



ORDINARY MEETING MINUTES

Tuesday, 15th April 2025

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9:05am

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Deputy Mayor	Rick Brian	
Councillor	Tomas King	
Councillor	Corissa Jackson	
Councillor	Joann Woodcroft	

APOLOGIES

Nil

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

A/CEO	David Burges
A/Director of Infrastructure	David Burges
Director of Community Support & Engagement	Tony Koch
Director of Corporate Services, Governance and Risk	Sarmad Habib

4 MOTION OF SYMPATHY

Council Resolution (RES.M25/130)

Moved: Cr Woodcroft

Seconded: Cr King

That council move a motion of sympathy for Brian Manthey, Jack Widgell and Boyd Bignell

Carried unanimously.

5 MAYORAL MOTION

Nil

6 CONFIRMATION OF MINUTES

Council Resolution (RES.M25/131)

Moved: Cr Jackson

Seconded: Cr Woodcroft

That Council adopt the minutes of the Ordinary Meeting of Council held 18th March 2025 as a true and correct record of that Meeting.

Carried unanimously.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

8 DECLARATION OF INTEREST

In accordance with Chapter 5B of the Local Government Act 2009, Cr Jackson declared a Declarable Conflict of Interest with Agenda Item 12.6 Community Grant Application: Cunnamulla Clay Target Club as her Brother in-law is an executive member of the Cunnamulla Clay Target Club.

Cr Jackson requested she be able to stay in the room to answer questions but not participate in the discussion and not vote on the matter.

9 MAYOR

9.1 Mayor's Report

Council Meeting: 15th April 2025

Department: Office of the Mayor

Author: Suzette Beresford, Mayor

The purpose of this report is to provide an update on the meetings and events that Mayor Beresford has attended in March.

Recommendation

That Council receive and note the Mayor's Report.

Council Resolution (RES.M25/132)

Moved: Brain

Seconded: Woodcroft

That Council receive and note the Mayor's Report.

Carried unanimously.

10 OFFICER REPORTS

10.1 Chief Executive Officer

10.1.1 Action Items Register Report

Council Meeting: 15th April 2025
Department: Office of the Chief Executive Officer
Author: Interim CEO
Attachments: 1. Action Item Register

- Action Item Register - Cunnamulla
- Action Item Register - Eulo
- Action Item Register - Noorama
- Action Item Register - Wyandra
- Action Item Register – Yowah

Purpose

The purpose of this report is to provide Council with an update on items that were raised in previous Council Meetings and during the Noorama, Yowah, Eulo, Wyandra and Cunnamulla site visits requesting information, action or follow up.

Council Resolution (RES.M25/133)

Moved: Cr Brain

Seconded: Cr Jackson

That Council receive and note the Action Items Register Report including amendments.

Carried unanimously.

10.1.2 Wyandra Pub & Truck Stop – Office of Liquor and Gaming Regulation Request

Workshop: 15th April 2025
Department: Office of the Chief Executive Officer
Author: Director Community Support & Engagement
Attachments: 1. Letter from Department of Justice

Purpose

The purpose of this report is to advise of a request from the *Office of Liquor and Gaming Regulation (OLGR)* for Council's views regarding the liquor licence for the Wyandra Pub & Truck Stop.

Council Resolution (RES.M25/134)

Moved: Cr King

Seconded: Cr Woodcroft

Recommendation

That Council:

1. Receive and note the correspondence from the Office of Liquor and Gaming Regulation dated 20 March, and
2. Endorse the action of the ACEO in advising the Office of Liquor and Gaming Regulation that Council has no objections to the application for a Liquor Licence at Lot 1 Registered Plan 8780, (21 Railway Street, Wyandra) and confirm that the application complies with Council's Planning Scheme.

Carried unanimously.

10.1.3 Appointment of Interim CEO

Council Meeting: 15th April 2025
Department: Office of the Chief Executive Officer
Author: Interim CEO
Attachments: Nil.

Purpose

The purpose of this report is to seek Council endorsement for the appointment of the Interim CEO.

Council Resolution (RES.M25/135)

Moved: Cr King
Seconded: Cr Woodcroft

Recommendation

That Council, pursuant to Section 195 of the Local Government Act 2009, endorse the appointment of Mr David Burges as the Interim CEO for the period from 10th April 2025 to 23rd April 2025 during the absence of the Interim CEO Neil Polglase whilst on annual leave.

Carried unanimously.

10.1.4 Economic Development Report

Council Meeting: 15th April 2025
Department: Office of the Chief Executive Officer
Author: Economic Development
Attachments: Nil

Council Resolution (RES.M25/136)

Moved: Cr Jackson
Seconded: Cr Brain

Recommendation

That Council note and receive the Economic Development Report

Carried unanimously.

10.2 Director of Infrastructure

10.2.1 Major Projects Report

Council Meeting: April 15th 2025

Department: Infrastructure

Author: Council Project Manager

Attachment: Nil.

Purpose

The purpose of this report is to provide Council with an update on major projects for the month of March 2025.

Council Resolution (RES.M25/137)

Moved: Cr Woodcroft

Seconded: Cr Jackson

That Council receive and note the Major Projects Report.

Carried unanimously.

10.2.2 Restoration of Essential Public Assets Status Report

Council Meeting: 15 April 2025

Department: Infrastructure

Author: A/ Director Infrastructure Services

Attachments:

1. Shepherd Services Report - September 2022 Event
2. Shepherd Services Report - January 2024 Event
3. Shepherd Services Report - December 2024 Event
4. Shepherd Services - Emergent Works related to the December 2024 Event

Purpose

The purpose of this report is to provide Council with an update on the Restoration of Essential Public Assets (REPA) flood repair works for the month of March 2025, together with associated emergent works and data collection and submissions for all relevant events.

Council Resolution (RES.M25/138)

Moved: Cr Woodcroft

Seconded: Cr Jackson

Recommendation

That Council receive and note the Restoration of Essential Public Assets Status Report.

Carried unanimously.

10.2.3 2024-25 Works Program Status Report

Council Meeting: 15 April 2025
 Department: Infrastructure
 Author: A / Director of Infrastructure
 Attachments: 1. Works Program Gantt Chart

Purpose

The purpose of this report is to provide Council with an update on the capital works program.

Council Resolution (RES.M25/139)

Moved: Cr Jackson
Seconded: Cr Woodcroft

Recommendation

That Council receive and note the 2024-25 Works Program Status Report.

Carried unanimously.

10.2.4 Natural Disaster Recovery Arrangements March 2025 Event - Project Management

Council Meeting: 15 April 2025
 Department: Infrastructure
 Author: A / Director of Infrastructure
 Attachments: 1. Confidential Attachment Provided Under Separate Cover

Purpose

The purpose of this report is to formalise a project management arrangement for the March 2025 flood event.

Council Resolution (RES.M25/140)

Moved: Cr Brain
Seconded: Cr Woodcroft

Recommendation

That Council

1. *Appoint Shepherd Services for the project management of the March 2025 flood event under the Local Buy “Project Management Services (Civil Infrastructure) LB279” pre-qualified supplier panel for the following activities:*
 - *Emergent Work Supervision and Scoping (3months from date of access);*
 - *REPA Data Capture, Damage Assessment, Scoping and Submission Preparation;*
 - *Setout, Delivery and Acquittal (18 months from date of submission approvals); and*
2. *Delegate financial and other authority to the Chief Executive Officer to execute any associated Contracts and Project Management Plans.*

Carried unanimously.

10.2.5 Infrastructure Operations Status Report

Council Meeting: 15th April 2025
 Department: Infrastructure
 Authors: A/Director of Infrastructure and Staff
 Attachments: Nil

Purpose

The purpose of this report is to provide an update on the works underway in the Infrastructure Department for the month of March 2025.

Council Resolution (RES.M25/141)

Moved: Cr Jackson
Seconded: Cr King

Recommendation

That Council receives and note the Infrastructure Report.

Carried unanimously.

10.3 Director Community Support & Engagement

10.3.1 Community Services Report

Council Meeting: 15th April 2025
 Department: Community Support & Engagement
 Author: Rachael Johnson, Community Services Team Leader
 Attachments: NIL

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of March 2025.

Council Resolution (RES.M25/142)

Moved: Cr King
Seconded: Cr Jackson

Recommendation

That Council receive and note the Community Services Report.

Carried unanimously.

10.3.2 Community Grant Expenditure Report

Council Meeting: 15th April 2025
Department: Community Support and Engagement
Author: Rachael Johnson Community Services Team Leader
Attachments: 1. Community Grants Expenditure Report

Purpose

The purpose of this report is to provide Council with an update on Community Grant Expenditure for the period 1 March – 31 March 2025.

Council Resolution (RES.M25/143)

Moved: Cr Woodcroft
Seconded: Cr Brain

Recommendation

That Council receive and note the Community Grants Expenditure report.

Carried unanimously.

10.3.3 Library Services Report

Council Meeting: 15 April 2024
Department: Community Support & Engagement
Author: Library Assistant
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the shire for the month of March 2025.

Council Resolution (RES.M25/144)

Moved: Cr Jackson
Seconded: Cr Woodcroft

Recommendation

That Council receive and note the Library Services Report.

Carried unanimously.

10.4 Director of Corporate, Governance and Risk

10.4.1 Customer Service Report

Council Meeting: 15th April 2025
 Department: Corporate, Governance and Risk
 Author: Teresa King, Team Leader Governance & Administration
 Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the progress of customer requests and requests for private works logged in Council's Customer Request system.

Council Resolution (RES.M25/145)

Moved: Cr Jackson
Seconded: Cr Brain

Recommendation

Council receive and note the Customer Service Report.

Carried unanimously.

10.4.2 Financial Position Update Report

Council Meeting: 15th April 2024
 Department: Finance
 Author: Finance Department
 Attachments: 1. Monthly Financial Report – March 2025

Purpose

The purpose of this report is to provide Council with an update on the current financial position and financial performance for the year to date.

Council Resolution (RES.M25/146)

Moved: Cr King
Seconded: Cr Woodcroft

Recommendation

That Council receive and note the Financial Position Update Report.

Carried unanimously.

10.4.3 Capital Budget Update Report

Council Meeting: 15th April 2025
Department: Corporate, Governance and Risk
Author: Finance Department.
Attachments: 1. Capital Budget Update / Grants Expense Update

Purpose

The purpose of this report is to provide Council with an update on the current financial position in relation to capital projects and grants.

Council Resolution (RES.M25/147)

Moved: Cr Jackson
Seconded: Cr Brain

Recommendation

That Council receive and note the Capital Budget Update Report.

Carried unanimously.

10.4.4 Environmental Health and Building Update Report

Council Meeting: 15 April 2025
Department: Office of the Chief Executive Officer
Author: Teresa King, Team Leader Governance & Administration
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on Environmental Health and Building activities for the month of March 2025.

Council Resolution (RES.M25/148)

Moved: Cr King
Seconded: Cr Jackson

Recommendation

That Council receive and note the Environmental Health and Building Update Report.

Carried unanimously.

11. CONFIDENTIAL REPORTS

Nil

12. LATE REPORTS

12.1 March 2025 Flood Event – Local Recovery Group

Council Meeting: 15 April 2025
Department: Infrastructure
Author: A / Chief Executive Officer
Attachments: Nil

Purpose

The purpose of this report is to define and adopt the structure of the Local Recovery Group to be established for the March 2025 flood event.

Council Resolution (RES.M25/149)

Moved: Cr Brain
Seconded: Cr Jackson

Recommendation

That Council adopt the Local Recovery Group structure as detailed in this report for the March 2025 flood event and appoint the Mayor as the Local Recovery Group Chair.

Carried unanimously.

12.2 Solar PV Systems to Council Buildings – RFQ 2025-005 Design and Installation of Solar Systems to Council Facilities

Council Meeting: 15 April 2025
Department: Infrastructure
Author: A / Director of Infrastructure
Attachments: Nil

Purpose

The purpose of this report is to provide Council with the results of a RFQ 2025-005 Request for Quotation “Design and Installation of Solar Systems to Council Facilities” and to award these works.

Council Resolution (RES.M25/150)

Moved: Cr King
Seconded: Cr Brain

Recommendation

That Council accept the submission from Charleville Refrigeration and Electrical (CRE) for the price of \$84,259 excluding GST for RFQ 2025-005 Design and Installation of Solar Systems to Council Facilities.

Carried unanimously.

12.3 Grant Applications Report

Council Meeting: 15 April 2025
Department: Office of the Chief Executive Officer

Author: Alison Shaw, The Right Grant
 Attachments: 1. Submitted Grant Applications

Purpose

The purpose of this report is to provide Council with an update on grant applications as at the end of March 2025 as prepared by Alison Shaw of The Right Grant.

Council Resolution (RES.M25/151)

Moved: Cr Jackson
Seconded: Cr Brain

Recommendation

That Council receive and note the Grant Applications Report

Carried unanimously.

12.4 Development Application for a Material Change of Use to establish a “Tourist Park” (Low-cost parking for caravans and motorhomes - 65 sites) on land situated at 49 Florence Street, Cunnamulla, formally described as Lot 5 on C14613

Council Meeting: 15 April 2025
 Department: Office of the Chief Executive Officer
 Author: Kate Swepson, A/g Senior Town Planner, Maranoa
 Attachments: Development Plans
 SARA Response

Purpose

The purpose of this report is for Council to decide the Development Application for a Material Change of Use to establish a “Tourist Park” (low-cost parking for caravans and motorhomes - 65 sites) on land situated at 49 Florence Street, Cunnamulla, formally described as Lot 5 on C14613.

Council Resolution (RES.M25/152)

Moved: Cr King
Seconded: Cr Jackson

Recommendation

That Council receive this report and refuse the Development Application for a Material Change of Use to establish a “Tourist Park” (low-cost parking for caravans and motorhomes – 65 sites) on land situated at 49 Florence street, Cunnamulla, formerly described as Lot 5 on C14613 due to insufficient community support.

Carried unanimously.

12.5 Tourism Report

Council Meeting: 15th April 2025
Department: Community Support & Engagement
Author: Ian Stone, Tourism Team Leader
Attachments: Nil

Purpose

The purpose of this report is to provide Council with an update on the progress of the tourism program for March 2025.

Council Resolution (RES.M25/ 153)

Moved: Cr Woodcroft
Seconded: Cr Jackson

Recommendation

That Council receive and note the Tourism Report and confirm River Lights Festival dates of 17th to 19th April 2026

Carried unanimously.

12.6 Community Grant Application: Cunnamulla Clay Target Club

Council Meeting: 15 April 2025
Department: Community Support and Engagement
Author: Community Services Team Leader
Attachments: 1. Community Grant Application

In accordance with Chapter 5B of the Local Government Act 2009, Cr Jackson declared a Declarable Conflict of Interest with Agenda Item 12.6 Community Grant Application: Cunnamulla Clay Target Club as her brother in-law is an executive member of the Cunnamulla Clay Target Club.

Purpose

The purpose of his report is to provide council with a community grant application from the Cunnamulla Clay Target Club Inc.

Council Resolution (RES.M25/155)

Moved: Cr Brain
Seconded: Cr King

Recommendation

That council:

- 1. Receive and note the community grant application from the Cunnamulla Clay Target Club Inc. for their event dated 9-11 May 2025;*
- 2. Agree to emptying the septic tank (1week prior to the event); and*
- 3. To provide ten blue bins.*

Carried 4 / 0.

Cr Jackson stayed in the room to answer questions but did not participate in the discussion and did not vote on the matter.

13 GENERAL BUSINESS

Nil

14 CLOSURE OF MEETING

The Ordinary Meeting was declared closed at 3:23!pm

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.



Suzette Beresford

Mayor

Date: 20.05.2025



David Burges

A/Chief Executive Officer