



# **SPECIAL COUNCIL MEETING MINUTES**

**Wednesday, 5<sup>th</sup> June 2024**

**CCEC Chambers, 49 Stockyard Street, Cunnamulla**

## PURPOSE OF MEETING

The purpose of the Special Meeting is to:

1. appoint the Interim CEO; and
  2. consider the awarding of the following tenders:
    - SCADA; and
    - Water pipe replacement - phase 2.
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## 1 OPENING OF MEETING

The Special Council Meeting was declared open at 3:05pm.

## 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Council would like to respectfully acknowledge the Traditional Owners of the land on which this meeting is taking place and Elders both past and present. We also recognise those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander Cultures will leave a lasting legacy for future Elders and leaders.

## 3 ATTENDANCES AND APOLOGIES

Mayor	Suzette Beresford	Chairperson
Councillor	Rick Brain	Deputy Mayor
Councillor	Joann Woodcroft	
Councillor	Corissa Jackson	
Councillor	Tomas King	

## 4 MOTION OF SYMPATHY

Nil.

## 5 MEMBERS OF THE EXECUTIVE LEADERSHIP TEAM

Interim Chief Executive Officer	Neil Polglase
Director of Corporate Services, Governance and Risk	Sarmad Habib
Director of Community Support & Engagement	Tony Koch
Director of Infrastructure	Kerry Jones

## 6 DECLARATION OF INTEREST

Nil.

## 7 REPORTS

### 7.1 Appointment of the Interim CEO

Council Meeting: 5<sup>th</sup> June 2024  
Department: Office of the Chief Executive Officer  
Author: Beatrice Todd, Executive Assistant

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#### **Purpose**

The purpose of this report is to seek Council endorsement for the appointment of the Interim CEO.

#### **Council Resolution (RES.M24/88)**

**Moved: Cr King**  
**Seconded: Cr Woodcroft**

*That Council, pursuant to Section 195 of the Local Government Act 2009 appoint:*

- 1. Mr Neil Polglase as Interim CEO from Monday, 27<sup>th</sup> May 2024 to Friday, 28<sup>th</sup> June 2024; and*
- 2. Mr Tony Koch as Interim CEO from Monday, 1<sup>st</sup> July 202 to Monday, 8<sup>th</sup> July 2024.*

**Carried unanimously.**

### 7.2 Award of Tender – Award of SCADA & Electrical Renewal

Council Meeting: 5<sup>th</sup> June 2024  
Department: Office of the Chief Executive Officer  
Author: Jamie Galloway, Project Manager

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#### **Purpose**

The purpose of this report is to endorse and approve the preferred tenderer for the Cunnamulla Water & Wastewater SCADA & Electrical Renewal works, based on the consensual review conducted, enabling the project to proceed with the most suitable contractor.

#### **Council Resolution (RES.M24/89)**

**Moved: Cr Brain**  
**Seconded: Cr Jackson**

*That Council:*

- 1. endorse the engagement of 360 Engineering as the preferred supplier for the works; and*
- 2. commence negotiation activities with 360 Engineering to revise the final contract amount after re-baselining the project scope, accounting for changes to Council infrastructure since the original RFT; and*
- 3. delegate full financial and other authority to the Chief Executive Officer to negotiate and execute the Contract and negotiate any variations that may arise as a result of final scoping and detailed design.*

**Carried unanimously.**

**Council Resolution (RES.M24/90)**

**Moved:** Cr King  
**Seconded:** Cr Jackson

*That the meeting be closed to the public to discuss Item 7.3 Award of Tender – Cunnamulla Water Pipe Replacement Project (Phase 2) and 7.4 Tender Process for Water Pipe Replacement Phase (2), pursuant to section 254J(3)(e) and (g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:*

*(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

**Carried unanimously.**

**Council Resolution (RES.M24/91)**

**Moved:** Cr Jackson  
**Seconded:** Cr Brain

*That the meeting be re-opened to the public.*

**Carried unanimously.**

**7.3 CONFIDENTIAL - Award of Tender - Cunnamulla Water Pipe Replacement Project (Phase 2)**

Council Meeting: 5<sup>th</sup> June 2024  
Department: Office of the Chief Executive Officer  
Author: Jamie Galloway, Project Manager

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**7.4 CONFIDENTIAL - Tender Process for Water Pipe Replacement Phase (2)**

Council Meeting: 5<sup>th</sup> June 2024  
Department: Office of the CEO  
Author: Neil Polglase, Interim Chief Executive Officer

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**8 GENERAL BUSINESS**

Nil.

**9 CLOSURE OF MEETING**

The Special Council Meeting was declared closed at 4:23pm.

MINUTES CERTIFICATE

This is to confirm that the minutes constitute a true and correct record of the proceedings at the meeting.



Suzette Beresford

Mayor

Date: 5/6/2024



Neil Polglase

Interim Chief Executive Officer