



Position Vacant Rubbish Truck Driver

The Shire of Paroo is a local government area in Southwest Queensland, Australia. The Paroo Shire covers an area of 47,623 square kilometres (18,387 sq mi). In the 2021 census, the Shire had a population of 1,679. The region incorporates four towns Cunnamulla, Yowah, Eulo and Wyandra, with Cunnamulla being the hub of the Shire and is centrally situated on the crossroads of the Balonne and Mitchell Highways. Cunnamulla, meaning “long stretch of water”, gets its name from the picturesque Warrego River which meanders past the town and is a popular spot for fishing and water sports.

The Position

As the Rubbish Truck Driver, you will play a crucial role in the efficient and timely collection of waste and rubbish from designated routes. This position requires a responsible and safety-conscious individual with excellent driving skills. You will be responsible for operating and maintaining a rubbish truck, ensuring the proper disposal of waste, and contributing to the overall cleanliness and sanitation of the community.

Selection Criteria

1. Ability to communicate clearly, honestly and respectfully to team members and other stakeholders;
2. Ability to provide a high level of customer service to internal, external and private works customers;
3. Ability to assist other members of the Infrastructure team and ensure that all other reasonable duties are undertaken as and when the requirement arises;
4. Ability to complete all assigned works in the specified timeframe and to the required standard,
5. Ability to follow all safety and PPE requirements. No short cuts taken to ensure the safety of yourself, team members and the community; and
6. Ability to comply with Council policies and procedures, including the Staff Code of Conduct and the WHS Policy.

Experience & Qualifications

- Ability to legally operate a motor vehicle under a ‘MR’ Class Queensland Drivers Licence or higher is an essential requirement for this position.
- Basic mechanical knowledge for minor truck maintenance.
- Familiarity with local waste disposal regulations and procedures.

Benefits

- A competitive remuneration package is offered \$60,555, plus allowances.
- Fulltime permanent position of 38hrs
- 4 weeks annual leave with 17.5% loading
- 9-day fortnight
- Uniforms provided.

A position description is available here. Applications close 8 April 2024 at 7.30am, late applications will not be accepted, and we reserve the right to close the position earlier than stated.

To apply please email your resume, cover letter outlining your experiences of the selection criteria and application form to hr@paroo.qld.gov.au For further information please contact the HR Officer on 07 4655 8400.

Please note we can only consider your application if you are eligible to work in Australia.

Position Description

Title:	Rubbish Truck Driver
Award:	Queensland Local Government Industry Award (Stream B) – State 2017, and Paroo Shire Council – Operational Staff Certified Agreement 2021-2024.
Level:	6
Department:	Infrastructure
Location:	Cunnamulla

Position Objectives

As the Rubbish Truck Driver, you will play a crucial role in the efficient and timely collection of waste and rubbish from designated routes. This position requires a responsible and safety-conscious individual with excellent driving skills. You will be responsible for operating and maintaining a rubbish truck, ensuring the proper disposal of waste, and contributing to the overall cleanliness and sanitation of the community.

Reporting Arrangements and Delegations

- This role reports directly to the Parks & Gardens Supervisor.
- This role has no direct reports but is expected to consult widely within the organisation and the community.

Key Selection Criteria

1. Ability to communicate clearly, honestly and respectfully to team members and other stakeholders;
2. Ability to provide a high level of customer service to internal, external and private works customers;
3. Ability to assist other members of the Infrastructure team and ensure that all other reasonable duties are undertaken as and when the requirement arises;
4. Ability to complete all assigned works in the specified timeframe and to the required standard,
5. Ability to follow all safety and PPE requirements. No short cuts taken to ensure the safety of yourself, team members and the community; and
6. Ability to comply with Council policies and procedures, including the Staff Code of Conduct and the WHS Policy.

Skills and Experience

- Proven experience as a truck driver, preferably in waste management;
- Clean driving record and a commitment to safe driving practices;
- Physical fitness and the ability to lift and carry heavy loads;
- Excellent communication and customer service skills;
- Basic mechanical knowledge for minor truck maintenance; and
- Familiarity with local waste disposal regulations and procedures.

Qualifications

Essential

- Ability to legally operate a motor vehicle under a 'HR' Class Queensland Drivers Licence or higher is an essential requirement for this position.
- Basic mechanical knowledge for minor truck maintenance.
- Familiarity with local waste disposal regulations and procedures.

Key Responsibilities and Duties

Waste Collection & Safe Operation of Rubbish Truck:

- Drive rubbish truck along assigned routes in a safe and efficient manner;

- Adhere to all traffic laws and regulations;
- Perform pre-trip and post-trip inspections to ensure the proper functioning of the vehicle;
- Collect residential and commercial waste according to established schedules and dispose of rubbish at Council Tip and recycle centre;
- Safely load and unload rubbish containers into the truck;
- Handle various types of waste, including recyclables and hazardous materials, following appropriate procedures;
- Undertake other duties and tasks up to and including this level of position, including Labouring as directed by your Supervisor;
- Consistently complete allocated tasks within agreed timeframes; and
- Actively participate in identifying, recommending, developing and implementing measures through which allocated tasks and responsibilities may be carried out more effectively and efficiently.

Route Navigation:

- Familiarize yourself with assigned routes and make adjustments as necessary; and
- Report any route or schedule deviations to supervisors promptly.

Customer Interaction:

- Maintain a professional and courteous demeanour when interacting with the public; and
- Provide assistance to residents or businesses regarding waste disposal guidelines.

Equipment Maintenance:

- Ensure correct pre-start checks are completed each day and routine maintenance checks on the rubbish truck;
- Report any mechanical issues promptly and follow up on necessary repairs; and
- Keep the truck clean and well-maintained.

Record Keeping:

- Maintain accurate records of daily collections, mileage, and any incidents;
- Ensure that timesheets are being completed weekly and detailed record of works carried out are on the timesheet and signed; and
- Submit required reports and documentation in a timely manner.

Work Health & Safety

- Be responsible and accountable for adhering to the WHS Obligation & Responsibility Statements applicable to the position. All safety documentation is available in Council's safety management system;
- Be responsible for applying WHS to daily tasks performed in the workplace including completion of risk assessments;
- Report all matters beyond your authority promptly; and
- Take all practical measures to ensure that your workplace is safe and without risk to health or property.

ADDITIONAL POSITION REQUIREMENTS

The incumbent must be:

- Prepared to work flexible hours to meet the requirements of the position;
- Medically fit and physically capable to meet requirements of the position; and
- In compliance with legislation and Paroo Shire Council Policy you will be required to provide a current National Police Check Certificate and have a Pre-Employment Health Assessment.

Ethical Behaviour

Employees must:

- Perform all jobs, tasks and processes in accordance with relevant guidelines and standards;
- Operate and maintain all Council assets including plant, fleet and equipment within Council guidelines and manufacturers' specifications;
- Behave in a manner consistent with Council's Code of Conduct and HR policies and the Local

Government Act 2009; and

- Maintain confidentiality of all Council information obtained during the course of employment.

Customer Service

Employees must:

- Foster and maintain strong public relations with Council's ratepayers, clients and other bodies directly or indirectly associated with Council; and
- Provide consistent and excellent customer services to all stakeholders.

Teamwork and Participation

Employees must:

- Establish and maintain effective professional relationships with the Chief Executive Officer, managers, supervisory staff, employees and contractors; and
- Maintain a positive team culture based on honesty, trust and integrity.

OTHER INFORMATION

- Paroo Shire Council is an Equal Employment Opportunity employer;
- All Employees within Council are subject to an initial three-month probationary period; and
- It is essential that applicants are interested in the lifestyle and unique rewards of working towards the development and prosperity of a small rural remote community.

PHYSICAL REQUIREMENTS

SEDENTARY WORK							
Light Duty	Frequent lifting / carrying of objects weighing up to 5kgs.					<input type="checkbox"/>	
Work	Frequent lifting / carrying of objects weighing up to 10kgs.					<input type="checkbox"/>	
Heavy Work	Frequent lifting / carrying of objects not exceeding 25kgs					<input checked="" type="checkbox"/>	
WORK ENVIRONMENT							
ATTRIBUTE			MANOEUVRE	FREQUENT	OCCASIONAL	NONE	
Chemicals	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Bending	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Cold	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Squatting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Dampness	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Climbing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fumes/gases	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Twisting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Heat / Humidity	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Reaching	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Heights	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	PLANT OPERATION				
Noises	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Maximum seat rating of 150kgs				
SPECIFIC ACTIONS REQUIRED				AUDIO – VISUAL DEMANDS		REPETITIVE MOTIONS	
This job may include:							
Standing/Walking	Sitting	Driving	Hearing	<input checked="" type="checkbox"/>	Foot Movement	<input checked="" type="checkbox"/>	
<input type="checkbox"/> None	<input type="checkbox"/> None	<input type="checkbox"/> None	Depth Perception	<input type="checkbox"/>	Fine Manipulation	<input type="checkbox"/>	
<input checked="" type="checkbox"/> Occasional	<input checked="" type="checkbox"/> Occasional	<input type="checkbox"/> Occasional	Colour Discrimination	<input type="checkbox"/>	Pushing/Pulling	<input type="checkbox"/>	
<input type="checkbox"/> 1-4 hrs	<input type="checkbox"/> 1-4 hrs	<input type="checkbox"/> 1-4 hrs	Peripheral Vision	<input checked="" type="checkbox"/>	Finger Dexterity	<input checked="" type="checkbox"/>	
<input type="checkbox"/> 4-6 hrs	<input type="checkbox"/> 4-6 hrs	<input type="checkbox"/> 4-6 hrs			Simple Grasping	<input checked="" type="checkbox"/>	
<input type="checkbox"/> 6-8 hrs	<input type="checkbox"/> 6-8 hrs	<input checked="" type="checkbox"/> 6-8 hrs					

POSITION DESCRIPTION ACCEPTANCE

I agree and accept all terms, conditions and duties outlined in this document.

Employee Name.....

Date.....

Employee Signature.....

CEO Name CASSANDRA WHITE

Date 1/11/2023

CEO Signature