



# **COUNCIL MEETING Minutes**

**16 May 2017**

## 1 OPENING OF MEETING 12.00pm

## 2 ATTENDANCES AND APOLOGIES

Mayor	Lindsay Godfrey
Deputy Mayor	Neil Hatchman
Councillor	Joann Woodcroft
Councillor	Don Dunsdon
Councillor	Rick Brain

Executive Officer	Stuart Randle
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Minute Taker	Anita Wharton
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### APOLOGIES

#### Members of the Executive Management Team

A/g Infrastructure Manager	Charles Knight
HR/Administration Manager	Lesleigh Buxton
Community Services Manager	Penny Pyke
Finance Manager	Patricia Jordan

#### Apologies

EDTM	Carmel Meurant
Asset Manager	Tannas Godfrey

## 3 MOTION OF SYMPATHY

### **Res. M17/104**

*That Council move a motion of sympathy for Mr Roy Allen.*

*Mover Cr Woodcroft*

*Seconded Cr Hatchman*

**CARRIED**

## 4 CONFIRMATION OF MINUTES

### **Res.M17/105**

*That Council adopt the minutes of the General Meeting of Council held Friday 21 April 2017 as a true and correct record of that meeting of Council.*

*Moved Cr Dunsdon*

*Seconded Cr Brain*

**CARRIED**

## 5 DECLARATION OF INTEREST BEING

### • Conflict Of Interest

*Cr Brain a perceived Conflict of Interest on item 7.4.3*

## 6 CORRESPONDENCE - NIL

## 7 OFFICER REPORTS

### 7.1.1 WALKING TRACK

Council Meeting: 16 May 2017  
Department: Governance  
Author: Stuart Randle

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#### **Purpose**

The purpose of this report is to provide Council with an opportunity to consider a request for the provision of walking track facilities between the weir and Cunnamulla.

#### **Recommendation:**

*That Council notes that concept planning for a walking track connecting the weir and Cunnamulla is underway and a report will be provided to Council in due course.*

### REMUNERATION FOR SENIOR CONTRACT STAFF

Councillor Dunsdon raised a number of issues in relation to employment of senior staff. A General discussion on the matter followed.

#### **Res. M17/106**

*That management present a policy to council for changes of Remuneration or tenure of employment for Senior Contract Staff.*

Moved Cr Dunsdon

Seconded Cr Brain

CARRIED

### 7.1.2 ADOPTION OF DELEGATION REGISTER

Council Meeting: 16 May 2017  
Department: Governance  
Author: Stuart Randle

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#### **Purpose**

The purpose of this report is to provide Council with an opportunity to undertake the annual review of delegations in accord with the provisions of the Local Government Act 2009.

#### **Res.M17/107**

*That in accordance with Section 257 of the Local Government Act 2009 and Section 305 of the Local Government Regulations 2012, Council resolves to delegate to the Chief Executive Officer the decision making authority as described in the May 2017 delegations register.*

Moved Cr Dunsdon

Seconded Cr Woodcroft

CARRIED

*12.30 Meeting adjourned for lunch and resumed at 1.06pm*

### 7.1.3 NOTICE OF MOTION – COUNCILLOR REMUNERATION

Council Meeting: 16 May 2017  
Department: Governance  
Author: Stuart Randle

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#### **Purpose**

The purpose of this report is to provide Council with an opportunity to repeal the resolution made on 21 April 2017 in relation to Councilor remuneration and consider an alternate resolution for the remuneration levels for the Mayor, Deputy Mayor and Councillors, to take effect from 1 July 2017.

### **Res.M17/108**

That in accordance with section 262 of the Local Government regulation 2012, Council resolves to repeal resolution RES.M17/079, and

*That in accordance with section 247(3) of the Local Government Regulation 2012, Council resolves*

- 1. To adopt the following remuneration schedule for the Mayor, Deputy Mayor and Councillors effective 1 July 2017.*

Category	Remuneration	
Category 1	Mayor	\$84,210
	Deputy Mayor	\$41,116
	Councillor (Base)	\$15,562
	Councillor (Meeting)	\$16,716

- 2. That the meeting fee component shall be payable to Councillors for attendance at the monthly general meeting.*

*Moved Cr Woodcroft*

*Seconded Cr Dunsdon*

**CARRIED**

## **7.1.4 APPOINTMENT OF CEO REPORT**

Council Meeting: 16 May 2017

Department: Governance

Author: Stuart Randle

### **Purpose**

The purpose of this report is to provide Council with an opportunity to appoint a new Chief Executive Officer

### **Res.M17/109**

*That in accordance with section 194 (1) of the Local Government Act 2009, Council resolves to appoint Mr Oliver Simon as the Chief Executive Officer of the Paroo Shire Council.*

*Moved Cr Hatchman*

*Seconded Cr Brain*

**CARRIED**

## **7.1.5 CORPORATE PLAN**

Council Meeting: 16 May 2017

Department: Governance

Author: Stuart Randle

### **Purpose**

The purpose of this report is to provide Council with an opportunity to adopt a new Corporate Plan in accordance with the requirements of the Local Government Regulation 2012.

**Res.M17/110**

That Council resolve to adopt the Corporate Plan 2017-2022 with the more inclusive photos from more towns throughout the shire.

Moved Cr Dunsdon

Seconded Cr Hatchman

CARRIED

**Res.M17/111**

That Council introduce a Strategic Agenda Item for Action Reports in relation to overgrown allotments and derelict houses to be included in the Health Building and Environment Report.

Moved Cr Dunsdon

Seconded Cr Brain

CARRIED

**7.1.6 HEALTH BUILDING AND ENVIRONMENT REPORT**

Council Meeting: 16 May 2017

Department: Governance

Author: Steve Mizen

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**Purpose**

The following report is submitted on activities carried out during April 2017.

**Res.M17/112**

That Council receive and note the Health & Building report as presented.

Moved Cr Dunsdon

Seconded Cr Brain

CARRIED

**7.1.7 LOCAL LAWS ACTIVITY BRIEFING NOTE**

Council Meeting: 16 May 2017

Department: Infrastructure

Author: Ema Havea

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**Purpose:**

To provide an update on the activities undertaken by Local Laws Officer.

**Res.M17/113**

That council receive and note the Grants Officer Report as presented.

Moved Cr Hatchman

Seconded Cr Woodcroft

CARRIED

**7.2.1 FINANCIAL POSITION UPDATE REPORT**

Council Meeting: 16 May 2017

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Department: Finance  
Author: Patricia Jordan

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### **Purpose of Report**

To provide Council with an update on our current financial position and the process agreed to review the 2016/17 Budget.

#### **Res.M17/114**

1. That Council receive and note the April, 2017 Financial Report.
2. That Council write off the Sundry Debtor Accounts – to the value of \$50.00

Moved Cr Dunsdon

Seconded Cr Brain

CARRIED

### **7.2.2 Q3 BUDGET REVIEW**

Council Meeting: 16 May 2017  
Department: Finance  
Author: Patricia Jordan

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#### **Purpose**

Section 170 (C) of the *Local Government Financial Regulation 2012* states that the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

This report is based on the Third Quarter Budget Review 2016/17 recently conducted by managers and staff. It incorporates new items and changes not previously identified in the original and first quarter budget review and changes to this budget review due to events arising since the beginning of the financial year.

The result of the budget review shows an estimated surplus of \$6,037 and an overall deficit of \$6.3 million. Of this amount, \$6.3 million relates to asset depreciation.

#### **Res.M17/115**

*That council receive and adopt the Q3 Budget Report as presented with the exception of the correct purchase price of the Agforce Building as noted under the Capital Expenditure 2016/17 and provide expenditure breakdown on Council Housing Maintenance.*

Moved Cr Woodcroft

Seconded Cr Dunsdon

Carried

### **7.2.3 GRANTS OFFICER REPORT**

Council Meeting: 16 May 2017  
Department: Finance  
Author: Rachael Johnson

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#### **Purpose**

The purpose of this report is to advise Paroo Shire executive of the activities undertaken by the Grants Officer for the month of April 2017.

#### **Res.M17/116**

*That council receive and note the Grants Officer Report as presented.*

*Moved Cr Hatchman**Seconded Cr Woodcroft**CARRIED*

### **7.3.1 CUSTOMER SERVICES REPORT**

Council Meeting: 16 May 2017

Department: HR & Administration

Author: Anita Wharton

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#### **Purpose:**

The purpose of this report is to update Councillors on the progress of complaints or requests for private works logged in the Customer Request system.

#### ***Res.M17/117***

*That council receive and note the Customer Services Request Report as presented.*

*Moved Cr Hatchman**Seconded Cr Dunsdon**CARRIED*

### **7.3.2 HUMAN RESOURCES & ADMINISTRATION REPORT**

Council Meeting: 16 May 2017

Department: HR & Administration

Author: Lesleigh Buxton

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#### **Purpose**

The purpose of this report is to provide council with an update of the current activities being undertaken within Human Resources and Administration.

#### ***Res.M17/118***

*That Council receive and note the Human Resources Report as presented.*

*Moved Cr Woodcroft**Seconded Cr Brain**CARRIED*

### **7.3.3 HUMAN RESOURCES POLICIES**

Council Meeting: 16 May 2017

Department: HR & Administration

Author: Lesleigh Buxton

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#### **Purpose**

The purpose of this report is to seek approval to replace current policies within the Human Resources department that cover Council and introduce a new policy on Relocation.

#### ***Res.M17/119***

*That Council adopt the following presented Policies effective 1 May 2017*

**Recruitment and Selection****Relocation****Staff Housing****Motor Vehicle Usage – Ammendment at clause 5.2.***Moved Cr Dunsdon**Seconded Cr Brain**CARRIED**Mayor Godfrey left the room at 2.42pm and returned at 2.47pm***7.4.1 MANAGER COMMUNITY SERVICES**

Council Meeting: 16 May 2017

Department: Community Services

Author: Penny Pyke

**Purpose**

To provide Council with an update on Community Services for April 2017

***Res.M17/120****That Council receives and notes the Community Services update as presented**Moved Cr Hatchman**Seconded Cr Dunsdon**CARRIED***7.4.2 RADF GRANT APPLICATIONS**

Council Meeting: 16 May 2017

Department: Community Services

Author: Penny Pyke

**1. Purpose – Application for assistance**

This report provides a recommendation by the RADF Advisory Committee from a General Meeting held on Thursday 27<sup>th</sup> April 2017 for financial assistance for 8 projects. Council is requested to approve and adopt the following project that was endorsed in accordance with current policies.

Applications received for assistance.....8

Applications approved.....8 (3 with recommendations)

Balance of funding prior to round opening      \$59,214.00

**Amount approved during this round      \$30,572.00**Balance remaining      \$28,642.00***Res.M17/121****That the RADF Community Advisory Committee recommended projects from round 3 /2017 via Meeting on Thursday 27 April 2017 be approved and adopted.*



*Moved Cr Hatchman**Seconded Cr Woodcroft**CARRIED**Councillor Brain declared a conflict of interest and left the room at 3.04pm*

### **7.4.3 COMMUNITY DONATIONS – CUNNAMULLA AND DISTRICT DIGGERS RACE CLUB**

Council Meeting: 16 May 2017  
Department: Community Services  
Author: Penny Pyke

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**Purpose:**

To ask Council to consider the application from Cunnamulla District Diggers Race Club (CDDRC), for Community Donations assistance.

***Res.M17/122***

- 1. Council adopts the recommendation of paying for the electrical repairs to the Race Course of \$471.48.*
- 2. Council allocates the amount of \$2770.65 for fees waived from previous committee as per statement attached.*

*Moved Cr Dunsdon**Seconded Cr Godfrey**CARRIED**Councillor Brain returned to the room at 3.12pm*

### **7.4.4 COMMUNITY DONATIONS APPLICATION – ST JOSEPH'S CHURCH EULO**

Council Meeting: 16 May 2017  
Department: Community Services  
Author: Penny Pyke

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**Purpose:**

To ask Council to consider the application from St Josephs Church, Eulo, for Community Donations assistance.

***Res.M17/123***

- 1. Council allocates an amount of \$300.00 to St Joseph's Church Eulo, for financial assistance for asbestos issues in addition to the Community Donations Budget.*

*Moved Cr Dunsdon**Seconded Cr Hatchman**CARRIED*

### **7.5.1 ECONOMIC DEVELOPMENT & TOURISM UPDATE**

Council Meeting: 16 May 2017  
Department: Economic Development & Tourism  
Author: Carmel Meurant

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**Purpose of Report**

To provide Council with an update on Economic Development & Tourism activity for April, 2017.

**Res.M17/124**

*That Council receive and note the Economic Development & Tourism update as presented.*

Moved Cr Dunsdon

Seconded Cr Brain

CARRIED

### **7.6.1 ASSET MANAGEMENT REPORT**

Council Meeting: 16 May 2017

Department: Assets

Author: Tannas Godfrey

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#### **Purpose**

To provide Council with update of Asset Management compliance and activities carried out during April and planned May 17.

**Res.M17/125**

*That Council receive and note the Asset Management Report as presented.*

Moved Cr Dunsdon

Seconded Cr Woodcroft

CARRIED

### **7.6.2 ACQUISITION OF PCYC BUS**

Council Meeting: 16 May 2017

Department: Assets

Author: Kimberley Kingsnorth and Tannas Godfrey

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#### **Purpose**

To provide Council with a recommendation on the purchase of the PCYC Bus, for the Communities Department and for local community groups to hire.

**Res.M17/126**

*That Council endorse the purchase of the PCYC bus for the amount of \$4,500 from the Plant Reserve.*

*And*

*That Council approve the hire of the PCYC bus for registered and/or incorporated groups and clubs and is not available for hire by private individuals.*

Moved Cr Brain

Seconded Cr Dunsdon

CARRIED

### **7.7.1 COUNCIL REPORT – INFRASTRUCTURE WORKS UPDATE**

Council Meeting: 16 May 2017

Department: Infrastructure

Author: Trevor Jones

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**Purpose**

The following report is submitted for information regarding Council's road program activities, including Private Works, Capital Works and Maintenance activities around the shire during the month of April 2017. An updated works program is attached for information.

**Res.M17/127**

*That Council receive and note the Infrastructure Works Update Report as presented.*

*Moved Cr Dunsdon*

*Seconded Cr Hatchman*

*CARRIED*

**7.7.2 WATER SUPPLY AND SEWERAGE BRIEFING NOTE**

Council Meeting: 16 May 2017

Department: Infrastructure

Author: Paul Doyle

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**Purpose**

To provide an update on the operation of Councils Water Supply and Sewerage Infrastructure.

**Res.M17/128**

*That Council receives the briefing note regarding Water Supply and Sewerage activities as presented.*

*Moved Cr Woodcroft*

*Seconded Cr Brain*

*CARRIED*

**7.7.3 STOCK ROUTES REPORT**

Council Meeting: 16 May 2017

Department: Infrastructure

Author: Tom King

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**Purpose**

To provide council with an update of the Stock Routes Officers Activities for April 2017

**Res.M17/129**

*That Council receive and note the Acting Stock Route Officer's report as presented*

*Moved Cr Woodcroft*

*Seconded Cr Dunsdon*

*CARRIED*

**GENERAL CORRESPONDENCE****RESERVE LEASE**

Council has received correspondence from John O'Sullivan at Thurulgoona Pastoral Company relating to Term Lease 0/209262. The Lease is due for renewal and requires councils endorsement advising that Council has no objections to renewal of the lease.

**Res.M17/130**

*That Council respond to John O'Sullivan advising that council has no objections to the lease renewal.*

*Moved Cr Dunsdon*

*Seconded Cr Hatchman*

*CARRIED*

8 PETITIONS

9 NOTICES OF MOTION

10 CLOSED SESSION

11. CLOSURE OF MEETING 3.57pm

**MINUTES CERTIFICATE**

Confirmation

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Lindsay Godfrey  
Mayor

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Stuart Randle  
Interim Chief Executive Officer