



## Position Vacant

### Street Sweeper Truck Driver

The Shire of Paroo is a local government area in Southwest Queensland, Australia. The Paroo Shire covers an area of 47,623 square kilometres (18,387 sq mi). In the 2021 census, the Shire had a population of 1,679. The region incorporates four towns Cunnamulla, Yowah, Eulo and Wyandra, with Cunnamulla being the hub of the Shire and is centrally situated on the crossroads of the Balonne and Mitchell Highways. Cunnamulla, meaning “long stretch of water”, gets its name from the picturesque Warrego River which meanders past the town and is a popular spot for fishing and water sports.

#### The Position

As the Street Sweeper/Labourer you will work as part of the Parks and Gardens Team to complete assigned tasks. Operate the Street Sweeper and other plant in a safe and efficient way. You will be required to labouring on tasks or projects as and when required.

#### Selection Criteria

1. Ability to undertake prestart checks in line with manufacturer's directions;
2. Ability to operate the Street Sweeper in line with Council Policy and Manufacturer's directions;
3. Regularly maintain streets, grids and culverts to ensure they are clean, safe and function effectively;
4. Ability to perform all assigned labouring and plant operation tasks as directed, on time and to the required standard;
5. Provides a high level of communication within the team and customer service to the community and all workers at Council;
6. Ability to communicate clearly and respectfully with members of the public;
7. Ability to operate the Street Sweeper and other plant in a safe and healthy manner;
8. Demonstrate safe manual handling techniques when operating or labouring; and
9. Ability to participate in all WHS processes, including consultation.

#### Experience & Qualifications

##### Essential

- Ability to legally operate a motor vehicle under a ‘MR’ Class Queensland Drivers Licence or higher is an essential requirement for this position; and
- Construction Safety Induction (White Card).

##### Desirable

- Hold or be willing to obtain a range of tickets, including but not limited to:
  - Front End Loader
  - Forklift
  - Skid Steer

#### Benefits

- A competitive remuneration package is offered, depending on experience and qualifications.
- Part-time position for work/life balance
- 4 weeks annual leave with 17.5% loading
- 9-day fortnight
- Uniforms provided.

A position description is available below. Applications close 15 April 2024 at 7.30am, late applications will not be accepted, and we reserve the right to close the position earlier than stated.

To apply please email your resume, cover letter outlining your experiences of the selection criteria and application form to [hr@paroo.qld.gov.au](mailto:hr@paroo.qld.gov.au) For further information please contact the HR Officer on 07 4655 8400.

**Please note we can only consider your application if you are eligible to work in Australia.**

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## **Position Description**

**Title:** Street Sweeper/Labourer Operator  
**Award:** Queensland Local Government Industry Award (Stream B) – State 2017, and Paroo Shire Council – Operational Staff Certified Agreement 2021-2024.  
**Level:** 5  
**Department:** Parks & Gardens  
**Location:** Cunnamulla

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### **Position Objectives**

As the Street Sweeper/Labourer you will work as part of the Parks and Gardens Team to complete assigned tasks. Operate the Street Sweeper and other plant in a safe and efficient way. You will be required to labouring on tasks or projects as and when required.

### **Reporting Arrangements and Delegations**

- This role has no direct reports.
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### **Key Selection Criteria**

1. Ability to undertake prestart checks in line with manufacturer's directions;
  2. Ability to operate the Street Sweeper in line with Council Policy and Manufacturer's directions;
  3. Regularly maintain streets, grids and culverts to ensure they are clean, safe and function effectively;
  4. Ability to perform all assigned labouring and plant operation tasks as directed, on time and to the required standard;
  5. Provides a high level of communication within the team and customer service to the community and all workers at Council;
  6. Ability to communicate clearly and respectfully with members of the public;
  7. Ability to operate the Street Sweeper and other plant in a safe and healthy manner;
  8. Demonstrate safe manual handling techniques when operating or labouring; and
  9. Ability to participate in all WHS processes, including consultation.
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### **Skills and Experience**

- Experience operating and maintaining a wide range plant and equipment;
  - Flexibility to work hours as operationally required to complete works and the ability to work with minimal supervision when necessary;
  - Be willing and physically capable of carrying out the physical requirements of this position including manual labouring as required. This includes manual lifting and spending extended time on your feet;
  - Experience operating a range of other plant is desirable: Front end loader;
  - The ability to communicate effectively and to understand, follow and execute verbal and written instructions; and
  - Basic literacy and numeracy skills to ensure an understanding of and compliance with Council's Code of Conduct, Workplace Health and Safety and Anti-Discrimination policies and the ability to complete timesheets, job cards, defect reports.
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## Qualifications

### Essential

- Ability to legally operate a motor vehicle under a 'HR' Class Queensland Drivers Licence or higher is an essential requirement for this position; and
- Construction Safety Induction (White Card).

### Desirable

- Hold or be willing to obtain a range of tickets, including but not limited to:
  - Front End Loader
  - Forklift
  - Skid Steer

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## Key Responsibilities and Duties

### Street Sweeper

- Operation Operate the street sweeper and range of plant to complete your assigned tasks. This includes, but is not limited to: Front End Loader Bobcat or similar, and small plant such as line trimmer;
- Regularly sweep and maintain the town streets, including kerbing and drains; and
- Clean and maintain rural roads, including grids, culverts and stormwater pits as directed.

### Labouring and Plant Operation

- Present to work in a fit manner with a strong commitment to punctuality;
- Undertake general labouring duties as required;
- Undertake other tasks up to and including your competency and level as directed by your supervisor.

### Communication and Customer Service

- Communicate clearly and respectfully with members of the public;
- Be committed to working with supervisor to achieve high quality work on time and on budget; and
- Actively participate in identifying, recommending, developing and implementing measures through which allocated tasks and responsibilities may be carried out more effectively and efficiently.

### Work Health & Safety

- Be responsible and accountable for adhering to the WHS Obligation & Responsibility Statements applicable to the position. All safety documentation is available in Council's safety management system;
- Be responsible for applying WHS to daily tasks performed in the workplace including completion of risk assessments;
- Maintain knowledge of safe work procedures in relations to parks & gardens, maintenance and construction work;
- Report all matters beyond your authority promptly; and
- Take all practical measures to ensure that your workplace is safe and without risk to health or property.

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## ADDITIONAL POSITION REQUIREMENTS

### The incumbent must be:

- Prepared to work flexible hours to meet the requirements of the position;
- Medically fit and physically capable to meet requirements of the position; and
- In compliance with legislation and Paroo Shire Council Policy you will be required to provide a current National Police Check Certificate and have a Pre-Employment Health Assessment.

### Ethical Behaviour

### Employees must:

- Perform all jobs, tasks and processes in accordance with relevant guidelines and standards;
- Operate and maintain all Council assets including plant, fleet and equipment within Council guidelines and manufacturers' specifications;

- Behave in a manner consistent with Council's Code of Conduct and HR policies and the Local Government Act 2009; and
- Maintain confidentiality of all Council information obtained during the course of employment.

#### Customer Service

Employees must:

- Foster and maintain strong public relations with Council's ratepayers, clients and other bodies directly or indirectly associated with Council; and
- Provide consistent and excellent customer services to all stakeholders.

#### Teamwork and Participation

Employees must:

- Establish and maintain effective professional relationships with the Chief Executive Officer, managers, supervisory staff, employees and contractors; and
- Maintain a positive team culture based on honesty, trust and integrity.

#### OTHER INFORMATION

- Paroo Shire Council is an Equal Employment Opportunity employer;
- All Employees within Council are subject to an initial three-month probationary period; and
- It is essential that applicants are interested in the lifestyle and unique rewards of working towards the development and prosperity of a small rural remote community.

#### PHYSICAL REQUIREMENTS

SEDENTARY WORK							
Light Duty	Frequent lifting / carrying of objects weighing up to 5kgs.					<input type="checkbox"/>	
Work	Frequent lifting / carrying of objects weighing up to 10kgs.					<input type="checkbox"/>	
Heavy Work	Frequent lifting / carrying of objects not exceeding 25kgs					<input checked="" type="checkbox"/>	
WORK ENVIRONMENT							
ATTRIBUTE			MANOEUVRE	FREQUENT	OCCASIONAL	NONE	
Chemicals	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Bending	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Cold	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Squatting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Dampness	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Climbing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fumes/gases	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Twisting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Heat / Humidity	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Reaching	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Heights	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	PLANT OPERATION				
Noises	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Maximum seat rating of 120kgs				
SPECIFIC ACTIONS REQUIRED				AUDIO – VISUAL DEMANDS		REPETITIVE MOTIONS	
This job may include:							
Standing/Walking	Sitting	Driving					
<input type="checkbox"/> None	<input type="checkbox"/> None	<input type="checkbox"/>	None	Hearing	<input checked="" type="checkbox"/>	Foot Movement	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Occasional	<input checked="" type="checkbox"/> Occasional	<input type="checkbox"/>	Occasional	Depth Perception	<input type="checkbox"/>	Fine Manipulation	<input type="checkbox"/>
<input type="checkbox"/> 1-4 hrs	<input type="checkbox"/> 1-4 hrs	<input type="checkbox"/>	1-4 hrs	Colour Discrimination	<input type="checkbox"/>	Pushing/Pulling	<input type="checkbox"/>
<input type="checkbox"/> 4-6 hrs	<input type="checkbox"/> 4-6 hrs	<input type="checkbox"/>	4-6 hrs	Peripheral Vision	<input checked="" type="checkbox"/>	Finger Dexterity	<input type="checkbox"/>
<input type="checkbox"/> 6-8 hrs	<input type="checkbox"/> 6-8 hrs	<input checked="" type="checkbox"/>	6-8 hrs			Simple Grasping	<input checked="" type="checkbox"/>

POSITION DESCRIPTION ACCEPTANCE

*I agree and accept all terms, conditions and duties outlined in this document.*

Employee Name..... Date.....

Employee Signature.....

CEO Name CASSANDRA WHITE

Date 1/11/2023

CEO Signature

A handwritten signature in blue ink, appearing to read 'C. White', is written over the CEO Signature line.