



COUNCIL MEETING MINUTES

15 November 2016

1 OPENING OF MEETING 1.18pm

2 ATTENDANCES AND APOLOGIES

Mayor	Lindsay Godfrey
Deputy Mayor	Neil Hatchman
Councillor	Rick Brain
Councillor	Joann Woodcroft
Councillor	Don Dunstan

Executive Officer	Chris Cowley
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Minute Taker	Teresa King
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Apologies

Nil

3 MOTIONS OF SYMPATHY

Res M16/111

That Council moves a motion of Sympathy for Norman Maxwell Young, Malcolm John Daking, Jean (Ninky) Colliss and Kathleen (Dawn)Davidson.

Moved Cr Woodcroft

Seconded Cr Dunsdon

CARRIED 0/4

4 CONFIRMATION OF MINUTES

Res M16/112

That Council adopt the minutes of the General Meeting of Council held on Wednesday 12th October 2016 and the minutes of the Special Meeting of Council held on Thursday 27th October 2016as a true and correct record of that meeting of Council.

Moved Cr Hatchman

Seconded Cr Woodcroft

CARRIED 0/4

5 DECLARATION OF INTEREST BEING

- Material Personal Interest Nil
- Conflict Of Interest - Nil

6 CORRESPONDENCE

6.1.2 Emailed received 15.10.2016 from Jeffrey & Janelle Jackson regarding sponsorship for Courtney & Kayla Jackson to attend the Australian Futsal Team in USA Nationals in July 2017 and the UK respectively.

Res M16/113

That Council

1. *Sponsor Courtney Jackson to the amount of \$1,000.*
2. *Sponsor Kayla Jackson to the amount of \$1,000.*

Moved Cr Hatchman

Seconded Cr Dunsdon

CARRIED 0/4

7.1.1 Review of Policies Report

Council Meeting: 15 November 2016

Department: Governance

Author: John Page

Purpose

To present to Council a list of policies for consideration and adoption.

Res M16/114

That Council adopt the following policies:

GP-008 -Recruitment Selection & Employment Policy - CEO Directive

GP-042a - Community Grants Procedure

GP-045 - Administrative Action Complaints Policy

GP-049 - Public Interest Disclosure Policy

HR-002 - Performance and Misconduct Policy

GP-049a - Public Interest Disclosure (PID) Management Plan and Procedure

Moved Cr Woodcroft

Seconded Cr Dunsdon

CARRIED 0/4

7.1.2 GP-051 CEMETERY OPERATIONS POLICY

Council Meeting: 15th November, 2016

Department: Chief Executive Officer

Author: John Page

Purpose

The purpose of the report is to present to Council for consideration GP-051 Cemetery Operations Policy (new Policy).

Deferred to December 2016 Council meeting

6.1.3 COUNCILLOR REMUNERATION POLICY

Council Meeting: 15 November 2016

Department: Chief Executive Officer

Author: John Page

Purpose

The purpose of the report is to present to Council a Councillor Remuneration Policy as well as correct Council's resolution of the 2nd March, 2016 to comply with the Local Government Remuneration and Discipline Tribunal's ruling.

Res M16/115

That Council

- a) *Set the Meeting fee for Councillors (other than the Mayor and Deputy Mayor) as*
 - 1) *Base Fee of \$15,585.00*
 - 2) *Meeting Fee \$ 649.36 per meeting*
- b) *Adopt the Councillor Remuneration Policy as presented*

Moved Cr Brain

Seconded Cr Hatchman

CARRIED 0/4

7.1.4 PROPOSED 2017 COUNCIL MEETING DATES

Council Meeting: 15 November 2016

Department: Governance

Author: Teresa King

Purpose

In accordance with section 258 of the *Local Government (Operations) Regulation 2012*, council is required at least once a year to publish in a newspaper the days and time of its ordinary meetings.

Res M16/116

That Council In accordance with section 258 of the Local Government (Operations) Regulation 2012, council resolve to hold its ordinary monthly meeting at the Civic Centre Cunnamulla commencing at 1pm on the following dates:

January

Tuesday 17 January 2017

February

Tuesday 21 February 2017

March

Tuesday 21 March 2017

April

Tuesday 18 April 2017

May

Tuesday 16 May 2017

June

Tuesday 20 June 2017

July

Tuesday 18 July 2017

August

Tuesday 15 August 2017

September

Tuesday 19 September 2017

October

Tuesday 17 October 2017

November

Tuesday 21 November 2017

December

Tuesday 12 December 2017

Moved Cr Woodcroft

Seconded Cr Hatchman

CARRIED 0/4**7.1.5 CHRISTMAS CLOSURE PERIOD REPORT**

Council Meeting: 15 November 2016

Department: Governance

Author: Chris Cowley

Purpose of Report

To provide Council with Christmas closure dates for consideration for the 2016 period.

Res M16/117

That Council

1. *Close the internal operations of Council (i.e. administration, community, library & tourism) for the period from Monday 26 December 2016 to Monday 02 January 2017 with only a skeleton Staff of indoor staff for the period Monday 19 December 2016 to Monday 02 January 2017.*

2. Close the external operations of Council (i.e Infrastructure) for the period Monday 19 December 2016 to Monday 02 January 2017 with a skeleton crew only working.

Moved Cr Dunsdon

Seconded Cr Brain

CARRIED 0/4

7.1.6 ADOPTION OF ANNUAL REPORT 2015-2016

Council Meeting: 15 November 2016

Department: Chief Executive Officer

Author: Chris Cowley

Purpose of Report

To adopt the Annual Report 2015-2016

Res M16/118

That Council adopt the Paroo Shire Council 2015-2016 Annual Report as attached.

Moved Cr Hatchman

Seconded Cr Woodcroft

CARRIED 0/4

7.2.1 FINANCIAL POSITION UPDATE REPORT

Council Meeting: 15 November 2016

Department: Finance and Administration

Author: Patricia Jordan

Purpose of Report

To provide Council with an update on our current financial position and the process agreed to review the 2016/17 Budget.

Res M16/119

That Council receive and note the October, 2016 Financial Report.

Moved Cr Brain

Seconded Cr Hatchman

CARRIED 0/4

NB Cr Godfrey noted he would like to speak to the Federal Government re: Financial Assistance Grants when they come about.

7.2.2 Q1 Budget Review

Council Meeting: 15 November, 2016

Department: Finance and Administration

Author: Patricia Jordan

Purpose of Report

To provide Council the first Quarter Budget Review 2016/17 recently conducted by managers and staff.

Res M16/120

That Council adopt the Q1 Reviewed Budget.

Moved Cr Woodcroft

Seconded Cr Brain

CARRIED 0/4

7.3.1 INFRASTRUCTURE DEPARTMENT - TIDS Report

General Meeting: 15 November 2016

Department: Infrastructure

Author: Paula Gardiner

SWRRTG – TIDS Funding Report**Purpose**

The purpose of this report is to present the 4 year program of works for the TIDS program for consideration and approval.

Res M16/121*That Council*

1. *Endorse the proposed 4 year program of works for the TIDS program as attached for consideration by the SWRRTG.*
2. *Endorse the Statement of Intent (SOI) for each road nominated in the 4 year program of works as attached.*
3. *Subject to budget deliberations acknowledge the Council funding commitment required for this four year program of works.*

Moved Cr Dunsdon

Seconded Cr Hatchman

CARRIED 0/4

8 PETITIONS

9 NOTICES OF MOTION

10 CLOSED SESSION

These reports has been referred to a closed meeting of Council in accordance with the *Local Government Regulation 2012, Chapter 8, Part 2, section 275(1) (e) & (h)*.

Res M16/122*That Council Moves into a closed session at 3.06pm in accordance with Local Government Regulations 2012 Section 275 1(e)*

Moved Cr Dunsdon

Seconded Cr Hatchman

CARRIED 0/4

10.1 BURSARY NOMINATIONS REPORT – CONFIDENTIAL

Council Meeting: 15 November 2016

Department: Governance

Author: Teresa King

Purpose

Each year the RL Beresford and Paroo Shire Council Bursaries nominations are called through the schools within the Shire.

**10.2 INFRASTRUCTURE DEPARTMENT - RESEALING SERVICES TENDER – CONTRACT
SWTD 1088**

Council Meeting: 15 November 2016

Department: Infrastructure

Author: Paula Gardiner

Purpose of Report

The purpose of this report is to award a contract to the preferred tendered to carry out works associated with Council's 2016-17 Reseal Program associated with the Roads 2 Recovery and TIDS road projects.

Res M16/123

That Council Moves out of closed session at 3.20pm in accordance with Local Government Regulations 2012 Section 275 1(e)

Moved Cr Woodcroft

Seconded Cr Dunsdon

CARRIED 0/4

Res M16/124*That Council*

1. accepts the nominations from the Cunnamulla State School for the RL Beresford to: Charity Jones
2. accepts the nominations from the Cunnamulla State School for the and PSC Bursary to: Nathan Barlow
3. accepts the nomination from the Sacred Heart School for the RL Beresford Bursary to: Mia Woods.

Moved Cr Hatchman

Seconded Cr Brain

CARRIED 0/4

Res M16/125

That Council accepts the tender submission by RPQ Spray Seal Pty Ltd for Contract SWTD-1088 for the provision of road resealing services at a tendered price of \$286,947.56 (including GST).

Moved Cr Dunsdon

Seconded Cr Hatchman

CARRIED 0/4

11 CLOSURE OF MEETING 3.22pm**MINUTES CERTIFICATE**

Confirmation

Lindsay Godfrey
Mayor

Chris Cowley
Chief Executive Officer