area clean up after electrician had installed power to new building, tidy up,
- Cunnamulla Aerodrome was poisoned and council and contractors, slashed and weedeatered it.
- Pathway at bushlands poisoned
- Noorama races had bins delivered
- Staff participated in Flood emergency with rostering for night shifts.
- Staff help set up the ANZAC day event

Senior Technical Officer

- Routine reporting of water sampling, Quarry quantities, RMPC claims and contract renewal, RMPC project plans and heavy vehicle permit applications, have also been done during the month.
- Assisted Shepherds Services in marking out Quarry pit boundaries in preparation for the REPA 21 event
- Applications for River Lights Festival was made to TMR approval.
- Assist in monitoring the final seal for the TIDS project
- Programing of the remained of the financial years schedule.

Road Coordinator

RMPC Crew continued working on the Hungerford Road completing heavy formation grading. They have completed 1.5 kilometres. Sealing works have been completed on Jobs Gate Road. The final trim of the 8 kilometres of pavement were completed by RPQ Contractors.

Town crew and RMPC crew built a levee on town bridge to stop water from coming into town due to the flood event. Both crews were on call throughout the flood event monitoring water heights, storm water gates and water over roads. Town crew completed private works at the Cunnamulla Caravan and

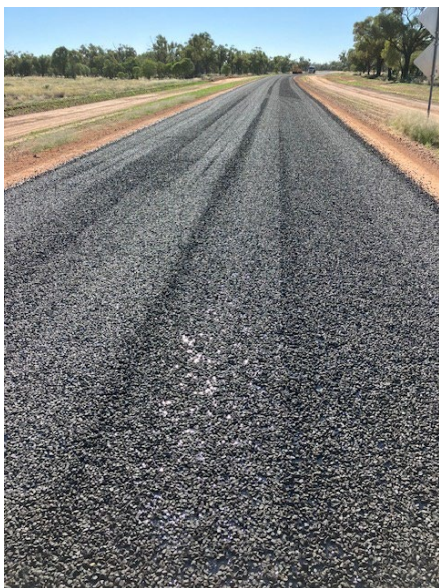
Cabin Park. Due to wet weather at Wyandra the crew couldn't proceed with work at the Wyandra Airstrip so Lucas and Steven completed some customer requests of light grading on the Doobibla Road and some town streets.



Building levee



Grading on Doobibla Road



Sealing of Jobs Gate Road



TOWN CREW - Jason Thomas

- Flood disaster – Crew were on call during the flood with planning and managing of staff shift work and assisting with flood preparation and operations eg; building levee on bridge to stop water coming in and managing water main gates on levee.
- Private works – Cunnamulla Tourist Park.
- Depot maintenance eg; tidying up.
- Meeting and planning community event assistance eg; Riverlights Festival, two gymkhanas, Charlotte Plains QMT, Noorama Picnic Races.
- Wyandra Airport – Upgrade of airstrip has been delayed due to wet weather therefore Crew

completed town street and road grader maintenance in and around Wyandra.



Private Works – Cunnamulla Tourist Park

Water and Sewerage

- Water main repairs : 4
- Storm water repairs: Nil
- Waiting on pipe and pits for stormwater repair in Stockyard St between Alice and Louise Streets
- Water Service repairs: 3
- Sewage repairs: 1
- Replaced water main valve on the corner of Florence and Jane Streets

Private Works

- Sewerage: 2 blockages

Wyandra

- Water main repairs: 4
- Service repairs: 2
- Racecourse, Town hall and free camp septic pump out

Sewerage Treatment Plant

- Grit auger pump fail (coupling between pump and motor is stripped keyway waiting on part)
- RBC issues with disc falling apart
- Found fence, locks and chains cut on both gates to the evaporation pond

Bore No1

Electrical fault in pump motor

Bore No4

Sensor failure on supply, sensor sent back to Pensar for warranty claim currently using sensor from town supply at present.

Pool

General checks

Water Main Replacement Scheme

Main replacement Scheme Project progressing

Recent Flood Event

Thank you to everyone for assistance and for setting up pumps and shutting storm water gates.

Public Toilets Centenary Park

They are now up and running

Bob Poncho Park Toilets

Still in progress

Racecourse Kitchen and new buildings

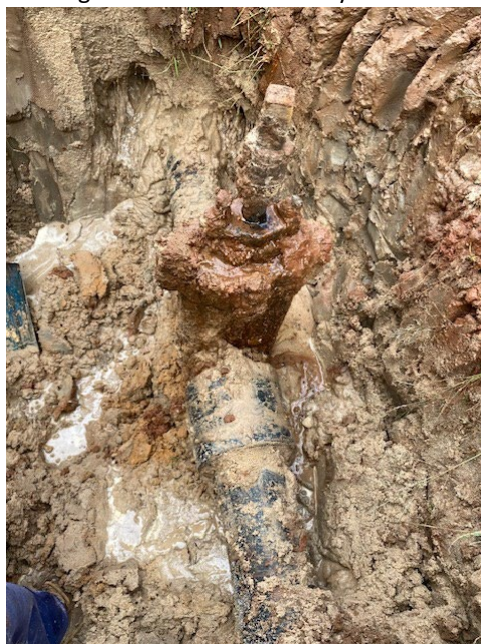
They are completed



Failed Sensor on Bore 4



Sewerage connection Centenary Park Toilets



Racecourse new kitchen connection

Florence & Jane Sts valve replacement



Fence and gate cut at Evaporation Ponds

APRIL 2024 WORKSHOP ACTIVITIES

UNIT #	VEHICLE DESCRIPTION	DESCRIPTION OF WORKS
596	GENELITE GENERATOR 2016	Large gen would not start. Emergency stop not fully disengaged
315	CATERPILLAR 150 -14A GRADER 2020	Movement in blade and cylinder lift , replace blade shims and adjust cylinder balls
281	HINO TIP TRUCK 2013	Tighten tow ball
347	ISUZU FTR 900 SERIES MEDIUM TIPPER 2013	Replace left hand head light and blinker and park light. damaged
125	TOYOTA HILUX 4X4 D/CAB DIESEL 2018	Fail to Start. Investigate. Battery not holding charge. Replace battery
256	BACKHOE / LOADER 4CX 2013	Blown main fuse , trace short in main harness repair rubbed wire repair fuse holder housing , remove front bucket and replace pins and bushes
503	WATER TANKER TRAILER ACTION YQSY TRIAXLE 2011	Remove rear ring feeder replace track rod bushes on third axle
331	SKID STEER TRACK LOADER 2017	Replace wind screen , vision was defective , replace water bung in block leaking coolant
114	TOYOTA HILUX 4X4 D/CAB DIESEL 2016	Investigate noise in front left side warning lights on dash , Front guard catching on wheel at full lock , repair guard and fix , connect scan tool, clear and repair fault codes

137	TOYOTA HILUX 4X4 D/CAB DIESEL 2020	10,000KM SERVICE
127	NISSAN NAVARA 4X2 DIESEL D/CAB 2019	Replace LH rear door glass. Stone Damaged.
290	WESTERN STAR PRIME MOVER FS4800 2020	Bonnet strap broken Parts ordered
203	HOLDEN COLORADO D/CAB 4WD 2015	Seat Belt not engaging, trailer plug not working. Sprayed seat belt, replaced trailer plug.
637	JETTER / DRAIN CLEANER TRAILER 2018	Not starting, Test, Battery not holding charge. Battery replaced
382	FUEL TRAILER TANDEM 1200L 2016	Trailer battery not holding charge, deep cycle battery which is charged by solar check charging clean panel and replace battery
349	CATERPILLAR MULTI PNEUMATIC ROLLER / COMPACTOR 2018	500 hr service
312	CATERPILLAR 12M GRADER 2016	Suspension shock leaking. Parts ordered
202	HOLDEN COLORADO S/CAB 4WD 2015	10K Service
101	TOYOTA PRADO GXL 2.8L DIESEL AUTO 2018	10K Service
315	CATERPILLAR 150 -14A GRADER 2020	500HR Service
252	NISSAN CW SERIES TIP TRUCK 2007	10K Service
123	TOYOTA HILUX 4X4 D/CAB DIESEL 2018	10K Service
124	TOYOTA HILUX 4X4 D/CAB DIESEL 2018	10K Service
347	ISUZU FTR 900 SERIES MEDIUM TIPPER 2013	10K Service
316	CATEPILLAR 150 GRADER 2021	250HR Service
247	HINO TIP TRUCK 2009	10K Service
Upcoming work started and to be completed		
316	CATEPILLAR 150 GRADER 2021	Service 250 hr remove a frame and repair replace re shim all cylinders and blade, circle.
290	WESTERN STAR PRIME MOVER FS4800 2020	Faulty fuel gauge, Battery Compartment security & condition, Replace Bolt Strap.
131	TOYOTA HILUX 4X4 D/CAB DIESEL 2019	10K Service
540	TRAILER TANDEM 8X4 W/CRANE 2019	Replace suspension and wheel bearings
273	ISUZU TRUCK STREET SWEEPER 2021	Replace centre booms and vac duct rubbers

535	WATER TANKER 15000L	Cracks need welding.
348	ISUZU FTR 900 SERIES MEDIUM TIPPER 2012	MR prepare for COI (JNL industries)
273	ISUZU TRUCK STREET SWEEPER 2021	MR prepare for COI (JNL industries)
347	ISUZU FTR 900 SERIES MEDIUM TIPPER 2013	MR prepare for COI (JNL industries)
255	ISUZU 4X2 SERVICE TRUCK 2009	MR prepare for COI (JNL industries)
542	TRAILER FWR SINGLE AXLE TAG 2021	MR prepare for COI (JNL industries)
513	TRAILER PORTABLE TOILET 2009	Service Wheel bearings
514	TRAILER PORTABLE TOILET 2009	Service Wheel bearings
515	TRAILER PORTABLE TOILET 2009	Service Wheel bearings
Small plant service pumps and order spares		
Maintenance of mowers and edge trimmers		
Provide support for break downs / repairs as required		

9.3.1 Community Services Report

Council Meeting: 14th May 2024
 Department: Community Support & Engagement
 Author: Rachael Johnson, Community Services Team Leader

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of April 2024.

Recommendation

That Council receive and note the Community Services Report.

Discussion

1. Corporate Plan

Activities undertaken by the Community Services Team align with Corporate Plan Priority Areas.

- *Excellence in governance*
- ***Our people and strong communities – 2.1, 2.3, 2.5, 2.6***
- *Prosperous economy*
- *Environmental sustainability*

2. Swimming Pool

Item	Data	
No. of days pool open	12 (closed 14 th April)	110 days to date
Average water temperature (degrees)	32°	

Attendance	Month		Year to date		2022/23
Categories	No.	Daily Average	No.	Daily Average	Daily Average
Children	152	13	1234	13	21.42
Adults	68	6	505	5	6.85
Lap Swimmers	31	3	298	3	4.22
School Swimming	0	0	2045	39	Not previously captured
Saturday Swimming Lessons	0	0	154	11	Not previously captured
Mums & Bubs	0	0	239	14	Not previously captured
Tri Club	12	6	112	6	Not previously captured
Totals	1390	73	5587	91	32.49

Chemical Usage	Month		Year to date	
Category	No	Daily Average	No.	Daily Average
Chlorine kg	230kg	7.6kg	1810kg	10.15 kg
Acid (L)	211L	7.2L	1302L	8.7L

3. Community Support – Service Program Outcomes

- The new Community Support Contract commenced 01/10/2023 with new reporting measures required. Service is now required to be reported by hours of service delivered. Target Service delivery hours is 105 hours per month against three delivery measures.
- 43 events on the calendar for this Calendar year (so far) that the Communities team are involved in (or have been since January).

Service Users this Month	Target Hours of service delivered	Actual Hours of service delivered	No of occasions of service
Link people with formal and informal support	35	34	32
Create social connections and inclusion	35	35	340 + 3 flyer mailouts to 650 households
Integrate local community action	35	32	30

Services Provided this Month	% of time allocated
Link people with formal & informal supports (<i>information, assistance, advice, and referral to other support services</i>)	25%
Create Social Connections and Inclusion (<i>e.g., Touring Shows, NAIDOC, Qld Week, Cunnamulla Fella Roundup etc.</i>)	25%
Integrate local Community Action (<i>interagency, RADF, Regional Council Network, Multicultural Subcommittee community meeting, Paroo Shire Business Network, community reference group etc..</i>)	25%
Development (<i>study, leadership programs, information stalls etc.</i>)	5%
Community Education (<i>workshops, programs, information stalls etc.</i>)	10%
Program Reporting (<i>daily, monthly and P2i quarterly</i>)	10%

Programs	Actions / Reports	Status
Indoor Staff meeting	X 2	Ongoing fortnightly
RADF Program	Final meeting for FYE held 13/03/2024	No more funding available for 2023-2024
IAG Meeting	18/04/2024	completed
Community Donations	5 x submissions in April Council meeting 1 x submission in May Council meeting	ongoing

3.1. Highlights for the month

- 6-7/04/2024 – Wyandra Gymkhana was held with over 100 people attending over the weekend.
- 13/04/2024 – Colour Run was well attended with approximately 100 runners and volunteers. The run ended with a BBQ at the Cunnamulla Pool and lots of prizes donated by CACH.
- 21/04/2024 – ORLF Community Markets were held on Sunday with 14 Market Stalls selling a range of goods and providing information regarding services. The stall holders provided feedback regarding the position of the markets, and all agreed that this was the best location for them.
- 22/04/2024 - ANZAC show “The Forgotten Warrior” presented by HOPE was attended by 35 people the Shire Hall with a free sausage sizzle cooked by Cunnamulla Polocrosse Club.
- 23/04/2024 – The Cubby presented by Flipside Circus was attended by approximately 80 school students and community members.
- 23/04/2024 - Jon Williams – Ex Army Reservist travelled out to Cunnamulla to deliver the address at the Morning Service. While out here, he facilitated 6 community workshops including an evening workshop about The Great Escape. The evening workshop was attended by approximately 20 people.
- 25/04/2024 – Dawn Service was held with approximately 190 people in attendance including veterans and community members. All were invited to breakfast at the Bowls Club courtesy of the RSL Auxiliary Sub-branch.
- 25/04/2024 – Main Service was held with approximately 300 people in attendance including veteran, school students and community members. Thank you to all staff who participated in setting up and ensuring both services were a success. The community feedback was very positive.

3.2. Upcoming Community Events and Activities

Date	Event / Activity	Location
03/05/2024	The Fabulous Lemon Drops – family entertainment	Shire Hall
15/05/2024	The Twits – family entertainment	Shire Hall
18-19/05/2024	Music in the Mulga	Wandilla, Eulo
23/05/2024	Australia’s Biggest Morning Tea TBC	Centenary Park
31/05/2024	Eulo Polocrosse	Eulo Sports Grounds

4. Youth Support – Service Program Outcomes

Clients for the Month	MARCH	APRIL
Total number of registered Users	30	30
New registered clients	0	9
Clients who received one on one service	30	30
Active Case management plans	25	25
Closed Case management plans	9	0
Improved client outcomes	30	30
Case management Clients reassessed	0	0
Service users closed	0	0

Youth support update:

- Youth Support contract has been renewed for a further eighteen months until 30/09/2025.
- The Program Support Officer visited recently is very impressed with the level of service being provided to the young people of Cunnamulla.

Programs	Service Hours Achieved	Program Monthly Total
Access/Enquiries (<i>information, advice, referrals, and assessments</i>)		
Support / Client Management (<i>case management /plans/ outcomes/ assessments, referrals and YSCIS reporting, includes reporting, emails, and phone calls</i>)		
Program Reporting (<i>daily, monthly and YSCIS quarterly</i>)		
Channels (<i>Neighborhood Centre, Lifeline</i>)		
Development (<i>Study, Leadership programs, training etc.</i>)		
Workshops (<i>Youth Education, mentoring etc.</i>)		
Council Community Programs/Events (<i>NAIDOC, Qld Week. Cunnamulla Fella Roundup etc.</i>)		

Community Programs supported	Date	Location
0 x Neighbourhood Centre due to 2 x break-ins over 3–4 week period	weekly	Neighbourhood Centre & Multi courts
6 Other x Programs in partnership with SWIN	Twice weekly	Multi courts and night activities

5. Other Items

21/04/2024 Outback River Lights Community Markets





23/04/2024 Jon Williams – The Great Escape



25/04/2024 ANZAC Day set up for Dawn Service



Lieutenant Commander Jon Williams (Retired) ANZAC Day Main address



The Last Post



9.3.2 Community Grants Expenditure Report

Council Meeting: 14th May 2024
Department: Community Support & Engagement
Author: Rachael Johnson, Community Team

Purpose

The purpose of this report is to provide Council with a report on Community Grants Expenditure to 26th April 2024.

Recommendation

That Council receive and note the Community Grants Expenditure Report.

Attachments

Community Grants Expenditure Report as at 26th April 2024.



Total Job Costs - PAROO SHIRE COUNCIL

Accounts - 1410-0002-0000 to 1410-0020-0000. 82% of year elapsed.

Filtered By Report Group: Community Grants.

User: RACHAELJ

Financial Year Ending 2024

Version: 2021.3.25.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates	
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Current	% Change
1410-0002	Community Donations (Cash)			21,910.84				100.00		22,010.84			
1410-0002-0002	Cunnamulla RSL			3,300.00						3,300.00			
1410-0002-0004	Noorrama Picnic Race Club Inc			2,000.00						2,000.00			
1410-0002-0005	AgForce			2,272.73						2,272.73			
1410-0002-0006	Cunnamulla Polocrosse Club Inc			2,500.00						2,500.00			
1410-0002-0009	Noorrama Sport & Rec Club			1,900.00						1,900.00			
1410-0002-0011	Eulo Hostel Association			2,000.00						2,000.00			
1410-0002-0012	Cunnamulla Senior Citizens			2,368.80						2,368.80			
1410-0002-0023	CMA P12 - State School			69.31				100.00		169.31			
1410-0002-0055	Donations - Eulo P & C			500.00						500.00			
1410-0002-0066	Fishing & Restocking Club Inc.			2,000.00						2,000.00			
1410-0002-0070	CEFP			3,000.00						3,000.00			
1410-0003	Donations - In Kind Contributi			22,849.12		6,201.65		2,000.00		31,050.77			
1410-0003-0004	CMA Amateur Swimming Club			2,949.78						2,949.78			
1410-0003-9121	HOPE Deadly Recruits			7.92						7.92			
1410-0003-9201	Jnr League Carnival & Q-Cup			339.00						339.00			
1410-0003-9202	YOMSCI Opal Festival			4,511.51						4,511.51			
1410-0003-9206	Cunnamulla Cricket Club			2,500.00						2,500.00			
1410-0003-9207	Care Outreach			75.00						75.00			
1410-0003-9212	CM A PoloX Club			865.68						865.68			
1410-0003-9215	Cunnamulla Golf Club Inc			83.84						83.84			
1410-0003-9216	Wyandra Progress Assn			6,221.34						6,221.34			
1410-0003-9219	Noorrama Races			58.49		1,531.89				1,590.38			
1410-0003-9222	Eulo Gymkhana & Motorbike Ass.			2,529.94		415.13				2,945.07			
1410-0003-9227	Eulo Polo Cross Club Inc			1,523.10				2,000.00		3,523.10			
1410-0003-9229	Stars of Charlotte Plains			0.03						0.03			
1410-0003-9233	Far West Indigenous Family Vio			750.00						750.00			
1410-0003-9234	Strong Families Strong Communi			150.00						150.00			
1410-0003-9235	Eulo Pink Ribbon M/Tea			75.00						75.00			
1410-0003-9236	Sacred Heart Parish			150.00						150.00			
1410-0020	Melbourne Cup Event			14,483.10						14,483.10			
Report Group Total:		59,243.06		6,201.65		4,200.00		67,544.71					
Grand Total:		59,243.06		6,201.65		2,100.00		67,544.71					

103

9.3.3 Library Services Report

Council Meeting: May 2024
Department: Community Support & Engagement
Author: Tammy Hickey, Library Services

Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the shire for the month of April 2024.

Recommendation

That Council receive and note the Library Services Report.

Discussion

1. Corporate Plan

Activities undertaken by the Libraries Team align with Corporate Plan Priority Areas.

- Excellence in governance
- Our people and strong communities – 2.4, 2.6
- Prosperous economy
- Environmental sustainability

2. Activities

2.1. Cunnamulla Library

April has been a crazy busy month, with lots of children and parents visiting during the school holidays. We also had quite a few tourists in to join up using a tourist card, as well as to utilise our space to do quiet reading or work. We have had a lot of comments about our library and how fabulous it is, which we never get sick of hearing.

Indigenous Literacy Foundation

This year marks 500,000 books Australia Post has delivered across Australia for the Indigenous Literacy Foundation. Because Cunnamulla Library has a partnership of over 12 years with ILF, we have been chosen to take part in an advertising video depicting the wonderful work Australia Post are doing for the Indigenous Literacy Foundation. We will be partnering with the Cunnamulla Post Office and the State School. The film crew will fly out on Sunday 12th May and film on Monday 13th and Tuesday 14th May.

The Indigenous Literacy Foundation then phoned to ask if we would do a video for them advertising Indigenous Literacy Day which is on the 3rd of September. They usually showcase how five locations are celebrating Indigenous Literacy Day, and they have decided seeing the film crew will already be here shooting the Australia Post footage, they will shoot us celebrating Indigenous Literacy Day. So, very exciting, busy times ahead.

ANZAC Day Commemorations

On Tuesday 23rd April we held three Anzac workshops in the library for students, facilitated by Mr. Jon Williams, retired Lieutenant Colonel RFD. The workshops were attended by both Cunnamulla P-12 State School and Sacred Heart School. Sadly, Eulo State School were unable to attend due to

a car safety issue. Jon also presented a very informative presentation on the Great Escape at the Kookaburra Room of the Community Enterprise Centre, on Tuesday evening 23rd April. We are very appreciative and thankful to him for coming to do the presentation/workshops for us. Each attending student was given an Anzac biscuit on the way back to school and a light supper was supplied at the Great Escape Presentation.

Yowah Library

Tourists are beginning to come through now and enjoy coming in to check out our space. Locals are still reserving and borrowing items on a regular basis. The printers and computers are still all going well, which is wonderful.

Statistics

APRIL 2024	Cunnamulla	Yowah
Open Days	17	4
Items Loaned	450	39
Average loans per day	26	9
Visitor Statistics	1088	43
Average Visitors Per Day	64	10
Adult Membership	516	103
Junior Membership	199	0
New Members	1	0
Requests made	68	17
Internet Hour Usage (hr.)	0	0

Highlights for May 2024

- Film crew arrive to shoot Australia Post and Indigenous Literacy Foundation videos.
- Fabulous Lemond Drops show coming soon.

PHOTOS FROM CUNNAMULLA LIBRARY



The Great Escape Presentation at the Kookaburra Room of the CCEC.



In readiness for the students to arrive for the Anzac workshops at the library.

9.3.4 Local Laws Report

Council Meeting: 14 May 2024
 Department: Community Support & Engagement
 Author: Colin Ickeringill, RLCS

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Local Laws Department for the month of April 2024.

Recommendation

That Council receive and note the Local Laws Report.

Discussion

1. Corporate Plan

Activities undertaken by the Local Laws Officer align with Corporate Plan Priority Area:

- WC5 – Ensuring the Wellbeing of the Community
- Program 2 – Building Our Community – Regulating Our Community
 - Public Order and Safety
 - Environmental Health

2. Activities

	No. of requests received	Attacks / Dangerous	Wandering	Vaccinations	Euthanized	Surrendered	Rehomed	Barking / Noise	Impounded	Notices Issued	Comments
Cats	5				2						
Dogs	3	1	10		1		4	2	10	1	
Horses											
Pig											
Sheep											
Goats											
Kangaroos											
Ant Nests	6										Council footpaths and vacant land
Birds											
Snakes											

Untidy Allotments										8	
Excess Water											
No. of animals impounded									10		
No. of rehomed animals							4				
No. of animals euthanized					3						
No. of notices issued		1								8	

- 10 dogs were caught wandering in April. 1 registered dog received its FFR. 1 impounded dog has been caught wandering 7 times and required another \$309.00 release fee to be paid before release. 4 dogs remained unclaimed after the prescribed period and were collected by Lucky Paws.
- Lucky Paws collected 4 dogs for rehoming on the 27th April.
- Council received an animal welfare complaint from an anonymous person claiming the animals (2 dogs) had not been fed for a number of days. This complaint was passed onto BQ Animal Welfare division.
- 5 allotments in Cunnamulla were issued with Reasonable Entry notices after the owners failed to comply and clear the overgrown vegetation on their allotments. RESQ were issued with purchase orders allowing them to enter the properties and undertake the work which has now been completed.
- I received a complaint regarding a dog attack that occurred on the 2nd April 2024 in Alice St. The lady that was attacked was in town visiting a sick relative at the time. CCTV footage obtained clearly showed the attack and the dog responsible. Statements were taken from the injured woman and hospital staff confirming the owner of the dog. A Proposed Dangerous Dog Declaration was made for the dog on the 3rd April and after no review was requested the dog was declared a Dangerous Dog on the 18th April 2024. The owner of the dog has met the requirements regarding the appropriate enclosure to house the animal as well as the desexing and microchipping requirements.
- The owner of a dog impounded for wandering stated that the dog was registered with the Maranoa Regional Council. A request was sent to their local Laws officers who confirmed that the dog was not currently registered with them. The owner was contacted and told that the dog was not registered with Maranoa and that the release and registration fees for the dog would have to be paid before the dog would be released.
- All long-term Prescribed Activity Permit holders were sent a letter requesting updated insurance details to ensure their businesses would be issued with a renewed PA permit.
- Wednesday 24th April saw me respond to the pensioner units in Francis St to apprehend a dog that was seen continually wandering in the vicinity. The dog was able to be caught and the owner issued an impound notice for the animal. Due to the animal being registered it was given its FFR.

- A local resident requested a dog trap be set at their house to try and catch a nuisance dog that was continually harassing the resident's dogs. The trap was delivered and set as requested but the dog was too cunning and managed to avoid being trapped. After a few days the trap was collected.
- PJ Automotive dropped off 14 waste tyres to the depot on the 2nd of April. The waste tyre disposal form was completed and sent to the front office for invoicing.
- On Friday the 5th April I viewed CCTV footage at the police station after I was accused of taking a dog from inside closed gates and impounding it. The footage showed the dog in question jumping over the front fence 7 minutes before I arrived while undertaking the routine morning town patrol. I informed the owner that the dog was jumping the fence and suggested he restrain the dog in future.

Issue	Priority	Status	Update
Registration	High	Ongoing/Working Strategy	Dog registrations are still coming in for animals via impound.
Pound Upgrade	Low	Completed	
Effective communication	High	Working strategy	Keeping the manager informed regarding what is happening in the Local Laws Department.
Respond to emails/ meetings/ training	High	Ongoing	Responding to emails and customer requests in a timely manner.
Toolbox meeting	High	Ongoing	Attending meetings that have been scheduled.
Allotments	High	Ongoing	Overgrown Allotment notices being issued with most getting cleared promptly.
Illegal dumping	High	Ongoing	Increased surveillance on town common hot spots.
Prescribed activities	Medium	Application	9 permits were issued to applicants.

Attachments

Nil.

9.3.5 Tourism Report

Council Meeting: 14th May 2024
Department: Community Support & Engagement
Author: Ian Stone, Tourism Team Leader

Purpose

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for April 2024.

Recommendation

That Council receive and note the Tourism Report.

Discussion

Noting that this report is completed on the 26th April and we still have 4 days trading left in the month, but due to the report deadlines, the report is completed now.

1. This report addresses action items from the:

- 1.1. Paroo Shire Corporate Plan 2023-2028
- 1.2. Paroo Shire Operational Plan 2023-2024
- 1.3. Paroo Shire Council Tourism Strategic Plan 2021-2024

2. Staffing

We are currently in the process of adding another team member, and are still understaffed, but coping with the increase in tourism numbers. We anticipate being in a better position next month.

3. VIC

Visitor numbers for April month to date are 1288 which represent a 10% increase on April 2023 and double the numbers of March.

200 people went through the "Time Tunnel" exhibition so far for April plus an additional 20-30 over the Riverlights weekend but weren't charged as we offered free entry for the weekend.

We did receive a large number of phone calls in the week prior to Riverlights mainly in regard to the flooding and access of the Bourke Road.

We recorded a lot of enquiries to of people wishing to head south but were unable. We did concentrate on providing additional online information. And realised the tourism website did not actually have a road conditions page so an additional webpage was created within the tourism website on road conditions which linked back to the council reports and disaster dashboard.

4. Activities

4.1. Gallery

The Outback River Lights exhibition was a resounding success. Many art pieces were sold over the Riverlights weekend. We did not take commission for these sales as we wanted to base the whole of Riverlights as an event for the community and give back as much as we could.

QLD Health have purchased an additional \$6,000 of Art which will be used in the new facility at the hospital. We are working with them currently to organise payment to artists.

4.2. Museum

We are still in discussions with the Kunja Corporation to have input on updating the First Nations content within the museum, website and brochures. The meeting arranged for the 24th April 2024 was postponed due to ill health and other commitments and we are waiting advice on a suitable new date.

The “Ice Cream” signage has been removed and is awaiting collection stored safely in the tourism office.

4.3. Cunnamulla Hot Springs

The liaison with the hot springs continues, mainly revolving around recording temperatures and clean up from the flooding.

4.4. Local community engagement and business development

Ongoing - We are continuing to keep all local tourism and retail business in the area updated and informed and are making direct contact with several businesses to assist in their marketing for the tourist season.

The Riverlights Festival we believe worked well engaging the community and concentrating on community-based business and groups to supply food we believe was a great success.

4.5. Tourism Signage

Ongoing – We will be looking at existing signage in the coming months and noting what needs to be improved, replaced and updated.

4.6. Low-cost parking facility

The facilities are currently used, and we expect usage to increase over the coming months.

4.7. “Land Transport” Outback Riverlights Festival 2024

A more detailed and separate report will be submitted, but overall, we believe the event ran very well with a lot of help from the council team, councillors, community groups, volunteers and businesses.

We have noted a few areas for improvement for future years and are currently seeking feedback from all artists, suppliers, visitors and locals, this feedback along with event data will be compiled into a separate report.

Overall, we think the event was of great benefit for the town and thank Councillors for their ongoing support.

We greatly appreciated the support from all the Councillors and Mayor that attended and helped over the weekend.

4.8. Cunnamulla Round-Up 24

The date for the Round-Up has been pushed back a week from the 14th September. The new date will be the 21st of September. This was due to a date clash and availability for the major stock contractor and the barrel racing teams.

The preparation and bookings for this will commence within the next few weeks.

4.9. Cunnamulla Triathlon

We are working with the Cunnamulla Triathlon Group and a date for October has been pencilled in.

4.10 All Aboard Sound and Light Show

The sound and lights show is working well. We had 167 people through the show in April so far. The 2 local volunteers have offered to run the show on Sundays, so we will now be able to operate 7 days a week.

We will also start planning weekly movie nights during the next few weeks. We believe this will be not only great for tourists but also an extra attraction for our community, with very little cost or risk.

4.11 Disaster Dashboard and Road Reporting

The base map has been updated to show the towns more clearly within our region.

The dashboard was heavily used during the flooding and Bourke Road closure events. We greatly appreciated the extra road checks the infrastructure team did during these events and information provided. Demand for information via OTC and phone was significant.

One learning from the event was a significant number of people require a road report dated “that” day, even though the Shire’s Road statuses may not have change (no new openings or closures).

Being able to provide updates twice daily to tourists was very valuable.

4.12 Vessel Paroo, Riverboat Tours

No further update.

4.13 Robbers Tree

No further update.

5 LOCALIS

Localis have provide some valuable information on visitor data from events in 2023, we are just awaiting the report from Riverlights 2024 and awaiting some background updates from them to allow more identifiable and timely data. This should be in the coming weeks.

6 Social Media and Digital Marketing

Our social media and digital reach for Cunnamulla Tourism has reached 279,082 people over the last 28 days, this is a 100,000 increase on previous months but is attributed to the Facebook marketing campaign we ran for Outback River Lights. Our engagement rate is still 12% which is triple the Facebook average.

We are also running ads on Google aimed at the grey nomad tourists, this has reached 43,600 people in the last 30 days.

Radio and Digital Streaming Ads ran during Riverlights, reaching an additional many thousands of people.

7 Visitor Feedback

- Trip Advisor: 0 new reviews for the month. Our overall status remains at 4.5 stars.
- Facebook – Reviews not active
- Google – 0 new reviews for the month. Our rating remains at 4.5 overall.
- 46 visitors signed the Visitors book this month all positive reviews.
- Wikicamps - 1 Positive reviews for VIC

8 Visitor Statistics

Visitors March 2024:	1,288	March 2023:	1,132
Sales March 2024: (EX GST)	\$20,568	March 2023:	\$14,768
Sales Year End 2024: (EX GST)	\$140,088	Year End 2023:	\$141,765

Attachments

Nil.

9.3.6 Rural Lands and Compliance Report

Council Meeting: 14 May 2024
Department: Community Support & Engagement
Author: Colin Ickeringill, Rural Lands Compliance Supervisor

Purpose

The purpose of this document is to provide Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of April 2024.

Recommendation

That Council receive and note the Rural Lands Compliance Report.

Discussion

1. Corporate Plan

Activities undertaken by the Rural Lands & Compliance Team align with Corporate Plan Priority Areas.

- *Excellence in governance*
- *Our people and strong communities – 2.6*
- *Prosperous economy*
- *Environmental sustainability – 4.2*

2. Activities

2.1. Wild Dog & Pest Control

- 2 wild dog scalps, 1 male and 1 female were claimed for bounty during April by a landholder in the northeast section of the shire.
- The bait meat for the upcoming May baiting campaign has been ordered. RMG Global were the successful company with an order for 12,000kg frozen beef hearts being placed for delivery late April.
- 2 scheduled ad hoc baiting activities were cancelled by the landowners due the forecast of inclement weather on the day of the proposed baiting.
- On the morning of the 11th April a local landowner supplied 15kg of meat to be administered with pig strength 1080. This was done and the landowner collected the prepared bait meat later that afternoon from the council depot.
- Due to the recent flood event release of the water lettuce biocontrol has been delayed. I am still yet to get on the river to inspect what water lettuce may be left after the flood. The boat has now been repaired with new throttle and gear cables.
- On the 7th and 10th April I released a large amount of biocontrol onto an infestation of common pear cactus on a reserve to the east of Cunnamulla.

- On the 24th April I visited a Tiger Pear infestation to inspect the biocontrol that had been released onto the cactus. the release site is showing destruction of the cactus in the immediate area. While inspecting the site I collected a large amount of infected material and moved it around by hand on to some of the larger infestations in the area.
- I travelled to a newly reported site of a Coral Cactus infestation on the 16th April meeting the landholder at the site. I was able to obtain a tub of biocontrol for the cactus which was released at the site on the day. I will be monitoring the site in the future and releasing more cochineal when available.
- While on my way home from the SRLOG meeting in St George I took the opportunity to inspect the site of a proposed gate on the Munda Munda road which has been approved but is yet to be installed. While on my travels I discovered a large infestation of Harrisia cactus as well as Parkinsonia and Mother of Millions at an old homestead site. I am trying to contact the owners of the property to inform them of what I have discovered and discuss control options with them.

2.2. Customer Requests.

- A Wyandra property owner was given permission to tail out a mob of cattle he was moving between properties on the town common for the day while he waited for his workers to arrive so the cattle could be moved to a set of yards on his property for processing before being moved to another block. A Travel Permit was not necessary as the stock were being moved during daylight hours in a 24-hour period.
- A Wyandra local was given permission to use the rail yards for her horses during the recent flood as she was worried for their safety while the river was in flood.

2.3. Stock Route Fences & Waters

- A local landowner was issued with a Compliance Notice after it was discovered that a number of sheep were grazing illegally on the stock route network. I received a call from the landowner the following day after the notice was issued to notify me that the stock had been removed from the area. He went on to state that he was not sure how the animals got onto the network but suggested a gate may have been left open at some point.
- On the 26th April I met with the manager of a property south of Eulo to discuss options regarding the installation of gateways on the boundary of a reserve after it was discovered that unauthorised fencing had been erected on the permit area without appropriate gateways having been installed. The meeting went well with only one 7.2-meter gateway having to be installed for them to become compliant. Once the gateway is installed it will be inspected and the PTO application will be processed.

2.4. Town Commons

- I received a request from a Eulo resident regarding the use of the common for cattle agistment. I sent the forms necessary for him to complete and return before any livestock are depastured.
- A recent inspection of a Tiger Pear plant on the Eulo town common which had cochineal released onto it 4 months ago is showing good results from the biocontrol. An amount of infected plant material was collected and will be given to Chris Crafter from SQ Landscapes to release on a Tiger Pear infestation at Augathella.

2.5. Processes and Policy

- Nil.

2.6. Miscellaneous

- I have been doing local Laws as well as my normal duties.
- I have been informed by SQ Landscapes that we have been successful in obtaining some funding for the upcoming baiting campaign in the lower Paroo area and some funding for weeds in that area too.
- On the 8th and 9th April I travelled to St George for the annual Southern Rural Land Officers Group (SRLOG) meeting hosted by the Balonne Shire in conjunction with BQ. The event was very informative with a field trip to Dirranbandi to visit the site of a Coral Cactus eradication project they have been undertaking and a site at Thallon commonly called the Cactus Garden due to the large variety of cactus at the site. A master class for cactus identification was also held with the chief botanist from the Qld herbarium which was very informative.
- A replacement reefer unit for one of the bait meat chillers was purchased from a supplier in Roma. I started my journey to Roma to collect the unit on the 28th April and return to Cunnamulla on the 29th April. Old unit extracted and replacement unit installed and all working well.

Attachments



Newly reported infestation of Coral Cactus



Newly discovered infestation of Harrisia cactus



Common pear cactus cochineal release site



**Large infestation of Tiger Pear cactus with Mother of Millions.
Biocontrol has been released into this Tiger pear infestation.**



Tiger Pear cactus on the Eulo common infested with cochineal bio control.

9.4.1 Financial Position Update Report

Council Meeting: 14th May 2024
Department: Finance
Author: Tracey Mayhew, Finance Department

Purpose

The purpose of this report is to provide Council with an update on our current financial position and financial performance year to date.

Recommendation

That Council receive and note the Financial Position Update Report.

Discussion

The April Finance Report is provided as Attachment 1 for Council's consideration.

Attachments

1. Monthly Financial Report – April 2024
2. Analysis by Function - Detailed



MONTHLY FINANCIAL REPORT

April 2024

Contents:

- Statement of Comprehensive Income for the month ending 30 April 2024
- Statement of Financial Position as at 30 April 2024
- Statement of Cash Flows as at 30 April 2024
- Statement of Changes in Equity as at 30 April 2024
- Revenue and Expenditure Report as at 30 April 2024

STATEMENT OF COMPREHENSIVE INCOME

Paroo Shire Council
Statement of Comprehensive Income
For the period ending 30 April 2024

	2024 Actual	YTD Budget	\$ Variance to YTD Budget	% Variance to YTD Budget	2024 (Full Year) Revised Budget	2023 Actual
Income						
Revenue						
Recurrent revenue						
Net rate and utility charges	4,368,521	4,451,045	(82,524)	100%	4,451,045	4,276,346
Fees and charges	194,320	180,333	13,987	8%	216,400	593,747
Rental income	108,650	151,667	(43,017)	-28%	182,000	173,146
Interest received	795,016	891,667	(96,651)	-11%	1,070,000	416,779
Sales - contract and recoverable works	1,728,872	2,065,521	(336,649)	-16%	2,478,625	3,185,676
Other recurrent income	69,852	6,354	63,498	999%	7,625	156,421
Grants, subsidies, contributions and donations	3,298,756	24,560,160	(21,261,404)	-87%	29,472,192	16,352,827
Internal revenue	3,619,757	3,869,798	(250,041)	-6%	4,643,757	-
Total recurrent revenue	14,183,744	36,176,544	(21,992,800)		42,521,644	25,154,942
Capital revenue						
Grants, subsidies, contributions and donations	4,789,838	6,121,830	(1,331,992)	-22%	7,346,195	8,978,736
Gain /(loss) on sale of non-current assets	297,579	-	297,579	0%	-	133,733
Total capital revenue	5,087,417	6,121,830	- 1,034,413		7,346,195	9,112,469
Total income	19,271,161	42,298,374	(23,027,213)		49,867,839	34,267,409
Expenses						
Recurrent expenses						
Employee benefits	(4,427,669)	(5,323,098)	895,429	-17%	(6,387,717)	(6,516,201)
Materials and services	(7,010,250)	(22,718,847)	15,708,597	-69%	(27,262,617)	(11,578,936)
Finance costs	(76,154)	(75,000)	(1,154)	2%	(90,000)	(142,586)
Depreciation and amortisation	(5,340,100)	(5,416,667)	76,567	-1%	(6,500,000)	(6,027,054)
Internal expenses	(3,619,757)	(3,869,798)	250,041	-6%	(4,643,757)	-
Total recurrent expenses	(20,473,930)	(37,403,409)	16,929,479		(44,884,091)	(24,264,777)
Capital expenses	-	-	-		-	(807,662)
Total expenses	(20,473,930)	(37,403,409)	16,929,479		(44,884,091)	(25,072,440)
Net result attributable to council	(1,202,769)	4,894,965	(6,097,734)		4,983,748	9,194,969

Commentary:

- Financial performance to April 2024 has been strong, with most revenue streams on target with budget for the period elapsed.
- The QTC Cash Fund continues to generate high returns. Interest revenue earned YTD is \$795k.
- Grant revenue –
 - An adjustment to contract assets and liabilities has been posted to the end of Q3 (March 2024). Contract liabilities have increased which represents cash received for operating and capital programs (namely flood damage, BOR, LGGSP and LRCI programs) in advance of the performance obligations being satisfied. Contract assets have increased to represent cash inflows Council are entitled to for completed performance obligations (namely Roads to Recovery projects and Hot Springs). This is an accounting adjustment only, with actual cashflows from grant revenue for the FY24 year to date equating to \$12.26m (refer Statement of Cashflows)
 - Operating grant revenue is predominately comprised of funding for the flood damage program, financial assistance grants (FAGS), exclusion fencing and other operating subsidies.
 - Capital grant revenue of \$4.79m have been recognised year to date relating to TIDS, LRCI, W4Q and Hot Springs projects.
- Materials and services are behind budget due to the timing of work on the flood damage program. This is expected to normalise over the remainder year.

STATEMENT OF FINANCIAL POSITION

Paroo Shire Council
Statement of Financial Position
As at 30 April 2024

	2024 YTD Actual	2023 Actual	2024 (Full Year) Revised Budget
Current Assets			
Cash and cash equivalents	20,160,832	21,361,323	19,566,058
Trade and other receivables	3,094,700	1,543,573	515,254
Inventories	949,269	741,417	841,766
Contract assets	4,064,524	2,794,695	2,150,000
Total current assets	28,269,325	26,441,008	23,073,078
Non-current Assets			
Intangible assets	321,529	321,529	275,596
Property, plant and equipment	303,626,070	308,951,139	342,592,005
Capital Purchases/Sales Clearing	(6,682)	(6,682)	-
Capital works in progress	16,497,750	10,137,033	-
Total non-current assets	320,438,667	319,403,019	342,867,601
TOTAL ASSETS	348,707,992	345,844,027	365,940,679
Current Liabilities			
Trade and other payables	512,218	3,234,306	3,189,198
Contract Liabilities	12,509,516	5,539,595	1,000,000
Provisions	745,947	792,547	820,536
Borrowings	236,658	236,658	234,598
Total current liabilities	14,004,339	9,803,106	5,244,332
Non-current Liabilities			
Provisions	864,683	842,561	929,238
Borrowings	335,224	510,021	302,127
Total non-current liabilities	1,199,907	1,352,582	1,231,365
TOTAL LIABILITIES	15,204,246	11,155,688	6,475,697
NET COMMUNITY ASSETS	333,503,746	334,688,339	359,464,982
Community Equity			
Asset revaluation reserve	172,094,783	172,094,783	191,792,894
Retained surplus/(deficiency)	161,408,963	162,593,557	167,672,088
TOTAL COMMUNITY EQUITY	333,503,746	334,688,339	359,464,982

Commentary:

- Council has a very strong current position, with current assets exceeding current liabilities 2.02 times. This indicates Council has sufficient liquid assets to pay liabilities as they fall due.
- An adjustment to contract assets and liabilities has been posted to the end of Q3 (March 2024). Contract liabilities have increased which represents cash received for operating and capital programs (namely flood damage, BOR, LGGSP and LRCI programs) in advance of the performance obligations being satisfied. Contract assets have increased to represent cash inflows Council are entitled to for completed performance obligations (namely Roads to Recovery projects and Hot Springs).
- Cash outflows on capital projects is \$6.38m YTD, against an annual capital budget of \$10.69m. An overview of current capital projects is included on the following page.

Summary of Capital Projects – 30 April 2024

GL Account	Category	Job Cost No	Project Description	New or Renewal	Budget (Project Lifetime)	Budget (FY24 Expenditure)	Opening Balance	Additions	Closing Balance		
1140-4900	Information Tech	1140-0020-0000	Safer Communities Fund - CCTV	New	-	-	-	5,356	5,356		
1300-4900	Tourism	2590-0001-0001	Cnmla Pontoon, Jetty & Boat Cr	New	943,474	118,817	285,765	202,900	488,664		
		1300-0030-0000	FFSGP - Artesian Hot Springs	New	11,810,955	-	8,417,799	624,637	9,042,436		
		1300-0031-0000	Hotsprings w4Q	New		-	1,109,959	1,109,959			
		1300-0035-0000	LGSSP-Hot Springs Water Headwo	New		-	225,608	1,786,831	2,012,440		
		1300-0040-0000	FFSGP- Warrego River Walk	New		-	86,536	-	86,536		
2370-4900	Water	2370-0010-0008	Eulo Accommodation Water Tank	New	-	-	10,469	-	0	10,469	
2380-4900	TV Translators	2380-0010-0003	Yowah TV Transmitter Upgr-w4Q3	Renewal	-	-	319	-	319		
2390-4900	Council Buildings	2390-0100-0007	Eulo Town Orderly Shed	New	-	-	3,911	281	4,192		
		2390-0130-0000	Broad Street Evaporative Syste	New	-	-	-	29	29		
		2390-0100-2002	Bundaleer Camp Relocation	New	110,000	110,000	-	113,475	113,475		
		2390-0100-0100	Concrete for units 1-6 Louise	New	135,000	135,000	-	5,932	5,932		
		Not yet assigned	Broad Street Depot Washdown Bay	New	20,000	20,000	-	-	-		
		Not yet assigned	Childcare Centre (renewal projects)	Renewal	50,000	50,000	-	-	-		
		Not yet assigned	Yapanyah Lodge (renewal projects)	Renewal	100,000	100,000	-	-	-		
		Not yet assigned	Shade Sails - Pool	Renewal	15,000	15,000	-	-	-		
2410-4900	Airport	2410-0050-0000	Yowah Airstrip Upgrade	Upgrade	-	-	-	9,025	9,025		
		2410-0053-0000	RAUIX - Cunnamulla Upgrade	Upgrade	-	-	-	935	935		
		2410-0052-0000	Wyandra Airstrip Upgrade RAUIX	Upgrade	53,353	42,928	10,425	73,812	84,237		
2440-4900	Parks & Gardens	2440-0030-0000	John Kerr Park Upgrade - GPPS	New	-	-	6,586	-	6,586		
		2440-0010-0000	WIP - Parks & Gardens - See Note 1	New	110,000	110,000	40	-	40		
		2440-0011-0000	William Street Camp Ground	New	-	-	6,526	1,937	8,464		
2460-4900	Plant Operations	2460-0020-0000	Plant (Fleet) Purchases - See Note 2	New	375,000	375,000	102,119	85,598	187,718		
2485-4900	LRCI	2485-0022-0000	LRCI Rd 1 - Cnmla Landfill Site	New	3,610,193	2,205,340	-	221,343	86,357	307,700	
		2485-0023-0000	LRCI - Yowah - Toilet Upgrade	Upgrade			-	33,552	9,939	43,491	
		2485-0024-0000	LRCI-Bob Poncho Park Toilet Up	Upgrade			-	203,221	57,875	261,097	
		2485-0025-0000	C/mulla Storm Water & Water Ne	New			-	2,295	2,295		
		2485-0026-0000	LRCI-Centenary Park Toilet Upg	New			-	46,982	9,132	56,114	
		2485-0027-0000	LRCI-Cnmla Racecourse Kitchen & Bar	New			-	922	48,620	49,543	
		2485-0030-0000	Screening Bore pipes at HS Sit	New			-	-	1,105	1,105	
		2485-0028-0000	LRCI - Meurant Access	New			-	16,927	11,085	28,012	
2500-4900	Roads	2504-0605-0000	TIDS24-Jobs Gate Rehab Pavemen	Renewal	2,095,000	2,095,000	-	1,396,465	1,396,465		
		2504-0701-0000	TIDS - Eulo Toompine Reseal	Renewal			-	262	262		
		2503-0605-0000	Jobs Gate Road - 22/23 TIDS	Renewal			-	-	0	-	0
		2503-0701-0000	Eulo - Toompine 22/23 TIDS	Renewal			-	-	-	-	-
		2505-0605-0000	TIDS24-Jobs Gate Reseal Bitume	Renewal			-	-	60,067	60,067	
2570-4900	Tied Grants	2570-9000-0002	Stage 2 Cunnamulla Water Meter	New	-	-	419,092	-	419,092		
		2570-9000-0007	Warrego River Lookout Upgrade	New			275	-	275		
2571-4900	W4Qld 21-24	2571-9000-0013	W4Q21-Bob Poncho Park Toilets	New	-	-	1,461	290	1,751		
		2571-9000-0014	W4Q21-Cnmla Racecourse Kitchen	New			2,787	4,679	7,466		
		2571-9000-0015	W4Q21-Eulo Playground Upgrade	New			60	-	60		
2600-4900	Water	Not yet assigned	Eulo Main Street Irrigation	New	35,000	35,000	-	-	-		
		2600-0503-0000	BOR Round 6 - Pipe Replacement	New	3,316,921	5,276,269	30,073	624,122	654,194		
		2600-0502-0000	Cunnamulla Town Bore Upgrade	Upgrade			-	50,800	50,800		
		2600-0505-0000	LGGSP - Cnmla Pipe Replacement	Renewal			10,900	-	10,900		
			TOTALS		22,779,896	10,688,354	10,143,701	6,383,799	16,527,500		

Variance to GL due to timing of oncost adjustments

29,750

Note 1 Parks and Gardens Projects

Item	Budget	FY24 Expenditure
Playground Replacement Equipment	15,000.00	
Eulo Swing Set replacement including edging, sand	20,000.00	
Playground Rubber Soft Fall	15,000.00	
Robbers Tree Project	25,000.00	
JKP/Second Oval- Athel Pine Removal and Replacement	35,000.00	
Misc. P&G items	-	1,937.46
	110,000.00	1,937.46

Note 2 Plant Purchases

Item	Budget	FY24 Expenditure
Cunnamulla John Deere Catcher Mower	35,000.00	-
Wyandra Zero Turn Mower	35,000.00	-
Backhoe	200,000.00	-
4WD Ute w/ Tow Pack (Stock Routes Officer)	80,000.00	68,143.83
Misc. plant items	-	17,454.55
	350,000.00	85,598.38

STATEMENT OF CASH FLOWS

Paroo Shire Council
Statement of Cash Flows
For the period ending 30 April 2024

	2024 YTD Actual	2024 (Full Year) Revised
Cash flows from operating activities:		
Receipts from customers	7,867,189	8,182,014
Payments to suppliers and employees	(18,008,947)	(33,412,815)
	(10,141,758)	(25,230,801)
Interest received	795,016	1,070,000
Rental income	108,650	182,000
Non-capital grants and contributions	12,260,060	25,577,291
Borrowing costs	(76,154)	(90,000)
Net cash inflow (outflow) from operating activities	2,945,814	1,508,490
Cash flows from investing activities:		
Payments for property, plant and equipment	(6,360,717)	(10,688,353)
Proceeds from sale of property, plant and equipment	297,579	270,000
Capital grants, subsidies, contributions and donations	2,091,630	7,346,195
Net cash inflow (outflow) from investing activities	(3,971,508)	(3,072,157)
Cash flows from financing activities		
Repayment of borrowings	(174,797)	(234,598)
Drawdown of borrowings	-	-
Net cash inflow (outflow) from financing activities	(174,797)	(234,598)
Net increase (decrease) in cash held	(1,200,491)	(1,798,265)
Cash at beginning of reporting period	21,361,323	21,364,324
Cash at end of reporting period	20,160,832	19,566,058

After taking contract liabilities and internal reserves (outlined below) into account, Council's unrestricted cash position is approximately \$7.06m (June 2023: \$15.2m).

Internal and external cash restrictions are as follows:

Description	Source	Amount
Contract liabilities	External	12,509,516
Building reserve	Internal	403,330
Community housing reserve	Internal	183,012

STATEMENT OF CHANGES IN EQUITY

Paroo Shire Council
Statement of Changes in Equity
For the period ending 30 April 2024

	2024 YTD Actual	2024 (Full Year) Revised Budget
Asset revaluation surplus	172,094,783	191,792,894
Retained surplus	161,408,963	167,672,088
	<u>333,503,746</u>	<u>359,464,982</u>

RESULTS BY FUNCTION – 30 April 2024

FUNCTION	REVENUE ANALYSIS						EXPENDITURE ANALYSIS						NET RESULT	
	OPERATING REVENUE (BUDGET)	OPERATING REVENUE (YTD ACTUAL)	CAPITAL REVENUE (BUDGET)	CAPITAL REVENUE (YTD ACTUAL)	REMAINING BUDGET (OPERATING)	REMAINING BUDGET (CAPITAL)	REMAINING BUDGET (TOTAL)	OPERATING EXPENDITURE (BUDGET)	OPERATING EXPENDITURE (YTD ACTUAL)	DEPRECIATION EXPENDITURE (BUDGET)	DEPRECIATION EXPENDITURE (YTD ACTUAL)	REMAINING BUDGET (TOTAL)	FUNCTION RESULT - YTD ACTUAL	FUNCTION RESULT - ANNUAL BUDGET
AIRPORT	220,000	210,328	47,630	-	9,672	47,630	57,302	359,875	292,483	102,671	92,674	77,388	(174,830)	(194,916)
ASSETS ADMINISTRATION	-	-	-	-	-	-	-	128,100	50,382	-	-	77,718	(50,382)	(128,100)
CELEBRATIONS & FUNCTIONS	8,000	10,000	-	-	(2,000)	-	(2,000)	26,870	17,350	-	-	9,520	(7,350)	(18,670)
CEMETERIES	126,000	94,460	-	-	31,540	-	31,540	136,400	127,810	-	-	8,590	(33,950)	(10,400)
COMMUNITY DEVELOPMENT	238,644	126,108	-	-	112,536	-	112,536	238,644	120,349	-	-	118,295	5,769	-
COMMUNITY HOUSING	112,000	100,160	-	-	11,840	-	11,840	76,440	25,000	-	-	51,440	75,160	35,560
COMMUNITY SERVICES ADMINISTRATION	-	36,489	-	-	(36,489)	-	(36,489)	365,000	278,837	-	-	86,163	(240,348)	(365,000)
COMMUNITY SERVICES FUNDED PROGRAMS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
COUNCIL BUILDINGS	141,000	58,400	-	-	82,600	-	82,600	1,023,560	926,423	2,312,157	1,788,159	621,135	(2,656,162)	(3,194,717)
DEPOT	-	-	-	-	-	-	-	100,000	56,229	-	-	43,771	(56,229)	(100,000)
DISASTER MANAGEMENT	29,560	58,360	-	-	(28,800)	-	(28,800)	-	10,867	-	-	2,133	47,493	16,560
ECONOMIC DEVELOPMENT	2,625	2,273	-	-	352	-	352	303,400	151,449	-	-	151,951	(149,176)	(300,775)
EMPLOYMENT CREATION	49,500	49,500	-	-	-	-	-	87,780	66,298	-	-	21,482	(16,798)	(38,280)
ENG. PLAN & ENV - ADMINISTRATION	-	-	-	-	-	-	-	282,240	317,924	-	-	(35,684)	(317,924)	(282,240)
ENVIRONMENTAL HEALTH	5,250	5,888	-	-	(638)	-	(638)	9,500	8,058	-	-	1,442	(2,170)	(4,250)
EXECUTIVE	5,000	4,890	-	-	110	-	110	867,258	689,801	-	-	167,456	(684,911)	(852,258)
FESTIVALS AND EVENTS	30,000	26,569	-	-	3,431	-	3,431	300,000	272,838	-	-	27,162	(15,93)	(270,000)
FINANCE	3,625,351	3,306,906	-	-	318,045	-	318,045	821,200	612,943	-	-	208,257	2,693,364	2,804,751
FLOOD DAMAGE	20,654,141	1,857,169	-	-	18,796,972	-	18,796,972	20,441,278	2,591,644	-	-	17,859,634	(724,475)	212,863
GOVERNANCE	4,477,443	180,147	-	-	4,297,296	-	4,297,296	303,990	198,826	-	-	105,164	(18,679)	4,173,453
HALLS & RECREATION FACILITIES	-	17,201	-	-	(17,201)	-	(17,201)	-	-	-	-	-	17,201	-
HUMAN RESOURCES	-	-	-	-	-	-	-	283,500	293,576	-	-	(10,076)	(293,576)	(283,500)
INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	462,400	245,048	114,388	85,778	245,963	(330,826)	(576,788)
LEVEE BANKS	-	-	-	-	-	-	-	20,160	7,474	118,853	68,260	63,278	(75,734)	(139,013)
LIBRARY	33,325	14,531	-	-	18,394	-	18,394	222,600	164,131	-	-	58,469	(149,600)	(188,675)
PARKS & GARDENS	-	-	-	-	-	-	-	745,700	210,883	-	4,595	530,222	(215,478)	(745,700)
PEDESTRIAN NETWORK	-	-	-	-	-	-	-	647,500	343,343	-	-	304,157	(343,343)	(647,500)
PEST & WEED CONTROL	790,000	617,435	-	-	172,565	-	172,565	763,500	546,115	-	-	217,384	71,320	26,500
PLANNING & DEVELOPMENT	8,500	10,839	-	-	(2,339)	-	(2,339)	4,000	10,523	-	-	(6,523)	316	4,500
PLANT OPERATIONS	2,532,013	2,255,643	-	-	276,370	-	276,370	1,600,000	1,242,301	750,109	517,402	590,406	495,340	181,904
PRIVATE WORKS	150,000	21,455	-	-	128,545	-	128,545	120,000	23,568	-	-	96,432	(2,113)	30,000
PUBLIC ORDER & SAFETY	31,500	33,349	-	-	(1,849)	-	(1,849)	149,880	98,849	-	-	51,031	(65,500)	(118,480)
QUARRY MANAGEMENT	-	-	-	-	-	-	-	30,000	1,938	-	-	28,062	(1,938)	(30,000)
RAOF	48,436	46,436	-	-	2,000	-	2,000	55,000	45,179	-	-	9,821	1,257	(6,564)
REFUSE TIPS	135,145	-	-	-	135,145	-	135,145	331,394	121,831	-	-	209,563	(121,831)	(196,249)
RMPCC - STATE ROADS	1,637,625	1,292,293	-	-	345,332	-	345,332	1,391,981	1,121,086	-	-	270,895	171,207	245,644
ROAD CONSTRUCTION	-	-	1,077,166	541,732	-	535,434	535,434	-	-	2,490,590	2,237,014	253,576	(1,695,282)	(1,413,424)
ROAD MAINTENANCE	2,395,466	69,876	-	-	2,325,590	-	2,325,590	750,000	556,568	-	-	193,432	(486,632)	1,645,466
ROADS TO RECOVERY	750,000	217,114	-	-	532,886	-	532,886	750,000	217,114	-	-	532,886	-	-
SEWERAGE	510,660	510,354	-	-	306	-	306	277,000	201,892	319,474	282,649	111,933	25,813	(85,814)
STAFF RESOURCES	1,860,600	1,580,090	-	-	280,510	-	280,510	1,860,600	1,664,036	-	-	196,564	(83,946)	-
STOCK ROUTES & RURAL LANDS	5,250	748	-	-	4,502	-	4,502	62,450	59,623	-	-	2,827	(58,875)	(57,200)
STORES	251,144	119,593	-	-	131,551	-	131,551	65,396	65,396	-	-	99,604	54,197	86,144
STORM WATER	39,325	39,670	-	-	(345)	-	(345)	-	-	-	-	-	39,670	39,325
SWIMMING POOL	26,250	13,448	-	-	12,802	-	12,802	212,100	208,755	-	-	3,345	(195,306)	(185,850)
TOURISM	198,550	161,964	2,239,955	2,408,097	36,586	(168,142)	(131,556)	747,560	457,357	-	-	290,203	2,112,705	1,690,945
TV TRANSLATORS	-	-	-	-	-	-	-	55,000	10,430	-	-	44,570	(10,430)	(55,000)
WASTE MANAGEMENT	503,325	479,496	-	-	23,829	-	23,829	183,000	183,352	-	-	(352)	296,144	320,325
WATER	752,284	755,262	2,176,348	315,501	(2,378)	1,860,847	1,857,868	320,500	263,263	291,759	263,568	85,427	543,932	2,316,373
WORKPLACE HEALTH & SAFETY	3,500	-	-	-	(3,500)	-	(3,500)	182,300	138,291	-	-	24,009	(134,791)	(162,300)
YOUTH PROGRAM	136,532	91,399	-	-	45,134	-	45,134	136,532	72,077	-	-	64,455	19,321	-
INFRASTRUCTURE PROJECTS (LRIC)	-	-	1,805,097	1,524,487	-	280,609	280,609	-	-	-	-	-	1,524,487	1,805,097
Grand Total	42,521,644	14,481,344	7,346,195	4,789,817	28,040,301	2,556,378	30,596,679	38,384,091	15,133,832	6,500,000	5,340,100	24,410,160	(1,202,771)	4,983,748

CAPITAL AND OPERATING GRANTS AS AT 30 APRIL 2024

SUMMARY OF TIED GRANTS - CAPITAL (CURRENT YEAR ACTIVITY ONLY)

REVENUE

Program Name	FY24 Budget (Revised)	FY24 YTD Revenue	FY24 Budget Remaining	Comments
Local Roads and Infrastructure Program - Rounds 1 -3 (full funding allocation \$3,610,193)	1,805,097	215,132	1,589,965	See full project dissection below.
TIDS (full funding allocation \$1,047,500)	1,077,166	541,732	535,434	
LGSP - Water Security Project (full funding allocation (\$3,662,899)	1,008,870	315,504	693,366	See full project dissection below.
DSDLGP, W4Q - Riverwalk and Hotsprings (full funding allocation \$8,496,000)	-	3,717,453	(3,717,453)	See full project dissection below. Additional funding allocation to be included in re
Building our Regions R06 (full funding allocation \$1,945,797)	1,167,478	-	1,167,478	
Eulo Airport Runway Upgrade Rd 9	47,630	-	47,630	
Total Revenue - Tied Capital Grants	5,106,241	4,789,820	316,421	

EXPENDITURE

Program Name	FY24 Budget (Revised)	FY24 YTD Expenditure	FY24 Budget Remaining	Comments
Local Roads and Infrastructure Program - Rounds 1 -3	1,805,097	226,409	1,578,688	
TIDS	2,154,332	1,456,794	697,538	
LGSP - Water Security Projects	1,008,870	1,786,831	(777,961)	
DSDLGP, W4Q - Riverwalk and Hotsprings	-	1,734,596	(1,734,596)	
Building our Regions R06	1,167,478	624,122	543,357	
Eulo Airport Runway Upgrade Rd 9	-	-	-	
Total Expenditure - Tied Capital Grants	6,135,777	5,828,751	307,026	

NET RESULT

Program Name	FY24 Budget (Revised)	FY24 YTD Actual	FY24 Budget Remaining	Comments
Local Roads and Infrastructure Program - Rounds 1 -3	-	(11,277)	11,277	
TIDS	(1,077,166)	(915,062)	(162,104)	
LGSP - Water Security Project	-	(1,471,327)	1,471,327	
DSDLGP, W4Q - Riverwalk and Hotsprings	-	1,982,857	(1,982,857)	
Building our Regions - Round 6	-	(624,122)	624,122	
Eulo Airport Runway Upgrade Rd 9	47,630	-	47,630	
Net Result - Tied Capital Grants	(1,029,536)	(1,038,931)	9,395	

MAJOR PROJECTS - LIFETIME COSTS (INCLUDING COMMITMENTS)

	Spend to Date	Funding Allocation	Remaining	
LRCI Phase 1				
Yowah Fencing	30,000	30,000	-	
Water & Stormwater Network Investigation	2,000	-	2,000	
Cunnamulla Landfill	713,889	737,692	23,804	
Footpaths	66,885	67,000	115	
CBD Parking facilities	56,269	138,708	82,439	
	869,043	973,400	104,357	
LRCI Phase 2				
Eulo Stormwater & Drainage	336,688	350,000	13,312	
John Kerr Park Surface Upgrade	99,225	100,000	775	
Cunnamulla Racecourse Facilities Upgrade	52,043	100,000	47,957	
Tom Fagan Park Toilet	78,818	60,000	18,818	
Centenary Park Toilet	115,672	79,993	35,679	
	682,446	689,993	7,547	
LRCI Phase 3				
Yowah Hall Airconditioning	21,090		28,910	
Landscaping & Open Greenspaces	-	200,000	200,000	
Water Security - Tanks	8,750	1,196,800	1,188,050	
Parking Facilities	28,012	100,000	71,988	
Bob Poncho Park Toilet	340,164	400,000	59,836	
	398,017	1,946,800	1,548,783	
Building our Regions R06				
Cunnamulla Pipeline Replacement	624,122	13,420	637,542	
Hot Springs and Related Projects				
Hot Springs (DSDILGP)				
Project Management	765,166	-	708,746	
Opening Ceremony	36	245	36	
Regulatory, Permits Fees & Charges	171,652	-	166,240	
Design & Certification	718,136	50,000	780,136	
Principal Build Contract	6,942,126	66,604	6,835,063	
	8,597,117	116,849	8,490,221	
Hot Springs (W4Q)				
Water Disposal	276,078	48,922	323,578	
Electrical Upgrade	198,742	-	198,742	
Civil Works	302,070	32,930	335,070	
River Walk	259,876	30,124	289,896	
	1,036,765	111,976	1,147,285	
Hot Springs Water Headwall (LGGSP)				
Pontoon & River Boat (MDBEDP)	1,350,172	690,658	2,036,232	Residual funds reserved for water security related projects
	973,967	-	958,739	
	11,958,022	919,483	12,632,477	

SUMMARY OF TIED GRANTS - OPERATING
REVENUE

Program Name	FY24 Budget (Revised)	FY24 YTD Revenue	FY24 Budget Remaining	Comments
Roads to Recovery	750,000	217,114	532,886	
Disaster Management	29,560	58,360	(28,800)	
Employment Creation	30,000	49,500	(19,500)	
Illegal Dumping Program	135,145	-	135,145	
RADF	40,000	46,436	(6,436)	
Youth Program	136,532	89,830	46,702	
Community Development	238,644	126,108	112,536	
Events Funding (Australia Day)	8,000	10,000	(2,000)	
Library Operating Grants	31,825	14,060	17,765	
Flood Damage Revenue (DRFA)	20,654,141	1,857,169	18,796,972	
RMPD	1,637,625	1,111,265	526,360	
Exclusion Fencing	400,000	460,000	(60,000)	
Tourism and Events	37,550	37,550	-	Ignite Paroo
Festivals and Events	-	(750)	-	Return of event sponsorship
Community Housing	50,000	50,000	-	WQAC Housing Grant
Workplace, Health and Safety	-	3,500	(3,500)	LG Leadership for Sun Safety
Diesel fuel rebate	-	30,576	-	
Total Revenue - Tied Operating Grants	23,691,472	4,160,719	20,111,629	

EXPENDITURE (excluding depreciation)

Program Name	FY24 Budget (Revised)	FY24 YTD Expenditure	FY24 Budget Remaining	Comments
Roads to Recovery	750,000	217,114	532,886	
Disaster Management	13,000	10,867	2,133	
Employment Creation	87,780	66,298	21,482	
Illegal Dumping Program	331,394	121,831	209,563	
RADF	55,000	45,179	9,821	
Youth Program	136,532	72,077	64,455	
Community Development	238,644	120,349	118,295	
Events Funding (Australia Day)	26,670	17,350	9,320	Total program budget/actuals, only partially grant funded
Library Operating Grants	222,600	164,131	58,469	Total program budget/actuals, only partially grant funded
Flood Damage Revenue (DRFA)	20,441,278	1,023,135	19,418,143	
RMPD	1,391,981	1,121,086	270,895	
Exclusion Fencing	-	546,115	(546,115)	Total program actuals, only partially grant funded
Tourism and Events	-	-	-	Ignite Paroo
Festivals and Events	-	-	-	Return of event sponsorship
Community Housing	-	25,000	(25,000)	WQAC Housing Grant
Workplace, Health and Safety	-	-	-	LG Leadership for Sun Safety
Diesel fuel rebate	-	-	-	
Total Expenditure - Tied Operating Grants	23,694,879	3,550,533	20,715,461	

NET RESULT

Program Name	FY24 Budget (Revised)	FY24 YTD Actual	FY24 Budget Remaining	Comments
Roads to Recovery	-	-	-	
Disaster Management	16,560	47,493	(30,933)	
Employment Creation	(57,780)	(16,798)	(40,982)	
Illegal Dumping Program	(196,249)	(121,831)	(74,418)	
RADF	(15,000)	1,257	(16,257)	
Youth Program	-	17,753	(17,753)	
Community Development	-	5,759	(5,759)	
Events Funding (Australia Day)	(18,670)	(7,350)	(11,320)	
Library Operating Grants	(190,775)	(150,071)	(40,704)	
Flood Damage Revenue (DRFA)	212,863	834,035	(621,171)	
RMPC	245,644	(9,821)	255,465	
Exclusion Fencing	400,000	(86,115)	486,115	
Tourism and Events	-	37,550	(37,550)	Ignite Paroo
Festivals and Events	-	(750)	750	Return of event sponsorship
Community Housing	-	25,000	(25,000)	WQAC Housing Grant
Workplace, Health and Safety	-	-	-	IG Leadership for Sun Safety
Diesel fuel rebate	-	30,576	(30,576)	
Net Result - Tied Operating Grants	396,593	576,110	(179,517)	

10 LATE REPORTS

Any late reports will be provided in a Supplementary Agenda.

11 GENERAL BUSINESS

12 CLOSURE OF MEETING