



SPECIAL MEETING NOTICE & AGENDA

Wednesday, 5th June 2024

CCEC Chambers, 49 Stockyard Street, Cunnamulla



**49 Stockyard Street
Cunnamulla Qld 4490**
www.paroo.qld.gov.au

Notice of Special Meeting of Council

Notice is hereby given that the Special Meeting of Council is to be held on Wednesday, 5th June 2024, in Cunnamulla at the Cunnamulla Chambers, CCEC Building, 49 Stockyard Street, Cunnamulla commencing at 3:00pm.

The purpose of the meeting is to:

1. Appoint the Interim CEO for the period Monday, 27th May 2024 to Monday, 8th July 2024; and
2. consider the awarding of the following tenders:
 - SCADA; and
 - Water Pipe Replacement project - phase 2

AGENDA

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2	ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	-
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Mr Neil Polglase
Acting Chief Executive Officer
Monday, 3rd June 2024

7.1 Appointment of Interim CEO

Council Meeting: 5th June 2024
Department: Office of the Chief Executive Officer
Author: Beatrice Todd, Executive Assistant

Purpose

The purpose of this report is to seek Council endorsement for the appointment of the Interim CEO.

Recommendation

That Council, pursuant to Section 195 of the Local Government Act 2009 appoint:

- 1. Mr Neil Polglase as Interim CEO from Monday, 27th May 2024 to Friday, 28th June 2024; and*
- 2. Mr Tony Koch as Interim CEO from Monday, 1st July 202 to Monday, 8th July 2024.*

Discussion

CEO Cassandra White will be absent from Monday, 27th May 2024 to Monday, 8th July 2024 included.

As per Section 195 of the *Local Government Act 2009*, Council is required to appoint a qualified person to act as the CEO during:

- (a) any vacancy, or all vacancies, in the position; or*
- (b) any period, or all periods, when the chief executive officer is absent from duty or can not, for another reason, perform the chief executive officer's responsibilities.*

7.2 Award of SCADA & Electrical Renewal Tender

Council Meeting: 5th June 2024
Department: Office of the CEO
Author: Jamie Galloway, Project Manager

PARTICULARS

Award of Tender - SCADA & Electrical Renewal

Purpose

The purpose of this report is to endorse and approve the preferred tenderer for the Cunnamulla Water & Wastewater SCADA & Electrical Renewal works, based on the consensual review conducted, enabling the project to proceed with the most suitable contractor.

Recommendation

That Council:

- 1. endorse the engagement of 360 Engineering as the preferred supplier for the works; and*
- 2. commence negotiation activities with 360 Engineering to revise the final contract amount after re-baselining the project scope, accounting for changes to Council infrastructure since the original RFT; and*
- 3. delegate full financial and other authority to the Chief Executive Officer to negotiate and execute the Contract and negotiate any variations that may arise as a result of final scoping and detailed design.*

PROJECT OVERVIEW:

The town's potable and wastewater infrastructure currently rely on a suite of legacy control systems hardware (RadTel) for communications and remote monitoring. Due to ongoing issues with age deterioration, compliance and lack of vendor support, overall system reliability has been poor and warrants an upgrade of obsolete equipment to restore water security.

The project consists of 3 separable portions, described below:

- Separable Portion A
 - o Modifications to the existing SCADA server at the Council depot
 - o New telemetry equipment at the town reservoir
 - o Replacement switchboards, including telemetry equipment at Bores 1, 2 and 3
 - o Replacement switchboards, including telemetry equipment at sewage pump stations 1 to 5.
 - o Replacement of telemetry equipment only at sewage pump stations 6 & 7
- Separable Portion B
 - o Replacement switchboards, including telemetry equipment at the Eulo site complex.
- Separable Portion C
 - o Integration of the existing Sewage Treatment Plant (STP) SCADA system into the server at the Council depot

The project will be delivered within the 2024/2025 financial year; however, an order will be raised prior to June 30, 2024, showing committed funds.

BACKGROUND AND CONTEXT:

The Paroo Shire Council (PSC) identified the project need in early 2023, following a catastrophic failure of the old server, leading to extended loss of communications visibility and automatic control of the Bore pump stations. This also led to permanent loss of historical process data. The server was replaced as part of the water security project (storage tanks) in early 2024, along with the electrical switchboard at Bore 4. Prior to completion of the water security project a scope was prepared to complete all remaining renewal of the legacy RadTel system.

Tenders were invited from PSC's Panel of Prequalified Suppliers via Vendor Panel with advertising commencing on 8th February 2024 and closed on 22/03/2024, following a one-week extension granted to suppliers. At the time of closing there were six responses received from the following proponents:

Tenderer	Price ex GST
360 Engineering	\$570,231.00
Charleville Refrigeration & Electrical	\$656,831.00
Nepean Power	\$999,859.97
NRG Electrical	\$2,102,080.00
Pensar Construction Group	\$1,516,453.40
Process Safety & Automation Engineering	\$1,583,056.94

These responses were downloaded from VendorPanel and passed to the assessment team for review and assessment. It is noted that all but Nepean Power and NRG Electrical have had prior involvement with the existing SCADA system, either through the water security project or general maintenance.

QUOTATION AND CONTRACTOR SELECTION:

The submissions were reviewed by Paroo Shire Council representatives across several departments including Warehousing, Maintenance, Project Management and Executive Leadership.

Recommendations have been made in order to reduce risk and ensure project completion is to the technical and quality requirements.

Budget – the project will be funded under the LRCI (Local Roads and Community Infrastructure Program) phase 3 funding. Current projections show \$1,548,783 available budget remaining from LRCI Phase 3 including **\$1,188,050** for “water security”. Three of the six tenders submitted are within the budget allowance.

Assessment was carried out based on the merits of the submissions in terms of price, availability, program and capability as advised in the RFT. A weighted criteria approach was not used as it was not advised at the time of the RFT, so a qualitative approach was adopted, with no scoring system applied.

In addition, due to scope uncertainty, the market was advised during the RFT that a period of post tender value engineering and price negotiation is anticipated prior to final engagement. In this regard, the prices submitted were considered budget estimates only and not intended to be the final contract values.

Details of the qualitative assessment is provided in Attachment A (Confidential).

CONFLICT OF INTEREST:

The current Director of Infrastructure has a long-standing professional relationship with 360 Engineering through his previous employment in local government entities.

RECOMMENDED ACTIONS:

Based on the analysis and evaluation of the proposals submitted, it is recommended to accept 360 Engineering as the preferred supplier, and commence the negotiation process to finalise their scope, price and contract particulars.

Attachments:

SCADA Evaluation Spreadsheet (*Omitted - Confidential*)
