



ORDINARY MEETING MINUTES

Tuesday, 18th June 2024

CCEC Chambers, 49 Stockyard Street, Cunnamulla

1 OPENING OF MEETING

The Ordinary Council Meeting was declared open at 9:16am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Councillor	Rick Brain	Deputy Mayor
Councillor	Joann Woodcroft	
Councillor	Tomas King	
Councillor	Corissa Jackson	

APOLOGIES

Nil.

MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Interim CEO	Neil Polglase
Director of Community Support & Engagement	Tony Koch
Director of Corporate Services, Governance and Risk	Sarmad Habib
Director of Infrastructure	Kerry Jones

4 MOTION OF SYMPATHY

Council Resolution (RES.M24/93)

Moved: Cr King
Seconded: Cr Jackson

That Council move a motion of sympathy for Mrs Brenda Green.

Carried unanimously.

Cr King left the meeting at 9:19am and returned at 9:20am

5 CONFIRMATION OF MINUTES

Council Resolution (RES.M24/94)

Moved: Cr Brain

Seconded: Cr Woodcroft

That Council adopt the minutes of the Ordinary Meeting of Council held Tuesday, 14th May 2024 as a true and correct record of that Meeting.

Carried unanimously.

Council Resolution (RES.M24/95)

Moved: Cr Jackson

Seconded: Cr Woodcroft

That Council adopt the minutes of the Special Meeting of Council held Friday, 24th May 2024 as a true and correct record of that Meeting.

Carried unanimously.

Council Resolution (RES.M24/96)

Moved: Cr Jackson

Seconded: Cr Brain

That Council adopt the minutes of the Special Meeting of Council held Wednesday, 5th June 2024 as a true and correct record of that Meeting.

Carried unanimously.

6 DECLARATION OF INTEREST

Nil.

7 MAYOR

7.1 Mayor's Report

Council Meeting: 18th June 2024

Department: Office of the Mayor

Author: Suzette Beresford, Mayor

Purpose

The purpose of this report is to provide Council with an update on the meetings and events that Mayor Beresford has attended in May 2024.

Decision

That Council receive and note the Mayor's Report.

8 CORRESPONDENCE

8.1 Correspondence - NAIDOC Committee - Community Grant Application

Council Meeting: 18th June 2024

Organisation: NAIDOC Committee

Author: Rachael Johnson, Community Services Team Leader

Purpose

The purpose of this report is to provide Council with a request from the NAIDOC Committee for a donation of \$2000.00 toward catering for the Seniors luncheon and waiver of hire fees for John Kerr Park and the Shire Hall Complex for NAIDOC Week events between 7th and 14th July 2024.

Council Resolution (RES.M24/97)

Moved: Cr King

Seconded: Cr Jackson

That Council:

1. *receive and note the correspondence from NAIDOC Committee dated 27th May 2024; and*
2. *agree to donation of \$2000.00 toward catering for Seniors Luncheon for NAIDOC Week; and*
3. *agree to waiver of hire fees as requested; and*
4. *advise NAIDOC Committee that a facility hire form must be completed and Security Deposit of \$400.00 must be paid prior to the event.*

Carried unanimously.

8.2 Correspondence - Cunnamulla & District Diggers Race Club - Community Grant Application

Council Meeting: 18th June 2024

Organisation: Cunnamulla & District Diggers Race Club

Author: Rachael Johnson, Community Services Team Leader

Purpose

The purpose of this report is to provide Council with a request from Cunnamulla & District Diggers Race Club (C&DDRC) for waiver of hire fees for use of the mobile cold room for the last three race meetings being held in Cunnamulla in 2024.

Council Resolution (RES.M24/98)

Moved: Cr King

Seconded: Cr Jackson

That Council:

1. *receive and note the correspondence from C&DDRC dated 20th May 2024; and*
2. *agree to waiver of hire fees as requested; and*

3. *advise Cunnamulla & District Diggers Race Club that a Mobile Catering & Equipment Booking form must be completed and Security Deposit of \$135.00 must be paid prior to the first event in June.*

Carried unanimously.

8.3 Correspondence – Budjiti Aboriginal Corporation - Community Grant Application

Council Meeting: 18th June 2024

Organisation: Budjiti Aboriginal Corporation

Author: Rachael Johnson, Community Services Team Leader

Purpose

The purpose of this report is to provide Council with a request from Budjiti Aboriginal Corporation for waiver of hire fees for use of the Eulo Hall from 8th – 12th July and donation of \$5000.00 for NAIDOC Week Celebrations in Eulo.

Council Resolution (RES.M24/99)

Moved: Cr Brain

Seconded: Cr Woodcroft

That Council:

1. *receive and note the correspondence from Budjiti Aboriginal Corporation dated 29th May 2024; and*
2. *agree to waiver of hire fees for the cold room and the Eulo Hall as per amended request; and*
3. *agree to donation of \$2000.00; and*
4. *advise Budjiti Aboriginal Corporation that a Facility Booking form must be completed and security deposit of \$135.00 is payable prior to the event.*

Carried unanimously.

8.4 Correspondence - Department of State Development, Infrastructure, Local Government and Planning - Advancing Asset Management Project Improvement Plan

Council Meeting: 18th June 2024

Organisation: Queensland Government

Author: Stephen Robbins, Acting Deputy Director-General

Purpose

The purpose of this report is to provide Council with correspondence received from the Department of State Development, Infrastructure, Local Government and Planning regarding the Advancing Asset Management Project Improvement Plan.

Decision

That Council receive and note the report as presented.

8.5 Correspondence – Department of State Development and Infrastructure – Special Holidays 2025

Council Meeting: 18th June 2024

Organisation: Queensland Government

Author: Acting Executive Director, Office of Industrial Relations

Purpose

The purpose of this report is to provide Council with correspondence received from the Department of State Development and Infrastructure regarding the allocation of 2025 Special Holidays.

Council Resolution (RES.M24/100)

Moved: Cr King

Seconded: Cr Brain

That Council:

- 1. receive and note the correspondence from the Department of State Development and Infrastructure; and*
- 2. authorise the Interim Chief Executive Officer to fill out the Request for Special Holidays Form requesting the appointment of Friday, 15th August 2025 as a Show Holiday for Paroo Shire.*

Carried unanimously.

8.6 Correspondence - Prospero Productions - Permission to film

Council Meeting: 18th June 2024

Organisation: Prospero Productions

Author: Ellie Matthews, Production Coordinator

Purpose

The purpose of this report is to provide Council with correspondence received from Prospero Productions seeking permission to film Outback Opal Hunters – Season 8 in Yowah on Council land.

Council Resolution (RES.M24/101)

Moved: Cr Woodcroft

Seconded: Cr Jackson

That Council:

- 1. receive and note the correspondence from Prospero Productions; and*
- 2. authorise the Interim Chief Executive Officer to sign the Location Release Form for the filming of Outback Opal Hunters Season 8 in Yowah on Council land.*

Carried unanimously.

Cr Woodcroft left the meeting at 10:16am and returned at 10:19am.

8.7 Correspondence – Queensland County Women’s Association (QCWA) - Sponsorship Opportunity

Council Meeting: 18th June 2024

Organisation: Queensland County Women’s Association

Author: Sheila Campbell, State President

Purpose

The purpose of this report is to provide Council with correspondence received from the Queensland County Women’s Association (QCWA) offering Council the opportunity to sponsor the 2024 QCWA Annual Report and State Conference.

Decision

That Council receive and note the correspondence from Queensland County Women’s Association regarding the opportunity to sponsor the 2024 QCWA Annual Report and State Conference.

8.8 Correspondence - Queensland Government - Successful Queensland Seniors Month 2024 Grant Application

Council Meeting: 18th June 2024

Organisation: Queensland Government

Author: Charis Mullen MP, Minister

Purpose

The purpose of this report is to provide Council with correspondence received from the Department of Child Safety, Seniors and Disability Services advising Council of its successful Queensland Seniors Month 2024 Grant Application.

Decision

That Council receive and note the correspondence from the Department of Child Safety, Seniors and Disability Services advising Council of its successful Queensland Seniors Month 2024 Grant Application.

8.9 Correspondence - Queensland Government – 2024-2028 Local Government Grants and Subsidies Program (LGGSP)

Council Meeting: 18th June 2024

Organisation: Queensland Government

Author: Meaghan Scanlon MP, Minister for Housing, Local Government and Planning and Minister for Public Works

Purpose

The purpose of this report is to provide Council with correspondence received from Minister Meaghan Scanlon regarding the 2024-2028 Local Government Grants and Subsidies Program (LGGSP).

Decision

That Council receive and note the correspondence from Minister Meaghan Scanlon regarding the 2024-2028 Local Government Grants and Subsidies Program (LGGSP).

9 OFFICER REPORTS

9.1 Chief Executive Officer

9.1.1 Office of the Chief Executive Officer's Report

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Neil Polglase, Interim Chief Executive Officer; Teresa King, Administration Officer; Chris Wickham, Workplace Health and Safety Officer; Jamie Galloway, Galloway Advisory

Purpose

The purpose of this report is to provide Council with an update on Marketing and Communications, Human Resources, Workplace Health and Safety and Major Projects activities for the month of May 2024.

Decision

That Council receive and note the Office of the Chief Executive Officer's Report.

9.1.2 Grant Applications Report

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Alison Shaw, The Right Grant

Purpose

The purpose of this report is to provide Council with an update on grant applications as at the end of May 2024 as prepared by Alison Shaw of The Right Grant.

Decision

That Council receive and note the Grant Applications Report.

9.1.3 Action Items Register Report

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Cassandra White, Chief Executive Officer

Purpose

The purpose of this report is to provide Council with an update on items that were previously raised in Council Meetings requesting information, action or follow up.

Decision

That Council receive and note the Action Items Register Report.

9.1.4 Item removed from Agenda - 2023-2024 Operational Plan Q4 Review

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Interim CEO, Neil Polglase

Purpose

The purpose of this report is to provide Council with the 2023-24 Operational Plan Q4 review.

Report 9.1.4 is deferred to July's Council Meeting.

9.1.5 April 2024 Flood event debrief notes

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Beatrice Todd, Executive Assistant

Purpose

The purpose of this report is to provide Council with April 2024 Flood event debrief notes

Decision

That Council receive and note the April 2024 Flood event debrief notes.

9.1.6 Customer Service Report

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Teresa King, Administration Officer

Purpose

The purpose of this report is to provide Council with an update on the progress of complaints or requests for private works logged in Council's Customer Request system.

Decision

That Council receive and note the Customer Service Report.

9.1.7 Model Meeting Procedure 2024

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Interim CEO, Neil Polglase

Purpose

Recently the Department of Local Government, State Development & Infrastructure issued new Model Meeting Procedure which provides an update of the previous Procedures issued in November 2023.

Council Resolution (RES.M24/102)

Moved: Cr Brain

Seconded: Cr Jackson

That Council adopt the new Model Meeting Procedures (Revised March 2024) as presented.

Carried unanimously.

Council Resolution (RES.M24/103)

Moved: Cr Jackson

Seconded: Cr King

That the meeting adjourns for morning tea at 10:55am.

Council Resolution (RES.M24/104)

Moved: Cr King

Seconded: Cr Brain

That the meeting resumes at 11:23am.

CLOSED SESSION

Council Resolution (RES.M24/105)

Moved: Cr King

Seconded: Cr Brain

That the meeting be closed to the public to discuss Item 9.1.8 CEO Recruitment pursuant to section 254J(3)(a) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(a) the appointment, discipline or dismissal of the chief executive officer.

Carried unanimously.

Council Resolution (RES.M24/106)

Moved: Cr King

Seconded: Cr Woodcroft

That the meeting be re-opened to the public.

Carried unanimously.

9.1.8 Confidential – CEO Recruitment

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Interim CEO, Neil Polglase

ACEO left the meeting at 11:52am and returned at 11:55am.

9.1.9 Acceptable Request Guidelines for Councillors

Council Meeting: 18th June 2024

Department: Office of the Chief Executive Officer

Author: Interim CEO, Neil Polglase

Purpose

With the recent council election now finalised, a review of the above policy should be undertaken to ensure it meets the requirements of the new council in accordance with section 170 (A) of the *Local Government Act 2009*

Council Resolution (RES.M24/108)

Moved: Cr Jackson

Seconded: Cr King

That Council adopt the new amended Acceptable Request Guidelines for Councillors with the following amendments:

1. delete section "Other Approved Staff Members" on page 2; and
2. amend Finance Contact Details in Schedule 1 to Director of Corporate, Governance and Risk, office 07 4655 8435 and mobile 0403 244 399.

Carried unanimously.

Cr Woodcroft left the meeting at 1:01pm and returned at 1:03pm

9.2 Director of Infrastructure

9.2.1 Infrastructure Operations Report

Council Meeting: 18th June 2024

Department: Infrastructure

Author: Trevor Jones – Technical Officer; Steven Mitchell – Roads Coordinator; Rodney Jones – Town Service Coordinator; Perry Higgins – Workshop Supervisor.

Purpose

The purpose of this report is to provide Council with an update on the works undertaken in the Infrastructure Department for the month of May 2024.

Decision

That Council receive and note the Infrastructure Report.

Council Resolution (RES.M24/109)

Moved: Cr Jackson

Seconded: Cr King

That the meeting adjourns for lunch at 1:11pm.

Carried unanimously.

Council Resolution (RES.M24/110)**Moved: Cr King****Seconded: Cr Woodcroft***That the meeting resumes at 1:43pm.***Carried unanimously.****9.3 Director Community Support & Engagement****9.3.1 Community Services Report**Council Meeting: 18th June 2024

Department: Community Support & Engagement

Author: Rachael Johnson, Community Team

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Community Services Team for the month of May 2024.

Decision*That Council receive and note the Community Services Report.***9.3.2 Community Grants Expenditure Report**Council Meeting: 18th June 2024

Department: Community Support & Engagement

Author: Rachael Johnson, Community Team

Purpose

The purpose of this report is to provide Council with a report on Community Grants Expenditure to 31st May 2024.

Decision*That Council receive and note the Community Grants Expenditure Report for May 2024.**Cr Jackson left the meeting at 1:52pm and returned at 1:53pm.*

9.3.3 Local Laws Report

Council Meeting: 18th June 2024

Department: Community Support & Engagement

Author: Colin Ickeringill, Rural Land Compliance Supervisor

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Local Laws Officer for the month of May 2024.

Decision

That Council receive and note the Local Laws Report.

9.3.4 Selective Inspection Program

Council Meeting: 18th June 2024

Department: Community Support & Engagement

Author: Tony Koch, Director

Purpose

The purpose of this report is to provide Council with information and seek approval for a Selective Inspection Program for all township areas within the Paroo Shire Council area.

Council Resolution (RES.M24/111)

Moved: Cr King

Seconded: Cr Woodcroft

That Council receive and note the report and resolve:

- 1. That under section 113(1) of the Animal Management (Cats and Dogs) Act 2008 (AMCAD) Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area;*
- 2. In accordance with section 113(5)(a) of the AMCAD Act 2008 the purpose of the program is to monitor compliance with the Chapter 3 registration and Chapter 4 regulated dog provisions of the AMA;*
- 3. In accordance with section 113(5)(b) and (e) of the AMCAD Act 2008 the program will commence on 19 July and conclude on 11 October 2024;*
- 4. In accordance with section 113(5)(c) of the AMCAD Act 2008 inspections may occur in premises situated within the townships of Cunnamulla, Eulo, Yowah and Wyandra where an Authorised Person has reasonable belief that an unregistered and/or regulated dog may be present;*
- 5. In accordance with section 114 of the AMCAD Act 2008 a public notice will be lodged in the local newspaper prior to 5 July 2024 and on the Council website stating that the program will commence on 19 July and conclude on 11 October 2024; and*
- 6. That Officers issue an advisory notice at time of inspection, with registration(s) to be paid within 14 days upon which, if that hasn't been paid, a fine will be issued.*

Carried unanimously.

9.3.5 Rural Lands and Compliance Report

Council Meeting: 18th June 2024

Department: Community Support & Engagement

Author: Colin Ickeringill, Rural Lands Compliance Supervisor

Purpose

The purpose of this report is to provide Council with an update on the activities undertaken by the Rural Lands & Compliance Unit for the month of May 2024.

Decision

That Council receive and note the Rural Lands Compliance Report.

Cr King left the meeting at 2:40pm and returned at 2:42pm.

9.3.6 Tourism Report

Council Meeting: 18th June 2024

Department: Community Support & Engagement

Author: Ian Stone, Tourism Team Leader

Purpose

The purpose of this report is to provide Council with an update on the progress of the Tourism Program for May 2024.

Decision

That Council receive and note the Tourism Report.

9.3.7 Library Services Report

Council Meeting: 18th June 2024

Department: Community Support & Engagement

Author: Tammy Hickey, Library Services

Purpose

The purpose of this report is to provide Council with an update on the activities relating to Library Services within the shire for the month of May 2024.

Decision

That Council receive and note the Library Services Report.

The meeting adjourned for afternoon tea at 3:12pm and resumed at 3:18pm.

9.4 Chief Finance Officer

9.4.1 Financial Position Report – May 2024

Council Meeting: 18th June 2024

Department: Finance

Author: Tracey Mayhew

Purpose

The purpose of this report is to provide Council with an update on our current financial position and financial performance as at 31st May 2024.

Decision

That Council receive and note the Financial Position Report – May 2024.

10 LATE REPORTS

10.1 Notice of Motion

Council Resolution (Res.M24/112)

Moved: Cr. Beresford

Seconded: Cr. Brain

That the following resolution (RES. M23/68) adopted by Council at its special meeting held on Monday 29th May 2023 be rescinded:

Council Resolution (RES.M23/68)

Moved: Cr Brain

Seconded: Cr Jordan

That Council:

1. *accept the tender proposal submitted by Trazlbat Pty Ltd for the Cunnamulla Water Pipe Replacement Project (Phase 1); and*
2. *authorise the Chief Executive Officer or delegate to undertake negotiations with Trazlbat Pty Ltd to explore potential cost-saving opportunities during the final contract negotiation with the possibility of including Phase 2 subject to funding availability; and*
3. *authorise the Chief Executive Officer or delegate to submit a variation of scope to Building Our Region funding to negotiate the removal of asbestos cement pipes to increase greater value of delivery.*

Carried unanimously.

Motion to be moved in replacement:

Council Resolution (RES.M24/113)

Moved: Cr Brain

Seconded: Cr Woodcroft

That Council:

1. *accept the tender proposal submitted by Trazibat Pty Ltd for the Cunnamulla Water Pipe Replacement Project (Phase 1); and*
2. *authorise the Chief Executive Officer or delegate to submit a variation of scope to Building Our Region funding to negotiate the removal of asbestos cement pipes to increase greater value of delivery.*

Carried unanimously.

Cr Jackson left the meeting at 4:24pm and returned at 4:25pm.

10.2 LRCI Round 4 and Works for Qld Project Listing

Council Meeting: 18th June 2024

Department: Office of Chief Executive Officer

Author: Neil Polglase, Interim Chief Executive Officer

Purpose

In accordance with the attached guidelines for each of the above funding programs Council is now required to provide a schedule of council projects for each program to be submitted by the following dates:

LRCI allocated funding Roads	\$ 561,749	suggested project listing due by 30 th June 2024
Community infrastructure	\$ 973,400	
W4Q allocated funding	\$1,750,000	submission of project listing due by 5 th July 2024

Council Resolution (RES.M24/114)

Moved: Cr Jackson

Seconded: Cr King

That Council submit the following council projects for consideration under the Works for Queensland (W4Q) and Local Roads and Community Infrastructure (LRCI) programs:

LRCI	
Footpaths in towns within Paroo Shire	\$ 400,000.00
Roadworks Upgrades within towns of Paroo Shire	\$ 161,749.00
Water Security Control System	\$ 871,241.00
Cemetery Improvements within Paroo Shire Townships	\$ 102,159.00
TOTAL	\$ 1,535,149.00
Works 4 QLD	
Master Plan for Pool Upgrade including Community Consultation	\$ 150,000.00
Pool Improvement Program Stage 1	\$ 600,000.00
Children's Bike Training Track – Road Safety Focus	\$ 250,000.00
Council Employee House Upgrades	\$ 500,000.00
Airport Fuel Upgrade	\$ 200,000.00
Wyandra Playground Upgrade	\$ 50,000.00
TOTAL	\$1,750,000.00

Carried unanimously.

10.3 Correspondence - Proposed Telecommunications Facility, Balonne Highway, Cunnamulla - Field Solutions Group

Council Meeting: 18th June 2024

Organisation: Field Solutions Group

Author: Wendy Wood, Planning & Permitting Manager

Purpose

The purpose of this report is to provide Council with correspondence received from Field Solutions Group seeking Council's endorsement for the installation of a new telecommunications facility in State Controlled Road reserve of the Balonne Highway 30km east of Cunnamulla adjacent to Lot 1 SP103328.

Council Resolution (RES.M24/115)

Moved: Cr Woodcroft

Seconded: Cr Jackson

That Council:

- 1. receive and note the correspondence from the Field Solutions Group proposing the installation of a new telecommunications facility in State Controlled Road reserve of the Balonne Highway 30km east of Cunnamulla adjacent to Lot 1 SP103328; and*
- 2. advise Field Solutions Group that Council has no objection to the installation of the new telecommunication facility as proposed.*

Carried unanimously.

10.4 SCADA and Electrical Renewal Contract

Council Meeting: 18th June 2024

Organisation: Office of the CEO

Author: Jamie Galloway, Project Manager

Purpose

Based upon the endorsed outcome at the Special Council Meeting on 05/06/2024, 360 Engineering was selected as the preferred supplier for the project, and negotiation commenced to conduct project re-baselining activities for the purpose of finalising scope and revised project pricing.

Council Resolution (RES.M24/116)

Moved: Cr Brain

Seconded: Cr King

That Council:

- 1. accept the tender of 360 Engineering for the SCADA Electrical renewal contract at a total cost of \$871,240.64 excluding GST; and*
- 2. delegate full financial and other authority to the Chief Executive Officer to negotiate and execute the Contract and negotiate any variations that may arise.*

Carried unanimously.

11 GENERAL BUSINESS

Nil.

12 CLOSURE OF MEETING

The Ordinary Meeting was declared closed at 5:45pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.



Suzette Beresford

Mayor

Date: 18/06/2024



Neil Polglase

Interim Chief Executive Officer