



PAROO SHIRE COUNCIL

Position Vacant Community Services Leader

Paroo Shire Council is currently seeking suitable candidates for the role of Community Services Leader.

The Leader of Community Services is responsible for leading the Community Services Team in the planning, development and implementation of strategies, programs and events for, and on behalf of, Council and the community. The successful applicant will also take responsibility for ensuring that budget, funding and reporting requirements are met and that community facilities within the Shire are managed appropriately.

Community Services Leader is responsible for:

- Leading the Community Services team and ensuring that lines of communication are maintained between staff, including staff working at different locations and time periods.
- Maintaining a current knowledge of industry and legislative changes impacting Community Services and implement improvements to reflect contemporary practice.
- Liaising with key government and non-government agencies in order to identify and secure partnerships, resources and opportunities for Council's Community Services.

As a representative of Council, demonstrated professionalism, leadership and a commitment to a high level of service and continuous improvement in the best interest of Council and the community are essential.

To apply for this role:

- Review the position description available at www.paroo.qld.gov.au/employment or pick up from the Front Counter at Council Depot Broad Street, Cunnamulla
- Provide a brief cover letter (1-2 pages) outlining your motivation for applying for this role and the skills and experience that you will bring to the role
- Send your cover letter plus your current resume to recruitment@paroo.qld.gov.au
- For further information please contact Council on (07) 4655 8400

Applications close: COB Friday 30 April 2021

**Cassandra White
Chief Executive Officer, Paroo Shire Council**